

Senate Standing Committee on Economics

ANSWERS TO QUESTIONS ON NOTICE

Resources, Energy and Tourism Portfolio

Budget Senate Estimates

31 May 2011

Question: BR25
Topic: Corporate – Geoscience Australia
Proof Hansard Page: Written

Senator Abetz asked:

1. Staffing

- 1.1 How many permanent staff recruited this FYTD?
- 1.2 What classification are these staff?
- 1.3 How many temporary positions exist or have been created this FYTD?
- 1.4 This FYTD, how many employees have been employed on contract and what is the average length of their employment period?

Answer:

- 1.1 54 permanent staff recruited this FYTD.
- 1.2 4 x APS 4; 12 x APS 5; 13 x APS 6; 15 x EL 1; 10 x EL 2.
- 1.3 141 non-ongoing employees as at 20 June 2011. 72 commenced within the financial year.
- 1.4 67 contract staff. Average length employed 204.7 days.

2. Staffing-Efficiency Dividend/Budget Cuts

- 2.1 Have staffing numbers been reduced as a result of the efficiency dividend and/or other budget cuts?
- 2.2 If so, where and at what classification?
- 2.3 Are there any plans for staff reduction? If so, please advise details ie. reduction target, how this will be achieved, services/programs to be cut etc.
- 2.4 What changes are underway or planned for graduate recruitment, cadetships or similar programs? If reductions are envisaged please explain including reasons, target numbers etc.

Answer:

- 2.1 No staffing numbers have been reduced.
- 2.2 Not applicable.
- 2.3 No plans for staff reduction.
- 2.4 Review of entry level development programs to be undertaken. No expectation of a reduction in graduate recruitment.

3. Government Advertising

What communications programs has the Department/Agency undertaken, or are planning to undertake? For each program, what is the total spend?

Answer:

3. No communications programs have been undertaken in Geoscience Australia and there are no current plans for communications programs.

4. Hospitality and Entertainment

What is the Department's hospitality spend FYTD? Please detail date, location, purpose and cost of all events.

For each Minister and Parliamentary Secretary office, please detail total hospitality spend FYTD.

Please detail date, location, purpose and cost of each event.

What is the Department's entertainment spend FYTD?

Please detail date, location, purpose and cost of all events.

For each Minister and Parliamentary Secretary office, please detail total entertainment spend FYTD.

Please detail date, location, purpose and cost of each event.

Answer:

4. Total \$38,522.81. Please see **Attachment A** for details.

5. Board Appointments

5.1 What is the gender ratio on each board and across the portfolio?

5.2 Please detail any board appointments for the FYTD.

Answer:

5.1 Geoscience Australia's Executive Board has six males and one female.

5.2 There has been one Executive Board appointment in the 2010-11 financial year. This appointment was for Antony Stinziani, Chief Financial Officer on 26 July 2011.

6. Freedom of Information

6.1 Has the Department/agency received any advice on how to respond to FOI requests?

6.2 How many FOI requests has the Department received?

6.3 How many have been granted or denied?

6.4 How many conclusive certificates have been issued in relation to FOI requests?

Answer:

- 6.1 The only advice Geoscience Australia has received regarding FOI was an Executive Board briefing by the Information Commissioner regarding the changes to the *FOI Act*.
- 6.2 Geoscience Australia has received three requests since 1 July 2010.
- 6.3 One was withdrawn, one was released in part, and one was refused as no documents fell within scope.
- 6.4 No conclusive certificates have been issued.

7. Community Cabinet

What was the cost of Ministers' travel and expenses for the Community Cabinet meetings held this FYTD?

How many Ministerial Staff travelled with the Minister for the Cabinet meeting? What was the total cost of this travel?

How many Departmental officers travelled with the Minister for the Cabinet meeting? What was the total cost of this travel?

What was the total cost to the Department and the Ministers office?

Answer:

7. No GA staff attended Community Cabinet meetings.

8. Reviews

- 8.1 How many Reviews are currently being undertaken by all departments and agencies in each portfolio?
- 8.2 When will each of these reviews be concluded?
- 8.3 What reviews have been concluded FYTD?
- 8.4 Which of these reviews has been provided to Government?
- 8.5 When will the Government be responding to the respective reviews that have been completed?
- 8.6 What is the estimated cost of each of these Reviews?
- 8.7 What further reviews are planned for 2010-11 FY?

