

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Answers to questions on notice

Sustainability, Environment, Water, Population and Communities portfolio

Budget Estimates, May 2011

Program: Division or Agency: Corporate: CSD **Question No:** 146

Topic: Education Expenses

Proof Hansard Page and Date Written
or Written Question:

Senator Fisher asked:

Please detail all education expenses (i.e. in house courses and tertiary studies) for each portfolio department and agency. Include what type of course, the cost and how many participants.

Answer:

Department of Sustainability, Environment, Water, Population and Communities

The department provides staff with opportunities to access job related learning and individual career development activities, including: in-house training organised and/or delivered by divisions, expert areas of the department (for example financial management and procurement) and the central workforce development function; training and development sourced externally to the department; and support to undertake external study through educational institutions. Currently the department does not have a mechanism to centrally capture and record details of all learning and development (L&D) activities undertaken by staff members, nor the total expenditure on this function. Efforts are underway to improve the capture of data that is related to individual staff member participation in L&D activities delivered internally and externally.

However, while it is not possible to give a comprehensive report on L&D activity and expenditure across the department, it is possible to report on training packages organised and/or delivered through the department's central workforce development function. These represent an important component of the training and development activities in which staff may have participated over the past year and are reported in (a) below. (Note that the department's Leadership Development Program expenditure is included in both this response and the response to the Executive Coaching and Leadership Training question, therefore the expenditure appears in responses to both questions).

In addition, under the department's Enterprise Agreement, staff members may apply for study support involving study leave during normal working hours and a bursary of between \$1250 and \$2500 per annum depending on the type of course. Expenditure on study support is reported in (b) below, excluding the value of the leave component. (It should be noted that in a small number of cases, the full costs of a course may have been met by the department for a participant – including for eligible Indigenous staff members as a specific condition of the Enterprise Agreement. However such instances will not have been captured in the data provided here due to devolved responsibility for, and the absence of central reporting on, this arrangement).

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Answers to questions on notice

Sustainability, Environment, Water, Population and Communities portfolio

Budget Estimates, May 2011

- (a) Training packages organised and/or delivered through the department's central workforce development function (including venue costs) FYTD:

Departmental in-house courses
Course type: Legislation and Decision Making in the APS Cost: \$27,601(ex GST) Number of participants: 147
Course type: Exploring the Value of Diversity Cost: \$48,401 (ex GST) Number of participants: 167
Course type: Oral English for Speakers of Other Languages Cost: \$15,272 (ex GST) Number of participants: 10
Course type: Written English for Speakers of Other Languages Cost: \$13,250 (ex GST) Number of participants: 10
Course type: Leadership Program (EL1,2) and Building Productive Partnerships (APS 6) Cost: \$729,147 Number of participants: 266
External training courses
Course type: Cranlana Colloquium (Theory and practice of leadership for SES) Cost: \$21,340 (ex GST) Number of participants: 4
Course type: Public Sector Management Program Cost: \$65,300 Number of participants: 8
Graduate Program training
Course type: Business Communication and Influencing Cost: \$32,388 (ex GST) Number of attendants: 89
Course type: Project Management Training for Certificate IV Cost: \$15,774 (ex GST) Number of attendants: 79
Course type: Interview Training Cost: \$3,900 (ex GST) Number of attendants: 33
Course type: Workplace Diversity and Cultural Awareness training Cost: \$14,432 (ex GST) Number of attendants: 45
Course type: Policy: Multi-level governance: water, environment and climate change adaptation Cost: \$13,636 (ex GST) Number of attendants: 29

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Answers to questions on notice

Sustainability, Environment, Water, Population and Communities portfolio

Budget Estimates, May 2011

Course type: Writing for the APS Cost: \$6,000 (ex GST) Number of attendants: 29
Course type: Working with Legislation and Making Decisions in the APS Cost: \$6,796 (ex GST) Number of attendants: 29
Course type: Induction Cost: \$6,527 (ex GST) Number of attendants: 37
School Leaver Traineeship Program training
Course Type: Certificate IV in Government Cost: \$16,217 (ex GST) Number of participants: 10
Course Type: Excel 2007 Cost: \$2,600 (excl GST) Number of participants: 10

(b) External Study Support (FYTD):

Course type: Diploma/Advanced Diploma Cost: \$1,875 Number of participants: 3
Course type: Bachelor Degree Cost: \$56,060 Number of participants: 40
Course type: Graduate Certificate/Diploma Cost: \$22,507 Number of participants: 18
Course type: Masters level degree Cost: \$73,845 Number of participants: 49
Course type: Doctorate level degree Cost: \$7,813 Number of participants: 5
Course type: Other Cost: \$9,063 Number of participants: 7

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Answers to questions on notice

Sustainability, Environment, Water, Population and Communities portfolio

Budget Estimates, May 2011

Bureau of Meteorology

Course type: Initial Training for Meteorologists, Observers and Technicians (full year courses) Cost: \$2,400,000 Number of participants: 55
Course type: Specialist in-service training (for Meteorologists, Observers, Technicians, Hydrologists etc) Cost: \$2,040,000 Number of participants: 1153
Course type: IT Training Cost: \$285,000 Number of participants: 245
Course type: Personal, Management and Leadership Development Training Cost: \$1,356,000 Number of participants: 1521
Course type: OHS Training Cost: \$160,000 Number of participants: 326

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Answers to questions on notice

Sustainability, Environment, Water, Population and Communities portfolio

Budget Estimates, May 2011

Great Barrier Reef Marine Park Authority

Corporate training
Course type: Accounting for Non- Accountants Cost: \$1,106 Number of participants: 1
Course type: Accredited Emergency 02 Administration Cost: \$120 Number of participants: 1
Course type: Adobe Illustrator 1 + 2 Cost: \$4,800 Number of participants: 8
Course type: Advanced Excel Cost: \$1,015 Number of participants: 2
Course type: First Aid (Advanced, First Responder and Refresher Program) Cost: \$2,761 Number of participants: 6
Course type: Advanced Open Water Cost: \$530 Number of participants: 1
Course type: Advanced Resuscitation Cost: \$344 Number of participants: 3
Course type: All Terrain Vehicle / Quad bike training Cost: \$1,050 Number of participants: 3
Course type: Analysts Notebook course Cost: \$2,117 Number of participants: 1
Course type: Australian Claims and Compensation Workshop Cost: \$922 Number of participants: 1
Course type: Basic 4WD Training Course Cost: \$663 Number of participants: 2
Course type: C-Bus Basic Cost: \$1,350 Number of participants: 1
Course type: C-Bus Touchscreen PST004 and PST005 Cost: \$3,944 Number of participants: 2

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Answers to questions on notice

Sustainability, Environment, Water, Population and Communities portfolio

Budget Estimates, May 2011

Course type: Configuring Windows Server 2008 Cost: \$2,955 Number of participants: 1
Course type: Conflict Management Cost: \$452 Number of participants: 2
Course type: Conflict Management for Women Cost: \$448 Number of participants: 2
Course type: Coral Finder Workshop Cost: \$2,945 Number of participants: 14
Course type: Cardiopulmonary Resuscitation Refresher Cost: \$150 Number of participants: 3
Course type: Dealing Effectively With Unacceptable Employee Behaviour Cost: \$687 Number of participants: 4
Course type: Diploma of Project Management Cost: \$32,623 Number of participants: 14
Course type: Effective People and Communications Skills Cost: \$425 Number of participants: 1
Course type: Elements of Shipboard Safety Cost: \$555 Number of participants: 2
Course type: Employment Law Forum Cost: \$600 Number of participants: 1
Course type: Excel Cost: \$258 Number of participants: 1
Course type: Facilitation Cost: 0 Number of participants: 11
Course type: Facilitation Skills Workshop Enabling Change Cost: \$3,661 Number of participants: 14
Course type: Fisheries Management Short Course Cost: \$5500 Number of participants: 2
Course type: Freedom of Information Cost: 0 Number of participants: 17

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Answers to questions on notice

Sustainability, Environment, Water, Population and Communities portfolio

Budget Estimates, May 2011

Course type: GBRMPA Legislation Cost: 0 Number of participants: 6
Course type: Healthy Waterways Alliance Cost: 0 Number of participants: 1
Course type: In changing climate Cost: \$2,444 Number of participants: 1
Course type: Integrated Risk and Compliance Management Course Cost: \$500 Number of participants: 1
Course type: Introduction to Oil Spill Response Training Cost: 0 Number of participants: 2
Course type: Law of the Sea / Maritime Regulation & Enforcement Short Courses Cost: \$11,000 Number of participants: 2
Course type: Legal Wise Seminars Cost: \$320 Number of participants: 1
Course type: Libraries Australia Search Training Cost: \$55 Number of participants: 1
Course type: Logistics Finance and Administration Oil Pollution Cost: \$2,098 Number of participants: 2
Course type: Making Change Work Cost: \$2,753 Number of participants: 1
Course type: Managing Multiple Projects, objectives and deadlines Cost: \$199 Number of participants: 1
Course type: Marine radio operators exam assessment and invigilation Cost: \$129 Number of participants: 2
Course type: Master Class Workshop - Present Expert Evidence Better, Due Diligence in the Investigation and Prosecution of Offences Cost: \$1,078 Number of participants: 2
Course type: Microsoft Project Introduction/Intermediate Cost: \$2,220 Number of participants: 4
Course type: MROCP online radio course Cost: \$53 Number of participants: 1

