

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Supplementary Budget Estimates, 15 October 2012

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome:	1	Question No:	1
Program:	Corporate		
Division:	CSD		
Topic:	Nishi tenders		
Hansard Page EC:	EC5		

Mr Tanton: ...There have been some items that we have actually elected to take in house because we believed that we would be able to get better value for money outcomes for the Commonwealth by doing them in house. There are a range of them.

Senator BIRMINGHAM: On notice, could you provide details of those, please.

Answer:

The Department has undertaken the following procurements for the Nishi project:

- workstations;
- IT communications infrastructure;
- task chairs;
- whitegoods;
- loose furniture;
- telepresence equipment;
- relocations services;
- connection to the ICON network;
- IT network relocations;
- telephony relocations;
- installation of protected networks;
- provision of additional server racks for protected networks;
- integrated services digital network lines for telephony;
- relocation of multi-functional device (printer/photocopier/scanner) fleet;

- uninterruptable power supplies; and
- mail room X-Ray scanner.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Supplementary Budget Estimates, 15 October 2012

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome:	1	Question No:	2
Program:	Corporate		
Division:	CSD		
Topic:	Nishi computer servers		
Hansard Page EC:	Written		

Senator Birmingham asked:

1. What will be the location of the computer servers associated with the Department's tenancy of the Nishi building (i.e. the location of the Department's computer servers once the Department moves into its new location)?
2. If the location of the computer servers is somewhere other than onsite at the Nishi building, what is the reason for this?

Answer:

1. At the time of the move to the Nishi building, the Department's virtual server fleet will be either located at Uber Global Pty Ltd, 470 Northbourne Avenue, Dickson ACT or at the Department of Prime Minister and Cabinet Datacentre at 1 National Circuit, Barton ACT.
2. The Department's computer servers are hosted in dedicated facilities designed to provide a data centre environment suitable for server hosting. No computer servers will be located at Nishi as there are no suitable facilities included in the building's design.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Supplementary Budget Estimates, 15 October 2012

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome: 1 **Question No:** 3
Program: Corporate
Division: CSD
Topic: Outstanding debts
Hansard Page EC: Written

Senator Birmingham asked:

By program under which they were incurred, please detail all outstanding debts owing to the Department for longer than 9 months – the number of debts outstanding, the total value of debts outstanding, the average length of time since the debts were incurred and steps taken to recover these debts.

Answer:

The table below details debts owing to the Department for more than nine months as at 31 October 2012, by program.

Program	Number of outstanding debts > 9 months	Value of outstanding debt > 9 months	Average number of days since debt raised⁽¹⁾
Commercial Building Disclosure	8	\$2,800	464
Adapting to Climate Change	1	\$3,498	366
Green Loans	5	\$135,410	573
Helping to Shape a Global Climate Change Solution	1	\$24	299
Home Insulation Program	1252	\$16,625,047	546
Insulation Industry Assistance Package	46	\$4,731,541	564
National Solar Schools Program	1	\$9,868	349
Solar Homes and Communities Plan	7	\$56,000	619
Solar Hot Water Rebate	4	\$3,400	421

⁽¹⁾ Average days since the advice of debt was issued. The date the debt was incurred is not recorded in the Department's financial systems.

The steps taken to recover the outstanding debt include actions by the Department and the contracted mercantile agent. Activities typically undertaken include:

- enquiries to locate debtors;
- personal contact (telephone, post, email, sms) with debtors;
- negotiating appropriate repayments;
- withholding the value of compliant claims to offset the value of non-compliant claims (where relevant); and
- lodgement of proofs of debt with liquidators and trustees (where relevant).

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Supplementary Budget Estimates, 15 October 2012

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome:	1	Question No:	4
Program:	Corporate		
Division:	EMPCD		
Topic:	Events		
Hansard Page EC:	Written		

Senator Birmingham asked:

1. Did the Department undertake any activities or conduct any events to mark the passage of the Clean Energy Future legislation? If so, please detail what activities and their cost.
2. Did the Department undertake any activities or conduct any events to mark the establishment of the Clean Energy Regulator? If so, please detail what activities and their cost.
3. Did the Department undertake any activities or conduct any events to mark the commencement of the carbon tax (carbon pricing mechanism)? If so, please detail what activities and their cost.

Answer:

1. On the date the legislation was passed there was a scheduled Senior Executive Officer farewell function, hosted by the Secretary. This occasion was also used to recognise efforts of some of the team who had worked on the Clean Energy Future Package. The cost of food for the Senior Executive farewell was approximately \$80 and beverages were served from our existing official hospitality supplies – we do not keep records of individual function beverage expenditure.

Additionally, the relevant division held informal drinks for the passage of the legislation. Individuals provided food and beverages for this event at their personal expense.

2. The Department held a farewell morning tea for staff moving to the Clean Energy Regulator on the 26 March 2012. The catering costs for this event were approximately \$927.00.
3. No, the Department did not undertake any activities or conduct any events to mark commencement of the carbon pricing mechanism.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Supplementary Budget Estimates, 15 October 2012

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome:	1	Question No:	5
Program:	Corporate		
Division:	CSD		
Topic:	Programs		
Hansard Page EC:	Written		

Senator Birmingham asked:

1. In respect of each of the programs (a) 1.1 Reducing Australia's Greenhouse Gas Emissions, (b) 1.2 Improving Australia's Energy Efficiency, (c) 1.3 Adapting to Climate Change and (d) 1.4 Helping to Shape a Global Climate Change solution, for (i) 2012-13, (ii) 2013-14, (iii) 2014-15, and (iv) 2015-16, what is the breakdown of sub-programs, and their respective administered and departmental costs?
2. In respect of Program 1.1, for (i) 2012-13, (ii) 2013-14, (iii) 2014-15, and (iv) 2015-16, what is the breakdown of program expenditure?
3. In respect of Program 1.2 for (i) 2012-13, (ii) 2013-14, (iii) 2014-15, and (iv) 2015-16, what is the breakdown of program expenditure?
4. In respect of Program 1.3 for (i) 2012-13, (ii) 2013-14, (iii) 2014-15, and (iv) 2015-16, what is the breakdown of program expenditure?
5. In respect of Program 1.4 for (i) 2012-13, (ii) 2013-14, (iii) 2014-15, and (iv) 2015-16, what is the breakdown of program expenditure?

Answer:

1. For the administered costs of each sub-program please refer to the program expense tables starting on page 23 of the Climate Change and Energy Efficiency Portfolio's 2012-13 Portfolio Budget Statements. The Department does not breakdown departmental costs by sub-program.
- 2-5 The Department does not breakdown program costs by sub-program.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Supplementary Budget Estimates, 15 October 2012

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome: 1 **Question No:** 6
Program: Corporate
Division: CSD
Topic: Staffing - general
Hansard Page EC: EC57

Senator IAN MACDONALD: Just on that, could you update question No 8 from previously to the current position, on notice?

Mr Comley: Certainly.

...

Senator IAN MACDONALD: Plus I guess that area would share some of the legal services.

Mr Comley: Yes. So if you have what we typically describe as the enabling services of the department, the corporate functions that support others, effectively they support the whole department so they contribute to the performance of that. We will give you this on notice, but our corporate area is shrinking quite substantially roughly in proportion to the reduction in the overall size of the department.

Answer:

1. The table below provides the Department's headcount by Division as at 11 October 2012. These figures include active and inactive employees. The predicted average staffing level for 30 June 2013 is 603, as provided in the Department's 2012-13 Portfolio Budget Statements.

Division	Headcount
Adaptation, Science and Communications	73
Carbon Pricing and Markets	58
Corporate Services	164
Energy Markets & Policy Coordination Division	40
Energy Efficiency	99
Energy and Safety Programs	89
Executive and Support	10
International	69
Land	85
Legal Services Branch	21
Minister's Office	1
Parliamentary Secretary's Office	1
Department total	710

2. Not all positions advertised in the past 12 months have been filled due to changes in organisational need and lack of suitable candidates.
3. The Department is assessing the need for positions to be filled upon vacancy. Where the position is no longer required the position will not be filled. Planned restructuring of corporate services will identify positions where efficiencies can be gained by reducing, combining or eliminating functions. This is also occurring within Energy and Safety Programs Division as programs gradually close and positions are no longer required. Such activities will enable the overall reduction of employees by 30 June 2013 to the required numbers.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Supplementary Budget Estimates, 15 October 2012

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome: 1 **Question No:** 7
Program: Corporate
Division: CSD
Topic: Staffing – recruitment
Hansard Page EC: Written

Senator Birmingham asked:

1. How many ongoing staff have been recruited this financial year to date? What classification are these staff?
2. How many non-ongoing positions exist or have been created this financial year to date? What classification are these staff?
3. This financial year to date, how many employees have been employed on contract and what is the average length of their employment period?

