

ENVIRONMENT AND COMMUNICATIONS LEGISLATION COMMITTEE

QUESTIONS ON NOTICE – ADDITIONAL ESTIMATES – 11 FEBRUARY 2013

CLIMATE CHANGE AND ENERGY EFFICIENCY PORTFOLIO

Q No.	Program	Div	Senator	Broad Topic	Question	Proof Hansard Page or Written	Date Rec'd	Date Tabled
1	Corp	CSD	Birmingham	Staffing – recruitment*	<ol style="list-style-type: none"> How many ongoing staff have been recruited this financial year to date? What classification are these staff? How many non-ongoing positions exist or have been created this financial year to date? What classification are these staff? This financial year to date, how many employees have been employed on contract and what is the average length of their employment period? 	Written	09/04/13	16/05/13
2	Corp	CSD	Birmingham	Staffing – separations*	<ol style="list-style-type: none"> How many ongoing staff have left the department this financial year to date? What classification were these staff? How many non-ongoing staff left the department this financial year to date? What classification were these staff? How many contract staff left the department in the year this financial year to date? What classification were these staff? 	Written	10/04/13	16/05/13
3	Corp	CSD	Birmingham	Staffing – reductions*	Are there any plans for staff reduction? If so, please advise details including if there is a reduction target, how this will be achieved, and if any services/programs will be cut. If there are plans for staff reductions, please give the reason why these are happening.	Written	09/04/13	16/05/13
4	Corp	CSD	Macdonald	Staffing – reductions	<p>In answer to verbal questions at previous estimates (Supplementary Estimates Q.6) the Department has provided details that indicate a 15.07% cut in staff levels</p> <ol style="list-style-type: none"> What has been the total cost to the Department of redundancies? How many of personnel that comprise the 15.07% have been re-distributed or allocated to alternative public service positions? What has been the saving to the Department of removing these 15.07% of the personnel from Corporate Services? Has action been instituted by any of the personnel who have been removed from their positions? 	Written	14/05/13	16/05/13
5	Corp	CSD	Birmingham	Staffing – graduates*	<ol style="list-style-type: none"> How much has been spent on 2014 Graduate Recruitment to date? Please itemise and detail costs. Has any travel been incurred for 2014 Graduate Recruitment? Please itemise and detail costs. How much was spent on 2013 Graduate Training? Provide details of what training was provided, why and the estimated cost for each. 	Written	09/04/13	16/05/13
6	Corp	CSD	Birmingham	“Making the public service more efficient”*	Please provide an update of the savings achieved through pursuing further efficiencies in the way the public service operates (see media release by the Minister for Finance and Deregulation and the Special Minister of State of 25	Written	10/04/13	16/05/13

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					September 2012 http://www.financeminister.gov.au/media/2012/mr_1982012.html).			
7	Corp	CSD	Birmingham	“Making the public service more efficient” – travel*	Can you quantify the estimated savings for each year over the forward estimates for reductions in air travel? Has there been a reduction in business flights? What are the estimated savings for each year over the forward estimates?	Written	10/04/13	16/05/13
8	Corp	CSD	Birmingham	“Making the public service more efficient” – consultants and contractors*	Has there been a reduction in the use of external consultants and contractors? Has this impacted on the Department, and how? What are the estimated savings for each year over the forward estimates?	Written	09/04/13	16/05/13
9	Corp	CSD	Birmingham	“Making the public service more efficient” – recruitment advertising*	Provide an update of moving recruitment advertising online. Is any recruitment still in printed materials, and if yes, why? What are the estimated savings for each year over the forward estimates?	Written	10/04/13	16/05/13
10	Corp	CSD	Birmingham	“Making the public service more efficient” – printing costs*	Has the department reduced its printing costs? If no, why not? Have printing costs increased, and if yes why and how much? Has the five per cent savings target been achieved – if yes, how, or if it will not, why not? What are the estimated savings for each year over the forward estimates?	Written	09/04/13	16/05/13
11	Corp	CSD	Birmingham	Printing costs*	How many documents (include the amount of copies) have been printed this financial year to date? How many of these printed documents were also published online?	Written	18/04/13	16/05/13
12	Corp	CSD	Birmingham	Government advertising*	<ol style="list-style-type: none"> 1. What was the total cost of all advertising for the financial year to date? 2. Is the advertising campaign or non-campaign advertising? Provide details of each advertising, including the program the advertising was for, the total spend and the business that provided the advertising services. 3. Has the Department of Finance and Deregulation provided any advice about the advertising? Provide details of each advertising item. 4. Has the Peer Review Group (PRG) and/or Independent Communications Committee (ICC) provided any advice about the advertising? Provide details of each advertising item. 5. Did the Advertising comply with the Guidelines on Information and Advertising Campaigns by Australian Government Departments and Agencies? Provide the details for each advertising item. 6. Provide details for any other communications program, including details of the program, the total spend and the business that provided the communication services. 7. What advertising – Campaign and Non-Campaign – and other communications programs is the Department undertaking, or are planning 	Written	20/04/13	16/05/13

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					to undertake?			
13	Corp	CSD	Birmingham	Hospitality and entertainment – Department*	<ol style="list-style-type: none"> 1. What is the Department's hospitality spend for this financial year to date? Detail date, location, purpose and cost of all events including any catering and drinks costs. 2. What is the Department's entertainment spend for this financial year to date? Detail date, location, purpose and cost of all events including any catering and drinks costs. 3. What hospitality spend is the Department's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 4. What entertainment spend is the Department planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 5. Is the Department planning on reducing any of its spending on these items? If so, how will reductions be achieved and what are the estimated savings over each year of the forward estimates? 	Written	10/04/13	16/05/13
14	Corp	CSD	Birmingham	Hospitality and entertainment – Minister and Parliamentary Secretary offices	<ol style="list-style-type: none"> 1. For each Minister and Parliamentary Secretary office, please detail total hospitality spend for this financial year to date. Detail date, location, purpose and cost of all events including any catering and drinks costs. 2. For each Minister and Parliamentary Secretary office, please detail total entertainment spend for this financial year to date. Detail date, location, purpose and cost of all events including any catering and drinks costs. 3. For each Minister and Parliamentary Secretary office, what hospitality spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs. 4. For each Minister and Parliamentary Secretary office, what entertainment spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs. 5. Is the Department planning on reducing any of its spending on these items? If so, how will reductions be achieved and what are the estimated savings over each year of the forward estimates? 	Written	09/04/13	16/05/13
15	Corp	CSD	Birmingham	Meeting costs – Department*	<ol style="list-style-type: none"> 1. What is the Department's meeting spend for this financial year to date? Detail date, location, purpose and cost of all events, including any catering and drinks costs. 2. What meeting spend is the Department planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 	Written	10/04/13	16/05/13
16	Corp	CSD	Birmingham	Meeting costs – Minister and Parliamentary	<ol style="list-style-type: none"> 1. For each Minister and Parliamentary Secretary office, please detail total meeting spend for this financial year to date. Detail date, location, purpose and cost of each event including any catering and drinks costs. 	Written	10/04/13	16/05/13

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				Secretary offices	2. For each Minister and Parliamentary Secretary office, what meeting spend is currently being planned for? Detail date, location, purpose and cost of each event including any catering and drinks costs.			
17	Corp	CSD	Birmingham	Program Launch Costs – Department*	<ol style="list-style-type: none"> 1. What is the Department's program launch spend for this financial year to date? Detail date, location, purpose and cost of all events, including any catering and drinks costs. 2. What program launch spend is the Department's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 3. What is the Department's program launch spend for 2011-12? Detail date, location, purpose and cost of each event including any catering and drinks costs. 	Written	18/04/13	16/05/13
18	Corp	CSD	Birmingham	Program Launch Costs – Minister and Parliamentary Secretary offices	<ol style="list-style-type: none"> 1. For each Minister and Parliamentary Secretary office, please detail total program launch spend for this financial year to date. Detail date, location, purpose and cost of each event including any catering and drinks costs. 2. For each Minister and Parliamentary Secretary office, what program launch spend is currently being planned for? Detail date, location, purpose and cost of each event including any catering and drinks costs. 3. For each Minister and Parliamentary Secretary office, please detail total program launch spend for 2011-12. Detail date, location, purpose and cost of each event including any catering and drinks costs. 	Written	09/04/13	16/05/13
19	Corp	CSD	Birmingham	Board appointments	<ol style="list-style-type: none"> 1. List all of the boards within this portfolio, including: board title, terms of appointment, tenure of appointment and members. 2. What is the gender ratio on each board and across the portfolio? 3. Please detail any board appointments for this financial year to date. 	Written	09/04/13	16/05/13
20	Corp	CSD	Birmingham	Freedom of information requests*	<ol style="list-style-type: none"> 1. Has the department received any updated advice on how to respond to FOI requests? 2. What is the total cost to the department to process FOI requests for this financial year to date? 3. How many FOI requests has the Department received for this financial year to date? 4. How many requests have been denied and how many have been granted? Has the department failed to meet the processing times outlined in the FOI Act for any requests? If so, how many and why? Do any of these requests remain outstanding? If so, how many and why? 	Written	14/05/13	16/05/13
21	Corp	CSD	Birmingham	Community Cabinet Meetings	<ol style="list-style-type: none"> 1. How many Community Cabinet meetings has the Minister attended this financial year to date? List date and location. 2. How many Departmental Officers travelled with the Minister for the Community Cabinet meetings for this financial year to date? What was the total cost of this travel? List travel type, accommodate and any other 	Written	10/04/13	16/05/13

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					<p>expenses.</p> <p>3. Which Community Cabinet meetings did the Departmental Officers attend? List date and location.</p> <p>4. What was the total cost to the Department and the Ministers office for the Community Cabinet meetings for this financial year to date?</p>			
22	Corp	CSD	Birmingham	Reviews*	<p>For this financial year to date:</p> <p>1. How many Reviews are being undertaken?</p> <p>2. What reviews have concluded, and for those that are still ongoing, when will those reviews be concluded?</p> <p>3. Which of these reviews has been provided to Government?</p> <p>4. When will the Government be responding to the respective reviews that have been completed?</p> <p>5. Has the Government responded to all reviews within the timeframe? If not, why not?</p> <p>6. What is the estimated cost of each of these Reviews?</p> <p>7. What reviews are planned?</p> <p>8. When will each of these reviews be concluded?</p>	Written	09/04/13	16/05/13
23	Corp	CSD	Birmingham	Consultancies*	<p>1. How many consultancies have been undertaken this financial year to date? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (ie. open tender, direct source, etc). Also include total value for all consultancies.</p> <p>2. How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known.</p>	Written	09/04/13	16/05/13
24	Corp	ASCD	Birmingham	Media monitoring – Department*	<p>What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the department for this financial year to date?</p> <p>a. Which agency or agencies provided these services?</p> <p>b. What is the estimated budget to provide these services for the year 2012-13?</p> <p>c. What has been spent providing these services this financial year to date?</p>	Written	18/04/13	16/05/13
25	Corp	ASCD	Birmingham	Media monitoring –Minister's Office*	<p>What is the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the Minister's office for this financial year to date?</p> <p>a. Which agency or agencies provided these services?</p> <p>b. What is the estimated budget to provide these services for the year 2012-13?</p>	Written	18/04/13	16/05/13

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					c. What has been spent providing these services this financial year to date?			
26	Corp	CSD	Birmingham	Social media*	<ol style="list-style-type: none"> 1. Have there been any changes to department social media or protocols about staff access and useage of Youtube; online social media, such as Facebook, MySpace and Twitter; and access to online discussions forums and blogs since May 2012 Budget Estimates? If yes, please explain and provide copies of any advice that has been issue. 2. <ol style="list-style-type: none"> a. Does the department monitor usage of social media? b. If yes, provide details of the useage (for example details could include average hours per employee, hours when useage peaks). c. Has there been a change to the department protocols due to staff useage? d. If no, why not? Will the department monitor useage in the future? 3. Does social media impact on employee productivity? Provide details (details could include increased internet usage in general or increased internet usage in standard business hours). 	Written	09/04/13	16/05/13
27	Corp	CSD	Birmingham	Internet*	Has the Department experienced any internet problems, such as but not limited to slow internet, or internet blackouts? If yes, what was the reason for this? Did it impact the Minister's office?	Written	18/04/13	16/05/13
28	Corp	CSD	Birmingham	Staff amenities*	What amenities are provided to staff? Provide a list.	Written	09/04/13	16/05/13
29	Corp	CSD	Birmingham	Coffee machines*	<ol style="list-style-type: none"> 1. Has the department purchased coffee machines for staff useage? If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased. 2. Why were coffee machines purchased? 3. Has there been a noticeable difference in staff productivity since coffee machines were purchased? Are staff leaving the office premises less during business hours as a result? 4. Where did the funding for the coffee machines come from? 5. Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance in this financial year to date, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from? 6. What are the ongoing costs of the coffee machine, such as the cost of coffee? 7. Does the department rent coffee machines for staff useage? If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased. 8. Why are coffee machines rented? 9. Has there been a noticeable difference in staff productivity since coffee 	Written	09/04/13	16/05/13

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					<p>machines were rented? Are staff leaving the office premises less during business hours as a result?</p> <p>10. Where does the funding for the coffee machines come from?</p> <p>11. Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance in this financial year to date, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from?</p> <p>12. What are the ongoing costs of the coffee machine, such as the cost of coffee?</p>			
30	Corp	CSD	Birmingham	Contractors – Hawker Britton*	Has the department ever employed Hawker Britton in any capacity or is it considering employing Hawker Britton? If yes, provide details (including the work undertaken and the cost).	Written	18/04/13	16/05/13
31	Corp	CSD	Birmingham	Contractors – Shannon’s Way*	Has the department ever employed Shannon’s Way in any capacity or is it considering employing Shannon’s Way? If yes, provide details (including the work undertaken and the cost).	Written	18/04/13	16/05/13
32	Corp	CSD	Birmingham	Contractors – John Utting & UMR Research Group*	Has the department ever employed John Utting & UMR Research Group in any capacity or is it considering employing John Utting & UMR Research Group? If yes, provide details (including the work undertaken and the cost).	Written	18/04/13	16/05/13
33	Corp	CSD	Birmingham	Contractors – McCann-Erickson*	Has the department ever employed McCann-Erickson in any capacity or is it considering employing McCann-Erickson? If yes, provide details (including the work undertaken and the cost).	Written	14/05/13	16/05/13
34	Corp	CSD	Birmingham	Contractors – Cutting Edge*	Has the department ever employed Cutting Edge in any capacity or is it considering employing Cutting Edge? If yes, provide details (including the work undertaken and the cost).	Written	18/04/13	16/05/13
35	Corp	CSD	Birmingham	Contractors – Ikon Communications*	Has the department ever employed Ikon Communications in any capacity or is it considering employing Ikon Communications? If yes, provide details (including the work undertaken and the cost).	Written	18/04/13	16/05/13
36	Corp	CSD	Birmingham	Contractors – CMAX Communications*	Has the department ever employed CMAX Communications in any capacity or is it considering employing CMAX Communications? If yes, provide details (including the work undertaken and the cost).	Written	18/04/13	16/05/13
37	Corp	CSD	Birmingham	Contractors – Boston Consulting Group*	Has the department ever employed Boston Consulting Group in any capacity or is it considering employing Boston Consulting Group? If yes, provide details (including the work undertaken and the cost).	Written	18/04/13	16/05/13
38	Corp	CSD	Birmingham	Contractors – McKinsey & Company*	Has the department ever employed McKinsey & Company in any capacity or is it considering employing McKinsey & Company? If yes, provide details.	Written	18/04/13	16/05/13
39	Corp	CSD	Birmingham	Contractors*	What contractors have been employed by the department? If yes, provide details (including the work undertaken and the cost).	Written	18/04/13	16/05/13

