

**Senate Standing Committee on Environment and Communications  
Legislation Committee**

**Budget Estimates 2011-2012, May 2011**

**Answers to questions on notice**

**Climate Change and Energy Efficiency portfolio**

<b>Outcome:</b>	1	<b>Question No:</b>	102
<b>Program:</b>	Corporate		
<b>Division/Agency:</b>	CSD		
<b>Topic:</b>	Social Media		
<b>Hansard Page EC:</b>	Written		

**Senator Fisher asked:**

Has there been any changes to department social media or protocols about staff access and useage of Youtube; online social media, such as Facebook, MySpace and Twitter; and access to online discussions forums and blogs since October 2010? If yes, please explain.

**Answer:**

No. Staff access to social media products or internet usage is governed by the Department's IT and Internet Usage Policy.

The Department's IT and Internet Usage Policy is published on the departmental intranet and has been reinforced to all staff in the past year on:

- 19 May 2010;
- 16 August 2010; and
- 27 January 2011.

The Department's Human Resources Branch, in consultation with the Information Technology Branch, is developing a Social Media Use Policy. Completion and implementation of this policy is expected in the next financial year.

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<b>Outcome:</b>	1	<b>Question No:</b>	103
<b>Program:</b>	Corporate		
<b>Division/Agency:</b>	CSD		
<b>Topic:</b>	Contractors – Hawker Britton		
<b>Hansard Page EC:</b>	Written		

**Senator Fisher asked:**

Has the department ever employed Hawker Britton in any capacity or is it considering employing Hawker Britton? If yes, provide details.

**Answer:**

The Department has not employed or is considering employing Hawker Britton at this point in time.

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<b>Outcome:</b>	1	<b>Question No:</b>	104
<b>Program:</b>	Corporate		
<b>Division/Agency:</b>	CSD		
<b>Topic:</b>	Contractors – Shannon’s Way		
<b>Hansard Page EC:</b>	Written		

**Senator Fisher asked:**

Has the department ever employed Shannon’s Way in any capacity or is it considering employing Shannon’s Way? If yes, provide details.

**Answer:**

The Department has neither employed nor is considering employing Shannon’s Way at this point in time.

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<b>Outcome:</b>	1	<b>Question No:</b>	105
<b>Program:</b>	Corporate		
<b>Division/Agency:</b>	CSD		
<b>Topic:</b>	Contractors – John Utting & UMR Research Group		
<b>Hansard Page EC:</b>	Written		

**Senator Fisher asked:**

Has the department ever employed John Utting & UMR Research Group in any capacity or is it considering employing John Utting & UMR Research Group? If yes, provide details.

**Answer:**

The Department has not employed or is considering employing John Utting & UMR Research Group at this point in time.

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<b>Outcome:</b>	1	<b>Question No:</b>	106
<b>Program:</b>	Corporate		
<b>Division/Agency:</b>	ASCD		
<b>Topic:</b>	Contractors – McCann-Erickson		
<b>Hansard Page EC:</b>	Written		

**Senator Fisher asked:**

Has the department ever employed McCann-Erickson in any capacity or is it considering employing McCann-Erickson? If yes, provide details.

**Answer:**

The Department has not employed McCann-Erickson in any capacity and is not considering doing so.

It should be noted however, that McCann-Erickson is a part of McCann Worldwide, which is also the parent company of the Australian Government's centrally contracted campaign media buying agency, Universal McCann.

As per the *Guidelines on Information and Advertising Campaigns by Australian Government Departments and Agencies (March 2010)*, the Department is required to use Universal McCann to book advertising in the event of an advertising campaign.

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<b>Outcome:</b>	1	<b>Question No:</b>	107
<b>Program:</b>	Corporate		
<b>Division/Agency:</b>	CSD		
<b>Topic:</b>	Contractors – Cutting Edge		
<b>Hansard Page EC:</b>	Written		

**Senator Fisher asked:**

Has the department ever employed Cutting Edge in any capacity or is it considering employing Cutting Edge? If yes, provide details.

**Answer:**

The Department has not employed or is considering employing Cutting Edge at this point in time.

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**Climate Change and Energy Efficiency portfolio**

<b>Outcome:</b>	1	<b>Question No:</b>	108
<b>Program:</b>	Corporate		
<b>Division/Agency:</b>	CSD		
<b>Topic:</b>	Contractors – Ikon Communications		
<b>Hansard Page EC:</b>	Written		

**Senator Fisher asked:**

Has the department ever employed Ikon Communications in any capacity or is it considering employing Ikon Communications? If yes, provide details.

**Answer:**

The Department has not employed or is considering employing Ikon Communications at this point in time.

