

**Senate Standing Committee on Environment, Communications and the Arts**

Answers to questions on notice

**Environment, Water, Heritage and the Arts portfolio**

Additional Estimates, February 2009

<b>Outcome:</b>	all	<b>Question No:</b>	79
<b>Output:</b>	all		
<b>Division/Agency:</b>	Corporate Strategies Division		
<b>Topic:</b>	Staffing		
<b>Hansard Page ECA:</b>	Written Question on Notice		

**Senator Humphries asked:**

How many SES positions were there in this department as at:

- 24 November 2007
- 26 February 2009

**Answer/s:**

- As at 24 November 2007, there were 66 SES positions in the Department.
- As at 26 February 2009, there were 71 SES positions in the Department.

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**Outcome:** All **Question No:** 80  
**Output:** All  
**Division/Agency:** Corporate Strategies Division  
**Topic:** Ministerial travel  
**Hansard Page ECA:** Written Question on Notice

### Senator Johnston asked:

1. Please provide details of the Minister's travels during 2008-09, including:
  - o Purpose of the trip
  - o Which staff attended – and their position
  - o How many nights away
  - o Cost of the travel – broken down by
  - o Air fares
  - o Accommodation
  - o Other expenses.
2. Were any costs covered by private companies, unions or other organisations?
3. If so, please provide details

### Answer/s:

1. The cost of official travel by Senators and Members is paid by the Department of Finance and Deregulation (Finance). Details of the travel are tabled in the Parliament every six months in a report titled *Parliamentarians' Travel Paid By The Department of Finance and Deregulation*. The next report is due to be tabled in June 2009.

Finance has advised that it is unable to provide all of the information requested in relation to domestic travel on the basis that to do so would require a significant diversion of resources.

Details of international Ministerial travel between July 2008 and February 2009 are listed below.

(a) Hon Peter Garrett MP

Purpose	Staff attending	Position	Nights away	Cost		
				Airfares	Accommodation	Other expenses
Chile: to attend the 60th annual meeting of the International	Mr Benjamin Pratt Mr Matthew Levey	Media Adviser Assistant Adviser	10	\$48,291.14	\$14,108.33	\$7,685.60

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Whaling Commission;  USA: to hold meetings with government officials and representatives from the energy and film industries.						
New Zealand: To meet the NZ Minister of Conservation and discuss a common approach for the upcoming negotiations within the International Whaling Commission	Mr Andrew Palfreyman	Adviser	3	\$5,551.08	\$905.65	\$810.43
Papua New Guinea: To attend the Coral Triangle Initiative Ministerial Forum.	Mr Matthew Levey	Assistant Adviser	1	\$5,518.28	-	\$171.14

(b) Senator the Hon Penny Wong

Purpose	Staff attending	Position	Nights away	Cost		
				Airfares	Accommodation	Other expenses
Japan: Accompany the Prime Minister to the Leaders' Meeting of the Major Economies Meeting on Energy Security and Climate Change.	Mr David Fredericks	Senior Adviser	2	\$12,080.54	\$5,824.46	\$84.87

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Argentina: To attend the fourth Informal Ministerial Dialogue on Climate Change.	Ms Kristina Hickey	Assistant Adviser	7	\$25,511.90	\$2,374.02	\$610.34
Poland: to attend the pre-COP14 Ministerial Meeting; the United Kingdom: to undertake a range of bilateral meetings.	Mr David Fredericks	Senior Adviser	7	\$27,710.30	\$5,996.29	\$5,596.05
Poland: To attend the United Nations Climate Change Conference.	Mr John Olenich Ms Kristina Hickey	Media Adviser Assistant Adviser	6	\$54,980.87	-	\$995.58

2. No costs were covered by private companies, unions or other organisations.

3. Not applicable

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<b>Outcome:</b>	all	<b>Question No:</b>	81
<b>Output:</b>	all		
<b>Division/Agency:</b>	Corporate Strategies Division		
<b>Topic:</b>	Efficiency Dividend		
<b>Hansard Page ECA:</b>	Written Question on Notice		

**Senator Birmingham asked:**

1. How has the Department implemented the one-off two per cent efficiency dividend (ED)?
2. Where have savings been achieved – i.e. which programs/resources have been cut?
3. Has the Department had to reduce any activities that it considers to be ‘core business’ or has it had to reduce service standards as a result of the ED?

**Answer/s:**

1. The Department implemented the one-off two per cent efficiency dividend (ED) by reducing each division’s departmental budget proportionally.
2. Savings have been achieved through the implementation of efficiencies and cost savings in each division. The ED was applied to departmental appropriation and no programs were cut.
3. No.

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<b>Outcome:</b>	all	<b>Question No:</b>	82
<b>Output:</b>	all		
<b>Division/Agency:</b>	Corporate Strategies Division		
<b>Topic:</b>	Staffing		
<b>Hansard Page ECA:</b>	Written Question on Notice		

**Senator Birmingham asked:**

1. Have staffing numbers been reduced as a result of the efficiency dividend and/or other budget cuts? If so, where and at what level?
2. Are there any plans for staff reductions? If so, please advise details i.e. reduction target, how this will be achieved, services/programs to be cut etc.
3. What changes are underway or planned for graduate recruitment, cadetships or similar programs? Are such employment programs being reduced? If so, by how many and has the Department done an analysis on long term effect on retention and attrition?
4. Has the Department's consultancy expenditure increased due to reduced staffing?

**Answer/s:**

1. No
2. No
3. There are no changes underway or planned to reduce graduate recruitment, cadetships or similar programs.
4. Not applicable

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<b>Outcome:</b>	All	<b>Question No:</b>	83
<b>Output:</b>	All		
<b>Division/Agency:</b>	Corporate Strategies Division		
<b>Topic:</b>	DEWHA – Appropriation		
<b>Hansard Page ECA:</b>	Written Question on Notice		

### Senator Birmingham asked:

1. Noting the Government's *Federal Financial Relations Bill 2009*, which appropriates money to Treasury to pass on to the States;
  - (a) Does the Department receive any appropriations that will be transferred to the Treasury Dept?
  - (b) What are these?
2. Does the Department have enough analytical resources at its disposal? For example, the Government has cut funding to the ABS – is the Department provided with enough data collection for evidence-based policy making and evaluation?
3. Did the Department use any depreciation funding for recurrent expenditure in 2007-08?
4. Has the Department used any depreciation funding for recurrent expenditure this year?
5. Has any depreciation funding been used for purposes other than the replacement of capital items in 2007-08?
6. How much has the Department spent on the replacement of capital items in the first six months of 2008-09?

### Answer/s:

1.
  - (a) Yes.
  - (b) Appropriation for the following programs will be transferred to the Treasury either in whole or in part:
    - Caring for Our Country;
    - Renewable Remote Power Generation;
    - The Living Murray Initiative;
    - Great Artesian Basin Sustainability Initiative; and,
    - Water for the Future.
2. The Department has a number of analytical resources at its disposal. The Department maintains an analytical capacity within the Environmental Resources Information Network, and through the Commonwealth Environment Research Facilities program,

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as well as embedding specific analytical capacity within individual programs, such as the Environmental Research Institute of the Supervising Scientist and Australian Antarctic Program.

The Department relies on data from a wide variety of sources to conduct its business, including collecting information directly, investing in data collection via consultancies or other arrangements, and by accessing information held by other Australian Government agencies, by state and territory departments, or by the private sector. Improving the quality and coverage of Australia's environmental information is a priority for the Department. The Department is currently engaging with other Australian Government agencies, and with state and territory officials, to develop a plan for a National Environmental Information System that will improve the collection and management of environmental information nationally, leading to an enhanced ability for evidence-based policy making on the environment and natural resource at all levels.

3. The Department did not use any depreciation funding for recurrent expenditure in 2007-08.
4. The Department has not used any depreciation funding for recurrent expenditure in 2008-09.
5. The Department did not use any depreciation funding for purposes other than the replacement of capital items in 2007-08.
6. The Department has spent approximately \$24.960m on the replacement of capital items in the first six months of 2008-09.

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**Outcome:** all **Question No:** 84  
**Output:** all  
**Division/Agency:** Corporate Strategies Division  
**Topic:** DEWHA - staffing  
**Hansard Page ECA:** Written Question on Notice

### Senator Birmingham asked:

1. What is the current total staffing for the Department – permanent and temporary?
2. What was the total Full Time Equivalent (FTE) staffing level for the Department on 1 July 2008?
3. How many permanent staff were recruited in calendar year (CY) 2008 and in financial year (FY) 2008-09 to date? What level are these staff?
4. How many temporary positions exist or have been created in CY 2008 and in FY 2008-09 to date?
5. For CY 2008 and FY 2008-09 to date, how many employees have been employed on contract and what is the average length of their employment period?
6. What is the total reduction in staff since the Government came to office? Please break down by level of employment and also retrenchment, natural attrition/non-replacement etc.

### Answer/s:

1.

DEWHA Staffing as at 28 February 2009	Casual	Non-ongoing (Temporary)	Ongoing (Permanent)	Total
	140	452	2449	3041

NB. Excludes 85 staff on leave without pay or on transfer to another Commonwealth Agency.