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40	Corp	CSD	Birmingham	Grants*	<ol style="list-style-type: none"> 1. Could the department provide a list of all grants, including ad hoc and one-off grants for this financial year to date? Please provide details of the recipients, the amount, the intended use of the grants and what locations have benefited from the grants. 2. Have all grant agreement details been published on its website within the required timeframe? If not, provide details. 3. Provide a list of grants that your department administers that had uncommitted grants funding reduced as per the statement by the Finance Minister on 22 October 2012 (see http://www.financeminister.gov.au/media/2012/mr_2102012.html). How much was funding reduced for grant? 	Written	18/04/13	16/05/13
41	Corp	CSD	Birmingham	Commissioned reports*	<ol style="list-style-type: none"> 1. How many Reports have been commissioned by the Government in your department this financial year to date? Please provide details of each report including date commissioned, date report handed to Government, date of public release, Terms of Reference and Committee members. 2. How much did each report cost/or is estimated to cost? How many departmental staff were involved in each report and at what level? 3. What is the current status of each report? When is the Government intending to respond to these reports? 	Written	14/05/13	16/05/13
42	Corp	CSD	Birmingham	Government payment of accounts*	<ol style="list-style-type: none"> 1. For this financial year to date, has the department paid its accounts to contractors/consultants etc in accordance with Government policy in terms of time for payment (i.e. within 30 days)? If not, why not? Provide details, including what has been the timeframe for payment of accounts? Please provide a breakdown, average statistics etc as appropriate to give insight into how this issue is being approached). 2. For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the department for the current financial year and the previous financial year? 3. Where interest is being paid, what rate of interest is being paid and how is this rate determined? 	Written	09/04/13	16/05/13
43	Corp	CSD	Birmingham	Stationery requirements – Department*	What are the department's stationery costs for the financial year to date?	Written	09/04/13	16/05/13
44	Corp	CSD	Birmingham	Stationery requirements – Minister and Parliamentary Secretary	How much was spent by the department on the government (Ministers/Parliamentary Secretaries) stationery requirements in your portfolio (i.e. paper, envelopes, with compliments slips) this financial year to date?	Written	18/04/13	16/05/13
45	Corp	CSD	Birmingham	Media subscriptions*	<ol style="list-style-type: none"> 1. What pay TV subscriptions does your department have? <ol style="list-style-type: none"> a. Please provide a list of what channels and the reason for each 	Written	18/04/13	16/05/13

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					<p>channel.</p> <p>b. What is the cost for this financial year to date?</p> <p>2. What newspaper subscriptions does your department have?</p> <p>a. Please provide a list of newspaper subscriptions and the reason for each.</p> <p>b. What is the cost for this financial year to date?</p> <p>3. What magazine subscriptions does your department have?</p> <p>a. Please provide a list of magazine subscriptions and the reason for each.</p> <p>4. What is the cost for this financial year to date?</p>			
46	Corp	CSD	Birmingham	Travel costs*	<p>1. For the financial year to date, please detail all travel for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals).</p> <p>2. For the financial year to date, please detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel.</p> <p>3. What travel is planned for the rest of this financial year? Also provide a reason and brief explanation for the travel.</p> <p>4. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.</p> <p>5. Are the Government's Lowest Practical Fare travel policy for Domestic Air Travel (Finance Circular No. 2009/10) and Best Fare of the Day for International Air Travel (Finance Circular No. 2009/11) guidelines being followed? How is the department/agency following the advice? How is this monitored? If the guidelines are not being followed, please explain why.</p> <p>6. Are lounge memberships provided to any employees? If yes, what lounge memberships, to how many employees and their classification, the reason for the provision of lounge membership and the total costs of the lounge memberships.</p> <p>7. When SES employees travel, do any support or administrative staff (such as an Executive Assistant) travel with them? If yes, provide details of why such a staff member is needed and the costs of the support staff travel.</p> <p>8. Does the department elect to offset emissions for employees work related travel? If yes, what is the cost?</p>	Written	14/05/13	16/05/13

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47	Corp	CSD	Birmingham	Legal costs*	<ol style="list-style-type: none"> 1. What sum did the department spend on legal services for this financial year to date within the department? Please provide a list of each service and costs. 2. What sum did the department spend on legal services this financial year to date from the Australian Government Solicitor? Please provide a list of each service and costs. 3. What sum did the department spend on legal services this financial year to date from private firms? Please provide a list of each service and costs. 4. What sum did the department spend on legal services this financial year to date from other sources? Please provide a list of each service and costs. 	Written	14/05/13	16/05/13
48	Corp	CSD	Birmingham	Education expenses*	<ol style="list-style-type: none"> 1. What are the department's guidelines on study? 2. For this financial year to date, detail all education expenses (i.e. in house courses and tertiary studies) for the department. Include what type of course, the total cost, cost per participant, the employment classification of each participant, how many participants and the amount of study leave granted to each participant (provide a breakdown for each employment classification). Also include the reason for the study and how it is beneficial for the department. 	Written	10/04/13	16/05/13
49	Corp	CSD	Birmingham	Executive coaching and leadership training*	<p>In relation to executive coaching and/or other leadership training services purchased by the department, please provide the following information for this financial year to date:</p> <ol style="list-style-type: none"> 1. Total spending on these services 2. The number of employees offered these services and their employment classification 3. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification) 4. The names of all service providers engaged. For each service purchased from a provider listed under (4), please provide: <ol style="list-style-type: none"> a. The name and nature of the service purchased b. Whether the service is one-on-one or group based c. The number of employees who received the service and their employment classification d. The total number of hours involved for all employees (provide a breakdown for each employment classification) e. The total amount spent on the service f. A description of the fees charged (i.e. per hour, complete package) <p>Where a service was provided at any location other than the department or agency's own premises, please provide:</p>	Written	10/04/13	16/05/13

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					<ul style="list-style-type: none"> i. The location used ii. The number of employees who took part on each occasion (provide a breakdown for each employment classification). iii. The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) iv. Any costs the department incurred to use the location 			
50	Corp	CSD	Birmingham	Media training*	<p>In relation to media training services purchased by the department, please provide the following information for this financial year to date:</p> <ul style="list-style-type: none"> 1. Total spending on these services 2. The number of employees offered these services and their employment classification 3. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification) 4. The names of all service providers engaged. <p>For each service purchased from a provider listed under (4), please provide:</p> <ul style="list-style-type: none"> a. The name and nature of the service purchased b. Whether the service is one-on-one or group based c. The number of employees who received the service and their employment classification (provide a breakdown for each employment classification) d. The total number of hours involved for all employees (provide a breakdown for each employment classification) e. The total amount spent on the service f. A description of the fees charged (i.e. per hour, complete package). <p>Where a service was provided at any location other than the department's own premises, please provide:</p> <ul style="list-style-type: none"> i. The location used ii. The number of employees who took part on each occasion iii. The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) iv. Any costs the department has incurred to use the location 	Written	09/04/13	16/05/13
51	Corp	CSD	Birmingham	Paid Parental Leave*	<ul style="list-style-type: none"> 1. Please list how many staff in the department are eligible to receive payments under the Government's Paid Parental Leave scheme? 2. For this financial year to date list which department is providing its employees with payments under the Government's Paid Parental Leave scheme? Please list how many staff and their classification are in receipt of these payments. 3. What is the paid parental scheme offered by the department? How many 	Written	18/04/13	16/05/13

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					staff have used the scheme this financial year to date.			
52	Corp	CSD	Birmingham	Training for Minister and Parliamentary Secretary	<ol style="list-style-type: none"> For this financial year to date, how much has been spent on training for Ministers and Parliamentary Secretaries in your portfolio? Itemise each training, cost and for which Minister and/or Parliamentary Secretary the training was for. For this financial year to date, how much has been spent on training for staff of Ministers and Parliamentary Secretaries in your portfolio? Itemise each training, cost and for which Minister and/or Parliamentary Secretary the training was for. For this financial year to date, how much has been spent on training for designed to better suit the needs of Ministers and Parliamentary Secretaries in your portfolio? Itemise each training, cost and for which Minister and/or Parliamentary Secretary the training was for, and how many employees attended and their classification. 	Written	09/04/13	16/05/13
53	Corp	CSD	Birmingham	Corporate cars*	<ol style="list-style-type: none"> How many cars are owned by the department? Where is the car/s located? What is the car/s used for? What is the cost of each car for this financial year to date? How far did each car travel this financial year to date? 	Written	14/05/13	16/05/13
54	Corp	CSD	Birmingham	Taxi costs*	<ol style="list-style-type: none"> How much did the department spend on taxis this financial year to date? Provide a breakdown for each business group in the department. What are the reasons for taxi costs? 	Written	09/04/13	16/05/13
55	Corp	CSD	Birmingham	Hire cars*	<ol style="list-style-type: none"> How much did the department spend on hire cars this financial year to date? Provide a breakdown of each business group in the department. What are the reasons for hire car costs? 	Written	14/05/13	16/05/13
56	Corp	CSD	Birmingham	Credit cards*	<ol style="list-style-type: none"> Provide a breakdown for each employment classification that has a corporate credit card. Please update details of the following? <ol style="list-style-type: none"> What action is taken if the corporate credit card is misused? How is corporate credit card use monitored? What happens if misuse of a corporate credit card is discovered? Have any instances of corporate credit card misuse have been discovered? List staff classification and what the misuse was, and the action taken. What action is taken to prevent corporate credit card misuse? 	Written	18/04/13	16/05/13
57	Corp	CSD	Birmingham	Provision of equipment – Department*	Is electronic equipment (such as ipad, laptop, wireless card, vasco token, blackberry, mobile phone (list type if relevant), thumb drive) provided to department staff? If yes provide details of what is provided, the purchase cost, the ongoing cost and a breakdown of what staff and staff classification receives it.	Written	18/04/13	16/05/13

Q No.	Program	Div	Senator	Broad Topic	Question	Proof Hansard Page or Written	Date Rec'd	Date Tabled
58	Corp	CSD	Birmingham	Provision of equipment – Minister and Parliamentary Secretary	<ol style="list-style-type: none"> For departments that provide mobile phones to Ministers and/or Parliamentary Secretaries and/or their offices, what type of mobile phone is provided and the costs? For departments that provide electronic equipment to Ministers and/or Parliamentary Secretaries and/or their offices, what are the ongoing costs for this financial year to date? Does the department provide their Ministers and/or Parliamentary Secretaries and/or their offices with any electronic equipment? If yes, provide details of what is provided, the cost and to who it is provided. 	Written	18/04/13	16/05/13
59	Corp	CSD	Birmingham	Electricity purchasing*	<ol style="list-style-type: none"> What are the details of the department electricity purchasing agreement? What are the department electricity costs for this financial year to date? 	Written	10/04/13	16/05/13
60	Corp	CSD	Birmingham	Briefings for the Australian Greens and independents*	<ol style="list-style-type: none"> Have any briefings and/or provision of information been provided to the Australian Greens? If yes, please include: <ul style="list-style-type: none"> How are briefings requests commissioned? What briefings have been undertaken? Provide details and a copy of each briefing. Provide details of what information has been provided and a copy of the information. Have any briefings request been unable to proceed? If yes, provide details of what the requests were and why it could not proceed. How long is spent preparing and undertaking briefings/information requests for the Australian Greens? How many staff are involved and how many hours? Provide a breakdown for each employment classification. Have any briefings and/or provision of information been provided to Independents? If yes, please include: <ul style="list-style-type: none"> How are briefings requests commissioned? What briefings have been undertaken? Provide details and a copy of each briefing. Provide details of what information has been provided and a copy of the information. Have any briefings request been unable to proceed? If yes, provide details of what the requests were and why it could not proceed. How long is spent preparing and undertaking briefings/information requests for the Independents? How many staff are involved and how many hours? Provide a breakdown for each employment classification. Which Independents have requested briefings and/or information? 	Written	10/04/13	16/05/13
61	Corp	CSD	Birmingham	Shredders*	Has the department purchased any shredders this financial year? If yes, provide details of how many shredders were purchased, the cost of each shredder, why	Written	09/04/13	16/05/13

Q No.	Program	Div	Senator	Broad Topic	Question	Proof Hansard Page or Written	Date Rec'd	Date Tabled
					each new shredder was needed and the purpose for which the shredder is to be used.			
62	Corp	CSD	Birmingham	Protective security policy framework*	Provide an update for your department, including what is your current compliance level, what are you doing to manage risk, what is being done to comply with the mandatory requirements and details of any department specific policies and procedures.	Written	10/04/13	16/05/13
63	Corp	CSD	Birmingham	Office locations*	Please provide a list of all office locations for the department with the following information: a. Location; b. Leased or Owned; c. Size; d. Number of Staff at each location and classification; e. If rented, the amount and breakdown of rent per square metre; f. If owned, the value of the building; g. Depreciation of buildings that are owned; h. Type of functions and work undertaken.	Written	18/04/13	16/05/13
64	Corp	CSD	Birmingham	Communications staff*	1. For the Department, please provide – in relation to all public relations, communications and media staff – the following: a. How many ongoing staff, the classification, the type of work they undertake and their location. b. How many non-ongoing staff, their classification, type of work they undertake and their location c. How many contractors, their classification, type of work they undertake and their location d. How many are graphic designers? e. How many are media managers? f. How many organise events? 2. Does the department have independent media studios? If yes, why? When was it established? What is the set up cost? What is the ongoing cost? How many staff work there and what are their classifications?	Written	18/04/13	16/05/13
65	Corp	CSD	Birmingham	Grant freeze*	1. How much has grant funding been reduced across the department as a result of the grants freeze? 2. Please detail all variations to grants (ie reductions, rephrasing etc) that have occurred this financial year. 3. Has the department/agency been required to find any other savings in this financial year? Please detail all such savings.	Written	23/04/13	16/05/13
66	Corp	CSD	Birmingham	Outstanding debts owing to the Department	By program under which they were incurred, please detail all outstanding debts owing to the Department for more than six months and broken down by whether they have been: • Outstanding for more than six months	Written	14/05/13	16/05/13

