

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Additional Estimates, 11 February 2013

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome:	1	Question No:	147
Program:	CCA		
Division:	EMPCD		
Topic:	Industry concerns about Climate Change Authority board member comments		
Hansard Page EC:	EC 56		

Senator BIRMINGHAM: Are you aware of any industry sectors raising any concerns with the minister or with your department about statements by authority members and how that may impact on the operations of the authority?

Mr Comley: I am actually not aware of any. I could take it on notice, but certainly no-one from industry has raised with me concern about comments made by authority members.

Answer:

No industry sectors have raised concerns about statements made by Members of the Climate Change Authority to either the Department or the Minister.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Additional Estimates, 11 February 2013

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome:	1	Question No:	148
Program:	CCA		
Agency:	CCA		
Topic:	Professor Karoly		
Hansard Page EC:	EC 57		

CHAIR: Thank you, Ms Harris. I am not sure whether you or Mr Comley can help me. What is Professor Karoly's professional background?

Ms Harris: I can help you on notice to give a more detailed answer if you would like.....

Answer:

Professor Karoly's biography can be located at: <http://science.unimelb.edu.au/karoly>.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Additional Estimates, 11 February 2013

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome:	1	Question No:	149
Program:	CCA		
Agency:	CCA		
Topic:	Staffing and recruitment		
Hansard Page EC:	Written		

Senator Birmingham asked:

1. How many ongoing staff have been recruited this financial year to date? What classification are these staff?
2. How many non-ongoing positions exist or have been created this financial year to date? What classification are these staff?
3. This financial year to date, how many employees have been employed on contract and what is the average length of their employment period?
4. How many ongoing staff have left the agency this financial year to date? What classification were these staff?
5. How many non-ongoing staff left the agency this financial year to date? What classification were these staff?
6. How many contract staff left the agency in the year this financial year to date? What classification were these staff?
7. Are there any plans for staff reduction? If so, please advise details including if there is a reduction target, how this will be achieved, and if any services/programs will be cut. If there are plans for staff reductions, please give the reason why these are happening.
8. How much has been spent on 2014 Graduate Recruitment to date? Please itemise and detail costs.
9. Has any travel been incurred for 2014 Graduate Recruitment? Please itemise and detail costs.
10. How much was spent on 2013 Graduate Training? Provide details of what training was provided, why and the estimated cost for each.

Answer:

1. The Climate Change Authority (the Authority) has recruited 22 ongoing staff this financial year to date: 1 x SES Band 1, 6 x Executive Level 2, 6 x Executive Level 1, 6 x APS Level 6 and 3 x APS Level 5 employees.

2. The Climate Change Authority (the Authority) has created eight non-ongoing positions this financial year to date. Four Non-ongoing positions currently exist: 1 x SES Band 1, 2 x Executive Level 2 and 1 x Executive Level 1 position. A further 1 x SES Band 1, 1 x Executive Level 2, 2 x APS Level 5 positions have been created this financial year but are not current positions.
3. This financial year six employees have been employed on contract. Contract duration averaged less than a month on average.
4. One ongoing staff member left the agency this financial year.
5. Three non-ongoing staff members have left the Climate change Authority this financial year: 1 x SES Band 1, 1 x Executive Level 2 and 1 x APS Level 5 employee.
6. Six contractors have left the Climate Change Authority this financial year. Contractors do not hold classifications.
7. There are currently no plans for staff reduction.
8. The Climate change Authority does not have a Graduate Recruitment program.
9. The Climate Change Authority does not have a Graduate Recruitment program.
10. The Climate Change Authority does not have a Graduate Recruitment program.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Additional Estimates, 11 February 2013

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome:	1	Question No:	150
Program:	CCA		
Agency:	CCA		
Topic:	“Making the public service more efficient”		
Hansard Page EC:	Written		

Senator Birmingham asked:

1. Please provide an update of the savings achieved through pursuing further efficiencies in the way the public service operates (see media release by the Minister for Finance and Deregulation and the Special Minister of State of 25 September 2012 http://www.financeminister.gov.au/media/2012/mr_1982012.html).
2. Can you quantify the estimated savings for each year over the forward estimates for reductions in air travel?
3. Has there been a reduction in business flights? What are the estimated savings for each year over the forward estimates?
4. Has there been a reduction in the use of external consultants and contractors? Has this impacted on the agency, and how? What are the estimated savings for each year over the forward estimates?
5. Provide an update of moving recruitment advertising online. Is any recruitment still in printed materials, and if yes, why? What are the estimated savings for each year over the forward estimates?
6. Has the agency reduced its printing costs? If no, why not? Have printing costs increased, and if yes why and how much? Has the five per cent savings target been achieved – if yes, how, or if it will not, why not? What are the estimated savings for each year over the forward estimates?

Answer:

1. Please refer to Question on Notice No. 222, 223, 224 and 225 from the October 2012 Supplementary Budget Estimates hearing.
2. Please refer to Question on Notice No. 222 from the October 2012 Supplementary Budget Estimates hearing.
3. Please refer to Question on Notice No. 222 from the October 2012 Supplementary Budget Estimates hearing.

4. Please refer to Question on Notice No. 223 from the October 2012 Supplementary Budget Estimates hearing.
5. Please refer to Question on Notice No. 224 from the October 2012 Supplementary Budget Estimates hearing.
6. Please refer to Question on Notice No. 225 from the October 2012 Supplementary Budget Estimates hearing.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Additional Estimates, 11 February 2013

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome:	1	Question No:	151
Program:	CCA		
Agency:	CCA		
Topic:	Printing costs		
Hansard Page EC:	Written		

Senator Birmingham asked:

How many documents (include the amount of copies) have been printed this financial year to date? How many of these printed documents were also published online?