2. The total FTE staffing level for the Department on 1 July 2008 was 2558.1.

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3. Ongoing (permanent) staff recruited by level:

<b>Level (APS Equivalent)</b>	<b>2008 Calendar Year</b>	<b>2008/09 Financial Year to 28 February 2009</b>
Cadets	2	0
Graduate	55	57
APS 1/2	20	19
APS 3	21	11
APS 4	53	35
APS 5	68	39
APS 6	114	83
EL1	131	81
EL2	47	24
SES LEV1	9	6
SES LEV2	1	1
SES LEV3	2	0
<b>Total</b>	<b>523</b>	<b>356</b>

4. As at 31 December 2008, there were 440 non-ongoing (temporary) positions. As at 28 February 2009, there were 452 temporary positions.
5. For the 2008 calendar year, there were 618 employees on contract with the average length of employment period being 22 weeks. For the period 1 July 2008 to 28 February 2009 there were 413 employees on contract with the average length of employment period being 16 weeks.
6. Nil.

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**Outcome:** all **Question No:** 85  
**Output:** all  
**Division/Agency:** Corporate Strategies Division  
**Topic:** DEWHA – Hybrid cars  
**Hansard Page ECA:** Written Question on Notice

### Senators Birmingham and Johnston asked:

1. Does the Minister drive a Prius or hybrid car as an official car? If not, what does he drive?
2. Does the Chief Executive of the Department drive a Prius or hybrid car?
3. If not, what does he drive as an official car?
4. How many official Prius or hybrid cars have been assigned to the Department? How does this compare with other vehicles? Please provide a full breakdown of the fleet driven by Ministerial and departmental officers.

### Answer/s:

1. (a) The Department does not provide a vehicle to the Minister for the Environment, Heritage and the Arts, the Hon Peter Garrett MP.  
(b) The Minister for Climate Change and Water, Senator the Hon Penny Wong, drives a Toyota Prius Hybrid.
2. The Department does not provide a vehicle to the Chief Executive.
3. Not applicable.
4. The Department has 14 hybrid cars, which is 23% of the Department's fleet passenger vehicles.

### Fleet passenger vehicles

Toyota Prius Hybrid	13
Honda Civic Hybrid	1
Toyota Prado/Land Cruiser	8
Toyota Camry	2
Toyota Corolla	2
Toyota Aurion	2
Toyota Hilux	4
Ford Territory	7
Ford Falcon	5
Ford XT	1
Subaru Forrester	2
Holden Colorado	2
Holden Astra	2
Holden Viva	2

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Holden Captiva	2
Holden Calais	3
Holden Omega	1
Holden Acclaim	1
Holden Rodeo	1
(Total 61 passenger vehicles)	

### Commercial vehicles

Toyota Hiace Van	2
Volkswagon Transporter	1
Volkswagon Crewman	1
Mitsubishi (T) FE84PC Cantr3.5 6.5t swb Tipper (Bottom Deep)	1
Mitsubishi Canter Tipper (Top Bottom)	1
(Total 6 commercial vehicles)	

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<b>Outcome:</b>	all	<b>Question No:</b>	86
<b>Output:</b>	all		
<b>Division/Agency:</b>	Corporate Strategies Division		
<b>Topic:</b>	DEWHA – Gershon Reviews		
<b>Hansard Page ECA:</b>	Written Question on Notice		

**Senator Birmingham asked:**

1. What impact will the Gershon Review have on the Department?
2. How much money will be saved?
3. Will the Department be required to return any money to Budget for 2009-10?

**Answer/s:**

- 1-2. Until the process being undertaken in conjunction with the Department of Finance and Deregulation in relation to the outcome of the Review of the Australian Government's use of Information and Communication Technology (ICT), or the Gershon Review, is finalised and announced, the Department of the Environment, Water, Heritage and the Arts is not in a position to be specific about the impact nor how much money will be saved.
3. See above answer.

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**Outcome:** all **Question No:** 87  
**Output:** all  
**Division/Agency:** Corporate Strategies Division  
**Topic:** DEWHA – Ministerial Staff  
**Hansard Page ECA:** Written Question on Notice

### Senator Birmingham asked:

1. For each Minister/Parliamentary Secretary in the portfolio, how many personal staff are employed, how many vacancies exist and what levels are these positions?
2. How many laptops, mobile phones and PDAs does the Department provide to the personal staff of each Minister/Parliamentary Secretary?
3. How many Departmental Liaison Officers (DLOs) are currently allocated to each Minister/Parliamentary Secretary?
4. Do any DLOs provide policy advice?
5. Are any Departmental officers on secondment to the office of the Minister / Parliamentary Secretary? If so, how many and to whom?

### Answer/s:

1. The Hon Peter Garrett MP

As at 20 March 2009:

- (a) Nine
- (b) Nil
- (c) 1 x Senior Adviser (Chief of Staff - Cabinet)  
1 x Senior Media Adviser  
3 x Adviser  
2 x Assistant Adviser  
1 x Executive Assistant/Officer Manager  
1 x Secretary/Administrative Assistant

Senator the Hon Penny Wong

As at 20 March 2009:

- (a) Nine
- (b) One Assistant Adviser position
- (c) 1 x Senior Adviser (Chief of Staff – Cabinet)  
1 x Senior Media Adviser  
4 x Adviser  
2 x Assistant Adviser (one position currently vacant)  
1 x Executive Assistant/Officer Manager  
1 x Secretary/Administrative Assistant

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### The Hon Dr Mike Kelly MP

As at 20 March 2009:

- (a) Two
- (b) Nil
- (c) 1 x Assistant Adviser  
1 x Executive Assistant/Officer Manager

### 2. The Hon Peter Garrett MP

As at 20 March 2009:

Laptops:	8
Mobile phones:	2
PDAs:	8

### Senator the Hon Penny Wong

As at 20 March 2009:

Laptops:	11
Mobile phones:	3
PDAs:	11

### The Hon Dr Mike Kelly MP

As at 20 March 2009:

Laptops:	0
Mobile phones:	0
PDAs:	1

- 3. The Department has allocated two DLOs to the office of the Hon Peter Garrett MP, one DLO to the office of Senator the Hon Penny Wong and one DLO to the office of the Hon Dr Mike Kelly MP.
- 4. DLOs do not provide policy advice.
- 5. No.

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**Outcome:** All **Question No:** 88  
**Output:** All  
**Division/Agency:** Corporate Strategies Division  
**Topic:** DEWHA – Hospitality  
**Hansard Page ECA:** Written Question on Notice

### Senator Birmingham asked:

1. What is the Department's hospitality spend for CY 2008 and for FY 2008/09 to date? Please detail date, location, purpose and cost of all events.
2. For each Minister/Parliamentary Secretary's office, please detail total hospitality spend CY 2008 and FY 2008/09 to date. Please detail date, location, purpose and cost of each event.

### Answers:

1. The department manages its finances on a financial year basis (1 July to 30 June). Collection of the information for this question has involved a cross department coordination exercise and manual collection of figures.

The department's official hospitality spend for CY 2008 was \$169,017.34. Official hospitality expenses from 1 July 2008 to 18 March 2009 total \$152,344.05. Details are provided in the following table.

Date	Location	Purpose	Cost
24 January 2008	Hobart	Meeting with National Science Foundation Facilities Manager (USA) to discuss Antarctic program	\$343.10
19 February 2008	Canberra	Lake Eyre Basin official lunch	\$501.55
29 February 2008	Canberra	Hosting Chinese E-flows study tour	\$691.36
4 March 2008	Mecca Bar, Manuka ACT	WA Delegation dinner – Kimberly oil and gas development	\$468.54
17 March 2008	Aubergine Restaurant, Canberra	Dinner with OECD Environmental Performance Review team	\$262.71
18 March 2008	Courgette Restaurant, Canberra	Dinner with State Government representatives involved in transition to Caring for our Country	\$2,386.35
25 March 2008	Feedback Café, Sydney	Media event for listing of Bondi Beach on National Heritage List	\$1,165.54
3 April 2008	Northbridge, WA	Combined Aquatic Ecosystems Task Group and Wetlands and Waterbirds Task Force dinner	\$1,069.09
3 April 2008	Williamstown Council Chambers, Williamstown	Workshop dinner – development of policy statement Spiny Rice Flower	\$514.10
19 April 2008	Sydney	Dinner for Getty Institute delegates	\$289.57