Q No.	Program	Div	Senator	Broad Topic	Question	Proof Hansard Page or Written	Date Rec'd	Date Tabled
					<ul style="list-style-type: none"> Outstanding for more than 12 months and; Outstanding for more than two years: <ul style="list-style-type: none"> the number of debts outstanding, the total value of debts outstanding the average length of time since the debts were incurred; and steps taken to recover these debts. <p>Please detail (including amounts and reasons) all debts written off in each of the last three years.</p>			
67	Corp	CSD	Birmingham	Communications	Please detail all public relations, communications and similar activities undertaken or planned to be undertaken this financial year, including grants provided, organisations involved, expenditure, information provided to the department and number of people involved etc	Written	20/04/13	16/05/13
68	1.1	ASCD	Birmingham	Public information campaign	<p>Ms Cruickshank: We have four which have been accepted by the evaluation panel but, as my colleague said a minute ago, we are still in the process of exchanging contracts so I suspect we are still probably a couple of weeks away from being able to provide that information to you.</p> <p>...</p> <p>Senator BIRMINGHAM: Cumulatively, how much of the \$2 million will those four be spending?</p> <p>Ms Cruickshank: As to those four, this is a slight estimation because it is in the context of part of the reason we are still going through the contract process being there are some revisions.</p> <p>Ms Jensen: We will take it on notice.</p>	EC26	18/04/13	16/05/13
69	1.1	ASCD	Birmingham	Public information campaign	<p>Senator BIRMINGHAM: Thank you for that. In terms of those who approach the department versus those the department approached, is the department able to give me an understanding as to whether there was a formal process of approaching those on the unsolicited list and if so how many were on that list and who was approached?</p> <p>Ms Cruickshank: I would have to take that on notice,</p>	EC26	20/04/13	16/05/13
70	1.1	CPMD	Birmingham	Emissions projections	<p>Senator BIRMINGHAM: In terms of the projections released in October last year, what did they estimate for the current financial year and was that up or down on what previous estimations had been?</p> <p>Mr Power: Emissions numbers were reported in the national projections for 2020. We do not have annual figures presented in that publication, so I do not have a figure for you exactly, but I am happy to take that on notice.</p>	EC28	14/05/13	16/05/13
71	1.1	CPMD	Birmingham	Emissions	<ol style="list-style-type: none"> How do departmental estimates of carbon emissions for 2012-13 to date compare with expected emissions? What variances does the department expect? What are the reasons for these variances? Did the Department provide estimates of emissions to inform the Treasury modelling of the carbon tax? If so, what were those estimates? What were 	Written	14/05/13	16/05/13

Q No.	Program	Div	Senator	Broad Topic	Question	Proof Hansard Page or Written	Date Rec'd	Date Tabled
					they based on? How do they differ from actual emissions to date?			
72	1.1	CPMD	Birmingham	Carbon pricing and the transport sector	<ol style="list-style-type: none"> 1. What policies has the Government committed to regarding expansion of the carbon tax into the transport sector? 2. How many businesses does it estimate will be affected by these changes? What revenue is expected to be generated from these changes? 3. Has the Department drafted legislation to implement these changes? 4. Will the Department be engaging in consultation regarding these changes? 5. If so, when and with whom? 6. By when would such legislation need to be proclaimed to allow Government policy objectives to be met? 	Written	14/05/13	16/05/13
73	1.1	EED	Birmingham	Charities Maritime and Aviation Support Program	<ol style="list-style-type: none"> 1. How many entities have applied for relief under the Charities Maritime and Aviation Support Program? 2. How much has been reimbursed? 3. How much was originally budgeted for this program? 4. How many entities were originally thought eligible and/or written to in order to advise of this program? 	Written	03/06/13	27/06/13
74	1.1	ASCD	Birmingham	Climate Change Grant Program	<ol style="list-style-type: none"> 1. For each of the 10 one-day seminars conducted in 2012 by the Australian Council of Trade Unions (ACTU), as part of its Training Workers for a Clean Energy Future project assisted by a Climate Change Grant Program grant budget of \$93 000 (excluding GST), can a list be provided identifying, by date and seminar location, which unions were represented and by how many delegates and/or union officials. 2. Has the ACTU identified to the department the total cost of running these seminars and/or what portion of the total cost was met from the grant budget; if so, can details be provided. 3. Can copies be provided of all reports provided by the ACTU in relation to this grant. 	Written	18/04/13	16/05/13
75	1.1	EMPCD	Boswell	Wind and Solar	<ol style="list-style-type: none"> 1. What is the cost of electricity generated by wind and solar at present? 2. What are the Department's current estimates on the future costs of wind and solar up to 2020? 3. You will have seen research by Bloomberg New Energy Finance put out last week that said unsubsidised renewable energy is cheaper than electricity sourced from newly-built coal and gas-fired power stations. <p>In light of this information, do you share my view that renewables no longer require assistance, and existing subsidies provided to the renewables sector should be removed?</p>	Written	14/05/13	16/05/13
76	1.1	EMPCD	Madigan	Wind farms – noise limits and eligibility for	Wind Farms are currently regulated by grossly inadequate state planning legislation for noise levels. These legislated noise levels are not parallel with noise industry practice for other noise emitting industries.	Written	14/05/13	16/05/13

Q No.	Program	Div	Senator	Broad Topic	Question	Proof Hansard Page or Written	Date Rec'd	Date Tabled
				Large-scale Renewable Energy Certificates	While this may be a state planning jurisdiction, RECs are paid by the Commonwealth Clean Energy Regulator (according to the Renewable Energy (Electricity) Act of 2000). Is the Department aware that the model and size of industrial wind turbines currently being approved for construction across all states have been shown to be UNABLE to operate within state planning noise limits. Therefore most wind farms that have been approved or are awaiting planning approval will be continuously non-compliant, on a day to day basis, with state-planning legislation. Therefore the majority of Large-scale RECs issued by the Clean Energy Regulator are being issued illegally and will continue to be illegal where they are sited too close to rural residences.			
77	1.2	CSD	Birmingham	Green Loans program – outstanding debts	Senator BIRMINGHAM: Okay. It is quite some time now since the Green Loans Program was shut down. I am surprised that it has taken this long for the department to find another 23 outstanding debts. Dr Banerjee: The process under which the debts have been assessed were through an administrative area in the department that was looking after these programs. As that activity has ceased the responsibility of that has come to the financial area, which the chief financial officer heads. What we are doing is reporting on the basis of what is currently on the books. What we can take on notice is the process through which those were determined in the administrative area.	EC62	03/06/13	27/06/13
78	1.2	EMPCD	Milne	National Energy Savings Initiative	Senator MILNE: Presumably the modelling went to different targets; what are the different targets that he modelled? Mr Archer: The process that we underwent was to look at a range of targets—my recollection is that the range was from four per cent to 10 per cent, but I will take that question on notice to ensure that I do not mislead you.	EC64	09/04/13	16/05/13
79	1.2	EED	Birmingham	Home Insulation Program – write offs	Senator BIRMINGHAM: Is that the total amount written off under the Home Insulation Program to date? Or were there previous write-offs that are not included in this figure? Are these just sums that have been written off since 31 October? Dr Banerjee: I think that is the total write-off amount. I will check that on notice.	EC65	03/06/13	27/06/13
80	1.2	EED	Singh	Refrigerator case study	Senator SINGH: So I can access those case studies on the website? Mr McGlynn: I will have to take that on notice	EC68	03/06/13	27/06/13
81	1.2	EED	Birmingham	Energy Efficiency Information Grants Program	1. With regard to the Australian National Audit Office audit into the Design and Implementation of the Energy Efficiency Information Grants Program, can the Department explain the Department's destruction of records made by program advisory committee (PAC) and any other identified deficiencies in the making and retention of records? In respect of all records not retained, why were they not retained?	Written	03/06/13	27/06/13

Q No.	Program	Div	Senator	Broad Topic	Question	Proof Hansard Page or Written	Date Rec'd	Date Tabled
					<p>2. What processes are being followed for Round Two of the Energy Efficiency Information Grants Program and in what respects have procedures been improved?</p> <p>3. What procedural changes have been implemented or planned as a result of deficiencies identified by the ANAO in relation to this or any other merit-based, competitive grants program?</p>			
82	1.2	EED	Birmingham	Local Government Energy Efficiency Program and the Home Energy Saver Scheme	What funding has so far been spent under each of the Local Government Energy Efficiency Program and the Home Energy Saver Scheme? Please detail outcomes of expenditure to date.	Written	03/06/13	27/06/13
83	1.2	EED	Birmingham	Charities Maritime and Aviation Support Program	How many entities have applied for relief under the Charities Maritime and Aviation Support Program? How much has been reimbursed? How much was originally budgeted for this program? How many entities were originally thought eligible and/or written to in order to advise of this program?	Written	03/06/13 (see answer to qon73)	27/06/13
84	1.3	ASCD	Siewert	Filling the Research Gap	<p>Senator SIEWERT: ... Are there any projects that you are undertaking that are different to the projects being funded under Filling the Research Gap, which I was talking to DAFF about this morning?</p> <p>Ms Jensen: ... We tend to work quite closely with our colleagues at DAFF in terms of coordinating the programs that we have. I do not have the detail at my fingertips right now in terms of the specific research, but I would be happy to provide some of that to the committee.</p> <p>Senator SIEWERT: ... I am particularly interested in the south-west of Western Australia. I am aware of the ongoing programs through the various CRCs, the various research corporations and Filling the Research Gap, so it is anything beyond that—Australia-wide but particularly for the south-west of WA—that I am interested in.</p> <p>Ms Jensen: We are happy to take that on notice and look at some specific research.</p>	EC68	18/04/13	16/05/13
85	1.4	ID	Birmingham	Second commitment period of the Kyoto Protocol	<p>Senator BIRMINGHAM: Are you able to tell me how many member states that is, or do you not have that figure?</p> <p>Dr Lee: ... I will have to take that on notice.</p>	EC79	10/04/13	16/05/13
86	1.4	ID	Birmingham	Kyoto Protocol	<p>Senator BIRMINGHAM: When will we know if all other parties have met their requirements under the first stage of Kyoto in terms of remitting offset amounts amount and the like where required?</p> <p>Mr Comley: The true-up period does not end until 2015.</p> <p>Dr Banerjee: Preliminary data is coming through now for 2012 emissions for many countries, so there is certainly an indication for most countries about</p>	EC79	09/04/13	16/05/13

Q No.	Program	Div	Senator	Broad Topic	Question	Proof Hansard Page or Written	Date Rec'd	Date Tabled
					where they are likely to be even though formal processes do not finish until 2015. Senator BIRMINGHAM: Perhaps on notice you could provide information regarding that true-up process and what indications have been received or are available to date please, Dr Banerjee.			
87	1.4	ASCD	Waters	World Heritage Committee – Great Barrier Reef advice	Senator WATERS: Did the department advise SEWPaC in its report to the World Heritage Committee on the status of the Great Barrier Reef that was submitted on 1 February? Mr Comley: We will have to take that on notice. Not to my knowledge. ... Senator WATERS: On a similar vein, did you brief the reactive monitoring mission of the World Heritage Committee when they came out last Easter? Mr Comley: Not to my knowledge. Senator WATERS: If you can just check that on notice, please.	EC80	18/04/13	16/05/13
88	1.4	ASCD	Waters	World Heritage Committee – Coal exports and the carbon price	Senator WATERS: Roughly what percentage of the life cycle emissions of our coal exports is subject to the carbon price? Mr Comley: I would have to take that on notice. ... Senator WATERS: Has anyone in your department taken any steps to ensure that the World Heritage Committee understands that distinction, given the misleading statements in Australia's State Party Report? Mr Comley: I would have to take that on notice, but I am not aware of any misleading statements. ... Senator WATERS: Could you take on notice whether anyone from your department has sought to clarify with the World Heritage Committee that the carbon price does not cover coal exports? Mr Comley: I will take that on notice.	EC80	14/05/13	16/05/13
89	1.4	ID	Bilyk	OECD report	Senator BILYK: Does the report say anything about the effect of carbon pricing on international competitiveness? Ms Wilkinson: I do not recall the report directly talking about the effect on competitiveness, but what the report is doing is just looking at the relative cost impacts on energy prices of a range of different taxes across these countries. So indirectly, it does look at the impact on the cost base for businesses that are operating in these different countries. Senator BILYK: So if it does look at it, does it have any information in there about it? Ms Wilkinson: I will have to take that on notice. I do not recall there being specific information in the report, but I must admit that it is a very big report and I have perhaps not gone through all of the details. I am happy to take that on	EC82	23/04/13	16/05/13

Q No.	Program	Div	Senator	Broad Topic	Question	Proof Hansard Page or Written	Date Rec'd	Date Tabled
					notice. Senator BILYK: That would be good. This might be another one that you need to take on notice: does it say anything about investments in clean energy technologies in different countries? Ms Wilkinson: I think I will take that one on notice as well.			
90	CER	CER	McKenzie	Jobs and Competitiveness Program	Senator McKENZIE: How many are located in regional Australia, and how many actually deal with rural industries of agriculture and forestry? Ms Munro: Firstly, in terms of the location, I do not think that we would be able to provide you that information today. Senator McKENZIE: That is okay. Ms Munro: We have very specifically published on our website the entities which have received those free units under the scheme and so we would be able to take that on notice and give an indication of that, noting that these are large manufacturing and large industrial facilities; although many of them would certainly be in regional Australia. In terms of the sector's—and there is a sectoral analysis which is on our website, but in the interest of time I probably cannot call it up on my iPad quickly enough—	EC45	18/04/13	16/05/13
91	CER	CER	McKenzie	Jobs and Competitiveness Program	1. What is the industry breakdown for the applicants to the Jobs and Competitiveness Program? This question follows up on (Supplementary Budget Estimates) QON #102. 2. How does the department define regional? This question follows up on (Supplementary Budget Estimates) QON #102.	Written	18/04/13	16/05/13
92	CER	CER	Cameron	Emissions-intensive trade-exposed industries	CHAIR: Of the 40 projects, how many are in New South Wales? Ms Wilson: Sorry, do you want— CHAIR: Do you know how many are in New South Wales? Ms Wilson: Within carbon farming? These figures are slightly out of date—actually, I think I would need to take those on notice.	EC52	18/04/13	16/05/13
93	CER	CER	McKenzie	Emissions-intensive trade-exposed industries	1. Can you provide an update of the total number of businesses or entities that have qualified for trade-exposed (EITE) assistance in Australia? Also specify the monies that have been delivered to date. 2. How many rural business or entities have received financial assistance trade-exposed (EITE) assistance to date? What is the value of this assistance (\$) to date? 3. CER has conducted a number of workshops over the last two years, what proportions of these workshops have been conducted in regional areas?	Written	18/04/13	16/05/13
94	CER	CER	Birmingham	Payment of accounts	Senator BIRMINGHAM: ... Has the regulator managed to improve its performance in this space? ... Mr Chris Ramsden: I am sorry, we do not have the information for the remainder of that year, but I can certainly take that on notice and provide it to	EC48	18/04/13	16/05/13

Q No.	Program	Div	Senator	Broad Topic	Question	Proof Hansard Page or Written	Date Rec'd	Date Tabled
					you.			
95	CER	CER	Cameron	Carbon pricing mechanism workshops	<p>Mr Carter: About 40 per cent of those have already booked a spot at the workshop. It is a little hard to differentiate the exact numbers around that, because some corporations have a number of facilities and they may just register under a controlling corporation name, for example, so it may be in excess of that.</p> <p>CHAIR: So you do not know, for instance, of that 40 per cent, what the footprint that they cover is in terms of emissions?</p> <p>Mr Carter: No, I do not have it broken down in that way.</p> <p>CHAIR: Could that be done?</p> <p>Mr Carter: We could certainly look at the footprint of those who attended, or intended to attend, the workshops.</p>	EC53	18/04/13	16/05/13
96	CER	CER	Madigan	Waubra wind farm	<p>Senator MADIGAN: My office has recently received a communication from a Mr Paul Jarman—who is the Assistant Director of Regional Projects in Planning Statutory Services at the Department of Planning and Community Development, Victoria—which confirms that the Waubra wind farm is noncompliant with Victorian planning legislation. As such, I assume it is therefore ineligible for Commonwealth accreditation. How many large-scale RECs has the Clean Energy Regulator issued to Acciona's 192-megawatt Waubra wind farm power station since operation commenced in July 2009?</p> <p>Mr Livingston: I do not know the number of certificates.</p> <p>Senator MADIGAN: Could you take that on notice.</p>	EC43	10/05/13	16/05/13
97	CER	CER	Madigan	Waubra wind farm	<p>Senator MADIGAN: If the Waubra wind farm is noncompliant with the Victorian planning requirements, doesn't that automatically disqualify it from accreditation with the Clean Energy Regulator?</p> <p>Mr Livingston: It is all speculation, realistically. It seems a surprising statement you have made.</p> <p>Senator MADIGAN: Can you take that on notice.</p> <p>Mr Livingston: We will take it on notice.</p>	EC43	18/04/13	16/05/13
98	CER	CER	Madigan	Waubra Wind Farm	<p><i>The Commonwealth Renewable Energy (Electricity) Act of 2000 provides that 'a power station must be operated in accordance with any relevant Commonwealth, State, Territory or local government planning and approval requirements.'</i></p> <p><i>State planning compliance is a pre-requisite for the power station's eligibility for commonwealth accreditation.</i></p> <p><i>Without lawful commonwealth accreditation, a power station is not eligible to receive government subsidies, in this case, I refer to Large-scale Renewable Energy Certificates.</i></p> <p><i>In the 'Application for Accreditation of a Power Station' there are 35 questions. These questions are followed by a declaration.</i></p>	Written	10/05/13	16/05/13

