

Economics Legislation Committee
ANSWERS TO QUESTIONS ON NOTICE
Industry, Innovation, Science, Research and Tertiary Education Portfolio
Additional Estimates Hearing 2012-13
13 February 2013

AGENCY/DEPARTMENT: DEPARTMENT OF INDUSTRY, INNOVATION, SCIENCE, RESEARCH AND TERTIARY EDUCATION

TOPIC: Stationery Requirements

REFERENCE: Written Question – Senator Bushby

QUESTION No.: AI-134

1. How much was spent by each department and agency on the government (Ministers/Parliamentary Secretaries) stationery requirements in your portfolio (i.e. paper, envelopes, with compliments slips) this financial year to date?
2. What are the department/agency's stationery costs for the financial year to date?

ANSWER

Please refer to SI-163 for details on stationery requirements for the period 1 July 2012 to 31 October 2012.

1. For the period 1 November 2012 to 31 January 2013 the cost for Ministers/Parliamentary Secretary's stationery requirements is \$1,293 (GST exclusive).
2. The Portfolio's stationery costs for the period 1 November 2012 to 31 January 2013 2013 are detailed in the following table.

Department/Agency	\$ (GST exclusive)
DIISRTE	98,160
AIATSIS*	9,860
AIMS	Nil
ANSTO**	12,881
ARC	5,488
ASQA***	26,952
CSIRO****	895,218
IP Australia	184,634.31
TEQSA	6,699

*AIATSIS' stationery is recorded against a single general ledger account that captures all stationery costs and the broader supplies. The disaggregated stationery specific information is not captured in AIATSIS' financial system.

**ANSTO has streamlined its procurement practices and entered into an agreement with Corporate Express to be its prime supplier of stationery. The nature of the goods available and purchased under this arrangement is broader than stationery as defined above (i.e. paper, envelopes, with

compliments slips) and includes photocopying and printing consumables, minor items of video equipment or other office machinery and small furniture items that are below ANSTO's asset threshold of \$3,000.

In line with ANSTO policy, the procurement activity with Corporate Express is recorded against a single general ledger account that captures all stationery costs and the broader supplies from Corporate Express. The disaggregated stationary specific information is not captured in ANSTO's financial system.

***ASQA has streamlined its procurement practices and entered into an agreement with OfficeMax to be its prime supplier of stationery. The nature of the goods available and purchased under this arrangement is broader than stationery as defined above (i.e. paper, envelopes, with compliments slips) and includes photocopying and printing consumables, minor items of office machinery and small furniture items that are not portable or attractive and are below ASQA's asset threshold of \$2,000.

In line with ASQA policy, the procurement activity with OfficeMax is recorded against a single general ledger account that captures all stationery costs. The disaggregated stationary specific information is not captured in ASQA's financial system.

****CSIRO has streamlined its procurement practices and entered into an agreement with Complete Office Supplies to be its prime supplier of stationery. The nature of the goods available and purchased under this arrangement is broader than stationery as defined above (i.e. paper, envelopes, with compliments slips) and includes photocopying and printing consumables, minor items of video equipment or other office machinery and small furniture items that are below CSIRO's asset threshold of \$3,000.

In line with CSIRO policy, the procurement activity with Complete Office Supplies is recorded against a single general ledger account that captures all stationery costs and the broader supplies from Complete Office Supplies. The disaggregated stationary specific information is not captured in CSIRO's financial system.