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**Climate Change and Energy Efficiency portfolio**

<b>Outcome:</b>	1	<b>Question No:</b>	109
<b>Program:</b>	Corporate		
<b>Division/Agency:</b>	CSD		
<b>Topic:</b>	Contractors – CMAX Communications		
<b>Hansard Page EC:</b>	Written		

**Senator Fisher asked:**

Has the department ever employed CMAX Communications in any capacity or is it considering employing CMAX Communications? If yes, provide details.

**Answer:**

The Department has not employed or is considering employing CMAX Communications at this point in time.



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<b>Outcome:</b>	1	<b>Question No:</b>	110
<b>Program:</b>	Corporate		
<b>Division/Agency:</b>	CSD		
<b>Topic:</b>	Contractors – Boston Consulting Group		
<b>Hansard Page EC:</b>	Written		

**Senator Fisher asked:**

Has the department ever employed Boston Consulting Group in any capacity or is it considering employing Boston Consulting Group? If yes, provide details.

**Answer:**

The Department has neither employed nor is considering employing Boston Consulting Group at this point in time.

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<b>Outcome:</b>	1	<b>Question No:</b>	111
<b>Program:</b>	Corporate		
<b>Division/Agency:</b>	CSD		
<b>Topic:</b>	Contractors – McKinsey & Company		
<b>Hansard Page EC:</b>	Written		

**Senator Fisher asked:**

Has the department ever employed McKinsey & Company in any capacity or is it considering employing McKinsey & Company? If yes, provide details.

**Answer:**

The Department has neither employed nor is considering employing McKinsey & Company at this point in time.

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<b>Outcome:</b>	1	<b>Question No:</b>	112
<b>Program:</b>	Corporate		
<b>Division/Agency:</b>	CSD		
<b>Topic:</b>	Discretionary Grants		
<b>Hansard Page EC:</b>	Written		

**Senator Fisher asked:**

- a. Could the Department provide a list of all discretionary grants, including ad hoc and one-off grants FYTD? Please provide details of the recipients, the intended use of the grants and what locations have benefited from the grants.
- b. Has the Department complied with interim requirements relating to the publication of discretionary grants?

**Answer:**

- a. The Department's list of discretionary grants, including ad hoc and one-off grants for the period 1 July 2010 to 9 June 2011 is listed in Attachment A.
- b. The Department complies with the Commonwealth Grant Guidelines and associated mandatory reporting requirements.

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<b>Outcome:</b>	1	<b>Question No:</b>	113
<b>Program:</b>	Corporate		
<b>Division/Agency:</b>	CSD		
<b>Topic:</b>	Commissioned Reports		
<b>Hansard Page EC:</b>	Written		

**Senator Fisher asked:**

- a. How many Reports have been commissioned by the Government in the portfolio FYTD?
- b. Please provide details of each report including date commissioned, date report handed to Government, date of public release, Terms of Reference and Committee members.
- c. How much did each report cost?
- d. How many departmental staff were involved in each report and at what level?
- e. What is the current status of each report?
- f. When is the Government intending to respond to these reports?

**Answer:**

Three reports were commissioned by the Government in the portfolio in the 2010-11 financial year. Please refer to Attachment A for the responses to parts (b) to (f).

	<b>Garnaut Climate Change Review – Update 2011</b>	<b>CSIRO Report</b>	<b>Booz &amp; Co Report</b>
<b>Details</b>	Commissioned November 2010	Provide specialist advice on scope, design, size and development of inspection and rectification program based on Statistical Risk Profiling Methodology.	Review strategy for completing insulation safety plan.
<b>Date handed back to Government</b>	31 May 2011	31 March 2011	10 March 2011
<b>Date of public release</b>	31 May 2011	20 April 2011	20 April 2011
<b>Terms of Reference</b>	<a href="http://www.garnautreview.org.au/update-2011/terms-of-reference.html">http://www.garnautreview.org.au/update-2011/terms-of-reference.html</a>	Not applicable.	Not applicable.
<b>Committee members</b>	Nil	Not applicable.	Not applicable.
<b>How much did each report cost?</b>	YTD - \$1,306,648	\$290,000	\$350,000
<b>How many departmental staff were involved in each report and at what level?</b>	<p>From November 2010 – 30 June 2011 there were 15 departmental staff who worked on the report over different periods of time.</p> <p>SES Band 3 x 2  SES Band 1 x 2  EL2 x 4  EL 1 x 2  APS 6 x 3  APS 5 x 2</p>	No departmental staff were involved.	No departmental staff were involved.

<b>What is the current status of each report?</b>	Publicly available.	Publicly available.	Publicly available.
<b>When is the Government intending to respond to these reports?</b>	Not applicable.	Not applicable.	Not applicable.