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6 May 2008	Must Winebar, Highgate WA	Working dinner to discuss key Commonwealth/Western Australia projects	\$609.55
15 May 2008	Melbourne	Meeting with Fiction Panel, Prime Minister's Literary Award	\$167.80
15 May 2008	Hudson's (ANBG)	DEWHA/CSIRO Working meeting	\$479.09
21 May 2008	Maritim Hotel, Bonn, Germany	Catering for Conference of the Parties to the Convention on Biological Diversity side event hosted by Australian Government and the United Nations Environment Program – World Conservation Monitoring Centre	\$596.31
26 May 2008	Mocha Espresso, National Library, ACT	Media event for handover of Spanish Map	\$294.54
26 May 2008	The Establishment Hotel, Sydney	Bilateral meeting with New Zealand officials to align Australian and New Zealand whaling positions in the lead up to the International Whaling Commission meeting in Chile, June 2008	\$878.64
27 May 2008	Legal Sea foods Washington USA	Meeting of Renewable and Distributed Generation Task Force of Asia-Pacific Partnership associated with Washington International Renewable Energy Conference	\$248.25
5 June 2008	Commonwealth Club, Canberra	National Portrait Gallery Board dinner	\$653.00
11 June 2008	Grand Hyatt Tokyo	Australia/Japanese Antarctic Science Cooperation Function	\$3,961.54
13 June 2008	Tiflis Kyiv Restaurant, Kiev, Ukraine	Margins' function with members of the Australian and Japanese delegations Antarctic Treaty Consultative Meeting XXXI	\$716.98
23 June 2008	Old Parliament House, Canberra	Stakeholder meeting with artist and academic over lunch	\$43.86
25 June 2008	Explorers Inn, Emerald	Dinner with the Joint Steering Committee, Fitzroy Basin Association and staff	\$740.00
2 July 2008	Thai Lemon Grass, Canberra ACT	Dinner for participants of the Maintaining Australia's Biodiversity Hotspots (MABH) program evaluation workshop	\$635.54
9 July 2008	National Film & Sound Archive, Canberra	Official NAIDOC Week event – Indigenous cultural performance and catering	\$1,363.64
21 July 2008	Deniliquin	Dinner between DEWHA & Murrumbidgee Irrigation Limited staff regarding purchasing of water	\$1,045.45
22 July 2008	Burns Centre	Heads of Collecting Institutions Meeting	\$327.27

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24 July 2008	DEWHA Building, Darwin International Airport, NT	Northern Territory Regional Heads meeting	\$409.15
5 August 2008	Benchmark Restaurant, Canberra	Australian Heritage Council – formal dinner after meeting	\$800.00
6 August 2008	Canberra	Access to genetic resources and benefit-sharing policy development meeting with Canadian Government official	\$227.36
7 August 2008	National Gallery, Parkes, ACT	Heritage Chairs and Officials of Australia and New Zealand – formal dinner after meeting	\$2,231.49
7 August 2008	South Australian Art Gallery, Adelaide	Catering for the Caring for our Country presentation for the Natural Resource Policy and Program Committee	\$1,004.00
12 August 2008	Darwin	Northern Australia Water Futures Assessment – Inaugural Working Group Meeting Official Dinner	\$426.18
12 August 2008	Brassey Hotel, Canberra ACT	Dinner for delegates of the Live Import Processes meeting	\$1,040.00
12 August 2008	Hyatt Hotel Canberra	Solar Cities Forum cocktail hour following the forum meeting	\$2,300.00
18 August 2008	Adelaide	National Water Quality Management Strategy Contact Group – pre dinner drinks	\$181.82
27 August 2008	Hotel Ashok Bangalore India	Meeting of Renewable and Distributed Generation Task Force of Asia-Pacific Partnership	\$590.50
4 September 2008	Commonwealth Club, Canberra	National Portrait Gallery Board dinner	\$1,204.00
5 September 2008	Old Parliament House, Canberra	National Portrait Gallery Board lunch	\$742.09
12 September 2008	Parliament House	Presentation of the Prime Minister's Literary Awards	\$22,799.50
30 September 2008	JusQytly Restaurant, Manuka	Feedback event for Community Coastcare small grants assessors	\$2,000.50
7 October 2008	O'Stratos Greek Taverna, Braddon	Feedback event for Community Coastcare small grants assessors	\$702.90
8 October 2008	203 Channel Highway, Kingston, Tas	Meeting with Russian Ambassador to collaborate on Antarctic programs	\$321.25
14 October 2008	203 Channel Highway, Kingston, Tas	Meeting with Japanese astronaut to discuss shared Antarctic interests	\$131.82
16 October 2008	Canberra Southern Cross Yacht Club, Yarralumla, ACT	BBQ buffet dinner for 100 people who attended the Performance Story Report National Summit	\$3,450.00
19 October 2008	Old Swan Brewery, Crawley, WA	Lunch meeting with representatives from Dept Environment WA, Landvision & National Oceans Office regarding oil and gas development, Kimberly WA	\$190.27

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24 October 2008	John Gorton Building, Canberra	Catering for meeting with representatives of University of Western Australia regarding their development proposal	\$70.91
7 November 2008	Sydney Olympic Park, Sydney NSW	Dinner for workshop "Development of policy statement Golden Sun Moth"	\$259.09
25 November 2008	The Deck at Regatta Point, Parkes, ACT	Dinner with key stakeholders who attended the MERI Strategy Stakeholder Workshop.	\$4,450.00
3 December 2008	Canberra	National Portrait Gallery Building opening	\$49,246.60
5 December 2008	Canberra	Catering for Margin to Centre conference	\$3,534.54
6 December 2008	Canberra	Catering for Rolf Harris and Circle of Friends event as part of National Portrait Gallery opening activities	\$43,298.18
17 December 2008	Ottoman Restaurant Barton	Lunch with Korean Delegates	\$450.00
29 December 2008	Maritime Museum, Fremantle	Reception for Joint Australian-Japanese Voyage to Antarctica	\$6,501.82
6 February 2009	Dubbo	Northern Basin Water Entitlement Purchasing information session	\$163.64
26 February 2009	John Gorton Building, Canberra	German delegation visit	\$244.54

- Both the Department of Finance and Deregulation and the Department of the Environment, Water, Heritage and the Arts are involved in recording hospitality undertaken by Minister and Parliamentary Secretaries.

The Department of Finance and Deregulation has provided the following information on Ministerial expenditure overseas.

Office	Date	Location	Purpose	Cost
Minister The Hon Peter Garrett AM MP	26 – 28 April 2008 (exact date uncertain)	Paris, France	Reciprocal hospitality afforded to foreign government officials, Members of Parliament and Ministers	\$151.57
Minister The Hon Penny Wong	8 - 13 April 2008 (exact date uncertain)	Beijing, China	Lunch function	\$1,725.95

According to Department of the Environment, Water, Heritage and the Arts records, the offices of each of the department's Ministers and Parliamentary Secretary have incurred the following hospitality expenses.

Office	Date	Location	Purpose	Cost
Minister The Hon Peter Garrett AM MP	7 March 2008	Element Restaurant, Griffith	Dinner to discuss Clinton Climate Change initiative	\$215.82

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Minister The Hon Penny Wong	2 April 2008	Langhorne Creek Café	Catered lunch for 20 people with Minister Wong	\$500.00
Minister The Hon Penny Wong	3 April 2008	Quality Hotel Mildura Grand	Dinner with stakeholders regarding water issues	\$620.00
Minister The Hon Penny Wong	29 August – 1 September 2008	Wagga Wagga	Catering for consultation meetings with Murrumbidgee Irrigation Ltd and Coleambally Irrigation Ltd	\$231.82

Official hospitality expenses for the office of The Hon Peter Garrett AM MP for CY 2008 totalled \$367.39. Expenses for the period from 1 July 2008 to 18 March 2009 totalled \$151.57. The 2008/09 expense is related to the event in Paris which was held in 2007/08 but not invoiced until this financial year.

Official hospitality expenses for the office of Senator The Hon Penny Wong for CY 2008 totalled \$3,077.77. Official hospitality expenses for the period from 1 July 2008 to 18 March 2009 totalled \$1,957.77. Of the 2008/09 amount \$1,725.95 relates to the lunch function in Beijing held in 2007/08 but not invoiced until this financial year.

The office of The Hon Dr Mike Kelly AM MP has not incurred any official hospitality expenses since Dr Kelly was sworn in as Parliamentary Secretary for Water on 25 February 2009 to 18 March 2009.

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<b>Outcome:</b>	All	<b>Question No:</b>	89
<b>Output:</b>	All		
<b>Division/Agency:</b>	DEWHA		
<b>Topic:</b>	DEWHA – Consultancies		
<b>Hansard Page ECA:</b>	Written - Birmingham		

### Senators Birmingham and Johnston asked:

1. How many consultancies have been undertaken or are underway since November 2007?
2. Please identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the consultancy, and the method of procurement (i.e. open tender, direct source, etc). Please also include total value for all consultancies.
3. How many consultancies are planned or budgeted for this calendar year?
4. Have these been published in the Department's Annual Procurement Plan (APP) on the AusTender website? If not, why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known.

### Answer/s:

1. The Department has entered into 306 consultancy contracts since November 2007.
2. Consultancy contracts with a value of \$10,000 or more are published on the AusTender website ([www.tenders.gov.au](http://www.tenders.gov.au)) as well as in the electronic copies of the Department's annual reports on its website ([www.environment.gov.au](http://www.environment.gov.au)). For the Department to provide details of all consultancy contracts with a contract value of less than \$10,000 would involve an unreasonable diversion of resources.

The total value of of all consultancy contracts over \$10,000 during the period identified is approximately \$38,059,980.