Answer:

As at 11 October 2012, 18 employees have commenced in the Department in the 2012-13 financial year. The table below provides a breakdown by employment type and classification. The average length of non-ongoing employment is 3.2 months.

The Department's staffing establishment does not classify positions in relation to employment type (ongoing or non-ongoing). Funded positions are created and filled by ongoing or non-ongoing employees, depending on the business requirements of the role.

Classification	Ongoing	Non Ongoing	Total
APS2	0	1	1
APS4	0	5	5
APS5	3	0	3
APS6	1	1	2
EL1	2	1	3
EL2	2	1	3
SES2	1	0	1
Grand Total	9	9	18

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Supplementary Budget Estimates, 15 October 2012

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome: 1 **Question No:** 8
Program: Corporate
Division: CSD
Topic: Staffing – recruitment 2011-12
Hansard Page EC: Written

Senator Birmingham asked:

1. How many ongoing staff were recruited in the year 2011-12? What classification were these staff?
2. How many non-ongoing staff were recruited in the year 2011-12? What classification were these staff?
3. How many contract staff left were recruited in the year 2011-12? What classification were these staff? What is the average length of their employment period?

Answer:

- 1-2 In the 2011-12 financial year, 425 employees commenced in the Department. The table below provides a breakdown by employment type and classification.

Classification	Ongoing	Non Ongoing	Total
APS3	9	11	20
APS4	45	32	77
APS5	44	14	58
APS6	64	34	98
EL1	88	25	113
EL2	36	12	48
SES1	7	0	7
SES2	3	0	3
SES3	0	1	1
Grand Total	296	129	425

3. The Department enters into contractual arrangements with companies that employ individuals. Therefore the Department does not record resources or their length of tenure with the company.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Supplementary Budget Estimates, 15 October 2012

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome: 1 **Question No:** 9
Program: Corporate
Division: CSD
Topic: Staffing separations – 2011-12
Hansard Page EC: Written

Senator Birmingham asked:

1. How many ongoing staff left the department in the year 2011-12? What classification were these staff?
2. How many non-ongoing staff left the department in the year 2011-12? What classification were these staff?
3. How many contract staff left the department in the year 2011-12? What classification were these staff?

Answer:

1-2 There were 295 employees who separated from the Department in the 2011-12 financial year. Table 1 below provides a breakdown by employment type and classification.

Table 1

Classification	Ongoing	Non Ongoing	Total
APS 2	1	2	3
APS 3	1	22	23
APS 4	10	30	40
APS 5	26	8	34
APS 6	48	15	63
Executive Level 1	66	15	81
Executive Level 2	37	3	40
Senior Executive Service	11	0	11
Grand Total	200	95	295

In addition, there were 241 employees who transferred under Section 72 of the *Public Service Act 1999* to the Clean Energy Regulator. Table 2 below provides a breakdown by employment type and classification.

Table 2

Classification	Ongoing	Non Ongoing	Total
APS 3	2	-	2
APS 4	10	10	20
APS 5	24	12	36
APS 6	38	17	55
Executive Level 1	59	15	74
Executive Level 2	40	3	43
Senior Executive Band 1	9	-	9
Senior Executive Band 2	2	-	2
Total	184	57	241

3. The Department enters into contractual arrangements with companies that provide resources to deliver products and services. The Department does not record individual resources employed by the company to deliver on their contractual obligations.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Supplementary Budget Estimates, 15 October 2012

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome:	1	Question No:	10
Program:	Corporate		
Division:	CSD		
Topic:	Staffing - reduction plans		
Hansard Page EC:	Written		

Senator Birmingham asked:

1. Are there any plans for staff reduction? If so, please advise details including if there is a reduction target, how this will be achieved, and if any services/programs will be cut.
2. If there are plans for staff reductions, please give the reason why these are happening.

Answer:

The Department planned for staff reductions due to the closing of several programs in 2011-12 and the establishment of the Clean Energy Regulator.

Employee staff numbers are steadily declining. The predicted average staffing level for 30 June 2013 is 603, as provided in the Department's 2012-2013 portfolio budget statements.

Workforce transition measures have included an internal redeployment program together with a voluntary redundancy program.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Supplementary Budget Estimates, 15 October 2012

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome:	1	Question No:	11
Program:	Corporate		
Division:	CSD		
Topic:	Efficiencies		
Hansard Page EC:	Written		

Senator Birmingham asked:

Please detail how the department will achieve savings over the forward estimates through pursuing further efficiencies in the way the public service operates (with reference to the media release issued by the Minister for Finance and Deregulation and the Special Minister of State on 25 September 2012:

http://www.financeminister.gov.au/media/2012/mr_1982012.html).

Answer:

The Department has not undertaken any specific action to implement the savings from efficiencies by the Australian Government. Due to the closure of a number of energy efficiency programs, administered by the Department, the Department's operational funding declines significantly from 2011-12 into the forward years.

The Department is managing the reduced funding through a reduction in the Department's workforce, to be achieved through natural attrition, review of existing contracts, increased flexible working arrangements and voluntary redundancies. The supplier expenses associated with supporting the reduced workforce will commensurably reduce. The Department has also undertaken a comprehensive review process in developing its budget for 2012-13, to align expenditure against expressed government priorities, and to realise operational efficiencies.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Supplementary Budget Estimates, 15 October 2012

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome:	1	Question No:	12
Program:	Corporate		
Division:	CSD		
Topic:	Efficiencies – air travel		
Hansard Page EC:	Written		

Senator Birmingham asked:

1. How will reductions in air travel spending be achieved? What is the estimated savings for each year over the forward estimates?
2. What restrictions will be implemented for business flights? What are the estimated savings for each year over the forward estimates?

Answer:

1. The Department has implemented new arrangements to encourage the use of cheaper fare structures.

The Department is encouraging the use of cheaper less flexible fares with staff, through increased communication with staff and amending the presentation of fare structures on the Department's on-line booking tool.

The Department's travel policy has been amended to mandate the purchase of economy airfares by SES Officers for all flights from Canberra to Sydney or Melbourne. The policy also encourages SES Officers to use economy for all domestic flights.

The estimated savings from these amendments cannot be quantified at this time.

2. The Department has not undertaken specific action to restrict the number of business flights. The Department manages its budget and makes resource allocation decisions in accordance with the total funding available. As such, no specific cuts have been identified that relate directly to air travel.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Supplementary Budget Estimates, 15 October 2012

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome:	1	Question No:	13
Program:	Corporate		
Division:	CSD		
Topic:	Efficiencies – consultants and contractors		
Hansard Page EC:	Written		

Senator Birmingham asked:

1. How will the use of external consultants and contractors be reduced?
2. How will this impact on the department?
3. What are the estimated savings for each year over the forward estimates?

Answer:

1. The Department has not undertaken any specific action to reduce consultants and contractors costs. The Department manages its budget and makes resource allocation decisions in accordance with the total funding available. The savings from efficiencies announced by the Australian Government will be achieved by a reduction in the Department's workforce to be achieved through natural attrition, review of existing contracts, increased flexible working arrangements and voluntary redundancies. The supplier expenses associated with supporting the reduced workforce will commensurably reduce.
2. Please refer to Part 1.
3. Please refer to Part 1.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Supplementary Budget Estimates, 15 October 2012

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome:	1	Question No:	14
Program:	Corporate		
Division:	CSD		
Topic:	Efficiencies – recruitment advertising		
Hansard Page EC:	Written		

Senator Birmingham asked:

1. How will the department manage moving recruitment advertising online?
2. Will all future recruitment advertisement be online only? If not, please explain why.
3. What are the estimated savings for each year over the forward estimates?

