

**Senate Standing Committee on Economics**  
**ANSWERS TO QUESTIONS ON NOTICE**  
Innovation, Industry, Science and Research Portfolio  
Additional Estimates Hearing 2010-11  
23 February 2011

---

**AGENCY/DEPARTMENT:** INNOVATION, INDUSTRY, SCIENCE AND RESEARCH

**TOPIC:** Organisation for Economic Cooperation and Development (OECD) events

**REFERENCE:** Question on Notice (Hansard, 23 February 2011, E44)

**QUESTION No.:** AI-94

Do any Departmental staff attend OECD events? If so, how many staff have attended such events; in what locations have each of these events been held; and what has been the total cost to the Department for each of the years 2007-08, 2008-09, 2009-10 and 2010-11? What formal follow-up activity occurs in the Department to ensure that what is learnt at these events is passed on to other staff?

**ANSWER**

Yes.

The Department of Innovation, Industry, Science and Research has established an Organisation for Economic Cooperation and Development (OECD) reference group which meets to share information on OECD activities and ensure a coordinated approach to our engagement with OECD activities.

Please refer to the attached table listing staff attendance at OECD events.

	<b>Event</b>	<b>Number of staff attending</b>	<b>Location</b>	<b>Cost (GST exclusive)</b>	<b>Formal follow-up activity</b>
<b>2010-11 Financial Year</b>	Working Party on SMEs and Entrepreneurship (WPSMEE) meeting. Seminar on SME and Entrepreneurship Financing 18-19 Apr 2011	1	Paris	No associated costs at this stage	Benefits/Objectives: <ul style="list-style-type: none"> <li>To discuss and share SME policy and program initiatives</li> <li>To ensure that Australia's views and perspectives are considered in WPSMEE projects</li> </ul> Follow-up: <ul style="list-style-type: none"> <li>Delegate's verbal debriefing and/or written report</li> <li>Reports and documents distributed to relevant areas</li> </ul>
	Global Science Forum (GSF) meeting ** 4-5 Apr 2011	2	Lisbon	\$20,621.49	The GSF brings together science policy officials from OECD countries. The delegates, who meet twice a year, seek to identify and maximise opportunities for international co-operation in basic scientific research.
	118th session of Committee on Industry, Innovation and Entrepreneurship (CIIE) 31 Mar – 1 Apr 2011	1	Paris	No associated costs at time of reporting	Benefits/Objectives (expected): <ul style="list-style-type: none"> <li>Discussing and learning from international experiences in relevant policy areas</li> <li>Highlighting Australian policy and program experience in relevant areas</li> </ul> Influencing the research & policy agenda of the OECD to complement Departmental research, policy initiatives or programs
	Committee for Scientific and Technological Policy (CSTP) meeting ** 21-23 Mar 2011	1	Paris	\$10,282.59	The CSTP aims to better inform policy debate with the contributions of science, technology and innovation. It also seeks to improve the management of Science and Technology policies, and foster international co-operation.
	Green Growth Strategy Workshop 10-11 Feb 2011	1	Paris	\$4,128.03	Australian Delegate's Report/ verbal debriefing/ notes/dissemination of information to other staff
	OECD Meeting on Green Growth Strategy 8-17 Feb 2011	1	France/UK	\$9,298.47	Feedback from OECD participation was provided either by presentations or general discussions at various Divisional forums including weekly Leadership Group meetings; monthly All Staff Divisional meetings; and Branch and Section meetings.
	GSF Scientific Collections Workshop **	1	Melbourne	\$966.58	The GSF brings together science policy officials from OECD countries. The delegates, who meet twice a year,