3. The Department operates on a financial year basis and as a result can only answer this question up to 30 June 2009. The Department has a remaining budget of \$11,126,295 for consultancy expenditure for the rest of the 2008-2009 financial year. It should be noted that this amount has been nominally allocated to consultancy expenditure and may change.
4. All consultancies that meet the criteria for publication in the Department's Annual Procurement Plan are published on AusTender.

**Senate Standing Committee on Environment, Communications and the Arts**

Answers to questions on notice

**Environment, Water, Heritage and the Arts portfolio**

Additional Estimates, February 2009

<b>Outcome:</b>	All	<b>Question No:</b>	90
<b>Output:</b>	All		
<b>Division/Agency:</b>	Corporate Strategies Division		
<b>Topic:</b>	External Consultancies		
<b>Hansard Page ECA:</b>	Written Question on Notice		

**Senator Birmingham asked:**

How much the Department spend on external consultants in 2008? Please detail the purpose and deliverables for any consultants that were engaged. Please detail instances where project costs exceeded initial budgets. In each case, please detail the initial budget and final cost.

**Answers:**

The Department spent approximately \$19,660,303 on external consultants in 2008. This figure includes expenditure on consultancies entered into in 2008 and expenditure on consultancies that were entered into prior to 2008 that continued into and past 2008 and had payments made during 2008.

The requested information on project costs, initial budgets and final costs would involve an extensive manual process and therefore, in the context of existing workloads, would involve an unreasonable diversion of resources.

**Senate Standing Committee on Environment, Communications and the Arts**

Answers to questions on notice

**Environment, Water, Heritage and the Arts portfolio**

Additional Estimates, February 2009

<b>Outcome:</b>	all	<b>Question No:</b>	91
<b>Output:</b>	all		
<b>Division/Agency:</b>	Corporate Strategies Division		
<b>Topic:</b>	Staff training		
<b>Hansard Page ECA:</b>	Written Question on Notice		

**Senator Birmingham asked:**

In relation to both Departmental and Ministerial staff, please provide details of staff training activities undertaken this financial year, and planned for next financial year. Please provide a breakdown of costs, the nature of the training programs run, numbers of staff involved by level of employment and any instances of external consultants being engaged.

**Answer/s:**

- (a) The Department of the Environment, Water, Heritage and the Arts provides staff with opportunities to access job related learning activities and individual career development activities.

Currently the Department does not record centrally details of all learning and development activities undertaken by staff. Providing specific details for each training activity would involve an extensive manual process and therefore, in the context of existing workloads, an unreasonable diversion of resources.

- (b) The Department of Finance and Deregulation advises that:

In relation to Ministerial staff, one staff member in the office of the Hon Peter Garrett MP has attended training since 1 July 2008. The training attended was *Writing Speeches with Impact*.

One staff member in the office of Senator the Hon Penny Wong has attended training since 1 July 2008. The training attended was *Know Your Entitlements and Office Management*.

Training for staff employed under the *Members of Parliament (Staff) Act 1984* (MOP(S) Act) is provided under the Professional Development Program and offered under the *Commonwealth Members of Parliament Staff Collective Agreement 2006-2009* (Collective Agreement). The training is provided on a calendar year, not a financial year, basis. The table below sets out the training courses scheduled for the remainder of the 2009 calendar year.

**Senate Standing Committee on Environment, Communications and the Arts**

Answers to questions on notice

**Environment, Water, Heritage and the Arts portfolio**

Additional Estimates, February 2009

<b>Month</b>	<b>Course name</b>
March	Writing Speeches with Impact The Legislative Process Administrative Law for non-Lawyers
April	The Legislative Process Administrative Law for non-Lawyers
May	No training to be provided in May
June	Build Better Relationships and Demonstrate Leadership in the Workplace
July	Build Better Relationships and Demonstrate Leadership in the Workplace Enhance Research and Written Communication Skills
August	Coping with Change
September	Coping with Change Strategic Thinking – Linking the Bigger Picture
October	The Budget Process
November	Communicating Effectively with Stakeholders (including Constituents)

**Senate Standing Committee on Environment, Communications and the Arts**

Answers to questions on notice

**Environment, Water, Heritage and the Arts portfolio**

Additional Estimates, February 2009

<b>Outcome:</b>	All	<b>Question No:</b>	92
<b>Output:</b>	All		
<b>Division/Agency:</b>	Corporate Strategies Division		
<b>Topic:</b>	DEWHA – underspend		
<b>Hansard Page ECA:</b>	Written Question on Notice		

**Senator Birmingham asked:**

1. Which programs are currently tracking for an underspend this financial year?
2. How many of the Department's funding programs/budget measures lapse this Financial Year and what are they?

**Answers:**

1. As at 31 March 2009 the following programs are tracking for an underspend this financial year:
  - a. Art Indemnity Australia; and
  - b. Action on Energy Efficiency.
2. The following programs lapse at the end of the 2008-09 financial year:
  - a. Challenge Plus - Industry Partnerships;
  - b. Action on Energy Efficiency; and
  - c. Local Greenhouse Action.

# Senate Standing Committee on Environment, Communications and the Arts

Answers to questions on notice

## Environment, Water, Heritage and the Arts portfolio

Additional Estimates, February 2009

<b>Outcome:</b>	1	<b>Question No:</b>	94
<b>Output:</b>	All		
<b>Division/Agency:</b>	Environment Quality Division and Corporate Strategies Division		
<b>Topic:</b>	Consultancies		
<b>Hansard Page ECA:</b>	Written Question on Notice		

### Senator Birmingham asked:

Project Scoping report – Cabinet Submission on Waste Management initiated by Minister Garrett (continued from previous question)

1. Please detail the consultancies and also the projects and total costs for other project scoping reports?
2. To what extent does the Department use private consultancies to carry out project scoping reports? Please provide full details.
3. To what extent does the Department engage private consultancies to prepare Cabinet submissions?
4. The project scoping for the waste management report listed the risk of the document being leaked as “unlikely”. Does the Department stand by this assessment?
5. What is the role of private consultancy Innovation Partners in providing scoping reports for Cabinet submissions?
6. What is the role of Innovation Partners in developing policy and developing Cabinet submissions?

### Answers:

1. Hyder Consulting Partners has not been commissioned to provide a project scoping report for any activity related to the development of waste management policy by the Department.
2. The department does not engage private consultancies to carry out project scoping reports.
3. The department does not engage private consultancies to prepare Cabinet submissions.
4. There was no project scoping report prepared by Hyder Consulting.
5. Private consultancy Innovation Partners has no role in providing scoping reports for Cabinet submissions.
6. Innovation Partners has no role in developing policy and developing Cabinet submissions for the Department.

**Senate Standing Committee on Environment, Communications and the Arts**

Answers to questions on notice

**Environment, Water, Heritage and the Arts portfolio**

Additional Estimates, February 2009

<b>Outcome:</b>	All	<b>Question No:</b>	208
<b>Output:</b>	All		
<b>Division/Agency:</b>	PCD		
<b>Topic:</b>	Secretary - Resignation		
<b>Hansard Page ECA:</b>	39 (24/2/09)		

**Senator Birmingham asked:**

When did Mr Borthwick provide his notice of resignation?

**Senator Wong**—We will help you as far as we can, but these are probably matters that should be addressed to the Prime Minister's portfolio. Neither Mr Garrett nor I make this appointment; this is an appointment made by the Prime Minister.

**Mr Early**—I do not know the exact dates—we could give them to you on notice—but my recollection is that Mr Borthwick announced he was retiring some time in early to mid-December, and 2 January was his last day.

**Answer:**

On 17 November Mr Borthwick advised the Department that he had tendered his resignation as Secretary of the Department of the Environment, Water, Heritage and the Arts in the week prior to that date.

# Senate Standing Committee on Environment, Communications and the Arts

Answers to questions on notice

## Environment, Water, Heritage and the Arts portfolio

Additional Estimates, February 2009

**Outcome:** 1 **Question No:** 209  
**Output:** All  
**Division/Agency:** PCD  
**Topic:** Staffing under Outcome 1  
**Hansard Page ECA:** 40 (24/02/09)

**Senator BIRMINGHAM asked:**

**Senator BIRMINGHAM**—You may need to take this on notice, but, in terms of the 146 that are stated, are you able to provide a breakdown of the level of positions that are being filled?

**Mr Thompson**—Yes. I will take that on notice.

**Senator BIRMINGHAM**—Thanks, Mr Thompson. If you cannot give us an update for this year at this stage, following UEFO, presumably you are not in a position to give us an update for future year forecasts either at this point?

**Mr Thompson**—That is right.

**Senator BIRMINGHAM**—Perhaps you could take those on notice. If you are able to provide them for the period, excellent; if not, I am sure we will see them in the budget papers when they come out soon enough. Thank you.

**Answers:**

The breakdown by Division for the 146 is given in the accompanying table.

