

**Senate Economics Legislation Committee**  
**ANSWERS TO QUESTIONS ON NOTICE**  
**Treasury Portfolio**

Supplementary Budget Estimates, 2 - 3 November 2005

**Question: SBT 27**

**Topic: Overseas Travel by Treasury Staff**

**Hansard Page: E77**

Senator Sherry asked:

Can you take these questions on notice:

1. Overseas travel by Treasury staff - number in the last financial year
2. For what duration and purpose of visit
3. Are written reports prepared
4. Are they available
5. Are staff permitted to take holidays while overseas on Treasury business
6. How many staff have done so and for what period of time, if it has occurred
7. Is there a specific policy parameter around that use, if it does occur

Answer:

1. In financial year 2004-2005, Treasury staff undertook 229 trips overseas.
2. International trips are undertaken to attend meetings relevant to the achievement of the department's outcomes. The duration of the trips varies.
3. Written and/or oral reports are prepared, depending on the nature of the trip.
4. These reports are not available outside of Treasury.
5. Treasury staff are permitted to take approved leave while travelling on official business on the condition this is at no cost to the department.
6. Of the 229 trips overseas in 2004-05, three staff took leave, at an average of two days per occasion.
7. The Chief Executive's Instructions provide detailed guidelines to staff with regard to approved leave in conjunction with official travel.