

Senate Standing Committee on Economics

ANSWERS TO QUESTIONS ON NOTICE

Treasury Portfolio

Additional Estimates

26 February 2014

Question: AET 994-998

Topic: Question Time (ATO)

Written: 5 March 2014

Senator LUDWIG asked:

- 994) How many officers are responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of Question Time?
- 995) How many officer hours are spent each sitting day on preparing that information?
- a) Please break down the hours by officer APS classification
- 996) Are drafts shown to the Minister or their office before Question Time?
- b) If so, when does this occur?
- c) How many versions of this information are shown to the minister or their office?
- 997) Does the minister or their office make any contributions, edits or suggestions for departmental changes to this information?
- a) If so, when does this occur?
- b) What officer hours were spent on making these edits? Please break down the hours by officer APS classification.
- 998) Provide each of the contents page of the Minister and representing Minister's Question Time folder prepared by the department for the week of 11 February 2014.

Answer:

- 994) The ATO prepares QTBs for the Minister on an as required basis.
- 995) The ATO does not separately record the number of officers involved, or the time spent preparing QTBs.
- 996) Refer to AET 997.
- 997) The Minister's office may request further information on an ad-hoc basis.
- 998) The ATO does not prepare a contents page for the Minister. Refer to AET 994.