Q No.	Program	Div	Senator	Broad Topic	Question	Proof Hansard Page or Written	Date Rec'd	Date Tabled
					<p><i>Questions 23 follows:</i></p> <p>23. Has the power station obtained all relevant planning, building or other approvals (Commonwealth, State/Territory and local)? List approvals, date obtained and expiry dates.</p> <p><i>I have recently sighted written communication from Mr Paul Jarman, Assistant Director Regional Projects, Planning Statutory Services, Department of Planning and Community Development (DPCD), Victoria, dated 5th of February 2013, which confirms that the Waubra Wind Farm is non-compliant with Victorian Planning Legislation and is therefore ineligible for Commonwealth accreditation.</i></p> <ol style="list-style-type: none"> How many Large-scale RECs has the Clean Energy Regulator illegally issued to Acciona's 192 megawatt Waubra Wind Farm 'power station' since operation commenced in July 2009? Has the Department ensured that the operation of the Waubra Wind farm reduces emissions of greenhouse gases, as is required under the Renewable Energy (Electricity) Act of 2000, based on studying measurable data rather than computer modeling? How many registered entities have applied for Large-scale RECs in the envelope of the Waubra Wind Farm? 			
99	CER	CER	Madigan	Wind farms – state planning regulations	<ol style="list-style-type: none"> How many Australian wind farms, both currently operating and yet to begin operating, are non-compliant with state planning regulations and therefore receiving commonwealth subsidy under a false eligibility for RECs? How many Large-scale RECs has the Clean Energy Regulator illegally issued to non-compliant wind farms since the implementation of the Renewable Energy Target in April 2001? Who is responsible for and what is the procedure for redeeming the monies issued by the Clean Energy Regulator for Large-scale RECs which have been obtained without compliance to state planning legislation and therefore under false eligibility for receiving Large-scale RECs? 	Written	10/05/13	16/05/13
100	CER	CER	Madigan	Value of Large-scale Renewable Energy Certificates	<ol style="list-style-type: none"> Can the Clean Energy Regulator advise the monetary value of the Large-scale RECs that the Clean Energy Regulator has issued to wind farms since the implementation of the Renewable Energy Target in April 2001? Can the Clean Energy Regulator advise the monetary value of the Large-scale RECs that the Clean Energy Regulator has issued to non-compliant wind farms since the implementation of the Renewable Energy Target in April 2001? 	Written	18/04/13	16/05/13
101	CER	CER	Madigan	Large-scale Renewable Certificates –	Can the Clean Energy Regulator advise the total cost of the of Large-scale RECs that have been issued by the Clean Energy Regulator since the implementation of the Renewable Energy Target the April 2001 to the	Written	18/04/13	16/05/13

Q No.	Program	Div	Senator	Broad Topic	Question	Proof Hansard Page or Written	Date Rec'd	Date Tabled
				Australian energy consumer	Australian energy consumer?			
102	CER	CER	Madigan	Australian Wind Farms	How many registered entities have applied for Large-scale RECs in the envelope of Australian Wind Farms?	Written	18/04/13	16/05/13
103	CER	CER	Madigan	Wind farms – union controlled investments	How many RECs have been issued to the union controlled investments in wind farms? At which locations? In which states? How many of these wind farms are owned by the states in which they operate? Are these wind farms compliant with state planning legislation? Are these wind farms compliant with the eligibility criteria of the Renewable Energy (Electricity) Act of 2000?	Written	10/05/13	16/05/13
104	CER	CER	Madigan	Wind farms – Pacific Hydro	<ol style="list-style-type: none"> How many wind farms owned by Pacific Hydro, both currently operating and yet to begin operating, are compliant with state planning regulations? Are these wind farms compliant with noise regulations? Are any or all of Pacific Hydro owned wind farms operating under false eligibility for REC accreditation? How many Large-Scale RECs have been issued to Pacific Hydro owned wind farms? What is the total monetary value of commonwealth subsidy for these wind farms since they began operating? 	Written	10/05/13	16/05/13
105	CER	CER	Madigan	Wind farms – emissions reductions	<ol style="list-style-type: none"> Given that the objective of the Renewable Energy (Electricity) Act of 2000 is to 'reduce emissions of greenhouse gases in the electricity sector,' can you advise what actions the Clean Energy Regulator will undertake to comply with its obligation to ensure actual rather than theoretical emissions reductions? Has the Clean Energy Regulator verified the reduction in greenhouse gas emissions in the electricity sector attributable to wind farms, the issuing of Large-scale RECs since the implementation of the Renewable Energy Target in April 2001, so that the industry does not breach the Renewable Energy (Electricity) Act of 2000? Can the Clean Energy Regulator provide the actual data from coal fired power stations that provides evidence that wind turbines are compliant with the Renewable Energy (Electricity) Act of 2000 and that there has been a reduction in greenhouse gas emissions as a result of issuing Large-scale RECs to wind farms? Can the Clean Energy Regulator provide evidence, based on real-time measurable data, that the operation of industrial wind turbines in Australia over the last ten years has led to a corresponding reduction in greenhouse gas emissions? 	Written	10/05/13	16/05/13
106	CER	CER	Madigan	Large-scale Renewable Energy Certificates	What is the total amount of Large-scale RECs that have been issued by the Clean Energy Regulator since the implementation of the Renewable Energy Target in April 2001?	Written	18/04/13	16/05/13

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107	CER	CER	Birmingham	Launch of Clean Energy Regulator	<p>For the launch of the Regulator on 4 April 2012 at Lake Burley Griffin, please identify:</p> <ol style="list-style-type: none"> 1. The number of invitations issued and the names of all people and/or organisations invited. 2. The number of attendees, as well as their names and/or organisations represented. 3. Were the Prime Minister, any Ministers or any Ministerial staff invited to attend? If so, who? Did any attend? If so, who? 4. Please identify and detail dates for any other activities associated with the launch, including any other activities marking commencement of the Clean Energy Act 2011 or establishment of the Regulator and any meetings conducted on or around the date of the launch. 5. Did any Members or staff of the Regulator travel to Canberra for the launch and/or associated meeting(s)? If so, please itemise travel and accommodation costs and detail who met these costs. 	Written	18/04/13	16/05/13
108	CER	CER	Birmingham	Staffing and recruitment*	<ol style="list-style-type: none"> 1. How many ongoing staff have been recruited this financial year to date? What classification are these staff? 2. How many non-ongoing positions exist or have been created this financial year to date? What classification are these staff? 3. This financial year to date, how many employees have been employed on contract and what is the average length of their employment period? 4. How many ongoing staff have left the agency this financial year to date? What classification were these staff? 5. How many non-ongoing staff left the agency this financial year to date? What classification were these staff? 6. How many contract staff left the agency in the year this financial year to date? What classification were these staff? 7. Are there any plans for staff reduction? If so, please advise details including if there is a reduction target, how this will be achieved, and if any services/programs will be cut. If there are plans for staff reductions, please give the reason why these are happening. 8. How much has been spent on 2014 Graduate Recruitment to date? Please itemise and detail costs. 9. Has any travel been incurred for 2014 Graduate Recruitment? Please itemise and detail costs. 10. How much was spent on 2013 Graduate Training? Provide details of what training was provided, why and the estimated cost for each. 	Written	18/04/13	16/05/13
109	CER	CER	Birmingham	"Making the public service more efficient"*	<ol style="list-style-type: none"> 1. Please provide an update of the savings achieved through pursuing further efficiencies in the way the public service operates (see media release by the Minister for Finance and Deregulation and the Special Minister of 	Written	18/04/13	16/05/13

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					<p>State of 25 September 2012 http://www.financeminister.gov.au/media/2012/mr_1982012.html).</p> <ol style="list-style-type: none"> Can you quantify the estimated savings for each year over the forward estimates for reductions in air travel? Has there been a reduction in business flights? What are the estimated savings for each year over the forward estimates? Has there been a reduction in the use of external consultants and contractors? Has this impacted on the agency, and how? What are the estimated savings for each year over the forward estimates? Provide an update of moving recruitment advertising online. Is any recruitment still in printed materials, and if yes, why? What are the estimated savings for each year over the forward estimates? Has the agency reduced its printing costs? If no, why not? Have printing costs increased, and if yes why and how much? Has the five per cent savings target been achieved – if yes, how, or if it will not, why not? What are the estimated savings for each year over the forward estimates? 			
110	CER	CER	Birmingham	Printing costs*	How many documents (include the amount of copies) have been printed this financial year to date? How many of these printed documents were also published online?	Written	18/04/13	16/05/13
111	CER	CER	Birmingham	Government advertising*	<ol style="list-style-type: none"> What was the total cost of all advertising for the financial year to date? Is the advertising campaign or non-campaign advertising? Provide details of each advertising, including the program the advertising was for, the total spend and the business that provided the advertising services. Has the Department of Finance and Deregulation provided any advice about the advertising? Provide details of each advertising item. Has the Peer Review Group (PRG) and/or Independent Communications Committee (ICC) provided any advice about the advertising? Provide details of each advertising item. Did the Advertising comply with the Guidelines on Information and Advertising Campaigns by Australian Government Departments and Agencies? Provide the details for each advertising item. Provide details for any other communications program, including details of the program, the total spend and the business that provided the communication services. What advertising – Campaign and Non-Campaign – and other communications programs is the agency undertaking, or are planning to undertake? 	Written	18/04/13	16/05/13
112	CER	CER	Birmingham	Hospitality and entertainment – Clean Energy	<ol style="list-style-type: none"> What is the agency's hospitality spend for this financial year to date? Detail date, location, purpose and cost of all events including any catering and drinks costs. 	Written	10/05/13	16/05/13

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				Regulator *	<ol style="list-style-type: none"> 2. What is the agency's entertainment spend for this financial year to date? Detail date, location, purpose and cost of all events including any catering and drinks costs. 3. What hospitality spend is the agency planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 4. What entertainment spend is the agency planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 5. Is the agency planning on reducing any of its spending on these items? If so, how will reductions be achieved and what are the estimated savings over each year of the forward estimates? 			
113	CER	CER	Birmingham	Meeting costs – Clean Energy Regulator *	<ol style="list-style-type: none"> 1. What is the agency's meeting spend for this financial year to date? Detail date, location, purpose and cost of all events, including any catering and drinks costs. 2. What meeting spend is the agency planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 	Written	10/05/13	16/05/13
114	CER	CER	Birmingham	Program Launch Costs – Clean Energy Regulator*	<ol style="list-style-type: none"> 1. What is the agency's program launch spend for this financial year to date? Detail date, location, purpose and cost of all events, including any catering and drinks costs. 2. What program launch spend is the agency planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 3. What is the agency's program launch spend for 2011-12? Detail date, location, purpose and cost of each event including any catering and drinks costs. 	Written	18/04/13	16/05/13
115	CER	CER	Birmingham	Freedom of information requests*	<ol style="list-style-type: none"> 1. Has the agency received any updated advice on how to respond to FOI requests? 2. What is the total cost to the agency to process FOI requests for this financial year to date? 3. How many FOI requests has the agency received for this financial year to date? 4. How many requests have been denied and how many have been granted? Has the agency failed to meet the processing times outlined in the FOI Act for any requests? If so, how many and why? Do any of these requests remain outstanding? If so, how many and why? 	Written	18/04/13	16/05/13
116	CER	CER	Birmingham	Reviews*	<p>For this financial year to date:</p> <ol style="list-style-type: none"> 1. How many Reviews are being undertaken? 2. What reviews have concluded, and for those that are still ongoing, when 	Written	09/04/13	16/05/13

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					<p>will those reviews be concluded?</p> <p>3. Which of these reviews has been provided to Government?</p> <p>4. When will the Government be responding to the respective reviews that have been completed?</p> <p>5. Has the Government responded to all reviews within the timeframe? If not, why not?</p> <p>6. What is the estimated cost of each of these Reviews?</p> <p>7. What reviews are planned?</p> <p>8. When will each of these reviews be concluded?</p>			
117	CER	CER	Birmingham	Consultancies*	<p>1. How many consultancies have been undertaken this financial year to date? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (ie. open tender, direct source, etc). Also include total value for all consultancies.</p> <p>2. How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known.</p>	Written	18/04/13	16/05/13
118	CER	CER	Birmingham	Media monitoring – Clean Energy Regulator*	<p>What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the agency for this financial year to date?</p> <p>a. Which agency or agencies provided these services?</p> <p>b. What is the estimated budget to provide these services for the year 2012-13?</p> <p>c. What has been spent providing these services this financial year to date?</p>	Written	18/04/13	16/05/13
119	CER	CER	Birmingham	Social media*	<p>1. Have there been any changes to agency social media or protocols about staff access and useage of Youtube; online social media, such as Facebook, MySpace and Twitter; and access to online discussions forums and blogs since May 2012 Budget Estimates? If yes, please explain and provide copies of any advice that has been issue.</p> <p>2. a. Does the agency monitor usage of social media? b. If yes, provide details of the useage (for example details could include average hours per employee, hours when useage peaks). c. Has there been a change to agency protocols due to staff usage? d. If no, why not? Will the agency monitor usage in the future?</p> <p>3. Does social media impact on employee productivity? Provide details (details could include increased internet usage in general or increased internet usage in standard business hours).</p>	Written	18/04/13	16/05/13
120	CER	CER	Birmingham	Internet*	Has the agency experienced any internet problems, such as but not limited to	Written	10/05/13	16/05/13

