

**2012 SENATE ECONOMICS LEGISLATION COMMITTEE
 QUESTIONS ON NOTICE – ADDITIONAL BUDGET ESTIMATES – 14 FEBRUARY 2013
 RESOURCES, ENERGY AND TOURISM PORTFOLIO**

<i>Q No.</i>	<i>Senator</i>	<i>Division/ Agency</i>	<i>Broad topic</i>	<i>Question</i>	<i>Hansard page & Hearing date or Written question</i>	<i>Date answered</i>	<i>Date tabled</i>
AR1	Ronaldson	RET – Tourism Division	Australia's Ranking on the World Economic Forum of Tourism Competitiveness Index	<p>Senator RONALDSON: Where do we rate on the World Economic Forum of Tourism competitiveness index?</p> <p>Mr Dowie: I believe overall we rank 13th.</p> <p>Senator RONALDSON: When was that figure last released?</p> <p>Mr Dowie: I can take that on notice for you and get an exact date for when that came out. I believe it was 2011 some time.</p> <p>Senator RONALDSON: I am a bit surprised you have not got that figure, given that I would have thought our competitiveness was probably the pivotal issue facing Tourism Australia and an issue for the department as well. You think the last figure is 13th in 2011.</p> <p>Mr Dowie: I would have to double-check the date.</p> <p>Senator RONALDSON: Were these figures released last year?</p> <p>Mr Dowie: No, the next edition of that report to which you are referring is scheduled for release on 7 March 2013.</p> <p>Senator RONALDSON: What year is that for?</p> <p>Mr Dowie: I understand that it would cover activities undertaken in 2012.</p>	Pages 4-5, Proof Hansard, 14.02.13	16/04/2013	16/05/2013
AR2	Ronaldson	RET – Tourism Division	Working Holiday Maker Fee Increase	<p>Senator RONALDSON: I will take that on board. Was the department, or indeed was Tourism Australia, consulted in relation to the increase for working holiday makers?</p> <p>Mr Clarke: Sorry, the change to the parameters?</p> <p>Senator RONALDSON: The \$18 fee increase for working holiday makers. When you asked to—</p> <p>Mr Clarke: No.</p> <p>Senator RONALDSON: You were not?</p>	Page 12, Proof Hansard, 14.02.13	16/04/2013	16/05/2013

				<p>Mr Clarke: No.</p> <p>Senator RONALDSON: Do we know whether, for example, these duty-free restrictions have driven up retail sales, and has the department reviewed criticism by the Australian Duty Free Association in relation to this matter?</p> <p>Mr Dowie: There were two parts to your question there, could you just repeat them please.</p> <p>Senator RONALDSON: I suspect that I know what the answer is to the first, but have you reviewed criticism by the Australian Duty Free Association of that decision?</p> <p>Mr Dowie: No.</p> <p>Senator RONALDSON: Are you aware that they are critical of it?</p> <p>Mr Dowie: We have been aware that they have written to ministers expressing their disappointment with the decision.</p> <p>Senator RONALDSON: I presume you are aware that there were letters written to ministers other than your minister, which is implicit in your comment?</p> <p>Mr Dowie: Yes.</p> <p>Senator RONALDSON: In relation to this matter, those other departments have obviously advised you of the matters raised by the Australian Duty Free Association.</p> <p>Mr Dowie: In relation to that matter, the reason that we were aware of it is we saw correspondence that the Australian Duty Free Association sent to other ministers.</p> <p>Senator RONALDSON: Did they write to your minister?</p> <p>Mr Dowie: My recollection of that is yes, but I would have to take that one on notice to be accurate with the answer.</p>			
AR3	Abetz	Geoscience Australia	Earthquake Centred Near Moe, Victoria in June 2012	<p>Senator ABETZ: Yes, I thought you might be. I have some questions about the earthquake centred near Moe in Victoria around 9 pm. Was that on 19 June 2012?</p> <p>Dr Pigram: That is correct.</p> <p>Senator ABETZ: Geoscience Australia's website provides details of the location and magnitude, and an estimated radii for both shaking and damage for earthquakes generally, does it not?</p> <p>Dr Pigram: That is correct.</p>	Page 17, Proof Hansard, 14.02.13	16/04/2013	16/05/2013

				<p>Senator ABETZ: And it has done that in relation to the Moe earthquake as well?</p> <p>Dr Pigram: Yes.</p> <p>Senator ABETZ: I have printed from the website—I dare say you cannot see this, but basically what you do is have a green dot for the epicentre of the earthquake and then there is another circle—I am not sure if it is red or orange—around that and then a further one that is in black I think.</p> <p>Dr Pigram: Yes.</p> <p>Senator ABETZ: Yes, so you know what I am talking about. In this shot from the website, I am told this information has not yet been finalised. We pulled that off on 11 February 2013. When do you think the information might be finalised?</p> <p>Dr Pigram: Can I take that on notice for you, Senator? We may well have done that work and perhaps not updated that site because of some of the events that have happened.</p> <p>Senator ABETZ: That is what I am suspecting. The website informs me that this earthquake—the Moe earthquake—could have caused damage up to 20 kilometres away.</p>			
AR4	Bushby	RET – Energy Division	Renewable Energy Target	<p>Senator BUSHBY: I would not mind going deeper, but I do not have time. You mentioned the renewable energy target. There has been concern put to me from some informed circles that 20 per cent renewable target for 2020 will be difficult if not impossible to achieve given the amount of new energy capacity construction that will be required to achieve that target. Is the department aware of any analysis of that, and is that concern that has been raised with a me a valid concern?</p> <p>Mr Clarke: It has a couple of dimensions. The issue is very much alive and is debated in the industry and monitored by policy advisers and the market operator. Whether or not the obligation is fulfilled physically by building and despatching energy and through those certificates or it is fulfilled financially, the obligation will still be satisfied. How exactly it works through in the market, the market will determine. One of the particular policy questions is: what does this mean for security; what does this mean for continuity of supply. We do not have a concern on that. Whether or not the market meets the RET physically or financially we do not foresee an energy security risk in that regard.</p> <p>Senator BUSHBY: If you could take on notice what new capacity is under construction and looks likely to be constructed, I would appreciate it.</p> <p>Mr Clarke: Yes, that is on the record. I am happy to provide to you.</p>	Page 21, Proof Hansard, 14.02.13	16/04/2013	16/05/2013

AR5	Siewert	RET – Resources Division	Withdrawals, Extensions and Variations to Retention Leases	<p>Senator SIEWERT: Fair enough. Over the last say three- to five-year period have any retention leases been withdrawn because lessees have not met their conditions, in particular, this sort of condition?</p> <p>Ms Constable: Yes, a number have been withdrawn. I will get my colleague, Mr Squire, to go through the details.</p> <p>Senator SIEWERT: Thank you. Could you tell me how many in the last three years and for what reasons they have been withdrawn, and if they have been granted extensions and have failed to meet them?</p> <p>Mr Squire: You have asked a number of questions there, Senator. Can I clarify whether you are seeking just retention leases that had been terminated for any reason or retention leases that had been terminated for a failure to meet conditions?</p> <p>Senator SIEWERT: For a failure to meet conditions.</p> <p>Mr Squire: From memory—and I am certainly happy to take this question on notice—there has been one retention lease that was not renewed or essentially was terminated because of failure of the titleholder to meet a work program condition. Exemptions or variations to retention lease conditions are not a common feature. So we will certainly check the records, but I would be surprised if there had been any retention leases that had their conditions varied and were subsequently cancelled.</p> <p>Senator SIEWERT: Thank you for that. What about extension? Have any been granted extensions?</p> <p>Mr Squire: The act certainly provides for extension of time for a retention lease. It is current practice and policy of the joint authority not to grant an extension of time for a retention lease, so the five-year period applies. Obviously there is an option for titleholders to come back to seek a variation of conditions, which is what occurred in the Browse retention lease situation.</p> <p>Senator SIEWERT: For a variation?</p> <p>Mr Squire: Yes.</p> <p>Senator SIEWERT: Okay, so how many have had a variation granted?</p> <p>Mr Squire: In the period you describe—the last three years—from recollection it would only be the Browse retention lease that had a variation of conditions.</p> <p>Senator SIEWERT: So that is in the last three years?</p> <p>Mr Squire: Yes.</p>	Pages 21-22, Proof Hansard, 14.02.13	16/04/2013	16/05/2013
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AR6	Siewert	RET – Resources Division	Royalties from James Price Point	<p>Senator SIEWERT: Thank you. Could you tell us what the federal royalties will be from James Price Point, please.</p> <p>Ms Constable: We will have to take that one on notice.</p> <p>Senator SIEWERT: Okay, thank you. Will it be the same if it was onshore or offshore?</p> <p>Ms Constable: No, there are different systems. So the royalties as they stand are under two different regimes. PRRT applies, of course, offshore, and there are onshore arrangements. Are you specifically—</p> <p>Senator SIEWERT: I am after the latest calculation of royalties. Could I therefore have it for offshore if it were floating and if it were onshore.</p> <p>Ms Constable: Certainly.</p>	Page 22, Proof Hansard, 14.02.13	16/04/2013	16/05/2013

				<p>Senator SIEWERT: Are you able to give me the magnitude of the difference between offshore and onshore?</p> <p>Ms Constable: It is very hard to calculate, but we will do our best and look at the estimates. There would certainly be the estimates, but—</p> <p>Senator SIEWERT: Yes, I totally appreciate that.</p> <p>Mr Clarke: Part of the issue, of course, is that the projects almost by definition are not necessarily the same and the alternative project is not really developed as the onshore one is.</p> <p>Ms Constable: That is correct.</p> <p>Senator SIEWERT: I appreciate that too. Thank you. I appreciate what you are saying, so could you give us how it would differ if you cannot give us the full—</p> <p>Mr Clarke: Probably more from first principles rather than in dollar terms.</p> <p>Senator SIEWERT: Yes, that would be good.</p> <p>Ms Constable: We could provide methodology to you, which I think would be more helpful.</p>			
AR7	Bushby	RET	<p>Corporate Questions</p> <p>1. Staffing – Recruitment</p>	<p>a. How many ongoing staff have been recruited this financial year to date? What classification are they?</p> <p>b. How many non-ongoing positions exist or have been created this financial year to date? What classification are they?</p> <p>c. This financial year to date, how many employees have been employed on contract and what is the average length of their employment period?</p>	Written 22.02.13	16/04/2013	16/05/2013
			<p>2. Staffing – Departures</p>	<p>a. How many <u>ongoing</u> staff left the department/agency this financial year to date? What classification were they?</p> <p>b. How many <u>non-ongoing</u> staff left the department/agency this financial year to date? What classification were they?</p> <p>c. How many <u>contract</u> staff left the department/agency this financial year to date? What classification were they?</p>			
			<p>3. Staffing – Reductions</p>	<p>a. Are there any plans for staff reduction? If so, please advise details including if there is a reduction target, how this will be achieved, and if any services/programs will be cut.</p> <p>b. If there are plans for staff reductions, please give the reason(s) why these are happening.</p>			

			<p>4. Making the Public Service More Efficient</p>	<p>Please provide an update of the savings achieved through pursuing further efficiencies in the way the public service operates (see media release by the Minister for Finance and Deregulation and the Special Minister of State of 25 September 2012 at: http://www.financeminister.gov.au/media/2012/mr_1982012.html).</p> <p>In addition, please provide the following details:</p> <ol style="list-style-type: none"> Can you quantify the estimated savings for each year over the forward estimates for reductions in air travel? Has there been a reduction in business flights? What are the estimated savings for each year over the forward estimates? Has there been a reduction in the use of external consultants and contractors? Has this impacted on the Department/Agency, and how? What are the estimated savings for each year over the forward estimates? Provide an update of moving recruitment advertising online. Is any recruitment still in printed materials, and if yes, why? What are the estimated savings for each year over the forward estimates? Has the Department/Agency reduced its printing costs? If no, why not? Have printing costs increased, and if yes why and by how much? Has the five per cent savings target been achieved – if yes, how, and if no, why not? What are the estimated savings for each year over the forward estimates? 			
			<p>5. Printing Costs</p>	<p>How many documents (include the number of copies) have been printed this financial year to date? How many of these printed documents were also published online?</p>			
			<p>6. Graduate Recruitment</p>	<ol style="list-style-type: none"> How much has been spent on 2014 Graduate Recruitment to date? Please itemise and detail costs. Has any travel been incurred for 2014 Graduate Recruitment? Please itemise and detail costs. 			
			<p>7. Graduate Staffing</p>	<p>How much was spent on 2013 Graduate Training? Provide details of what training was provided, why and the estimated cost for each.</p>			
			<p>8. Government Advertising</p>	<ol style="list-style-type: none"> What is the total cost of all advertising for the financial year to date? Is the advertising <i>campaign</i> or <i>non-campaign</i> advertising? Provide details of each advertising, including the program that the advertising was for, the total spend and the business that provided the advertising services. 			