Answer:

- 8.1 No reviews are currently being undertaken.
- 8.2 Not applicable.
- 8.3 Strategic Review of Geoscience Australia.
- 8.4 Strategic Review of Geoscience Australia.
- 8.5 Not applicable.
- 8.6 Cost for Geoscience Australia estimated at \$240,000.
- 9.7 No further reviews are planned.

9. Consultancies

- 9.1 How many consultancies have been undertaken or are underway this FYTD? Please identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (ie. open tender, direct source, etc). Please also include total value for all consultancies.
- 9.2 Does each department and agency stand by its current tenders on the Austenders website? Have any changes or corrections been made for any tenders advertised on to Government Tenders website(www.tenders.gov.au) for tenders advertised this financial year? Explain. Are up to date with reporting requirements?
- 9.3 How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known.

Answer:

- 9.1 Geoscience Australia has 27 consultancies undertaken or underway this FYTD, totalling \$2,293,274. A detailed list is **Attachment B**.
- 9.2 Geoscience Australia stands by its current tenders on the AusTender website. It is normal during a tender process to clarify matters of detail raised by prospective tenderers, by way of addenda, however this does not extend to changes or corrections to tenders advertised on AusTender. Geoscience Australia is up-to-date with reporting requirements.
- 9.3 Geoscience Australia's Annual Procurement Plan (APP) is to be published on AusTender by 1 July each year. Geoscience Australia's APP is presently being finalised, however no consultancies have been identified at this point in time for 2011-12.

10. Media Monitoring

- 10.1 What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the Minister's office FYTD?
- 10.2 Which agency or agencies provided these services?
- 10.3 What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the Department and its agencies in FYTD?
- 10.4 Which agency or agencies provided these services?

Answer:

- 10.1 Not applicable.
- 10.2 Not applicable.
- 10.3 \$79,602.64.
- 10.4 Geoscience Australia manages its own media monitoring services through a contract with Media Monitors.

11. Social Media

Has there been any changes to department and agency social media or protocols about staff access and usage of Youtube; online social media, such as Facebook, MySpace and Twitter; and access to online discussions forums and blogs since October 2010? Please explain.

Answer:

- 11. No change. Geoscience Australia is undertaking a process to develop a comprehensive strategy regarding use of all forms of social media.

12. Contractors

Has the department/agency ever employed Hawker Britton in any capacity or is it considering employing Hawker Britton? If yes, provide details.

Has the department/agency ever employed Shannon's Way in any capacity or is it considering employing Shannon's Way? If yes, provide details.

Has the department/agency ever employed John Utting & UMR Research Group in any capacity or is it considering employing John Utting & UMR Research Group? If yes, provide details.

Has the department/agency ever employed McCann-Erickson in any capacity or is it considering employing McCann-Erickson? If yes, provide details.

Has the department/agency ever employed Cutting Edge in any capacity or is it considering employing Cutting Edge? If yes, provide details.

Has the department/agency ever employed Ikon Communications in any capacity or is it considering employing Ikon Communications? If yes, provide details.

Has the department/agency ever employed CMAX Communications in any capacity or is it considering employing CMAX Communications? If yes, provide details.

Has the department/agency ever employed Boston Consulting Group in any capacity or is it considering employing Boston Consulting Group? If yes, provide details.

Has the department/agency ever employed McKinsey & Company in any capacity or is it considering employing McKinsey & Company? If yes, provide details.

Answer:

- 12. No to all.

13 Discretionary Grants

- 13.1 Could the Department provide a list of all discretionary grants, including ad hoc and one-off grants FYTD? Please provide details of the recipients, the intended use of the grants and what locations have benefited from the grants.
- 13.2 Has the Department complied with interim requirements relating to the publication of discretionary grants?

Answer:

- 13.1 Geoscience Australia has no discretionary grants for the financial year to date.
- 13.2 Not applicable.

14. Commissioned Reports

How many Reports have been commissioned by the Government in your portfolio FYTD? Please provide details of each report including date commissioned, date report handed to Government, date of public release, Terms of Reference and Committee members.

How much did each report cost? How many departmental staff were involved in each report and at what level?

What is the current status of each report? When is the Government intending to respond to these reports?

Answer:

14. No reports have been commissioned by the Government for Geoscience Australia for the FYTD.

15. Cabinet and Sub-Cabinet Committee Meetings

- 15.1 How much time is spent preparing papers/submissions for Cabinet and Sub-Cabinet Committee meetings?
- 15.2 How often must papers/submissions for Cabinet and Sub-Cabinet Committee Meetings be redrafted or resubmitted? Please provide example of why this would happen. (i.e. last minute policy changes or redate papers due to items not being discussed when initially scheduled).