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<b>Outcome:</b>	1	<b>Question No:</b>	114
<b>Program:</b>	Corporate		
<b>Division/Agency:</b>	CSD		
<b>Topic:</b>	Cabinet and Sub-Cabinet Meetings		
<b>Hansard Page EC:</b>	Written		

**Senator Fisher asked:**

- a. How much time is spent preparing papers/submissions for Cabinet and Sub-Cabinet Committee meetings?
- b. How often must papers/submissions for Cabinet and Sub-Cabinet Committee Meetings be redrafted or resubmitted? Please provide example of why this would happen. (i.e. last minute policy changes or redate papers due to items not being discussed when initially scheduled).

**Answer:**

- a. The Department does not record how much time is spent preparing papers/submissions for Cabinet and Cabinet Committee meetings. The amount of time spent drafting Cabinet documents varies from item-to-item according to the complexity of the matter, consultation requirements (for example, consultation with the Office of Best Practice Regulation if a Regulatory Impact Statement was required), financial implications (if any) and other due diligence requirements.
- b. Papers/submissions are redrafted as required. The Department does not record how many times papers/submissions are redrafted as there can be many iterations of a paper/submission (for example, including updated information and complying with regulatory requirements) before it is considered to be a final document.

The Department is unable to comment on how often papers/submissions are re-lodged as this is a question for the Cabinet and the Cabinet's deliberations which remain confidential to the Government of the day.

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**Climate Change and Energy Efficiency portfolio**

**Outcome:** 1 **Question No:** 115  
**Program:** Corporate  
**Division/Agency:** CSD  
**Topic:** Government Payments of Accounts  
**Hansard Page EC:** Written

**Senator Fisher asked:**

- a. Has the department paid its accounts to contractors/consultants etc in accordance with Government policy in terms of time for payment (i.e. within 30 days)? If not, why not, and what has been the timeframe for payment of accounts? Please provide a breakdown, average statistics etc as appropriate to give insight into how this issue is being approached.)
- b. For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the portfolio/department agency for the current financial year and the previous financial year?
- c. Where interest is being paid, what rate of interest is being paid and how is this rate determined?

**Answer:**

- a. In 2010-11 (for the period 1 June 2010 to 23 May 2011), the Department paid a total of 4,221 invoices to small businesses for contractors/consultants and other suppliers. Of these invoices, 3,843 (91 per cent) were paid within 30 days.

The following table summarises the timing of contractors/consultants and other suppliers in 2010-11:

	<i>Less than 30 days</i>	<i>Between 30 &amp; 45 days</i>	<i>Between 45 &amp; 60 days</i>	<i>Greater than 60 days</i>	<i>Total</i>
<b>Invoices</b>	3843	167	86	125	4221
<b>%</b>	<b>91%</b>	<b>4%</b>	<b>2%</b>	<b>3%</b>	<b>100%</b>

The invoices paid after 30 days resulted from invoices being contested, issued by the vendor prior to final delivery of the goods/services, or due to administrative oversight.

- b. No.
- c. Not applicable.



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**Outcome:** 1 **Question No:** 116  
**Program:** Corporate  
**Division/Agency:** CSD  
**Topic:** Government Stationery Requirements  
**Hansard Page EC:** Written

**Senator Fisher asked:**

- a. What are the government (Ministers/Parliamentary Secretaries) stationery requirements in your portfolio (i.e. special type of paper, envelopes)?
- b. What are the cost of these items?
- c. Is the Department/portfolio agencies paying for these?

**Answer:**

- a. The Minister and Parliamentary Secretary's stationery requirements are envelopes, business cards, 'With Complimentary' slips and notepads. The Department uses both plain Reflex A4 Ultra White grade paper and Corporate Express 50 per cent Recycled copy paper to print correspondence and ministerial submissions for the Minister and Parliamentary Secretary.
- b. The costs for these items are outlined in the table below.

Product	Cost – excluding GST	Type of Paper
Envelopes		Virgin Australian Pulp 80gsm-100gsm
– DL Size	\$25.43 per 500	
– C4 Size	\$47.31 per 500	
– C5 Size	\$57.63 per 500	
Business Cards*	\$288.31 – per 250 cards \$293.89 – per 500 cards	280 Tablex Linen
With Complimentary Slips	\$10.29 per 100 sheets	80gsm White Bond
A5 Notepads	\$11.43 per 100 sheets	80gsm White Bond
Paper – plain	\$28.91 per box – 5 reams	Reflex A4 Ultra White and Corporate Express 50 per cent Recycled

\* Business cards will vary in cost depending on the order (amount of cards ordered).

- c. The Department pays for the stationery items listed in the response to part (b).