	<b>Event</b>	<b>Number of staff attending</b>	<b>Location</b>	<b>Cost (GST exclusive)</b>	<b>Formal follow-up activity</b>
	2-4 Feb 2011				seek to identify and maximise opportunities for international co-operation in basic scientific research.
	GSF Built Environments Workshop ** 31 Jan-1 Feb 2011	1	Melbourne	\$1,168.90	The GSF brings together science policy officials from OECD countries. The delegates, who meet twice a year, seek to identify and maximise opportunities for international co-operation in basic scientific research.
	Research Institutions and Human Resources (RIHR) meeting ** 31 Jan 2011	1	Paris	This trip was arranged by post: ~\$500	The Working Party on RIHR is designed to exchange information on and to review the main institutional, regulatory, and management issues facing governments as they strive to strengthen the knowledge base for innovation and the research capabilities of their public research institutions.
	OECD - Technology & Innovation Policy (TIP) Working Party meeting 10-17 Dec 2010	1	France	\$10,024.99	Feedback from OECD participation was provided either by presentations or general discussions at various Divisional forums including weekly Leadership Group meetings; monthly All Staff Divisional meetings; and Branch and Section meetings.
	WPSMEE High Level meeting, WPSMEE and associated meetings 15-18 Nov 2010	1	Paris	\$9,689.08	<p>Benefits/Objectives:</p> <ul style="list-style-type: none"> <li>• To discuss and share SME policy and program initiatives</li> <li>• To ensure that Australia's views and perspectives are considered in WPSMEE projects</li> </ul> <p>Follow-up:</p> <ul style="list-style-type: none"> <li>• Delegate's verbal debriefing and/or written report</li> <li>• Reports and documents distributed to relevant areas</li> </ul>
	OECD Working Party on Shipbuilding 2-3 Nov 2010	1	Paris	\$9,016.00	Report prepared and outcomes discussed with industry stakeholders and staff
	117th session CIIE 28-29 Oct 2010	1	Paris	\$11,092.61	<p>Benefits/Objectives:</p> <ul style="list-style-type: none"> <li>• Discussing and learning from international experiences in relevant policy areas</li> <li>• Highlighting Australian policy and program experience in relevant areas</li> <li>• Influencing the research &amp; policy agenda of the OECD to complement Departmental research, policy initiatives or programs</li> </ul>

	<b>Event</b>	<b>Number of staff attending</b>	<b>Location</b>	<b>Cost (GST exclusive)</b>	<b>Formal follow-up activity</b>
					Follow-up: <ul style="list-style-type: none"> <li>• Summary Record of the 117th Session</li> <li>• Australian Delegate's Report/ verbal debriefing/ notes/dissemination of information to other staff</li> </ul>
	CSTP meeting ** 25-27 Oct 2010	1	Paris	\$12,573.51	The CSTP aims to better inform policy debate with the contributions of science, technology and innovation. It also seeks to improve the management of S&T policies, and foster international co-operation.
	OECD Workshop on "Building an Efficient Bio-based Economy through Industrial Biotechnology" 17 Oct – 1 Nov 2010	1	UK/Russia	\$12,983.07	Feedback from OECD participation was provided either by presentations or general discussions at various Divisional forums including weekly Leadership Group meetings; monthly All Staff Divisional meetings; and Branch and Section meetings.
	WPSMEE High Level meeting, WPSMEE and associated meetings 15-18 Oct 2011	1	Paris	No associated costs at time of reporting	Benefits/Objectives: <ul style="list-style-type: none"> <li>• To discuss and share SME policy and program initiatives</li> <li>• To ensure that Australia's views and perspectives are considered in WPSMEE projects</li> </ul> Follow-up: <ul style="list-style-type: none"> <li>• Delegate's verbal debriefing and/or written report</li> <li>• Reports and documents distributed to relevant areas</li> </ul>
	23rd GSF meeting ** 11-12 Oct 2010	1	Amsterdam	\$8,489.10	The GSF brings together science policy officials from OECD countries. The delegates, who meet twice a year, seek to identify and maximise opportunities for international co-operation in basic scientific research.
	Working Party Nanotechnology Meeting 25 Sep – 5 Oct 2010	1	France/Germany	\$13,667.18	Feedback from OECD participation was provided either by presentations or general discussions at various Divisional forums including weekly Leadership Group meetings; monthly All Staff Divisional meetings; and Branch and Section meetings.
	Working Party on Globalisation of Industry meeting 23-24 Sep 2010	1	Paris	\$10,620.42	Australian Delegate's Report/ verbal debriefing/ notes/dissemination of information to other staff