Answer:

1. As of 11 February, expenditure on printing was \$8024.65.
2. Three documents have been printed this financial year:
 - Renewable Energy Target Review issue paper (60 copies)
 - Renewable Energy Target Review discussion paper (75 copies)
 - Renewable Energy Target Review final report (150 copies)

These documents were also published online.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Additional Estimates, 11 February 2013

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome:	1	Question No:	152
Program:	CCA		
Agency:	CCA		
Topic:	Government advertising		
Hansard Page EC:	Written		

Senator Birmingham asked:

1. What was the total cost of all advertising for the financial year to date?
2. Is the advertising campaign or non-campaign advertising? Provide details of each advertising, including the program the advertising was for, the total spend and the business that provided the advertising services.
3. Has the Department of Finance and Deregulation provided any advice about the advertising? Provide details of each advertising item.
4. Has the Peer Review Group (PRG) and/or Independent Communications Committee (ICC) provided any advice about the advertising? Provide details of each advertising item.
5. Did the Advertising comply with the Guidelines on Information and Advertising Campaigns by Australian Government Departments and Agencies? Provide the details for each advertising item.
6. Provide details for any other communications program, including details of the program, the total spend and the business that provided the communication services.
7. What advertising – Campaign and Non-Campaign – and other communications programs is the agency undertaking, or are planning to undertake?

Answer:

1. Total spend on advertising to January 31 2013 is \$1593.56.
2. The advertising related to the recruitment of staff resulting from a vacancy.
3. No.
4. No.
5. Climate Change Authority has not undertaken any campaign advertising.

6. Not applicable
7. Climate Change Authority does not undertake campaign advertising. Future advertising is only likely to be required for recruitment activities.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Additional Estimates, 11 February 2013

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome: 1 **Question No:** 153
Program: CCA
Agency: CCA
Topic: Hospitality and entertainment – CCA
Hansard Page EC: Written

Senator Birmingham asked:

1. What is the agency's hospitality spend for this financial year to date? Detail date, location, purpose and cost of all events including any catering and drinks costs.
2. What is the agency's entertainment spend for this financial year to date? Detail date, location, purpose and cost of all events including any catering and drinks costs.
3. What hospitality spend is the agency planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.
4. What entertainment spend is the agency planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.
5. Is the agency planning on reducing any of its spending on these items? If so, how will reductions be achieved and what are the estimated savings over each year of the forward estimates?

Answer:

1. As of 11 February 2013 the Climate Change Authority's hospitality spend is outlined below.

Date	Location	Purpose	Cost (\$)
05/07/2012	Climate Change Authority	Business catering for staff interviews	21.80
06/07/2012	Climate Change Authority	Business catering for staff interviews	57.60
17/07/2012	Australian National University	Business catering for Authority meeting	292.10
18/07/2012	Australian National University	Business catering for Authority meeting	343.15
25/07/2012	Climate Change Authority	Business catering for staff interviews	57.00
14/08/2012	Climate Change	Business catering for	194.65

	Authority	Authority meeting	
21/08/2012	Climate Change Authority	Business catering for staff interviews	48.10
17/09/2012	Climate Change Authority	Business catering for Authority meeting	192.00
19/10/2012	Climate Change Authority	Business catering for staff planning day	442.80
22/10/2012	Climate Change Authority	Business catering for Authority meeting	228.30
02/11/2012	Climate Change Authority	Business catering for stakeholder roundtable	280.00
05/11/2012	Sofitel Wentworth	Business catering for stakeholder roundtable	645.00
20/11/2012	Restaurant: The Italian	Dinner for executive staff & Authority members	1740.00
21/11/2012	Climate Change Authority	Business catering for Authority meeting	310.40
5/12/2012	Climate Change Authority	Business catering for Steering Group meeting – 'Tracking Australia's Progress on the Transition to a Low Carbon Economy'	111.50
07/12/2012	Climate Change Authority	Business catering for Authority meeting	289.50
11/12/2012	Climate Change Authority	Business catering for Authority Chair (working on RET Review paper)	57.00
13/12/2012	Climate Change Authority	Business catering for Authority Chair (working on RET Review paper)	57.00
16/01/2013	Climate Change Authority	Business catering for Steering Group meeting – 'Tracking Australia's Progress on the Transition to a Low Carbon Economy'	75.00
30/01/2013	Climate Change Authority	Business catering for Steering Group meeting – 'Tracking Australia's Progress on the Transition to	53.90

		a Low Carbon Economy'	
06/02/2013	Climate Change Authority	Business catering for staff interviews	46.70
Total:			\$5543.50

2. The Climate Change Authority did not spend any money on entertainment for this financial year to date.
3. At 11 February 2013, the Authority's planned hospitality spend is outlined below.

Date	Location	Purpose	Estimated Cost (\$)
Monthly	Climate Change Authority	Business catering for upcoming Authority meetings	250.00-300.00 /meeting
01/03/2013	Stamford Plaza, Melbourne	Business catering for Global Carbon Budgets Experts Roundtable	2627
25/03/2013	Spice Temple restaurant	Business dinner for visiting Chinese delegation	2400

4. The Climate Change Authority currently has no plans for providing entertainment.
5. The Climate Change Authority already looks to minimise expenditure on official hospitality and business catering, using the onsite boardroom and facilities wherever possible. The Climate Change Authority endeavours to keep spending on these items to a minimum.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Additional Estimates, 11 February 2013

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome: 1 **Question No:** 154
Program: CCA
Agency: CCA
Topic: Meeting costs – CCA
Hansard Page EC: Written

Senator Birmingham asked:

1. What is the agency's meeting spend for this financial year to date? Detail date, location, purpose and cost of all events, including any catering and drinks costs.
2. What meeting spend is the agency planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.

Answer:

1. The following are costs associated with events *excluding* catering and drinks costs. For catering and drinks costs refer to Senate Estimates Question on Notice No: 153.

Date	Location	Purpose	Cost (\$)
17/07/12 – 18/07/12	ANU House	Board Meeting	\$1276.25
05/11/2012	Sofitel Wentworth	Business catering for stakeholder roundtable – including venue hire and audio visual hire	\$475.00
Total:			\$1751.25

2. The Climate Change Authority looks to minimise event expenditure, using the onsite boardroom and facilities wherever possible. The following costs associated with planned events *exclude* catering and drinks costs. For planned catering and drinks costs refer to Senate Estimates Question on Notice No:153

Date	Location	Purpose	Cost (\$)
01/03/2013	Stamford Plaza, Melbourne	Business catering for Global Carbon Budgets Experts Roundtable	\$649.00

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Additional Estimates, 11 February 2013

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome:	1	Question No:	155
Program:	CCA		
Agency:	CCA		
Topic:	Program Launch Costs – CCA		
Hansard Page EC:	Written		

Senator Birmingham asked:

1. What is the agency's program launch spend for this financial year to date? Detail date, location, purpose and cost of all events, including any catering and drinks costs.
2. What program launch spend is the agency planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.
3. What is the agency's program launch spend for 2011-12? Detail date, location, purpose and cost of each event including any catering and drinks costs.