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<b>Outcome:</b>	1	<b>Question No:</b>	117
<b>Program:</b>	Corporate		
<b>Division/Agency:</b>	CSD		
<b>Topic:</b>	Travel Costs		
<b>Hansard Page EC:</b>	Written		

**Senator Fisher asked:**

- a. For the FYTD, please detail all travel (itemised separately) undertaken by your portfolio Minister and Parliamentary Secretaries. Include what sum was spent on travel, accommodation, security, food, beverages (alcohol listed separately), gifts, entertainment, and all other expenses.
- b. For the FYTD, please provide the same information (itemised separately) for any Minister and Parliamentary staff that accompanied the Minister and Parliamentary on their travel and include a similar breakdown of the costs incurred by or on behalf of those staff.
- c. For the FYTD, please provide the same information (itemised separately) for Departmental officers that accompanied the Minister and Parliamentary Secretary on their travel and include a similar breakdown of the costs incurred by or on behalf of those staff.

**Answer:**

- a. The costs of official travel by Ministers, Parliamentary Secretaries and accompanying staff employed under the *Members of Parliament (Staff) Act 1984* are largely paid by the Department of Finance and Deregulation. As such, with the exception of those costs listed in the response to part (c), the information sought will be tabled by the Special Minister of State in the last sitting week of June 2011 in his six-monthly report titled *Parliamentarians Travel paid by the Department of Finance and Deregulation*.
- b. Please refer to the response to part (a).
- c. There was one occasion in the financial year to date, where a Deputy Secretary of the Department accompanied the Minister. The purpose of the travel was to attend the United Nations Framework Convention on Climate Change Conference in Cancun, Mexico and to participate in formal meetings from 3 December 2010 until 11 December 2010. Costs are itemised below:

Return International Airfare	\$11,351.25
Meals and Accommodation @ \$450.00 per day	\$4,050.00
Incidentals	\$182.82
<b>Total travel spend</b>	<b>\$15,584.07</b>

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<b>Outcome:</b>	1	<b>Question No:</b>	118
<b>Program:</b>	Corporate		
<b>Division/Agency:</b>	LSB		
<b>Topic:</b>	Legal Costs		
<b>Hansard Page EC:</b>	Written		

**Senator Fisher asked:**

- a. What sum did the department spend on legal services FYTD within the department and agency? Please provide a list of each service and costs.
- b. What sum did the department spend on legal services FYTD from the Australian Government Solicitor? Please provide a list of each service and costs.
- c. What sum did the department spend on legal services FYTD from private firms? Please provide a list of each service and costs.
- d. What sum did the department spend on legal services FYTD from other sources? Please provide a list of each service and costs.

**Answer:**

- a. For the period 1 July 2010 – 9 June 2011, the Department spent \$2,201,347 on legal services within the Department. To require the Department to review all of legal services and legal services expenditure over this period in order to ascertain the nature and cost of each legal service would be an unreasonable diversion of government resources. In addition, the Legal Services Branch does not charge for legal advice provided, nor estimates the commercial value of legal advice provided.
- b. For the period 1 July 2010 – 9 June 2011, the Department spent \$1,522,965 on legal services from the Australian Government Solicitor. To require the Department to review all of its legal services and legal services expenditure over this period in order to ascertain the nature and cost of each service would be an unreasonable diversion of government resources.
- c. For the period 1 July 2010 – 9 June 2011, the Department spent \$592,886 on legal services from private firms. To require the Department to review all of its legal services and legal services expenditure over this period in order to ascertain the nature and cost of each service would be an unreasonable diversion of government resources.
- d. For the period 1 July 2010 – 9 June 2011, the Department spent \$25,794 on legal services from other sources. To require the Department to review all of its legal services and legal services expenditure over this period in order to ascertain the nature and cost of each service would be an unreasonable diversion of government resources.

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<b>Outcome:</b>	1	<b>Question No:</b>	119
<b>Program:</b>	Corporate		
<b>Division/Agency:</b>	CSD		
<b>Topic:</b>	Education Expenses		
<b>Hansard Page EC:</b>	Written		

**Senator Fisher asked:**

Please detail all education expenses (i.e. in house courses and tertiary studies) for the department. Include what type of course, the cost and how many participants.

**Answer:**

The Department spent \$1,034,033 on education expenses including in house training and tertiary studies.

Attachment A lists each in house course and the number of participants.

Attachment B lists each tertiary studies course\* and the number of participants.

\*Not all courses listed are funded by the Department as they include instances where staff are awarded study leave only to complete the course.

