

**Senate Standing Committee on Environment and Communications**

**Answers to Senate Estimates Questions on Notice**

**Supplementary Budget Estimates Hearings November 2013**

**Communications Portfolio**

**Australian Communications and Media Authority**

**Question No: 160**

**Program No. Australian Communications and Media Authority**

**Hansard Ref: In Writing**

**Topic: Travel Costs**

**Senator Ludwig asked:**

- a) For the financial year to date, please detail all travel for Departmental/agency officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel.
- b) What travel is planned for the rest of from 7 September 2013? Also provide a reason and brief explanation for the travel.
- c) What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.
- d) What is the policy for business class airfare tickets?
- e) Are lounge memberships provided to any employees? If yes, what lounge memberships, to how many employees and their classification, the reason for the provision of lounge membership and the total costs of the lounge memberships.
- f) When SES employees travel, do any support or administrative staff (such as an Executive Assistant) travel with them? If yes, provide details of why such a staff member is needed and the costs of the support staff travel.
- g) Does the department/agency elect to offset emissions for employees work related travel? If yes, what is the cost?

**Answer:**

- a) Total travel expenditure financial year to date is \$579,650. To attempt to provide itemised details of all travel would involve an unreasonable diversion of agency resources.
- b) To attempt to provide itemised details of all travel would involve an unreasonable diversion of agency resources.
- c) To attempt to provide itemised details of all travel would involve an unreasonable diversion of agency resources.
- d) Business class flights are available to SES except for the Canberra/Sydney route.

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e) Yes.

<b>Airline</b>	<b>Level</b>	<b>Number</b>	<b>Airline</b>	<b>Level</b>	<b>Number</b>
Qantas	SES Band 2	4	Virgin	SES Band 2	
	SES Band 1	13		SES Band 1	
	Lawyer	10		Lawyer	
	EL2	54		EL2	6
	EL1	28		EL1	
	APS 6	11		APS 6	
	APS 5	5		APS 5	
	APS 4	3		APS 4	
	<b>Total</b>	<b>128</b>		<b>Total</b>	<b>6</b>

Lounge memberships are incurred to support business requirements.

f) No.

g) No

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