

Senate Standing Committee on Environment, Communications and the Arts

Answers to questions on notice

Environment, Water, Heritage and the Arts portfolio

Additional Estimates, February 2009

Outcome:	1	Question No:	262
Output:	1.2		
Division/Agency:	Sydney Harbour Federation Trust		
Topic:	Efficiency Dividend		
Hansard Page ECA:	Written Question on Notice		

Senator Birmingham asked:

1. How has the Trust implemented the one-off two per cent efficiency dividend (ED)?
2. Where have savings been achieved – i.e. which programs/resources have been cut?
3. Has the Trust had to reduce any activities that it considers to be ‘core business’ or has it had to reduce service standards as a result of the ED?

Answer/s:

1. The appropriations received by the Trust have been reducing year by year and will cease in 2009-2010, as it becomes increasingly self-funding from its commercial operations. The efficiency dividend is therefore not applicable.
2. Not applicable.
3. Not applicable.

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Outcome:	1	Question No:	263
Output:	1.2		
Division/Agency:	Sydney Harbour Federation Trust		
Topic:	Staffing		
Hansard Page ECA:	Written Question on Notice		

Senator Birmingham asked:

1. Have staffing numbers been reduced as a result of the efficiency dividend and/or other budget cuts? If so, where and at what level?
2. Are there any plans for staff reductions? If so, please advise details i.e. reduction target, how this will be achieved, services/programs to be cut etc.
3. What changes are underway or planned for graduate recruitment, cadetships or similar programs? Are such employment programs being reduced? If so, by how many and has the Trust done an analysis on long term effect on retention and attrition?
4. Has the Trust's consultancy expenditure increased due to reduced staffing?

Answers:

1. Not applicable.
2. No.
3. Not applicable.
4. No.

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Outcome:	1	Question No:	264
Output:	1.2		
Division/Agency:	Sydney Harbour Federation Trust		
Topic:	Appropriation		
Hansard Page ECA:	Written Question on Notice		

Senator Birmingham asked:

Noting the Government's *Federal Financial Relations Bill 2009*, which appropriates money to Treasury to pass on to the States;

1. Does the Trust receive any appropriations that will be transferred to the Treasury Dept?
2. What are these?

Answers:

1. No.
2. Not applicable.

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Outcome:	1	Question No:	265
Output:	1.2		
Division/Agency:	Sydney Harbour Federation Trust		
Topic:	Resources		
Hansard Page ECA:	Written Question on Notice		

Senator Birmingham asked:

1. Does the Trust have enough analytical resources at its disposal? For example, the Government has cut funding to the ABS – is the Trust provided with enough data collection for evidence-based policy making and evaluation?
2. Did the Trust use any depreciation funding for recurrent expenditure in 2007-08?
3. Has the Trust used any depreciation funding for recurrent expenditure this year?
4. Has any depreciation funding been used for purposes other than the replacement of capital items in 2007-08?
5. How much has the Trust spent on the replacement of capital items in the first six months of 2008-09?

Answers:

1. Yes.
2. No.
3. No.
4. No.
5. None.

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Outcome:	1	Question No:	266
Output:	1.2		
Division/Agency:	Sydney Harbour Federation Trust		
Topic:	Stimulus package		
Hansard Page ECA:	Written Question on Notice		

Senator Birmingham asked:

1. Does the Trust have any involvement in measures announced as part of the \$42 billion budget stimulus package?
2. If so, was (and when was) the Trust asked for input before the stimulus package was announced?
3. When did the Trust know details about the stimulus package affecting its portfolio?

Answers:

1. No.
2. Not applicable.
3. Not applicable.

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Outcome: 1 **Question No:** 267
Output: 1.2
Division/Agency: Sydney Harbour Federation Trust
Topic: Staffing
Hansard Page ECA: Written Question on Notice

Senator Birmingham asked:

1. What is the current total staffing for the Trust – permanent and temporary?
2. What was the total Full Time Equivalent (FTE) staffing level for the Trust on 1 July 2008?
3. How many permanent staff were recruited in calendar year (CY) 2008 and in financial year (FY) 2008-09 to date? What level are these staff?
4. How many temporary positions exist or have been created in CY 2008 and in FY 2008-09 to date?
5. For CY 2008 and FY 2008-09 to date, how many employees have been employed on contract and what is the average length of their employment period?