## Attachment A – In House Training Courses

Training Course	Nos Staff Attending
Advanced Influencing	16
Advanced Writing	30
APS Job Apps & Interview Skills	95
APS Level Leadership	70
Climate Change 101	25
Critical Thinking	16
Economics for Non-Economists	15
EL Job Applications	29
EL Policy Advising Master	22
EL2 Leadership Development Program	93
Essential Writing	48
Getting Bills Through	15
Getting Selection Right	33
Influencing & Representing / Negotiating	60
Influencing and Relationship Building	13
Introduction – APS Writing	19
Introduction to Policy Advice	38
Legislation and APS Decisions	17
Media Awareness Training	44
PDF Information Session	229
Procurement 101	73
Program Management	14
Project Management Expert	16
Protective Security	726
Reports and Enquiries	1
Security Essentials	92
Shaping Strategic Thought	29
Staff Induction	118
Stakeholder Engagement In	13
Strategic Thinking	60
Understanding Your Public	28

## Attachment B – Tertiary Courses Attended

Training Course	Nos Staff Attending
Advanced Diploma - Accounting	1
Advanced Diploma of Human Resources	1
Advanced Diploma of PR	1
Advanced Taxation	1
Bachelor Animal Science and Veterinary	1
Bachelor Arts/Bachelor Law	1
Bachelor of Arts and Production (Web Design and Production)	1
Bachelor of Business Administration (HRM)	1
Bachelor of Communications	1
Bachelor of Engineering	1
Bachelor of Media Arts and Productions	1
Bachelor of Public Relations	1
Bachelor of Science & Law	1
Bachelor of Science in Psychology	1
Bachelor of Sports Media	1
Certificate III in Financial Services - Computing for Accounting	1
Certificate IV Records Management	1
Certificate IV Training & Assessment	1
Charles Sturt University - Graduate Diploma in Psychology	1
CIT Certificate IV Government	1
Climate Change Economics	1
Climate Change Law	1
Master of International and Community Development	1
Diploma of Government	1
Graduate Certificate in Information Systems	1
Graduate Certificate in Project Management	1
Graduate Diploma Environment	1
Graduate Diploma in Education	1
Graduate Diploma in Legal Practice	1
Graduate Certificate in Management (Professional Practice)	1
Graduate Certificate in Professional Accounting	1
Graduate Certificate in Professional Writing	1
Honours in Creative Communication	1
Introduction to Economics	1
Master of Applied Finance	1

Training Course	Nos Staff Attending
Master of Business Administration	1
Master of Environment	1
Master of Management	1
Master of Regulatory Studies	1
Master of Social Change and Development	1
Master of Strategic Communication	1
Mater of National Forestry	1
Post Grad Diploma Public Policy	1
Postgraduate diploma in Energy and the Environment	1
Principles of International Law	1
Bachelor of Science	2
Certificate IV in Government (Finance Services)	2
Certificate IV in Government (Project Management)	2
Certified Practicing Accountants	2
Master of Environmental Law	2
Bachelor of Arts	3
Bachelor of Commerce	3
Certificate IV in Human Resources	3
Graduate Diploma in Economic Studies	3
Graduate Diploma in Legal Practice	3
Master of Environmental Management and Development	3
Master of Public Policy	6
Master of Climate Change	7

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<b>Outcome:</b>	1	<b>Question No:</b>	120
<b>Program:</b>	Corporate		
<b>Division/Agency:</b>	CSD		
<b>Topic:</b>	Executive Coaching and Leadership Training		
<b>Hansard Page EC:</b>	Written		

**Senator Fisher asked:**

In relation to the purchase of executive coaching and/or other leadership training services purchased by the department, please provide the following information FYTD:

- a. Total spending on these services
- b. The number of employees offered these services and their employment classification
- c. The number of employees who have utilised these services and their employment classification
- d. The names of all service providers engaged

**Answer:**

- a. \$333,596.17.
- b. Executive Level 2 – 176;  
Executive Level 1 – one; and  
APS Level 3-6 – 477.
- c. Executive Level 2 – 97;  
Executive Level 1 – one; and  
APS Level 3-6 – 79.
- d. The Department has engaged Yellow Edge Pty Ltd, People and Strategy (ACT) Pty Ltd, Cameron and Associates, Centre for Public Management, Moz Consulting and the Australian Public Service Commission.



