

**Senate Finance and Public Administration Legislation Committee**  
**ANSWERS TO QUESTIONS ON NOTICE**  
**SUPPLEMENTARY BUDGET ESTIMATES 2014-15**

Finance Portfolio

**Department/Agency:** All  
**Outcome/Program:** General  
**Topic:** Staffing profile

**Senator:** Ludwig  
**Question reference number:** F101  
**Type of question:** Written  
**Date set by the committee for the return of answer:** Wednesday, 31 December 2014

**Number of pages:** 9

**Question:**

Since Budget Estimates in May 2014:

1. Has there been any change to the staffing profile of the department/agency?
2. Provide a list of changes to staffing numbers, broken down by classification level, division, home base location (including town/city and state).

**Answer:**

Department/ Agency	Response																																							
Finance	Yes, refer to <u>Attachment A</u> .																																							
Australian Electoral Commission	Yes, refer to <u>Attachment B</u> .																																							
ComSuper	<p>1. – 2. For the period 28 May to 31 October 2014, the changes to the staffing profile are shown in the two tables below.</p> <p>Note that all ComSuper staff are located in the ACT.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Branch</th> <th style="text-align: center;">May 14</th> <th style="text-align: center;">Oct 14</th> <th style="text-align: center;">Change (May - Oct 14)</th> </tr> </thead> <tbody> <tr> <td>Business and Information Services</td> <td style="text-align: center;">105</td> <td style="text-align: center;">96</td> <td style="text-align: center;">-9</td> </tr> <tr> <td>Business Reform</td> <td style="text-align: center;">13</td> <td style="text-align: center;">15</td> <td style="text-align: center;">2</td> </tr> <tr> <td>Corporate Overheads</td> <td style="text-align: center;">3</td> <td style="text-align: center;">2</td> <td style="text-align: center;">-1</td> </tr> <tr> <td>Corporate Strategy and Coordination</td> <td style="text-align: center;">24</td> <td style="text-align: center;">22</td> <td style="text-align: center;">-2</td> </tr> <tr> <td>Executive &amp; Exec Support</td> <td style="text-align: center;">3</td> <td style="text-align: center;">3</td> <td style="text-align: center;">0</td> </tr> <tr> <td>Financial Management</td> <td style="text-align: center;">43</td> <td style="text-align: center;">40</td> <td style="text-align: center;">-3</td> </tr> <tr> <td>Member Benefits and Account Management</td> <td style="text-align: center;">126</td> <td style="text-align: center;">124</td> <td style="text-align: center;">-2</td> </tr> <tr> <td>Member and Employer Access and</td> <td style="text-align: center;">132</td> <td style="text-align: center;">114</td> <td style="text-align: center;">-18</td> </tr> </tbody> </table>				Branch	May 14	Oct 14	Change (May - Oct 14)	Business and Information Services	105	96	-9	Business Reform	13	15	2	Corporate Overheads	3	2	-1	Corporate Strategy and Coordination	24	22	-2	Executive & Exec Support	3	3	0	Financial Management	43	40	-3	Member Benefits and Account Management	126	124	-2	Member and Employer Access and	132	114	-18
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Department/ Agency	Response			
	Support			
	People and Governance	49	45	-4
	<b>Total</b>	<b>498</b>	<b>461</b>	<b>-37</b>
	<b>Branch</b>	<b>May 14</b>	<b>Oct 14</b>	<b>Change (May - Oct 14)</b>
	APS Level 1	2	1	-1
	APS Level 2	5	4	-1
	APS Level 3	39	31	-8
	APS Level 4	101	96	-5
	APS Level 5	101	98	-3
	APS Level 6	105	98	-7
	Executive Level 1	103	94	-9
	Executive Level 2	34	31	-3
SES 1	7	7	0	
CEO	1	1	0	
<b>Total</b>	<b>498</b>	<b>461</b>	<b>-37</b>	
Commonwealth Superannuation Corporation	<p>1. For the period 28 May to 31 October 2014, staff numbers have increased by 2. The staff profile is full-time 66, part-time 8 and casual 3.</p> <p>2. CSC does not use classification levels for its employees. The changes in staff numbers are as follows:</p>			
		<b>May-14</b>	<b>Oct-14</b>	<b>Location</b>
CEO Office		2	2	Canberra
Board Services		2	2	Canberra
Investments		17	16	Sydney
Member & Employer Services		17	18	Canberra
General Counsel		6	6	Canberra
Finance & Risk		17	17	Canberra
Operations		14	16	Canberra
		<b>75</b>	<b>77</b>	
<b>Staff Locations</b>		<b>May-14</b>	<b>Oct-14</b>	
Sydney, NSW		20	19	
Canberra, ACT		53	55	
Brisbane, QLD		1	0	
Melbourne, VIC		1	3	
		<b>75</b>	<b>77</b>	
Future Fund Management Agency	Yes, refer to <u>Attachment C</u> .			