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Answers to questions on notice

Sustainability, Environment, Water, Population and Communities portfolio

Budget Estimates, May 2011

Course type: Occupational Diver Training Cost: \$5,000 Number of participants: 1
Course type: Oiled Wildlife Response Training Cost: \$15,105 Number of participants: 15
Course type: Presentation Skills Cost: \$425 Number of participants: 1
Course type: Project Management Fundamentals Cost: \$8,162 Number of participants: 10
Course type: Queensland Law Society Seminars Cost: \$960 Number of participants: 3
Course type: Records and Information Management in APS Introduction to Sentencing Cost: \$545 Number of participants: 1
Course type: Remote Area Emergency Care / Refresher Cost: \$15,656 Number of participants: 6
Course type: Rescue Diver Course Cost: \$830 Number of participants: 2
Course type: RHIS Cost: Travel costs for 3 participants \$2,703 Number of participants: 4
Course type: Senior First Aid Cost: \$260 Number of participants: 2
Course type: Small business back to basic workshop Cost: \$200 Number of participants: 1
Course type: Statement of Attainment towards Certificate IV in Govt (Investigation) Cost: 2,780 Number of participants: 8
Course type: Thematic Communications Cost: 0 Number of participants: 3
Course type: Towing Off Road Training Course Cost: \$2,250 Number of participants: 2
Course type: What's new in ArcGis Desktop 10 Workshop Cost: \$3,850 Number of participants: 7

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Answers to questions on notice

Sustainability, Environment, Water, Population and Communities portfolio

Budget Estimates, May 2011

Tertiary Studies
Course type: Certificate IV in Govt (Investigations) and Dip in Govt (Investigations) Cost: \$990 Number of participants: 1
Course type: Certificate IV in Human Resource Management Cost: \$270 Number of participants: 1
Course type: Certificate IV in Project Management (Applied Project Management) Cost: \$1,959 Number of participants: 1
Course type: Diploma of Human Resource Management Cost: \$1,000 Number of participants: 1
Course type: Diploma of Government Injury Management Cost: 0 Number of participants: 1
Course type: Diploma of Management Cost: \$540 Number of participants: 1
Course type: Study Assistance – World Heritage and National Estate Processes Cost: \$378 Number of participants: 1
Course type: Study Assistance – Behaviour of Marine Animals Cost: \$945 Number of participants: 1
Course type: Study Assistance – Knowledge and Information Management Processes Cost: \$628 Number of participants: 1
Course type: Study Assistance – Programming 1 Cost: \$415 Number of participants: 1
Course type: Study Assistance – International Law of Environment Cost: \$1,125 Number of participants: 1
Course type: Study Assistance – Environmental Impact Assessment Cost: \$1,890 Number of participants: 1
Course type: Study Assistance – Quantitative Methods in Biology Cost: \$945 Number of participants: 1
Course type: Study Assistance – Marine and Coastal Law, International Climate Law and Australian Climate Law Cost: \$3,288 Number of participants: 1

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Answers to questions on notice

Sustainability, Environment, Water, Population and Communities portfolio

Budget Estimates, May 2011

Murray Darling Basin Authority

Course type: Masters of Integrated Water Management Cost: \$10,000 Number of participants: 2
Course type: Bachelor of Commerce Cost: \$2,422 Number of participants: 1
Course type: Advanced Diploma of Business Studies Cost: 0 Number of participants: 1
Course type: Certificate IV in Government: Project Management Cost: \$1,200 Number of participants: 3
Course type: Masters of Public Policy Cost: \$584 Number of participants: 1
Course type: Diploma of Human Resources Cost: \$350 Number of participants: 1
Course type: CPA Cost: \$2,627 Number of participants: 2
Course type: Graduate Certificate in Professional Writing Cost: \$1,700 Number of participants: 1
Course type: Graduate Diploma in Environment Cost: \$605 Number of participants: 1
Course type: Masters of Environment Law Cost: \$2,300 Number of participants: 1
Course type: Post Graduate Certificate in River Restoration and Management Cost: \$10,000 Number of participants: 2
Course type: Graduate Diploma of Ground Planning Cost: \$0 Number of participants: 1
Course type: PhD Cost: \$0 Number of participants: 3
Course type: Graduate Diploma of Environmental Management Cost: \$2,850 Number of participants: 1

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Answers to questions on notice

Sustainability, Environment, Water, Population and Communities portfolio

Budget Estimates, May 2011

Course type: Graduate Certificate on Environment Law Cost: \$0 Number of participants: 1
Course type: Juris Doctor of Law Cost: \$1,771 Number of participants: 1
Course type: Information mapping Cost: \$7,988 Number of participants: 12
Course type: Developing effective business documents Cost: \$6,250 Number of participants: 10
Course type: OHS – Manager training Cost: \$1,238 Number of participants: 15
Course type: Bridging cultures Cost: \$2,550 Number of participants: 24
Course type: Selection and recruitment training Cost: \$59,124 Number of participants: 161
Course type: Incopy training Cost: \$5,500 Number of participants: 10
Course type: Software package “Silverlight 3 development” training Cost: \$5,742 Number of participants: 3
Course type: Photoshop essentials Cost: \$5,060 Number of participants: 7
Course type: Presentation skills Cost: \$2,656 Number of participants: 25
Course type: Emotional resilience Cost: \$3,410 Number of participants: 25
Course type: Chilli Database Overview Cost: \$4,794 Number of participants: 53
Course type: Team building Cost: \$1,348 Number of participants: 2
Course type: FOI and privacy training Cost: \$10,529 Number of participants: 100

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Answers to questions on notice

Sustainability, Environment, Water, Population and Communities portfolio

Budget Estimates, May 2011

Course type: Fraud and APS Values Cost: \$2,100 Number of participants: 13
Course type: Internal seminar "Blue green algal blooms in the Murray system" Cost: \$0 Number of participants: not recorded
Course type: Internal seminar "Saving threatened natives and battling pest fish" Cost: \$0 Number of participants: not recorded
Course type: Internal seminar "Murray-Darling Freshwater Research Centre" Cost:\$0 Number of participants: not recorded
Course type: Internal seminar "Fish passage in the Mekong" Cost: \$0 Number of participants: not recorded
Course type: Internal seminar "Ground water presentation" Cost: \$0 Number of participants: not recorded
Course type: Internal seminar "Alpine stream ecology and the potential impact of climate change" Cost: \$0 Number of participants: not recorded
Course type: Internal seminar "Lessons learnt whilst being at the MDBA" Cost: \$0 Number of participants: 15
Course type: Internal seminar "Where construction is up to for the EWMP program" Cost: \$0 Number of participants: not recorded
Course type: Internal seminar "Aerial surveys of TLM sites, east Australian waterbird survey and the national waterbird survey" Cost: \$200 Number of participants: 40
Course type: Internal seminar "Talking water at an International level" Cost: \$0 Number of participants: 20
Course type: Internal seminar "The use of passive integrated transponder (PIT) tags to address multiple research and management issues" Cost: \$0 Number of participants: 20
Course type: Internal seminar "Reflections from 'Restoring rivers in the south-western US and Northern Mexico'" Cost:\$0 Number of participants: 23
Course type: Internal seminar "The science-policy interface" Cost: \$0 Number of participants: 24

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Answers to questions on notice

Sustainability, Environment, Water, Population and Communities portfolio

Budget Estimates, May 2011

Course type: Internal seminar “How does international environmental law apply to conservation of wetlands in the Murray-Darling basin and Basin plan” Cost: \$0 Number of participants: 20
Course type: Internal seminar “Climate considerations for the Murray-Darling basin” Cost: \$0 Number of participants: 6
Course type: Internal seminar “Determining water regimes to protect floodplains under hyper-drought conditions” Cost: \$0 Number of participants: 45
Course type: Internal seminar “MDBA images” Cost: \$0 Number of participants: 15
Course type: Internal seminar “The big picture: where are we now” Cost: \$0 Number of participants: 15
Course type: Internal seminar “Adaptive management of variable releases from Dartmouth dam to enhance the environmental outcomes of river operations” Cost: \$0 Number of participants: 25
Course type: Cultural awareness training Cost: \$7,300 Number of participants: 75

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Answers to questions on notice