Answer:

The Climate Change Authority does not administer any programs.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Additional Estimates, 11 February 2013

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome:	1	Question No:	156
Program:	CCA		
Agency:	CCA		
Topic:	Freedom of information requests		
Hansard Page EC:	Written		

Senator Birmingham asked:

1. Has the agency received any updated advice on how to respond to FOI requests?
2. What is the total cost to the agency to process FOI requests for this financial year to date?
3. How many FOI requests has the agency received for this financial year to date?
4. How many requests have been denied and how many have been granted? Has the agency failed to meet the processing times outlined in the FOI Act for any requests? If so, how many and why? Do any of these requests remain outstanding? If so, how many and why?

Answer:

1. No.
2. The total cost is \$847.29.
3. Two.
4. Two requests have been granted. The Climate Change Authority has met all processing times as outlined in the *Freedom of Information Act 1982*. No requests remain outstanding.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Additional Estimates, 11 February 2013

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome:	1	Question No:	157
Program:	CCA		
Agency:	CCA		
Topic:	Reviews		
Hansard Page EC:	Written		

Senator Birmingham asked:

For this financial year to date:

1. How many Reviews are being undertaken?
2. What reviews have concluded, and for those that are still ongoing, when will those reviews be concluded?
3. Which of these reviews has been provided to Government?
4. When will the Government be responding to the respective reviews that have been completed?
5. Has the Government responded to all reviews within the timeframe? If not, why not?
6. What is the estimated cost of each of these Reviews?
7. What reviews are planned?
8. When will each of these reviews be concluded?

Answer:

1. The Climate Change Authority is currently undertaking two reviews.
 - The periodic review of the level of the carbon pollution caps (as required under section 289 of the *Clean Energy Act 2011*) which will set out recommendations for:
 - : the level of carbon pollution caps for each of the first 5 years of the flexible carbon price period; and
 - : an indicative national emissions trajectory and national carbon budget.
 - The periodic review of progress in achieving Australia's emissions reduction targets and national carbon budget (as required under section 291 of the *Clean Energy Act 2011*).

2. The Authority concluded the review of the Renewable Energy Target on 19 December 2012. The two reviews underway must be completed by 28 February 2014.
3. The Authority's final report on the review of the Renewable Energy Target was provided to the Minister for Climate Change and Energy Efficiency on 19 December 2012.
4. The *Renewable Energy (Electricity) Act 2000* mandates a Government response to the Renewable Energy Target review within six months of its receipt.
5. The Government's response to the Authority's first completed review, the Renewable Energy Target review, is not due until 19 June 2013.
6. The Authority's core function is to undertake reviews in accordance with its legislative mandate. The Authority does not estimate the cost of undertaking each individual review.
7. The Authority is required, by legislation, to undertake periodic reviews relating to:
 - the recommended level of the carbon pollution caps and an indicative national emissions trajectory and national carbon budgets (refer Question 2 for completion date);
 - progress in achieving Australia's emissions reduction targets and national carbon budget (refer Question 2 for completion date);
 - the Carbon Farming Initiative (first review due for completion by 31 December 2014);
 - the Renewable Energy Target and the renewable energy schemes (second review due for completion by 31 December 2014);
 - the provisions of the Clean Energy Act (first review due for completion by 31 December 2016); and
 - the National Greenhouse Energy and Reporting System (first review due for completion by 31 December 2018).

In addition, to these periodic reviews, the Climate Change Authority is to conduct reviews as requested by the Minister or both Houses of Parliament.

8. Please see Question 7.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Additional Estimates, 11 February 2013

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome:	1	Question No:	158
Program:	CCA		
Agency:	CCA		
Topic:	Consultancies		
Hansard Page EC:	Written		

Senator Birmingham asked:

1. How many consultancies have been undertaken this financial year to date? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (ie. open tender, direct source, etc). Also include total value for all consultancies.
2. How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known.

Answer:

1. Three consultancies have been undertaken this year to date with SKM-MMA, Red Pony and ClimateWorks Australia. Please see the answer to Question on Notice 234 from the October 2012 Supplementary Budget Estimates Hearing for details on the SKM-MMA and Red Pony consultancies. Additionally, the final report from the SKM-MMA consultancy was presented to the Authority on 6 December 2012. The Red Pony consultancy is expected to be completed in April 2013.

ClimateWorks Australia has been contracted to report on Australia's progress towards achieving its emissions reduction target. The consultancy, valued at \$440,000 (incl. GST), will run from February 2013 to September 2013. This consultancy is a direct source procurement. This procurement is co-funded with the Departments of Resources, Energy and Tourism and Climate Change and Energy Efficiency (now Industry, Innovation, Climate Change, Science, Research and Tertiary Education). The Authority's total contribution is \$165,000 (incl. GST) over two financial years.

2. Please see the answer to Question on Notice 234 from the October 2012 Supplementary Budget Estimates Hearing.

Senate Standing Committee on Environment and Communications
Legislation Committee

Supplementary Budget Estimates, 15 October 2012

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome: 1 **Question No:** 234
Program: CCA
Agency: CCA
Topic: Consultancies
Hansard Page EC: Written

Senator Birmingham asked:

1. How many consultancies have been undertaken this financial year to date? Please identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (i.e. open tender, direct source, etc). Please also include total value for all consultancies.
2. How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and, if not, why not? In each case please identify the subject matter, duration, cost and method of procurement, as above, and the name of the consultant if known.
3. How many consultancies were undertaken in 2011-12? Please identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (i.e. open tender, direct source, etc). Please also include total value for all consultancies.

Answer:

1. The Climate Change Authority has engaged two consultancies this financial year to date. SKM-MMA has been engaged to model energy market scenarios to support the Authority's analysis for the Review of the Renewable Energy Target. Red Pony has been engaged to create document templates to streamline production of the Authority's reports and presentations.