<b>Average Staffing Level for Portfolio Additional Estimates Statements 08/09</b>			
	<b>2008/2009 PBS</b>	<b>2008/2009 PAES</b>	<b>Variance *</b>
<b>Outcome 1</b>			
Approvals and Wildlife Division	245	266	21
Corporate Strategies Division	214	232	18
Environment Quality Division	100	112	12
Executive Division	16	14	(2)
Heritage Division	117	114	(3)
Land and Coasts Division	114	228	114
Marine Division	174	160	(14)
Parks Australia (0110)	34	39	5
Policy Coordination Division	198	176	(22)
Renewables and Energy Efficiency Division	191	215	24
Supervising Scientist Division	49	49	0
Graduates	60	54	(6)
<b>Total outcome 1</b>	<b>1,512</b>	<b>1,658</b>	<b>146</b>

## Senate Standing Committee on Environment, Communications and the Arts

Answers to questions on notice

### Environment, Water, Heritage and the Arts portfolio

Additional Estimates, February 2009

<b>* Details of Significant Variances</b>	
Approvals and Wildlife Division 21	Increased activity in the EPBC Review Taskforce.
Corporate Strategies Division 18	Increase primarily due to additional funding to the portfolio.
Environment Quality Division 12	Represents the new Sustainability and Government Partnership Branch.
Land and Coasts Division 114	Increased staff numbers in Land and Coasts are a result of (1) expansion of the program (the new Government initiative 'Caring for our Country' is larger than the previous NHT program); transfer into Land and Coasts of Indigenous Policy Branch from Policy Coordination Division and Biodiversity functions from Marine Division; and some additional resources have also been engaged, especially to meet new Monitoring and Evaluation requirements; and (2) conversion of a number of contractors to full-time positions, including 27 facilitator positions.
Marine Division (14)	Transfer of functions to Land and Coasts Division.
Policy Coordination Division (22)	Transfer of functions to Land and Coasts Division.
Renewables and Energy Efficiency Division 24	Increase largely due to Solar Homes and Communities Plan.

The variances in ASL provided in PAES are an estimation of the organisations average staffing level over the financial year, this movement consists of a number a different staffing changes that occurred within the outcome, including increases relating to new/changing measures, internal restructures and general staffing profile changes. The table above illustrates the movement in terms of the Divisions comprising outcome one which provides details regarding the reported ASL increase of 146.

**Senate Standing Committee on Environment, Communications and the Arts**

Answers to questions on notice

**Environment, Water, Heritage and the Arts portfolio**

Additional Estimates, February 2009

<b>Outcome:</b>	All	<b>Question No:</b>	210
<b>Output:</b>	All		
<b>Division/Agency:</b>	PCD		
<b>Topic:</b>	Media monitoring		
<b>Hansard Page ECA:</b>	Written Question on Notice		

**Senator Birmingham asked:**

1. How much was spent on media monitoring in Calendar Year (CY) 2008?
2. How much has been spent on media monitoring in Financial Year (FY) 2008-09 to date?
3. How many staff in the Department are employed for media related duties?

**Answers:**

1. Total media monitoring expenditure by the Department of Environment, Water, Heritage and the Arts (DEWHA) and the Department of Climate Change for the period 1 January to 30 December 2008 was \$706,748.13 including GST. In 2008 the Department of Climate Change made an annual contribution for the climate change component of the media monitoring contract which was managed by DEWHA.
2. Total media monitoring expenditure by DEWHA for FY 2008-09 (as at 24 February 2009) is \$406,983.97 including GST. In 2008 the Department of Climate Change made an annual contribution for the climate change component of the media monitoring contract which was managed by DEWHA.
3. Public affairs staff employed by DEWHA are all involved in media related duties as part of their job description. Thirty two (32) staff were employed in public affairs as at 24 February 2009.

**Senate Standing Committee on Environment, Communications and the Arts**

Answers to questions on notice

**Environment, Water, Heritage and the Arts portfolio**

Additional Estimates, February 2009

<b>Outcome:</b>	All	<b>Question No:</b>	211
<b>Output:</b>	All		
<b>Division/Agency:</b>	Policy Coordination Division		
<b>Topic:</b>	Overseas Ministerial Travel		
<b>Hansard Page ECA:</b>	Written Question on Notice		

**Senator Birmingham asked:**

1. Have the Minister and/or Parliamentary Secretary travelled overseas on official business since Budget Estimates?
2. If so, where was the travel, what was the purpose and what was the duration?
3. What was the total cost of:
  - a. travel
  - b. accommodation, and
  - c. any other expenses?
4. How many Ministerial staff or family accompanied the Minister/Parliamentary Secretary?
5. For these staff (please outline their position)/family what was the cost of:
  - a. travel
  - b. accommodation, and
  - c. any other expenses?
6. How many officers from the Department accompanied the Minister/Parliamentary Secretary?
7. In relation to these Departmental officers (please outline their position), what was the total cost of:
  - a. travel
  - b. accommodation, and
  - c. any other expenses?
8. Were any costs or expenses, as covered above, met by private companies, unions or other organisations? If so, please provide details.
9. Please detail total travel expenses met by the Department. In relation to all departmental travel expenses, please provide estimated resulting carbon emissions. Were any offsets purchased? If so, how many and at what cost?

# Senate Standing Committee on Environment, Communications and the Arts

Answers to questions on notice

## Environment, Water, Heritage and the Arts portfolio

Additional Estimates, February 2009

### Answers:

1. The Minister for Environment, Heritage and the Arts has travelled overseas on official business five times since 2008 Budget Estimates.

2. The Minister for Environment, Heritage and the Arts travelled overseas as follows:

Santiago, Chile and California, USA (22 June – 2 July 2008) - To attend the 60<sup>th</sup> Annual Meeting of the International Whaling Commission and to hold meetings with Californian energy efficiency stakeholders.

Kaikoura and Wellington, New Zealand (8-11 September 2008) – To hold meetings with counterparts to advance key portfolio interests in Whale Conservation and Arts and Culture

Madang, Papua New Guinea (10-11 March 2009) – To attend the Coral Triangle Initiative (CTI) Ministerial Forum

Washington D.C., USA (5-6 April 2009) – To attend the ministerial meeting to commemorate the 50<sup>th</sup> anniversary of the signing of the Antarctic Treaty.

Manado, Indonesia (13-16 May 2009) – To attend the World Ocean Conference and Coral Triangle Initiative Leaders' Summit and Partners Meeting

3. The total cost for the Minister's travel was:

Santiago, Chile and California, USA:

- a. Travel - \$19,343.49
- b. Accommodation - \$8,214.10
- c. Other expenses - \$979.98

Kaikoura and Wellington, New Zealand:

- a. Travel - \$2,775.54
- b. Accommodation - \$636.18
- c. Other expenses - \$282.08

Madang, Papua New Guinea: Expenditure for this overseas visit has not yet been reconciled. All costs of official overseas travel by Ministers, Parliamentary Secretaries, accompanying spouses (where relevant) and accompanying staff employed under the *Members of Parliament (Staff) Act 1984* are paid for by the Department of Finance and Deregulation. Dates, destinations, the purpose and costs of all official overseas travel are tabled in the Parliament every six months in a report titled *Parliamentarians' Travel Paid By The Department of Finance and Deregulation*.

## Senate Standing Committee on Environment, Communications and the Arts

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### Environment, Water, Heritage and the Arts portfolio

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Washington D.C., USA: Expenditure for this overseas visit has not yet been reconciled. All costs of official overseas travel by Ministers, Parliamentary Secretaries, accompanying spouses (where relevant) and accompanying staff employed under the *Members of Parliament (Staff) Act 1984* are paid for by the Department of Finance and Deregulation. Dates, destinations, the purpose and costs of all official overseas travel are tabled in the Parliament every six months in a report titled *Parliamentarians' Travel Paid By The Department of Finance and Deregulation*.

Manado, Indonesia: Expenditure for this overseas visit has not yet been reconciled. All costs of official overseas travel by Ministers, Parliamentary Secretaries, accompanying spouses (where relevant) and accompanying staff employed under the *Members of Parliament (Staff) Act 1984* are paid for by the Department of Finance and Deregulation. Dates, destinations, the purpose and costs of all official overseas travel are tabled in the Parliament every six months in a report titled *Parliamentarians' Travel Paid By The Department of Finance and Deregulation*.

4. In Santiago, Chile, the Minister was accompanied by two ministerial staff members.

In California, USA, the Minister was accompanied by one ministerial staff member.

In Kaikoura and Wellington, New Zealand, the Minister was accompanied by one ministerial staff member.

In Madang, Papua New Guinea, the Minister was accompanied by one ministerial staff member.

In Washington D.C., the Minister was accompanied by one ministerial staff member.

In Manado, Indonesia, the Minister was accompanied by one ministerial staff member.