Answer:

1. The Department moved to online recruitment in July 2012. Online recruitment sites such as Seek, CareerOne and Envirojobs are currently being used with print media being used in exceptional circumstances.
2. The Department's primary recruitment advertising will be online. There are no current plans to use print media.
3. Estimated savings for each year over the forward estimates may be up to \$80,000 however, this will depend on the volume of recruitment activity.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Supplementary Budget Estimates, 15 October 2012

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome:	1	Question No:	15
Program:	Corporate		
Division:	ASCD		
Topic:	Efficiencies – printing costs		
Hansard Page EC:	Written		

Senator Birmingham asked:

1. How will printing costs be reduced? Please explain if and how the department will reduce its printing costs by five per cent or, if it will not, why not?
2. How will it be determined what documents will no longer be printed?
3. What are the estimated savings for each year over the forward estimates?

Answer:

1. Managers are encouraged to reduce the number of copies associated with a print run for various publications across the Department and make use of referring stakeholders to online publications. It is not yet quantifiable as to whether the Department will reduce its printing costs by 5 per cent, however on the publication of the Department's 2011-12 Annual Report, costs were reduced by approximately 50 per cent.
2. Managers are encouraged to use their discretion as to whether physical publication is a requirement or whether online publication will be sufficient.
3. Estimated savings over the forward estimates are unquantifiable at this time.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Supplementary Budget Estimates, 15 October 2012

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome: 1 **Question No:** 16
Program: Corporate
Division: CSD
Topic: Recruitment advertising
Hansard Page EC: Written

Senator Birmingham asked:

1. How much was spent on recruitment advertising in 2011-12? How much of this was spent online and how much of this was spent on print advertising?
2. Please list where recruitment advertising was listed online and in print media.
3. How much has been spent on recruitment advertising this financial year to date? How much of this was spent online and how much of this was spent on print advertising?
4. Please list where recruitment advertising was placed online and in print media.

Answer:

1. The below table indicates costs for the 2011-12 financial year:

Recruitment advertising	\$163,781.62
Online recruitment advertising	\$9,746.84
Print recruitment advertising (excl APSjobs advertising)	\$154,034.78

2. The below table lists where recruitment advertising was listed:

Online recruitment advertising	Seek; CareerOne; Career Hub; Envirojobs; and NRM jobs
Print recruitment advertising (excl APSjobs advertising)	<i>The Canberra Times; Weekend Australian; Australian Financial Review; Sydney Morning Herald; Brisbane Courier; West Australian; The Age; and The Advertiser</i>

3. \$31,911.92 has been spent on recruitment advertising this financial year to date. \$17,054.50 was spent online and \$14,857.42 has been spent on print media advertising.

4. This financial year, online recruitment advertising was listed in Seek, CareerOne and Envirojobs. Print media advertising was listed in *The Canberra Times*, *Australian Financial Review* and *Weekend Australian*.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Supplementary Budget Estimates, 15 October 2012

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome:	1	Question No:	17
Program:	Corporate		
Division:	CSD		
Topic:	Printing costs		
Hansard Page EC:	Written		

Senator Birmingham asked:

1. How much was spent on printing 2011-12? Of this amount, how much was for printing documents?
2. How many documents (please include the amount of copies) were printed in 2011-12? How many of these printed documents were also published online? Of the documents that were printed in 2011-12, where were they delivered and what was the cost?
3. How much has been spent on printing this financial year to date? Of this amount, how much was for printing documents?
4. How many documents (include the amount of copies) have been printed this financial year to date? How many of these printed documents were also published online?

Answer:

1. During 2011-12 the Department spent \$1,587,047.67 on printing. This entire amount was for printing of documents.
2. During 2011-12 the Department printed 67 documents with a total of 18,794,698 copies. Of these documents 49 were also published online.

During 2011-12 printed documents were delivered to a range of locations and entities, including the Department of Climate Change and Energy Efficiency, the Treasury, the Department of Finance and Deregulation, Australian Parliament House, local, state and territory governments and households, with the cost for delivery inclusive in printing costs.

3. This financial year to date, the Department has spent \$41,414.40 on printing. This entire amount was for printing of documents.
4. This financial year to date, the Department has printed 16 documents with a total of 1,349,940 copies, 14 of these documents were also published online.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Supplementary Budget Estimates, 15 October 2012

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome: 1 **Question No:** 18
Program: Corporate
Division: CSD
Topic: Graduate recruitment
Hansard Page EC: Written

Senator Birmingham asked:

1. How much has been spent on 2013 Graduate Recruitment? Please itemise and detail costs.
2. Has any travel been incurred for 2013 Graduate Recruitment? Please itemise and detail costs.

Answer:

1. The recruitment process for the 2013 Graduate Development Program was undertaken to employ graduates for the Department of Climate Change and Energy Efficiency (DCCEE) and Clean Energy Regulator (CER). As at 1 November 2012 the total cost for the recruitment of the 2013 graduates for DCCEE and CER is \$118,556. Details of expenditure to date for the recruitment of the 2013 graduates follows.

Activity	Cost
Advertising including promotion at Career Fairs	\$60,556
Psychometric Testing – Onetest	\$14,983
E-Recruitment System – NGA.net	\$17,589
Scribes	\$10,087
Interviews – catering, venue, materials	\$2919
Candidate Travel	\$12,422
Total	\$118,556

2. Travel for the 2013 graduate program was undertaken by:

- Candidates travelling to Canberra for interview.
- Staff attending Career Fairs to promote the portfolio's program.

A breakdown of these costs follows:

Activity	Cost
Candidate travel	\$12,422
Staff travel to attend Career Fairs	\$2767

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Supplementary Budget Estimates, 15 October 2012

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome: 1 **Question No:** 19
Program: Corporate
Division: CSD
Topic: Graduate training
Hansard Page EC: Written

Senator Birmingham asked:

How much is estimated to be spent on 2013 Graduate Training? Please provide details of what training is to be provided, why and the estimated cost for each.

Answer:

1. The learning and development program for the 2013 Graduate cohort to be employed by the Department and Clean Energy Regulator has not yet been finalised. Table 1 provides an indicative learning and development program and costs.

Table 1 – Indicative learning and development program and costs for 2013 Graduate Development Program for the Department and Clean Energy Regulator

Training Program	Reason	Indicative cost (inclusive of GST)
Graduate Induction Program	Promote on boarding process	No cost
Increasing your productivity in Microsoft Outlook	Provide essential workplace skills	No cost
Using Microsoft Excel Basics 2	Provide essential workplace skills	No cost
Using Microsoft Word Effectively	Provide essential workplace skills	No cost
Procurement 101	Provide essential workplace skills	No cost
Introduction to the Senate	Provide understanding of Parliamentary processes	\$9,570
APS writing skills	Aligned with capabilities identified in Integrated Leadership System	\$4,400
A Taste of Government – APSC Graduate Event	Provide understanding of role of APS	\$1,500
Understanding your accountabilities	Provide understanding of APS responsibilities	\$6,000

Training Program	Reason	Indicative cost (inclusive of GST)
Project management fundamentals	Aligned with capabilities identified in Integrated Leadership System	\$10,000
The Great APS Graduate Debate – APSC Graduate Event	Graduate networking event	\$1,500
Financial management	Aligned with capabilities identified in Integrated Leadership System	\$5,000
Stakeholder engagement skills	Aligned with capabilities identified in Integrated Leadership System	\$6,000
Strategic thinking in a policy context	Aligned with capabilities identified in Integrated Leadership System	\$7,000
Developing Policy in the APS	Aligned with capabilities identified in Integrated Leadership System	\$5,000
APS Job application and interview skills	Personal development	\$5,200
Presentation skills	Aligned with capabilities identified in Integrated Leadership System	\$10,000
Candid reflections – APSC Graduate Event	Aligned with capabilities identified in Integrated Leadership System	\$1,500
Leadership	Aligned with capabilities identified in Integrated Leadership System	\$3,500
Bills to Acts	Provide understanding of Parliamentary processes	\$6,000
TOTAL		\$82,170

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Supplementary Budget Estimates, 15 October 2012

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome:	1	Question No:	20
Program:	Corporate		
Division:	ASCD		
Topic:	Government advertising - FYTD		
Hansard Page EC:	Written		

Senator Birmingham asked:

1. What was the total cost of all advertising for the financial year to date?
2. Is the advertising campaign or non-campaign advertising? Provide details of each advertising, including the program the advertising was for, the total spend and the business that provided the advertising services.
3. Has the Department of Finance and Deregulation provided any advice about the advertising? Please provide details of each advertising item.
4. Has the Peer Review Group (PRG) and/or Independent Communications Committee (ICC) provided any advice about the advertising? Please provide details of each advertising item.
5. Did the advertising comply with the Guidelines on Information and Advertising Campaigns by Australian Government Departments and Agencies? Please provide the details for each advertising item.
6. Please provide details for any other communications program, including details of the program, the total spend and the business that provided the communication services.
7. What advertising – Campaign and Non-Campaign – and other communications programs is the department/agency undertaking and/or planning to undertake?

