

Economics Legislation Committee
ANSWERS TO QUESTIONS ON NOTICE
Industry, Innovation, Science, Research and Tertiary Education Portfolio
Supplementary Budget Estimates Hearing 2012-13
17 October 2012

AGENCY/DEPARTMENT: DEPARTMENT OF INDUSTRY, INNOVATION, SCIENCE, RESEARCH AND TERTIARY EDUCATION

TOPIC: Stationery Requirements

REFERENCE: Written Question – Senator Bushby

QUESTION No.: SI-163

1. How much was spent by each department and agency on the government (Ministers/Parliamentary Secretaries) stationery requirements in your portfolio (i.e. paper, envelopes, with compliments slips) this financial year to date?
2. What are the department/agency's stationery costs for the financial year to date?

ANSWER

1. For the financial year to date as at 31 October 2012 the cost for Ministers/Parliamentary Secretary's stationery requirements is \$221 (GST exclusive).
2. The Portfolio's stationery costs for the financial year to date as at 31 October 2012 are detailed in the following table.

Department/Agency	\$ (GST exclusive)
Department of Industry, Innovation, Science, Research and Tertiary Education	196,688
Australian Institute of Aboriginal and Torres Strait Islander Studies*	8,276
Australian Institute of Marine Science	473
Australian Nuclear Science and Technology Organisation	93,526
Australian Research Council	7,082
Australian Skills Quality Authority	48,794
Commonwealth Scientific and Industrial Research Organisation**	840,399
IP Australia	102,737
Tertiary Education Quality and Standards Agency	12,985

* AIATSIS' stationery is recorded against a single general ledger account that captures all stationery costs and the broader supplies. The disaggregated stationery specific information is not captured in AIATSIS' financial system.

**ASQA has streamlined its procurement practices and entered into an agreement with OfficeMax to be its prime supplier of stationery. The nature of the goods available and purchased under this arrangement is broader than stationery as defined above (i.e. paper, envelopes, with compliments

slips) and includes photocopying and printing consumables, minor items of office machinery and small furniture items that are not portable or attractive and are below ASQA's asset threshold of \$2,000.

In line with ASQA policy, the procurement activity with OfficeMax is recorded against a single general ledger account that captures all stationery costs. The disaggregated stationary specific information is not captured in ASQA's financial system.

*** CSIRO has streamlined its procurement practices and entered into an agreement with Corporate Express to be its prime supplier of stationery. The nature of the goods available and purchased under this arrangement is broader than stationery as defined above (i.e. paper, envelopes, with compliments slips) and includes photocopying and printing consumables, minor items of video equipment or other office machinery and small furniture items that are below CSIRO's asset threshold of \$3,000.

In line with CSIRO policy, the procurement activity with Corporate Express is recorded against a single general ledger account that captures all stationery costs and the broader supplies from Corporate Express. The disaggregated stationary specific information is not captured in CSIRO's financial system.