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**Outcome:** 1 **Question No:** 121  
**Program:** Corporate  
**Division/Agency:** CSD  
**Topic:** Executive Coaching and Leadership  
 Training  
**Hansard Page EC:** Written

**Senator Fisher asked:**

For each service purchased from a provider, please provide:

- a. The name and nature of the service purchased
- b. Whether the service is one-on-one or group based
- c. The number of employees who received the service and their employment classification
- d. The total number of hours involved for all employees
- e. The total amount spent on the service
- f. A description of the fees charged (i.e. per hour, complete package)
- g. Where a service was provided at any location other than the department's own premises, please provide:
  - i. The location used
  - ii. The number of employees who took part on each occasion
  - iii. The total number of hours involved for all employees who took part
  - iv. Any costs the department or agency's incurred to use the location

**Answer:**

<b>Service</b>	<b>One-on-one or group based</b>	<b>No. of employees</b>	<b>Hours</b>	<b>Costs</b>	<b>Description of costs</b>
Executive Coaching	Group	2 x EL2 1 x EL1	45	\$11,049.50	Complete package – coaching
Executive Coaching	One-on-one	2 x EL2	11.5	\$2,667.50	Complete package– coaching
EL2 Leadership Program	Group	93 x EL2	1,816	\$241,577.89	Complete package – training, accommodation, hospitality, training materials

APSC Leadership Development Course – APS 3-6	Group	78 x APS 3-6	560.5	\$54,791.28	Complete package – training, training materials
Executive Impact Course – Centre for Public Management	Group	1 x EL2	14	\$1,780.00	Complete package – training, training materials, hospitality
Leading Small Teams	Group	1 x APS 5	15	\$1,245.00	Complete package – training, training materials, hospitality
APSC SES Band 1 Transforming Leadership Program	Group	1 x SES Band 1	21	\$7,985.00	Complete package – training, accommodation, hospitality, training materials
Career Development Assessment Centre	Group	1 x EL2	21	\$12,500.00	Complete package – training, hospitality, training materials

The answer to part (g) can be found in the response to Question on Notice No. 122.

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**Climate Change and Energy Efficiency portfolio**

**Outcome:** 1 **Question No:** 122  
**Program:** Corporate  
**Division/Agency:** CSD  
**Topic:** Executive Coaching and Leadership Training  
**Hansard Page EC:** Written

**Senator Fisher asked:**

Where a service was provided at any location other than the department's own premises, please provide:

- a. The location used
- b. The number of employees who took part on each occasion
- c. The total number of hours involved for all employees who took part
- d. Any costs the department or agency's incurred to use the location

**Answer:**

<b>Service</b>	<b>Location</b>	<b>No. of employees</b>	<b>Total hours</b>	<b>Location costs*</b>
Executive Coaching	Cameron and Associates Forrest	3	45	Nil
Executive Coaching	Various	2	11.5	Nil
EL2 Leadership Program	Peppers Craigieburn, Bowral	17-22 per course (93 in total)	1,816	\$60,580
APSC Leadership Development Course – APS 3-6	Clifton's Training Venue, Canberra	13 – 28 per course	560.5	\$3,096
Executive Impact Course – Centre for Public Management	The Briar's Inn, Bowral	1	14	Included in course cost
Leading Small Teams	APSC Phillip	1	15	Nil
APSC SES Band 1 Transforming Leadership Program	Peppers Craigieburn, Bowral	1	21	Included in course cost
Career Development Assessment Centre	APSC Phillip	1	21	Nil

\*Location costs are included in the total package costs in the response to Question on Notice No. 121.

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**Climate Change and Energy Efficiency portfolio**

<b>Outcome:</b>	1	<b>Question No:</b>	123
<b>Program:</b>	Corporate		
<b>Division/Agency:</b>	CSD		
<b>Topic:</b>	Paid Parental Leave		
<b>Hansard Page EC:</b>	Written		

**Senator Fisher asked:**

Is the department providing its employees with payments under the Government's Paid Parental Leave scheme? Please list how many staff in the department are eligible to receive payments under the Government's Paid Parental Leave scheme. Please list how many staff are in receipt of these payments.

**Answer:**

The Department is providing its employees with payments under the Australian Government's Paid Parental Leave scheme.

Eight employees have registered for payments under the Government's Paid Parental Leave scheme.

Two employees are in receipt of payments.

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<b>Outcome:</b>	1	<b>Question No:</b>	124
<b>Program:</b>	Corporate		
<b>Division/Agency:</b>	CSD		
<b>Topic:</b>	Work Point Space		
<b>Hansard Page EC:</b>	Written		

**Senator Fisher asked:**

- a. Please list the occupied work point space allocated per person in the department.
- b. Does this adhere to the Government's Commonwealth Property Management Guidelines (the Guidelines)? Explain.
  - I. If yes, please explain if any refurbishment was required to meet the Guidelines and what the costs were.
    1. What savings did the department achieve by meeting the Guidelines?
    2. How much of these savings has the department kept?
  - II. If no, please give details why it does not, including whether an exemption has been received by the Finance Minister.
    1. What funding has been taken from the department because they do not meet the Guidelines?
    2. Are there plans to meet the Guidelines? Please explain.

**Answer:**

- a. The average workstation density for the Department, including the Office of the Renewable Energy Regulator, is 14.58 square metres per work point.
- b. Yes. There was no refurbishment required to meet the Guidelines.