SKM-MMA commenced work on 27 August 2012 and is due to complete its work by 30 November 2012. The contract totals \$131 780 inclusive of GST. This was a direct source procurement with quotes from four firms with relevant expertise.

Red Pony commenced work on 26 September 2012 and is due to complete its work in November 2012. The contract totals \$6270 inclusive of GST and was a direct source procurement.

2. As the Authority commenced operations on 1 July 2012, an Annual Procurement Plan has not been published this calendar year. The Authority will assess business

requirements and Authority outcomes on as needs basis to determine if consultancy services are required. The Authority will utilise existing panel arrangements as required in line with the Commonwealth Procurement Rules and the Authority's Chief Executive's Instructions.

3. The Authority was not in operation in 2011-12.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Additional Estimates, 11 February 2013

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome:	1	Question No:	159
Program:	CCA		
Agency:	CCA		
Topic:	Media monitoring – CCA		
Hansard Page EC:	Written		

Senator Birmingham asked:

What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the agency for this financial year to date?

- a. Which agency or agencies provided these services?
- b. What is the estimated budget to provide these services for the year 2012-13?
- c. What has been spent providing these services this financial year to date?

Answer:

- a. The Climate Change Authority's media monitoring services were provided by the former Department of Climate Change and Energy Efficiency.
- b. The Authority's estimated budget for media monitoring in 2012-13 is \$8,352.
- c. As of 31 January 2013, the total cost of media monitoring services was \$4,872 excluding GST.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Additional Estimates, 11 February 2013

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome:	1	Question No:	160
Program:	CCA		
Agency:	CCA		
Topic:	Social media		
Hansard Page EC:	Written		

Senator Birmingham asked:

1. Have there been any changes to agency social media or protocols about staff access and useage of Youtube; online social media, such as Facebook, MySpace and Twitter; and access to online discussions forums and blogs since May 2012 Budget Estimates? If yes, please explain and provide copies of any advice that has been issue.
2.
 - a. Does the agency monitor usage of social media?
 - b. If yes, provide details of the usage (for example details could include average hours per employee, hours when usage peaks).
 - c. Has there been a change to agency protocols due to staff usage?
 - d. If no, why not? Will the agency monitor usage in the future?
3. Does social media impact on employee productivity? Provide details (details could include increased internet usage in general or increased internet usage in standard business hours).

Answer:

Please see the answer to Questions on Notice No. 236 and No. 237 from the October 2012 Supplementary Budget Estimates hearing.

Additionally, please see the answer to Question on Notice No. 26.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Additional Estimates, 11 February 2013

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome:	1	Question No:	161
Program:	CCA		
Agency:	CCA		
Topic:	Internet		
Hansard Page EC:	Written		

Senator Birmingham asked:

Has the agency experienced any internet problems, such as but not limited to slow internet, or internet blackouts? If yes, what was the reason for this? Did it impact the Minister's office?

Answer:

Please see Question on Notice No. 27, as the Department of Climate Change and Energy Efficiency provides the Climate Change Authority internet services.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Additional Estimates, 11 February 2013

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome:	1	Question No:	162
Program:	CCA		
Agency:	CCA		
Topic:	Staff amenities		
Hansard Page EC:	Written		

Senator Birmingham asked:

What amenities are provided to staff? Provide a list.

Answer:

Please see answer to Question on Notice No. 239 from the October 2012 Supplementary Budget Estimates.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Additional Estimates, 11 February 2013

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome:	1	Question No:	163
Program:	CCA		
Agency:	CCA		
Topic:	Coffee Machines		
Hansard Page EC:	Written		

Senator Birmingham asked:

1. Has the agency purchased coffee machines for staff usage? If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased.
2. Why were coffee machines purchased?
3. Has there been a noticeable difference in staff productivity since coffee machines were purchased? Are staff leaving the office premises less during business hours as a result?
4. Where did the funding for the coffee machines come from?
5. Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance in this financial year to date, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from?
6. What are the ongoing costs of the coffee machine, such as the cost of coffee?
7. Does the agency rent coffee machines for staff usage? If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased.
8. Why are coffee machines rented?
9. Has there been a noticeable difference in staff productivity since coffee machines were rented? Are staff leaving the office premises less during business hours as a result?
10. Where does the funding for the coffee machines come from?
11. Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance in this financial year to date, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from?
12. What are the ongoing costs of the coffee machine, such as the cost of coffee?

Answer:

1. The Climate Change Authority has a coffee machine that is used by Authority staff. The same machine is also used for stakeholder and Authority meetings. The costs below cover usage by staff, Authority members and stakeholders.

Type	Cost	Date of purchase	Ongoing costs (as of 11 February 2013)
Nespresso Latissima+ (x1)	\$498 (inc GST)	27 July 2012	\$1907(inc GST)

2. Please refer to Question on Notice No. 240 from the October 2012 Budget Estimates hearing.
3. The coffee machine was purchased shortly after the Authority's inception. Therefore, it is not possible to measure any productivity changes associated with this purchase or compare the number of staff leaving the office to purchase coffee.
4. Please refer to Question on Notice No. 240 from the October 2012 Budget Estimates hearing.
5. Two descaling kits totalling \$16 each have been purchased for the maintenance of the coffee machines. As at 11 February, only one descaling kit had been used.
6. Please refer to the table in question 1 to see on going costs of replacement coffee pods as at 11 February 2013.
7. Coffee machines are not rented by the Authority.
- 8-11. Please refer to question 7.
12. Please refer to the table in question 1 to see on going costs of replacement coffee pods as at 11 February 2013.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Additional Estimates, 11 February 2013

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome:	1	Question No:	164
Program:	CCA		
Agency:	CCA		
Topic:	Contractors		
Hansard Page EC:	Written		

Senator Birmingham asked:

1. What contractors have been employed by the agency? If yes, provide details (including the work undertaken and the cost).
2. Has the agency ever employed Hawker Britton in any capacity or is it considering employing Hawker Britton? If yes, provide details (including the work undertaken and the cost).
3. Has the agency ever employed Shannon's Way in any capacity or is it considering employing Shannon's Way? If yes, provide details (including the work undertaken and the cost).
4. Has the agency ever employed John Utting & UMR Research Group in any capacity or is it considering employing John Utting & UMR Research Group? If yes, provide details (including the work undertaken and the cost).
5. Has the agency ever employed McCann-Erickson in any capacity or is it considering employing McCann-Erickson? If yes, provide details (including the work undertaken and the cost).
6. Has the agency ever employed Cutting Edge in any capacity or is it considering employing Cutting Edge? If yes, provide details (including the work undertaken and the cost).
7. Has the agency ever employed Ikon Communications in any capacity or is it considering employing Ikon Communications? If yes, provide details (including the work undertaken and the cost).
8. Has the agency ever employed CMAX Communications in any capacity or is it considering employing CMAX Communications? If yes, provide details (including the work undertaken and the cost).
9. Has the agency ever employed Boston Consulting Group in any capacity or is it considering employing Boston Consulting Group? If yes, provide details (including the work undertaken and the cost).