			<ul style="list-style-type: none"> c. Has the Department of Finance and Deregulation provided any advice about the advertising? Provide details of each advertising item. d. Has the Peer Review Group (PRG) and/or Independent Communications Committee (ICC) provided any advice about the advertising? Provide details of each advertising item. e. Did the advertising comply with the Guidelines on Information and Advertising Campaigns by Australian Government Departments and Agencies? Provide the details for each advertising item. f. Provide details for any other communications program, including details of the program, the total spend and the business that provided the communication services. g. What advertising – campaign and non-campaign – and other communications programs is the Department/Agency undertaking, or planning to undertake? 			
			<p>9. Hospitality and Entertainment</p> <ul style="list-style-type: none"> a. <u>What is the Department/Agency's hospitality spend</u> for this financial year to date? Detail date, location, purpose and cost of all events including any catering and drinks costs. b. For each <u>Minister and Parliamentary Secretary office</u>, please detail total <u>hospitality spend</u> for this financial year to date. Detail date, location, purpose and cost of all events including any catering and drinks costs. c. <u>What is the Department/Agency's entertainment spend</u> for this financial year to date? Detail date, location, purpose and cost of all events including any catering and drinks costs. d. For each <u>Minister and Parliamentary Secretary office</u>, please detail total <u>entertainment spend</u> for this financial year to date. Detail date, location, purpose and cost of all events including any catering and drinks costs. e. <u>What hospitality spend</u> is the Department/Agency's <u>planning on spending</u>? Detail date, location, purpose and cost of all events including any catering and drinks costs. f. For each <u>Minister and Parliamentary Secretary office</u>, what <u>hospitality spend is currently being planned for</u>? Detail date, location, purpose and cost of all events including any catering and drinks costs. g. <u>What entertainment spend</u> is the <u>Department/Agency's planning on spending</u>? Detail date, location, purpose and cost of all events including any catering and drinks costs. 			

				<p>h. For each <u>Minister and Parliamentary Secretary office</u>, what <u>entertainment spend is currently being planned for</u>? Detail date, location, purpose and cost of all events including any catering and drinks costs.</p> <p>i. Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved and what are the estimated savings over each year of the forward estimates?</p>			
			10. Meeting Costs	<p>a. What is the <u>Department/Agency's meeting spend</u> for this financial year to date? Detail date, location, purpose and cost of all events, including any catering and drinks costs.</p> <p>b. For each <u>Minister and Parliamentary Secretary office</u>, please detail total <u>meeting spend</u> for this financial year to date. Detail date, location, purpose and cost of each event including any catering and drinks costs.</p> <p>c. What <u>meeting spend</u> is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.</p> <p>d. For each Minister and Parliamentary Secretary office, what meeting spend is currently being planned for? Detail date, location, purpose and cost of each event including any catering and drinks costs.</p>			
			11. Program Launch Costs	<p>a. What is the Department/Agency's program launch spend for this financial year to date? Detail date, location, purpose and cost of all events, including any catering and drinks costs.</p> <p>b. For each Minister and Parliamentary Secretary office, please detail total program launch spend for this financial year to date. Detail date, location, purpose and cost of each event including any catering and drinks costs.</p> <p>c. What program launch spend is the Department/Agency planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.</p> <p>d. For each Minister and Parliamentary Secretary office, what program launch spend is currently being planned for? Detail date, location, purpose and cost of each event including any catering and drinks costs.</p> <p>e. What is the <u>Department/Agency's program launch spend for 2012-13</u>? Detail date, location, purpose and cost of each event including any catering and drinks costs.</p>			

				f. For each <u>Minister and Parliamentary Secretary office</u> , please detail <u>total program launch spend</u> for 2012-13. Detail date, location, purpose and cost of each event including any catering and drinks costs.			
			12. Board Appointments	<ul style="list-style-type: none"> a. List all of the boards within this portfolio, including: board title, terms of appointment, tenure of appointment and members. b. What is the gender ratio on each board and across the portfolio? c. Please detail any board appointments for this financial year to date. 			
			13. Freedom of Information	<ul style="list-style-type: none"> a. Has the department/agency received any updated advice on how to respond to FOI requests? b. What is the total cost to the department to process FOI requests for this financial year to date? c. How many FOI requests has the Department received for this financial year to date? How many requests have been denied and how many have been granted? Has the department failed to meet the processing times outlined in the FOI Act for any requests? If so, how many and why? Do any of these requests remain outstanding? If so, how many and why? 			
			14. Community Cabinet Meetings	<ul style="list-style-type: none"> a. How many Community Cabinet meetings has the Minister attended this financial year to date? List date and location. b. How many Departmental officers travelled with the Minister for the Community Cabinet meetings for this financial year to date? What was the total cost of this travel? List travel type, accommodate and any other expenses. c. Which Community Cabinet meetings did the Departmental officers attend? List date and location. d. What was the total cost to the Department and the Ministers office for the Community Cabinet meetings for this financial year to date? 			
			15. Reviews	<p>For this financial year to date:</p> <ul style="list-style-type: none"> a. How many Reviews are being undertaken? b. What reviews have concluded, and for those that are still ongoing, when will those reviews be concluded? c. Which of these reviews has been provided to Government? d. When will the Government be responding to the respective reviews that have been completed? 			

				<p>e. Has the Government responded to all reviews within the timeframe? If not, why not?</p> <p>f. What is the estimated cost of each of these reviews?</p> <p>g. What reviews are planned?</p> <p>h. When will each of these reviews be concluded?</p>			
			16. Consultancies	<p>a. How many consultancies have been undertaken this financial year to date? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (ie. open tender, direct source, etc). Also include total value for all consultancies.</p> <p>b. How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known.</p>			
			17. Media Monitoring	<p>a. What is the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the Minister's office for this financial year to date?</p> <ul style="list-style-type: none"> - Which agency or agencies provided these services? - What is the estimated budget to provide these services for the year 2012-13? - What has been spent providing these services this financial year to date? <p>b. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the department/agency for this financial year to date?</p> <ul style="list-style-type: none"> - Which agency or agencies provided these services? - What is the estimated budget to provide these services for the year 2012-13? - What has been spent providing these services this financial year to date? 			
			18. Social Media	<p>a. Has there been any changes to Department and Agency social media or protocols about staff access and usage of YouTube; online social media, such as Facebook, MySpace and Twitter; and access to online discussions forums and blogs since October 2012 Supplementary Budget Estimates? If yes, please explain and provide copies of any advice that has been issued.</p>			

				<p>b. Does the Department/Agency monitor usage of social media?</p> <ul style="list-style-type: none"> - If yes, provide details of the usage (for example details could include average hours per employee, hours when usage peaks). - Has there been a change to the department/agency protocols due to staff usage? - If no, why not? Will the department/agency monitor usage in the future? <p>c. Do social media impact on employee productivity? Provide details (details could include increased internet usage in general or increased internet usage in standard business hours).</p>			
			19. Internet	Has the Department experienced any internet problems, such as but not limited to slow internet, or internet blackouts? If yes, what was the reason for this? Did it impact the Minister's office?			
			20. Staff Amenities	What amenities are provided to staff? Provide a list.			
			21. Coffee Machines	<p>a. Has the Department/Agency <u>purchased</u> coffee machines for staff usage? If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased.</p> <p>b. Why were coffee machines purchased?</p> <p>c. Has there been a noticeable difference in staff productivity since coffee machines were purchased? Are staff leaving the office premises less during business hours as a result?</p> <p>d. Where did the funding for the coffee machines come from?</p> <p>e. Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance in this financial year to date - include a list of what maintenance has been undertaken. Where does the funding for maintenance come from?</p> <p>f. What are the ongoing costs of the coffee machines, such as the cost of coffee?</p> <p>g. Does the Department/Agency rent coffee machines for staff usage? If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased.</p> <p>h. Why are coffee machines rented?</p>			

				<ul style="list-style-type: none"> i. Has there been a noticeable difference in staff productivity since coffee machines were rented? Are staff leaving the office premises less during business hours as a result? j. Where does the funding for renting the coffee machines come from? k. Who is responsible for the maintenance of the rented coffee machines? How much was spent on maintenance in this financial year to date, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from? l. What are the ongoing costs of the rented coffee machine, such as the cost of coffee? 			
			22. Contractors	<p>For this financial year to date:</p> <ul style="list-style-type: none"> a. Has the department/agency ever employed Hawker Britton in any capacity or is it considering employing Hawker Britton? If yes, provide details (including the work undertaken and the cost). b. Has the department/agency ever employed Shannon’s Way in any capacity or is it considering employing Shannon’s Way? If yes, provide details (including the work undertaken and the cost). c. Has the department/agency ever employed John Utting & UMR Research Group in any capacity or is it considering employing John Utting & UMR Research Group? If yes, provide details (including the work undertaken and the cost). d. Has the department/agency ever employed McCann-Erickson in any capacity or is it considering employing McCann-Erickson? If yes, provide details (including the work undertaken and the cost). e. Has the department/agency ever employed Cutting Edge in any capacity or is it considering employing Cutting Edge? If yes, provide details (including the work undertaken and the cost). f. Has the department/agency ever employed Ikon Communications in any capacity or is it considering employing Ikon Communications? If yes, provide details (including the work undertaken and the cost). g. Has the department/agency ever employed CMAX Communications in any capacity or is it considering employing CMAX Communications? If yes, provide details (including the work undertaken and the cost). h. Has the department/agency ever employed Boston Consulting Group in any capacity or is it considering employing Boston Consulting Group? If yes, provide details (including the work undertaken and the cost). 			

				<p>i. Has the department/agency ever employed McKinsey & Company in any capacity or is it considering employing McKinsey & Company? If yes, provide details.</p> <p>j. What contractors have been employed by the department/agency? Provide details, including the work undertaken and the cost.</p>			
			23. Grants	<p>a. Could the department/agency provide a list of all grants, including ad hoc and one-off grants for this financial year to date? Please provide details of the recipients, the amount, the intended use of the grants and what locations have benefited from the grants.</p> <p>b. Have all grant agreement details been published on its website within the required timeframe? If not, provide details.</p> <p>c. Provide a list of grants that your department/agency administers that had uncommitted grants funding reduced as per the statement by the Finance Minister on 22 October 2012 (see http://www.financeminister.gov.au/media/2012/mr_2102012.html). How much was funding reduced for each grant?</p>			
			24. Commissioned Reports	<p>How many Reports have been commissioned by the Government in your department/agency this financial year to date? Please provide details of each report including date commissioned, date report handed to Government, date of public release, Terms of Reference and Committee members.</p> <ul style="list-style-type: none"> – How much did each report cost/or is estimated to cost? How many departmental staff were involved – What is the current status of each report? When is the Government intending to respond to these reports? 			
			25. Government Payments of Accounts	<p>For this financial year to date, has the department/agency paid its accounts to contractors/consultants etc. in accordance with Government policy in terms of time for payment (i.e. within 30 days)?</p> <ul style="list-style-type: none"> – If not, why not? Provide details, including what has been the timeframe for payment of accounts? Please provide a breakdown, average statistics etc. as appropriate to give insight into how this issue is being approached. – For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the portfolio/department agency for the current financial year and the previous financial year? – Where interest is being paid, what rate of interest is being paid and how is this rate determined? 			