Answer:

- 15.1 Geoscience Australia has not had to prepare any Cabinet papers in the time period for committee meetings.
- 15.2 As above.

16. Government Payment of Accounts

- 16.1 Has the department/agency paid its accounts to contractors/consultants etc in accordance with Government policy in terms of time for payment (i.e. within 30 days)? If not, why not, and what has been the timeframe for payment of accounts? Please provide a breakdown, average statistics etc as appropriate to give insight into how this issue is being approached.)
- 16.2 For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the portfolio/department agency for the current financial year and the previous financial year?
- 16.3 Where interest is being paid, what rate of interest is being paid and how is this rate determined?

Answer:

- 16.1 Majority of payments to contractors/consultants are made within 30 days of receipt of a compliant tax invoice. In the year to 31 May 2011, three (3) invoices were paid late. Quarterly reporting is performed to identify late payments and interest calculated on paid invoices where applicable.
- 16.2 Yes to contractor/consultants registered as a Small Business as per the "Procurement 30-day Payment Policy for Small Business". No interest payable to contractors/consultants registered as small business in 09/10 and \$64.13 in 10/11 (to 31 May).
- 16.3
- | | |
|-------------------------|------------|
| July - September 2010 | 0.03232877 |
| October - December 2010 | 0.03216438 |
| January - March 2011 | 0.03293151 |
| April - June 2011 | 0.03265753 |

As per General Interest Charge (GIC) daily rate set by DOFD.

17. Government Stationery Requirements

What are the government (Ministers/Parliamentary Secretaries) stationery requirements in your portfolio (i.e. special type of paper, envelopes)?

What are the costs of these items?

Is the Department/portfolio agencies paying for these?

Answer:

17. Not applicable.

18. Media Subscriptions

- 18.1 Does your department or agencies within your portfolio subscribe to pay TV (for example Foxtel)? If yes, please provide the reason why, the cost and what channels
- 18.2 Does your department or agencies within your portfolio subscribe to newspapers? If yes, please provide the reason why, the cost and what newspapers.
- 18.3 Does your department or agencies within your portfolio subscribe to magazines? If yes, please provide the reason why, the cost and what magazines.

Answer:

- 18.1 Yes. \$2,916.24 - News channels and A-PAC.
- 18.2 Yes, to keep up with developments in the resources sector and changes in commodity prices, informing advice provided to stakeholders.
\$3,316.89 (2010-11) for *The Australian* (one copy) and *Australian Financial Review* (three copies).
- 18.3 Yes, to provide staff and clients access to current scientific literature, ensuring the provision of high quality geoscience information and advice to stakeholders.
\$334,017.58 (2010-11) for the subscriptions listed in **Attachment C**.

19. Travel Costs

- 19.1 For the FYTD, please detail all travel (itemised separately) undertaken by your portfolio Minister and Parliamentary Secretaries. Include what sum was spent on travel, accommodation, security, food, beverages (alcohol listed separately), gifts, entertainment, and all other expenses.
- 19.2 For the FYTD, please provide the same information (itemised separately) for any Minister and Parliamentary staff that accompanied the Minister and Parliamentary on their travel and include a similar breakdown of the costs incurred by or on behalf of those staff.
- 19.3 For the FYTD, please provide the same information (itemised separately) for Departmental officers that accompanied the Minister and Parliamentary Secretary on their travel and include a similar breakdown of the costs incurred by or on behalf of those staff.

Answer:

- 19.1 See BR24 for response.
- 19.2 See BR24 for response.
- 19.3 No agency officers have accompanied the Minister on his travel.

20. Legal Costs

What sum did each portfolio department and agency spend on legal services FYTD within the department and agency? Please provide a list of each service and costs.

What sum did each portfolio department and agency spend on legal services FYTD from the Australian Government Solicitor? Please provide a list of each service and costs.

What sum did each portfolio department and agency spend on legal services FYTD from private firms? Please provide a list of each service and costs.

What sum did each portfolio department and agency spend on legal services FYTD from other sources? Please provide a list of each service and costs.

Answer:

- 20 Please see **Attachment D** for details.

21. Education Costs

Please detail all education expenses (i.e. in house courses and tertiary studies) for each portfolio department and agency. Include what type of course, the cost and how many participants.

Answer:

21. Total education cost for Geoscience Australia is \$1,138,442.26. The breakdown is as follows:

- (a) Geoscience, technical, spatial and tertiary studies = \$843,623.76
- (b) Leadership training = \$245,900
- (c) Frontline management training = \$48,918.50

Geoscience Australia is currently developing a learning and development reporting system that will enable more detailed reporting.