5. In Santiago, Chile, the Minister was accompanied by a Media Adviser. The total cost for the Media Adviser was:
- a. Travel - \$9,607.86
  - b. Accommodation - \$2,622.78
  - c. Other expenses - \$685.36

In Santiago, Chile and California, USA, the Minister was accompanied by a Ministerial Adviser. The total cost for the Ministerial Adviser's combined travel was:

- a. Travel - \$19,341.64
- b. Accommodation - \$3,413.61
- c. Other expenses - \$1106.03

## Senate Standing Committee on Environment, Communications and the Arts

Answers to questions on notice

### Environment, Water, Heritage and the Arts portfolio

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In Kaikoura and Wellington, New Zealand, the Minister was accompanied by a Ministerial Adviser. The total cost for the Ministerial Adviser was:

- a. Travel - \$2,775.54
- b. Accommodation - \$446.22
- c. Other expenses - \$511.87

In Madang, Papua New Guinea, the Minister was accompanied by a Ministerial Adviser. Expenditure for this overseas visit has not yet been reconciled. All costs of official overseas travel by Ministers, Parliamentary Secretaries, accompanying spouses (where relevant) and accompanying staff employed under the *Members of Parliament (Staff) Act 1984* are paid for by the Department of Finance and Deregulation. Dates, destinations, the purpose and costs of all official overseas travel are tabled in the Parliament every six months in a report titled *Parliamentarians' Travel Paid By The Department of Finance and Deregulation*.

In Washington D.C., USA, the Minister was accompanied by a Ministerial Adviser. Expenditure for this overseas visit has not yet been reconciled. All costs of official overseas travel by Ministers, Parliamentary Secretaries, accompanying spouses (where relevant) and accompanying staff employed under the *Members of Parliament (Staff) Act 1984* are paid for by the Department of Finance and Deregulation. Dates, destinations, the purpose and costs of all official overseas travel are tabled in the Parliament every six months in a report titled *Parliamentarians' Travel Paid By The Department of Finance and Deregulation*.

In Manado, Indonesia, the Minister was accompanied by a Ministerial Adviser. Expenditure for this overseas visit has not yet been reconciled. All costs of official overseas travel by Ministers, Parliamentary Secretaries, accompanying spouses (where relevant) and accompanying staff employed under the *Members of Parliament (Staff) Act 1984* are paid for by the Department of Finance and Deregulation. Dates, destinations, the purpose and costs of all official overseas travel are tabled in the Parliament every six months in a report titled *Parliamentarians' Travel Paid By The Department of Finance and Deregulation*.

6. In Santiago, Chile, the Minister was accompanied by seven departmental officers.

In California, USA, the Minister was accompanied by two departmental officers.

In Kaikoura and Wellington, New Zealand, the Minister was accompanied by one departmental officer.

In Madang, Papua New Guinea, the Minister was accompanied by one departmental officer.

In Washington D.C., USA, the Minister was accompanied by four departmental officers.

# Senate Standing Committee on Environment, Communications and the Arts

Answers to questions on notice

## Environment, Water, Heritage and the Arts portfolio

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In Manado, Indonesia, the Minister was accompanied by four departmental officers.

7. In Santiago, Chile the seven Departmental officers and their total costs were:

Australia's Commissioner to the International Whaling Commission and First Assistant Secretary, Marine and Biodiversity Division:

- a. Travel - \$9,833.98
- b. Accommodation - \$7,191.61
- c. Other expenses - \$1,641.86

Assistant Secretary, Marine Initiatives Branch, Marine Division:

- a. Travel - \$9,823.24
- b. Accommodation - \$4,168.08
- c. Other expenses - \$2,207.52

Leader, Australian Marine Mammals Centre, Australian Antarctic Division:

- a. Travel - \$10,404.81
- b. Accommodation - \$5,048.40
- c. Other expenses - \$3,757.11

Assistant Director, Cetacean Policy and Recovery Section:

- a. Travel - \$9,833.24
- b. Accommodation - \$4,400.19
- c. Other expenses - \$2,068.63

Assistant Director, Cetacean Policy and Recovery Section.

- a. Travel - \$9,657.99
- b. Accommodation - \$5,507.11
- c. Other expenses - \$2,476.22

Director, Public Affairs, Marine and Biodiversity Division.

- a. Travel - \$10,212.49
- b. Accommodation - \$2762.70
- c. Other expenses - \$1,292.04

The Secretary accompanied the Minister in Santiago, Chile and in California, USA.

Total costs for the combined travel were:

- a. Travel - \$25,853.79
- b. Accommodation - \$2907.40
- c. Other expenses - \$2,237.50.

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In California, USA, First Assistant Secretary, Renewables and Energy Efficiency Division, accompanied the Minister. The total cost of this travel was:

- a. Travel - \$10,363.97
- b. Accommodation - \$908.35
- c. Other expenses - \$831.47.

In Kaikoura and Wellington, New Zealand, the total costs of the departmental officer, an Assistant Secretary in the Marine Initiatives Branch, Marine Division, were:

- a. Travel - \$2932.01
- b. Accommodation - \$567.33
- c. Other expenses - \$311.01.

In Madang, Papua New Guinea, the total costs of the departmental officer, the Manager of the Coral Triangle Initiative Taskforce have not yet been reconciled.

In Washington D.C., USA, the four departmental officers and their total travel costs were:

Assistant Secretary, Marine Initiatives Branch, Marine Division. The total cost for this travel has not yet been reconciled.

Director, Australian Antarctic Division. The total cost for this travel has not yet been reconciled.

General Manager Policy, Australian Antarctic Division. The total cost for this travel has not yet been reconciled.

Chief Scientist, Australian Antarctic Division. The total cost for this travel was:

- a. Travel - \$11,334.88
- b. Accommodation - \$2,480.15
- c. Other expenses - \$1,548.18.

In Manado, Indonesia the four departmental officers were:

First Assistant Secretary, Marine and Biodiversity Division. The total cost for this travel has not yet been reconciled.

Assistant Secretary, Marine Division. The total cost for this travel has not yet been reconciled.

Manager, Coral Triangle Initiative Taskforce. The total cost for this travel has not yet been reconciled.

Public Affairs Officer. The total cost for this travel has not yet been reconciled.

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**Environment, Water, Heritage and the Arts portfolio**

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8. No.
9. Specific details of total travel expenses and an estimate of resulting carbon emissions by the Department of the Environment, Water, Heritage and the Arts are not readily available and compilation of these details would involve an unreasonable diversion of resources which the department is not prepared to authorise.

The Department of the Environment, Water, Heritage and the Arts does not have a policy on purchasing carbon offsets related to travel. The Department of the Environment, Water, Heritage and the Arts has not adopted the offset regimes of any airlines.

# Senate Standing Committee on Environment, Communications and the Arts

Answers to questions on notice

## Environment, Water, Heritage and the Arts portfolio

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<b>Outcome:</b>	All	<b>Question No:</b>	212
<b>Output:</b>	All		
<b>Division/Agency:</b>	Policy Coordination Division		
<b>Topic:</b>	Advertising		
<b>Hansard Page ECA:</b>	Written Question on Notice		

### Senator Birmingham asked:

1. What communications programs has the Department undertaken, or is planning to undertake?
2. For each program, what is the total spend? Please detail including media advertisements (where placed and costs).
3. What was the total spend on advertising by the Department in CY 2008 and for FY 2008/09 to date?

### Answers:

1. The department develops and implements communication strategies for each of its major programs. These include a broad range of communication activities ranging from media and issues management, websites, publications and events to advertising and public relations activities. The budget to support these communications across the portfolio for 2008–09 is \$1.9 million.

The department is planning a number of communications programs in 2008–09 for which a budget has yet to be determined. These are expected to include programs to communicate:

- Water for the Future
- Energy Efficient Homes
- Caring for our Country

2. To date in 2008–09 major expenditure on communications programs across the department is limited to:

A consumer information ‘look for the tick’ campaign conducted jointly with the Australian Refrigeration Council to alert consumers to leaking air conditioners. The campaign ran from November 2008–January 2009, with a total spend of \$863,436.31 (excluding GST) or \$949,977.94 (including GST), of which the department contributed \$581,839.20.

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3. The total spend on creative advertising, as opposed to non-campaign advertising such as recruitment and tender advertising, was for the campaign described above. The department spent \$580,000 during the 2008 calendar year of a total of \$581,839.20 was spent in 08–09.

Total Media Buy (funded by the department AND the ARC):

Radio (metro and regional), November 2008: \$572,192.82

Radio (NESB) November 2008–January 2009: \$30,384.30

Digital: (Display and Search), November 2008–February 2009: \$132,090.40

Magazines (Better Homes & Gardens), November 2008–January 2009:  
\$49,266.00

Newspaper "Your Home" supplement in The Canberra Chronicle, March 2009:  
\$1,839.20

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<b>Outcome:</b>	All	<b>Question No:</b>	213
<b>Output:</b>	All		
<b>Division/Agency:</b>	PCD		
<b>Topic:</b>	Board Appointments		
<b>Hansard Page ECA:</b>	Written Question on Notice		

**Senator Birmingham asked:**

1. What is the gender ratio on each board across the portfolio, and what is the total ratio across the portfolio?
2. In which states/territories do these Board members reside?

**Answers:**

This answer has been generated from information held on the Department of Families, Housing, Community Services and Indigenous Affairs' Government Boards Reporting System. It was correct as at 31 December 2008.

1. The gender ratio across the portfolio was 312 male to 153 female. The gender ratio on each board is shown in table A attached.
2. The numbers of Board members residing in each state is also given in table A attached. This information is based on contact address provided by board members.