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					slow internet, or internet blackouts? If yes, what was the reason for this? Did it impact the Minister's office?			
121	CER	CER	Birmingham	Staff amenities*	What amenities are provided to staff? Provide a list.	Written	18/04/13	16/05/13
122	CER	CER	Birmingham	Coffee machines*	<ol style="list-style-type: none"> 1. Has the agency purchased coffee machines for staff useage? If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased. 2. Why were coffee machines purchased? 3. Has there been a noticeable difference in staff productivity since coffee machines were purchased? Are staff leaving the office premises less during business hours as a result? 4. Where did the funding for the coffee machines come from? 5. Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance in this financial year to date, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from? 6. What are the ongoing costs of the coffee machine, such as the cost of coffee? 7. Does the agency rent coffee machines for staff useage? If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased. 8. Why are coffee machines rented? 9. Has there been a noticeable difference in staff productivity since coffee machines were rented? Are staff leaving the office premises less during business hours as a result? 10. Where does the funding for the coffee machines come from? 11. Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance in this financial year to date, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from? 12. What are the ongoing costs of the coffee machine, such as the cost of coffee? 	Written	18/04/13	16/05/13
123	CER	CER	Birmingham	Contractors *	<ol style="list-style-type: none"> 1. What contractors have been employed by the agency? If yes, provide details (including the work undertaken and the cost). 2. Has the agency ever employed Hawker Britton in any capacity or is it considering employing Hawker Britton? If yes, provide details (including the work undertaken and the cost). 3. Has the agency ever employed Shannon's Way in any capacity or is it considering employing Shannon's Way? If yes, provide details (including 	Written	18/04/13	16/05/13

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					<p>the work undertaken and the cost).</p> <p>4. Has the agency ever employed John Utting & UMR Research Group in any capacity or is it considering employing John Utting & UMR Research Group? If yes, provide details (including the work undertaken and the cost).</p> <p>5. Has the agency ever employed McCann-Erickson in any capacity or is it considering employing McCann-Erickson? If yes, provide details (including the work undertaken and the cost).</p> <p>6. Has the agency ever employed Cutting Edge in any capacity or is it considering employing Cutting Edge? If yes, provide details (including the work undertaken and the cost).</p> <p>7. Has the agency ever employed Ikon Communications in any capacity or is it considering employing Ikon Communications? If yes, provide details (including the work undertaken and the cost).</p> <p>8. Has the agency ever employed CMAX Communications in any capacity or is it considering employing CMAX Communications? If yes, provide details (including the work undertaken and the cost).</p> <p>9. Has the agency ever employed Boston Consulting Group in any capacity or is it considering employing Boston Consulting Group? If yes, provide details (including the work undertaken and the cost).</p> <p>10. Has the agency ever employed McKinsey & Company in any capacity or is it considering employing McKinsey & Company? If yes, provide details.</p>			
124	CER	CER	Birmingham	Grants*	<p>1. Could the agency provide a list of all grants, including ad hoc and one-off grants for this financial year to date? Please provide details of the recipients, the amount, the intended use of the grants and what locations have benefited from the grants.</p> <p>2. Have all grant agreement details been published on its website within the required timeframe? If not, provide details.</p> <p>3. Provide a list of grants that your agency administers that had uncommitted grants funding reduced as per the statement by the Finance Minister on 22 October 2012 (see http://www.financeminister.gov.au/media/2012/mr_2102012.html). How much was funding reduced for grant?</p>	Written	18/04/13	16/05/13
125	CER	CER	Birmingham	Commissioned reports*	<p>1. How many Reports have been commissioned by the Government in your agency this financial year to date? Please provide details of each report including date commissioned, date report handed to Government, date of public release, Terms of Reference and Committee members.</p> <p>2. How much did each report cost/or is estimated to cost? How many agency staff were involved in each report and at what level?</p>	Written	09/04/13	16/05/13

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					3. What is the current status of each report? When is the Government intending to respond to these reports?			
126	CER	CER	Birmingham	Government payment of accounts*	<ol style="list-style-type: none"> 1. For this financial year to date, has the agency paid its accounts to contractors/consultants etc in accordance with Government policy in terms of time for payment (i.e. within 30 days)? If not, why not? Provide details, including what has been the timeframe for payment of accounts? Please provide a breakdown, average statistics etc as appropriate to give insight into how this issue is being approached). 2. For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the agency for the current financial year and the previous financial year? 3. Where interest is being paid, what rate of interest is being paid and how is this rate determined? 	Written	18/04/13	16/05/13
127	CER	CER	Birmingham	Stationery requirements – Clean Energy Regulator*	What are the agency's stationery costs for the financial year to date?	Written	18/04/13	16/05/13
128	CER	CER	Birmingham	Media subscriptions*	<ol style="list-style-type: none"> 1. What pay TV subscriptions does your agency have? <ol style="list-style-type: none"> a. Please provide a list of what channels and the reason for each channel. b. What is the cost for this financial year to date? 2. What newspaper subscriptions does your agency have? <ol style="list-style-type: none"> a. Please provide a list of newspaper subscriptions and the reason for each. b. What is the cost for this financial year to date? 3. What magazine subscriptions does your agency have? <ol style="list-style-type: none"> a. Please provide a list of magazine subscriptions and the reason for each. 4. What is the cost for this financial year to date? 	Written	18/04/13	16/05/13
129	CER	CER	Birmingham	Travel costs*	<ol style="list-style-type: none"> 1. For the financial year to date, please detail all travel for agency officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). 2. For the financial year to date, please detail all travel for agency officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel. 3. What travel is planned for the rest of this financial year? Also provide a reason and brief explanation for the travel. 	Written	10/05/13	16/05/13

Q No.	Program	Div	Senator	Broad Topic	Question	Proof Hansard Page or Written	Date Rec'd	Date Tabled
					<p>4. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.</p> <p>5. Are the Government's Lowest Practical Fare travel policy for Domestic Air Travel (Finance Circular No. 2009/10) and Best Fare of the Day for International Air Travel (Finance Circular No. 2009/11) guidelines being followed? How is the department/agency following the advice? How is this monitored? If the guidelines are not being followed, please explain why.</p> <p>6. Are lounge memberships provided to any employees? If yes, what lounge memberships, to how many employees and their classification, the reason for the provision of lounge membership and the total costs of the lounge memberships.</p> <p>7. When SES employees travel, do any support or administrative staff (such as an Executive Assistant) travel with them? If yes, provide details of why such a staff member is needed and the costs of the support staff travel.</p> <p>8. Does the agency elect to offset emissions for employees work related travel? If yes, what is the cost?</p>			
130	CER	CER	Birmingham	Legal costs*	<p>1. What sum did the agency spend on legal services for this financial year to date within the agency? Please provide a list of each service and costs.</p> <p>2. What sum did the agency spend on legal services this financial year to date from the Australian Government Solicitor? Please provide a list of each service and costs.</p> <p>3. What sum did the agency spend on legal services this financial year to date from private firms? Please provide a list of each service and costs.</p> <p>4. What sum did the agency spend on legal services this financial year to date from other sources? Please provide a list of each service and costs.</p>	Written	09/04/13	16/05/13
131	CER	CER	Birmingham	Education expenses*	<p>1. What are the agency's guidelines on study?</p> <p>2. For this financial year to date, detail all education expenses (i.e. in house courses and tertiary studies) for the agency. Include what type of course, the total cost, cost per participant, the employment classification of each participant, how many participants and the amount of study leave granted to each participant (provide a breakdown for each employment classification). Also include the reason for the study and how it is beneficial for the agency.</p>	Written	10/05/13	16/05/13
132	CER	CER	Birmingham	Executive coaching and leadership training*	<p>In relation to executive coaching and/or other leadership training services purchased by each agency, please provide the following information for this financial year to date:</p> <p>1. Total spending on these services</p> <p>2. The number of employees offered these services and their employment</p>	Written	18/04/13	16/05/13

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					<p>classification</p> <p>3. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification)</p> <p>4. The names of all service providers engaged. For each service purchased form a provider listed under (4), please provide:</p> <p>a. The name and nature of the service purchased</p> <p>b. Whether the service is one-on-one or group based</p> <p>c. The number of employees who received the service and their employment classification</p> <p>d. The total number of hours involved for all employees (provide a breakdown for each employment classification)</p> <p>e. The total amount spent on the service</p> <p>f. A description of the fees charged (i.e. per hour, complete package)</p> <p>Where a service was provided at any location other than the agency's own premises, please provide:</p> <p>i. The location used</p> <p>ii. The number of employees who took part on each occasion (provide a breakdown for each employment classification).</p> <p>iii. The total number of hours involved for all employees who took part (provide a breakdown for each employment classification)</p> <p>iv. Any costs the agency has incurred to use the location</p>			
133	CER	CER	Birmingham	Media training*	<p>In relation to media training services purchased by each the agency, please provide the following information for this financial year to date:</p> <p>1. Total spending on these services</p> <p>2. The number of employees offered these services and their employment classification</p> <p>3. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification)</p> <p>4. The names of all service providers engaged. For each service purchased form a provider listed under (4), please provide:</p> <p>a. The name and nature of the service purchased</p> <p>b. Whether the service is one-on-one or group based</p> <p>c. The number of employees who received the service and their employment classification (provide a breakdown for each employment classification)</p> <p>d. The total number of hours involved for all employees (provide a</p>	Written	18/04/13	16/05/13

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					breakdown for each employment classification) e. The total amount spent on the service f. A description of the fees charged (i.e. per hour, complete package). Where a service was provided at any location other than the agency's own premises, please provide: i. The location used ii. The number of employees who took part on each occasion iii. The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) iv. Any costs the agency incurred to use the location			
134	CER	CER	Birmingham	Paid Parental Leave*	1. Please list how many staff in the agency are eligible to receive payments under the Government's Paid Parental Leave scheme? 2. For this financial year to date list which agency is providing its employees with payments under the Government's Paid Parental Leave scheme? Please list how many staff and their classification are in receipt of these payments. 3. What is the paid parental scheme offered by each agency? How many staff have used the scheme this financial year to date.	Written	10/05/13	16/05/13
135	CER	CER	Birmingham	Corporate cars*	1. How many cars are owned by the agency? 2. Where is the car/s located? 3. What is the car/s used for? 4. What is the cost of each car for this financial year to date? 5. How far did each car travel this financial year to date?	Written	18/04/13	16/05/13
136	CER	CER	Birmingham	Taxi costs*	1. How much did the agency spend on taxis this financial year to date? Provide a breakdown for each business group in the agency. 2. What are the reasons for taxi costs?	Written	18/04/13	16/05/13
137	CER	CER	Birmingham	Hire cars*	1. How much did the agency spend on hire cars this financial year to date? Provide a breakdown of each business group in the department. 2. What are the reasons for hire car costs?	Written	18/04/13	16/05/13
138	CER	CER	Birmingham	Credit cards*	1. Provide a breakdown for each employment classification that has a corporate credit card. 2. Please update details of the following? a. What action is taken if the corporate credit card is misused? b. How is corporate credit card use monitored? c. What happens if misuse of a corporate credit card is discovered? d. Have any instances of corporate credit card misuse have been discovered? List staff classification and what the misuse was, and the action taken. e. What action is taken to prevent corporate credit card misuse?	Written	18/04/13	16/05/13
139	CER	CER	Birmingham	Provision of	Is electronic equipment (such as ipad, laptop, wireless card, vasco token,	Written	18/04/13	16/05/13

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				equipment – agency*	blackberry, mobile phone (list type if relevant), thumb drive) provided to agency staff? If yes provide details of what is provided, the purchase cost, the ongoing cost and a breakdown of what staff and staff classification receives it.			
140	CER	CER	Birmingham	Electricity purchasing*	<ol style="list-style-type: none"> 1. What are the details of the agency electricity purchasing agreement? 2. What are the agency electricity costs for this financial year to date? 	Written	18/04/13	16/05/13
141	CER	CER	Birmingham	Briefings for the Australian Greens and Independents*	<ol style="list-style-type: none"> 1. Have any briefings and/or provision of information been provided to the Australian Greens? If yes, please include: <ul style="list-style-type: none"> • How are briefings requests commissioned? • What briefings have been undertaken? Provide details and a copy of each briefing. • Provide details of what information has been provided and a copy of the information. • Have any briefings request been unable to proceed? If yes, provide details of what the requests were and why it could not proceed. • How long is spent preparing and undertaking briefings/information requests for the Australian Greens? How many staff are involved and how many hours? Provide a breakdown for each employment classification. 2. Have any briefings and/or provision of information been provided to Independents? If yes, please include: <ul style="list-style-type: none"> • How are briefings requests commissioned? • What briefings have been undertaken? Provide details and a copy of each briefing. • Provide details of what information has been provided and a copy of the information. • Have any briefings request been unable to proceed? If yes, provide details of what the requests were and why it could not proceed. • How long is spent preparing and undertaking briefings/information requests for the Independents? How many staff are involved and how many hours? Provide a breakdown for each employment classification. • Which Independents have requested briefings and/or information? 	Written	09/04/13	16/05/13
142	CER	CER	Birmingham	Shredders*	Has the agency purchased any shredders this financial year? If yes, provide details of how many shredders were purchased, the cost of each shredder, why each new shredder was needed and the purpose for which the shredder is to be used.	Written	18/04/13	16/05/13
143	CER	CER	Birmingham	Protective security policy framework*	Provide an update for your agency, including what is your current compliance level, what are you doing to manage risk, what is being done to comply with the mandatory requirements and details of any department specific policies and procedures.	Written	18/04/13	16/05/13

Q No.	Program	Div	Senator	Broad Topic	Question	Proof Hansard Page or Written	Date Rec'd	Date Tabled
144	CER	CER	Birmingham	Office locations*	Please provide a list of all office locations for the agency by: a. Location; b. Leased or Owned; c. Size; d. Number of Staff at each location and classification; e. If rented, the amount and breakdown of rent per square metre; f. If owned, the value of the building; g. Depreciation of buildings that are owned; h. Type of functions and work undertaken.	Written	18/04/13	16/05/13
145	CER	CER	Birmingham	Communications staff*	1. For the agency, please provide – in relation to all public relations, communications and media staff – the following: a. How many ongoing staff, the classification, the type of work they undertake and their location. b. How many non-ongoing staff, their classification, type of work they undertake and their location c. How many contractors, their classification, type of work they undertake and their location d. How many are graphic designers? e. How many are media managers? f. How many organise events? 2. Does the agency have independent media studios? If yes, why? When was it established? What is the set up cost? What is the ongoing cost? How many staff work there and what are their classifications?	Written	18/04/13	16/05/13
146	CER	CER	Birmingham	Grant freeze*	1. How much has grant funding been reduced across the agency as a result of the grants freeze? 2. Please detail all variations to grants (ie reductions, rephasing etc) that have occurred this financial year. 3. Has the agency been required to find any other savings in this financial year? Please detail all such savings.	Written	18/04/13	16/05/13
147	CCA	CCA	Birmingham	Industry concerns about Climate Change Authority board member comments	Senator BIRMINGHAM: Are you aware of any industry sectors raising any concerns with the minister or with your department about statements by authority members and how that may impact on the operations of the authority? Mr Comley: I am actually not aware of any. I could take it on notice, but certainly no-one from industry has raised with me concern about comments made by authority members.	EC56	18/04/13	16/05/13
148	CCA	CCA	Birmingham	Professor Karoly	CHAIR: Thank you, Ms Harris. I am not sure whether you or Mr Comley can help me. What is Professor Karoly's professional background? Ms Harris: I can help you on notice to give a more detailed answer if you would like ...	EC57	18/04/13	16/05/13
149	CCA	CCA	Birmingham	Staffing and	1. How many ongoing staff have been recruited this financial year to date?	Written	09/04/13	16/05/13