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<b>Outcome:</b>	1	<b>Question No:</b>	125
<b>Program:</b>	Corporate		
<b>Division/Agency:</b>	LD		
<b>Topic:</b>	Consultant Mr David Evans		
<b>Hansard Page EC:</b>	EC 37		

**Senator Macdonald asked:**

**Senator IAN MACDONALD:** Thank you. Also, on notice please, can you confirm that a Mr David Evans did consult to the Australian Greenhouse Office from 1999 to 2005 full time and part time from 2008 to 2010?

**Mr Comley:** I will take that on notice. That is a fair time before the establishment of the department.

**Answer:**

Mr David Evans was employed by a company supplying IT contract services to the Department of Climate Change and Energy Efficiency and its predecessor, the former Department of Climate Change, between 2007 and 2010.

Previously, Mr Evans was employed by a company supplying IT services to the Australian Greenhouse Office during the period 1999 to 2005.

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**Climate Change and Energy Efficiency portfolio**

<b>Outcome:</b>	1	<b>Question No:</b>	126
<b>Program:</b>	1.2		
<b>Division/Agency:</b>	REED		
<b>Topic:</b>	Carbon Audits		
<b>Hansard Page EC:</b>	Written		

**Senator Ryan asked:**

Has the government commissioned and/or completed an internal and/or carbon audit for any of the following government departments? And if so, what are the emissions profiles for total emissions and the breakdown of Scope One and Two emissions for each for the most recent audit?

- The Department of Climate Change and Energy Efficiency
- The Department of Treasury
- The Department of Prime Minister and Cabinet

**Answer:**

Australian Government agencies report their energy use by department for each of their buildings and transport energy use annually.

Attachment A shows the greenhouse gas emissions for the Department of Climate Change and Energy Efficiency (DCCEE), the Department of the Treasury and the Department of the Prime Minister and Cabinet for the 2008-09 financial year (the most recent report tabled in Parliament).

Emissions are calculated using default emission factors which are from the National Greenhouse Accounts Factors, July 2010, published by DCCEE.

Scope 1 emissions are generated at a site, for example gasoline used in passenger vehicles, Scope 2 emissions are generated remote from site, such as electricity generation, and Scope 3 are all other indirect emissions related to the activities of an organisation.

This analysis does not include:

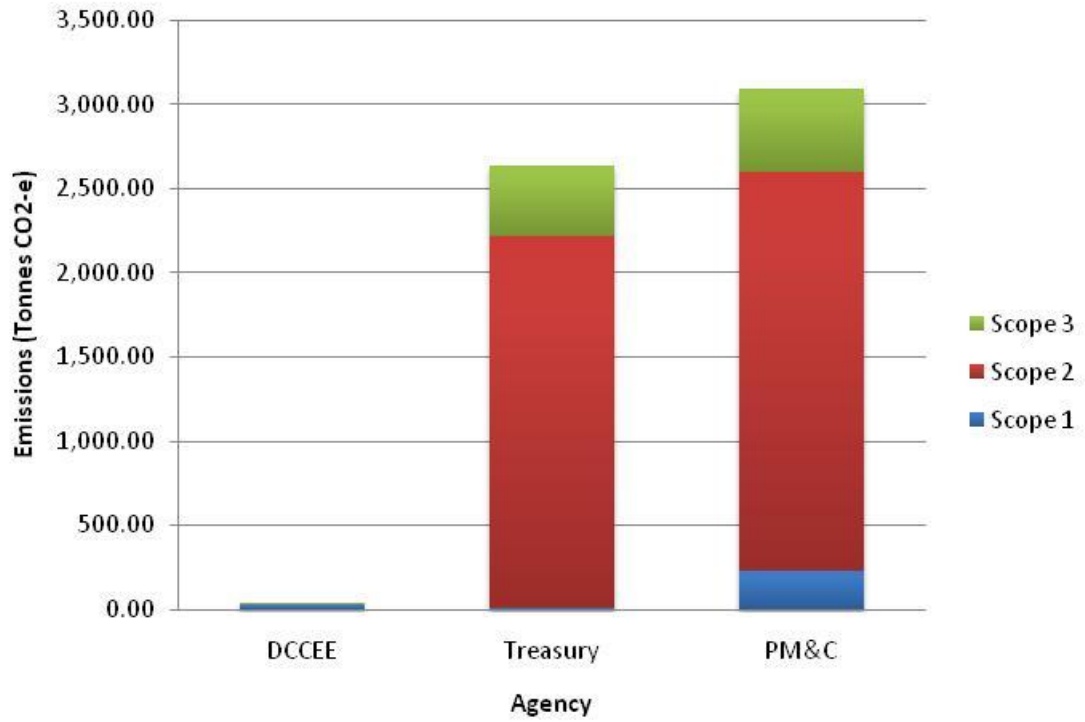
- Forms of transport which the Government does not directly lease or own: travel by air, bus, train, hire car, taxi or ferry.
- Certain central service energy use: Commonwealth Agencies only report office-central services energy use which the Government directly owns, or where the Government, as a tenant, has agreed to assume responsibility for running and maintenance of plant equipment and its energy consumption.