			<p>26. Stationary Requirements</p>	<p>a. How much was spent by each department and agency on the government (Ministers/Parliamentary Secretaries) stationery requirements in your portfolio (i.e. paper, envelopes, with compliments slips) this financial year to date?</p> <p>b. What are the department/agency's stationery costs for the financial year to date?</p>			
			<p>27. Media Subscriptions</p>	<p>a. What pay TV subscriptions does your department/agency have?</p> <ul style="list-style-type: none"> – Please provide a list of what channels and the reason for each channel. – What is the cost for this financial year to date? <p>b. What newspaper subscriptions does your department/agency have?</p> <ul style="list-style-type: none"> – Please provide a list of newspaper subscriptions and the reason for each. – What is their cost for this financial year to date? <p>c. What magazine subscriptions does your department/agency have?</p> <ul style="list-style-type: none"> – Please provide a list of magazine subscriptions and the reason for each. – What is their cost for this financial year to date? 			
			<p>28. Travel Costs</p>	<p>a. For the financial year to date, please detail all travel for <u>Departmental officers that accompanied the Minister and/or Parliamentary Secretary</u> on their travel. Please include a total cost plus a breakdown that includes airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals).</p> <p>b. For the financial year to date, please detail all travel for <u>Departmental officers</u>. Please include a total cost plus a breakdown that includes airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel.</p> <p>c. What travel is planned for the rest of this financial year? Also provide a reason and brief explanation for the travel.</p> <p>d. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.</p> <p>e. Are the Government's Lowest Practical Fare travel policy for Domestic Air Travel (Finance Circular No. 2009/10) and Best Fare of the Day for International Air Travel</p>			

				<p>(Finance Circular No. 2009/11) guidelines being followed? How is the department/agency following the advice? How is this monitored? If the guidelines are not being followed, please explain why.</p> <p>f. Are <u>lounge memberships</u> provided to any employees? If yes, what lounge memberships, to how many employees and what is their classification, what is the reason for the provision of lounge memberships and the total costs of the lounge memberships.</p> <p>g. When SES employees travel, do any support / administrative staff (such as an Executive Assistant) travel with them? If yes, provide details of why such a staff member is needed and the costs of their travel.</p> <p>h. Does the department/agency elect to offset emissions for employees' work-related travel? If yes, what is the cost?</p>		
			29. Legal Costs	<p>a. What sum did each portfolio department and agency spend on legal services for this financial year to date within the department/agency? Please provide a list of each service and costs.</p> <p>b. What sum did each portfolio department and agency spend on legal services this financial year to date from the Australian Government Solicitor? Please provide a list of each service and costs.</p> <p>c. What sum did each portfolio department and agency spend on legal services this financial year to date from private firms? Please provide a list of each service and costs.</p> <p>d. What sum did each portfolio department and agency spend on legal services this financial year to date from other sources? Please provide a list of each service and costs.</p>		
			30. Education Expenses	<p>a. What are the department/agency's guidelines on study?</p> <p>b. For this financial year to date, detail all education expenses (i.e. in house courses and tertiary studies) for each portfolio department and agency. Include what type of course, the total cost, cost per participant, the employment classification of each participant, how many participants and the amount of study leave granted to each participant (provide a breakdown for each employment classification). Also include the reason for the study and how it is beneficial for the department/agency.</p>		

			<p>31. Executive Coaching and Leadership Training</p>	<p>a. In relation to executive coaching and/or other leadership training services purchased by each department/agency, please provide the following information for this financial year to date:</p> <ul style="list-style-type: none"> - Total spending on these services; - The number of employees offered these services and their employment classification; - The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification); - The names of all service providers engaged. 			
				<p>b. For each service purchased from a provider listed under (4), please provide:</p> <ul style="list-style-type: none"> - The name and nature of the service purchased; - Whether the service is one-on-one or group based; - The number of employees who received the service and their employment classification; - The total number of hours involved for all employees (provide a breakdown for each employment classification); - The total amount spent on the service; - A description of the fees charged (i.e. per hour, complete package). <p>c. Where a service was provided at any location other than the department or agency's own premises, please provide:</p> <ul style="list-style-type: none"> - The location used; - The number of employees who took part on each occasion (provide a breakdown for each employment classification); - The total number of hours involved for all employees who took part (provide a breakdown for each employment classification); - Any costs the department or agency has incurred to use the location. 			
			<p>32. Media Training</p>	<p>a. In relation to media training services purchased by each department/agency, please provide the following information for this financial year to date:</p> <ul style="list-style-type: none"> - Total spending on these services; - The number of employees offered these services and their employment classification; 			

				<ul style="list-style-type: none"> - The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification); - The names of all service providers engaged. <p>b. For each service purchased from a provider listed under (4), please provide:</p> <ul style="list-style-type: none"> - The name and nature of the service purchased; - Whether the service is one-on-one or group based; - The number of employees who received the service and their employment classification (provide a breakdown for each employment classification); - The total number of hours involved for all employees (provide a breakdown for each employment classification); - The total amount spent on the service; - A description of the fees charged (i.e. per hour, complete package). <p>c. Where a service was provided at any location other than the department or agency's own premises, please provide:</p> <ul style="list-style-type: none"> - The location used; - The number of employees who took part on each occasion; - The total number of hours involved for all employees who took part (provide a breakdown for each employment classification); - Any costs the department or agency has incurred to use the location. 			
			33. Paid Parental Leave	<p>a. Please list how many staff in each department and agency are eligible to receive payments under the Government's Paid Parental Leave scheme?</p> <p>b. For this financial year to date list which department/agency is providing its employees with payments under the Government's Paid Parental Leave scheme. Please list how many staff (and detail their classification) are in receipt of these payments.</p> <p>c. What is the paid parental scheme offered by each department and agency? How many staff have used the scheme this financial year to date?</p>			

			<p>34. Training for Portfolio Minister & Parliamentary Secretaries</p> <p>a. For this financial year to date, how much has been spent on <u>training for Ministers and Parliamentary Secretaries</u> in your portfolio? Itemise each training, provide the cost and for which Minister and/or Parliamentary Secretary the training was for.</p> <p>b. For this financial year to date, how much has been spent on <u>training for staff of Ministers and Parliamentary Secretaries</u> in your portfolio? Itemise each training, cost and for which Minister and/or Parliamentary Secretary the training was for.</p> <p>c. For this financial year to date, how much has been spent on training designed to better suit the needs of Ministers and Parliamentary Secretaries in your portfolio? Itemise each training, provide the cost and for which Minister and/or Parliamentary Secretary the training was for; note how many employees attended and note their classification.</p>			
			<p>35. Corporate Cars</p> <p>a. How many cars are owned by each department/agency?</p> <p>b. Where are the cars located?</p> <p>c. What are the cars used for?</p> <p>d. What is the cost of each car for this financial year to date?</p> <p>e. How far did each car travel this financial year to date?</p>			
			<p>36. Taxi Costs</p> <p>a. How much did each department/agency spend on taxis this financial year to date? Provide a breakdown for each business group in each department/agency.</p> <p>b. What are the reasons for taxi costs?</p>			
			<p>37. Hire Cars</p> <p>a. How much did each department/agency spend on hire cars this financial year to date? Provide a breakdown of each business group in each department/agency.</p> <p>b. What are the reasons for hire car costs?</p>			
			<p>38. Credit Cards</p> <p>a. Provide a breakdown for each employment classification that has a corporate credit card.</p> <p>b. Please update details of the following:</p> <ul style="list-style-type: none"> - What action is taken if the corporate credit card is misused? - How is corporate credit card use monitored? - What happens if misuse of a corporate credit card is discovered? 			

				<ul style="list-style-type: none"> - Have any instances of corporate credit card misuse been discovered? If yes, list staff classification and what the misuse was, and the action taken. - What action is taken to prevent corporate credit card misuse? 			
			39. Provision of Equipment	<ul style="list-style-type: none"> a. For departments/agencies that provide mobile phones to Ministers and/or Parliamentary Secretaries and/or their offices, what type of mobile phone is provided and what are the purchase and associated costs? b. For departments/agencies that provide electronic equipment to Ministers and/or Parliamentary Secretaries and/or their offices, what are the ongoing costs for this financial year to date? c. Is electronic equipment (such as iPad, laptop, wireless card, vasco token, blackberry, mobile phone (list type if relevant), thumb drive) provided to department/agency staff? If yes provide details of what is provided, the purchase cost, the ongoing cost and a breakdown of what staff and staff classification receives it. d. Does the department/agency provide their Ministers and/or Parliamentary Secretaries and/or their offices with any electronic equipment? If yes, provide details of what is provided, the cost and to whom it is provided. 			
			40. Electricity Purchasing	<ul style="list-style-type: none"> a. What are the details of the department/agency electricity purchasing agreement? b. What are the department/agency electricity costs for this financial year to date? 			
			41. Briefings for the Australian Greens and Independents	<ul style="list-style-type: none"> a. Have any briefings and/or provision of information been provided to the Australian Greens? If yes, please include: <ul style="list-style-type: none"> - How are briefings requests commissioned? - What briefings have been undertaken? Provide details and a copy of each briefing. - Provide details of what information has been provided and a copy of the information. - Have any briefings requests been unable to proceed? If yes, provide details of what the requests were and why they could not proceed. - How long is spent preparing and undertaking briefings/information requests for the Australian Greens? How many staff are involved and how many hours? Provide a breakdown for each employment classification 			

				<p>b. Have any briefings and/or provision of information been provided to Independents? If yes, please include:</p> <ul style="list-style-type: none"> – How are briefings requests commissioned? – What briefings have been undertaken? Provide details and a copy of each briefing. – Provide details of what information has been provided and a copy of the information. – Have any briefings requests been unable to proceed? If yes, provide details of what the requests were and why they could not proceed. – How long is spent preparing and undertaking briefings/information requests for the Independents? How many staff are involved and how many hours? Provide a breakdown for each employment classification. – Which Independents have requested briefings and/or information? 			
			42. Shredders	<p>Has the department/agency purchased any shredders this financial year? If yes, provide details of how many shredders were purchased, the cost of each shredder, why each new shredder was needed and the purpose for which the shredder is to be used.</p>			
			43. Protective Security Policy Framework	<p>Provide an update for your department/agency, including what is your current compliance level, what are you doing to manage risk, what is being done to comply with the mandatory requirements, and details of any department/agency specific policies and procedures.</p>			
			44. Office Locations	<p>Please provide a list of all office locations for all departments and agencies within the portfolio by:</p> <ul style="list-style-type: none"> – Department/Agency; – Location; – Leased or Owned; – Size; – Number of Staff at each location and their classification; – If rented, the amount and breakdown of rent per square metre; – If owned, the value of the building; – Depreciation of buildings that are owned; – Type of functions and work undertaken. 			

			45. Communications Staff	<p>a. For all departments and agencies, please provide – in relation to all public relations, communications and media staff – the following:</p> <ul style="list-style-type: none"> – By Department or Agency: – How many ongoing staff, the classification, the type of work they undertake and their location; – How many non-ongoing staff, their classification, type of work they undertake and their location; – How many contractors, their classification, type of work they undertake and their location; – How many are graphic designers? – How many are media managers? – How many organise events? <p>b. Do any departments/agencies have independent media studios? If yes, why? When were they established? What is the set up cost? What is the ongoing cost? How many staff work there and what are their classifications?</p>			
AR8	Bushby	Geoscience Australia	Corporate Questions	<p>a. How many ongoing staff have been recruited this financial year to date? What classification are they?</p> <p>b. How many non-ongoing positions exist or have been created this financial year to date? What classification are they?</p> <p>c. This financial year to date, how many employees have been employed on contract and what is the average length of their employment period?</p>	Written 22.02.13	16/04/2013	16/05/2013
			1. Staffing – Recruitment				
			2. Staffing – Departures	<p>a. How many ongoing staff left the department/agency this financial year to date? What classification were they?</p> <p>b. How many non-ongoing staff left the department/agency this financial year to date? What classification were they?</p> <p>c. How many contract staff left the department/agency this financial year to date? What classification were they?</p>			
			3. Staffing – Reductions	<p>a. Are there any plans for staff reduction? If so, please advise details including if there is a reduction target, how this will be achieved, and if any services/programs will be cut.</p> <p>b. If there are plans for staff reductions, please give the reason(s) why these are happening.</p>			

			<p>4. Making the Public Service More Efficient</p> <p>Please provide an update of the savings achieved through pursuing further efficiencies in the way the public service operates (see media release by the Minister for Finance and Deregulation and the Special Minister of State of 25 September 2012 at: http://www.financeminister.gov.au/media/2012/mr_1982012.html).</p> <p>In addition, please provide the following details:</p> <ol style="list-style-type: none"> Can you quantify the estimated savings for each year over the forward estimates for reductions in air travel? Has there been a reduction in business flights? What are the estimated savings for each year over the forward estimates? Has there been a reduction in the use of external consultants and contractors? Has this impacted on the Department/Agency, and how? What are the estimated savings for each year over the forward estimates? Provide an update of moving recruitment advertising online. Is any recruitment still in printed materials, and if yes, why? What are the estimated savings for each year over the forward estimates? Has the Department/Agency reduced its printing costs? If no, why not? Have printing costs increased, and if yes why and by how much? Has the five per cent savings target been achieved – if yes, how, and if no, why not? What are the estimated savings for each year over the forward estimates? 			
			<p>5. Printing Costs</p> <p>How many documents (include the number of copies) have been printed this financial year to date? How many of these printed documents were also published online?</p>			
			<p>6. Graduate Recruitment</p> <ol style="list-style-type: none"> How much has been spent on 2014 Graduate Recruitment to date? Please itemise and detail costs. Has any travel been incurred for 2014 Graduate Recruitment? Please itemise and detail costs. 			
			<p>7. Graduate Staffing</p> <p>How much was spent on 2013 Graduate Training? Provide details of what training was provided, why and the estimated cost for each.</p>			
			<p>8. Government Advertising</p> <ol style="list-style-type: none"> What is the total cost of all advertising for the financial year to date? Is the advertising campaign or non-campaign advertising? Provide details of each advertising, including the program that the advertising was for, the total spend and the business that provided the advertising services. 			