10. Has the agency ever employed McKinsey & Company in any capacity or is it considering employing McKinsey & Company? If yes, provide details.

Answer:

1. Please see answer to Question on Notice No. 250 from the October 2012 Supplementary Budget Estimates.

The Climate Change Authority has not employed, or is considering employing, any of the contractors noted in questions 2-9.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Additional Estimates, 11 February 2013

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome:	1	Question No:	165
Program:	CCA		
Agency:	CCA		
Topic:	Grants		
Hansard Page EC:	Written		

Senator Birmingham asked:

1. Could the agency provide a list of all grants, including ad hoc and one-off grants for this financial year to date? Please provide details of the recipients, the amount, the intended use of the grants and what locations have benefited from the grants.
2. Have all grant agreement details been published on its website within the required timeframe? If not, provide details.
3. Provide a list of grants that your agency administers that had uncommitted grants funding reduced as per the statement by the Finance Minister on 22 October 2012 (see http://www.financeminister.gov.au/media/2012/mr_2102012.html). How much was funding reduced for grant?

Answer:

The Climate Change Authority does not provide any grants.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Additional Estimates, 11 February 2013

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome:	1	Question No:	166
Program:	CCA		
Agency:	CCA		
Topic:	Commissioned reports		
Hansard Page EC:	Written		

Senator Birmingham asked:

1. How many Reports have been commissioned by the Government in your agency this financial year to date? Please provide details of each report including date commissioned, date report handed to Government, date of public release, Terms of Reference and Committee members.
2. How much did each report cost/or is estimated to cost? How many agency staff were involved in each report and at what level?
3. What is the current status of each report? When is the Government intending to respond to these reports?

Answer:

The Government has not commissioned the Climate Change Authority to provide any reports outside its already legislated work program.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Additional Estimates, 11 February 2013

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome:	1	Question No:	167
Program:	CCA		
Agency:	CCA		
Topic:	Government payment of accounts		
Hansard Page EC:	Written		

Senator Birmingham asked:

1. For this financial year to date, has the agency paid its accounts to contractors/consultants etc in accordance with Government policy in terms of time for payment (i.e.within 30 days)? If not, why not? Provide details, including what has been the timeframe for payment of accounts? Please provide a breakdown, average statistics etc as appropriate to give insight into how this issue is being approached).
2. For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the agency for the current financial year and the previous financial year?
3. Where interest is being paid, what rate of interest is being paid and how is this rate determined?

Answer:

The Authority commenced on 1 July 2012 and minor delays occurred in the payment of some accounts. These delays were as a result of the establishment of the Authority, the recruitment of relevant staff and establishing technology access.

No interest has been paid to suppliers on any delayed payments. Contact was made with suppliers to explain the reasons for delays. As at 28 February 2013 there are no known accounts with outstanding balances beyond Government policy on payments terms.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Additional Estimates, 11 February 2013

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome:	1	Question No:	168
Program:	CCA		
Agency:	CCA		
Topic:	Stationery requirements – CCA		
Hansard Page EC:	Written		

Senator Birmingham asked:

What are the agency's stationery costs for the financial year to date?

Answer:

1. The Climate Change Authority has spent \$18,879 (ex GST) on stationery for the financial year to 28 February 2013. This amount includes the initial stocking of stationery supplies and copier paper, during the establishment of the Authority.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Additional Estimates, 11 February 2013

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome:	1	Question No:	169
Program:	CCA		
Agency:	CCA		
Topic:	Media subscriptions		
Hansard Page EC:	Written		

Senator Birmingham asked:

1. What pay TV subscriptions does your agency have?
 - a. Please provide a list of what channels and the reason for each channel.
 - b. What is the cost for this financial year to date?
2. What newspaper subscriptions does your agency have?
 - a. Please provide a list of newspaper subscriptions and the reason for each.
 - b. What is the cost for this financial year to date?
3. What magazine subscriptions does your agency have?
 - a. Please provide a list of magazine subscriptions and the reason for each.
4. What is the cost for this financial year to date?

Answer:

1. The Climate Change Authority does not have any pay TV subscriptions.
2.
 - a. The Climate Change Authority has current subscriptions to the Age, Australian Financial Review and the Australian. It has recently cancelled a previous subscription to the Canberra Times. In each case, the subscription has been purchased to keep the Authority informed of relevant news and information
 - b. As at 28 February 2013, the cost for these subscriptions was \$1233.42 (ex GST)
3. The Climate Change Authority subscribes to the Economist magazine.
4. The cost for this subscription is \$331.82 (ex-GST) per year.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Additional Estimates, 11 February 2013

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome:	1	Question No:	170
Program:	CCA		
Agency:	CCA		
Topic:	Travel costs		
Hansard Page EC:	Written		

Senator Birmingham asked:

1. For the financial year to date, please detail all travel for agency officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals).
2. For the financial year to date, please detail all travel for agency officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel.
3. What travel is planned for the rest of this financial year? Also provide a reason and brief explanation for the travel.
4. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.
5. Are the Government's Lowest Practical Fare travel policy for Domestic Air Travel (Finance Circular No. 2009/10) and Best Fare of the Day for International Air Travel (Finance Circular No. 2009/11) guidelines being followed? How is the department/agency following the advice? How is this monitored? If the guidelines are not being followed, please explain why.
6. Are lounge memberships provided to any employees? If yes, what lounge memberships, to how many employees and their classification, the reason for the provision of lounge membership and the total costs of the lounge memberships.
7. When SES employees travel, do any support or administrative staff (such as an Executive Assistant) travel with them? If yes, provide details of why such a staff member is needed and the costs of the support staff travel.
8. Does the agency elect to offset emissions for employees work related travel? If yes, what is the cost?