Sustainability, Environment, Water, Population and Communities portfolio

Budget Estimates, May 2011

National Water Commission

In-house courses
Course type: FMA Act Training (Finance Essentials) Cost: \$2,200 Number of participants: 18
Course type: Financial Delegations Training Cost: \$10,602 Number of participants: 52
Course type: Fraud, Risk and Security Awareness Training Cost: \$5,625 Number of participants: 59
Course type: Personal Efficiency Program (time management, task delegation) Cost: \$13,200 Number of participants: 8
Tertiary Studies
Course type: Bachelor of Environmental Science Cost: \$1,314 Number of participants: 1
Course type: Bachelor of Graphic Design Cost: \$1,088 Number of participants: 1
Course type: Diploma of Project Management Cost: \$31,464 Number of participants: 8
Course type: Graduate Certificate in Environment Cost: \$2,550 Number of participants: 1
Course type: Master of Public Policy (Economic Policy) Cost: \$12,072 Number of participants: 1
Course type: Certificate IV in Government procurement and Contracting Cost: \$3,700 Number of participants: 1

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Answers to questions on notice

Sustainability, Environment, Water, Population and Communities portfolio

Budget Estimates, May 2011

Program: Division or Agency: Corporate: CSD

Question No: 147

Topic: Executive Coaching and
Leadership Training

Proof Hansard Page and Date Written
or Written Question:

Senator Fisher asked:

1. In relation to the purchase of executive coaching and/or other leadership training services purchased by each portfolio department or any agency within the portfolio, please provide the following information FYTD:

- a. Total spending on these services
- b. The number of employees offered these services and their employment classification
- c. The number of employees who have utilised these services and their employment classification
- d. The names of all service providers engaged

2. For each service purchased from a provider listed under (d), please provide:

- a. The name and nature of the service purchased
- b. Whether the service is one-on-one or group based
- c. The number of employees who received the service and their employment classification
- d. The total number of hours involved for all employees
- e. The total amount spent on the service
- f. A description of the fees charged (i.e. per hour, complete package.)

3. Where a service was provided at any location other than the department or agency's own premises, please provide:

- a. The location used
- b. The number of employees who took part on each occasion
- c. The total number of hours involved for all employees who took part
- d. Any costs the department or agency's incurred to use the location.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Answers to questions on notice

Sustainability, Environment, Water, Population and Communities portfolio

Budget Estimates, May 2011

Answer:

1.

Department of Sustainability, Environment, Water, Population and Communities

The department currently does not have a mechanism to centrally capture and record details of all learning and development activities undertaken by staff members, including coaching and leadership training, nor the total expenditure on this function.

However, through its central workforce development function, the department offers the Leadership Development Program to Executive Level 1 and 2 staff members and a program with a similar focus to APS 6 staff, Building Productive Partnerships. Information on these programs is reported below. While staff members may have participated in other, external leadership development training, funded at a divisional level, accurate reporting can only be provided in regard to the department's own Leadership Development Program.

In regard to executive coaching services, the Leadership Development Program has a coaching component which is accessed by all participants and information on this is incorporated in the report below. Each participant receives three hours of one-to-one coaching as part of the program. It should be noted that in a small number of instances executive coaching services have also been accessed for individual officers by the divisions outside of the Leadership Development Program. However, currently the department does not have a mechanism to centrally capture and record details of coaching events, and at the divisional level records may not identify that a particular training activity was in fact a coaching event.

- a. \$729,147 (GST exclusive, including catering and venue costs, etc)
- b. 2438 (EL2 x283, EL1 x835, APS6 x1230)
- c. 229 (EL2 x41, EL1 x122, APS6 x103)
- d. nCompassHR

Bureau of Meteorology

- a. \$176,255
- b. 175 (SES3 x1, SES2 x 3, SES1 x 23, EL2 x 100, EL1 x 34, APS6 x 9, APS5 x 5)
- c. 144 (SES3 x1, SES2 x 3, SES1 x 23, EL2 x 69, EL1 x 34, APS6 x 9, APS5 x 5)
- d. Development Dimensions International, Franklin Covey, Genos International

Great Barrier Reef Marine Park Authority

- a. \$13,826 (inclusive of travel costs)
- b. 2 x APS 6 and 2 x Executive Level One
- c. 2 x APS6 and 2 x Executive Level One
- d. Centre for Public Management

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Answers to questions on notice

Sustainability, Environment, Water, Population and Communities portfolio

Budget Estimates, May 2011

Murray Darling Basin Authority

- a. \$126,887
- b. Available to all MDBA employees
- c. 24 employees individually utilised coaching services along with 24 Basin Plan Division employees, under a separate arrangement. There is some overlap between the two programs.
- d. Hume Consulting Group, Joanne Blackburn, Yellow Edge Pty Ltd, Integro Learning Company, Margie Darcy, APSC

National Water Commission

- a. \$10,290
- b. All Executive Level and SES staff are offered executive coaching and/or leadership training
- c. 1 SES officer, 1 Executive Level 2 officer, 1 Executive Level 1 officer
- d. Australian Public Service Commission

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Answers to questions on notice

Sustainability, Environment, Water, Population and Communities portfolio

Budget Estimates, May 2011

2.

Department of Sustainability, Environment, Water, Population and Communities

- a. nCompassHR - Leadership Development
- b. Both
- c. 229 (EL2 x41, EL1 x122, APS6 x103)
- d. 7950
- e. \$512,686 (includes program design and adjustments and some additional expenses)
- f. The complete package includes the following components: 360 Degree Feedback Survey and debrief; workshop delivery; follow-up coaching; Learning Network Group facilitation; project management and reporting.

Bureau of Meteorology

- a. Sets of learning materials for Leader as Coach Program (Development Dimensions International)
 - b. 1 set per participant
 - c. 97 (SES3 x 1, SES2 x 3, SES1 x 23, EL2 x 49, EL1 x 18, APS6 x 3)
 - d. 1777.5
 - e. \$97,970
 - f. Per set of learning materials
-
- a. Facilitator for Leader as Coach Program (Development Dimensions International)
 - b. Group based
 - c. 68 (SES x 27, EL2 x 33, EL1 x 8)
 - d. 1530
 - e. \$31,500
 - f. Per day
-
- a. Covey Leadership Program (Franklin Covey)
 - b. Group based
 - c. 9 (EL2 x 4, EL1 x 4, APS5 x 1)
 - d. 202.5
 - e. \$17,910
 - f. Per complete program
-
- a. Sets of learning materials for Covey Leadership Program (Franklin Covey)
 - b. 1 set per participant
 - c. 15 (EL2 x 2, EL1 x 9, APS6 x 4)
 - d. 337.5
 - e. \$12,000
 - f. Per set of learning materials
-
- a. Sets of learning materials for Enhancing Leadership with Emotional Intelligence program (Genos International)
 - b. 1 set per participant
 - c. 23 (EL2 x 14, EL1 x 3, APS6 x 2, APS5 x 4)
 - d. 345
 - e. \$8,625
 - f. Per set of learning materials

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Answers to questions on notice

Sustainability, Environment, Water, Population and Communities portfolio

Budget Estimates, May 2011

- a. Executive coaching (Stevenson/Hallifax)
- b. One-on-one
- c. 3 (SES B1 x 2, EL2 x 1)
- d. 30
- e. \$15,000
- f. Complete package

Great Barrier Reef Marine Park Authority

- a. Leading with Emotional and Social Intelligence
- b. Group
- c. 1 x APS 6 and 1 x Executive Level One
- d. 45
- e. \$6,913
- f. Complete package

- a. Teams and Leadership for Managers
- b. Group
- c. 1 x APS 6 and 1 x Executive Level One
- d. 45
- e. \$6,913
- f. Complete package

Murray Darling Basin Authority

- a. Hume Consulting Group provided coaching services
- b. One-on-one
- c. 1 EL 2 and 2 APS 6
- d. 8.5
- e. \$2,805
- f. Both

- a. Joanne Blackburn provided coaching services
- b. One-on-one
- c. 2 EL 2 and 1 APS 6
- d. 22.5
- e. \$9,185
- f. Both

- a. Margie Darcy provided coaching services
- b. One-on-one
- c. 1 EL 2, 1 EL 1 and 1 APS 5
- d. 18
- e. \$7,260
- f. Both

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Answers to questions on notice

Sustainability, Environment, Water, Population and Communities portfolio

Budget Estimates, May 2011

- a. Yellow Edge Pty Ltd provided coaching services
 - b. One-on-one
 - c. 2 SES, 3 EL 2, 9 EL 1 and 1 APS 6
 - d. 103
 - e. \$36,575
 - f. Both
-
- a. Integro Learning Company provided coaching services
 - b. One-on-one
 - c. 7 SES and 17 EL 2
 - d. 20 employees at 1 hour and 4 employees at 2 hours
 - e. \$11,500
 - f. Package
-
- a. Integro Learning Company provided a leadership program
 - b. Group
 - c. 7 SES and 17 EL 2.
 - d. 31 employees at 15 hours and 17 employees at 7 and a half hours
 - e. \$54,562
 - f. Package
-
- a. Australian Public Service Commission provided SES Orientation
 - b. Group
 - c. 2 SES
 - d. 45
 - e. \$5,000
 - f. Package

National Water Commission

- a. Executive Leadership Dimensions
 - b. Group
 - c. 1 employee, Executive Level 2
 - d. 30
 - e. \$4,690 (inc GST)
 - f. Complete package
-
- a. Leadership Training
 - b. Group
 - c. 1 employee, Executive Level 1
 - d. 24 hours (over three days)
 - e. \$3,100 (inc GST)
 - f. Complete package
-
- a. SES Training
 - b. Group
 - c. 1 employee, SES Band 1
 - d. 24 hours (over three days)
 - e. \$2,500 (inc GST)
 - f. Complete package

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Answers to questions on notice

Sustainability, Environment, Water, Population and Communities portfolio

Budget Estimates, May 2011

3.