				<ul style="list-style-type: none"> c. Has the Department of Finance and Deregulation provided any advice about the advertising? Provide details of each advertising item. d. Has the Peer Review Group (PRG) and/or Independent Communications Committee (ICC) provided any advice about the advertising? Provide details of each advertising item. e. Did the advertising comply with the Guidelines on Information and Advertising Campaigns by Australian Government Departments and Agencies? Provide the details for each advertising item. f. Provide details for any other communications program, including details of the program, the total spend and the business that provided the communication services. g. What advertising – campaign and non-campaign – and other communications programs is the Department/Agency undertaking, or planning to undertake? 			
			<p>9. Hospitality and Entertainment</p>	<ul style="list-style-type: none"> a. What is the Department/Agency's hospitality spend for this financial year to date? Detail date, location, purpose and cost of all events including any catering and drinks costs. b. For each Minister and Parliamentary Secretary office, please detail total hospitality spend for this financial year to date. Detail date, location, purpose and cost of all events including any catering and drinks costs. c. What is the Department/Agency's entertainment spend for this financial year to date? Detail date, location, purpose and cost of all events including any catering and drinks costs. d. For each Minister and Parliamentary Secretary office, please detail total entertainment spend for this financial year to date. Detail date, location, purpose and cost of all events including any catering and drinks costs. e. What hospitality spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. f. For each Minister and Parliamentary Secretary office, what hospitality spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs. g. What entertainment spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 			

				<ul style="list-style-type: none"> h. For each Minister and Parliamentary Secretary office, what entertainment spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs. i. Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved and what are the estimated savings over each year of the forward estimates? 			
			10. Meeting Costs	<ul style="list-style-type: none"> a. What is the Department/Agency's meeting spend for this financial year to date? Detail date, location, purpose and cost of all events, including any catering and drinks costs. b. For each Minister and Parliamentary Secretary office, please detail total meeting spend for this financial year to date. Detail date, location, purpose and cost of each event including any catering and drinks costs. c. What meeting spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. d. For each Minister and Parliamentary Secretary office, what meeting spend is currently being planned for? Detail date, location, purpose and cost of each event including any catering and drinks costs. 			
			11. Program Launch Costs	<ul style="list-style-type: none"> a. What is the Department/Agency's program launch spend for this financial year to date? Detail date, location, purpose and cost of all events, including any catering and drinks costs. b. For each Minister and Parliamentary Secretary office, please detail total program launch spend for this financial year to date. Detail date, location, purpose and cost of each event including any catering and drinks costs. c. What program launch spend is the Department/Agency planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. d. For each Minister and Parliamentary Secretary office, what program launch spend is currently being planned for? Detail date, location, purpose and cost of each event including any catering and drinks costs. e. What is the Department/Agency's program launch spend for 2012-13? Detail date, location, purpose and cost of each event including any catering and drinks costs. 			

				f. For each Minister and Parliamentary Secretary office, please detail total program launch spend for 2012-13. Detail date, location, purpose and cost of each event including any catering and drinks costs.			
			12. Board Appointments	<ul style="list-style-type: none"> a. List all of the boards within this portfolio, including: board title, terms of appointment, tenure of appointment and members. b. What is the gender ratio on each board and across the portfolio? c. Please detail any board appointments for this financial year to date. 			
			13. Freedom of Information	<ul style="list-style-type: none"> a. Has the department/agency received any updated advice on how to respond to FOI requests? b. What is the total cost to the department to process FOI requests for this financial year to date? c. How many FOI requests has the Department received for this financial year to date? How many requests have been denied and how many have been granted? Has the department failed to meet the processing times outlined in the FOI Act for any requests? If so, how many and why? Do any of these requests remain outstanding? If so, how many and why? 			
			14. Community Cabinet Meetings	<ul style="list-style-type: none"> a. How many Community Cabinet meetings has the Minister attended this financial year to date? List date and location. b. How many Departmental officers travelled with the Minister for the Community Cabinet meetings for this financial year to date? What was the total cost of this travel? List travel type, accommodate and any other expenses. c. Which Community Cabinet meetings did the Departmental officers attend? List date and location. d. What was the total cost to the Department and the Ministers office for the Community Cabinet meetings for this financial year to date? 			
			15. Reviews	<p>For this financial year to date:</p> <ul style="list-style-type: none"> a. How many Reviews are being undertaken? b. What reviews have concluded, and for those that are still ongoing, when will those reviews be concluded? c. Which of these reviews has been provided to Government? d. When will the Government be responding to the respective reviews that have been completed? 			

			<p>e. Has the Government responded to all reviews within the timeframe? If not, why not?</p> <p>f. What is the estimated cost of each of these reviews?</p> <p>g. What reviews are planned?</p> <p>h. When will each of these reviews be concluded?</p>			
		16. Consultancies	<p>a. How many consultancies have been undertaken this financial year to date? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (ie. open tender, direct source, etc). Also include total value for all consultancies.</p> <p>b. How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known.</p>			
		17. Media Monitoring	<p>a. What is the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the Minister's office for this financial year to date?</p> <ul style="list-style-type: none"> - Which agency or agencies provided these services? - What is the estimated budget to provide these services for the year 2012-13? - What has been spent providing these services this financial year to date? <p>b. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the department/agency for this financial year to date?</p> <ul style="list-style-type: none"> - Which agency or agencies provided these services? - What is the estimated budget to provide these services for the year 2012-13? - What has been spent providing these services this financial year to date? 			
		18. Social Media	<p>a. Has there been any changes to Department and Agency social media or protocols about staff access and usage of YouTube; online social media, such as Facebook, MySpace and Twitter; and access to online discussions forums and blogs since October 2012 Supplementary Budget Estimates? If yes, please explain and provide copies of any advice that has been issued.</p>			

				<p>b. Does the Department/Agency monitor usage of social media?</p> <ul style="list-style-type: none"> - If yes, provide details of the usage (for example details could include average hours per employee, hours when usage peaks). - Has there been a change to the department/agency protocols due to staff usage? - If no, why not? Will the department/agency monitor usage in the future? <p>c. Do social media impact on employee productivity? Provide details (details could include increased internet usage in general or increased internet usage in standard business hours).</p>			
			19. Internet	Has the Department experienced any internet problems, such as but not limited to slow internet, or internet blackouts? If yes, what was the reason for this? Did it impact the Minister's office?			
			20. Staff Amenities	What amenities are provided to staff? Provide a list.			
			21. Coffee Machines	<p>a. Has the Department/Agency purchased coffee machines for staff usage? If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased.</p> <p>b. Why were coffee machines purchased?</p> <p>c. Has there been a noticeable difference in staff productivity since coffee machines were purchased? Are staff leaving the office premises less during business hours as a result?</p> <p>d. Where did the funding for the coffee machines come from?</p> <p>e. Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance in this financial year to date - include a list of what maintenance has been undertaken. Where does the funding for maintenance come from?</p> <p>f. What are the ongoing costs of the coffee machines, such as the cost of coffee?</p> <p>g. Does the Department/Agency rent coffee machines for staff usage? If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased.</p> <p>h. Why are coffee machines rented?</p>			

				<ul style="list-style-type: none"> i. Has there been a noticeable difference in staff productivity since coffee machines were rented? Are staff leaving the office premises less during business hours as a result? j. Where does the funding for renting the coffee machines come from? k. Who is responsible for the maintenance of the rented coffee machines? How much was spent on maintenance in this financial year to date, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from? l. What are the ongoing costs of the rented coffee machine, such as the cost of coffee? 			
			22. Contractors	<p>For this financial year to date:</p> <ul style="list-style-type: none"> a. Has the department/agency ever employed Hawker Britton in any capacity or is it considering employing Hawker Britton? If yes, provide details (including the work undertaken and the cost). b. Has the department/agency ever employed Shannon’s Way in any capacity or is it considering employing Shannon’s Way? If yes, provide details (including the work undertaken and the cost). c. Has the department/agency ever employed John Utting & UMR Research Group in any capacity or is it considering employing John Utting & UMR Research Group? If yes, provide details (including the work undertaken and the cost). d. Has the department/agency ever employed McCann-Erickson in any capacity or is it considering employing McCann-Erickson? If yes, provide details (including the work undertaken and the cost). e. Has the department/agency ever employed Cutting Edge in any capacity or is it considering employing Cutting Edge? If yes, provide details (including the work undertaken and the cost). f. Has the department/agency ever employed Ikon Communications in any capacity or is it considering employing Ikon Communications? If yes, provide details (including the work undertaken and the cost). g. Has the department/agency ever employed CMAX Communications in any capacity or is it considering employing CMAX Communications? If yes, provide details (including the work undertaken and the cost). h. Has the department/agency ever employed Boston Consulting Group in any capacity or is it considering employing Boston Consulting Group? If yes, provide details (including the work undertaken and the cost). 			

				<p>i. Has the department/agency ever employed McKinsey & Company in any capacity or is it considering employing McKinsey & Company? If yes, provide details.</p> <p>j. What contractors have been employed by the department/agency? Provide details, including the work undertaken and the cost.</p>			
			23. Grants	<p>a. Could the department/agency provide a list of all grants, including ad hoc and one-off grants for this financial year to date? Please provide details of the recipients, the amount, the intended use of the grants and what locations have benefited from the grants.</p> <p>b. Have all grant agreement details been published on its website within the required timeframe? If not, provide details.</p> <p>c. Provide a list of grants that your department/agency administers that had uncommitted grants funding reduced as per the statement by the Finance Minister on 22 October 2012 (see http://www.financeminister.gov.au/media/2012/mr_2102012.html). How much was funding reduced for each grant?</p>			
			24. Commissioned Reports	<p>How many Reports have been commissioned by the Government in your department/agency this financial year to date? Please provide details of each report including date commissioned, date report handed to Government, date of public release, Terms of Reference and Committee members.</p> <ul style="list-style-type: none"> – How much did each report cost/or is estimated to cost? How many departmental staff were involved – What is the current status of each report? When is the Government intending to respond to these reports? 			
			25. Government Payments of Accounts	<p>For this financial year to date, has the department/agency paid its accounts to contractors/consultants etc. in accordance with Government policy in terms of time for payment (i.e. within 30 days)?</p> <ul style="list-style-type: none"> – If not, why not? Provide details, including what has been the timeframe for payment of accounts? Please provide a breakdown, average statistics etc. as appropriate to give insight into how this issue is being approached. – For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the portfolio/department agency for the current financial year and the previous financial year? – Where interest is being paid, what rate of interest is being paid and how is this rate determined? 			