22. Executive Coaching and Leadership Training

22.1 In relation to the purchase of executive coaching and/or other leadership training services purchased by each portfolio department and agency, please provide the following information FYTD:

- 1. Total spending on these services
- 2. The number of employees offered these services and their employment classification
- 3. The number of employees who have utilised these services and their employment classification
- 4. The names of all service providers engaged

22.2 For each service purchased from a provider listed under (4), please provide:

- a) The name and nature of the service purchased
- b) Whether the service is one-on-one or group based
- c) The number of employees who received the service and their employment classification
- d) The total number of hours involved for all employees
- e) The total amount spent on the service
- f) A description of the fees charged (i.e. per hour, complete package)

22.3 Where a service was provided at any location other than the department or agency's own premises, please provide:

- i. The location used
- ii. The number of employees who took part on each occasion
- iii. The total number of hours involved for all employees who took part
- iv. Any costs the department or agency's incurred to use the location

Answer:

22.1.

- 1. \$187,000.
- 2. 38 employees at the EL1 and EL2 classification.
- 3. 38 employees at the EL1 and EL2 classification.
- 4. Joint Strategies P/L; Right Management Consultants P/L; SHL Australia P/L

	Joint Strategies P/L	Right Management Consultants P/L	SHL Australia P/L
a)	Leadership Development (including coaching component)	Leadership Development (360 degree feedback pilot)	Leadership Development (Succession Management)
b)	Group based and one-on-one	Group based and one-on-one	Group based and one-on-one
c)	16 employees at the EL1 and EL2 classifications.	11 x EL2	11 x EL2
d)	1408 hours [(11 days x 8 hours) x 16]	66 (6 hours x 11)	132 (12 hours x 11)
e)	\$151,000	\$23,000	\$13,000
f)	Complete package	Complete package	Complete package

23.2 Not applicable.

23. Paid Parental Leave

23.1 Please list how many staff in each portfolio department and agency are eligible to receive payments under the Government's Paid Parental Leave scheme?

23.2 Please list which portfolio department and agencies are providing its employees with payments under the Government's Paid Parental Leave scheme? Please list how many staff are in receipt of these payments.

Answer:

23.1 One.

23.2 No payments made to date.

24. Workpoint Space

24.1 For each portfolio department and agency office please list the occupied workpoint space allocated per person.

24.2 Does this adhere to the Government's Commonwealth Property Management Guidelines (the Guidelines)? Explain. If yes, please explain if any refurbishment was required to meet the Guidelines and what the costs were.

a. What savings did each portfolio department and agency achieve by meeting the Guidelines? Please itemise each portfolio department and agency separately.

b. How much of these savings has each portfolio department and agency kept? Please itemise each portfolio department and agency separately. If no, please give details why it does not, including whether an exemption has been received by the Finance Minister.

a. What funding has been taken from each portfolio department and agency because they do not meet the Guidelines? Please itemise each portfolio department and agency separately.

b. Are there plans to meet the Guidelines? Please explain.

Answer:

24.1 24.54 square metres per person occupied workpoint space.

24.2 Yes. The Geoscience Australia building at Symonston, ACT, is defined as a specific purpose building under the Commonwealth Property Management Guidelines.

a. Not applicable.

b. Not applicable.

a. No funding has been taking from the agency.

b. The Geoscience Australia building at Symonston, ACT, is defined as a specific purpose building under the Commonwealth Property Management Guidelines.