Department of Sustainability, Environment, Water, Population and Communities

- a. Peppers Craigieburn, Bowral (Leadership Development Program)
 - b. 24 participants per session x 8 sessions
 - c. 3668
 - d. \$179,880
-
- a. Old Parliament House, Canberra (Leadership Development Program)
 - b. 16 participants per session x 3 sessions
 - c. 75
 - d. \$2,118
-
- a. Old Parliament House, Canberra (Building Productive Partnerships)
 - b. 24 participants per session x 5 sessions
 - c. 2317.5
 - d. \$17,280
-
- a. The Brassey Hotel, Canberra (Leadership Development Program)
 - b. 16 participants per session x 10 sessions
 - c. 1087.5
 - d. \$11,520

Bureau of Meteorology

- a. Hilton on the Park (Covey Leadership Program)
- b. 9
- c. 202.5
- d. Included in course costs

Great Barrier Reef Marine Park Authority

- a. Centre for Public Management, Macquarie, ACT
- b. 1
- c. 90
- d. Travel costs

Murray Darling Basin Authority

- a. Various
- b. 1
- c. 1 to 3 hours
- d. \$0

The 26 employees who individually accessed coaching met with their coaches a total of 127 times. Each meeting was attended by a single employee and lasted between 1 and 3 hours. The MDBA did not incur any costs associated with the venue of these meetings.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Answers to questions on notice

Sustainability, Environment, Water, Population and Communities portfolio

Budget Estimates, May 2011

National Water Commission

- a. Australian Public Service Commission, Canberra
- b. 2
- c. 48
- d. Nil

- a. Bowral, New South Wales
- b. 1
- c. 30
- d. Included in course fees

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Answers to questions on notice

Sustainability, Environment, Water, Population and Communities portfolio

Budget Estimates, May 2011

Program: Division or Agency: Corporate: CSD **Question No:** 148

Topic: Government Payments of
Accounts

Proof Hansard Page and Date Written
or Written Question:

Senator Fisher asked:

1. Has the department and agencies within the portfolio paid its accounts to contractors/consultants etc in accordance with government policy in terms of time for payment (ie. within 30 days)? If not, why not, and what has been the timeframe for payment of accounts? Please provide a breakdown, average statistics etc as appropriate to give insight into how the issue is being approached.
2. For accounts not paid in 30 days, is interest being paid on overdue amounts and if so how much has been paid by the portfolio/department agency for the current financial year and the previous financial year?
3. Where interest is being paid, what rate of interest is being paid and how is this rate determined?

Answers:

1. The Department of Sustainability, Environment, Water, Population and Communities (DSEWPaC) and its portfolio agencies have paid supplier accounts in accordance with the Government's policy which requires 90% of invoices for small business enterprises to be paid within 30 days as follows:
 - DSEWPaC – 93.4% within 30 days;
 - Director of National Parks (DNP) – 93% within 30 days;
 - Sydney Harbour Federation Trust (SHFT) – 74% within 30 days, with the remaining paid within 31 – 40 days as a result of needing to seek additional information from suppliers;
 - Bureau of Meteorology (BOM) – 92.2% within 30 days;
 - Great Barrier Reef Marine Park Authority (GBRMPA) – 86.9% within 30 days, and the remainder generally within 45 days. As the Authority has a small staff, delays can be experienced when appropriate staff are absent; new procedures are being implemented to enable outstanding invoices to be referred to an alternate officer;
 - Murray Darling Basin Authority (MDBA) – 95% within 30 days; and
 - National Water Commission (NWC) – 96% within 30 days.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Answers to questions on notice

Sustainability, Environment, Water, Population and Communities portfolio

Budget Estimates, May 2011

2. In line with government policy interest is only payable on late payments if an invoice is submitted and the amount is over \$10,000. Interest paid by the department and its portfolio agencies is as follows:
 - DSEWPaC – Nil
 - DNP – Nil
 - SHFT – Nil
 - BoM – Nil
 - GBRMPA – Nil
 - MDBA – Nil
 - NWC - Nil

3. No interest is currently being paid.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Answers to questions on notice

Sustainability, Environment, Water, Population and Communities portfolio

Budget Estimates, May 2011

Program: Division or Agency: Corporate: CSD

Question No: 149

Topic: Government Stationery
Requirements

Proof Hansard Page and Date Written
or Written Question:

Senator Fisher asked:

1. What are the government (Ministers/Parliamentary Secretaries) stationery requirements in your portfolio (i.e. special type of paper, envelopes)?
2. What are the cost of these items?
3. Is the Department/portfolio agencies paying for these?

Answer:

1. The Minister and Parliamentary Secretary have access to the same stationery items as departmental staff, with two exceptions:
 - Higher quality cardboard for Business Card printing; and
 - The Minister's business cards are printed in multiple languages.
2. Costs (including GST) for business cards to the nearest dollar as at 31 May 2011 are as follows:
 - \$6,238 for Minister Burke's Office; and
 - \$1,409 for Parliamentary Secretary Farrell's Office.
3. Yes

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Answers to questions on notice

Sustainability, Environment, Water, Population and Communities portfolio

Budget Estimates, May 2011

Program: Division or Agency: Corporate: CSD **Question No:** 150

Topic: Hospitality – department and agencies

Proof Hansard Page and Date Written
or Written Question:

Senator Fisher asked:

For both the department and agencies:

1. What is the hospitality spend FYTD? Please detail date, location, purpose and cost of all events? Please detail any catering costs, listing the cost of food and beverages, and include a separate list of alcohol costs.
- 2.. What is the department/agency's entertainment spend FYTD? Please detail date, location, purpose and cost of all events.

Answer:

Department of Sustainability, Environment, Water, Population and Communities

1. Details of the catering costs and the costs of food and beverages, including alcohol, for any official hospitality provided by the department are not recorded separately. Provision of these details would involve an extensive manual process and therefore, in the context of existing workloads, an unreasonable diversion of resources. The hospitality spend for the department for the period 1 July 2010 to 25 May 2011 is \$73,470.26.

The information disclosed reflects the machinery of government changes in September 2010 with respect to the outgoing functions that transferred to the Department of the Prime Minister and Cabinet (PM&C) and therefore excludes expenditure for events hosted by the Office of the Arts and National Portrait Gallery, but does not include information for events that may have been hosted before September 2010 by the population taskforce and housing affordability programs that transferred into the department. It is understood that PM&C is providing the relevant information with respect to the Office of the Arts and National Portrait Gallery in their responses to these questions.

Below is a table detailing date, location, purpose and cost of all events during that period. Note that the events that occurred before 1 July 2010 were paid for in 2010/11.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Answers to questions on notice

Sustainability, Environment, Water, Population and Communities portfolio

Budget Estimates, May 2011

Date	Location	Purpose	Cost
10 March 2010	Pavilion on Northbourne, ACT	World Heritage Executive Officers Workshop Dinner	\$2,109.09
27 May 2010	Ottoman Restaurant, Barton, ACT	High Level Review Meeting between eminent scientists, Murray Darling Basin Authority and DEWHA	\$601.36
31 May 2010	Sydney, NSW	Grey Headed Flying Fox workshop dinner	\$270.45
28 June 2010	Elimatta Motor Inn, Devonport, Tasmania	Official hospitality dinner for burrowing crayfish/freshwater lobster expert workshop	\$245.73
28 June 2010	Parkes, ACT	Visit by prominent international water experts	\$78.00
29 June 2010	Lismore, NSW	Lowland Rainforest Workshop dinner	\$445.45
5 July 2010	Darwin, NT	Launch of Darwin Harbour Project	\$1,090.90
16 July 2010	John Gorton Building, Parkes, ACT	Meeting of SEWPAC and US trade Delegation	\$197.04
19 July 2010	Allara St, Canberra, ACT	Browse Liquefied Natural Gas Strategic Assessment Natural Environmental Significance Impacts Workshop	\$211.09
19 July 2010	Canberra, ACT	National Seafood Industry Association and Marine Bioregional Planning workshop Day 1	\$1,050.00
19 July 2010	Belluci's, Woden, ACT	National Seafood Industry Association Workshop Dinner	\$1,361.82

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Answers to questions on notice