Q No.	Program	Div	Senator	Broad Topic	Question	Proof Hansard Page or Written	Date Rec'd	Date Tabled
				recruitment	<p>What classification are these staff?</p> <p>2. How many non-ongoing positions exist or have been created this financial year to date? What classification are these staff?</p> <p>3. This financial year to date, how many employees have been employed on contract and what is the average length of their employment period?</p> <p>4. How many ongoing staff have left the agency this financial year to date? What classification were these staff?</p> <p>5. How many non-ongoing staff left the agency this financial year to date? What classification were these staff?</p> <p>6. How many contract staff left the agency in the year this financial year to date? What classification were these staff?</p> <p>7. Are there any plans for staff reduction? If so, please advise details including if there is a reduction target, how this will be achieved, and if any services/programs will be cut. If there are plans for staff reductions, please give the reason why these are happening.</p> <p>8. How much has been spent on 2014 Graduate Recruitment to date? Please itemise and detail costs.</p> <p>9. Has any travel been incurred for 2014 Graduate Recruitment? Please itemise and detail costs.</p> <p>10. How much was spent on 2013 Graduate Training? Provide details of what training was provided, why and the estimated cost for each.</p>			
150	CCA	CCA	Birmingham	“Making the public service more efficient”*	<p>1. Please provide an update of the savings achieved through pursuing further efficiencies in the way the public service operates (see media release by the Minister for Finance and Deregulation and the Special Minister of State of 25 September 2012 http://www.financeminister.gov.au/media/2012/mr_1982012.html).</p> <p>2. Can you quantify the estimated savings for each year over the forward estimates for reductions in air travel?</p> <p>3. Has there been a reduction in business flights? What are the estimated savings for each year over the forward estimates?</p> <p>4. Has there been a reduction in the use of external consultants and contractors? Has this impacted on the agency, and how? What are the estimated savings for each year over the forward estimates?</p> <p>5. Provide an update of moving recruitment advertising online. Is any recruitment still in printed materials, and if yes, why? What are the estimated savings for each year over the forward estimates?</p> <p>6. Has the agency reduced its printing costs? If no, why not? Have printing costs increased, and if yes why and how much? Has the five per cent savings target been achieved – if yes, how, or if it will not, why not? What are the estimated savings for each year over the forward estimates?</p>	Written	09/04/13	16/05/13

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151	CCA	CCA	Birmingham	Printing costs*	How many documents (include the amount of copies) have been printed this financial year to date? How many of these printed documents were also published online?	Written	18/04/13	16/05/13
152	CCA	CCA	Birmingham	Government advertising*	<ol style="list-style-type: none"> 1. What was the total cost of all advertising for the financial year to date? 2. Is the advertising campaign or non-campaign advertising? Provide details of each advertising, including the program the advertising was for, the total spend and the business that provided the advertising services. 3. Has the Department of Finance and Deregulation provided any advice about the advertising? Provide details of each advertising item. 4. Has the Peer Review Group (PRG) and/or Independent Communications Committee (ICC) provided any advice about the advertising? Provide details of each advertising item. 5. Did the Advertising comply with the Guidelines on Information and Advertising Campaigns by Australian Government Departments and Agencies? Provide the details for each advertising item. 6. Provide details for any other communications program, including details of the program, the total spend and the business that provided the communication services. 7. What advertising – Campaign and Non-Campaign – and other communications programs is the agency undertaking, or are planning to undertake? 	Written	18/04/13	16/05/13
153	CCA	CCA	Birmingham	Hospitality and entertainment – CCA*	<ol style="list-style-type: none"> 1. What is the agency's hospitality spend for this financial year to date? Detail date, location, purpose and cost of all events including any catering and drinks costs. 2. What is the agency's entertainment spend for this financial year to date? Detail date, location, purpose and cost of all events including any catering and drinks costs. 3. What hospitality spend is the agency planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 4. What entertainment spend is the agency planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 5. Is the agency planning on reducing any of its spending on these items? If so, how will reductions be achieved and what are the estimated savings over each year of the forward estimates? 	Written	14/05/13	16/05/13
154	CCA	CCA	Birmingham	Meeting costs – CCA*	<ol style="list-style-type: none"> 1. What is the agency's meeting spend for this financial year to date? Detail date, location, purpose and cost of all events, including any catering and drinks costs. 2. What meeting spend is the agency planning on spending? Detail date, 	Written	09/04/13	16/05/13

Q No.	Program	Div	Senator	Broad Topic	Question	Proof Hansard Page or Written	Date Rec'd	Date Tabled
					location, purpose and cost of all events including any catering and drinks costs.			
155	CCA	CCA	Birmingham	Program Launch Costs – CCA*	<ol style="list-style-type: none"> 1. What is the agency's program launch spend for this financial year to date? Detail date, location, purpose and cost of all events, including any catering and drinks costs. 2. What program launch spend is the agency planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 3. What is the agency's program launch spend for 2011-12? Detail date, location, purpose and cost of each event including any catering and drinks costs. 	Written	18/04/13	16/05/13
156	CCA	CCA	Birmingham	Freedom of information requests*	<ol style="list-style-type: none"> 1. Has the agency received any updated advice on how to respond to FOI requests? 2. What is the total cost to the agency to process FOI requests for this financial year to date? 3. How many FOI requests has the agency received for this financial year to date? 4. How many requests have been denied and how many have been granted? Has the agency failed to meet the processing times outlined in the FOI Act for any requests? If so, how many and why? Do any of these requests remain outstanding? If so, how many and why? 	Written	18/04/13	16/05/13
157	CCA	CCA	Birmingham	Reviews*	<p>For this financial year to date:</p> <ol style="list-style-type: none"> 1. How many Reviews are being undertaken? 2. What reviews have concluded, and for those that are still ongoing, when will those reviews be concluded? 3. Which of these reviews has been provided to Government? 4. When will the Government be responding to the respective reviews that have been completed? 5. Has the Government responded to all reviews within the timeframe? If not, why not? 6. What is the estimated cost of each of these Reviews? 7. What reviews are planned? 8. When will each of these reviews be concluded? 	Written	09/04/13	16/05/13
158	CCA	CCA	Birmingham	Consultancies*	<ol style="list-style-type: none"> 1. How many consultancies have been undertaken this financial year to date? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (ie. open tender, direct source, etc). Also include total value for all consultancies. 2. How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender 	Written	14/05/13	16/05/13

Q No.	Program	Div	Senator	Broad Topic	Question	Proof Hansard Page or Written	Date Rec'd	Date Tabled
					website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known.			
159	CCA	CCA	Birmingham	Media monitoring – CCA*	<p>What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the agency for this financial year to date?</p> <p>a. Which agency or agencies provided these services?</p> <p>b. What is the estimated budget to provide these services for the year 2012-13?</p> <p>c. What has been spent providing these services this financial year to date?</p>	Written	18/04/13	16/05/13
160	CCA	CCA	Birmingham	Social media*	<p>1. Have there been any changes to agency social media or protocols about staff access and usage of Youtube; online social media, such as Facebook, MySpace and Twitter; and access to online discussions forums and blogs since May 2012 Budget Estimates? If yes, please explain and provide copies of any advice that has been issue.</p> <p>2. a. Does the agency monitor usage of social media? b. If yes, provide details of the usage (for example details could include average hours per employee, hours when usage peaks). c. Has there been a change to agency protocols due to staff usage? d. If no, why not? Will the agency monitor usage in the future?</p> <p>3. Does social media impact on employee productivity? Provide details (details could include increased internet usage in general or increased internet usage in standard business hours).</p>	Written	18/04/13	16/05/13
161	CCA	CCA	Birmingham	Internet*	Has the agency experienced any internet problems, such as but not limited to slow internet, or internet blackouts? If yes, what was the reason for this? Did it impact the Minister's office?	Written	18/04/13	16/05/13
162	CCA	CCA	Birmingham	Staff amenities*	What amenities are provided to staff? Provide a list.	Written	18/04/13	16/05/13
163	CCA	CCA	Birmingham	Coffee machines*	<p>1. Has the agency purchased coffee machines for staff usage? If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased.</p> <p>2. Why were coffee machines purchased?</p> <p>3. Has there been a noticeable difference in staff productivity since coffee machines were purchased? Are staff leaving the office premises less during business hours as a result?</p> <p>4. Where did the funding for the coffee machines come from?</p> <p>5. Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance in this financial year to date, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from?</p>	Written	18/04/13	16/05/13

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					<p>6. What are the ongoing costs of the coffee machine, such as the cost of coffee?</p> <p>7. Does the agency rent coffee machines for staff useage? If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased.</p> <p>8. Why are coffee machines rented?</p> <p>9. Has there been a noticeable difference in staff productivity since coffee machines were rented? Are staff leaving the office premises less during business hours as a result?</p> <p>10. Where does the funding for the coffee machines come from?</p> <p>11. Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance in this financial year to date, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from?</p> <p>12. What are the ongoing costs of the coffee machine, such as the cost of coffee?</p>			
164	CCA	CCA	Birmingham	Contractors	<p>1. What contractors have been employed by the agency? If yes, provide details (including the work undertaken and the cost).</p> <p>2. Has the agency ever employed Hawker Britton in any capacity or is it considering employing Hawker Britton? If yes, provide details (including the work undertaken and the cost).</p> <p>3. Has the agency ever employed Shannon's Way in any capacity or is it considering employing Shannon's Way? If yes, provide details (including the work undertaken and the cost).</p> <p>4. Has the agency ever employed John Utting & UMR Research Group in any capacity or is it considering employing John Utting & UMR Research Group? If yes, provide details (including the work undertaken and the cost).</p> <p>5. Has the agency ever employed McCann-Erickson in any capacity or is it considering employing McCann-Erickson? If yes, provide details (including the work undertaken and the cost).</p> <p>6. Has the agency ever employed Cutting Edge in any capacity or is it considering employing Cutting Edge? If yes, provide details (including the work undertaken and the cost).</p> <p>7. Has the agency ever employed Ikon Communications in any capacity or is it considering employing Ikon Communications? If yes, provide details (including the work undertaken and the cost).</p> <p>8. Has the agency ever employed CMAX Communications in any capacity or is it considering employing CMAX Communications? If yes, provide</p>	Written	18/04/13	16/05/13

Q No.	Program	Div	Senator	Broad Topic	Question	Proof Hansard Page or Written	Date Rec'd	Date Tabled
					<p>details (including the work undertaken and the cost).</p> <p>9. Has the agency ever employed Boston Consulting Group in any capacity or is it considering employing Boston Consulting Group? If yes, provide details (including the work undertaken and the cost).</p> <p>10. Has the agency ever employed McKinsey & Company in any capacity or is it considering employing McKinsey & Company? If yes, provide details.</p>			
165	CCA	CCA	Birmingham	Grants*	<p>1. Could the agency provide a list of all grants, including ad hoc and one-off grants for this financial year to date? Please provide details of the recipients, the amount, the intended use of the grants and what locations have benefited from the grants.</p> <p>2. Have all grant agreement details been published on its website within the required timeframe? If not, provide details.</p> <p>3. Provide a list of grants that your agency administers that had uncommitted grants funding reduced as per the statement by the Finance Minister on 22 October 2012 (see http://www.financeminister.gov.au/media/2012/mr_2102012.html). How much was funding reduced for grant?</p>	Written	18/04/13	16/05/13
166	CCA	CCA	Birmingham	Commissioned reports*	<p>1. How many Reports have been commissioned by the Government in your agency this financial year to date? Please provide details of each report including date commissioned, date report handed to Government, date of public release, Terms of Reference and Committee members.</p> <p>2. How much did each report cost/or is estimated to cost? How many agency staff were involved in each report and at what level?</p> <p>3. What is the current status of each report? When is the Government intending to respond to these reports?</p>	Written	18/04/13	16/05/13
167	CCA	CCA	Birmingham	Government payment of accounts*	<p>1. For this financial year to date, has the agency paid its accounts to contractors/consultants etc in accordance with Government policy in terms of time for payment (i.e. within 30 days)? If not, why not? Provide details, including what has been the timeframe for payment of accounts? Please provide a breakdown, average statistics etc as appropriate to give insight into how this issue is being approached).</p> <p>2. For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the agency for the current financial year and the previous financial year?</p> <p>3. Where interest is being paid, what rate of interest is being paid and how is this rate determined?</p>	Written	18/04/13	16/05/13
168	CCA	CCA	Birmingham	Stationery requirements – CCA*	What are the agency's stationery costs for the financial year to date?	Written	18/04/13	16/05/13

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169	CCA	CCA	Birmingham	Media subscriptions*	<ol style="list-style-type: none"> 1. What pay TV subscriptions does your agency have? <ol style="list-style-type: none"> a. Please provide a list of what channels and the reason for each channel. b. What is the cost for this financial year to date? 2. What newspaper subscriptions does your agency have? <ol style="list-style-type: none"> a. Please provide a list of newspaper subscriptions and the reason for each. b. What is the cost for this financial year to date? 3. What magazine subscriptions does your agency have? <ol style="list-style-type: none"> a. Please provide a list of magazine subscriptions and the reason for each. 4. What is the cost for this financial year to date? 	Written	18/04/13	16/05/13
170	CCA	CCA	Birmingham	Travel costs*	<ol style="list-style-type: none"> 1. For the financial year to date, please detail all travel for agency officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). 2. For the financial year to date, please detail all travel for agency officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel. 3. What travel is planned for the rest of this financial year? Also provide a reason and brief explanation for the travel. 4. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel. 5. Are the Government's Lowest Practical Fare travel policy for Domestic Air Travel (Finance Circular No. 2009/10) and Best Fare of the Day for International Air Travel (Finance Circular No. 2009/11) guidelines being followed? How is the department/agency following the advice? How is this monitored? If the guidelines are not being followed, please explain why. 6. Are lounge memberships provided to any employees? If yes, what lounge memberships, to how many employees and their classification, the reason for the provision of lounge membership and the total costs of the lounge memberships. 7. When SES employees travel, do any support or administrative staff (such as an Executive Assistant) travel with them? If yes, provide details of why such a staff member is needed and the costs of the support staff travel. 8. Does the agency elect to offset emissions for employees work related 	Written	18/04/13	16/05/13

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					travel? If yes, what is the cost?			
171	CCA	CCA	Birmingham	Legal costs*	<ol style="list-style-type: none"> 1. What sum did the agency spend on legal services for this financial year to date within the agency? Please provide a list of each service and costs. 2. What sum did the agency spend on legal services this financial year to date from the Australian Government Solicitor? Please provide a list of each service and costs. 3. What sum did the agency spend on legal services this financial year to date from private firms? Please provide a list of each service and costs. 4. What sum did the agency spend on legal services this financial year to date from other sources? Please provide a list of each service and costs. 	Written	18/04/13	16/05/13
172	CCA	CCA	Birmingham	Education expenses*	<ol style="list-style-type: none"> 1. What are the agency's guidelines on study? 2. For this financial year to date, detail all education expenses (i.e. in house courses and tertiary studies) for the agency. Include what type of course, the total cost, cost per participant, the employment classification of each participant, how many participants and the amount of study leave granted to each participant (provide a breakdown for each employment classification). Also include the reason for the study and how it is beneficial for the agency. 	Written	18/04/13	16/05/13
173	CCA	CCA	Birmingham	Executive coaching and leadership training*	<p>In relation to executive coaching and/or other leadership training services purchased by each agency, please provide the following information for this financial year to date:</p> <ol style="list-style-type: none"> 1. Total spending on these services 2. The number of employees offered these services and their employment classification 3. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification) 4. The names of all service providers engaged. For each service purchased from a provider listed under (4), please provide: <ol style="list-style-type: none"> a. The name and nature of the service purchased b. Whether the service is one-on-one or group based c. The number of employees who received the service and their employment classification d. The total number of hours involved for all employees (provide a breakdown for each employment classification) e. The total amount spent on the service f. A description of the fees charged (i.e. per hour, complete package) <p>Where a service was provided at any location other than the agency's own premises, please provide:</p>	Written	18/04/13	16/05/13