	<b>Event</b>	<b>Number of staff attending</b>	<b>Location</b>	<b>Cost (GST exclusive)</b>	<b>Formal follow-up activity</b>
	Meeting of Working Party on Biotechnology meetings; Meetings with companies & EU regarding Biotechnology approaches 6–18 Feb 2010	1	France/Belgium/ Switzerland/Germany	\$18,847.43	Feedback from OECD participation was provided either by presentations or general discussions at various Divisional forums including weekly Leadership Group meetings; monthly All Staff Divisional meetings; and Branch and Section meetings.
<b>2009-10 Financial Year</b>	RIHR meeting ** 21-22 Jun 2010	1	Paris	This trip was arranged by post: ~\$500	The Working Party on RIHR is designed to exchange information on and to review the main institutional, regulatory, and management issues facing governments as they strive to strengthen the knowledge base for innovation and the research capabilities of their public research institutions.
	TIP Working Party meeting 26-28 May 2010	1	Paris	\$1,016.35	Feedback from OECD participation was provided either by presentations or general discussions at various Divisional forums including weekly Leadership Group meetings; monthly All Staff Divisional meetings; and Branch and Section meetings.
	22nd GSF meeting ** 8-9 Apr 2010	1	Vienna	\$10,461.21	The GSF brings together science policy officials from OECD countries. The delegates, who meet twice a year, seek to identify and maximise opportunities for international co-operation in basic scientific research.
	116th session CIIE 25-26 Mar 2010	1	Paris	\$11,941.46	Benefits/Objectives: <ul style="list-style-type: none"> <li>• Discussing and learning from international experiences in relevant policy areas</li> <li>• Highlighting Australian policy and program experience in relevant areas</li> <li>• Influencing the research &amp; policy agenda of the OECD to complement Departmental research, policy initiatives or programs</li> </ul> Follow-up: <ul style="list-style-type: none"> <li>• Summary Record of the 116th Session</li> <li>• Australian Delegate's Report/ verbal debriefing/ notes/dissemination of information to other staff</li> </ul>
	CeO2 and ZnO Sponsorship Program Meeting (WPMN)	1	London	Pro-rata costs (accommodation +	Reporting to the Australian consortium about the outcomes of the meeting, significant developments and

	<b>Event</b>	<b>Number of staff attending</b>	<b>Location</b>	<b>Cost (GST exclusive)</b>	<b>Formal follow-up activity</b>
	24 March 2010			incidentals; 1 day out of a trip of 13 days): \$213.70 Travel (train Bristol - London + food): \$144.13  Total cost: \$358.00	contacts made during a workshop held at North Ryde in May 2010. This workshop was attended by other members of NMI Nanometrology who are involved in the OECD WPMN project.
	WPSMEE and associated meetings 22-23 Mar 2010	1	Paris	Costs reported against 116th session CIIE	Benefits/Objectives: <ul style="list-style-type: none"> <li>• To discuss and share SME policy and program initiatives</li> <li>• To ensure that Australia's views and perspectives are considered in WPSMEE projects</li> </ul> Follow-up: <ul style="list-style-type: none"> <li>• Delegate's verbal debriefing and/or written report</li> <li>• Reports and documents distributed to relevant areas</li> </ul>
	CSTP meeting ** 17-19 Mar 2010	1	Paris	\$16,004.11	The CSTP aims to better inform policy debate with the contributions of science, technology and innovation. It also seeks to improve the management of S&T policies, and foster international co-operation.
	Green Growth Strategy Workshop 4-5 Mar 2010	1	Seoul (South Korea)	\$5,804.53	Australian Delegate's Report/ verbal debriefing/ notes/dissemination of information to other staff
	Working Party Workshop on Business Environments for Nanotechnology 19-26 Feb 2010	1	South Korea	\$7,281.14	Feedback from OECD participation was provided either by presentations or general discussions at various Divisional forums including weekly Leadership Group meetings; monthly All Staff Divisional meetings; and Branch and Section meetings.
	TIP Working Party meeting 11-18 Dec 2009	1	France	\$13,400.34	Feedback from OECD participation was provided either by presentations or general discussions at various Divisional forums including weekly Leadership Group meetings; monthly All Staff Divisional meetings; and Branch and Section meetings.
	OECD Working Party on Shipbuilding 3-4 Dec 2009	1	Paris	\$13,225.00	Report prepared and outcomes discussed industry stakeholder with staff
	Working Party Nanotechnology Meeting	1	France	\$11,729.26	Feedback from OECD participation was provided either by presentations or general discussions at various