Sustainability, Environment, Water, Population and Communities portfolio

Budget Estimates, May 2011

Date	Location	Purpose	Cost
20 July 2010	Allara St, Canberra	Browse Liquefied Natural Gas Strategic Assessment Natural Environmental Significance Impacts Workshop	\$211.09
20 July 2010	Bar do Capitaó, Alvorada Royal Tulip (Hotel), Brasilia, Brazil	Australian World Heritage Advisory Committee (AWHAC) to promote workshop Australia is hosting in Senegal	\$795.45
20 July 2010	Canberra, ACT	National Seafood Industry Association and Marine Bioregional Planning workshop Day 2	\$818.91
21 July 2010	Banana Leaf Restaurant, Canberra, ACT	Environment Research Advisory Panel Dinner	\$324.00
9 August 2010	Meccabah, Manuka, ACT	Dinner of the Environmental Research Advisory Panel	\$473.00
9 August 2010	National Gallery, Parkes, ACT	Visit by CEO of the South Australia Department of Natural Resources	\$23.86
11 August 2010	Mildura, Vic	Environmental Water Scientific Advisory Committee (EWSAC) Meeting	\$745.45
24 - 25 August 2010	Parkes, ACT	Workshop - Aligning Environmental Asset Database with State Datasets	\$340.00
25 August 2010	John Gorton Building, Parkes, ACT	National Irrigation Efficiency Stakeholder Reference Panel	\$537.28
3 September 2010	33 Allara St, ACT	Centennial Coal Enforceable Undertaking Workshop	\$313.64

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Answers to questions on notice

Sustainability, Environment, Water, Population and Communities portfolio

Budget Estimates, May 2011

Date	Location	Purpose	Cost
9 September 2010	Canberra, ACT	Farewell function for Chair of Departmental Audit Committee	\$105.02
8 October 2010	Hyde Park Barracks, Sydney, NSW	Event to recognise the recent World Heritage listing of the Australian Convict Sites and to establish the new Australian Convict Sites Steering Committee.	\$2,521.58
8-19 October 2010	Young, NSW	NSW Bush Blitz Survey	\$9,079.09
10-30 October 2010	Bon Bon SA	South Australia Bon Bon Bush Blitz Survey	\$6,046.00
10-30 October 2010	Witchelina, SA	South Australia Witchelina Bush Blitz Survey	\$7,330.00
11 October 2010	Colac, Vic	Technical Workshop for the Victorian Volcanic Plain Freshwater Swamps/Temperate Lowland Plains Grassy Wetland ecological communities	\$214.00
12 October 2010	Thursday Island, Torres Strait	Dinner for Indigenous Advisory Committee members	\$546.18
13 October 2010	Maguiag Island Community, Torres Strait	21st Indigenous Advisory Committee Country Day	\$3,425.00
22 October 2010	Defence Science and Technology Organisation, Melbourne, Vic	Commission for the Conservation of Antarctic Marine Living Resources (CCAMLR) XXIX Pre-Meeting	\$453.60

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Answers to questions on notice

Sustainability, Environment, Water, Population and Communities portfolio

Budget Estimates, May 2011

Date	Location	Purpose	Cost
24 October 2010	Remi de Provence, Hobart, Tas	Meeting between Australian and French CCAMLR Officials.	\$805.00
26 October 2010	Hobart Function Centre, Hobart, Tas	Commission for the Conservation of Antarctic Marine Living Resources (CCAMLR) XXIX Reception	\$5,993.64
4 November 2010	Allara St, Canberra, ACT	Meeting with Proponents for Robbins Island Wind Farm	\$7.27
5 November 2010	Argentina	IWC Whale Watching Side event	\$64.73
9 November 2010	Australian National Maritime Museum, Sydney, NSW	Reception hosted by the Netherlands Embassy, SEWPaC and Australian National Maritime Museum to mark the official transfer of the Dutch portion of the agreement between the Australian and Netherlands concerning Old Dutch Shipwrecks (ANDCODS) Collection to Australia.	\$2,626.50
10 November 2010	Timmys Restaurant, Manuka, ACT	Water Recovery and Environmental Use Stakeholder Reference Panel	\$163.64
17 November 2010	Allara St, Canberra, ACT	International Japanese Delegation: Environment Assessment Impact & Biodiversity Experiences under the EPBC Act	\$85.50

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Answers to questions on notice

Sustainability, Environment, Water, Population and Communities portfolio

Budget Estimates, May 2011

Date	Location	Purpose	Cost
29 - 30 November 2010	John Gorton Building, Parkes, ACT	NSW/ACT Regional Aboriginal Land Forum	\$641.64
30 November 2010	The Mantra on Russell, Melbourne, VIC	Threatened Species Scientific Committee Stakeholder Liaison Session	\$954.54
2 December 2010	La Baracca, Lismore, NSW	Meeting with Indigenous Witnesses	\$39.54
3 December 2010	Sydney, NSW	Chairs of the Sustainable Population Advisory Panels Working Dinner	\$443.64
9 December 2010	No 35, the Sofitel, Melbourne, Vic	AHC61 Formal Dinner, formal networking dinner for Australian Heritage Council and associates.	\$2,330.91
14-15 December 2010	Launceston, TAS	Gunns Independent Expert Group Meeting	\$290.91
14 January 2011	The Republic Restaurant, Civic, ACT	Meeting with SA and NT officials to discuss assessment of the Olympic Dam expansion	\$110.73
1 February 2011	Office of NSW Department of Environment and Heritage, Albury, NSW	Workshop to discuss draft outputs of the Systematic Conservation Planning Project pilot in the Murrumbidgee catchment - undertaken by Griffith University.	\$164.30
4 February 2011	John Gorton Building, Parkes, ACT	Visit by Dr Mahdi Al-Kaisey, Iraqi Deputy Minister for Agriculture	\$99.00

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Answers to questions on notice

Sustainability, Environment, Water, Population and Communities portfolio

Budget Estimates, May 2011

Date	Location	Purpose	Cost
8 February 2011	Medina Grand Treasury, Adelaide, SA	Discussions with commercial fishers on the proposed outer boundaries of the South West Marine Reserve network.	\$229.09
18 February 2011	Cairns, Qld	Lunch for Dugong Task Force participants	\$305.91
24 February 2011	Somercotes, Ross, Tas	Tasmanian Lowland Native Grassland Recovery Plan development meeting	\$360.00
2 March 2011	John Gorton Building, Parkes, ACT	Threatened Species Scientific Committee Meeting	\$306.98
7 March 2011	Cattlemans Motor Inn Restaurant, Dubbo, NSW	Wetlands of the Darling Riverine Plains Bioregion Technical Workshop	\$1,081.12
16 March 2011	Allara St, Canberra, ACT	Meeting to obtain expert scientific advice on environmental watering matters	\$310.00
16 March 2011	Prossers on the Beach, Hobart, Tas	Dinner to mark first visit to Australian Antarctic Division by Scientific Committee on Antarctic Research (SCAR) President	\$436.36
22 March 2011	Plum Restaurant, Hobart, Tas	Meeting with Institut Paul Emile Victor to discuss future collaboration between Australian and French Antarctic Programs	\$106.36
24 March 2011	Red Hill Lookout, Canberra, ACT	Formal network dinner for Australian Heritage Council & National Capital Authority	\$1,323.64

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Answers to questions on notice

Sustainability, Environment, Water, Population and Communities portfolio

Budget Estimates, May 2011

Date	Location	Purpose	Cost
28-29 March 2011	Paris, France	Meeting of the IWC Working Group on Whale Watching	\$1,017.99
29 March 2011	John Gorton Building, Parkes, ACT	Hosting lunch for visiting Deputy Secretary from Ministry for the Environment, New Zealand	\$228.00
31 Mar - 1 Apr 2011	Intercontinental Hotel and Café Opera, Sydney, NSW	Forum of Murray-Darling Basin State and Territory Ministers	\$4,245.45
12 April 2011	Jerilderie Shire Council, Jerilderie, NSW	Stakeholder consultation on a potential subsystem retirement	\$84.54
13 April 2011	Brisbane, Qld	Lunch for Dugong task force science and monitoring workshop participants	\$325.87
11 May 2011	Gone Awol, Hobart, Tas	Lunchtime meeting with Australian Tour Operators	\$120.00
11-13 May 2011	Bayview Boulevard Hotel, Sydney, NSW	Cetacean incidents management workshop	\$4,650.00
18 May 2011	Old Parliament House, Canberra, ACT	Non Government Organisation Roundtable	\$1,338.18
25 May 2011	Melia Hotel, Atlanta, USA	Lunch for meeting with Jacobs Australia, Airdyne and other related parties to discuss future logistics and collaboration opportunities between Australian and French Antarctic Programs	\$215.20

2. Entertainment provided by the department is recorded as official hospitality. Extracting the entertainment component would involve an extensive manual process

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Answers to questions on notice

Sustainability, Environment, Water, Population and Communities portfolio

Budget Estimates, May 2011

and therefore, in the context of existing workloads, an unreasonable diversion of resources.

Bureau of Meteorology

1. Details of the catering costs and the costs of food and beverages, including alcohol, for any official hospitality provided by the Bureau of Meteorology are not recorded separately. Provision of these details would involve an extensive manual process and therefore, in the context of existing workloads, an unreasonable diversion of resources.

The hospitality spend for the Bureau for the period 1 July 2010 to 25 May 2011 is \$75,599. Below is a table detailing date, location, purpose and cost of all events during that period.

