Senate Standing Committee on Economics

ANSWERS TO QUESTIONS ON NOTICE

Resources, Energy and Tourism Portfolio
Supplementary Budget Estimates
18 October 2012

Question:	**SR64**
Topic:	**Protective Security Policy Framework**
Proof Hansard Page:	**Written**

Senator Bushby asked:

Provide an update for your department/agency, including what is your current compliance level, what are you doing to manage risk, what is being done to comply with the mandatory requirements and details of any department/agency specific policies and procedures.

Answer:

The Department

The first compliance report to the Portfolio Minister is due in August 2013.

The Department is working towards being fully compliant with the Protective Security Policy Framework (PSPF) by that date. An initial assessment indicates the Department is currently compliant or partially compliant with all PSPF requirements.

A compliance audit has been scheduled for the third quarter of 2012-13 to measure the Department's compliance with the PSPF.

A security risk assessment was undertaken in 2011 and its findings incorporated into the Department's Security Control Plan 2011 – 2013. Action has been taken to update all of the Department's security policies, procedures and guidelines so that they reflect PSPF requirements.

These documents include:

- The Department of Resources, Energy and Tourism's (RET's) Security Framework;
- Protective Security Procedural Rule;
- Sensitive Communications Procedural Rule;
- Carriage of (or transporting) Security Classified Information; and
- Security Classifications, Dissemination Limiting Markers and Classifying Documents.

Australian Renewable Energy Agency

As a CAC Act body the Australian Renewable Energy Agency (ARENA) is not required to comply with the Protective Security Policy Framework.

Geoscience Australia

Geoscience Australia (GA) is currently compliant with the mandatory requirements of the PSPF as follows:

Category	Compliant	Partially Compliant	Non Compliant
Governance	10	3	0
Personnel Security	5	0	1
Information Security	0	7	0
Physical Security	6	1	0

GA has in place a broad range of initiatives to ensure that it is compliant with all mandatory PSPF requirements by 31 July 2013. Implementation of these initiatives is being overseen by GA's Security Committee, which is chaired by the security executive.

GA has in place the following security-related policies and procedures:

- Geoscience Australia Information Security Policy

- Geoscience Australia Overseas Visitor Protocol

- Geoscience Australia Security Policy

- Geoscience Australia Security Manual

- Chief Executive Instruction No 28. Fraud Control and Reporting

- Chief Executive Instruction No 30. Access to and Use of GA's ICT Services

- Chief Executive Instruction No 38. Information Management

Tourism Australia

As a CAC Act body Tourism Australia is not required to comply with the Protective Security Policy Framework. However, Tourism Australia does comply with many of the mandatory requirements within the policy including:

- Published Documents Management, Records Management and archiving policy.

- Published security policies for physical devices such as Mobile Phones, PDAs and Personal Computers.

- An information Security policy which covers password and User Access, Email and Internet Access, system Administrator Account, HRMS and Payroll.

- An Audit and Risk committee as a subcommittee of the Tourism Australia board manages organisational risk and a risk framework is followed to manage strategic projects and procurement risk.

National Offshore Petroleum Safety and Environmental Protection Authority

The National Offshore Petroleum Safety and Environmental Protection Authority (NOPSEMA) has an active risk management process, which includes management of security risks. Compliance to the PSPF is part of this process. NOPSEMA maintains compliance against all of the 33 PSPF mandatory requirements. Recent activity saw the issue of a new Security Policy, security awareness training for all employees and contractors, and the implementation of security classification marking for all records, including emails.

Australian Solar Institute

The Protective Security Policy Framework is no applicable to the Australian Solar Institute.