	<b>Event</b>	<b>Number of staff attending</b>	<b>Location</b>	<b>Cost (GST exclusive)</b>	<b>Formal follow-up activity</b>
	28 Nov – 5 Dec 2009				Divisional forums including weekly Leadership Group meetings; monthly All Staff Divisional meetings; and Branch and Section meetings.
	OECD Global Forum on Environment and EcoInnovation 2-9 Nov 2009	1	France	\$11,995.60	Feedback from OECD participation was provided either by presentations or general discussions at various Divisional forums including weekly Leadership Group meetings; monthly All Staff Divisional meetings; and Branch and Section meetings.
	115th session CIIE 29-30 Oct 2009	1	Paris	\$11,943.37	<p>Benefits/Objectives:</p> <ul style="list-style-type: none"> <li>• Discussing and learning from international experiences in relevant policy areas</li> <li>• Highlighting Australian policy and program experience in relevant areas</li> <li>• Influencing the research &amp; policy agenda of the OECD to complement Departmental research, policy initiatives or programs</li> </ul> <p>Follow-up:</p> <ul style="list-style-type: none"> <li>• Summary Record of the 115th Session</li> <li>• Australian Delegate's Report/ verbal debriefing/ notes/dissemination of information to other staff</li> </ul>
	WPSMEE and associated meetings 27-28 Oct 2009	1	Paris	No cost	<p>Benefits/Objectives:</p> <ul style="list-style-type: none"> <li>• To discuss and share SME policy and program initiatives</li> <li>• To ensure that Australia's views and perspectives are considered in WPSMEE projects</li> </ul> <p>Follow-up:</p> <ul style="list-style-type: none"> <li>• Delegate's verbal debriefing and/or written report</li> <li>• Reports and documents distributed to relevant areas</li> </ul>
	Working Party on Globalisation of Industry meeting 27 Oct 2009	1	Paris	Costs reported against 115th session CIIE	Australian Delegate's Report/ verbal debriefing/ notes/dissemination of information to other staff
	CSTP meeting ** 21-23 Oct 2009	1	Paris	\$10,704.52	The CSTP aims to better inform policy debate with the contributions of science, technology and innovation. It also seeks to improve the management of S&T policies,

	<b>Event</b>	<b>Number of staff attending</b>	<b>Location</b>	<b>Cost (GST exclusive)</b>	<b>Formal follow-up activity</b>
					and foster international co-operation.
	Spanish Biotech Company visits; International forum & discussions on industrial biotech, Working Party meetings on Nanotechnology and Biotechnology 17 Oct – 1 Nov 2009	1	Portugal/France	\$16,254.49	Feedback from OECD participation was provided either by presentations or general discussions at various Divisional forums including weekly Leadership Group meetings; monthly All Staff Divisional meetings; and Branch and Section meetings.
	21st GSF meeting ** 5-6 Oct 2009	1	Krakow	\$8,799.82	The GSF brings together science policy officials from OECD countries. The delegates, who meet twice a year, seek to identify and maximise opportunities for international co-operation in basic scientific research.
	OECD Technology and Innovation Policy Workshop on Demand Side Policies for Innovation 11-20 Sep 2009	1	France/ Denmark	\$13,531.56	Feedback from OECD participation was provided either by presentations or general discussions at various Divisional forums including weekly Leadership Group meetings; monthly All Staff Divisional meetings; and Branch and Section meetings.
	Sixth World Congress on Industrial Biotechnology & 2 OECD workshops - Policy Implications of Synthetic Biology; and Assessing Sustainability of Bio-based Products 7–27 Jul 2009	1	USA/Canada	\$23,972.34	Feedback from OECD participation was provided either by presentations or general discussions at various Divisional forums including weekly Leadership Group meetings; monthly All Staff Divisional meetings; and Branch and Section meetings.
	OECD Working Party on Shipbuilding 7–8 Jul 2009	1	Paris	Part of other overseas activities costing a total of \$15,704.00*	Oral briefing to branch head and industry stakeholders, including a presentation to the Australian Shipbuilders Association, on outcomes.
	TIP Working Party meeting 26 Jun – 5 Jul 2009	1	France/UK/France	\$15,920.02	Feedback from OECD participation was provided either by presentations or general discussions at various Divisional forums including weekly Leadership Group meetings; monthly All Staff Divisional meetings; and Branch and Section meetings.
<b>2008-09 Financial Year</b>	Working Party Nanotech and Biotech Meetings 5–16 Jun 2009	1	France/Singapore	\$14,091.79	Feedback from OECD participation was provided either by presentations or general discussions at various Divisional forums including weekly Leadership Group meetings; monthly All Staff Divisional meetings; and Branch and Section meetings.
	RIHR meeting ** 18-19 May 2009	1	Paris	This trip was arranged by post: ~\$500	The Working Party on RIHR is designed to exchange information on and to review the main institutional,