Date	Location	Purpose	Cost
13-15 October 2010	Hobart, Tas	Australian New Zealand Climate Forum 2010 – Official Dinner	\$15,319.00
13-15 October 2010	Hobart, Tas	Australian New Zealand Climate Forum 2010 – lunch, morning and afternoon tea	\$41,631.00
25 October 2010	Melbourne, Vic	Canadian Delegation lunch	\$114.00
5 May 2011	Melbourne, Vic	Indian Ocean Tsunami Warning and Mitigation System, Intergovernmental Oceanographic Commission – Dinner	\$10,535.00
20 May 2011	Geneva, Switzerland	Australian reception during World Meteorological Organization Congress XVI	\$8,000.00

2. The Bureau of Meteorology has spent \$4,888.00 on entertainment for the period 1 July 2010 to 25 May 2011. Below is a table detailing date, location, purpose and cost of all entertainment provided during that period.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Answers to questions on notice

Sustainability, Environment, Water, Population and Communities portfolio

Budget Estimates, May 2011

Date	Location	Purpose	Total cost
14 July 2010	Perth, WA	Tsunami Warning and Mitigation System, Intergovernmental Oceanographic Commission – entertainment	\$2,248.00
5 May 2011	Melbourne, Vic	Indian Ocean Tsunami Warning and Mitigation System, Intergovernmental Oceanographic Commission – entertainment	\$2,640.00

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Answers to questions on notice

Sustainability, Environment, Water, Population and Communities portfolio

Budget Estimates, May 2011

National Water Commission

1. The National Water Commission's official hospitality spend for the period 1 July 2010 to 25 May 2011 is \$15,227.32. Details are provided in the table below.

Date	Location	Purpose	Total cost
10 August 2010	Boat House Restaurant, ACT	Executive workshop dinner to consider how best to develop a national water science strategy	\$1,260.00
24 August 2010	Delissio Brassiere, ACT	Hosting of lunch for Science Seminar Presenters	\$94.55
21 September 2010	Commonwealth Club, ACT	Working lunch with Director General of WA Dept Water	\$129.09
29 September 2010	Delissio Brassiere, ACT	Business lunch to discuss topics and participants for the Developing Future Direction of the Urban Water Sector project	\$55.45
29 October 2010	Regatta Point, ACT	Stakeholder event	\$3,375.45
29 October 2010	National Water Commission, ACT	Working lunch and post meeting event for the Effects of Mining Project Steering Committee meeting	\$428.68
29 October 2010	Delissio Brassiere, ACT	Working lunch to develop next steps following peer-review workshop	\$102.27
3 November 2010	Courgette Restaurant, ACT	Commissioner's network dinner associated with Commission meeting	\$1,841.82
3 November 2010	National Convention Centre, ACT	Reception at Groundwater 2010 conference	\$2,400.00

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Answers to questions on notice

Sustainability, Environment, Water, Population and Communities portfolio

Budget Estimates, May 2011

Date	Location	Purpose	Total cost
7 November 2010	Water's Edge Restaurant, ACT	Hosting of visiting academic who contributed to 'Developing Future Direction Urban Water' project	\$250.00
7 November 2010	Parlour Wine Room, ACT	Hosting of visiting academic who contributed to 'Developing Future Direction Urban Water' project	\$27.27
16 November 2011	Delissio Brassiere, ACT	Working lunch to discuss the potential for holding a Water Markets conference	\$46.36
7 December 2010	National Water Commission, ACT	Stakeholder engagement networking event	\$1,963.64
31 January 2011	Water's Edge Restaurant, ACT	Commissioner's network dinner associated with Commission meeting	\$670.91
31 January 2011	Verve Restaurant, ACT	Networking dinner for the First people's Water Engagement Council	\$89.09
31 January 2011	All Bar Nun, ACT	Working lunch to discuss production of Australian environmental water management report 2010	\$93.65
16 February 2011	Courgette Restaurant, ACT	Pre-meeting workshop to explore institutional reform of water management in Australia	\$1,303.64
3 March 2011	Delissio Brassiere, ACT	Discussions with Director (Environment & Water Performance Auditing), Auditor-General's Office Victoria	\$89.09

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Answers to questions on notice

Sustainability, Environment, Water, Population and Communities portfolio

Budget Estimates, May 2011

Date	Location	Purpose	Total cost
15 March 2011	Chairman Yip Restaurant, ACT	Commissioner's network dinner associated with Commission meeting	\$1,006.36

- The National Water Commission has not incurred any entertainment expenses for the period 1 July 2010 to 25 May 2011.

Sydney Harbour Federation Trust

- The Sydney Harbour Federation Trust has not incurred any official hospitality expenses for the period 1 July 2010 to 25 May 2011.
- The entertainment spend for the Sydney Harbour Federation Trust for the period 1 July 2010 to 25 May 2011 is \$7,503.18. Details of the entertainment provided by the Trust during that period are listed below.

Date	Location	Purpose	Catering	Beverages
10 September 2010	Cockatoo Island, NSW	Opening event for Artists in Residency exhibition and showcasing Cockatoo Island as an event location	\$3,725.00	\$3,778.18

Great Barrier Reef Marine Park Authority

- The hospitality spend for the Great Barrier Reef Marine Park Authority for the period 1 July 2010 to 25 May 2011 is \$819.70. The details of official hospitality provided by the Authority between 1 July 2010 and 25 May 2011 are listed below.

Date	Location	Purpose	Total Cost	Catering	Beverages	Alcohol
7 July 2010	Brisbane, Qld	Great Barrier Reef and Torres Strait Steering Committee	\$400.00	No split of costs available		
29 July 2010	Townsville, Qld	Canegrower liaison	\$10.80	No split of costs available		

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Answers to questions on notice

Sustainability, Environment, Water, Population and Communities portfolio

Budget Estimates, May 2011

Date	Location	Purpose	Total Cost	Catering	Beverages	Alcohol
14 October 2010	Cairns, Qld	Tourism Industry liaison	\$73.00	\$54.00	\$19.00	Nil
13 January 2011	Cairns, Qld	Reef Guardians Fishers liaison	\$41.00	\$34.00	Nil	\$7.00
24 January 2011	Mackay, Qld	Reef Guardians Fishers liaison	\$294.90	\$294.90	Nil	Nil

2. The Great Barrier Reef Marine Park Authority has not incurred any expenditure in relation to entertainment for the period 1 July 2010 to 25 May 2011.

Murray-Darling Basin Authority

1. The expenditure on official hospitality by the Murray-Darling Basin Authority for the period 1 July 2010 to 25 May 2011 totalled \$112.35. The details of official hospitality provided by the Authority between 1 July 2010 and 25 May 2011 are listed below.

Date	Location	Purpose	Total Cost	Catering	Alcohol
13 August 2010	Langham Hotel, Melbourne, Vic	Meeting with external stakeholders to discuss financial matters	\$51.90	\$51.90	Nil
1 March 2011	Il Covo Café, Canberra, ACT	Meeting with Murray-Darling Freshwater Research Centre	\$60.45	\$60.45	Nil

2. The Murray-Darling Basin Authority has not incurred any expenditure in relation to entertainment for the period 1 July 2010 to 25 May 2011.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Answers to questions on notice

Sustainability, Environment, Water, Population and Communities portfolio

Budget Estimates, May 2011

Director of National Parks

1. Details of the catering costs and the costs of food and beverages, including alcohol, for any official hospitality provided by the Director of national Parks are not recorded separately. Provision of these details would involve an extensive manual process and therefore, in the context of existing workloads, an unreasonable diversion of resources. The hospitality spend for the DNP from 1 July 2010 to 25 May 2011 is \$26,803.57.

Below is a table detailing date, location, purpose and cost of all events paid for by the Director of National Parks during that period. Note that the event that occurred before 1 July 2010 was paid for in 2010/11.

Date	Location	Purpose	Total cost
3 June 2010	Kakadu National Park, NT	Meeting of the Kakadu Research Advisory Committee	\$363.18
25-30 July 2010	Kakadu National Park, NT	Visit by delegation from New Zealand	\$2,660.39
22 October 2010	Australian National Botanic Gardens, ACT	Australian National Botanic Gardens 40 th Anniversary Gala dinner	\$6,749.82
26 October 2010	Uluru-Kata Tjuta National Park, NT	25 th Anniversary of Hand Back celebration	\$15,952.27
29 November 2010	Australian National Botanic Gardens, ACT	Meeting with International Union for Conservation of Nature Evaluation delegation	\$430.18
21 February 2011	Canberra City, ACT	National Landscapes Reference Committee meeting dinner	\$647.73

2. The Director of National Parks has spent \$3,532.31 on entertainment for the period 1 July 2010 to 25 May 2011. Below is a table detailing date, location, purpose and cost of all entertainment provided by the Director of National Parks during that period.