Answer:

1. Total expenditure on all advertising conducted by the Department in the 2012-13 financial year to date is \$30,192.14 (excl GST).
2. The advertising has been non-campaign advertising for departmental recruitment, tender and public consultation notices. The total spend is \$30,192.14 (excl GST) with Government advertising provider Adcorp.

3. The Department of Finance and Deregulation is not required to, nor have they, provided advice to the Department on non-campaign advertising activities.
4. The Peer Review Group (PRG) and/or Independent Communications Committee (ICC) are not required to provide advice on non-campaign advertising.
5. Non-campaign advertising is not required to comply with the Guidelines on Information and Advertising Campaigns by Australian Government Departments and Agencies March 2010.
6. The Department has been allocated \$2 million in the 2012-13 Budget to deliver a Public Information Campaign (non-advertising activities). To date, the following expenditure has occurred:
 - 6.1. Printing of public information material on electricity prices (CanPrint, \$23,510 excl GST) and distribution directly to private residences in Western Australia, Northern Territory, Tasmania and North Queensland (Australia Post, \$205,727.55 excl GST); and
 - 6.2. Public Relations and community outreach activity through Edelman Australia – \$150,000 (excl GST).

The remaining funding will be spent on a range of non-advertising communication activities to help inform the community about the transition Australia is making to a clean energy future and the opportunities available for individuals, businesses and community groups.
7. The Department is not planning to conduct campaign advertising in the 2012-13 financial year. The Department will continue to commission non-campaign advertising on recruitment, tender and public consultation notices as required.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Supplementary Budget Estimates, 15 October 2012

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome:	1	Question No:	21
Program:	Corporate		
Division:	ASCD		
Topic:	Government advertising – 2011-12		
Hansard Page EC:	Written		

Senator Birmingham asked:

1. What was the total cost of all advertising for 2011-12?
2. Is the advertising campaign or non-campaign advertising? Please provide details of each advertising, including the program the advertising was for, the total spend and the business that provided the advertising services.
3. Has the Department of Finance and Deregulation provided any advice about the advertising? Please provide details of each advertising item.
4. Has the Peer Review Group (PRG) and/or Independent Communications Committee (ICC) provided any advice about the advertising? Please provide details of each advertising item.
5. Did the advertising comply with the Guidelines on Information and Advertising Campaigns by Australian Government Departments and Agencies? Please provide the details for each advertising item.
6. Please provide details for any other communications program, including details of the program, the total spend and the business that provided the communication services, that was undertaken in 2011-12.

Answer:

1. Total expenditure on both campaign and non-campaign advertising conducted by the Department in the 2011-12 financial year is \$16.7 million (excl GST).
2. Advertising expenditure for this period includes both campaign and non-campaign advertising, and is as follows:
 - \$16.4 million (excl GST) advertising for the Clean Energy Future campaign through Government media-buy provider Universal McCann.

- \$0.3 million (excl GST) non-campaign advertising for departmental recruitment, tender and public consultation notices with Government advertising provider Adcorp.
3. With regard to campaign advertising, the Communications Advice Branch within the Department of Finance and Deregulation (DoFD) provided advice to the Department to ensure the Clean Energy Future campaign strategy, creative and media buying plan were developed and implemented in accordance with the Guidelines on Information and Advertising Campaigns by Australian Government Departments and Agencies March 2010.

DoFD is not required to, nor have they, provided advice to the Department on non-campaign advertising activities.

- 4-5 The Independent Communications Committee reviewed all aspects of the Clean Energy Future campaign and found that it complied with the Guidelines on Information and Advertising Campaigns by Australian Government Departments and Agencies March 2010.

Details of the certification of compliance with the guidelines are listed below, and are also published on the DoFD website.

- National advertising campaign and media plan – 14 July 2011.
- National household mail out “What a Carbon Price Means for You” – 19 July 2011.
- Non-English speaking background and Indigenous campaign activity – 29 July 2011.
- Updated Media Plan – 2 August 2011.
- Extended Media Plan – 25 August 2011.

The Peer Review Group did not become operational until August 2011, after the campaign had launched, and therefore did not review the campaign.

6. The Department conducted a range of community outreach and public information communication activities in the 2011-12 financial year in addition to the Clean Energy Future advertising campaign. See Table 1 for details.

The Department has also provided grants to a number of organisations to deliver public engagement activities on climate change and the benefits of transitioning to a clean energy future. See Table 2 for details.

Please note, all grant-funded activities listed in Table 2 have been published on the Department’s website as required by the *Commonwealth Grant Guidelines 2009*.

Table 1

The Department's communications activity expenditure (community outreach and supporting activities to the advertising campaign)		
Activity	Service provider	2011-12 expenditure excl GST
Public Relations	Edelman Australia	\$322,766.03
	Ogilvy Public Relations	\$89,120.55
Ethnic Communications	Cultural Partners	\$225,922
Market Research	Hall & Partners Open Mind	\$728,593
Direct mail out production	PMP Print	\$1,294,687.91
Direct mail out distribution	Australia Post	\$1,481,527.15
Printing of electricity price insert	Canprint	\$118,030

Table 2

The Department's grant funded public engagement activities		
Grant Recipient	Activity	Total Expenditure excl GST
Australian Conservation Foundation	The Climate Reality Project	\$362,202
Australian Alliance to Save Energy	Summer Study on Energy Efficiency and Carbon Mitigation	\$90,909
Australian Youth Climate Coalition	Power Shift 2011	\$246,872
Climate Works	emPower Public	\$424,051
CSIRO	Energy Savers	\$454,545
The Climate Institute	Carbon pricing and the cost of living	\$377,272
Shmeco.com	Sustainable House Day 2011	\$13,636
Carbon Expo	Carbon Expo 2011	\$50,000

Greening Australia SA	Aboriginal Carbon Farming: Fixing our country	\$291,200
North Australian Indigenous Land and Sea Management Alliance	Indigenous land management for a clean energy environment	\$300,000
Environment Victoria Inc	Multicultural Climate Action	\$213,125
Auburn Community Development Network	Living Green	\$72,121
Green Cross Australia	Our Clean Energy Future Show and Tell	\$200,000
Dirtgirlworld Pty Ltd	Climate Carnival	\$150,000
Nature Conservation Council of NSW	Inspiring strong and enduring support for climate action in NSW	\$211,000
Conservation Council of WA	EmpowerWA	\$319,420
Australian Council of Trade Unions	Training workers for a clean energy future	\$93,000
Riverina and Murray Regional Organisation of Councils	Clean Energy Future Seminar Series	\$20,000
RPH Australia Cooperative Ltd	'Talking Clean Energy'	\$206,100
Community Broadcasting Association of Australia	Our Country, Our Future: promoting the opportunities and benefits of a Clean Energy Future	\$123,180
Planning Institute of Australia	Capacity in the Planning Profession for a Clean Energy Future	\$123,000

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Supplementary Budget Estimates, 15 October 2012

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome:	1	Question No:	22
Program:	Corporate		
Division:	CSD		
Topic:	Hospitality and entertainment - Department		
Hansard Page EC:	Written		

Senator Birmingham asked:

1. What is the Department's hospitality spend for this financial year to date? Please detail date, location, purpose and cost of all events.
2. What is the Department's entertainment spend for this financial year to date? Please detail date, location, purpose and cost of all events.
3. What hospitality spend is the Department planning? Please detail date, location, purpose and cost of all events.
4. What entertainment spend is the Department planning? Please detail date, location, purpose and cost of all events.
5. Is the Department planning on reducing any of its spending on these items? If so, how will reductions be achieved and what are the estimated savings over each year of the forward estimates?