			<p>26. Stationary Requirements</p>	<p>a. How much was spent by each department and agency on the government (Ministers/Parliamentary Secretaries) stationery requirements in your portfolio (i.e. paper, envelopes, with compliments slips) this financial year to date?</p> <p>b. What are the department/agency's stationery costs for the financial year to date?</p>			
			<p>27. Media Subscriptions</p>	<p>a. What pay TV subscriptions does your department/agency have?</p> <ul style="list-style-type: none"> – Please provide a list of what channels and the reason for each channel. – What is the cost for this financial year to date? <p>b. What newspaper subscriptions does your department/agency have?</p> <ul style="list-style-type: none"> – Please provide a list of newspaper subscriptions and the reason for each. – What is their cost for this financial year to date? <p>c. What magazine subscriptions does your department/agency have?</p> <ul style="list-style-type: none"> – Please provide a list of magazine subscriptions and the reason for each. – What is their cost for this financial year to date? 			
			<p>28. Travel Costs</p>	<p>a. For the financial year to date, please detail all travel for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that includes airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals).</p> <p>b. For the financial year to date, please detail all travel for Departmental officers. Please include a total cost plus a breakdown that includes airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel.</p> <p>c. What travel is planned for the rest of this financial year? Also provide a reason and brief explanation for the travel.</p> <p>d. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.</p> <p>e. Are the Government's Lowest Practical Fare travel policy for Domestic Air Travel (Finance Circular No. 2009/10) and Best Fare of the Day for International Air Travel</p>			

				<p>(Finance Circular No. 2009/11) guidelines being followed? How is the department/agency following the advice? How is this monitored? If the guidelines are not being followed, please explain why.</p> <p>f. Are lounge memberships provided to any employees? If yes, what lounge memberships, to how many employees and what is their classification, what is the reason for the provision of lounge memberships and the total costs of the lounge memberships.</p> <p>g. When SES employees travel, do any support / administrative staff (such as an Executive Assistant) travel with them? If yes, provide details of why such a staff member is needed and the costs of their travel.</p> <p>h. Does the department/agency elect to offset emissions for employees' work-related travel? If yes, what is the cost?</p>			
			29. Legal Costs	<p>a. What sum did each portfolio department and agency spend on legal services for this financial year to date within the department/agency? Please provide a list of each service and costs.</p> <p>b. What sum did each portfolio department and agency spend on legal services this financial year to date from the Australian Government Solicitor? Please provide a list of each service and costs.</p> <p>c. What sum did each portfolio department and agency spend on legal services this financial year to date from private firms? Please provide a list of each service and costs.</p> <p>d. What sum did each portfolio department and agency spend on legal services this financial year to date from other sources? Please provide a list of each service and costs.</p>			
			30. Education Expenses	<p>a. What are the department/agency's guidelines on study?</p> <p>b. For this financial year to date, detail all education expenses (i.e. in house courses and tertiary studies) for each portfolio department and agency. Include what type of course, the total cost, cost per participant, the employment classification of each participant, how many participants and the amount of study leave granted to each participant (provide a breakdown for each employment classification). Also include the reason for the study and how it is beneficial for the department/agency.</p>			

			<p>31. Executive Coaching and Leadership Training</p>	<p>a. In relation to executive coaching and/or other leadership training services purchased by each department/agency, please provide the following information for this financial year to date:</p> <ul style="list-style-type: none"> – Total spending on these services; – The number of employees offered these services and their employment classification; – The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification); – The names of all service providers engaged. <p>b. For each service purchased from a provider listed under (4), please provide:</p> <ul style="list-style-type: none"> – The name and nature of the service purchased; – Whether the service is one-on-one or group based; – The number of employees who received the service and their employment classification; – The total number of hours involved for all employees (provide a breakdown for each employment classification); – The total amount spent on the service; – A description of the fees charged (i.e. per hour, complete package). <p>c. Where a service was provided at any location other than the department or agency’s own premises, please provide:</p> <ul style="list-style-type: none"> – The location used; – The number of employees who took part on each occasion (provide a breakdown for each employment classification); – The total number of hours involved for all employees who took part (provide a breakdown for each employment classification); – Any costs the department or agency has incurred to use the location. 			
			<p>32. Media Training</p>	<p>a. In relation to media training services purchased by each department/agency, please provide the following information for this financial year to date:</p> <ul style="list-style-type: none"> – Total spending on these services; – The number of employees offered these services and their employment classification; 			

				<ul style="list-style-type: none"> - The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification); - The names of all service providers engaged. <p>b. For each service purchased from a provider listed under (4), please provide:</p> <ul style="list-style-type: none"> - The name and nature of the service purchased; - Whether the service is one-on-one or group based; - The number of employees who received the service and their employment classification (provide a breakdown for each employment classification); - The total number of hours involved for all employees (provide a breakdown for each employment classification); - The total amount spent on the service; - A description of the fees charged (i.e. per hour, complete package). <p>c. Where a service was provided at any location other than the department or agency's own premises, please provide:</p> <ul style="list-style-type: none"> - The location used; - The number of employees who took part on each occasion; - The total number of hours involved for all employees who took part (provide a breakdown for each employment classification); - Any costs the department or agency has incurred to use the location. 			
			33. Paid Parental Leave	<p>a. Please list how many staff in each department and agency are eligible to receive payments under the Government's Paid Parental Leave scheme?</p> <p>b. For this financial year to date list which department/agency is providing its employees with payments under the Government's Paid Parental Leave scheme. Please list how many staff (and detail their classification) are in receipt of these payments.</p> <p>c. What is the paid parental scheme offered by each department and agency? How many staff have used the scheme this financial year to date?</p>			
			34. Training for Portfolio Minister & Parliamentary Secretaries	<p>a. For this financial year to date, how much has been spent on training for Ministers and Parliamentary Secretaries in your portfolio? Itemise each training, provide the cost and for which Minister and/or Parliamentary Secretary the training was for.</p>			

				<p>b. For this financial year to date, how much has been spent on training for staff of Ministers and Parliamentary Secretaries in your portfolio? Itemise each training, cost and for which Minister and/or Parliamentary Secretary the training was for.</p> <p>c. For this financial year to date, how much has been spent on training designed to better suit the needs of Ministers and Parliamentary Secretaries in your portfolio? Itemise each training, provide the cost and for which Minister and/or Parliamentary Secretary the training was for; note how many employees attended and note their classification.</p>			
			35. Corporate Cars	<p>a. How many cars are owned by each department/agency?</p> <p>b. Where are the cars located?</p> <p>c. What are the cars used for?</p> <p>d. What is the cost of each car for this financial year to date?</p> <p>e. How far did each car travel this financial year to date?</p>			
			36. Taxi Costs	<p>a. How much did each department/agency spend on taxis this financial year to date? Provide a breakdown for each business group in each department/agency.</p> <p>b. What are the reasons for taxi costs?</p>			
			37. Hire Cars	<p>a. How much did each department/agency spend on hire cars this financial year to date? Provide a breakdown of each business group in each department/agency.</p> <p>b. What are the reasons for hire car costs?</p>			
			38. Credit Cards	<p>a. Provide a breakdown for each employment classification that has a corporate credit card.</p> <p>b. Please update details of the following:</p> <ul style="list-style-type: none"> – What action is taken if the corporate credit card is misused? – How is corporate credit card use monitored? – What happens if misuse of a corporate credit card is discovered? – Have any instances of corporate credit card misuse been discovered? If yes, list staff classification and what the misuse was, and the action taken. – What action is taken to prevent corporate credit card misuse? 			

			<p>39. Provision of Equipment</p>	<p>a. For departments/agencies that provide mobile phones to Ministers and/or Parliamentary Secretaries and/or their offices, what type of mobile phone is provided and what are the purchase and associated costs?</p> <p>b. For departments/agencies that provide electronic equipment to Ministers and/or Parliamentary Secretaries and/or their offices, what are the ongoing costs for this financial year to date?</p> <p>c. Is electronic equipment (such as iPad, laptop, wireless card, vasco token, blackberry, mobile phone (list type if relevant), thumb drive) provided to department/agency staff? If yes provide details of what is provided, the purchase cost, the ongoing cost and a breakdown of what staff and staff classification receives it.</p> <p>d. Does the department/agency provide their Ministers and/or Parliamentary Secretaries and/or their offices with any electronic equipment? If yes, provide details of what is provided, the cost and to whom it is provided.</p>			
			<p>40. Electricity Purchasing</p>	<p>a. What are the details of the department/agency electricity purchasing agreement?</p> <p>b. What are the department/agency electricity costs for this financial year to date?</p>			
			<p>41. Briefings for the Australian Greens and Independents</p>	<p>a. Have any briefings and/or provision of information been provided to the Australian Greens? If yes, please include:</p> <ul style="list-style-type: none"> - How are briefings requests commissioned? - What briefings have been undertaken? Provide details and a copy of each briefing. - Provide details of what information has been provided and a copy of the information. - Have any briefings requests been unable to proceed? If yes, provide details of what the requests were and why they could not proceed. - How long is spent preparing and undertaking briefings/information requests for the Australian Greens? How many staff are involved and how many hours? Provide a breakdown for each employment classification. <p>b. Have any briefings and/or provision of information been provided to Independents? If yes, please include:</p> <ul style="list-style-type: none"> - How are briefings requests commissioned? - What briefings have been undertaken? Provide details and a copy of each briefing. 			

				<ul style="list-style-type: none"> - Provide details of what information has been provided and a copy of the information. - Have any briefings requests been unable to proceed? If yes, provide details of what the requests were and why they could not proceed. - How long is spent preparing and undertaking briefings/information requests for the Independents? How many staff are involved and how many hours? Provide a breakdown for each employment classification. - Which Independents have requested briefings and/or information? 			
			42. Shredders	Has the department/agency purchased any shredders this financial year? If yes, provide details of how many shredders were purchased, the cost of each shredder, why each new shredder was needed and the purpose for which the shredder is to be used.			
			43. Protective Security Policy Framework	Provide an update for your department/agency, including what is your current compliance level, what are you doing to manage risk, what is being done to comply with the mandatory requirements, and details of any department/agency specific policies and procedures.			
			44. Office Locations	<p>Please provide a list of all office locations for all departments and agencies within the portfolio by:</p> <ul style="list-style-type: none"> - Department/Agency; - Location; - Leased or Owned; - Size; - Number of Staff at each location and their classification; - If rented, the amount and breakdown of rent per square metre; - If owned, the value of the building; - Depreciation of buildings that are owned; - Type of functions and work undertaken. 			
			45. Communications Staff	<p>a. For all departments and agencies, please provide – in relation to all public relations, communications and media staff – the following:</p> <ul style="list-style-type: none"> - By Department or Agency: - How many ongoing staff, the classification, the type of work they undertake and their location; - How many non-ongoing staff, their classification, type of work they undertake and their location; - How many contractors, their classification, type of work they undertake and their location; 			

				<ul style="list-style-type: none"> - How many are graphic designers? - How many are media managers? - How many organise events? <p>b. Do any departments/agencies have independent media studios? If yes, why? When were they established? What is the set up cost? What is the ongoing cost? How many staff work there and what are their classifications?</p>			
AR9	Bushby	Tourism Australia	Corporate Questions	<p>a. How many ongoing staff have been recruited this financial year to date? What classification are they?</p> <p>b. How many non-ongoing positions exist or have been created this financial year to date? What classification are they?</p> <p>c. This financial year to date, how many employees have been employed on contract and what is the average length of their employment period?</p>	Written 22.02.13	16/04/2013	16/05/2013
			1. Staffing – Recruitment				
			2. Staffing – Departures	<p>a. How many ongoing staff left the department/agency this financial year to date? What classification were they?</p> <p>b. How many non-ongoing staff left the department/agency this financial year to date? What classification were they?</p> <p>c. How many contract staff left the department/agency this financial year to date? What classification were they?</p>			
			3. Staffing – Reductions	<p>a. Are there any plans for staff reduction? If so, please advise details including if there is a reduction target, how this will be achieved, and if any services/programs will be cut.</p> <p>b. If there are plans for staff reductions, please give the reason(s) why these are happening.</p>			
			4. Making the Public Service More Efficient	<p>Please provide an update of the savings achieved through pursuing further efficiencies in the way the public service operates (see media release by the Minister for Finance and Deregulation and the Special Minister of State of 25 September 2012 at: http://www.financeminister.gov.au/media/2012/mr_1982012.html).</p> <p>In addition, please provide the following details:</p> <p>a. Can you quantify the estimated savings for each year over the forward estimates for reductions in air travel?</p> <p>b. Has there been a reduction in business flights? What are the estimated savings for each year over the forward estimates?</p>			

				<p>c. Has there been a reduction in the use of external consultants and contractors? Has this impacted on the Department/Agency, and how? What are the estimated savings for each year over the forward estimates?</p> <p>d. Provide an update of moving recruitment advertising online. Is any recruitment still in printed materials, and if yes, why? What are the estimated savings for each year over the forward estimates?</p> <p>e. Has the Department/Agency reduced its printing costs? If no, why not? Have printing costs increased, and if yes why and by how much? Has the five per cent savings target been achieved – if yes, how, and if no, why not? What are the estimated savings for each year over the forward estimates?</p>			
			5. Printing Costs	How many documents (include the number of copies) have been printed this financial year to date? How many of these printed documents were also published online?			
			6. Graduate Recruitment	<p>a. How much has been spent on 2014 Graduate Recruitment to date? Please itemise and detail costs.</p> <p>b. Has any travel been incurred for 2014 Graduate Recruitment? Please itemise and detail costs.</p>			
			7. Graduate Staffing	How much was spent on 2013 Graduate Training? Provide details of what training was provided, why and the estimated cost for each.			
			8. Government Advertising	<p>a. What is the total cost of all advertising for the financial year to date?</p> <p>b. Is the advertising campaign or non-campaign advertising? Provide details of each advertising, including the program that the advertising was for, the total spend and the business that provided the advertising services.</p> <p>c. Has the Department of Finance and Deregulation provided any advice about the advertising? Provide details of each advertising item.</p> <p>d. Has the Peer Review Group (PRG) and/or Independent Communications Committee (ICC) provided any advice about the advertising? Provide details of each advertising item.</p> <p>e. Did the advertising comply with the Guidelines on Information and Advertising Campaigns by Australian Government Departments and Agencies? Provide the details for each advertising item.</p>			