Date	Location	Purpose	Total cost
25 July 2010	Kakadu National Park, NT	Visit by delegation from New Zealand	\$3,532.31

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Answers to questions on notice

Sustainability, Environment, Water, Population and Communities portfolio

Budget Estimates, May 2011

Program: Division or Agency: Corporate: CSD

Question No: 151

Topic: Hospitality – Minister and
Parliamentary Secretary

Proof Hansard Page and Date Written
or Written Question:

Senator Fisher asked:

1. For each Minister and Parliamentary Secretary office, please detail total hospitality spend FYTD? Please detail any catering costs, listing the cost of food and beverages, and include a separate list of alcohol costs.
2. For each Minister and Parliamentary Secretary office, please detail total entertainment spend FYTD? Please detail date, location purpose and cost of each event.

Answer:

1. According to records of the Department of Sustainability, Environment, Water, Population and Communities (DSEWPaC) and the Department of Finance and Deregulation (DoFD) there was no expenditure for hospitality by the following Ministers and Parliamentary Secretaries from 1 July 2010 to 30 June 2011 in relation to their portfolio responsibilities:
 - the Office of the Hon Peter Garrett AM MP to 13 September 2010;
 - the Office of Senator the Hon Penny Wong to 13 September 2010;
 - the Office of the Hon Mike Kelly AM MP to 13 September 2010;
 - the Office of the Hon Tony Burke MP from 14 September 2010; and
 - the Office of Senator the Hon Don Farrell from 14 September 2010.
2. According to records of DSEWPaC and DoFD there was no expenditure for entertainment by the following Ministers and Parliamentary Secretaries for FY 2010/11 to date in relation to their portfolio responsibilities:
 - the Office of the Hon Peter Garrett AM MP to 13 September 2010;
 - the Office of Senator the Hon Penny Wong to 13 September 2010;
 - the Office of the Hon Mike Kelly AM MP to 13 September 2010;
 - the Office of the Hon Tony Burke MP from 14 September 2010; and
 - the Office of Senator the Hon Don Farrell from 14 September 2010.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Answers to questions on notice

Sustainability, Environment, Water, Population and Communities portfolio

Budget Estimates, May 2011

Program: Division or Agency: Corporate: CSD

Question No: 152

Topic: Media Subscriptions

Proof Hansard Page and Date Written
or Written Question:

Senator Fisher asked:

1. Does your department or agencies within the portfolio subscribe to pay TV (for example Foxtel)? If yes, please provide the reason why, the cost and what channels.
2. Does your department or agencies within the portfolio subscribe to newspapers? If yes, please provide the reason why, the cost and what newspapers.
3. Does your department or agencies within the portfolio subscribe to magazines? If yes, please provide the reason why, the cost and what magazines.

Answer:

Department of Sustainability, Environment, Water Population and Communities

1. Yes. The department subscribes to Foxtel (Business Info and Sport Package) to assist with identifying and tracking issues relevant to the portfolio. The service is provided to a limited number of executive offices and the public affairs area. The cost year to date (1 July 2010 to 25 May 2011) is \$7,533.62.
2. Yes. The department subscribes to a number of newspapers to assist with identifying and tracking issues relevant to the portfolio. Total cost year to date (1 July 2010 – 25 May 2011) is \$57,654.74. The department subscribes to: *The Australian; Financial Review; Sydney Morning Herald; the Land; Weekly Times; Herald Sun; Canberra Times; the Age*.
3. Yes. These items form part of the technical library & information service provided to staff. This resource is also available to the public through inter-library loans. The expenditure for serials (magazines and journals) year to date (1 July 2010 – 25 May 2011) is \$157,593.72. A list of current subscriptions is at Attachment A.

Please note that annual subscriptions to magazines and journals pertaining to Arts and Culture functions that transferred out of the department under recent Machinery of Government changes have been included where paid for by the department.

Senate Standing Committee on Environment and Communications
Legislation Committee

Answers to questions on notice

Sustainability, Environment, Water, Population and Communities portfolio

Budget Estimates, May 2011

Bureau of Meteorology

1. The Bureau of Meteorology subscribes to pay TV. The Foxtel Business/News packages are available in operational forecasting areas where situational awareness is necessary, especially during severe weather events. There is also a general Austar subscription for staff at Willis Island and Giles, remote localities where normal TV transmission is not available. The cost is \$12,553, including a 3-year subscription covering 2010-13 for some services.
2. The Bureau of Meteorology subscribes to the following newspapers for current awareness and media monitoring for an annual cost of \$5,160: *The Australian, Financial Review, Herald Sun, West Australian, Weekly Times, Northern Territory News, The Age, Stock and Land, The Wimmera Mail-Times*.
3. The Bureau of Meteorology subscribes to the magazines listed in Attachment B for current or industry awareness or to support staff professional interests for an annual cost of \$13,104.

National Water Commission

1. Yes. The National Water Commission subscribes to Foxtel (Business Info and Sport Package) to assist with identifying issues and track areas of national, regional and local interest relevant to the NWC. The service is provided to a limited number of executive offices and meeting areas. The financial year cost to date (31 May 2011) is \$3,300.
2. Yes. The NWC subscribes to a number of newspapers to assist with identifying emerging issues and track areas of national, regional and local interest relevant to the NWC. Total cost financial year to date (31 May 2011) is \$5,883. The NWC subscribes to: *The Australian, Melbourne Age, Financial Review, Sydney Morning Herald, Canberra Times, Weekly Times*.
3. Yes. The NWC subscribes to a number of magazines to assist with identifying emerging issues and track areas of national, regional and local interest relevant to the NWC. The total cost year to date (31 May 2011) is \$852.60. The NWC subscribes to: *The Land, New Scientist, Time magazine*.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Answers to questions on notice

Sustainability, Environment, Water, Population and Communities portfolio

Budget Estimates, May 2011

Sydney Harbour Federation Trust

1. No.
2. Yes. The Sydney Harbour Federation Trust subscribes to *The Australian Financial Review* for the Executive Director and staff in order to keep up to date with local and world news, particularly financial matters. The cost is \$780pa.
3. No.

Great Barrier Reef Marine Park Authority

1. No.
2. Yes. The Great Barrier Reef Marine Park Authority subscribes to a number of newspapers so that staff can be informed of current matters relevant to their duties. Total cost for 2010-11 (May) was \$4,060.50. The GBRMPA subscribes to: *The Age, The Australian, Courier Mail, Torres Strait News, Cooktown News, Port Douglas and Mossman Gazette, Cairns Post, Innisfail Advocate, Tully Times, Townsville Bulletin, Bowen Independent, Whitsunday Times, Whitsunday Coast Guardian, Daily Mercury, Morning Bulletin, Gladstone Observer, The Mirror, Canberra Times.*
3. Yes. These items form part of the technical library & information service provided to GBRMPA staff. The purpose of the service is to provide a library & information service and products which support the corporate goals of the GBRMPA. Subscriptions are reviewed annually to ensure ongoing relevance to the agency's information needs. The actual total expenditure for Serials Collection in 2010-11 (May) was \$44,395.28. A full list of current subscriptions is at Attachment C.

Murray-Darling Basin Authority

1. No.
2. Yes. The following newspapers are subscribed to for ready reference to inform and monitor issues relating to the Murray-Darling Basin Authority. Based on current pricing, the full year costing is approximately \$7,900. Papers currently received are: *Adelaide Advertiser, Brisbane Courier Mail, Sydney Morning Herald, The Australian, The Canberra Times, The Financial Review, The Land, Weekly Times.*
3. Yes. The purpose of these subscriptions is to inform the staff of MDBA about new information across the authority's areas of business. Based on current pricing, the full year costing is approximately \$1,800. The titles of magazines subscribed to by MDBA are: *APC Aust Personal Computer, Business Review Weekly, Habitat, Helix Magazine (CSIRO), New Scientist, Smithsonian, The Economist, The Week.*

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Answers to questions on notice

Sustainability, Environment, Water, Population and Communities portfolio

Budget Estimates, May 2011

Director of National Parks

1. No.
2. Yes. The Director of National Parks subscribes to a number of newspapers to identify emerging issues and track areas of regional and local interest. Total cost year to date (1 July 2010 – 9 June 2011) is \$817.39. The DNP subscribes to: *The Islander*, *The South Coast Register*, *The NT News* and *The Australian*.
3. Yes. The Director of National Parks subscribes to a number of magazines to identify emerging issues and track areas of professional, regional and local interest. Total cost year to date (1 July 2010 – 9 June 2011) is \$961.09. The DNP subscribes to: *Australian Horticultural*, *Building Code of Australia*, *Australian Construction Handbook* and *Australian Personal Computer*.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Answers to questions on notice