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					<ul style="list-style-type: none"> i. The location used ii. The number of employees who took part on each occasion (provide a breakdown for each employment classification). iii. The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) iv. Any costs the agency has incurred to use the location 			
174	CCA	CCA	Birmingham	Media training*	<p>In relation to media training services purchased by each the agency, please provide the following information for this financial year to date:</p> <ul style="list-style-type: none"> 1. Total spending on these services 2. The number of employees offered these services and their employment classification 3. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification) 4. The names of all service providers engaged. <p>For each service purchased form a provider listed under (4), please provide:</p> <ul style="list-style-type: none"> a. The name and nature of the service purchased b. Whether the service is one-on-one or group based c. The number of employees who received the service and their employment classification (provide a breakdown for each employment classification) d. The total number of hours involved for all employees (provide a breakdown for each employment classification) e. The total amount spent on the service f. A description of the fees charged (i.e. per hour, complete package). <p>Where a service was provided at any location other than the agency's own premises, please provide:</p> <ul style="list-style-type: none"> i. The location used ii. The number of employees who took part on each occasion iii. The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) iv. Any costs the agency incurred to use the location 	Written	18/04/13	16/05/13
175	CCA	CCA	Birmingham	Paid Parental Leave*	<ul style="list-style-type: none"> 1. Please list how many staff in the agency are eligible to receive payments under the Government's Paid Parental Leave scheme? 2. For this financial year to date list which agency is providing its employees with payments under the Government's Paid Parental Leave scheme? Please list how many staff and their classification are in receipt of these payments. 3. What is the paid parental scheme offered by each agency? How many 	Written	18/04/13	16/05/13

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					staff have used the scheme this financial year to date.			
176	CCA	CCA	Birmingham	Corporate cars*	<ol style="list-style-type: none"> 1. How many cars are owned by the agency? 2. Where is the car/s located? 3. What is the car/s used for? 4. What is the cost of each car for this financial year to date? 5. How far did each car travel this financial year to date? 	Written	18/04/13	16/05/13
177	CCA	CCA	Birmingham	Taxi costs*	<ol style="list-style-type: none"> 1. How much did the agency spend on taxis this financial year to date? Provide a breakdown for each business group in the agency. 2. What are the reasons for taxi costs? 	Written	18/04/13	16/05/13
178	CCA	CCA	Birmingham	Hire cars*	<ol style="list-style-type: none"> 1. How much did the agency spend on hire cars this financial year to date? Provide a breakdown of each business group in the department. 2. What are the reasons for hire car costs? 	Written	18/04/13	16/05/13
179	CCA	CCA	Birmingham	Credit cards*	<ol style="list-style-type: none"> 1. Provide a breakdown for each employment classification that has a corporate credit card. 2. Please update details of the following? <ol style="list-style-type: none"> a. What action is taken if the corporate credit card is misused? b. How is corporate credit card use monitored? c. What happens if misuse of a corporate credit card is discovered? d. Have any instances of corporate credit card misuse have been discovered? List staff classification and what the misuse was, and the action taken. e. What action is taken to prevent corporate credit card misuse? 	Written	18/04/13	16/05/13
180	CCA	CCA	Birmingham	Provision of equipment – agency*	Is electronic equipment (such as ipad, laptop, wireless card, vasco token, blackberry, mobile phone (list type if relevant), thumb drive) provided to agency staff? If yes provide details of what is provided, the purchase cost, the ongoing cost and a breakdown of what staff and staff classification receives it.	Written	18/04/13	16/05/13
181	CCA	CCA	Birmingham	Electricity purchasing*	<ol style="list-style-type: none"> 1. What are the details of the agency electricity purchasing agreement? 2. What are the agency electricity costs for this financial year to date? 	Written	18/04/13	16/05/13
182	CCA	CCA	Birmingham	Briefings for the Australian Greens and Independents*	<ol style="list-style-type: none"> 1. Have any briefings and/or provision of information been provided to the Australian Greens? If yes, please include: <ul style="list-style-type: none"> • How are briefings requests commissioned? • What briefings have been undertaken? Provide details and a copy of each briefing. • Provide details of what information has been provided and a copy of the information. • Have any briefings request been unable to proceed? If yes, provide details of what the requests were and why it could not proceed. • How long is spent preparing and undertaking briefings/information requests for the Australian Greens? How many staff are involved and how many hours? Provide a breakdown for each employment 	Written	18/04/13	16/05/13

Q No.	Program	Div	Senator	Broad Topic	Question	Proof Hansard Page or Written	Date Rec'd	Date Tabled
					<p>classification.</p> <p>2. Have any briefings and/or provision of information been provided to Independents? If yes, please include:</p> <ul style="list-style-type: none"> • How are briefings requests commissioned? • What briefings have been undertaken? Provide details and a copy of each briefing. • Provide details of what information has been provided and a copy of the information. • Have any briefings request been unable to proceed? If yes, provide details of what the requests were and why it could not proceed. • How long is spent preparing and undertaking briefings/information requests for the Independents? How many staff are involved and how many hours? Provide a breakdown for each employment classification. • Which Independents have requested briefings and/or information? 			
183	CCA	CCA	Birmingham	Shredders*	Has the agency purchased any shredders this financial year? If yes, provide details of how many shredders were purchased, the cost of each shredder, why each new shredder was needed and the purpose for which the shredder is to be used.	Written	18/04/13	16/05/13
184	CCA	CCA	Birmingham	Protective security policy framework*	Provide an update for your agency, including what is your current compliance level, what are you doing to manage risk, what is being done to comply with the mandatory requirements and details of any department specific policies and procedures.	Written	18/04/13	16/05/13
185	CCA	CCA	Birmingham	Office locations*	<p>Please provide a list of all office locations for the agency by:</p> <ol style="list-style-type: none"> a. Location; b. Leased or Owned; c. Size; d. Number of Staff at each location and classification; e. If rented, the amount and breakdown of rent per square metre; f. If owned, the value of the building; g. Depreciation of buildings that are owned; h. Type of functions and work undertaken. 	Written	18/04/13	16/05/13
186	CCA	CCA	Birmingham	Communications staff*	<p>1. For the agency, please provide – in relation to all public relations, communications and media staff – the following:</p> <ol style="list-style-type: none"> a. How many ongoing staff, the classification, the type of work they undertake and their location. b. How many non-ongoing staff, their classification, type of work they undertake and their location c. How many contractors, their classification, type of work they undertake and their location 	Written	18/04/13	16/05/13

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					<p>d. How many are graphic designers? e. How many are media managers? f. How many organise events?</p> <p>2. Does the agency have independent media studios? If yes, why? When was it established? What is the set up cost? What is the ongoing cost? How many staff work there and what are their classifications?</p>			
187	CCA	CCA	Birmingham	Grant freeze*	<p>1. How much has grant funding been reduced across the agency as a result of the grants freeze?</p> <p>2. Please detail all variations to grants (ie reductions, rephasing etc) that have occurred this financial year.</p> <p>3. Has the agency been required to find any other savings in this financial year? Please detail all such savings.</p>	Written	18/04/13	16/05/13
188	LCAL	LCAL	Birmingham	Staffing and recruitment	<p>1. How many ongoing staff have been recruited this financial year to date? What classification are these staff?</p> <p>2. How many non-ongoing positions exist or have been created this financial year to date? What classification are these staff?</p> <p>3. This financial year to date, how many employees have been employed on contract and what is the average length of their employment period?</p> <p>4. How many ongoing staff have left LCAL this financial year to date? What classification were these staff?</p> <p>5. How many non-ongoing staff left LCAL this financial year to date? What classification were these staff?</p> <p>6. How many contract staff left LCAL in the year this financial year to date? What classification were these staff?</p> <p>7. Are there any plans for staff reduction? If so, please advise details including if there is a reduction target, how this will be achieved, and if any services/programs will be cut. If there are plans for staff reductions, please give the reason why these are happening.</p> <p>8. How much has been spent on 2014 Graduate Recruitment to date? Please itemise and detail costs.</p> <p>9. Has any travel been incurred for 2014 Graduate Recruitment? Please itemise and detail costs.</p> <p>10. How much was spent on 2013 Graduate Training? Provide details of what training was provided, why and the estimated cost for each.</p>	Written	09/04/13	16/05/13
189	LCAL	LCAL	Birmingham	"Making the public service more efficient"*	<p>1. Please provide an update of the savings achieved through pursuing further efficiencies in the way the public service operates (see media release by the Minister for Finance and Deregulation and the Special Minister of State of 25 September 2012 http://www.financeminister.gov.au/media/2012/mr_1982012.html).</p> <p>2. Can you quantify the estimated savings for each year over the forward</p>	Written	09/04/13	16/05/13

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					<p>estimates for reductions in air travel?</p> <p>3. Has there been a reduction in business flights? What are the estimated savings for each year over the forward estimates?</p> <p>4. Has there been a reduction in the use of external consultants and contractors? Has this impacted on the agency, and how? What are the estimated savings for each year over the forward estimates?</p> <p>5. Provide an update of moving recruitment advertising online. Is any recruitment still in printed materials, and if yes, why? What are the estimated savings for each year over the forward estimates?</p> <p>6. Has LCAL reduced its printing costs? If no, why not? Have printing costs increased, and if yes why and how much? Has the five per cent savings target been achieved – if yes, how, or if it will not, why not? What are the estimated savings for each year over the forward estimates?</p>			
190	LCAL	LCAL	Birmingham	Printing costs*	How many documents (include the amount of copies) have been printed this financial year to date? How many of these printed documents were also published online?	Written	09/04/13	16/05/13
191	LCAL	LCAL	Birmingham	Government advertising*	<p>1. What was the total cost of all advertising for the financial year to date?</p> <p>2. Is the advertising campaign or non-campaign advertising? Provide details of each advertising, including the program the advertising was for, the total spend and the business that provided the advertising services.</p> <p>3. Has the Department of Finance and Deregulation provided any advice about the advertising? Provide details of each advertising item.</p> <p>4. Has the Peer Review Group (PRG) and/or Independent Communications Committee (ICC) provided any advice about the advertising? Provide details of each advertising item.</p> <p>5. Did the Advertising comply with the Guidelines on Information and Advertising Campaigns by Australian Government Departments and Agencies? Provide the details for each advertising item.</p> <p>6. Provide details for any other communications program, including details of the program, the total spend and the business that provided the communication services.</p> <p>7. What advertising – Campaign and Non-Campaign – and other communications programs is the agency undertaking, or are planning to undertake?</p>	Written	09/04/13	16/05/13
192	LCAL	LCAL	Birmingham	Hospitality and entertainment – LCAL*	<p>1. What is LCAL's hospitality spend for this financial year to date? Detail date, location, purpose and cost of all events including any catering and drinks costs.</p> <p>2. What is LCAL's entertainment spend for this financial year to date? Detail date, location, purpose and cost of all events including any catering and drinks costs.</p>	Written	09/04/13	16/05/13

Q No.	Program	Div	Senator	Broad Topic	Question	Proof Hansard Page or Written	Date Rec'd	Date Tabled
					<ol style="list-style-type: none"> 3. What hospitality spend is LCAL planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 4. What entertainment spend is LCAL planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 5. Is LCAL planning on reducing any of its spending on these items? If so, how will reductions be achieved and what are the estimated savings over each year of the forward estimates? 			
193	LCAL	LCAL	Birmingham	Meeting costs – LCAL*	<ol style="list-style-type: none"> 1. What is LCAL's meeting spend for this financial year to date? Detail date, location, purpose and cost of all events, including any catering and drinks costs. 2. What meeting spend is LCAL planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 	Written	09/04/13	16/05/13
194	LCAL	LCAL	Birmingham	Program Launch Costs – LCAL*	<ol style="list-style-type: none"> 1. What is LCAL's program launch spend for this financial year to date? Detail date, location, purpose and cost of all events, including any catering and drinks costs. 2. What program launch spend is LCAL planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs. 3. What is LCAL's program launch spend for 2011-12? Detail date, location, purpose and cost of each event including any catering and drinks costs. 	Written	09/04/13	16/05/13
195	LCAL	LCAL	Birmingham	Freedom of information requests*	<ol style="list-style-type: none"> 1. Has LCAL received any updated advice on how to respond to FOI requests? 2. What is the total cost to LCAL to process FOI requests for this financial year to date? 3. How many FOI requests has LCAL received for this financial year to date? 4. How many requests have been denied and how many have been granted? Has LCAL failed to meet the processing times outlined in the FOI Act for any requests? If so, how many and why? Do any of these requests remain outstanding? If so, how many and why? 	Written	09/04/13	16/05/13
196	LCAL	LCAL	Birmingham	Reviews*	<p>For this financial year to date:</p> <ol style="list-style-type: none"> 1. How many Reviews are being undertaken? 2. What reviews have concluded, and for those that are still ongoing, when will those reviews be concluded? 3. Which of these reviews has been provided to Government? 4. When will the Government be responding to the respective reviews that 	Written	09/04/13	16/05/13

Q No.	Program	Div	Senator	Broad Topic	Question	Proof Hansard Page or Written	Date Rec'd	Date Tabled
					<p>have been completed?</p> <p>5. Has the Government responded to all reviews within the timeframe? If not, why not?</p> <p>6. What is the estimated cost of each of these Reviews?</p> <p>7. What reviews are planned?</p> <p>8. When will each of these reviews be concluded?</p>			
197	LCAL	LCAL	Birmingham	Consultancies*	<p>1. How many consultancies have been undertaken this financial year to date? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (ie. open tender, direct source, etc). Also include total value for all consultancies.</p> <p>2. How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known.</p>	Written	09/04/13	16/05/13
198	LCAL	LCAL	Birmingham	Media monitoring – LCAL*	<p>What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to LCAL for this financial year to date?</p> <p>a. Which agency or agencies provided these services?</p> <p>b. What is the estimated budget to provide these services for the year 2012-13?</p> <p>c. What has been spent providing these services this financial year to date?</p>	Written	09/04/13	16/05/13
199	LCAL	LCAL	Birmingham	Social media*	<p>1. Have there been any changes to agency social media or protocols about staff access and usage of Youtube; online social media, such as Facebook, MySpace and Twitter; and access to online discussions forums and blogs since May 2012 Budget Estimates? If yes, please explain and provide copies of any advice that has been issue.</p> <p>2. a. Does LCAL monitor usage of social media? b. If yes, provide details of the usage (for example details could include average hours per employee, hours when usage peaks). c. Has there been a change to agency protocols due to staff usage? d. If no, why not? Will the agency monitor useage in the future?</p> <p>3. Does social media impact on employee productivity? Provide details (details could include increased internet usage in general or increased internet usage in standard business hours).</p>	Written	09/04/13	16/05/13
200	LCAL	LCAL	Birmingham	Internet*	Has LCAL experienced any internet problems, such as but not limited to slow internet, or internet blackouts? If yes, what was the reason for this? Did it impact the Minister's office?	Written	09/04/13	16/05/13
201	LCAL	LCAL	Birmingham	Staff amenities*	What amenities are provided to staff? Provide a list.	Written	09/04/13	16/05/13