Answer:

1. The Department's total hospitality for the period 1 July 2012 to 31 October 2012 totalled \$91,257. This figure includes entertainment and hospitality costs. The Department does not centrally retain details relating to date, location and purpose. Preparing this information will require an extensive manual exercise to identify and consult with relevant staff, some of which have since left the Department. Accordingly, in the context of existing workloads the request is considered an unreasonable diversion of resources.

In accordance with the Department's Financial Delegations instruments and Chief Executive's Instructions, official hospitality and business catering must be approved by an SES officer and must comply with the Commonwealth Procurement Rules.

2. Please refer to the response provided for Part 1 – the Department is unable to provide a breakdown of spending on entertainment.
3. There are currently no hospitality events planned.

4. There are currently no entertainment events planned.
5. The Department has not taken any specific decisions to reduce expenditure with respect to hospitality and entertainment. The Department manages its budget and makes resource allocation decisions in accordance with the total funding available. As such, no specific cuts have been identified that relate directly to these items.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Supplementary Budget Estimates, 15 October 2012

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome:	1	Question No:	23
Program:	Corporate		
Division:	CSD		
Topic:	Hospitality and entertainment – Minister’s and Parliamentary Secretary’s Offices		
Hansard Page EC:	Written		

Senator Birmingham asked:

1. For each Minister and Parliamentary Secretary office, please detail total hospitality spend for this financial year to date. Please detail date, location, purpose and cost of each event.
2. For each Minister and Parliamentary Secretary office, please detail total entertainment spend for this financial year to date. Please detail date, location, purpose and cost of each event.
3. For each Minister and Parliamentary Secretary office, what hospitality spend is currently being planned? Please detail date, location, purpose and cost of each event.
4. For each Minister and Parliamentary Secretary office, what entertainment spend is currently being planned? Please detail date, location, purpose and cost of each event.
5. Is the department planning on reducing any of its spending on these items? If so, how will reductions be achieved and what are the estimated savings over each year of the forward estimates?

Answer:

- 1-2 The Department has not incurred any hospitality expenses on behalf of the Minister’s or Parliamentary Secretary’s offices for the period 1 July 2012 to 31 October 2012.
3. The Department is not aware of any hospitality events planned for the Minister’s or Parliamentary Secretary’s offices.
4. The Department is not aware of any entertainment events planned for the Minister’s or Parliamentary Secretary’s offices.
5. No.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Supplementary Budget Estimates, 15 October 2012

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome:	1	Question No:	24
Program:	Corporate		
Division:	CSD		
Topic:	Hospitality and entertainment – Department 2011-12		
Hansard Page EC:	Written		

Senator Birmingham asked:

1. What is the department's hospitality spend for 2011-12? Please detail date, location, purpose and cost of all events.
2. What is the department's entertainment spend for 2011-12? Please detail date, location, purpose and cost of all events.

Answer:

1. The Department's total hospitality for the period 1 July 2011 to 30 June 2012 totalled \$217,209. This figure includes entertainment, business catering and hospitality costs. The Department does not centrally retain details relating to date, location and purpose. Preparing this information will require an extensive manual exercise to identify and consult with relevant staff, some of which have since left the Department. Accordingly, in the context of existing workloads the request is considered an unreasonable diversion of resources.

In accordance with the Department's Financial Delegations instruments and Chief Executive's Instructions, official hospitality and business catering must be approved by an SES officer and must comply with the Commonwealth Procurement Rules.

2. Please refer to Part 1.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Supplementary Budget Estimates, 15 October 2012

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome:	1	Question No:	25
Program:	Corporate		
Division:	CSD		
Topic:	Hospitality and entertainment – Minister’s and Parliamentary Secretary’s Offices 2011-12		
Hansard Page EC:	Written		

Senator Birmingham asked:

1. For each Minister and Parliamentary Secretary office, please detail total hospitality spend for 2011-12. Please detail date, location, purpose and cost of each event.
2. For each Minister and Parliamentary Secretary office, please detail total entertainment spend for 2011-12. Please detail date, location, purpose and cost of each event.

Answer:

1. The Department did not incur any hospitality expenses on behalf of the Minister or Parliamentary Secretary offices for the period 1 July 2011 to 30 June 2012.
2. The Department did not incur any entertainment expenses on behalf of the Minister or Parliamentary Secretary offices for the period 1 July 2011 to 30 June 2012.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Supplementary Budget Estimates, 15 October 2012

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome:	1	Question No:	26
Program:	Corporate		
Division:	CSD		
Topic:	Board appointments		
Hansard Page EC:	Written		

Senator Birmingham asked:

1. Please list all of the boards within this portfolio, including: board title, terms of appointment, tenure of appointment and members.
2. What is the gender ratio on each board and across the portfolio?
3. Please detail any board appointments for this financial year to date.
4. Please list all of the boards within this portfolio, including: board title, terms of appointment, tenure of appointment and members for 2011-12.
5. What was the gender ratio on each board and across the portfolio for 2011-12?

Answer:

1-5. Please refer to Attachment A.

ATTACHMENT A

1. Current Board appointments as at 20 November 2012

Name of the board or body	Member's name	Gender	State	Position	Period of appointment	
					Commencement date	Expiry date
National Climate Adaptation Facility	Mr Ian Carruthers	M	ACT	Chair	11 April 2011	30 June 2013
	Prof Chris Cocklin	M	QLD	Member	11 April 2011	30 June 2013
	Mr Allan Jones	M	NSW	Member	11 April 2011	30 June 2013
	Ms Amanda McCluskey	F	NSW	Member	11 April 2011	30 June 2013
	Prof Ned Pankhurst	M	QLD	Member	11 April 2011	30 June 2013
	Prof Jim Piper	F	QLD	Member	11 April 2011	30 June 2013
	Ms Yolande Yorke	F	QLD	Member	11 April 2011	30 June 2013
	Mr Christopher Lee	M	NSW	Member	27 September 2012	30 June 2013
	Ms Benedikte Jensen	F	ACT	Ex officio member	1 September 2012	30 June 2013
Climate Futures Report Independent Expert Group	Ms Sam Mostyn	F	NSW	Chair	30 April 2012	20 December 2014
	Dr Andrew Ash	M	ACT	Member	30 April 2012	20 December 2014
	Prof Sue Richardson	F	SA	Member	30 April 2012	20 December 2014
	Cr Paddi Creevey	F	WA	Member	30 April 2012	20 December 2014
	Ms Romilly Madew	F	NSW	Member	30 April 2012	20 December 2014
	Mr David Singleton	M	VIC	Member	30 April 2012	20 December 2014
	Ms Stephanie Ziersch	F	SA	Member	30 April 2012	20 December 2014
Climate Commission	Prof Tim Flannery	M	NSW	Chief Commissioner	February 2011	31 December 12
	Mr Roger Beale	M	ACT	Commissioner	February 2011	31 December 12