**Geoscience Australia – Hospitality and Entertainment
1 July 2010 - 31 May 2011**

Date	Supplier Name	Description	GST Inclusive
15-Jul-10	Compass Group (Australia)	Catering- inter-agency Coordination	57.00
15-Jul-10	Canberra Southern Cross	SCC groundwater conference package	2,389.00
1-Aug-10	AGCC	Hospitality for the two visiting Chinese	112.50
4-Aug-10	AGCC	AESC Mineral Separation Workshop Cat	353.08
9-Aug-10	AGCC	Metadata Profile Workshop 03.08.2010	157.50
25-Aug-10	Compass Group (Australia)	Meeting of NGILF Practioners Network	70.00
1-Sep-10	Compass Group (Australia)	Geoscience by night part of Earth Science week	1,140.00
7-Sep-10	Staff Travel Advance	OFFICIAL HOSPITALITY - Meetings in Philippines	200
20-Sep-10	Compass Group (Australia)	Meeting with japan Oil,Gas and Metals National Corp.	60.01
5-Oct-10	AGCC	OEMD SMT Planning	897.00
8-Oct-10	Coles	AGCC Coles - supplies for ISB Mgmt Planning day	68.18
18-Oct-10	Compass Group (Australia)	Siemens Science Experience workshop - 60 Students	184.00
20-Oct-10	AGCC	Plaques for gifts	66.00
20-Oct-10	AGCC	GA NEXIS Dinner - 21 October 2010	200
1-Nov-10	Compass Group (Australia)	Tasmanian Earth Resources Satellite Station meeting	124.80
12-Nov-10	AGCC	Standards Based Frameworks Workshop	1,310.00
12-Nov-10	AGCC	Standards Based Frameworks Workshop	62.65
16-Nov-10	Staff reimbursement	Part reimbursement catering cost. Vanessa Lawrence	112.90
17-Nov-10	Compass Group (Australia)	Meeting with Vanessa Lawrence - Spatial Capability Review	60.01
1-Dec-10	Compass Group (Australia)	CCS Awareness Seminar organised by RET - Tea and Lunch	305.00
1-Dec-10	GA Staff Advance	Overseas visit - meeting with various Philippine Government Agencies	200
2-Dec-10	LF Catering Pty Ltd	Catering for official NEN Meeting	3,200.00
13-Dec-10	Staff	Official hospitality - host dinner for International meeting Dec-2010	641.20
13-Dec-10	Compass Group (Australia)	Catering for Chinese Delegation	136.00
30-Nov-10	Sumac Restaurant, Sydney	Dinner for the National Estuaries Network MeetingEN Meeting i	1,600.01
21-Jan-11	GA Staff Advance	Hospitality associated with East Timor visit 31/1/2011	463.16
15-Feb-11	GA staff reimbursement	Introductory meeting with new Director, Research School of Earth Sciences , ANU	181.01
11-Jan-11	Compass Group (Australia)	Visiting 32 senior students as part of National Youth Science Forum	247.50
21-Jan-11	Compass Group (Australia)	2nd group of visiting senior students as part of National Science Forum	247.50
7-Mar-11	Compass Group (Australia)	Catering - Morning tea at GCCSI	200.00
8-Mar-11	Compass Group (Australia)	Lunch for visiting Vietnamese delegation and Australian Officials	169.50
21-Mar-11	Compass Group (Australia)	Software Training	216.00
21-Mar-11	Rabaul Volcanological Se	2 x PCC lunch in POM (7 & 8/02/2011)	230.09
24-Mar-11	Compass Group (Australia)	Catering - NRSTRG	2,175.50
29-Mar-11	AGCC	Excellence in eGovernment Awards & D	203.50
29-Mar-11	AGCC	Excellence in eGovernment Awards & D	203.50

Date	Supplier Name	Description	GST Inclusive
29-Mar-11	AGCC	Excellence in eGovernment Awards & D	203.50
29-Mar-11	AGCC	Excellence in eGovernment Awards & D	203.50
29-Mar-11	Rydges Capital Hill	Strategic Leaders Workshop	2,537.50
29-Mar-11	Rydges Capital Hill	Strategic Leaders Workshop.	3,155.13
2-Mar-11	Rydges Capital Hill	Strategic Leaders Workshop.	507.50
29-Mar-11	The waters Edge	8th NRSTRG Meeting	2,544.00
1-Apr-11	e-Events Group, LLC	Food and beverage for Team Aust Seminar at NAPE 2011 Conf.	3,710.44
1-Apr-11	Compass Group (Australia	National Petroleum Well Naming Workshop.	557.60
1-Apr-11	Compass Group (Australia	Catering-PMD Managers Meeting	358.40
4-Apr-11	Swirl Catering	Meeting with Government and Agencies on Key Ict Issues	827.99
6-Apr-11	Rydges Capital Hill	Workshop for Solar mapping Project	1,838.50
11-Apr-11	AGCC	GeoNetwork Users Forum 25.03.2011	1,185.00
21-Apr-11	AGCC	Stakeholder engagement workshop Nation Water Commission	594.00
1-May-11	Compass Group (Australia	Catering - ICG feb 11	135.50
1-May-11	Compass Group (Australia	ARPC Device Location Workshop catering	203.90
1-May-11	Compass Group (Australia	Global Monitoring for Earth Observation Meeting at GA	273.90
2-May-11	Compass Group (Australia	Australian Web Enabled Landsat Data Workshop	608.40
6-May-11	Staff Advance-Philipinnes Travel	Hosting several meetings with local officials in Philippines	100
24-May-11	Compass Group (Australia	Mornin Tea DIGO meeting on 10 May 2011	30.00
31-May-11		Banquet for NEN Conference	704.00
		TOTAL	38522.807