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202	LCAL	LCAL	Birmingham	Coffee machines*	<ol style="list-style-type: none"> 1. Has LCAL purchased coffee machines for staff usage? If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased. 2. Why were coffee machines purchased? 3. Has there been a noticeable difference in staff productivity since coffee machines were purchased? Are staff leaving the office premises less during business hours as a result? 4. Where did the funding for the coffee machines come from? 5. Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance in this financial year to date, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from? 6. What are the ongoing costs of the coffee machine, such as the cost of coffee? 7. Does LCAL rent coffee machines for staff useage? If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased. 8. Why are coffee machines rented? 9. Has there been a noticeable difference in staff productivity since coffee machines were rented? Are staff leaving the office premises less during business hours as a result? 10. Where does the funding for the coffee machines come from? 11. Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance in this financial year to date, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from? 12. What are the ongoing costs of the coffee machine, such as the cost of coffee? 	Written	09/04/13	16/05/13
203	LCAL	LCAL	Birmingham	Contractors	<ol style="list-style-type: none"> 1. What contractors have been employed by LCAL? If yes, provide details (including the work undertaken and the cost). 2. Has LCAL ever employed Hawker Britton in any capacity or is it considering employing Hawker Britton? If yes, provide details (including the work undertaken and the cost). 3. Has LCAL ever employed Shannon's Way in any capacity or is it considering employing Shannon's Way? If yes, provide details (including the work undertaken and the cost). 4. Has LCAL ever employed John Utting & UMR Research Group in any capacity or is it considering employing John Utting & UMR Research 	Written	09/04/13	16/05/13

Q No.	Program	Div	Senator	Broad Topic	Question	Proof Hansard Page or Written	Date Rec'd	Date Tabled
					<p>Group? If yes, provide details (including the work undertaken and the cost).</p> <p>5. Has LCAL ever employed McCann-Erickson in any capacity or is it considering employing McCann-Erickson? If yes, provide details (including the work undertaken and the cost).</p> <p>6. Has LCAL ever employed Cutting Edge in any capacity or is it considering employing Cutting Edge? If yes, provide details (including the work undertaken and the cost).</p> <p>7. Has LCAL ever employed Ikon Communications in any capacity or is it considering employing Ikon Communications? If yes, provide details (including the work undertaken and the cost).</p> <p>8. Has LCAL ever employed CMAX Communications in any capacity or is it considering employing CMAX Communications? If yes, provide details (including the work undertaken and the cost).</p> <p>9. Has LCAL ever employed Boston Consulting Group in any capacity or is it considering employing Boston Consulting Group? If yes, provide details (including the work undertaken and the cost).</p> <p>10. Has LCAL ever employed McKinsey & Company in any capacity or is it considering employing McKinsey & Company? If yes, provide details.</p>			
204	LCAL	LCAL	Birmingham	Grants*	<p>1. Could LCAL provide a list of all grants, including ad hoc and one-off grants for this financial year to date? Please provide details of the recipients, the amount, the intended use of the grants and what locations have benefited from the grants.</p> <p>2. Have all grant agreement details been published on its website within the required timeframe? If not, provide details.</p> <p>3. Provide a list of grants that your agency administers that had uncommitted grants funding reduced as per the statement by the Finance Minister on 22 October 2012 (see http://www.financeminister.gov.au/media/2012/mr_2102012.html). How much was funding reduced for grant?</p>	Written	09/04/13	16/05/13
205	LCAL	LCAL	Birmingham	Commissioned reports*	<p>1. How many Reports have been commissioned by the Government in LCAL this financial year to date? Please provide details of each report including date commissioned, date report handed to Government, date of public release, Terms of Reference and Committee members.</p> <p>2. How much did each report cost/or is estimated to cost? How many agency staff were involved in each report and at what level?</p> <p>3. What is the current status of each report? When is the Government intending to respond to these reports?</p>	Written	10/04/13	16/05/13
206	LCAL	LCAL	Birmingham	Government payment of	<p>1. For this financial year to date, has LCAL paid its accounts to contractors/consultants etc in accordance with Government policy in terms</p>	Written	10/04/13	16/05/13

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				accounts*	<p>of time for payment (i.e.within 30 days)? If not, why not? Provide details, including what has been the timeframe for payment of accounts? Please provide a breakdown, average statistics etc as appropriate to give insight into how this issue is being approached).</p> <p>2. For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by LCAL for the current financial year and the previous financial year?</p> <p>3. Where interest is being paid, what rate of interest is being paid and how is this rate determined?</p>			
207	LCAL	LCAL	Birmingham	Stationery requirements – LCAL*	What are LCAL's stationery costs for the financial year to date?	Written	10/04/13	16/05/13
208	LCAL	LCAL	Birmingham	Media subscriptions*	<p>1. What pay TV subscriptions does your agency have?</p> <p>a. Please provide a list of what channels and the reason for each channel.</p> <p>b. What is the cost for this financial year to date?</p> <p>2. What newspaper subscriptions does your agency have?</p> <p>a. Please provide a list of newspaper subscriptions and the reason for each.</p> <p>b. What is the cost for this financial year to date?</p> <p>3. What magazine subscriptions does your agency have?</p> <p>a. Please provide a list of magazine subscriptions and the reason for each.</p> <p>4. What is the cost for this financial year to date?</p>	Written	09/04/13	16/05/13
209	LCAL	LCAL	Birmingham	Travel costs*	<p>1. For the financial year to date, please detail all travel for LCAL officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals).</p> <p>2. For the financial year to date, please detail all travel for LCAL officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel.</p> <p>3. What travel is planned for the rest of this financial year? Also provide a reason and brief explanation for the travel.</p> <p>4. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.</p> <p>5. Are the Government's Lowest Practical Fare travel policy for Domestic Air Travel (Finance Circular No. 2009/10) and Best Fare of the Day for International Air Travel (Finance Circular No. 2009/11) guidelines being</p>	Written	10/04/13	16/05/13

Q No.	Program	Div	Senator	Broad Topic	Question	Proof Hansard Page or Written	Date Rec'd	Date Tabled
					<p>followed? How is the department/agency following the advice? How is this monitored? If the guidelines are not being followed, please explain why.</p> <p>6. Are lounge memberships provided to any employees? If yes, what lounge memberships, to how many employees and their classification, the reason for the provision of lounge membership and the total costs of the lounge memberships.</p> <p>7. When SES employees travel, do any support or administrative staff (such as an Executive Assistant) travel with them? If yes, provide details of why such a staff member is needed and the costs of the support staff travel.</p> <p>8. Does LCAL elect to offset emissions for employees work related travel? If yes, what is the cost?</p>			
210	LCAL	LCAL	Birmingham	Legal costs*	<p>1. What sum did the agency spend on legal services for this financial year to date within LCAL? Please provide a list of each service and costs.</p> <p>2. What sum did the agency spend on legal services this financial year to date from the Australian Government Solicitor? Please provide a list of each service and costs.</p> <p>3. What sum did LCAL spend on legal services this financial year to date from private firms? Please provide a list of each service and costs.</p> <p>4. What sum did LCAL spend on legal services this financial year to date from other sources? Please provide a list of each service and costs.</p>	Written	10/04/13	16/05/13
211	LCAL	LCAL	Birmingham	Education expenses*	<p>1. What are LCAL's guidelines on study?</p> <p>2. For this financial year to date, detail all education expenses (i.e. in house courses and tertiary studies) for LCAL. Include what type of course, the total cost, cost per participant, the employment classification of each participant, how many participants and the amount of study leave granted to each participant (provide a breakdown for each employment classification). Also include the reason for the study and how it is beneficial for LCAL.</p>	Written	10/04/13	16/05/13
212	LCAL	LCAL	Birmingham	Executive coaching and leadership training*	<p>In relation to executive coaching and/or other leadership training services purchased by each LCAL, please provide the following information for this financial year to date:</p> <p>1. Total spending on these services</p> <p>2. The number of employees offered these services and their employment classification</p> <p>3. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification)</p> <p>4. The names of all service providers engaged.</p>	Written	10/04/13	16/05/13

Q No.	Program	Div	Senator	Broad Topic	Question	Proof Hansard Page or Written	Date Rec'd	Date Tabled
					<p>For each service purchased form a provider listed under (4), please provide:</p> <ol style="list-style-type: none"> a. The name and nature of the service purchased b. Whether the service is one-on-one or group based c. The number of employees who received the service and their employment classification d. The total number of hours involved for all employees (provide a breakdown for each employment classification) e. The total amount spent on the service f. A description of the fees charged (i.e. per hour, complete package) <p>Where a service was provided at any location other than the agency's own premises, please provide:</p> <ol style="list-style-type: none"> i. The location used ii. The number of employees who took part on each occasion (provide a breakdown for each employment classification). iii. The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) iv. Any costs LCAL has incurred to use the location 			
213	LCAL	LCAL	Birmingham	Media training*	<p>In relation to media training services purchased by LCAL, please provide the following information for this financial year to date:</p> <ol style="list-style-type: none"> 1. Total spending on these services 2. The number of employees offered these services and their employment classification 3. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification) 4. The names of all service providers engaged. <p>For each service purchased form a provider listed under (4), please provide:</p> <ol style="list-style-type: none"> a. The name and nature of the service purchased b. Whether the service is one-on-one or group based c. The number of employees who received the service and their employment classification (provide a breakdown for each employment classification) d. The total number of hours involved for all employees (provide a breakdown for each employment classification) e. The total amount spent on the service f. A description of the fees charged (i.e. per hour, complete package). <p>Where a service was provided at any location other than the LCAL's own premises, please provide:</p>	Written	09/04/13	16/05/13

Q No.	Program	Div	Senator	Broad Topic	Question	Proof Hansard Page or Written	Date Rec'd	Date Tabled
					<ul style="list-style-type: none"> i. The location used ii. The number of employees who took part on each occasion iii. The total number of hours involved for all employees who took part (provide a breakdown for each employment classification) iv. Any costs LCAL incurred to use the location 			
214	LCAL	LCAL	Birmingham	Paid Parental Leave*	<ul style="list-style-type: none"> 1. Please list how many staff in LCAL are eligible to receive payments under the Government's Paid Parental Leave scheme? 2. For this financial year to date list which agency is providing its employees with payments under the Government's Paid Parental Leave scheme? Please list how many staff and their classification are in receipt of these payments. 3. What is the paid parental scheme offered by each agency? How many staff have used the scheme this financial year to date. 	Written	10/04/13	16/05/13
215	LCAL	LCAL	Birmingham	Corporate cars*	<ul style="list-style-type: none"> 1. How many cars are owned LCAL? 2. Where is the car/s located? 3. What is the car/s used for? 4. What is the cost of each car for this financial year to date? 5. How far did each car travel this financial year to date? 	Written	10/04/13	16/05/13
216	LCAL	LCAL	Birmingham	Taxi costs*	<ul style="list-style-type: none"> 1. How much did the agency spend on taxis this financial year to date? Provide a breakdown for each business group in LCAL. 2. What are the reasons for taxi costs? 	Written	09/04/13	16/05/13
217	LCAL	LCAL	Birmingham	Hire cars*	<ul style="list-style-type: none"> 1. How much did LCAL spend on hire cars this financial year to date? Provide a breakdown of each business group in the department. 2. What are the reasons for hire car costs? 	Written	09/04/13	16/05/13
218	LCAL	LCAL	Birmingham	Credit cards*	<ul style="list-style-type: none"> 1. Provide a breakdown for each employment classification that has a corporate credit card. 2. Please update details of the following? <ul style="list-style-type: none"> a. What action is taken if the corporate credit card is misused? b. How is corporate credit card use monitored? c. What happens if misuse of a corporate credit card is discovered? d. Have any instances of corporate credit card misuse have been discovered? List staff classification and what the misuse was, and the action taken. e. What action is taken to prevent corporate credit card misuse? 	Written	09/04/13	16/05/13
219	LCAL	LCAL	Birmingham	Provision of equipment – LCAL*	Is electronic equipment (such as ipad, laptop, wireless card, vasco token, blackberry, mobile phone (list type if relevant), thumb drive) provided to LCAL staff? If yes provide details of what is provided, the purchase cost, the ongoing cost and a breakdown of what staff and staff classification receives it.	Written	09/04/13	16/05/13
220	LCAL	LCAL	Birmingham	Electricity purchasing*	<ul style="list-style-type: none"> 1. What are the details of LCAL's electricity purchasing agreement? 2. What are LCAL's electricity costs for this financial year to date? 	Written	14/05/13	16/05/13

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221	LCAL	LCAL	Birmingham	Briefings for the Australian Greens and independents*	<p>3. Have any briefings and/or provision of information been provided to the Australian Greens? If yes, please include:</p> <ul style="list-style-type: none"> • How are briefings requests commissioned? • What briefings have been undertaken? Provide details and a copy of each briefing. • Provide details of what information has been provided and a copy of the information. • Have any briefings request been unable to proceed? If yes, provide details of what the requests were and why it could not proceed. • How long is spent preparing and undertaking briefings/information requests for the Australian Greens? How many staff are involved and how many hours? Provide a breakdown for each employment classification. <p>4. Have any briefings and/or provision of information been provided to Independents? If yes, please include:</p> <ul style="list-style-type: none"> • How are briefings requests commissioned? • What briefings have been undertaken? Provide details and a copy of each briefing. • Provide details of what information has been provided and a copy of the information. • Have any briefings request been unable to proceed? If yes, provide details of what the requests were and why it could not proceed. • How long is spent preparing and undertaking briefings/information requests for the Independents? How many staff are involved and how many hours? Provide a breakdown for each employment classification. • Which Independents have requested briefings and/or information? 	Written	09/04/13	16/05/13
222	LCAL	LCAL	Birmingham	Shredders*	Has LCAL purchased any shredders this financial year? If yes, provide details of how many shredders were purchased, the cost of each shredder, why each new shredder was needed and the purpose for which the shredder is to be used.	Written	09/04/13	16/05/13
223	LCAL	LCAL	Birmingham	Protective security policy framework*	Provide an update for LCAL, including what is your current compliance level, what are you doing to manage risk, what is being done to comply with the mandatory requirements and details of any department specific policies and procedures.	Written	09/04/13	16/05/13
224	LCAL	LCAL	Birmingham	Office locations*	<p>Please provide a list of all office locations for LCAL by:</p> <ol style="list-style-type: none"> Location; Leased or Owned; Size; Number of Staff at each location and classification; If rented, the amount and breakdown of rent per square metre; 	Written	09/04/13	16/05/13

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					f. If owned, the value of the building; g. Depreciation of buildings that are owned; h. Type of functions and work undertaken.			
225	LCAL	LCAL	Birmingham	Communications staff*	1. For LCAL, please provide – in relation to all public relations, communications and media staff – the following: a. How many ongoing staff, the classification, the type of work they undertake and their location. b. How many non-ongoing staff, their classification, type of work they undertake and their location c. How many contractors, their classification, type of work they undertake and their location d. How many are graphic designers? e. How many are media managers? f. How many organise events? 2. Does LCAL have independent media studios? If yes, why? When was it established? What is the set up cost? What is the ongoing cost? How many staff work there and what are their classifications?	Written	09/04/13	16/05/13
226	LCAL	LCAL	Birmingham	Grant freeze*	1. How much has grant funding been reduced across LCAL as a result of the grants freeze? 2. Please detail all variations to grants (ie reductions, rephasing etc) that have occurred this financial year. 3. Has LCAL been required to find any other savings in this financial year? Please detail all such savings.	Written	09/04/13	16/05/13