

**Senate Standing Committee on Economics**

**ANSWERS TO QUESTIONS ON NOTICE**

Resources, Energy and Tourism Portfolio  
Budget Estimates  
18 October 2012

**Question:** SR43  
**Topic:** Staff Amenities and Coffee Machines  
**Proof Hansard Page:** Written

**Senator Bushby asked:**

1. What amenities are provided to staff? Provide a list.
2. Has the department/agency purchased coffee machines for staff usage? If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased.
3. Why were coffee machines purchased?
4. Where did the funding for the coffee machines come from?
5. Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance in 2011-12 and how much this financial year to date, include a list of what maintenance has been undertaken Where does the funding for maintenance come from?

**Answer:**

***The Department & Australian Renewable Energy Agency***

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1. Amenities provided to staff include lunch rooms, showers/change rooms, bike storage facilities, lockers and a subsidised child care centre.
2. Yes, the Department has purchased coffee machines for staff usage. The Department has purchased a total of nine Jura Impressa X9 coffee machines since 2009 at a cost of \$7,025.25 per machine. The cost to the Department of purchasing coffee for the Jura machines since 2009 totals \$37,203. The Department also purchased four smaller capacity coffee machines since 2009. Responding to the ongoing costs such as purchase of coffee or coffee pods for these machines is not possible without an unreasonable diversion of resources for the Department.
3. The coffee machines were purchased to provide a facility for staff to use in line with facilities provided to staff prior to the inception of the Department through a Machinery of Government change in December 2007.
4. Funding for the coffee machines was provided from Departmental funds.
5. Funding for the maintenance of the coffee machines if provided out of Departmental funds. In the 2011-12 financial year the Department paid a total of \$2,076.93 in maintenance costs for all coffee machines. In the current financial year to date the Department has paid \$698.38 in maintenance costs, which are paid out of departmental funds. It is not possible to compile a list of maintenance undertaken for the coffee machines without the unreasonable diversion of resources.

### ***Geoscience Australia***

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1. Geoscience Australia (GA) provides the following amenities for staff:
  - Lactation room
  - Prayer room
  - Gym (staff funded and maintained by fees for membership)
  - Basic kitchen facilities
  - Outdoor barbeque and shade area
- 2-5. GA has not purchased coffee machines for staff usage.

### ***Tourism Australia***

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1. Tourism Australia (TA) does not provide amenities to staff beyond a standard office fit out.
2. TA has a coffee machine included in the fit out of the Sydney office. The machine is a Carimali espresso coffee machine purchased for \$13,922 in 2008. The ongoing costs for coffee and coffee pods is not separately recorded.
3. To increase staff efficiency and decrease the amount of time staff spend outside the office.
4. The purchase was part of Tourism Australia's budget.
5. TA does not retain records of coffee machine maintenance.

### ***National Offshore Petroleum Safety and Environmental Management Authority***

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1. The National Offshore Petroleum Safety and Environmental Management Authority (NOPSEMA) provides tea, coffee, milk and associated supplies to its workforce.
- 2-3. Yes. Four coffee machines servicing 120 staff. Delonghi Perfecta Cappuccino Graphic Touch models purchased at varied times over the last three years at a price of under \$2,000 each. Fiori Coffee beans are purchased at \$30 per kilo, this represents a depletion rate of  $10\text{kg}/28\text{days}/2\text{kitchens} = 178$  grams per day per floor.
4. Internal Non-Government raised funds were used to purchase these machines.
5. Administration staff are responsible for maintenance. Internal maintenance mainly cleaning is carried out on the machines by Administrative Assistants and users. No costly maintenance as yet as the machines are quite new.

### ***Australian Solar Institute***

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The Australian Solar Institute does not provide staff with amenities beyond a standard office fit out. Tea and coffee making provisions are provided.