	<b>Event</b>	<b>Number of staff attending</b>	<b>Location</b>	<b>Cost (GST exclusive)</b>	<b>Formal follow-up activity</b>
					regulatory, and management issues facing governments as they strive to strengthen the knowledge base for innovation and the research capabilities of their public research institutions.
	20th GSF meeting ** 2-3 Apr 2009	2	Paris	\$10,989.00	The GSF brings together science policy officials from OECD countries. The delegates, who meet twice a year, seek to identify and maximise opportunities for international co-operation in basic scientific research.
	114th session CIIE 2-3 Apr 2009	1	Paris	\$11,688.86	<p>Benefits/Objectives:</p> <ul style="list-style-type: none"> <li>• Discussing and learning from international experiences in relevant policy areas</li> <li>• Highlighting Australian policy and program experience in relevant areas</li> <li>• Influencing the research &amp; policy agenda of the OECD to complement Departmental research, policy initiatives or programs</li> </ul> <p>Follow-up:</p> <ul style="list-style-type: none"> <li>• Summary Record of the 114th Session</li> <li>• Australian Delegate's Report/ verbal debriefing/hand written notes/dissemination of information to other staff</li> </ul>
	High Level Round Table on the impact of the Global Crisis on SME & Entrepreneurship Financing and Policy Responses 26-27 Mar 2009	1	Turin (Italy)	\$11,422.60	<p>Benefits/Objectives:</p> <ul style="list-style-type: none"> <li>• To discuss and share SME policy and program initiatives</li> <li>• To ensure that Australia's views and perspectives were considered</li> </ul> <p>Follow-up:</p> <ul style="list-style-type: none"> <li>• Delegate's verbal debriefing and/or written report</li> <li>• Reports and documents distributed to relevant areas</li> </ul>
	CSTP meeting ** 23-25 Mar 2009	1	Paris	\$11,513.44	The CSTP aims to better inform policy debate with the contributions of science, technology and innovation. It also seeks to improve the management of S&T policies, and foster international co-operation.
	TIP Working Party meeting	1	France	\$13,869.26	Feedback from OECD participation was provided either

	<b>Event</b>	<b>Number of staff attending</b>	<b>Location</b>	<b>Cost (GST exclusive)</b>	<b>Formal follow-up activity</b>
	1-8 Dec 2008				by presentations or general discussions at various Divisional forums including weekly Leadership Group meetings; monthly All Staff Divisional meetings; and Branch and Section meetings.
	113th session CIIE 30-31 Oct 2008	1	Paris	No cost	<p>Benefits/Objectives:</p> <ul style="list-style-type: none"> <li>• Discussing and learning from international experiences in relevant policy areas</li> <li>• Highlighting Australian policy and program experience in relevant areas</li> <li>• Influencing the research &amp; policy agenda of the OECD to complement Departmental research, policy initiatives or programs</li> </ul> <p>Follow-up:</p> <ul style="list-style-type: none"> <li>• Summary Record of the 113th Session</li> <li>• Australian Delegate's Report/ verbal debriefing/ notes/dissemination of information to other staff</li> </ul>
	Workshop on 'Public Engagement with Nanotechnology' 27 Oct – 4 Nov 2008	1	Netherlands	\$15,991.12	Feedback from OECD participation was provided either by presentations or general discussions at various Divisional forums including weekly Leadership Group meetings; monthly All Staff Divisional meetings; and Branch and Section meetings.
	CSTP meeting ** 20-22 Oct 2008	1	Istanbul	\$12,370.27	The CSTP aims to better inform policy debate with the contributions of science, technology and innovation. It also seeks to improve the management of S&T policies, and foster international co-operation.
	19th GSF meeting ** 9-10 Oct 2008	2	Rome	\$11,052.11 (+ \$1,000 for post attendee)	The GSF brings together science policy officials from OECD countries. The delegates, who meet twice a year, seek to identify and maximise opportunities for international co-operation in basic scientific research.
	Working Party on Shipbuilding Jul 2008	1	Paris	Part of other overseas activities costing a total of \$20,053.00*	No formal report; issues and outcomes discussed with industry stakeholders and staff.