Sustainability, Environment, Water, Population and Communities portfolio

Budget Estimates, May 2011

Attachment A

Departmental subscriptions

Access Economics' business outlook.
AJM : Australian journal of mining
ALMD advance
Alpine gardener
Ambio
American fern journal
Annals of the Missouri Botanical Garden
Aquatic conservation
Archaeology in Oceania
Art antiquity and law
Artefact
Asia Pacific journal of environmental law
Auk
Ausmarine
Austral ecology
Australasian journal of environmental management
Australasian journal of natural resources law and policy
Australasian mycologist
Australasian parks & leisure
Australasian science incorporating Search
Australian Aboriginal studies
Australian administrative law bulletin
Australian archaeology
Australian aviary life
Australian bird keeper
Australian entomologist
Australian environment review
Australian farm journal
Australian forestry
Australian garden history
Australian geographer
Australian geographic
Australian historical studies
Australian horticulture
Australian journal of botany
Australian journal of entomology
Australian journal of environmental education
Australian journal of public administration
Australian journal of zoology
Australian law journal
Australian legal monthly digest
Australian Mammalogy

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Answers to questions on notice

Sustainability, Environment, Water, Population and Communities portfolio

Budget Estimates, May 2011

Australian maritime digest
Australian orchid review
Australian philanthropy
Australian planner
Australian systematic botany
Australian zoologist
Australia's mining monthly
Bibliography of systematic mycology
Biodiversity and conservation
Biological conservation
BioScience
Botanical review
Brooklyn botanic Garden all-region guides
BRW : Business review weekly
Business and the environment
Bulletin of zoological nomenclature
C&EN : Chemical & engineering news
Canberra historical journal
Choice : journal of the Australian Consumers' Association
Colong bulletin
Condor
Conservation biology
Curtis's botanical magazine
Ecological economics
Ecological management & restoration
Ecologist
Economist
Ecos
Ecotoxicology
Ecotoxicology & environmental safety
Emu
Encephalartos
Endangered species bulletin
Environment : science and policy for sustainable development
Environmental and planning law journal
Environmental finance
Environmental impact assessment review
Environmental management
Environmental manager
Environmental policy and law
Environmental science and technology
Environmental toxicology
Environmental toxicology and chemistry
Europolitics environment
Fern gazette
Fiddlehead forum

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Answers to questions on notice

Sustainability, Environment, Water, Population and Communities portfolio

Budget Estimates, May 2011

Field bryology
Fungimap news
Gardening Australia
Gardens illustrated
GEO world
Global environmental politics
Gold & minerals gazette
Habitat Australia
Harvard business review
Hattoria
Heritage living
Historic environment
Historical records of Australian science
Hortguide
HR monthly
IFAR journal
Impact assessment and project appraisal
Index of fungi
International environment reporter
International journal of heritage studies
Invertebrate systematics
Journal of Arts Management Law and Society
Journal of bryology
Journal of cetacean research and management
Journal of cleaner production
Journal of environment and development
Journal of environmental economics and management
Journal of environmental quality
Journal of industrial ecology
Journal of International wildlife law & policy
Journal of the air & waste management association
Journal of the royal Australian historical society
Journal of wildlife management
Just finches and softbills
Kew bulletin
Land
Land and water news
Land economics
Landscape architecture
Landscape Architecture Australia
Landscape ecology
Landscape (WA)
Lichenologist
Margaret Gee's Australian media guide
Marine & freshwater research
Marine mammal science

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Answers to questions on notice

Sustainability, Environment, Water, Population and Communities portfolio

Budget Estimates, May 2011

Marine policy
Marine pollution bulletin
Music forum
National environmental law review
National parks journal
National Trust Magazine (NSW)
Nature (not circulated)
New Scientist
New Scientist (not circulated)
New Zealand journal of botany
Nordic journal of botany
Norfolk Islander
Northern Territory Naturalist
Ocean & coastal management
OECD Observer
Oil & gas gazette
Old news: Canberra Archaeological Society newsletter
Online currents
Oral History Association of Australia journal
Orchadian, The
Orchid Digest
Orchid review
Orchids Australia
Outlooks on pest management
Pacific horticulture
Packaging
Palms & cycads
Palms : journal of the International Palm Society
Park watch
Pesticide news
Phytologia
Plant protection quarterly
Plantsman
Plumbing connection
Policy
Position magazine
Potoroo review
Practical hydroponics & greenhouses
Pteridologist
Public garden : the journal of the American Association of Botanical Gardens and Arboreta
Recycling international
Renew : technology for a sustainable future
Resource and energy projects service (REPS)
Resource recycling
Richardiana
Rock art research

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Answers to questions on notice

Sustainability, Environment, Water, Population and Communities portfolio

Budget Estimates, May 2011

Science
Science (not circulated)
Scientific American (not circulated)
Seed Science & Technology
Seed testing International
Selbyana
South African journal of botany
Southerly
T + D : better performance through workplace learning
Tasmanian Historical Research Association: papers & proceedings
Taxon
Trends in ecology
Total Environment
Training and development in Australia
Turning the tide
Waste disposal & water management in Australia
Water: official journal of the Australian Water & Wastewater Association
Wildlife Australia
Wildlife research
Wingspan
WME: Waste management and environment
World heritage review

Office of the Arts subscriptions that were paid for by the department

Adelaide Review
Art & Australia
Art + auction
Art almanac
Art monthly Australia
Art nexus ; the nexus between Latin America and the rest of the world
Artlink
Continuum : journal of media & cultural studies
Craft arts international
Cultural trends
Limelight
Lowdown magazine
Meanjin
Museum International
Museum management and curatorship
Museums Australia magazine
Quadrant
Screen digest
Screen international
Sight & sound
SMPTE motion imaging journal

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Answers to questions on notice

Sustainability, Environment, Water, Population and Communities portfolio

Budget Estimates, May 2011

Attachment B

Bureau of Meteorology subscriptions

APC

Asset Management & Maintenance Journal

Ausmarine

Australasian Science

Australian Maritime Digest

Australian PC Authority

Australian PC Journal

Australian PC User

Australian Personal Computer

Aviation Week and Space Technology

Buoyweather

CADalyst

Choice

Choice Computer

Communication Briefings

Computerworld Australia

Desktop

EDN

Electronics World

Harvard Bus. Review

Internet Ships Register

IPAA Today

Law Institute Journal

Linux Journal

Lloyd's List

MacFormat

Monthly Climatic data for the World

National Weather Digest

New Scientist

Online Currents

PC Magazine

Policy

Public Administration Today

QST

Risk

Scientific American

Silicon Chip

Silicon Graphics

Sky & Telescope

Technometrics

The Skeptic

Time

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Answers to questions on notice

Sustainability, Environment, Water, Population and Communities portfolio

Budget Estimates, May 2011

Training & Development

Weather (UK)

Well at Work

Workforce

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Answers to questions on notice

Sustainability, Environment, Water, Population and Communities portfolio

Budget Estimates, May 2011

Attachment C

Great Barrier Reef Marine Park Authority Subscriptions

Ambio

Aboriginal History

Administrative Appeals Tribunal Practice (Federal)

Ausmarine

Austasia Aquaculture

Austral Ecology

Australasian Journal of Environmental Management

Australasian Journal of Natural Resources Law & Policy

Australian Aboriginal Studies

Australian Administrative Law Service

Australian Conservation Foundation - Habitat

Australian Contract Law Reporter

Australian Geographer

Australian Journal of Maritime and Ocean Affairs

Australian Journal of Public Administration

Australian Labour Law Reporter

Australian Map Circle membership / Globe

Australian Maritime Digest

Better Digital

Better Photography

Better Photoshop Techniques

Bluewater Boats and Sportsfishing

Coastal Management

Coasts and Wetlands Society membership

Conservation

Conservation Biology

Coral

Coral Reefs

Desktop Magazine

Ecological Applications

Ecos

Environment Business

Environmental and Planning Law Journal

Environmental Conservation

International Journal of Geographical Information Science

Environmental Impact Assessment Review

Environmental Management

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Answers to questions on notice

Sustainability, Environment, Water, Population and Communities portfolio

Budget Estimates, May 2011

Environmental Manager
EQ Australia
Fish and Boat
Fish and Fisheries
Fishing Today
Freshwater and Marine Aquarium
Global Aquaculture Advocate
Impact Assessment and Project Appraisal
Indigenous Law Bulletin
International Journal of Marine and Coastal Law
Journal of Aquariculture and Aquatic Sciences
Journal of Cetacean Research and Management
Koori Mail
Land and Water News
Landscape
Lang's Commercial Leasing in Australia
Law of Intellectual Property
Margaret Gee Media Guide
Marine and Freshwater Research
Marine Mammal Science
Marine Ornithology
Marine Policy
Marine Pollution Bulletin
Marine Resource Economics
Modern Fishing
NAGA
New Scientist - Australasian edition
New Scientist Archive
Ocean and Coastal Management
Pacific Conservation Biology
Parks
Public Administration Today
Queensland Archaeological Research
Queensland Environmental Practice Reporter
Queensland Fisherman
Queensland Fishing Monthly
Science Teachers of Northern Territory membership / Scientriffic
Scuba Diver Australasia
Society and Natural Resources
Tourism in Marine Environments
Tourism Management

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Answers to questions on notice

Sustainability, Environment, Water, Population and Communities portfolio

Budget Estimates, May 2011

Transactions of the North American Wildlife and Natural Resources Conference

Tropical Fish Hobbyist

Wetlands - Australia

Wildlife Australia

World Heritage Review

Yearbook Australia