Answers:

1. 50
2. 43
3. CY2008 – 6, FY2008/09 – 6 (all employed after 1 July 2008). Levels: 2 x SES, 2 x EL2, 2 x Level 3.
4. Nil
5. 6, 3 years.

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Outcome:	1	Question No:	268
Output:	1.2		
Division/Agency:	Sydney Harbour Federation Trust		
Topic:	SHFT Underspending		
Hansard Page ECA:	Written Question on Notice		

Senator Birmingham asked:

1. Which programs are currently tracking for an underspend this financial year?
2. How many of the Trust's funding programs/budget measures lapse this Financial Year and what are they?

Answers:

1. Not applicable.
2. Not applicable.

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Outcome:	1	Question No:	269
Output:	1.2		
Division/Agency:	Sydney Harbour Federation Trust		
Topic:	Gershon Review		
Hansard Page ECA:	Written Question on Notice		

Senator Birmingham asked:

1. What impact will the Gershon Review have on the Trust?
2. How much money will be saved?
3. Will the Trust be required to return any money to Budget for 2009-10?

Answers:

1. Minimal.
2. Unknown at this stage. Information and Communication Technology (ICT) is managed by the Portfolio Department.
3. No.

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Outcome:	1	Question No:	270
Output:	1.2		
Division/Agency:	Sydney Harbour Federation Trust		
Topic:	Media Monitoring		
Hansard Page ECA:	Written Question on Notice		

Senator Birmingham asked:

1. How much was spent on media monitoring in CY 2008?
2. How much has been spent on media monitoring in FY 2008-09 to date?
3. How many staff in the Trust are employed for media related duties?

Answers:

1. The Trust's media monitoring service is provided by Media Monitors as part of its contracted service to the Environment portfolio. Additional costs to the Trust in CY 2008 for requested copies of electronic media reports and transcripts is approximately \$4,155.24.
2. Cost to the Trust in FY 2008-09 to date for copies of electronic media reports and transcripts is approximately \$1,407.33.
3. No Trust staff are employed solely for media related duties. The amount of staff time spent on media related duties varies, but involves approximately 5% of an APS level 6 position, 30% of an Executive Level 2 position, and 5% of a Senior Executive position.

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Outcome:	1	Question No:	271
Output:	1.2		
Division/Agency:	Sydney Harbour Federation Trust		
Topic:	Government Advertising		
Hansard Page ECA:	Written Question on Notice		

Senator Birmingham asked:

1. What communications programs has the Trust undertaken, or is planning to undertake?
2. For each program, what is the total spend? Please detail including media advertisements (where placed and costs).
3. What was the total spend on advertising by the Trust in CY 2008 and for FY 2008/09 to date?

Answers:

1. The Trust implements an ongoing communications program to increase public awareness of its sites and to promote their accessibility. Broadly, the program comprises interpretation of sites, education activities, events and partnerships, publications, websites, stakeholder issues and media management.
2. The Trust's communications program in 2008-09 has a budget of \$577,051. The budget comprises three main areas: marketing and publicity (advertising, signage, websites etc) \$162,000; events \$295,599; and publications (graphic design, photography, printing, etc) \$119,492.

Media advertisements are divided into the following categories, with the cost spent in each category in FY 2008-09 to date:

- a. Advertising tenders: \$9,843.57;
- b. Advertising – general (i.e. property leasing, visitor programmes, events): \$33,587.19; and
- c. Advertising Community Consultation: \$10,164.07.

Advertisements are placed in a range of publications, including the Sydney Morning Herald, local newspapers, visitor guides, and a range of websites, mainly for tourism and children's activities. Very few advertisements are placed in national or interstate media.

3. Total spend on advertising by the Trust in CY 2008 is \$138,520.34. Total spend on advertising by the Trust in FY2008/09 to date is \$53, 594.83.

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Outcome:	1	Question No:	272
Output:	1.2		
Division/Agency:	Sydney Harbour Federation Trust		
Topic:	Hospitality		
Hansard Page ECA:	Written Question on Notice		

Senator Birmingham asked:

What is the Trust's hospitality spend for CY 2008 and for FY 2008/09 to date?
Please detail date, location, purpose and cost of all events.

