

Senate Community Affairs Committee
ANSWERS TO ESTIMATES QUESTIONS ON NOTICE
FAMILIES, HOUSING, COMMUNITY SERVICES AND
INDIGENOUS AFFAIRS PORTFOLIO
2012-13 Additional Estimates Hearings

Outcome Number: 7

Question No: 335

Topic: Facilitation of Planning Day

Hansard Page: Written

Senator Scullion asked:

Please provide copies of all quotes provided by the consultants who submitted quotes.
How did you determine that the selected quote was the best value for money?
Please provide the names of the four consultants or organisations you sought interest from.

Answer:

The four consultants approached were:

- Dr Jess Dart, Clear Horizon Consulting
- Ms Virginia Hickey, @ the Board Table
- Ms Lisa Kingman, Lisa Kingman Consulting
- Ms Nellie Noakes, Gestalt Enterprises.

Details of the two quotes submitted are at **Attachment A**.

Of the two quotes submitted, the selected quote was determined to be best value for money as it was the cheapest quote, the quoted travel expenses for the consultant were cheaper (travel expenses were for one person, whereas the other quote was for the travel costs of two consultants), and the selected consultant was able to demonstrate greater experience with undertaking facilitation processes for Boards of Directors, specialising in Board governance.

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Attachment A

Quote submitted by Dr Jess Dart:

Dr Jess Dart

- | | |
|--|------------------|
| 1. Preparation and follow up of workshop | \$2,200 (ex GST) |
| 2. One day – workshop facilitation | \$2,200 (ex GST) |

Dr Dart's assistant

- | | |
|---|----------------|
| 1. Co-facilitation and note taking by assistant | \$800 (ex GST) |
|---|----------------|

Total (not including expenses) ex GST	\$5,200
GST	\$ 520
Including GST	\$5,720

NB: This price does not include the reimbursement for 1 night's accommodation and 2 return economy flights to Sydney for Jess Dart and support consultant.

Quote submitted by Ms Virginia Hickey

Facilitation Fee	\$5,000 (ex GST)
Includes preparation briefing meeting with ILC staff, preparation, reading relevant documentation, and providing a report on the outcomes of the workshop	
GST	\$ 500
Total (not including expenses)	\$5,500 (GST inclusive)

NB: This does not include the reimbursement of accommodation and travel costs.