# Senate Standing Committee on Environment, Communications and the Arts

Answers to questions on notice

## Environment, Water, Heritage and the Arts portfolio

Additional Estimates, February 2009

Table A

Gender Ratio by Board and State of Residence Department of Environment, Water,  
Heritage and the Arts

NR Not Recorded

Board	Gender Ratio		State of Residence							
	F : M	ACT	NSW	VIC	TAS	SA	WA	QLD	NT	NR
Aboriginal and Torres Strait islander Arts Board	3 : 3		1	1	1	1		1	1	
Alligator Rivers Region Advisory Committee	4 : 18	2	2	1					16	1
Alligator Rivers Region Technical Committee	2 : 7		2	1		1		1	2	2
Antarctic Animal Ethics Committee	3 : 8		1	2	8					
Antarctic Science Advisory Committee	2 : 7	1	1		4	2		1		
Artbank Board	1 : 2			1		1	1			
Audit Committee, Great Barrier Reef Marine Park Authority	1 : 3							4		
Australia Business Arts Foundation	1 : 9		2	4	1	1	1	1		
Australia Council	5 : 7		2	3		3	2	2		
Australia Council - Literature Board	1 : 5		1	1		1	2	1		
Australia Netherlands Committee on Old Dutch Shipwrecks	1 : 3	2	1							
Australian Antarctic Division Programme Human Research Ethics Committee	2 : 3				5					
Australian Antarctic Names and Medal Committee	1 : 3	1		2	1					
Australian Biological Resources Study Advisory Committee	3 : 6	1	2	2	1	1	1		1	
Australian Childrens' Television Foundation (Board)	4 : 1		2	2					1	

# Senate Standing Committee on Environment, Communications and the Arts

Answers to questions on notice

## Environment, Water, Heritage and the Arts portfolio

Additional Estimates, February 2009

Table A

Gender Ratio by Board and State of Residence Department of Environment, Water, Heritage and the Arts

Board	Gender Ratio		State of Residence							
	F : M	ACT	NSW	VIC	TAS	SA	WA	QLD	NT	NR
Australian Film Television & Radio School Council	4 : 4		5	2				1		
Australian Heritage Council	3 : 4	1		2	1		1	2		
Australian National Maritime Museum Council	3 : 6	2	4			1	2			
Bundanon Trust Board	3 : 3	1	3	1				1		
Bureau of Meteorology Advisory Board	2 : 7	4	1	3		1				
Central Eastern Rainforest Reserves of Australia Community Advisory Committee	5 : 8		9					4		
Central Eastern Rainforest Reserves of Australia Technical and Scientific Advisory Committee	3 : 5		4					4		
Committee on Taxation Incentives for the Arts	4 : 3	4	2	1						
Commonwealth Environment Research Facilities Reference Group	2 : 12	3	1	1	3	1	2	2	1	
Contemporary Music Touring Program Committee	0 : 5		1	2			1	1		
Dance Board of the Australia Council	4 : 1	1	1	1	1					
Festivals Australia Committee	2 : 3		1	1				3		
Film Certification Advisory Board	1 : 2	1	2							
Film Certification Advisory Board (II)	1 : 2	1	2							
Fuel Standards Consultative Committee	3 : 15	8	1	3	2			3	1	
Great Artesian Basin Coordinating Committee	7 : 10	3	4		1	3		5	1	

# Senate Standing Committee on Environment, Communications and the Arts

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## Environment, Water, Heritage and the Arts portfolio

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Table A

Gender Ratio by Board and State of Residence Department of Environment, Water, Heritage and the Arts

Board	Gender Ratio		State of Residence							
	F : M	ACT	NSW	VIC	TAS	SA	WA	QLD	NT	NR
Great Barrier Reef Marine Park Authority	0 : 1							1		
Hazardous Waste Technical Group	2 : 7		3	3			2	1		
Independent Expert Group	1 : 5	1	1	1	1			2		
Kakadu National Park Board of Management	6 : 8	1							13	
Lake Eyre Basin Community Advisory Committee	1 : 1					1		1		
Major Performing Arts Board of the Australia Council	4 : 4	1	3	2		1	1			
Music Board of the Australia Council	0 : 6	1		1		1	1	2		
National Cultural Heritage Committee	2 : 3	1	1	2	1					
National Environmental Education Council	0 : 2		1					1		
National Film and Sound Archive	4 : 4	4	4							
National Gallery of Australia Council	4 : 6	1	3	2				3	1	
National Halon Essential Uses Panel	0 : 2			1				1		
National Library of Australia Council	4 : 8	4	4	2			1	1		
National Museum of Australia Council	4 : 6	1	3	3			1	2		
National Oceans Advisory Group	0 : 1			1						
National Portrait Gallery Board	0 : 5		1	1			1	2		
National Water Commission	3 : 4	1	2	2			1	1		
Natural Heritage Trust Advisory Committee	2 : 4	1	1		1		2	1		

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## Environment, Water, Heritage and the Arts portfolio

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Table A

Gender Ratio by Board and State of Residence Department of Environment, Water, Heritage and the Arts

Board	Gender Ratio		State of Residence							
	F : M	ACT	NSW	VIC	TAS	SA	WA	QLD	NT	NR
Office of Renewable Energy Regulator	0 : 1	1								
Playing Australia	5 : 3	1	1	2		1		3		
Public Lending Right Committee	4 : 2	2	2	1			1			
Screen Australia	4 : 4		6	1				1		
Sydney Harbour Federation Trust Board of Trustees	2 : 6	1	6					1		
Tasmanian Wilderness World Heritage Area Consultative Committee	4 : 5	2			7					
Theatre Board of the Australia Council	4 : 1		2	1	1	1				
Threatened Species Scientific Committee	2 : 7	3					1	4	1	
Uluru Kata Tjuta National Park Board of Management	3 : 5								8	
Visions of Australia	3 : 3	1	2	1	1	1				
Visual Arts Board of the Australia Council	4 : 3	2	1	2		1	1			
Water for Rivers - Joint Government Enterprise	0 : 1			1						
Wet Tropics Management Authority Board	0 : 5							5		
Willandra Lakes Region World Heritage Property Technical and Scientific Advisory Committee	2 : 12	3	4	1						6

PORTFOLIO TOTAL	F : M	ACT	NSW	VIC	TAS	SA	WA	QLD	NT	NR
465	153:312	69	109	69	41	24	26	71	47	9

# Senate Standing Committee on Environment, Communications and the Arts

Answers to questions on notice

## Environment, Water, Heritage and the Arts portfolio

Additional Estimates, February 2009

**Outcome:** All **Question No:** 214  
**Output:** All  
**Division/Agency:** PCD  
**Topic:** Freedom of Information  
**Hansard Page ECITA:** Written Question on Notice

### Senator Birmingham asked:

1. Has the Department received any advice on how to respond to freedom of information (FOI) requests?
2. How many FOI requests has the Department received?
3. How many have been granted or denied?
4. How many conclusive certificates have been issued in relation to FOI requests?

### Answers:

1. The Department has on a number of occasions sought advice from the Australian Government Solicitor (AGS) on matters relating to the interpretation of various provisions of the *Freedom of Information Act 1982 (Cth)* ("the FOI Act").
2. In the 2007-8 financial year, 71 FOI requests were received.
  - a. From 1 July 2008 to date, 42 FOI requests were received.
3. From 1 July 2008 to date 50 FOI requests have been finalised. These 50 applications were finalised as follows:

a. Granted in full –	21	Withdrawn –	11
b. Granted in part –	14	Transferred –	2
c. Refused –	2	No documents –	0
d. Invalid application –	0		
4. None from 1 July 2008 to date.

# Senate Standing Committee on Environment, Communications and the Arts

Answers to questions on notice

## Environment, Water, Heritage and the Arts portfolio

Additional Budget Estimates

**Outcome:** All **Question No:** 215  
**Output:** All  
**Division/Agency:** Policy Coordination Division  
**Topic:** DEWHA – Community Cabinet  
**Hansard Page ECITA:** Written Question on Notice

### Senator Birmingham asked:

1. What was the cost of Ministers travel and expenses for the Community Cabinet meetings held since Budget Estimates?
2. How many Ministerial Staff and Department of Environment, Water, Heritage and the Arts officers travelled with the Minister for each Cabinet meeting?
3. What was the total cost of this travel?
4. What was the total cost to the Department of the Community Cabinet.
5. In relation to all Community Cabinet meetings for the calendar year 2008, please detail attendance records – Ministerial and Departmental staff – together with travel, accommodation and any other costs arising.