Answers:

CY 2008 spend for hospitality- \$7,858
FY 2008/09 spend for hospitality- \$4,824

1. April 2008. Chowder Bay- Mosman. Seniors Meeting. \$79.50.
2. May 2008. Cockatoo Island- Sydney. Radio Station broadcast- breakfast. \$454.50.
3. May 2008. Cockatoo Island- Sydney. Opening Ceremony Campground. \$2500.
4. December 2008. Mosman. Combined council and staff Christmas function. \$4824.

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Outcome:	1	Question No:	273
Output:	1.2		
Division/Agency:	Sydney Harbour Federation Trust		
Topic:	SHFT Appointments		
Hansard Page ECA:	Written Question on Notice		

Senator Birmingham asked:

1. What is the gender ratio on each board across the portfolio, and what is the total ratio across the portfolio?
2. In which states/territories do these Board members reside?

Answer/s:

1. The SHFT Board has 6 men and 2 women, so ratio is: 3 to 1. The Department of the Environment, Water, Heritage and the Arts have responded to a similar question on notice (number 213) in relation to Board Members across the greater portfolio.
2. Seven of the Board members reside in NSW and one in the ACT.

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Outcome:	1	Question No:	274
Output:	1.2		
Division/Agency:	Sydney Harbour Federation Trust		
Topic:	SHFT FOI		
Hansard Page ECA:	Written Question on Notice		

Senator Birmingham asked:

1. Has the Trust received any advice on how to respond to Freedom of Information (FOI) requests?
2. How many FOI requests has the Trust received?
3. How many have been granted or denied?
4. How many conclusive certificates have been issued in relation to FOI requests?

Answer/s:

1. The Trust has not received any advice on how to respond to Freedom of Information requests.
2. None to date in 2008-09.
3. None.
4. Nil.

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Outcome: 1 **Question No:** 275
Output: 1.2
Division/Agency: Sydney Harbour Federation Trust
Topic: SHFT Consultancies
Hansard Page ECA: Written Question on Notice

Senator Birmingham asked:

1. How many consultancies have been undertaken or are underway since November 2007?
2. Please identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the consultancy, and the method of procurement (i.e. open tender, direct source, etc). Please also include total value for all consultancies.
3. How many consultancies are planned or budgeted for this calendar year?
4. Have these been published in the Trust's Annual Procurement Plan (APP) on the AusTender website? If not, why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known.

Answers:

1. 293.

2.

Consultant Name	Subject matter	Cost \$	Selection process	Duration
Australian Government Solicitor	Legal advice on various legislative and MOU matters	77,310.16	Open tender leading to the appointment of a panel	Three years
Australian Business Lawyers	Legal advice on AAT matters	46,168.69	Open tender leading to the appointment of a panel	Three years
Robinson Legal	Legal advice on leasing & licensing matters	95,765.36	Open tender	Three years
WalterTurnbull Pty Ltd	Internal Audit Services	17,105.00	Open tender	Three years
Bartier Perry Pty Ltd	Legal advice on lease and property matters	5,938.96	Open tender leading to the appointment of a panel	Three Years

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Consultant Name	Subject matter	Cost \$	Selection process	Duration
Freehills	Legal services for Contract dispute	25,705.23	Direct source	12 months
Finlaysons Lawyers	Legal Services	1,718.06	Direct source	12 months
Ross Ward Lawyers	Contractor dispute	727.00	Direct source	1 month
Shane Carroll & Associates	Code of Conduct training and advice	19,056.01	SON62 Australian Public Service Commission Panel	Underway
WalterTurnbull	Fraud awareness seminars	2,043.00	Direct source	Two weeks
PAJI Pty Ltd	Audit and Probity Services	577.50	Direct source	Underway
Acor Consulting	Construction works advice	43,040.60	Open tender	Underway
Active Environmental & Developments	BCA Consultations	2,200.00	Open tender	3 months
Advanced Consulting Services	Electrical Design services	35,780.60	Direct source	12 months
Allen Jack + Collier Architects	Architectural services	41,914.00	Open tender	12 months
AIS Laboratory Group	Analytical Services	1,406.00	Direct source	3 months
Anton James Design	Design services Cockatoo Island	2,120.00	Open tender	12 months
Architects Johannsen + Associates	Architectural services	14,140.00	Open tender	12 months
Arup Pty Ltd	Parking management	7475.00	Open tender	3 months
Aspect Studios	Signage	8,625.00	Open tender	3 months
Australian Laboratory Services	Analytical Services	130.00	Direct source	1 month
Australian Wildlife Conservancy	Natural Resource Plan	11,363.64	Select tender	9 months