Answer:

1. As of 11 February 2013, no Climate Change Authority staff accompanied the Minister or Parliamentary Secretary on their travel.
2. As of 28 February 2013, travel costs taken by Authority members, staff and the CEO totals \$80,043. A breakdown of travel costs is provided in the table below.

In all cases, travel was undertaken to attend an engagement relevant to the Authority's work, which took place outside Melbourne and required in-person attendance.

Travel Type	Value
Airfares – Domestic fare	\$41,922
Airfares – Business fare	\$19,537
Accommodation, Travel Expenses & Incidentals	\$18,584
Total	\$80,043

3. Any travel planned for the rest of this financial year will be undertaken to attend an engagement relevant to the Authority's work, which takes place outside Melbourne and required in-person attendance.
4. Any travel planned for the rest of this calendar year will be undertaken to attend an engagement relevant to the Authority's work, which takes place outside Melbourne and required in-person attendance.
- 5-8. Please see Question on Notice 255 from the October 2012 Supplementary Budget Estimates.
9. The Authority does not offset emissions for employees' work-related travel.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Additional Estimates, 11 February 2013

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome:	1	Question No:	171
Program:	CCA		
Agency:	CCA		
Topic:	Legal costs		
Hansard Page EC:	Written		

Senator Birmingham asked:

1. What sum did the agency spend on legal services for this financial year to date within the agency? Please provide a list of each service and costs.
2. What sum did the agency spend on legal services this financial year to date from the Australian Government Solicitor? Please provide a list of each service and costs.
3. What sum did the agency spend on legal services this financial year to date from private firms? Please provide a list of each service and costs.
4. What sum did the agency spend on legal services this financial year to date from other sources? Please provide a list of each service and costs.

Answer:

1. The Climate Change Authority has a Memorandum of Understanding with the Department of Climate Change and Energy Efficiency for the provision of legal services,

The Authority spent \$3,390.49 on legal services supplied by the Department of Climate Change and Energy Efficiency (Department) from 1 July 2012 to 28 February 2013. In June 2012, the Department spent \$721.46 on legal services on behalf of the Authority and the Department recovered these costs from the Authority in August 2012.

The nature of the legal services costs for the period 1 July – 28 February include:

- Legal advice on a service level agreement \$412.27
- Legal advice on contract and MOU \$480.81
- Legal advice on Lease transfer \$205.88
- Legal advice on a FOI matters \$847.29
- Legal advice on the development of Chief Executive Instructions \$755.81
- Legal advice on Remuneration Tribunal & Staffing matters \$688.45.

2. The Department of Climate Change and Energy Efficiency (Department) procured legal services of \$9,244.50 from the Australian Government Solicitor on behalf of the Authority to provide legal advice on the Authority's building lease. These expenses were incurred in 2011-12 and the Department recovered these costs from the Authority in September 2012.
3. The Authority has not incurred any legal services expenditure from the private firms to 30 September 2012.
4. The Authority has not incurred any legal services expenditure from the other sources to 30 September 2012.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Additional Estimates, 11 February 2013

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome: 1 **Question No:** 172
Program: CCA
Agency: CCA
Topic: Education expenses
Hansard Page EC: Written

Senator Birmingham asked:

1. What are the agency's guidelines on study?
2. For this financial year to date, detail all education expenses (i.e. in house courses and tertiary studies) for the agency. Include what type of course, the total cost, cost per participant, the employment classification of each participant, how many participants and the amount of study leave granted to each participant (provide a breakdown for each employment classification). Also include the reason for the study and how it is beneficial for the agency.

Answer:

1. The Climate Change Authority has an approved study assistance policy. The policy is designed to encourage and enable employees to pursue study options that are directly related to their work area or broader Climate Change Authority business outputs.
2. The below table outlines the education expenses of the Climate Change Authority for this financial year to date:

Course	Cost	Cost per participant	Employment classification participants	Leave	Reason for course
Australian Energy Market Operator Course	\$1320	\$1320	One EL2 participant	Two days	The Course provided an overview on the operation of the National Electricity Market which was essential background for the Renewable Energy Target Review
First Aid Course	\$85	\$85	One APS 6 participant	One day	Comply with employer duty of care provisions
SES orientation program	\$3500	\$3500	One SES Band 1 participant	Three and a half days	Standard APSC run course for new SES level officers

Preparing to appear before parliamentary committees	\$1735	\$1735	One EL2 participant	Two and a half days	A practical guide to preparing to appear before a Parliamentary committee
Mastering your financial environment	\$560	\$560	One SES Band 1 participant	One day	A practical guide to effective management of government funds.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Additional Estimates, 11 February 2013

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome:	1	Question No:	173
Program:	CCA		
Agency:	CCA		
Topic:	Executive coaching and leadership training		
Hansard Page EC:	Written		

Senator Birmingham asked:

In relation to executive coaching and/or other leadership training services purchased by each agency, please provide the following information for this financial year to date:

1. Total spending on these services
2. The number of employees offered these services and their employment classification
3. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification)
4. The names of all service providers engaged.

For each service purchased from a provider listed under (4), please provide:

- a. The name and nature of the service purchased
- b. Whether the service is one-on-one or group based
- c. The number of employees who received the service and their employment classification
- d. The total number of hours involved for all employees (provide a breakdown for each employment classification)
- e. The total amount spent on the service
- f. A description of the fees charged (i.e. per hour, complete package)

Where a service was provided at any location other than the agency's own premises, please provide:

- i. The location used
- ii. The number of employees who took part on each occasion (provide a breakdown for each employment classification).
- iii. The total number of hours involved for all employees who took part (provide a breakdown for each employment classification)
- iv. Any costs the agency has incurred to use the location

Answer:

Please refer to Question on Notice No. 259 from the October 2012 Supplementary Budget Estimates.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Additional Estimates, 11 February 2013

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome:	1	Question No:	174
Program:	CCA		
Agency:	CCA		
Topic:	Media training		
Hansard Page EC:	Written		

Senator Birmingham asked:

In relation to media training services purchased by each the agency, please provide the following information for this financial year to date:

1. Total spending on these services
2. The number of employees offered these services and their employment classification
3. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification)
4. The names of all service providers engaged.
For each service purchased form a provider listed under (4), please provide:
 - a. The name and nature of the service purchased
 - b. Whether the service is one-on-one or group based
 - c. The number of employees who received the service and their employment classification (provide a breakdown for each employment classification)
 - d. The total number of hours involved for all employees (provide a breakdown for each employment classification)
 - e. The total amount spent on the service
 - f. A description of the fees charged (i.e. per hour, complete package).