				<p>f. Provide details for any other communications program, including details of the program, the total spend and the business that provided the communication services.</p> <p>g. What advertising – campaign and non-campaign – and other communications programs is the Department/Agency undertaking, or planning to undertake?</p>			
			<p>9. Hospitality and Entertainment</p>	<p>a. What is the Department/Agency's hospitality spend for this financial year to date? Detail date, location, purpose and cost of all events including any catering and drinks costs.</p> <p>b. For each Minister and Parliamentary Secretary office, please detail total hospitality spend for this financial year to date. Detail date, location, purpose and cost of all events including any catering and drinks costs.</p> <p>c. What is the Department/Agency's entertainment spend for this financial year to date? Detail date, location, purpose and cost of all events including any catering and drinks costs.</p> <p>d. For each Minister and Parliamentary Secretary office, please detail total entertainment spend for this financial year to date. Detail date, location, purpose and cost of all events including any catering and drinks costs.</p> <p>e. What hospitality spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.</p> <p>f. For each Minister and Parliamentary Secretary office, what hospitality spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs.</p> <p>g. What entertainment spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.</p> <p>h. For each Minister and Parliamentary Secretary office, what entertainment spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs.</p> <p>i. Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved and what are the estimated savings over each year of the forward estimates?</p>			

			<p>10. Meeting Costs</p>	<p>a. What is the Department/Agency's meeting spend for this financial year to date? Detail date, location, purpose and cost of all events, including any catering and drinks costs.</p> <p>b. For each Minister and Parliamentary Secretary office, please detail total meeting spend for this financial year to date. Detail date, location, purpose and cost of each event including any catering and drinks costs.</p> <p>c. What meeting spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.</p> <p>d. For each Minister and Parliamentary Secretary office, what meeting spend is currently being planned for? Detail date, location, purpose and cost of each event including any catering and drinks costs.</p>			
			<p>11. Program Launch Costs</p>	<p>a. What is the Department/Agency's program launch spend for this financial year to date? Detail date, location, purpose and cost of all events, including any catering and drinks costs.</p> <p>b. For each Minister and Parliamentary Secretary office, please detail total program launch spend for this financial year to date. Detail date, location, purpose and cost of each event including any catering and drinks costs.</p> <p>c. What program launch spend is the Department/Agency planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.</p> <p>d. For each Minister and Parliamentary Secretary office, what program launch spend is currently being planned for? Detail date, location, purpose and cost of each event including any catering and drinks costs.</p> <p>e. What is the Department/Agency's program launch spend for 2012-13? Detail date, location, purpose and cost of each event including any catering and drinks costs.</p> <p>f. For each Minister and Parliamentary Secretary office, please detail total program launch spend for 2012-13. Detail date, location, purpose and cost of each event including any catering and drinks costs.</p>			
			<p>12. Board Appointments</p>	<p>a. List all of the boards within this portfolio, including: board title, terms of appointment, tenure of appointment and members.</p> <p>b. What is the gender ratio on each board and across the portfolio?</p> <p>c. Please detail any board appointments for this financial year to date.</p>			

			<p>13. Freedom of Information</p>	<p>a. Has the department/agency received any updated advice on how to respond to FOI requests?</p> <p>b. What is the total cost to the department to process FOI requests for this financial year to date?</p> <p>c. How many FOI requests has the Department received for this financial year to date? How many requests have been denied and how many have been granted? Has the department failed to meet the processing times outlined in the FOI Act for any requests? If so, how many and why? Do any of these requests remain outstanding? If so, how many and why?</p>			
			<p>14. Community Cabinet Meetings</p>	<p>a. How many Community Cabinet meetings has the Minister attended this financial year to date? List date and location.</p> <p>b. How many Departmental officers travelled with the Minister for the Community Cabinet meetings for this financial year to date? What was the total cost of this travel? List travel type, accommodate and any other expenses.</p> <p>c. Which Community Cabinet meetings did the Departmental officers attend? List date and location.</p> <p>d. What was the total cost to the Department and the Ministers office for the Community Cabinet meetings for this financial year to date?</p>			
			<p>15. Reviews</p>	<p>For this financial year to date:</p> <p>a. How many Reviews are being undertaken?</p> <p>b. What reviews have concluded, and for those that are still ongoing, when will those reviews be concluded?</p> <p>c. Which of these reviews has been provided to Government?</p> <p>d. When will the Government be responding to the respective reviews that have been completed?</p> <p>e. Has the Government responded to all reviews within the timeframe? If not, why not?</p> <p>f. What is the estimated cost of each of these reviews?</p> <p>g. What reviews are planned?</p> <p>h. When will each of these reviews be concluded?</p>			

			<p>16. Consultancies</p>	<p>a. How many consultancies have been undertaken this financial year to date? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (ie. open tender, direct source, etc). Also include total value for all consultancies.</p> <p>b. How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known.</p>			
			<p>17. Media Monitoring</p>	<p>a. What is the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the Minister's office for this financial year to date?</p> <ul style="list-style-type: none"> – Which agency or agencies provided these services? – What is the estimated budget to provide these services for the year 2012-13? – What has been spent providing these services this financial year to date? <p>b. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the department/agency for this financial year to date?</p> <ul style="list-style-type: none"> – Which agency or agencies provided these services? – What is the estimated budget to provide these services for the year 2012-13? – What has been spent providing these services this financial year to date? 			
			<p>18. Social Media</p>	<p>a. Has there been any changes to Department and Agency social media or protocols about staff access and usage of YouTube; online social media, such as Facebook, MySpace and Twitter; and access to online discussions forums and blogs since October 2012 Supplementary Budget Estimates? If yes, please explain and provide copies of any advice that has been issued.</p> <p>b. Does the Department/Agency monitor usage of social media?</p> <ul style="list-style-type: none"> – If yes, provide details of the usage (for example details could include average hours per employee, hours when usage peaks). – Has there been a change to the department/agency protocols due to staff usage? – If no, why not? Will the department/agency monitor usage in the future? 			

				<p>c. Do social media impact on employee productivity? Provide details (details could include increased internet usage in general or increased internet usage in standard business hours).</p>			
			19. Internet	<p>Has the Department experienced any internet problems, such as but not limited to slow internet, or internet blackouts? If yes, what was the reason for this? Did it impact the Minister's office?</p>			
			20. Staff Amenities	<p>What amenities are provided to staff? Provide a list.</p>			
			21. Coffee Machines	<p>a. Has the Department/Agency purchased coffee machines for staff usage? If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased.</p> <p>b. Why were coffee machines purchased?</p> <p>c. Has there been a noticeable difference in staff productivity since coffee machines were purchased? Are staff leaving the office premises less during business hours as a result?</p> <p>d. Where did the funding for the coffee machines come from?</p> <p>e. Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance in this financial year to date - include a list of what maintenance has been undertaken. Where does the funding for maintenance come from?</p> <p>f. What are the ongoing costs of the coffee machines, such as the cost of coffee?</p> <p>g. Does the Department/Agency rent coffee machines for staff usage? If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased.</p> <p>h. Why are coffee machines rented?</p> <p>i. Has there been a noticeable difference in staff productivity since coffee machines were rented? Are staff leaving the office premises less during business hours as a result?</p> <p>j. Where does the funding for renting the coffee machines come from?</p> <p>k. Who is responsible for the maintenance of the rented coffee machines? How much was spent on maintenance in this financial year to date, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from?</p>			

				<p>1. What are the ongoing costs of the rented coffee machine, such as the cost of coffee?</p>			
			22. Contractors	<p>For this financial year to date:</p> <p>a. Has the department/agency ever employed Hawker Britton in any capacity or is it considering employing Hawker Britton? If yes, provide details (including the work undertaken and the cost).</p> <p>b. Has the department/agency ever employed Shannon’s Way in any capacity or is it considering employing Shannon’s Way? If yes, provide details (including the work undertaken and the cost).</p> <p>c. Has the department/agency ever employed John Utting & UMR Research Group in any capacity or is it considering employing John Utting & UMR Research Group? If yes, provide details (including the work undertaken and the cost).</p> <p>d. Has the department/agency ever employed McCann-Erickson in any capacity or is it considering employing McCann-Erickson? If yes, provide details (including the work undertaken and the cost).</p> <p>e. Has the department/agency ever employed Cutting Edge in any capacity or is it considering employing Cutting Edge? If yes, provide details (including the work undertaken and the cost).</p> <p>f. Has the department/agency ever employed Ikon Communications in any capacity or is it considering employing Ikon Communications? If yes, provide details (including the work undertaken and the cost).</p> <p>g. Has the department/agency ever employed CMAX Communications in any capacity or is it considering employing CMAX Communications? If yes, provide details (including the work undertaken and the cost).</p> <p>h. Has the department/agency ever employed Boston Consulting Group in any capacity or is it considering employing Boston Consulting Group? If yes, provide details (including the work undertaken and the cost).</p> <p>i. Has the department/agency ever employed McKinsey & Company in any capacity or is it considering employing McKinsey & Company? If yes, provide details.</p> <p>j. What contractors have been employed by the department/agency? Provide details, including the work undertaken and the cost.</p>			

			<p>23. Grants</p>	<p>a. Could the department/agency provide a list of all grants, including ad hoc and one-off grants for this financial year to date? Please provide details of the recipients, the amount, the intended use of the grants and what locations have benefited from the grants.</p> <p>b. Have all grant agreement details been published on its website within the required timeframe? If not, provide details.</p> <p>c. Provide a list of grants that your department/agency administers that had uncommitted grants funding reduced as per the statement by the Finance Minister on 22 October 2012 (see http://www.financeminister.gov.au/media/2012/mr_2102012.html). How much was funding reduced for each grant?</p>			
			<p>24. Commissioned Reports</p>	<p>How many Reports have been commissioned by the Government in your department/agency this financial year to date? Please provide details of each report including date commissioned, date report handed to Government, date of public release, Terms of Reference and Committee members.</p> <ul style="list-style-type: none"> – How much did each report cost/or is estimated to cost? How many departmental staff were involved – What is the current status of each report? When is the Government intending to respond to these reports? 			
			<p>25. Government Payments of Accounts</p>	<p>For this financial year to date, has the department/agency paid its accounts to contractors/consultants etc. in accordance with Government policy in terms of time for payment (i.e. within 30 days)?</p> <ul style="list-style-type: none"> – If not, why not? Provide details, including what has been the timeframe for payment of accounts? Please provide a breakdown, average statistics etc. as appropriate to give insight into how this issue is being approached. – For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the portfolio/department agency for the current financial year and the previous financial year? – Where interest is being paid, what rate of interest is being paid and how is this rate determined? 			
			<p>26. Stationary Requirements</p>	<p>a. How much was spent by each department and agency on the government (Ministers/Parliamentary Secretaries) stationery requirements in your portfolio (i.e. paper, envelopes, with compliments slips) this financial year to date?</p> <p>b. What are the department/agency's stationery costs for the financial year to date?</p>			

			<p>27. Media Subscriptions</p>	<p>a. What pay TV subscriptions does your department/agency have?</p> <ul style="list-style-type: none"> – Please provide a list of what channels and the reason for each channel. – What is the cost for this financial year to date? <p>b. What newspaper subscriptions does your department/agency have?</p> <ul style="list-style-type: none"> – Please provide a list of newspaper subscriptions and the reason for each. – What is their cost for this financial year to date? <p>c. What magazine subscriptions does your department/agency have?</p> <ul style="list-style-type: none"> – Please provide a list of magazine subscriptions and the reason for each. – What is their cost for this financial year to date? 			
			<p>28. Travel Costs</p>	<p>a. For the financial year to date, please detail all travel for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that includes airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals).</p> <p>b. For the financial year to date, please detail all travel for Departmental officers. Please include a total cost plus a breakdown that includes airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel.</p> <p>c. What travel is planned for the rest of this financial year? Also provide a reason and brief explanation for the travel.</p> <p>d. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.</p> <p>e. Are the Government's Lowest Practical Fare travel policy for Domestic Air Travel (Finance Circular No. 2009/10) and Best Fare of the Day for International Air Travel (Finance Circular No. 2009/11) guidelines being followed? How is the department/agency following the advice? How is this monitored? If the guidelines are not being followed, please explain why.</p> <p>f. Are lounge memberships provided to any employees? If yes, what lounge memberships, to how many employees and what is their classification, what is the reason for the provision of lounge memberships and the total costs of the lounge memberships.</p>			

				<p>g. When SES employees travel, do any support / administrative staff (such as an Executive Assistant) travel with them? If yes, provide details of why such a staff member is needed and the costs of their travel.</p> <p>h. Does the department/agency elect to offset emissions for employees' work-related travel? If yes, what is the cost?</p>			
			29. Legal Costs	<p>a. What sum did each portfolio department and agency spend on legal services for this financial year to date within the department/agency? Please provide a list of each service and costs.</p> <p>b. What sum did each portfolio department and agency spend on legal services this financial year to date from the Australian Government Solicitor? Please provide a list of each service and costs.</p> <p>c. What sum did each portfolio department and agency spend on legal services this financial year to date from private firms? Please provide a list of each service and costs.</p> <p>d. What sum did each portfolio department and agency spend on legal services this financial year to date from other sources? Please provide a list of each service and costs.</p>			
			30. Education Expenses	<p>a. What are the department/agency's guidelines on study?</p> <p>b. For this financial year to date, detail all education expenses (i.e. in house courses and tertiary studies) for each portfolio department and agency. Include what type of course, the total cost, cost per participant, the employment classification of each participant, how many participants and the amount of study leave granted to each participant (provide a breakdown for each employment classification). Also include the reason for the study and how it is beneficial for the department/agency.</p>			
			31. Executive Coaching and Leadership Training	<p>a. In relation to executive coaching and/or other leadership training services purchased by each department/agency, please provide the following information for this financial year to date:</p> <ul style="list-style-type: none"> – Total spending on these services; – The number of employees offered these services and their employment classification; – The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification); – The names of all service providers engaged. 			