	<b>Event</b>	<b>Number of staff attending</b>	<b>Location</b>	<b>Cost (GST exclusive)</b>	<b>Formal follow-up activity</b>
<b>2007-08 Financial Year</b>	OECD Sixth Ad Hoc Meeting on Biotechnology Statistics 11-20 May 2008	1	France/Netherlands	\$10,740.99	Feedback from OECD participation was provided either by presentations or general discussions at various Divisional forums including weekly Leadership Group meetings; monthly All Staff Divisional meetings; and Branch and Section meetings.
	Workshop on Enhancing the Utility and Policy Relevance of Roadmaps of Large Research Infrastructures 10-11 Jun 2008	2	Bologna	\$12,926.48 (+ \$1,000 for post attendee)	<p>Australia's approach in prioritising national research infrastructure draws on extensive consultation and road mapping activities to ensure investments are both strategic and collaborative. It is an approach that has been adopted and implemented in a range of nations. The generic issues associated with infrastructure road mapping has been discussed by the delegates to the OECD's Global Science Forum (GSF) during several bi-annual GSF meetings. To address the topic more systematically and to produce a more concrete outcome, the GSF agreed to convene a two-day workshop that would bring together science funding agency officials, roadmap practitioners and members of the scientific community. The goal of the <i>Workshop on Enhancing the Utility and Policy Relevance of Roadmaps of Large Research Infrastructures</i> was to explore ways of maximising the utility of roadmaps. A draft report arising from this workshop was discussed at the meeting of the GSF in Rome, Italy, on October 9/10, 2008. And finalised as the <i>Report on the Road Mapping of Large Research Infrastructures</i>, published in 2008.</p> <p>A follow-on activity focussed on establishing large international research infrastructures. Both the report on this activity <i>Report on Establishing Large International Research Infrastructures: Issues and Options</i> and the road mapping Report were published together in December 2010. Both documents are relevant to Australia's bid to site the Square Kilometre Array Telescope and the informing current road mapping activity of Australia's future research infrastructure</p>

	<b>Event</b>	<b>Number of staff attending</b>	<b>Location</b>	<b>Cost (GST exclusive)</b>	<b>Formal follow-up activity</b>
					commitments and funding. Currently, the GSF has a continued activity to examine the establishment of Large International Research Infrastructures, through the work of an Expert Group. Dr Martin Gallagher (DIISR Science Counsellor in Brussels), Dr Rob Robinson (ANSTO), and Dr Richard Banati (ANSTO) are participants in this group.
	WPSMEE and associated meetings 6-7 May 2008	1	Kansas City (USA)	\$12,771.53	Benefits/Objectives: <ul style="list-style-type: none"> <li>• To discuss and share SME policy and program initiatives</li> <li>• To ensure that Australia's views and perspectives are considered in WPSMEE projects</li> </ul> Follow-up: <ul style="list-style-type: none"> <li>• Delegate's verbal debriefing and/or written report</li> <li>• Reports and documents distributed to relevant areas</li> </ul>
	Working Party on Nanotechnology 20-26 Apr 2008	1	France	\$12,497.42	Feedback from OECD participation was provided either by presentations or general discussions at various Divisional forums including weekly Leadership Group meetings; monthly All Staff Divisional meetings; and Branch and Section meetings.
	112th session CIIE 3-4 Apr 2008	1	Paris	No cost	Benefits/Objectives: <ul style="list-style-type: none"> <li>• Discussing and learning from international experiences in relevant policy areas</li> <li>• Highlighting Australian policy and program experience in relevant areas</li> <li>• Influencing the research &amp; policy agenda of the OECD to complement Departmental research, policy initiatives or programs</li> </ul> Follow-up: <ul style="list-style-type: none"> <li>• Summary Record of the 112th Session</li> <li>• Australian Delegate's Report/ verbal debriefing/ notes/dissemination of information to other staff</li> </ul>
	# CSTP meeting ** 31 Mar – 1 Apr 2008	1	Paris	~\$11,000	The Committee for Scientific and Technological Policy (CSTP) aims to better inform policy debate with the