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Consultant Name	Subject matter	Cost \$	Selection process	Duration
Banziger Hume Fine Art	Art appraisal services	1,686.82	Select tender	1 month
Bay Partnership	Building Services	780.00	Select tender	1 month
Beyond Zero	Safety Services	10,800.00	Direct source	12 months
Birds Australia	Bird surveys North Head	22,500.00	Select tender	12 months
Birzulis Associates	Structural Engineering services	29,900.00	Open tender	12 months
Blackett Maguire & Goldsmith	Building Code services	4,500.00	Open tender	1 month
Brian Knight & Associates	Project services	11,749.55	Open tender	6 months
Casey & Lowe	Archaeological Services	52,360.00	Open tender leading to the appointment of a panel	3 years
CH2M Hill Australia	Analytical Services	87,848.84	Open tender	12 months
Clive Lucas, Stapleton & Partners	Conservation Management Plan	5,454.55	Open tender	9 months
Clouston Associates	Landscape Architectural Services	3,671.82	Select tender	Underway
CMS Surveyors	Survey Services	15,521.25	Open tender	6 months
Coffey Environments	Heritage and Remediation	2,100.00	Open tender	3 months
Conybears Morrison International	Architectural services Middle Head Precinct	239,049.91	Open tender	Underway
Community Childcare Cooperative	Compliance and Regulation Services	1,295.45	Direct source	Underway
Conacher Travers	Fire Management Services	990.00	Select tender	1 month
Coutts Cost Consulting	Quantity Surveying	10,360.00	Open tender	6 months
CSIRO	Fire Safety Engineering	3,510.00	Direct source	1 month
CTI Consultants	Building Survey	5,030.00	Direct source	1 month
Davis Langdon Australia	Quantity Surveying	13,150.00	Open tender	6 months
Dawbin Architects	Architectural services	65,315.00	Select tender	12 months

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Consultant Name	Subject matter	Cost \$	Selection process	Duration
Demlakian Consulting Engineers	Engineering Services	21,800.00	Open tender	12 months
Douglas Partners	Geotechnical Survey	10,650.00	Select tender	6 months
Ducros Design	Design Services	3,737.50	Open tender	3 months
Environ Australia	Site Audit Services	19,216.33	Open tender	6 months
ESRN Australia	Hazardous Material Survey	20,090.00	Open tender	6 months
Environmental Earth Services	Waste Material Classification Services	31,748.74	Open tender	6 months
Fielder Engineers	Mechanical Engineering Services	2,220.00	Open tender	3 months
Getex Pty Ltd	Site Testing Services	2,460.00	Select tender	1 month
HACCP Australia	Food Services Inspections	5423.00	Direct source	Underway
Hard & Forester Pty Ltd	Survey Services	100,980.00	Open tender	12 months
HBO EMTB Heritage	Heritage Services	69,427.85	Open tender	12 months
Heritage Concepts	Archaeological Services	13,170.00	Select tender	Underway
Hibbs & Associates	Hazardous materiel investigations	20,280.72	Open tender	12 months
Hughes Trueman	Structural engineering services	35,204.54	Open tender	12 months
Hughes Trueman	Structural engineering services	5,200.00	Open tender leading to the appointment of a panel	6 months
James Mather Delaney Design	Landscape Architectural Services	1,407.50	Open tender	12 months
Ian Powell & Associates	Surveying and photography services	21,500.00	Open tender	6 months
LabMark Pty Ltd	Analytical services	2,800.00	Open tender	1 month
Lacoste + Stevenson	Architectural Services	98,000.00	Open tender	12 months
Lockley Land Title Solutions	Surveying Services	13,020.00	Open tender	3 months