				<p>b. For each service purchased from a provider listed under (4), please provide:</p> <ul style="list-style-type: none"> - The name and nature of the service purchased; - Whether the service is one-on-one or group based; - The number of employees who received the service and their employment classification; - The total number of hours involved for all employees (provide a breakdown for each employment classification); - The total amount spent on the service; - A description of the fees charged (i.e. per hour, complete package). <p>c. Where a service was provided at any location other than the department or agency's own premises, please provide:</p> <ul style="list-style-type: none"> - The location used; - The number of employees who took part on each occasion (provide a breakdown for each employment classification); - The total number of hours involved for all employees who took part (provide a breakdown for each employment classification); - Any costs the department or agency has incurred to use the location. 			
			32. Media Training	<p>a. In relation to media training services purchased by each department/agency, please provide the following information for this financial year to date:</p> <ul style="list-style-type: none"> - Total spending on these services; - The number of employees offered these services and their employment classification; - The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification); - The names of all service providers engaged. <p>b. For each service purchased from a provider listed under (4), please provide:</p> <ul style="list-style-type: none"> - The name and nature of the service purchased; - Whether the service is one-on-one or group based; - The number of employees who received the service and their employment classification (provide a breakdown for each employment classification); - The total number of hours involved for all employees (provide a breakdown for each employment classification); 			

				<ul style="list-style-type: none"> - The total amount spent on the service; - A description of the fees charged (i.e. per hour, complete package). <p>c. Where a service was provided at any location other than the department or agency's own premises, please provide:</p> <ul style="list-style-type: none"> - The location used; - The number of employees who took part on each occasion; - The total number of hours involved for all employees who took part (provide a breakdown for each employment classification); - Any costs the department or agency has incurred to use the location. 			
			33. Paid Parental Leave	<p>a. Please list how many staff in each department and agency are eligible to receive payments under the Government's Paid Parental Leave scheme?</p> <p>b. For this financial year to date list which department/agency is providing its employees with payments under the Government's Paid Parental Leave scheme. Please list how many staff (and detail their classification) are in receipt of these payments.</p> <p>c. What is the paid parental scheme offered by each department and agency? How many staff have used the scheme this financial year to date?</p>			
			34. Training for Portfolio Minister & Parliamentary Secretaries	<p>a. For this financial year to date, how much has been spent on training for Ministers and Parliamentary Secretaries in your portfolio? Itemise each training, provide the cost and for which Minister and/or Parliamentary Secretary the training was for.</p> <p>b. For this financial year to date, how much has been spent on training for staff of Ministers and Parliamentary Secretaries in your portfolio? Itemise each training, cost and for which Minister and/or Parliamentary Secretary the training was for.</p> <p>c. For this financial year to date, how much has been spent on training designed to better suit the needs of Ministers and Parliamentary Secretaries in your portfolio? Itemise each training, provide the cost and for which Minister and/or Parliamentary Secretary the training was for; note how many employees attended and note their classification.</p>			

			<p>35. Corporate Cars</p> <p>a. How many cars are owned by each department/agency?</p> <p>b. Where are the cars located?</p> <p>c. What are the cars used for?</p> <p>d. What is the cost of each car for this financial year to date?</p> <p>e. How far did each car travel this financial year to date?</p>			
			<p>36. Taxi Costs</p> <p>a. How much did each department/agency spend on taxis this financial year to date? Provide a breakdown for each business group in each department/agency.</p> <p>b. What are the reasons for taxi costs?</p>			
			<p>37. Hire Cars</p> <p>a. How much did each department/agency spend on hire cars this financial year to date? Provide a breakdown of each business group in each department/agency.</p> <p>b. What are the reasons for hire car costs?</p>			
			<p>38. Credit Cards</p> <p>a. Provide a breakdown for each employment classification that has a corporate credit card.</p> <p>b. Please update details of the following:</p> <ul style="list-style-type: none"> – What action is taken if the corporate credit card is misused? – How is corporate credit card use monitored? – What happens if misuse of a corporate credit card is discovered? – Have any instances of corporate credit card misuse been discovered? If yes, list staff classification and what the misuse was, and the action taken. – What action is taken to prevent corporate credit card misuse? 			
			<p>39. Provision of Equipment</p> <p>a. For departments/agencies that provide mobile phones to Ministers and/or Parliamentary Secretaries and/or their offices, what type of mobile phone is provided and what are the purchase and associated costs?</p> <p>b. For departments/agencies that provide electronic equipment to Ministers and/or Parliamentary Secretaries and/or their offices, what are the ongoing costs for this financial year to date?</p> <p>c. Is electronic equipment (such as iPad, laptop, wireless card, vasco token, blackberry, mobile phone (list type if relevant), thumb drive) provided to department/agency staff? If yes provide details of what is provided, the purchase cost, the ongoing cost and a breakdown of what staff and staff classification receives it.</p>			

				<p>d. Does the department/agency provide their Ministers and/or Parliamentary Secretaries and/or their offices with any electronic equipment? If yes, provide details of what is provided, the cost and to whom it is provided.</p>			
			40. Electricity Purchasing	<p>a. What are the details of the department/agency electricity purchasing agreement?</p> <p>b. What are the department/agency electricity costs for this financial year to date?</p>			
			41. Briefings for the Australian Greens and Independents	<p>a. Have any briefings and/or provision of information been provided to the Australian Greens? If yes, please include:</p> <ul style="list-style-type: none"> - How are briefings requests commissioned? - What briefings have been undertaken? Provide details and a copy of each briefing. - Provide details of what information has been provided and a copy of the information. - Have any briefings requests been unable to proceed? If yes, provide details of what the requests were and why they could not proceed. - How long is spent preparing and undertaking briefings/information requests for the Australian Greens? How many staff are involved and how many hours? Provide a breakdown for each employment classification. <p>b. Have any briefings and/or provision of information been provided to Independents? If yes, please include:</p> <ul style="list-style-type: none"> - How are briefings requests commissioned? - What briefings have been undertaken? Provide details and a copy of each briefing. - Provide details of what information has been provided and a copy of the information. - Have any briefings requests been unable to proceed? If yes, provide details of what the requests were and why they could not proceed. - How long is spent preparing and undertaking briefings/information requests for the Independents? How many staff are involved and how many hours? Provide a breakdown for each employment classification. - Which Independents have requested briefings and/or information? 			

			<p>42. Shredders</p> <p>Has the department/agency purchased any shredders this financial year? If yes, provide details of how many shredders were purchased, the cost of each shredder, why each new shredder was needed and the purpose for which the shredder is to be used.</p>			
			<p>43. Protective Security Policy Framework</p> <p>Provide an update for your department/agency, including what is your current compliance level, what are you doing to manage risk, what is being done to comply with the mandatory requirements, and details of any department/agency specific policies and procedures.</p>			
			<p>44. Office Locations</p> <p>Please provide a list of all office locations for all departments and agencies within the portfolio by:</p> <ul style="list-style-type: none"> - Department/Agency; - Location; - Leased or Owned; - Size; - Number of Staff at each location and their classification; - If rented, the amount and breakdown of rent per square metre; - If owned, the value of the building; - Depreciation of buildings that are owned; - Type of functions and work undertaken. 			
			<p>45. Communications Staff</p> <p>a. For all departments and agencies, please provide – in relation to all public relations, communications and media staff – the following:</p> <ul style="list-style-type: none"> - By Department or Agency: - How many ongoing staff, the classification, the type of work they undertake and their location; - How many non-ongoing staff, their classification, type of work they undertake and their location; - How many contractors, their classification, type of work they undertake and their location; - How many are graphic designers? - How many are media managers? - How many organise events? <p>b. Do any departments/agencies have independent media studios? If yes, why? When were they established? What is the set up cost? What is the ongoing cost? How many staff work there and what are their classifications?</p>			

AR10	Edwards	Tourism Australia	Tourism Investment in Asia	<ol style="list-style-type: none"> 1. With reference to question SR27 (Supplementary Budget Estimates, October 2012). Can Tourism Australia please provide a breakdown of how the money that Tourism Australia intends to spend in the listed Asian countries will be spent in 2012-13. 2. Does Tourism Australia intend on spending any money in 2012-13 or in future years on wine marketing? 3. Does Tourism Australia work with Wine Australia to promote Australian wine and wine regions as tourist destinations? 	Written 25.02.13	16/04/2013	16/05/2013
(AR11)	Edwards	/	National Resources Sector Workforce Strategy (NRSWS)	<p>Energy and Resources – The National Resources Sector Workforce Strategy (NRSWS) is addressing skills and labour needs of resource sector with \$6.9 million in 13 pilot programs for government and industry partnerships</p> <ol style="list-style-type: none"> 1. What outcomes is the Federal Government hoping the funding will achieve? 2. Have there been noticeable improvements in addressing skill and labour issues in the resource sector? If so what? 3. Over what period of time is the money being spent? 4. What procedures are in place after the program has ended? What opportunities are provided to participants to continue progressing in the workforce? Will there be options for them to stay working with the current body providing the training opportunities? 	Written 25.02.13	<p>Transferred to the Department of Industry, Innovation, Science, Research and Tertiary Education on 26 February 2013</p> <p>Refer to the Economics Committee's index for the IISRTE portfolio</p>	n/a
AR12	Ronaldson	RET – Tourism Division	Tourism Revenue	<p>How much extra revenue has the government raised through various tourism-related taxes, charges and savings in the 2012-13 financial year alone, through:</p> <ul style="list-style-type: none"> • The carbon tax (in providing this answer, please consult with the Accommodation Association of Australia, which is currently compiling a report on the carbon tax entitled 'One Year On'); • Increasing the Managed Investment Trust Withholding Tax (from 7.5% to 15%); • Increasing the 457 Visa fee (from \$350 to \$450); • Increasing the Working Holiday Maker Visa (from \$280 to \$360); • Increasing the Passenger Movement Charge (from \$47 to \$55 per passenger); • Limiting tax loss carry backs through changes to the eligibility criteria, being: <ul style="list-style-type: none"> - It can be carried back two years, not three; - It is limited to \$1 million; and 	Written 25.02.13	21/05/2013	27/06/2013

