

Senate Standing Committee on Economics

ANSWERS TO QUESTIONS ON NOTICE

Treasury Portfolio

Supplementary Budget Estimates

19 – 20 October 2011

Question No: SBT 506 - 511

Topic: ACCC Credit Cards

Hansard Page: Written

Senator Bushby asked:

506. How many staff in each department and agency have a corporate credit card?
a) What is their classification?
507. What action is taken if the corporate credit card is misused?
508. How is corporate credit card use monitored?
509. What happens if misuse of a corporate credit card is discovered?
510. Have any instances of corporate credit card misuse have been discovered?
a) List staff classification and what the misuse was, and the action taken.
511. What action is taken to prevent corporate credit card misuse?

Answer:

506. 112 staff

a) Classification of staff with cards is as follows:

Senior Executive	37
EL2	21
EL1	8
APS6	7

APS5	10
APS4	21
APS3	8
TOTAL	112

- 507. Credit cards suspected of misuse are cancelled immediately and reported to the Bank and Police if necessary.
- 508. Corporate card transactions are monitored through a monthly acquittal and approval process.
- 509. Misuse of credit card is reported to the Bank and Police for further investigation.
- 510. No misuse of credit cards has been discovered.
- 511. Credit card misuse is prevented through the issue of credit card use guidelines, management of appropriate card limits and review of transactions as part of the monthly acquittal and approval process.