ATTACHMENT B

Geoscience Australia – Consultancies undertaken or underway from 1 July 2010 - 30 June 2011

PARTNER	AGREEMENT TITLE	Contract Total (GST incl where applicable)	SELECTION PROCESS	CONSULTANCY REASON	COMMENCEMENT DATE	EXPIRY DATE
Joint Strategies Pty Ltd	Provision of a Leadership Development Program (Geoplus)	\$541,752.20	Open Tender	Skills currently unavailable within agency	1-Feb-09	31-Dec-12
Global Environmental Modelling Systems (GEMS)	Coastal Storm Tide Modelling in Western Australia (Rockingham to Busselton)	\$67,100.00	Not a Covered Procurement	Need for independent research or assessment	1-Sep-09	4-Sep-10
Commonwealth Scientific & Industrial Research Organisation (CSIRO)	Appointment of Technical Advisor to Broken Hill MAR Project	\$27,500.00	Not a Covered Procurement	Need for independent research or assessment	1-Nov-09	30-Dec-10
Cardno Acil Pty Ltd	Project Management of the Construction of a Seismic Array in East Pilbara	\$119,664.92	Direct Sourcing	Skills currently unavailable within agency	21-Jan-10	31-Aug-10
J.L Johnson and R.W Johnson	Project Director, Rabaul Volcanological Observatory Twinning Program	\$356,565.00	Direct Sourcing	Need for specialised or professional skill	28-Apr-10	30-Jun-13
Commonwealth Scientific and Industrial Research Organisation	1 in 100 year Design Storm Boundary Conditions for ANUGA	\$19,800.00	Not a Covered Procurement	Skills currently unavailable within agency	1-Jun-10	30-Nov-10
HydroConcept Pty Ltd	Murchison Palaeovalley Demonstration Study	\$38,555.00	Direct Sourcing	Skills currently unavailable within agency	15-Jun-10	30-Jun-11
AMSAT International Pty Ltd	Lessons Learned from AMSAT	\$31,350.00	Direct Sourcing	Need for independent research or assessment	21-Jun-10	30-Aug-10
JEM Solutions Pty Ltd	Analysis on Investment and Strategy Related Programme DARWIN Tranche 1 Projects	\$152,064.00	Direct Sourcing	Need for specialised or professional skill	8-Jul-10	31-Dec-10
Tanner James Management Consultants Pty Ltd	Order for Services Capability Improvement Planning	\$66,440.00	Procurement under a Panel	Need for specialised or professional skill	27-Jul-10	1-Jul-11

PARTNER	AGREEMENT TITLE	Contract Total (GST incl where applicable)	SELECTION PROCESS	CONSULTANCY REASON	COMMENCEMENT DATE	EXPIRY DATE
Red 29 Pty Ltd	Independent Verification and Validation – Infrastructure Solution	\$53,856.00	Not a Covered Procurement	Need for specialised or professional skill	16-Aug-10	5-Dec-10
Commonwealth Scientific & Industrial Research Organisation (CSIRO)	Menindee Lakes Geophysical Logging	\$28,241.40	Not a Covered Procurement	Need for specialised or professional skill	13-Sep-10	30-Oct-10
The University of Tasmania through its Research Office Commercialisation Unit	Review of the National Coastal Geomorphic (polygon) Map	\$22,000.00	Not a Covered Procurement	Need for specialised or professional skill	1-Oct-10	30-Sep-10
Agile Digital Engineering Pty Ltd	JAVA Development Services for the Geoscience Australia Website Drilldown and Product Search Applications	\$154,000.00	Open Tender	Skills currently unavailable within agency	27-Oct-10	30-Jun-11
J.L Johnson and R.W Johnson	Support to AusAID PNG Risk Project	\$58,443.00	Direct Sourcing	Need for specialised or professional skill	30-Oct-10	30-Jun-11
Petrosys Pty Ltd	dbMap Implementation	\$58,630.00	Not a Covered Procurement	Need for specialised or professional skill	15-Nov-10	30-Jun-11
Mercury Project Solutions Pty Ltd	Strategy Roadmap Development	\$36,960.00	Not a Covered Procurement	Need for specialised or professional skill	3-Dec-10	31-Jan-11
University of Melbourne	Bushfire Modelling	\$30,800.00	Not a Covered Procurement	Need for independent research or assessment	13-Dec-10	20-Dec-10
Bill Szydluk Architects Pty Ltd	Provision of architectural services for the GA building for financial year 2010 - 2011	\$22,000.00	Not a Covered Procurement	Skills currently unavailable within agency	13-Dec-10	30-Jun-11
James Cook University	Timber Connection Strength Characterisation	\$34,210.00	Not a Covered Procurement	Skills currently unavailable within agency	22-Dec-10	30-Jun-11
JEM Solutions	Lead Business Analyst for Programme DARWIN	\$220,000.00	Direct Sourcing	Skills currently unavailable within agency	1-Jan-11	31-Dec-11
Horizon Geoscience Consulting Pty Ltd	Synthetic Aperture Radar (SAR) Processing Technical Evaluation	\$13,750.00	Not a Covered Procurement	Need for specialised or professional skill	1-Feb-11	31-Mar-11