				<ul style="list-style-type: none"> - It is claimable only by companies or entities treated as companies for tax purposes; • Passing on AU\$118.1 million in Australian Federal Police costs to airports; • The budget and staff cuts made to Customs and Border Protection; • Gaining a \$11.9 million saving over four years from the increased use of the SmartGate capability; • Duty free restrictions; and • New visa charges? 			
(AR13)	Ronaldson	/	Tourism – Tax Loss Carry Back initiative	Please note the answer by Senator Wong to <i>Senate Question on Notice no. 2637</i> . With respect to the number of businesses eligible for the tax loss carry back initiative, can the department please ask the Department of Treasury to provide estimates to the department of the amount to be returned to tourism and tourism-connected businesses?	Written 25.02.13	Transferred to Treasury on 5 March 2013 Refer to the Economics Committee's index for the Treasury portfolio	n/a
(AR14)	Ronaldson	/	Passenger Movement Charge	What is the revised forward projection for revenue generated by the Passenger Movement Charge, given record inbound and outbound tourism?	Written 25.02.13	Transferred to the Australian Customs and Border Protection Service on 8 March 2013 Refer to the Legal and Constitutional Affairs Committee's index	n/a
AR15	Ronaldson	RET – Tourism Division with input from Tourism Australia	Tourism Industry 1. Asia Marketing Fund 2. Tourism Visa Advisory Group	<p>In announcing the Asia Marketing Fund, the Minister for Tourism indicated the fund would be hypothecated to increases in the Passenger Movement Charge. Can earnings in one portfolio be hypothecated to expenditure in another, or is this simply revenue-raising with the intent to tie it to expenditure elsewhere?</p> <p>Does the department and Tourism Australia take part in the Department of Immigration and Citizenship committee entitled the <i>Tourism Visa Advisory Group</i>?</p>	Written 25.02.13	Answers to 21 out of the 22 parts of AR15 were provided on 14/05/2013. The answer to part 4 was provided on	16/05/2013 Part 4: 27/06/2013

			<p>3. Tourism Taxes and Charges</p>	<p>Please answer the following questions:</p> <ul style="list-style-type: none"> - Does the department accept the Department of Immigration and Citizenship's view that there is no negative relationship between increased visa charges and demand for them? Alternatively, does the department agree with the Treasurer that there will be 'marginal' impacts? - Given tourism operators' slim profits are at the margin (as stated by the Tourism and Transport Forum's CEO in 2012), does the department accept that this measure (combined with all other tourism taxes and charges) will wipe out profits made in the 2012-13 financial year, leading to greater uptake of 'tax loss carry back'? - Cannot the government's increased taxation of tourism, combined with its tax loss carry back initiative, be described as a "money-go-round" (in which funds are taken from tourism businesses and then given back)? 		<p>21/05/2013.</p>	
			<p>4. 'Working Holiday Maker' and 'Work and Holiday' visas</p>	<p>Please answer the following questions:</p> <ul style="list-style-type: none"> - Does the department consider it possible that the Department of Immigration and Citizenship has made a mistake in not considering a 'lag' effect when it put forward charts at the <i>Tourist Visa Advisory Group</i>, including the 'Seasonality/elasticity trends' chart with respect to the 'Working Holiday Maker' and 'Work and Holiday' visas? - If one looks at the aforementioned chart, while there is an upward trend in the 'Working Holiday Maker' and 'Work and Holiday' visa holders 'holiday making' after a fee increase, might this not be explained by people buying their tickets a month or so in advance? - Does not the chart show a downward trend in demand in the months after (following the points in time where fees were increased)? - Has the department asked the Department of Immigration and Citizenship for an update on the demand for 'Working Holiday Maker' and 'Work and Holiday' visas since the fee increase came into effect on 1 January 2013? Did the fee increase make any impact on lodgements during January or February 2013? 			
			<p>5. Tourism Taxes and Charges & Effect on Tourism Competitiveness</p>	<p>Considering the sum total of revenue extracted from tourism in the 2012-13 financial year thus far, set against a worsening of our tourism trade deficit of \$1.129 billion, does the department consider that taxes and charges impact on a country's tourism competitiveness?</p>			

			<p>6. WEF Tourism Competitiveness Index</p>	<p>Is the department aware that Australia has slid from 4th place to 13th place in the World Economic Forum Tourism Competitiveness Index? Given the introduction of a raft of new taxes and charges since then, do you consider it likely the World Economic Forum will further downgrade Australia's official ranking when it is next updated in March 2013?</p>			
			<p>7. Tourism Strategy</p>	<p>In answering the following questions, please note:</p> <ul style="list-style-type: none"> - The comments made in relation to the 1 January 2013 visa fee increases on the Australian visa bureau website, which state: <i>“The booming mining and construction industry has started to slow in line with a drop in demand from China and in order to make sure the country’s economy does not suffer Treasurer Wayne Swan is looking for revenue from other sources”.</i> - The minutes of the Tourist Visa Advisory Group dated 16 November 2012, which also point to a 27% increase in visitation from China. <p>Can the department explain its strategy with respect to:</p> <ul style="list-style-type: none"> - dealing with Australia's two-speed economy challenges; - ensuring Australia's share of outbound travel from China; and - meeting the Tourism 2020 targets with ever increasing taxation instead of driving our price competitiveness? 			
			<p>8. Tourism – Regulatory Barriers</p>	<p>With respect to the Program 4 line activity, <i>“working with relevant partners to address regulatory barriers to tourism”</i>:</p> <ul style="list-style-type: none"> - Can the department provide an update on progress against the regulatory barriers outlined in the L.E.K. report on its website? - Will the department continue to work with local governments to deal with unfinished business? - What plans are in place to complete this work? 			
			<p>9. Tourism – Smartgate</p>	<p>With respect to the Program 4 line activity, <i>“working with government agencies to support adequate planning and management of border security, transport linkages and safety to enhance tourism security”</i>, can the department advise what dealings it has had with Customs and Border Protection with respect to the Smartgate project? Is the department aware of deficiencies with Smartgate, and can you indicate the department's awareness of an ANAO report highlighting the underperformance of Smartgate against its projected uptake?</p>			
			<p>10. Tourism Investment Projects</p>	<p>With respect to the Program 4 line activity, <i>“working with other government agencies and stakeholders to ensure that infrastructure development contributes to the competitiveness of the tourism sector”</i>:</p>			

				<ul style="list-style-type: none"> - How many of the ‘investment ready’ projects (contained in the government’s prospectus entitled ‘Australian Tourism Investment Opportunities’) have progressed to construction? - Is the government on track to deliver against its Tourism 2020 target? 			
			11. Tourism Grants	<p>With respect to the Program 4 line activity, “<i>promoting the development of innovative products, services or systems within the tourism industry to improve the quality of Australia’s tourism products and services</i>”:</p> <ul style="list-style-type: none"> - How many applications for Tourism Infrastructure Regional Fund grants have been received? - How many are ‘demand driver’ projects? - How many applications are for ‘support infrastructure’ projects? - When will a funding announcement be made? 			
			12. Indigenous Tourism	<p>With respect to the Program 4 line activity, “<i>working collaboratively with stakeholders to support the development of sustainable Indigenous tourism businesses</i>”:</p> <ul style="list-style-type: none"> - How many Indigenous tourism businesses have been funded by the federal government since 2007? - Does the department consider that the government’s cuts to the ‘Aboriginal Employment Strategy’ will impact the tourism sector? - Does the department consider the supply of Indigenous products and services of sufficient quality to match the demand generated by the latest “Nothing Like Australia” commercials? 			
			13. Tourism – Online Presence	<p>With respect to the Program 4 line activity, “<i>working with relevant partners to improve the resilience of the tourism industry and its capacity to adapt to changing circumstances</i>”, how many tourism and tourism-connected businesses now have an online presence that has been integrated into the Australian Tourism Data Warehouse catchment?</p>			
			14. Independence of Tourism Research Australia	<p>With respect to the Program 4 line activity, “<i>facilitating the provision of research and statistics to support business investment and guide tourism policy development</i>”, are planning discussions underway within the department for Tourism Research Australia (TRA) to be returned to its former position as an independent agency, or has TRA’s ‘Statement of professional independence’ sufficiently provided for genuine independence from government interference?</p>			
			15. Chinese	<p>What is Australia’s share of Chinese global tourism? What was our share</p>			

			Tourism	ten years ago?			
			16. National Tourism Incident Communication Plan	Why didn't the Australian Standing Committee on Tourism activate the National Tourism Incident Communication Plan during January and/or February 2013 (e.g. as a result of bushfires)?			
			17. Tourism – Australians Holidaying at Home	What is Tourism Australia doing in the Australian domestic market to encourage Australians to holiday at home?			
			18. Tourism – Specific Tourism Australia budget reductions	At a time when Australia's tourism trade deficit is increasing, why was Tourism Australia's budget reduced a number of times, through measures including: <ul style="list-style-type: none"> - Requiring Tourism Australia to return funds not spent due to Australia's currency appreciating (instead of reinvesting surplus funds to market Australia); - Applying an efficiency dividend; and - Reducing the original \$61 million announced for the Asia Marketing Fund to \$48.5 million? 			
			19. Tourism – TRA's 'Statement of professional independence'	Can Tourism Research Australia please explain the need for its 'Statement of professional independence'?			
			20. Tourism – Potential TRA Project Income	Would Tourism Research Australia benefit from being allowed to generate some of its own income through undertaking projects for private interests (providing that its core project deliverables were completed first)?			
			21. Tourism – TRA's "Outreach" Program	Can Tourism Research Australia please provide an update on its "outreach" program?			
			22. Tourism – Distinguishing FIFO Travel from Leisure Tourism	Can Tourism Research Australia design a primary research model to capture and distinguish "Fly-In Fly-Out" (FIFO) mining travel from leisure tourism? What changes to current systems and processes would be required for this to be achieved?			

AR16	Ronaldson	Tourism Australia	Minister's comment from 2007 on 'added expense of a carbon tax'	<p>Senator RONALDSON: Are you aware of a comment that the minister made at a transport forum leaders summit in 2007, which said:</p> <p><i>Australia relies almost exclusively on air travel ... That is why I implore the industry to take hold of the debate before the debate takes hold of you and you are left dealing with the added expense of a carbon tax ...</i></p> <p>I would suggest to you, Mr McEvoy—</p> <p>Senator Ludwig: Before we go into suggesting something to Mr McEvoy, one of the things that I do think is fair to a person who is appearing at estimates is that, if a quote is going to be taken out of a document, they should be provided with the whole document so that they can see the quote; they can answer the question once they have seen the particular quote first. It is so that people do not selectively quote from a document. People will find that this is a view I have taken in many estimates hearings, in order to be fair to the witnesses that appear.</p> <p>CHAIR: Senator Ronaldson, you are being invited by the minister to table the document you are quoting from.</p> <p>Senator RONALDSON: I am sure there is someone listening to this who might have the full transcript. I presume you are not accusing me of misquoting the comment—</p> <p>Senator Ludwig: I would not know. I have not seen the document.</p> <p>Senator RONALDSON: You are suggesting I might come along to estimates, knowing the rules and regulations of this place, and give you a false quote?</p> <p>Senator Ludwig: I have not seen the document. I think, to be fair to witnesses—</p> <p>Senator RONALDSON: I very, very much hope that that is not what you are suggesting.</p> <p>CHAIR: No. He was not suggesting it. He has invited you to table the document, and on the basis that you have not, I take it that you decline. On that basis, neither the witnesses nor the minister will probably be able to give you a comprehensive response. But ask your question anyway.</p> <p>Senator Ludwig: You could probably ask the question in a different way.</p> <p>Senator RONALDSON: The words 'added expense of a carbon tax' would indicate, quite clearly, that a carbon tax imposes added expense, would it not?</p> <p>Senator Ludwig: Is that a rhetorical question?</p>	Page 8, Proof Hansard, 14.02.13	16/04/2013	16/05/2013
				<p>Senator RONALDSON: I am asking you, or Mr McEvoy, or Mr</p>			

			<p>Clarke, or anyone else who wants to proffer an opinion, if the obvious take out of those words is that a carbon tax will add expense?</p> <p>Senator Ludwig: They do not proffer opinions; they answer questions. Again, Chair, I am not trying to be difficult here. People are prepared to answer questions at estimates about their portfolio responsibilities, and, given that I represent Mr Ferguson, I will also take anything on notice that I do not have any direct knowledge of, but in this instance I do object to what is a circular question being put about an unseen document. The witnesses cannot then comment or provide an opinion on it in any event, but they could answer a question in respect of it. I ask that the question either be reformulated or withdrawn.</p> <p>CHAIR: Senator Ronaldson, the minister is taking a point. He is asking that the question be withdrawn.</p> <p>Senator RONALDSON: You have got to be joking.</p> <p>CHAIR: Let me finish, please. Minister, you have advised that you do not have knowledge of this, and hence you are unable to answer the question. If officials do not have knowledge, by definition, they cannot answer the question. Both of you may take it on notice. Senator Ronaldson is entitled to ask that question. If officials and ministers are unable to answer it, then that is the end of it.</p> <p>Senator RONALDSON: Thank you.</p> <p>Senator Ludwig: I am happy to take that on notice. I am always happy to take questions on notice. I will seek whether Minister Ferguson has anything to say in respect to that matter.</p> <p>CHAIR: In that case, minister, unless the officials have something to add, you have responded to the question by advising that you will take it on notice.</p>			
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