## Attachment A – Department of Finance

Department of Finance – ongoing, non-ongoing and casual staffing changes by location, business group and classification. Note there are very substantial numbers of casual COMCAR drivers in preparation for G20 included in these figures.

Location	Business Group	Classification	May 14 Totals	Oct 14 Totals	Increase / Decrease
Canberra	Budget	APS2	2	2	
		APS3	12	1	-11
		APS4	8	20	+12
		APS5	60	58	-2
		APS6	29	31	+2
		EL1	75	79	+4
		EL2	44	44	
		SES1	16	19	+3
		SES2	4	4	
		SES3	1	1	
<b>Budget Total</b>			<b>251</b>	<b>259</b>	<b>+8</b>

Canberra	Business, Procurement & Asset Management	APS1	6	6	
		APS2	4	5	+1
		APS3	11	9	-2
		APS4	41	47	+6
		APS5	55	53	-2
		APS6	86	83	-3
		EL1	111	114	+3
		EL2	57	59	+2
		SES1	16	15	-1
		SES2	3	3	
		SES3	1	1	
<b>Business, Procurement &amp; Asset Management Total</b>			<b>391</b>	<b>395</b>	<b>+4</b>

Canberra	Chief Operating Officer	Casual COMCAR Driver	175	202	+27 <sup>#</sup>
		APS1	7	8	+1
		APS2	23	21	-2
		APS3	44	39	-5
		APS4	69	78	+9
		APS5	78	79	+1
		APS6	82	83	+1
		EL1	111	108	-3
		EL2	51	51	
		SES1	9	10	+1
		SES2	3	3	
		SES3	1	1	
<b>Chief Operating Officer Total</b>			<b>653</b>	<b>683</b>	<b>+30</b>

Location	Business Group	Classification	May 14 Totals	Oct 14 Totals	Increase / Decrease
Canberra	Governance & Resource Management	APS2	2	1	-1
		APS3	8	0	-8
		APS4	22	29	+7
		APS5	37	32	-5
		APS6	35	33	-2
		EL1	89	84	-5
		EL2	60	54	-6
		SES1	13	11	-2
		SES2	5	4	-1
		SES3	1	1	
<b>Governance &amp; Resource Management Total</b>			<b>272</b>	<b>249</b>	<b>-23</b>

<b>Canberra Total</b>			<b>1567</b>	<b>1586</b>	<b>+19</b>
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Sydney	Chief Operating Officer	Casual COMCAR Driver	47	55	+8
		Ongoing COMCAR Driver	2	2	
		APS3	3	3	
		APS4	3	4	+1
		APS6	2	2	
		EL1	1	1	
<b>Sydney Total</b>			<b>58</b>	<b>67</b>	<b>+9</b>

Darwin	Chief Operating Officer	Casual COMCAR Driver	1	2	+1
		APS6	1	1	
<b>Darwin Total</b>			<b>2</b>	<b>3</b>	<b>+1</b>

Brisbane	Chief Operating Officer	Casual COMCAR Driver #	29	258	+229
		APS3	3	3	
		APS4	2	2	
		APS5	3	3	
		APS6	1	1	
		EL1	1	1	
		Business, Procurement & Asset Management	APS6	1	1
<b>Brisbane Total</b>			<b>40</b>	<b>269</b>	<b>+229</b>

# Increase in Casual COMCAR Drivers in preparation for G20 Leaders Summit

Location	Business Group	Classification	May 14 Totals	Oct 14 Totals	Increase / Decrease
Hobart	Chief Operating Officer	Casual COMCAR Driver	3	3	
		APS4	1	1	
		EL1	1	1	
<b>Hobart Total</b>			<b>5</b>	<b>5</b>	<b>0</b>