PARTNER	AGREEMENT TITLE	Contract Total (GST incl where applicable)	SELECTION PROCESS	CONSULTANCY REASON	COMMENCEMENT DATE	EXPIRY DATE
	Work Package					
Tanner James Management Consultants Pty Ltd	P3M Capability Project – Support Services	\$19,800.00	Procurement under a Panel	Need for specialised or professional skill	1-Apr-11	30-Jun-11
Lindquist Consulting, Inc.	Assistance in design work for Geoscience Australia's Antelope-based Decision Support System	\$22,000.00	Not a Covered Procurement	Need for specialised or professional skill	11-Apr-11	22-Apr-11
SMS Consulting Group Ltd	Client Service User Experience Project	\$45,650.00	Not a Covered Procurement	Need for independent research or assessment	18-May-11	30-Jun-11
Gian Lee Wild	Website Accessibility Audit	\$9,900.00	Not a Covered Procurement	Need for specialised or professional skill	31-May-11	30-Jun-11
Stamford Interactive	Accessibility Capability Building	\$42,242.00	Not a Covered Procurement	Skills currently unavailable within agency	2-Jun-11	30-Jun-11

(1) Explanation of selection process terms drawn from the Commonwealth Procurement Guidelines (December 2008):

Covered procurement

Covered procurement – a procurement, other than one that is specifically exempt, where the value of the property or services being procured exceeds the relevant procurement threshold. Covered procurements must comply with the Mandatory Procurement Procedures.

Open Tender

A Covered Procurement in which a request for tender is published inviting all businesses that satisfy the conditions for participation to submit tenders.

Select Tender

A procurement procedure in which the procuring agency selects which potential suppliers are invited to submit tenders in accordance with the mandatory procurement procedures.

Direct Sourcing

A procurement process, available only under certain defined circumstances, in which an agency may contact a single potential supplier or suppliers of its choice and for which conditions for direct sourcing apply under the mandatory procurement procedures.

Panel

An arrangement under which a number of suppliers, usually selected through a single procurement process, may each supply property or services to an agency as specified in the panel arrangements.