Greenhouse gas emissions for the Department of Climate Change and Energy Efficiency (DCCEE), the Department of the Treasury and the Department of the Prime Minister and Cabinet (PM&C) as reported through the Online System for Comprehensive Activity Reporting.

2008-09	Fuel Type	Entered Quantity	Energy (GJ)	Emissions (Tonnes CO <sub>2</sub> -e)			
				Scope 1	Scope 2	Scope 3	Total
DCCEE	<b>Office – Tenant, Light and Power</b>						
	Electricity	915,723.00 kWh	3,297.00		821.00	155.00	976.00
	Greenpower (100%)	(915,723.00) kWh	(3,297.00)		-821.00	-155.00	-976.00
	<b>Passenger Vehicles</b>						
	Diesel Oil	3,131.00 L	121.00	8.00		1.00	9.00
	Gasoline	9,022.00 L	309.00	21.00		2.00	23.00
	<b>Total</b>		<b>3,726.00</b>	<b>29.00</b>	<b>0.00</b>	<b>3.00</b>	<b>32.00</b>
Treasury	<b>Other Buildings</b>						
	Electricity	172,589.30 kWh	621.32		155.88	28.89	184.77
	Greenpower (8.9%)	(15,500.50) kWh	(55.80)		-13.89	-2.62	-16.51
	<b>Office – Tenant, Light and Power</b>						
	Electricity	2,565,306.00 kWh	9,235.10		2,299.54	434.05	2,733.59
	Greenpower (10%)	(256,530.60) kWh	(923.51)		-229.95	-43.40	-273.35
	<b>Passenger Vehicles</b>						
	E-10 (Biofuel)	2,344.00 L	78.00	5.00		1.00	6.00
	Gasoline	1,584.00 L	54.00	4.00			4.00
	Liquefied petroleum gas	910.00 L	24.00	1.00			2.00
<b>Total</b>		<b>10,012.00</b>	<b>10.00</b>	<b>2,211.58</b>	<b>417.92</b>	<b>2,640.50</b>	
PM&C	<b>Computer Centres</b>						
	Electricity	303,021.00 kWh	1,090.88		271.63	51.27	322.9
	Greenpower (10%)	(30,302.0) kWh	(109.09)		-27.16	-5.13	-32.29
	<b>Office – Central Services</b>						
	Electricity	836,673.00 kWh	3,012.02		749.99	141.57	891.56
	Greenpower (8.9%)	(74,500.00) kWh	(268.20)		-66.78	-12.61	-79.39
	Natural gas	2,093,973.00 MJ	2,093.97	107.42		30.99	138.41
	<b>Office – Tenant, Light and Power</b>						
	Electricity	1,463,635.00 kWh	5,269.09		1,314.06	246.95	1561.01
	Greenpower (8.7%)	(126,696.00) kWh	(456.11)		-113.57	-21.44	-135.01
	<b>Other Buildings</b>						
	Electricity	294,894.14 kWh	1,061.62		264.34	49.9	314.24
	Greenpower (7.6%)	(22,467.00) kWh	(80.88)		-20.14	-3.8	-23.94
	Natural gas	461,335.00 MJ	461.34	23.67		6.83	30.5
	<b>Passenger Vehicles</b>						
Diesel Oil	6,572.05 L	253.68	17.73		1.34	19.07	
Gasoline	33,708.01 L	1,152.81	80.24		6.11	86.35	
<b>Total</b>		<b>14,395.00</b>	<b>229.00</b>	<b>2,372.00</b>	<b>492.00</b>	<b>3,093.00</b>	



### Total Greenhouse Gas Emissions for 2008-09: DCCEE, Treasury, and PM&C



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<b>Outcome:</b>	1	<b>Question No:</b>	188
<b>Program:</b>	Corporate		
<b>Division/Agency:</b>	ASCD		
<b>Topic:</b>	Media Monitoring		
<b>Hansard Page EC:</b>	Written		

**Senator Fisher asked:**

- a. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the Department FYTD?
- b. Which agency or agencies provided these services?

**Answer:**

- a. The total cost of media monitoring services to the Department for the 2010-11 financial year to date is \$283,331.69.
- b. Media Monitors Australia provided these services from 1 July 2010 to 17 January 2011. Australian Associated Press Pty Ltd provided these services from 17 January 2011 onward.