	Mr Gerry Hueston	M	VIC	Commissioner	February 2011	31 December 12
	Prof Lesley Hughes	F	NSW	Commissioner	February 2011	31 December 12
	Prof Veena Sahajwalla	F	NSW	Commissioner	May 2012	31 December 12
	Prof Will Steffen	M	ACT	Commissioner	February 2011	31 December 12
Domestic Offsets Integrity Committee	Dr Tony Press	M	TAS	A/g Chair	30 January 2012	30 January 2014
	Dr Brian Keating	M	QLD	Member	30 January 2012	30 January 2014
	Prof Lynette Abbott	F	WA	Member	30 January 2012	30 January 2014
	Ms Rebecca Burdon	F	VIC	Member	30 January 2012	30 January 2014
	Ms Shayleen Thompson	F	ACT	Member	30 January 2012	30 January 2014
Climate Change Authority	Mr Bernie Fraser	M	NSW	Chair	1 July 2012	30 June 2017
	Dr Lynne Williams	F	VIC	Member	1 July 2012	30 June 2017
	Mr John Marlay	M	NSW	Member	1 July 2012	30 June 2017
	Prof David Karoly	M	VIC	Member	1 July 2012	30 June 2017
	Ms Heather Ridout	F	NSW	Member	1 July 2012	30 June 2017
	Prof Clive Hamilton	M	ACT	Member	1 July 2012	30 June 2017
	Ms Elana Rubin	F	VIC	Member	1 July 2012	30 June 2017
	Prof John Quiggin	M	QLD	Member	1 July 2012	30 June 2017
	Prof Ian Chubb	M	ACT	Chief Scientist (ex –officio member)	1 July 2012	30 June 2017
Low Carbon Australia Limited	Mr Martijn Wilder	M	NSW	Chair	31 October 2012	13 January 2015
	Mr Anthony Coleman	M	NSW	Director	14 January 2012	13 January 2015
	Mr Don Matthews	M	VIC	Director	14 January 2012	13 January 2015
	Ms Tanya Cox	F	NSW	Director	1 June 2011	31 May 2014
	Ms Linda Nicholls	F	VIC	Director	1 June 2011	31 May 2014

Council of Australian Governments Select Council on Climate Change	Hon Greg Combet, Minister of Climate Change and Energy Efficiency	M	NSW	Chair	18 January 2012	31 March 2013
	Hon Bill Marmion, Minister for Environment; Water	M	WA	Member	18 January 2012	31 March 2013
	Hon Robyn Parker, Minister for the Environment	F	NSW	Member	18 January 2012	31 March 2013
	Mr Tom Koutsantonis, Minister for Mineral Resources and Energy	M	SA	Member	18 January 2012	31 March 2013
	Hon Michael O'Brien, Minister for Resources and Energy	M	VIC	Member	18 January 2012	31 March 2013
	Hon Ryan Smith, Minister for Environment and Climate Change	M	VIC	Member	18 January 2012	31 March 2013
	Hon Mark McArdle, Minister for Energy and Water Supply	M	QLD	Member	18 January 2012	31 March 2013
	Hon Andrew Powell, Minister for Environment and Heritage Protection	M	QLD	Member	18 January 2012	31 March 2013
	Hon Paul Caica, Minister for Sustainability, Environment and Conservation	M	SA	Member	18 January 2012	31 March 2013
	Ms Cassy O'Connor, Minister for Climate Change	F	TAS	Member	18 January 2012	31 March 2013
	Mr Simon Corbell, Minister for Environment and Sustainability	M	ACT	Member	18 January 2012	31 March 2013
	Hon Terry Mills, Chief Minister	M	NT	Member	29 August 2012	31 March 2013

	Mayor Felicity-Ann Lewis, Australian Local Government Association	F	NSW	Member	15 November 2012	31 March 2013
	Hon Tim Groser, Minister for Climate Change Issues	M	NZ	Member	18 January 2012	31 March 2013
	Hon Peter Collier, Minister for Energy	M	WA	Member	18 January 2012	31 March 2013
	Hon David Carter, Minister for Primary Industries	M	NZ	Member	18 January 2012	31 March 2013
	Hon Christopher Hartcher, Minister for Resources and Energy	M	NSW	Member	18 January 2012	31 March 2013
	Hon Phil Heatley, Minister for Energy and Resources	M	NZ	Member	18 January 2012	31 March 2013
EITE Expert Advisory Committee	Mr John Marlay	M	NSW	Chairperson	1 January 2012	31 December 2012
	Dr Lorraine Stephenson	F	QLD	Member	1 January 2012	31 December 2012
	Prof David Boymal	M	VIC	Member	1 January 2012	31 December 2012
Clean Energy Regulator	Ms Chloe Munro	F	VIC	Chair	2 April 2012	2 April 2017
	Mr Michael Sargent	M	ACT	Member	2 April 2012	2 April 2017
	Ms Virginia Malley	F	NSW	Member	4 June 2012	2 June 2017
	Ms Anne Brown	F	NSW	Member	4 June 2012	2 June 2017
	Vacant	N/A	N/A	N/A	N/A	N/A

2. Gender Ratio on each board and across the Portfolio as at 20 November 2012

Board or body	Ratio Male: Female
National Climate Change Adaptation Research Facility	5:4
Climate Futures Report Independent Expert Group	2:5
Climate Commission	2:1
Domestic Offsets Integrity Committee (DOIC)	2:3
Climate Change Authority	2:1
Low Carbon Australia Limited	3:2
COAG- Select Council on Climate Change	5:1
EITE Expert Advisory Committee	2:1
Clean Energy Regulator*	3:1

* Currently one vacant position.

The gender ratio for boards across the portfolio is 26 males to 19 females.

3. New board appointments in 2012-13 financial year as at 20 November 2012

Name of the board or body	Member's name
National Climate Adaptation Facility	Mr Christopher Lee
	Ms Benedikte Jensen
Council of Australian Governments Select Council on Climate Change	Hon Terry Mills, Chief Minister
	Mayor Felicity-Ann Lewis, Australian Local Government Association

4. Board appointments FY 2011/12

Name of the board or body	Member's name	Gender	State	Position	Period of appointment	
					Commencement date	Expiry date
Domestic Offsets Integrity Committee	Prof Tim Reeves	M	VIC	Chair	30 January 2012	30 January 2014
	Ms Shayleen Thompson	F	ACT	DCCEE Member	30 January 2012	30 January 2014
	Dr Brian Keating	M	QLD	CSIRO Member	30 January 2012	30 January 2014
	Ms Rebecca Burdon	F	VIC	Member	30 January 2012	30 January 2014
	Prof Lynette Abbott	F	WA	Member	30 January 2012	30 January 2014
	Dr Tony Press	M	TAS	Member	30 January 2012	30 January 2014
Climate Commission	Prof Tim Flannery	M	NSW	Chief Commissioner	February 2011	December 2012
	Mr Roger Beale	M	ACT	Commissioner	February 2011	December 2012
	Mr Gerry Hueston	M	VIC	Commissioner	February 2011	December 2012
	Prof Lesley Hughes	F	NSW	Commissioner	February 2011	December 2012

	Prof Veena Sahajwalla	F	NSW	Commissioner	February 2011	December 2012
	Prof Will Steffen	M	ACT	Commissioner	February 2011	December 2012
National Climate Change Adaptation Research Facility Board	Mr Ian Carruthers	M	ACT	Chair	12 April 2011	30 June 2013
	Ms Harinder Sidhu	F	ACT	Member	12 April 2011	30 June 2013
	Prof Ned Pankhurst	M	QLD	Member	12 April 2011	30 June 2013
	Prof Jean Palutikof	F	QLD	Member	12 April 2011	30 June 2013
	Prof Chris Cocklin	M	QLD	Member	12 April 2011	30 June 2013
	Prof Jim Piper	M	NSW	Member	12 April 2011	30 June 2013
	Ms Yolande Yorke	F	QLD	Member	12 April 2011	30 June 2013
	Ms Stephanie Ziersch	F	SA	Member	12 April 2011	30 June 2013
	Ms Amanda McCluskey	F	NSW	Member	12 April 2011	30 June 2013
	Mr Allan Jones	M	NSW	Member	12 April 2011	30 June 2013
High Level Coordination Group for Climate Change Science	Dr Subho Banerjee	M	ACT	Chair	1 October 2009	1 February 2012
	Mr Andrew Johnson	M	QLD	Member	1 October 2009	1 February 2012
	Ms Patricia Kelly	F	ACT	Member	1 October 2009	1 February 2012
	Dr Rob Vertessy	M	ACT	Member	1 October 2009	1 February 2012
	Mr Nick Gales	M	TAS	Member	1 October 2009	1 February 2012
	Mr Andy Pitman	M	NSW	Member	1 October 2009	1 February 2012
	Mr David Karoly	M	VIC	Member	1 October 2009	1 February 2012
	Mr John Church	M	TAS	Member	1 October 2009	1 February 2012
	Mr Greg Withers -recently resigned will not be replaced	M	QLD	Member	1 October 2009	1 February 2012
	Prof Jean Palutikof	F	QLD	Member	1 October 2009	1 February 2012
	Mr Chris Pigram	M	ACT	Member	1 October 2009	1 February 2012
	Ms Margaret Sheil - recently resigned will not be replaced	F	ACT	Member	1 October 2009	1 February 2012

