

Question: 62

Topic: Documents provided to minister

Written: 31 October 2014

Senator LUDWIG asked:

1. Excluding policy or correspondence briefs, how many documents are provided to the Minister's office on a regular and scheduled basis? Including documents that are not briefs to the Minister and do not require ministerial signature.
2. List those documents, their schedule and their purpose (broken down by ministerial signature and office for noting documents).
3. How are they transmitted to the office?
4. What mode of delivery is used (hardcopy, email) for those documents?
5. What level officer are they provided to in the Minister's office?

Answer

As a parliamentary department, the department does not report to a Minister.