### Answers:

1. (a) As at 30 March 2009, the Department of Finance and Deregulation had paid the following costs for Minister Wong's travel to Community Cabinet meetings held between Budget Estimates and the date of the Question:  
  
Launceston Community Cabinet Meeting on 5 November 2008 - \$1939.61  
Campbelltown Community Cabinet Meeting on 17 February 2009 - \$2144.98  
  
(b) As at 30 March 2009, the Department of Finance and Deregulation had paid the following costs for Minister Garrett's travel to Community Cabinet meetings held between Budget Estimates and the date of the Question:  
  
Launceston Community Cabinet Meeting on 5 November 2008 - \$1161.56  
Geelong Community Cabinet Meeting on 7 December 2008 - \$2144.75  
Campbelltown Community Cabinet Meeting on 17 February 2009 - nil
2. (a) Minister Garrett was accompanied by two ministerial staff members to each of the Launceston and Geelong Community Cabinet meetings and four ministerial staff members to the Campbelltown meeting.  
  
(b) Minister Wong was accompanied by three ministerial staff members to the Launceston Community Cabinet meeting and two to the Campbelltown meeting.

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#### Additional Budget Estimates

(c) Minister Garrett was accompanied by one Departmental staff member to each of the Launceston, Geelong and Campbelltown Community Cabinet meetings.

(d) Minister Wong was accompanied by one Departmental staff member to each of the Launceston and Campbelltown Community Cabinet meetings.

- The total cost of travel for Ministers Wong and Garrett's ministerial staff and accompanying Departmental officers to attend the three Community Cabinet meetings covered by the first part of this Question was \$16,539.00.
- The total cost to the Department of officers attendance at the three Community Cabinet meetings held between Budget Estimates and the date of the Question was \$5458.45. The cost of producing briefing for the Ministers cannot be quantified.
- In relation to all Community Cabinet meetings for the 2008 calendar year, Ministerial and Departmental attendance records and costs are detailed in the following tables. The cost for Minister Garrett's and Minister Wong's Ministerial staff and supporting DEWHA officers attending these meetings totals \$63,134.09:

#### Minister Garrett's Ministerial Office Staff & DEWHA Staff Costs

LOCATION	DATE	OFFICE STAFF	MO COST	DEWHA STAFF	DEPT COST	TOTAL
Canning Vale WA	20 Jan 08	1	1409.02	1	5374.26	6783.28
Narangba QLD	2 Mar 08	2	2130.47	1	1024.62	3155.09
Penrith NSW	15 April 08	1	1259.05	1	nil	1259.05
Mackay QLD	29 June 08	1	732.91	1	1142.27	1875.18
Yirrkala NT	23 July 08	1	3281.87	1	3167.83	6449.70
Hallett Cove SA	14 Aug 08	2	3386.06	1	335.00	3721.06
Newcastle NSW	29 Sept 08	2	815.48	1	488.27	1303.75
Launceston TAS	5 Nov 08	2	1726.00	1	1627.30	3353.30
Geelong VIC	7 Dec 08	2	1993.22	1	1476.19	3469.41
<b>2008 Totals</b>			<b>\$16,734.08</b>		<b>\$14,635.74</b>	<b>\$31,369.82</b>

# Senate Standing Committee on Environment, Communications and the Arts

Answers to questions on notice

## Environment, Water, Heritage and the Arts portfolio

Additional Budget Estimates

### Minister Wong's Ministerial Office Staff & DEWHA Staff Costs

LOCATION	DATE	OFFICE STAFF	OFFICE COST	DEWHA STAFF	DEPT COST	TOTAL
Canning Vale WA	20 Jan 08	1	2378.73	1	3758.88	6137.61
Narangba QLD	2 Mar 08	2	2025.73	1	1338.56	3364.29
Penrith NSW	15 April 08	2	1679.45	1	360.45	2039.90
Mackay QLD	29 June 08	1	1157.65	1	2103.39	3261.04
Yirrkala NT	23 July 08	1	2640.63	n/a	nil	2640.63
Hallett Cove SA	14 Aug 08	4	4315.02	1	1729.70	6044.72
Newcastle NSW	29 Sept 08	2	4456.70	n/a	nil	4456.70
Launceston TAS	5 Nov 08	3	2495.96	1	1323.42	3819.38
Geelong VIC	7 Dec 08	n/a	Nil	n/a	nil	nil
<b>2008 Totals</b>			<b>\$21,149.87</b>		<b>\$10,614.40</b>	<b>\$31,764.27</b>

Note: The figures for Ministers and their staff include airfares and Travelling Allowance (including Motor Vehicle Allowance) claims. They do not include travel by taxis (due to the difficulties determining exact destinations using the electronic information as provided by Cabcharge) or travel on Special Purpose Aircraft. Details regarding the cost of flights and passenger manifests can be found in the *Schedule of Special Purpose Flights* which is tabled every six months. The schedule for 1 July to 31 December 2008 will be tabled in June 2009.

**Senate Standing Committee on Environment, Communications and the Arts**

Answers to questions on notice

**Environment, Water, Heritage and the Arts portfolio**

Additional Estimates, February 2009

<b>Outcome:</b>	All	<b>Question No:</b>	216
<b>Output:</b>	All		
<b>Division/Agency:</b>	PCD		
<b>Topic:</b>	Reviews		
<b>Hansard Page ECA:</b>	Written Question on Notice		

**Senator Birmingham asked:**

1. How many reviews are currently being undertaken in the portfolio?
2. When will each of these reviews be concluded?
3. Which reviews have been completed since Supplementary Budget Estimates 2008?
4. When will the Government be responding to the respective reviews that have been completed?
5. What is the total number of reviews *both completed and ongoing* in the portfolio since November 2007?
6. What is the estimated cost of these reviews?
7. What further reviews are planned for 2009?

**Answers:**

1. There are currently ten reviews being undertaken in the portfolio.
- 2-4. Please see table below.
5. The total number of reviews both completed and ongoing in the portfolio since November 2007 is eighteen.
6. Please see table below.
7. At this point only one further review is planned for 2009; Review of National Indigenous Television.

**Senate Standing Committee on Environment, Communications and the Arts**

Answers to questions on notice

**Environment, Water, Heritage and the Arts portfolio**

Additional Estimates, February 2009

**Completed Reviews**

<b>Review Title</b>	<b>Date Completed</b>	<b>Date of Government Response</b>	<b>Estimated Cost Of Review</b>
The Independent Expert Review of the East Coast Inshore Fin Fish Fishery.	Reported to Minister Garrett on 31 October 2008.	The Review informed the Minister's decisions under the EPBC Act, made on 25 February 2009.	The Independent Expert Review is estimated to cost approximately \$115,000 including GST.
Review of Land Management Services delivered under contractual arrangements between Director of National Parks and Austland Services Pty Ltd	Feb 08	Terms of Reference for a Request for Tender were amended following the Review (March 2008)	\$15,000 GST excl
The Aboriginal and Torres Strait Islander Arts Board review of its key organisations (Australia Council)	December 2008	The Government does not propose to respond formally to these reviews.	\$45,371
Business Review 2008 (Australia Council)	March 2008		\$75,000
Northern Territory Theatre review (Australia Council)	August 2008		\$29,642

**Senate Standing Committee on Environment, Communications and the Arts**

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**Environment, Water, Heritage and the Arts portfolio**

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**Completed Reviews**

<b>Review Title</b>	<b>Date Completed</b>	<b>Date of Government Response</b>	<b>Estimated Cost Of Review</b>
Review of the National Heritage List	Completed January 2009	Internal 5 year statutory review by Minister; no Government response required.	Excluding staff time, outlay was \$5688 including GST.
Review of the Commonwealth Heritage List	Completed January 2009	Internal 5 year statutory review by Minister. No Government response required.	Included in above.
World Heritage Ministerial Council and Property Governance	As a member of the Environment Protection and Heritage Council the Government responded in November 2008	November 2008	\$43,606

# Senate Standing Committee on Environment, Communications and the Arts

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## Environment, Water, Heritage and the Arts portfolio

Additional Estimates, February 2009

### Current Reviews

Review Title	Expected conclusion date	Estimated Cost Of Review
Review of the Centre for Plant Biodiversity Research	September 2009	\$15,000
Independent * review of the Environment Protection and Biodiversity Conservation Act 1999	31 October 2009	\$1.5 million.
Cities for Climate Protection (CCP) Evaluation	31 March 2009	\$75,680
Independent Review of the Great Barrier Reef Marine Park Structural Adjustment Program	April 2009	\$144,500
Review of National Oceans Advisory Group	30 June 2009	\$15,000
Review of the Protection of Movable Cultural Heritage Act 1986 and the Protection of Movable Cultural Heritage Regulations 1987	31 May 2009	Cost is being met from within existing Departmental budget.
Major Festivals Initiative (Australia Council)	Mid 2009	Nil
Third Funding Model Review (Australia Council)	Mid 2009	\$91,215
Review of the Cultural Ministers Council	October 2009	Nil
Review of the Cultural Ministers Council Statistics Working Group	Mid 2009	Nil

\* An independent review of the *Environment Protection and Biodiversity Conservation Act 1999* (EPBC Act) is being undertaken by Dr Allan Hawke. The review is a requirement under section 522A of the EPBC Act. The review will assess the operation of the EPBC Act and the extent to which its objects have been achieved. This is the first review under section 522A of the EPBC Act since the Act commenced in July 2000. The Terms of Reference for the review require the review to be completed by 31 October 2009. This is the first review under section 522A of the Act.