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ATTACHMENT D

**Geoscience Australia – Legal Costs
1 July 2010 – March 2011**

Acc	Description	Date	Amount	Subtotal	Supplier/Debtor	Invoice No	PO Number	Voucher Number
7633	Professional fees	1-Mar	\$121.14		Allion Legal Pty Ltd	NRS:103452		132650
				\$121.14				
7633	CAL & SR agreements 01/07/09 - 30/06/10	13-Dec	\$1,164.69		Attorney-General's Departm	6098023		130269
7633	Professional Fee's Re: GA - Enterprise Agreement 18 June - 23 Jul 2010	1-Oct	\$4,371.00		Australian Government Soli	786123	24288	126619
				\$5,535.69				
7633	Advice on code of conduct issues	13-Aug	\$2,306.25		Blake Dawson Waldron	60019400	28089	125313
7633	Advice on code of conduct issues 07/09/10 - 21/09/10.	11-Oct	\$1,830.35		Blake Dawson Waldron	60019744	24286	127598
7633	Supporting partner leave advice	1-Dec	\$1,896.75		Blake Dawson Waldron	60019924	24286	129106
7633	Advice on code of conduct issues 02/11/10 to 24/11/10	7-Dec	\$2,851.85		Blake Dawson Waldron	60020067	24286	130120
7633	Photographic Database Advice	13-Dec	\$9,534.60		Blake Dawson Waldron	60019997	24286	130300
7633	Professional advice re employment issues	1-Feb	\$991.60		Blake Dawson Waldron	60020250	28700	131497
7633	Professional advice re enterprise agreement	1-Feb	\$4,508.00		Blake Dawson Waldron	60020244	28700	131496
7633	Professional advice re enterprise agreement	1-Feb	\$4,841.90		Blake Dawson Waldron	60020089	28700	130610
7633	Professional advice re sensitive matter	1-Feb	\$6,622.95		Blake Dawson Waldron	60020245	28700	131498
7633	Professional Fee's- Advice on code of conduct issue. 24 June 2010 - 30 June	1-Feb	\$3,404.75		Blake Dawson Waldron	60019196	28700	123815
7633	Professional advice on code of conduct issues	9-Feb	\$915.65		Blake Dawson Waldron	60020381		132145
7633	Professional advice re enterprise agreement	1-Mar	\$3,035.75		Blake Dawson Waldron	60020378	28818	132144
7633	Professional advice on re Enterprise agreement	9-Mar	\$1,434.36		Blake Dawson Waldron	60020506	28818	133163
7633	Professional advice re Enterprise agreement	12-Apr	1,824.12		Blake Dawson Waldron	60020639	28818	134499
7633	Advice on code of conduct issues	13-Apr	1,345.50		Blake Dawson Waldron	60020666	28818	134539
7633	Blake Dawson Waldron - Advice re enterprise agreement TI60020761Accrued expense	31-May	10,336.35					
				\$57,680.73				
7633	Professional fees, advice re AGD payments	13-Dec	\$6,757.00		Minter Ellison Lawyers	1250886	28520	130392

Acc	Description	Date	Amount	Subtotal	Supplier/Debtor	Invoice No	PO Number	Voucher Number
7633	Advice re AGD payments	5-Jan	\$3,946.50		Minter Ellison Lawyers	1253846	28611	130970
7633	Professional Fee's, Advice on the use of data under the ALOS MOU with JAXA	3-Mar	\$7,494.90		Minter Ellison Lawyers	1265136	28820	132940
7633	Professional Fee's, Advice re AGD payments	3-Mar	\$2,802.47		Minter Ellison Lawyers	1264705	28820	132939
7633	Legal Advice	1-Dec	\$2,979.00		Minter Ellison Lawyers	1244416	28441	128912
7633	Professional Fee's, review if IP policy and procedures	3-Mar	\$704.00		Minter Ellison Lawyers	1265122		132941
7633	Professional Fee's, Corporate Branch General Issues May 2010	1-Jul	\$1,715.30		Minter Ellison Lawyers	1214313	24287	122297
7633	Professional Fee's, Corporate Branch General Issues	1-Dec	\$4,452.30		Minter Ellison Lawyers	1243467	24287	128911
7633	Professional Fee's, Corporate Branch General Issues	5-Jan	\$517.00		Minter Ellison Lawyers	1254912	24287	130969
7633	Professional fees, advice re AGD payments	8-Feb	\$1,440.00		Minter Ellison Lawyers	1259564	24355	132067
7633	General Employment Advice	9-Sep	\$244.20		Minter Ellison Lawyers	1231842		126418
7633	Seismic survey project - Canning Stock Route 24/08/10 - 29/09/10	1-Nov	\$1.84		Minter Ellison Lawyers	220857		128426
7633	Seismic survey project - Canning Stock Route 24/08/10 - 29/09/10	1-Nov	\$3,094.73		Minter Ellison Lawyers	220857	27368	128426
7633	Seismic survey project - Canning Stock Route 30/09/10 - 25/11/10	1-Jan	\$27,973.00		Minter Ellison Lawyers	223045	28652	130628
7633	GST Rounding	14-Feb	-\$0.33		Minter Ellison Lawyers	223689		132290
7633	Seismic survey project - Canning Stock Route 29/11/10 - 17/12/10	14-Feb	\$3,972.70		Minter Ellison Lawyers	223689	28652	132290
7633	Review of IP policy and procedures	7-Apr	4,503.80		Minter Ellison Lawyers	1273338	24287	134309
7633	Contractual advice	12-May	2,707.50		Minter Ellison Lawyers	1279834	24287	135448
7633	Advice on the use of the SourceIT template contract	12-May	1,555.40		Minter Ellison Lawyers	1279729	24287	135450
7633	Minter Ellison Corporate legal advice Accrued expenses for CORP - May11	31-May	5,000.00					
				\$81,861.31				
	GRAND TOTAL			\$145,198.87	GST exclusive			