Low Carbon Australia Limited	Hon. Mr Mike Rann	M	NSW	Chair	20 June 2012	13 January 2015
	Mr Anthony Coleman	M	NSW	Director	14 January 2012	13 January 2015
	Mr Don Matthews	M	VIC	Director	14 January 2012	13 January 2015
	Mr Martijn Wilder	M	NSW	Director	14 January 2012	13 January 2015
	Ms Tanya Cox	F	NSW	Director	1 June 2011	1 June 2014
	Ms Linda Nicholls	F	VIC	Director	1 June 2011	1 June 2014
Council of Australian Governments Select Council on Climate Change	Hon Greg Combet, Minister of Climate Change and Energy Efficiency	M	NSW	Chair	18 January 2012	31 March 2013
	Hon Bill Marmion, Minister for Environment; Water	M	WA	Member	18 January 2012	31 March 2013
	Hon Robyn Parker, Minister for the Environment	F	NSW	Member	18 January 2012	31 March 2013
	Mr Tom Koutsantonis, Minister for Mineral Resources and Energy	M	SA	Member	18 January 2012	31 March 2013
	Hon Michael O'Brien, Minister for Resources and Energy	M	VIC	Member	18 January 2012	31 March 2013
	Hon Ryan Smith, Minister for Environment and Climate Change	M	VIC	Member	18 January 2012	31 March 2013
	Hon Mark McArdle, Minister for Energy and Water Supply	M	QLD	Member	18 January 2012	31 March 2013
	Hon Andrew Powell, Minister for Environment and Heritage Protection	M	QLD	Member	18 January 2012	31 March 2013
	Hon Paul Caica, Minister for Sustainability, Environment and Conservation	M	SA	Member	18 January 2012	31 March 2013

	Ms Cassy O'Connor, Minister for Climate Change	F	TAS	Member	18 January 2012	31 March 2013
	Mr Simon Corbell, Minister for Environment and Sustainability	M	ACT	Member	18 January 2012	31 March 2013
	Hon Karl Hampton, Minister for Climate Change	M	NT	Member	18 January 2012	31 March 2013
	Mayor Genia MacCaffery, Australian Local Government Association	F	NSW	Member	18 January 2012	31 March 2013
	Hon Tim Groser, Minister for Climate Change Issues	M	NZ	Member	18 January 2012	31 March 2013
	Hon Amy Adams, Minister for Environment	F	NZ	Member	18 January 2012	31 March 2013
	Hon Peter Collier, Minister for Energy	M	WA	Member	18 January 2012	31 March 2013
	Hon David Carter, Minister for Primary Industries	M	NZ	Member	18 January 2012	31 March 2013
	Hon Christopher Hartcher, Minister for Resources and Energy	M	NSW	Member	18 January 2012	31 March 2013
	Hon Phil Heatley, Minister for Energy and Resources	M	NZ	Member	18 January 2012	31 March 2013
Clean Energy Regulator	Ms Chloe Munro	F	VIC	CEO/Chair	2 April 2012	2 April 2017
	Ms Jennie Grainger	F	ACT	Member	2 April 2012	2 April 2013
	Mr Michael Sargent	M	ACT	Member	2 April 2012	2 April 2017
	Ms Virginia Malley	F	NSW	Member	4 June 2012	2 June 2017
	Ms Anne Brown	F	NSW	Member	4 June 2012	2 June 2017
EITE Expert Advisory Committee	Mr John Marlay	M	NSW	Chairperson	1 January 2012	31 December 2012
	Dr Lorraine Stephenson	F	QLD	Member	1 January 2012	31 December 2012

	Prof David Boymal	M	VIC	Member	1 January 2012	31 December 2012
Climate Change Authority	Mr Bernie Fraser	M	NSW	Chair	1 January 2012	31 December 2012
	Prof Ian Chubb AC	M	ACT	Ex-officio member (Chief Scientist)	1 July 2012	30 June 2017
	Dr Lynne Williams	F	VIC	Member	1 July 2012	30 June 2017
	Mr John Marlay	M	NSW	Member	1 July 2012	30 June 2017
	Prof David Karoly	M	VIC	Member	1 July 2012	30 June 2017
	Mrs Heather Ridout	F	NSW	Member	1 July 2012	30 June 2017
	Prof Clive Hamilton	M	ACT	Member	1 July 2012	30 June 2017
	Ms Elana Rubin	F	VIC	Member	1 July 2012	30 June 2017
	Prof John Quiggin	M	QLD	Member	1 July 2012	30 June 2017

5. Gender ratio on each board and across the Portfolio as at 20 November 2012

Board or body	Ratio Male: Female
Domestic Offsets Integrity Committee	1:1
Climate Commission	2:1
National Climate Change Adaptation Research Facility Board	1:1
High Level Coordination Group for Climate Change Science	4:1
Low Carbon Australia Limited	2:1
Council of Australian Governments Select Council on Climate Change	15:4
EITE Expert Advisory Committee	2:1
Clean Energy Regulator	1:4
Climate Change Authority	2:1

The gender ratio for all boards across the portfolio is 15 females to 30 males.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Supplementary Budget Estimates, 15 October 2012

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome:	1	Question No:	27
Program:	Corporate		
Division:	CSD		
Topic:	Freedom of Information		
Hansard Page EC:	Written		

Senator Birmingham asked:

1. Has the department received any updated advice on how to respond to FOI requests?
2. What is the total cost to the department to process FOI requests for 2011-12? How many FOI requests did the department/agency receive in 2011-12? How many requests were denied and how many were granted? Did the department fail to meet the processing times outlined in the FOI Act for any requests? If so, how many? Do any of these requests remain outstanding?
3. What is the total cost to the department to process FOI requests for this financial year to date?
4. How many FOI requests has the department received for this financial year to date? How many requests have been denied and how many have been granted? Has the department failed to meet the processing times outlined in the FOI Act for any requests? If so, how many and why? Do any of these requests remain outstanding? If so, how many and why?

Answer:

1. The Department processes FOI requests in accordance with the *Freedom of Information Act 1982* (FOI Act), FOI Regulations and the FOI Guidelines issued by the Office of the Australian Information Commissioner (OAIC). Departmental representatives have undertaken a range of professional development and training on the FOI Act including attending the Information Contact Officer Network meetings hosted by the OAIC and the FOI Practitioners' Forum hosted by the Australian Government Solicitor.
2. The total cost to the Department to process FOI requests for 2011-12 was \$267,452.

During 2011-12, the Department:

- received 94 FOI requests;
- granted access in full in 21 requests;

- granted partial access in 35 requests;
- refused access in 14 requests;
- transferred six requests to other Commonwealth agencies under section 16 of the FOI Act; and
- had 43 requests withdrawn.

The Department had 30 requests on hand as at 1 July 2011. Five requests remained on hand as at 30 June 2012.

One request was processed in excess of the statutory processing time during the 2011-12 financial year. Processing of this request has been completed.

3. The total cost to the Department to process FOI requests for the 2012-13 financial year as at 19 November 2012 is estimated to be \$53,766.
4. The Department has received 18 requests in the current financial year as at 19 November 2012. The Department has:
 - granted access in full in three requests;
 - granted partial access in 10 requests;
 - refused access in four requests; and
 - had three requests withdrawn.

Four requests remain on hand as at 19 November 2012, including one request for internal review.

As at 19 November 2012, all requests have been processed within the processing times outlined in the FOI Act.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Supplementary Budget Estimates, 15 October 2012

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome:	1	Question No:	28
Program:	Corporate		
Division:	CSD		
Topic:	Community Cabinet Meetings		
Hansard Page EC:	Written		

Senator Birmingham asked:

1. How many Community Cabinet meetings has the Minister attended this financial year to date? Please list dates and locations.
2. How many Departmental Officers travelled with the Minister for the Community Cabinet meetings for this financial year to date? What was the total cost of this travel? Please list travel type, accommodation and any other expenses. Which Community Cabinet meetings did the Departmental Officers attend? Please list dates and locations.
3. What was the total cost to the Department and the Minister's office for the Community Cabinet meetings for this financial year to date?