Where a service was provided at any location other than the agency's own premises, please provide:

- i. The location used
- ii. The number of employees who took part on each occasion
- iii. The total number of hours involved for all employees who took part (provide a breakdown for each employment classification)
- iv. Any costs the agency incurred to use the location

Answer:

As of 11 February 2013, the Climate Change Authority has not purchased any media training services.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Additional Estimates, 11 February 2013

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome:	1	Question No:	175
Program:	CCA		
Agency:	CCA		
Topic:	Paid Parental Leave		
Hansard Page EC:	Written		

Senator Birmingham asked:

1. Please list how many staff in the agency are eligible to receive payments under the Government's Paid Parental Leave scheme?
2. For this financial year to date list which agency is providing its employees with payments under the Government's Paid Parental Leave scheme? Please list how many staff and their classification are in receipt of these payments.
3. What is the paid parental scheme offered by each agency? How many staff have used the scheme this financial year to date.

Answer:

1. Eligibility for the Government's *Paid Parental Leave Scheme* is determined for individuals through assessment against specific work test criteria.
2. No staff have been in receipt of *Paid Parental Leave Scheme* payments this financial year to date.
3. No staff have used the paid parental scheme this financial year to date. Climate Change Authority staff are subject to the *Department of Climate Change and Energy Efficiency Enterprise Agreement 2011-14* which outlines the paid parental scheme benefits.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Additional Estimates, 11 February 2013

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome:	1	Question No:	176
Program:	CCA		
Agency:	CCA		
Topic:	Corporate cars		
Hansard Page EC:	Written		

Senator Birmingham asked:

1. How many cars are owned by the agency?
2. Where is the car/s located?
3. What is the car/s used for?
4. What is the cost of each car for this financial year to date?
5. How far did each car travel this financial year to date?

Answer:

Please refer to Question on Notice No. 262 from the October 2012 Supplementary Budget Estimates.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Additional Estimates, 11 February 2013

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome:	1	Question No:	177
Program:	CCA		
Agency:	CCA		
Topic:	Taxi costs		
Hansard Page EC:	Written		

Senator Birmingham asked:

1. How much did the agency spend on taxis this financial year to date? Provide a breakdown for each business group in the agency.
2. What are the reasons for taxi costs?

Answer:

1. As of 28 February 2013, account payments for taxis this financial year totals \$13,200.37.
2. Taxi travel is used by Authority members and staff when travelling interstate to attend Authority meetings, stakeholder consultations, conferences, training and meetings.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Additional Estimates, 11 February 2013

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome:	1	Question No:	178
Program:	CCA		
Agency:	CCA		
Topic:	Hire cars		
Hansard Page EC:	Written		

Senator Birmingham asked:

1. How much did the agency spend on hire cars this financial year to date? Provide a breakdown of each business group in the department.
2. What are the reasons for hire car costs?

Answer:

1. As of 28 February 2013, expenditure on hire cars for the financial year is \$458.61.
2. Hire cars may be used by staff when it is deemed there is a demonstrated cost or operational advantage over other transport options.

This may be the case when travelling interstate to attend stakeholder consultations, conferences, training and meetings when there are multiple site visits in one trip or an extended stay which requires a recurring cost to commute.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Additional Estimates, 11 February 2013

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome:	1	Question No:	179
Program:	CCA		
Agency:	CCA		
Topic:	Credit cards		
Hansard Page EC:	Written		

Senator Birmingham asked:

1. Provide a breakdown for each employment classification that has a corporate credit card.
2. Please update details of the following?
 - a. What action is taken if the corporate credit card is misused?
 - b. How is corporate credit card use monitored?
 - c. What happens if misuse of a corporate credit card is discovered?
 - d. Have any instances of corporate credit card misuse have been discovered? List staff classification and what the misuse was, and the action taken.
 - e. What action is taken to prevent corporate credit card misuse?

Answer:

1. As of 28 February 2013 the classification of Climate Change Authority staff with corporate credit cards was:

Staff Classification	Corporate Credit Card
CEO	1
SES1	3
EL 1 & 2	7
APS 5 & 6	5
Total	16

2.

- a. If a misuse occurs, the Authority will take the necessary action in accordance with Section 45 of the Financial Management and Accountability Act 1997 and Chief Executive's Instructions No. 1.03 (Fraud Control) and 3.03 (Commonwealth Credit Cards and Credit Vouchers).
- b. The Authority has introduced controls and delegations on the use of corporate credit cards. Monthly statements are reviewed and signed by card holders and subsequently signed off and approved for payment under delegation.
- c. If a misuse occurs, the Authority will take the necessary action in accordance with Section 45 of the Financial Management and Accountability Act 1997 and Chief Executive's Instructions No. 1.03 (Fraud Control) and 3.03 (Commonwealth Credit Cards and Credit Vouchers).
- d. There has been no misuse of corporate credit cards to date.
- e. Along with the staff being advised of their responsibilities, the Authority has introduced controls and delegations on the use of corporate credit cards. Chief Executive's Instructions are in place along with and other internal approval and audit processes.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Additional Estimates, 11 February 2013

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome: 1 **Question No:** 180
Program: CCA
Agency: CCA
Topic: Provision of equipment – agency
Hansard Page EC: Written

Senator Birmingham asked:

Is electronic equipment (such as ipad, laptop, wireless card, vasco token, blackberry, mobile phone (list type if relevant), thumb drive) provided to agency staff? If yes provide details of what is provided, the purchase cost, the ongoing cost and a breakdown of what staff and staff classification receives it.