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Consultant Name	Subject matter	Cost \$	Selection process	Duration
Malone Campbell-Allen Architects	Architectural Services	40,032.50	Open tender	12 months
MBM Pty Ltd	Quantity Surveying	4,545.45	Open tender	3 months
Mather & Associates	Landscape Architectural Services	25,400.00	Open tender	6 months
Medland Metropolis	Building Services	78,777.00	Open tender	12 months
Meinhardt (NSW)	Engineering & Design Services	28,320.00	Open tender	12 months
MGP Building & Infrastructure Services	Engineering Services	2,650.00	Open tender	3 months
Mitchell Brandtman	Quantity Surveying Services	14,600.00	Open tender	6 months
Northrop Engineers	Civil Engineering Services	61,496.25	Open tender	12 months
Page Kirkland Cost Management	Quantity Surveying Services	64,352.25	Open tender	12 months
Parsons Brinckerhoff Australia	Environmental Assessment	16,739.75	Open tender	12 months
Paul & Partners Hydraulics	Hydraulic Services	4,720.45	Open tender	12 months
Phillips Marler	Landscape Architectural Services	2,200.00	Open tender	6 months
Rawlinsons Corporate Real Estate	Rental assessments	5,227.27	Direct source	3 months
Richard Lepplastrier Architects	Architectural Services	1,050.00	Direct source	1 month
Richmond + Ross Pty Ltd	Building Services	1,214.59	Direct source	1 month
Robertson & Hindmarsh Pty Ltd	Heritage Services	48,500.00	Select tender	12 months
Scott Fullarton Valuations	Property Valuation Services	3,500.00	Direct source	1 month

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Consultant Name	Subject matter	Cost \$	Selection process	Duration
Shelmerdines Consulting Engineers	Engineering Services	10,755.00	Open tender	6 months
Shirley Consulting Engineers	Engineering Services	10,900.00	Open tender	6 months
SGS Economics and Planning	Business Planning	18,181.82	Select tender	3 months
Simpson Design Associates	Structural Engineering Services	31,045.58	Open tender	12 months
Spackman Mossop	Landscape Design Services	32,165.50	Open tender	12 months
Stedinger Associates	Archaeological Services	24,120.00	Direct source	12 months
Storm Consulting	Hydraulic Engineering Services	10,812.88	Open tender leading to the appointment of a panel	3 years
Taylor Thompson Whitting	Structural Engineering Services	5,700.00	Open tender	3 months
The University Of Sydney	Soil Testing North Head	1,560.00	Direct source	1 month
TLB Engineers	Structural Design Services	69,152.00	Open tender	12 months
Trademark Design Consultancies	Signage Design Services	764.00	Direct source	1 month
Travers Enviromental	Bushfire Construction Standards	760.00	Direct source	1 month
Trevor R Howse & Associates	Quantity Surveying Services	27,704.77	Open tender	12 months
Tropman & Tropman Architects	Architectural Services	58,090.91	Open tender	12 months
Turf Design Studio	Landscape Design Services	16,450.50	Open tender	Underway
Turner & Townsend	Project Management	126,643.43	Open tender	Underway
Tyco Australia	Training Services	10,045.00	Direct source	6 months
Umow Lai Enginuity	Engineering Design Services	178,255.74	Open tender	Underway

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Consultant Name	Subject matter	Cost \$	Selection process	Duration
Webb Australia Group	Electrical Services	17,400.00	Open tender	6 months
Warren Eldridge & Associates	Surveying Services	8,700.00	Open tender	3 months
WMA Water	Hydraulic Engineering Services	17,261.18	Open tender	6 months
Woolacotts Consulting Engineers	Engineering Services	18,618.18	Open tender	6 months
Total Cost for the period		2,644,631.18		

3. The Trust will expend this year a similar amount as last year on Capital Works and therefore would expect to engage a similar number of Consultants. At the present time the Trust is in the process of preparing its budget for 2009/2010.
4. The Trust's Annual Procurement Plan (APP) provides a general description of the procurement activity of the Trust in any year. No Consultancies have been listed on the AusTender website because they are below the \$400,000 threshold specified in the Commonwealth Procurement guidelines for CAC agencies.