Answer:

1. The Minister for Climate Change and Energy Efficiency, the Hon Greg Combet AM MP, or the Parliamentary Secretary for Climate Change and Energy Efficiency, the Hon Mark Dreyfus QC MP, has attended four Community Cabinet meetings this financial year to date.

Meeting location	Electorate/s	Meeting date	Ministerial staff in attendance
Ipswich, Queensland	Blair and Oxley	10 July 2012	Mr Combet
Orelia, Western Australia	Brand	5 September 2012	Mr Dreyfus
Launceston, Tasmania	Bass	3 October 2012	Mr Combet
Kippa-Ring, Queensland	Petrie	14 November 2012	Mr Dreyfus

2. The Department sent one senior departmental officer to accompany the Minister and/or Parliamentary Secretary to each meeting. The following is a breakdown of costs for departmental officers:

Meeting location	Meeting date	Airfare	Accomm	Other expenses	Staff total
Ipswich, Qld	10 July 2012	\$0	\$0	\$0	[#] \$0.00
Orelia, WA	5 September 2012	\$1,644.61	\$440.00	\$602.42	\$2,687.03
Launceston, Tas	3 October 2012	\$1,163.38	\$123.67	\$307.70	\$1,594.75
Kippa-Ring, Qld	14 November 2012	\$421.31	\$215.00	\$170.00	\$806.31
				Total costs	\$5,088.09

[#] The departmental officer at the Ipswich meeting was on personal leave within the area and attended the meeting as the departmental representative. Accommodation and transport were through private means which incurred no cost and other expenses were not claimed from the Department.

3. Noting the response to Part 2, the total cost to the Department for Community Cabinet meetings in this financial year to date is \$5,088.09.

The costs of the Minister and/or the Parliamentary Secretary, and their staff were met by the Department of Finance and Deregulation. The Department has no involvement in the travel arrangements for the Minister, the Parliamentary Secretary or their staff.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Supplementary Budget Estimates, 15 October 2012

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome: 1 **Question No:** 29
Program: Corporate
Division: CSD
Topic: Community Cabinet Meetings
– 2011-12
Hansard Page EC: Written

Senator Birmingham asked:

1. How many Community Cabinet meetings did the Minister attend in 2011-12? Please list dates and locations.
2. How many Departmental Officers travelled with the Minister for the Community Cabinet meetings for 2011-12? What was the total cost of this travel? Please list travel type, accommodation and any other expenses. Which Community Cabinet meetings did the Departmental Officers attend? Please list date and location.
3. What was the total cost to the Department and the Ministers office for the Community Cabinet meetings for 2011-12?

Answer:

1. The Minister for Climate Change and Energy Efficiency, the Hon Greg Combet AM MP, and the Parliamentary Secretary for Climate Change and Energy Efficiency, the Hon Mark Dreyfus QC MP, separately attended five Community Cabinet meetings in the 2011-12 financial year.

Suburb, State	Electorate/s	Meeting date	Minister in attendance
Yeronga, Queensland	Moreton	1-09-2011	Mr Dreyfus
Kingston, Tasmania	Franklin	3-10-2011	Mr Combet
Werribee, Victoria	Lalor	9-11-2011	Mr Dreyfus
Parramatta, New South Wales	Parramatta	4-04-2012	Mr Dreyfus
Berwick, Victoria	La Trobe	16-05-2012	Mr Combet

2. The Department sent one senior departmental officer to accompany the Minister and/or Parliamentary Secretary to each meeting. Following is a breakdown of costs for departmental officers:

Meeting location	Meeting date	Airfare \$	Accomm \$	Other expenses \$	Staff total \$
Yeronga, Qld	1-09-2011	\$991.20	\$233.00	\$149.55	\$1,373.75
Kingston, Tas	3-10-2011	\$576.81	\$168.00	\$173.10	\$917.91
Werribee, Vic	9-11-2011	\$327.82	\$150.00	\$149.55	\$627.37
Parramatta, NSW	4-04-2012	\$0.00	\$170.00	[^] \$399.00	\$569.00
Berwick, Vic	16-05-2012	\$928.59	\$198.00	\$150.27	\$1,276.86
Total costs					\$4,764.89

[^] The departmental officer did not fly, they drove. Other expenses include reimbursement for this travel as well as other incidentals.

3. Noting the response to Part 2, the total cost to the Department for Community Cabinet meetings in 2011-12 financial year was \$4764.89.

The costs Mr Combet, Mr Dreyfus and their staff were met by the Department of Finance and Deregulation. The Department of Climate Change and Energy Efficiency has no involvement in the travel arrangements for the Minister, the Parliamentary Secretary or their staff.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Supplementary Budget Estimates, 15 October 2012

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome:	1	Question No:	30
Program:	Corporate		
Division:	CSD		
Topic:	Reviews - FYTD		
Hansard Page EC:	Written		

Senator Birmingham asked:

For this financial year to date:

1. How many reviews are being undertaken?
2. Which reviews have been concluded and when?
3. For each of those reviews that are still ongoing, when are they expected to be concluded?
4. Which of these reviews has been provided to Government?
5. When will the Government be responding to the respective reviews that have been completed?
6. Has the Government responded to all reviews within the timeframe? If not, why not?
7. What is the estimated cost of each of these reviews?
8. What reviews are planned?
9. When will each of these reviews be concluded?

Answer:

1-9. Please refer to [Attachment A](#)

SUPPLEMENTARY BUDGET ESTIMATES – Question No: 30

Attachment A

1 How many reviews are being undertaken?	2 Which reviews have been concluded and when?	3 For each of those reviews that are still ongoing, when are they expected to be concluded?	4 Which of these reviews have been provided to Government?	5 When will the Government be responding to the respective reviews that have been completed?	6 Has the Government responded to all reviews within the timeframe? If not, why not?	7 What is the estimated cost of each of these reviews?	8 What reviews are planned for 2012-13?	9 When will each of these reviews be concluded?
2 reviews are being undertaken								
Energy Efficiency Information Grants Program Review	N/A	Expected to be tabled in Parliament in autumn 2013	N/A	Following the tabling of the audit report in Parliament	N/A	Not known - This will be available in the final report	Nil	N/A
Statutory review of the Renewable Energy Target scheme by the Climate Change Authority	N/A	To be concluded by 31 December 2012	N/A	N/A	N/A	N/A	Nil	N/A

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Supplementary Budget Estimates, 15 October 2012

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome:	1	Question No:	31
Program:	Corporate		
Division:	CSD		
Topic:	Reviews – 2011-12		
Hansard Page EC:	Written		

Senator Birmingham asked:

For 2011-12:

1. How many reviews were undertaken?
2. Which reviews have been concluded and when?
3. For each of those reviews that are still ongoing, when are they expected to be concluded?
4. Which of these reviews has been provided to Government?
5. Did the Government respond to all reviews within the timeframe? If not, why not?
6. What was the estimated cost of each of these reviews?
7. For any ongoing reviews, when will each of these reviews be concluded?

Answer:

1-7. Please refer to Attachment A

SUPPLEMENTARY BUDGET ESTIMATES – Question No: 31

Attachment A

1 How many reviews were undertaken in 2011-12?	2 Which reviews were concluded and when?	3 For each of those reviews undertaken during 2011-12 that are still ongoing, when are they expected to be concluded?	4 Which of these reviews have been provided to Government?	5 Did the Government respond to all reviews during 2011-12 within the timeframes? If not, why not?	6 What was the estimated cost of each of these reviews?	7 For any ongoing reviews, when will each of these reviews be concluded?
Australian National Audit Office Performance Audit of the National Solar Schools Program	Tabled 7 June 2012	N/A	Tabled 7 June 2012	N/A	\$535,000	N/A
Investigation of a possible national energy savings initiative	N/A	March 2013	N/A	N/A	\$4.3 million allocated over 2011–12 to 2012 –13 The funding was split: \$2.6 million to the Department of Climate Change and Energy Efficiency and \$1.7 million to Department of Resources, Energy and Tourism	March 2013
Australian National Audit Office Audit report no.23 2011-12: Administration of the National Greenhouse and Energy Reporting Scheme	Tabled February 2012	N/A	Tabled February 2012	Yes	N/A	N/A