	<b>Event</b>	<b>Number of staff attending</b>	<b>Location</b>	<b>Cost (GST exclusive)</b>	<b>Formal follow-up activity</b>
					contributions of science, technology and innovation. It also seeks to improve the management of S&T policies, and foster international co-operation.
	# 18th GSF meeting ** 10-11 Mar 2008	1	Paris	~\$11,000	The Global Science Forum (GSF) brings together science policy officials from OECD countries. The delegates, who meet twice a year, seek to identify and maximise opportunities for international co-operation in basic scientific research.
	OECD - TIP Working Party meeting 7-16 Dec 2007	1	France	\$13,992.59	Feedback from OECD participation was provided either by presentations or general discussions at various Divisional forums including weekly Leadership Group meetings; monthly All Staff Divisional meetings; and Branch and Section meetings.
	111th session CIIE 15-16 Nov 2007	1	Paris	No cost	<p>Benefits/Objectives:</p> <ul style="list-style-type: none"> <li>• Discussing and learning from international experiences in relevant policy areas</li> <li>• Highlighting Australian policy and program experience in relevant areas</li> <li>• Influencing the research &amp; policy agenda of the OECD to complement Departmental research, policy initiatives or programs</li> </ul> <p>Follow-up:</p> <ul style="list-style-type: none"> <li>• Summary Record of the 111th Session</li> <li>• Australian Delegate's Report/ verbal debriefing/ notes/dissemination of information to other staff</li> </ul>
	WPSMEE and associated meetings 13-14 Nov 2007	2	Paris	No cost	<p>Benefits/Objectives:</p> <ul style="list-style-type: none"> <li>• To discuss and share SME policy and program initiatives</li> <li>• To ensure that Australia's views and perspectives are considered in WPSMEE projects</li> </ul> <p>Follow-up:</p> <ul style="list-style-type: none"> <li>• Delegate's verbal debriefing and/or written report</li> <li>• Reports and documents distributed to relevant areas</li> </ul>

	<b>Event</b>	<b>Number of staff attending</b>	<b>Location</b>	<b>Cost (GST exclusive)</b>	<b>Formal follow-up activity</b>
	OECD Working Party on Nanotechnology 9-19 Nov 2007	1	France	\$10,839.03	Feedback from OECD participation was provided either by presentations or general discussions at various Divisional forums including weekly Leadership Group meetings; monthly All Staff Divisional meetings; and Branch and Section meetings.
	# CSTP meeting ** 24-26 Oct 2007	1	Paris	~\$11,000	The Committee for Scientific and Technological Policy (CSTP) aims to better inform policy debate with the contributions of science, technology and innovation. It also seeks to improve the management of S&T policies, and foster international co-operation.
	# 17th GSF meeting ** 1-2 Oct 2007	1	Istanbul	~\$11,000	The Global Science Forum (GSF) brings together science policy officials from OECD countries. The delegates, who meet twice a year, seek to identify and maximise opportunities for international co-operation in basic scientific research.
	International Tax Dialogue on SME Taxation October 2007	1	Buenos Aires Argentina	\$7,341.81	Short report on learnings related to overseas approaches to SME program policy and SME tax compliance issues along with a verbal report to team leaders in the Division. Papers made available.

\* Travel involved other non-OECD meetings. Specific OECD cost unable to be isolated from the total cost.

\*\* CSTP, GSF and RIHR outcomes are reported back to the Department formally via the OECD Coordinators Group and OECD Reference Group. The OECD Coordinators Group consists of the Department's dedicated team of line area OECD Coordinators, with representatives from a number of Divisions. The OECD Reference Group is an SES-level group designed to enhance the Department's strategic engagement with the OECD. Both these groups undertake information-sharing activities to maximise the communication and flow of OECD-related information to Departmental staff. Briefings on CSTP, GSF and RIHR outcomes are prepared for regular Coordinators Group and Reference Group meetings, which then are disseminated via Coordinators back into the relevant areas of the Department.

In addition, attendees at associated CSTP, GSF and RIHR workshops provide reports that are then contextualised into relevant Departmental activities. And, projects with which the Department becomes involved through participation in the CSTP, GSF and RIHR are included on the Departmental Research Advisory Committee research projects database, for ease of reference for staff.

With regard to the GSF, the recent GSF workshops on Scientific Collections and Built Environments were reported on and the findings have fed into relevant research infrastructure projects on the Atlas of Living Australia and the Australian Urban Research Infrastructure Project (AURIN). The latter workshop will influence the development of the work program for AURIN, providing an international reference for the development of Australian infrastructure.

# This travel was prior to the relevant area joining the Portfolio due to MOG changes.