

QUESTION TAKEN ON NOTICE

SUPPLEMENTARY BUDGET ESTIMATES – 20 OCTOBER 2014

IMMIGRATION AND BORDER PROTECTION PORTFOLIO

(SE14/206) PROGRAMME – Internal Product

Senator Ludwig (Written) asked:

Does the minister's office have a procedure manual for communication between the minister's office and the department? If yes, please provide a copy and:

- a. When was the manual last updated?
- b. Who is responsible for updating the manual?
- c. Who is the manual distributed to?
- d. Is anyone responsible for clearing communications before they are sent to the department?

Answer:

No