Answer:

1. The electronic equipment issued to staff for business purposes include the following items:

Staff Classification	Laptop	iPad	Blackberry/ iPhone	Vasco token
CEO	1	1	1	1
SES1	3	-	3	3
EL 1 & 2	5	-	4	11
APS 5 & 6	0	-	1	9
Total	9	1	9	24

The Climate Change Authority purchased 20 thumb drives up to 28 February 2012 which are available for Authority members or staff to use for business purposes.

The Climate Change Authority has 4 wireless cards which are available for staff with laptops to use for business purposes as required.

The Department of Climate Change and Energy Efficiency purchased all electronic equipment on behalf of Authority upon establishment on 1 July 2012. As of 30 September 2012, the Authority has spent \$47,247 on telephone calls, service and equipment charges and service connection costs.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Additional Estimates, 11 February 2013

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome:	1	Question No:	181
Program:	CCA		
Agency:	CCA		
Topic:	Electricity purchasing		
Hansard Page EC:	Written		

Senator Birmingham asked:

1. What are the details of the agency electricity purchasing agreement?
2. What are the agency electricity costs for this financial year to date?

Answer:

1. The Climate Change Authority was established on 1 July 2012. An electricity purchasing agreement was signed with Momentum Energy on 17 July 2012 for the Climate Change Authority office in Melbourne.
2. Electricity expenditure for this financial year as of 15 March 2013 was \$3,558.74 (inclusive of GST).

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Additional Estimates, 11 February 2013

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome:	1	Question No:	182
Program:	CCA		
Agency:	CCA		
Topic:	Briefings for the Australian Greens and Independents		
Hansard Page EC:	Written		

Senator Birmingham asked:

1. Have any briefings and/or provision of information been provided to the Australian Greens? If yes, please include:
 - How are briefings requests commissioned?
 - What briefings have been undertaken? Provide details and a copy of each briefing.
 - Provide details of what information has been provided and a copy of the information.
 - Have any briefings request been unable to proceed? If yes, provide details of what the requests were and why it could not proceed.
 - How long is spent preparing and undertaking briefings/information requests for the Australian Greens? How many staff are involved and how many hours? Provide a breakdown for each employment classification.

2. Have any briefings and/or provision of information been provided to Independents? If yes, please include:
 - How are briefings requests commissioned?
 - What briefings have been undertaken? Provide details and a copy of each briefing.
 - Provide details of what information has been provided and a copy of the information.
 - Have any briefings request been unable to proceed? If yes, provide details of what the requests were and why it could not proceed.
 - How long is spent preparing and undertaking briefings/information requests for the Independents? How many staff are involved and how many hours? Provide a breakdown for each employment classification.
 - Which Independents have requested briefings and/or information?

Answer:

As of 11 February 2013, the Climate Change Authority has not provided any briefings to the Australian Greens or Independents.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Additional Estimates, 11 February 2013

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome:	1	Question No:	183
Program:	CCA		
Agency:	CCA		
Topic:	Shredders		
Hansard Page EC:	Written		

Senator Birmingham asked:

Has the agency purchased any shredders this financial year? If yes, provide details of how many shredders were purchased, the cost of each shredder, why each new shredder was needed and the purpose for which the shredder is to be used.

Answer:

As of 11 February 2013, the Climate Change Authority has not purchased any shredders.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Additional Estimates, 11 February 2013

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome:	1	Question No:	184
Program:	CCA		
Agency:	CCA		
Topic:	Protective security policy framework		
Hansard Page EC:	Written		

Senator Birmingham asked:

Provide an update for your agency, including what is your current compliance level, what are you doing to manage risk, what is being done to comply with the mandatory requirements and details of any department specific policies and procedures.

Answer:

Since the October 2012 Supplementary Budget Estimates, the Climate Change Authority has finalised its Agency Security Plan. Additionally, the first meeting of the Security Risk Committee has also taken place.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Additional Estimates, 11 February 2013

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome:	1	Question No:	185
Program:	CCA		
Agency:	CCA		
Topic:	Office locations		
Hansard Page EC:	Written		

Senator Birmingham asked:

Please provide a list of all office locations for the agency by:

1. Location;
2. Leased or Owned;
3. Size;
4. Number of Staff at each location and classification;
5. If rented, the amount and breakdown of rent per square metre;
6. If owned, the value of the building;
7. Depreciation of buildings that are owned; and
8. Type of functions and work undertaken.

Answer:

1. The Climate Change Authority has one location at Level 10, 90 Collins Street, Melbourne, Victoria, 3000.
2. The Authority currently leases 90 Collins Street.
3. The size of 90 Collins Street is 921.2m².
4. As of 11 February, the number and classification of staff at 90 Collins Street is:

Classification	Number
APS5	3
APS6	6
EL1	7
EL2	4
SES Band 1	3
Chief Executive Officer	1
Total	24

5. The rent of 90 Collins Street is \$450 per square metre (ex GST) per annum.
- 6-7. Not applicable.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Additional Estimates, 11 February 2013

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome:	1	Question No:	186
Program:	CCA		
Agency:	CCA		
Topic:	Communication staff		
Hansard Page EC:	Written		

Senator Birmingham asked:

1. For the agency, please provide – in relation to all public relations, communications and media staff – the following:
 - a. How many ongoing staff, the classification, the type of work they undertake and their location.
 - b. How many non-ongoing staff, their classification, type of work they undertake and their location
 - c. How many contractors, their classification, type of work they undertake and their location
 - d. How many are graphic designers?
 - e. How many are media managers?
 - f. How many organise events?
2. Does the agency have independent media studios? If yes, why? When was it established? What is the set up cost? What is the ongoing cost? How many staff work there and what are their classifications?

Answer:

As of 11 February 2013, the Climate Change Authority does not employ any public relations, communications and media staff.

**Senate Standing Committee on Environment and Communications
Legislation Committee**

Additional Estimates, 11 February 2013

Answers to Questions on Notice

Climate Change and Energy Efficiency Portfolio

Outcome:	1	Question No:	187
Program:	CCA		
Agency:	CCA		
Topic:	Grants freeze		
Hansard Page EC:	Written		

Senator Birmingham asked:

1. How much has grant funding been reduced across the agency as a result of the grants freeze?
2. Please detail all variations to grants (ie reductions, rephasing etc) that have occurred this financial year.
3. Has the agency been required to find any other savings in this financial year? Please detail all such savings.

Answer:

The Climate Change Authority does not administer any grant programs.