

**Senate Standing Committee on Economics**  
**ANSWERS TO QUESTIONS ON NOTICE**  
Innovation, Industry, Science and Research Portfolio  
Supplementary Budget Estimates Hearing 2010-11  
20 October 2010

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**AGENCY/DEPARTMENT:** INNOVATION, INDUSTRY, SCIENCE AND RESEARCH

**TOPIC:** Cabinet and Sub-Cabinet Committee Meetings

**REFERENCE:** Written Question – Senator Colbeck

**QUESTION No.:** SI-48

1. How much time is spent preparing papers/submissions for Cabinet and Sub-Cabinet Committee meetings?
2. How often must papers/submissions for Cabinet and Sub-Cabinet Committee Meetings be redrafted or relodged? Please provide example of why this would happen (i.e. last minute policy changes or redate papers due to items not being discussed when initially scheduled).

**ANSWER**

1. Preparing papers/submissions for Cabinet and Sub-Cabinet Committee meetings are core elements of the Portfolio's responsibilities in providing support to the Minister and, as such, time spent on preparing documentation is not monitored.
2. The Portfolio does not maintain individual records for redrafting or re-lodging of Cabinet and Sub-Cabinet Committee papers.