Adelaide	Chief Operating Officer	Casual COMCAR Driver	19	19	
		APS3	1	1	
		APS4	3	3	
		APS5	1	1	
		EL1	1	1	
<b>Adelaide Total</b>			<b>25</b>	<b>25</b>	<b>0</b>

Melbourne	Chief Operating Officer	Casual COMCAR Driver	34	40	+6
		Ongoing COMCAR Driver	4	4	
		APS2	1	1	
		APS3	2	2	
		APS5	2	2	
		APS6	2	2	
		EL1	1	1	
<b>Melbourne Total</b>			<b>46</b>	<b>52</b>	<b>+6</b>

Perth	Chief Operating Officer	Casual COMCAR Driver	14	14	
		APS3	2	2	
		APS4	3	3	
		APS5	1	1	
		EL1	1	1	
<b>Perth Total</b>			<b>21</b>	<b>21</b>	<b>0</b>

Indonesia	Governance & Resource Management	EL2	2	2	
		SES1	1	1	
<b>Indonesia Total</b>			<b>3</b>	<b>3</b>	<b>0</b>

Location	Business Group	Classification	May 14 Totals	Oct 14 Totals	Increase / Decrease
Papua New Guinea	Governance & Resource Management	EL1	1		-1
		EL2	1	3	+2

		SES1	1	1	
		SES2	1	1	
<b>Papua New Guinea Total</b>			<b>4</b>	<b>5</b>	<b>+1</b>
Solomon Islands	Governance & Resource Management	EL2	1	1	
<b>Solomon Islands Total</b>			<b>1</b>	<b>1</b>	
<b>Grand Total</b>			<b>1772</b>	<b>2037</b>	<b>+265<sup>#</sup></b>

<sup>#</sup> Increase in Casual COMCAR Drivers in preparation for G20 Leaders Summit

**Attachment B – Australian Electoral Commission**

Substantive staff data for the period 28 May 2014 to 31 October 2014.

The data below excludes contractors, temporary election/by-election staff and all non-ongoing staff.

<b>State/ Territory</b>	<b>Town/City</b>	<b>Division/Group/State operations</b>	<b>Classification</b>	<b>Change in staff</b>
ACT	Canberra	Executive and Executive Support Unit	APS 4	1
			APS 5	1
			APS 6	3
			EL 1	4
			SES	1
			EC	-1
		Program Division	APS 3	1
			APS 4	-1
			APS 5	1
			APS 6	-1
			EL 1	2
			EL 2	2
		Enabling Division	APS 4	-7
			APS 5	-4
			APS 6	-3
			EL 1	-13
			EL 2	-5
			SES	-1
		Finance, Legal and Business Services	APS 2	1
			APS 3	-1
			APS 4	2
APS 5	3			
APS 6	-2			
EL 1	3			
EL 2	2			
	ACT Divisions of Canberra and Fraser	APS 4	1	
NSW	Grafton	Division of Page	APS 6	-1
	Sydney	Division of Banks	APS 2	-1
		Haymarket site	APS 2	-1
			APS 6	1
		Miranda site	APS 6	-1
		Penrith site	APS 3	1
	Newcastle	Division of Warringah	APS 2	-1
		Charlestown site	APS 3	-1

	West Kempsey	Division of Cowper	APS 6	-1
NT	Darwin	Darwin site	APS 5	1
QLD	Brisbane	QLD State Office site	APS 3	-1
			APS 5	1
			APS 6	-2
			EL 1	1
		North Lakes site	APS 2	-1
	Cairns	Division of Leichhardt	APS 6	1
	Beenleigh	Beenleigh site	APS 2	-1
			APS 5	-1
Toowoomba	Division of Groom	APS 2	-1	
Dalby	Division of Maranoa	APS 6	-1	
SA	Adelaide	SA State Office site	APS 3	-1
	Port Augusta	Division of Grey	APS 3	-1
APS 6			1	
TAS	Burnie	Division of Braddon	APS 3	-1
VIC	Melbourne	Division of Hotham	APS 2	-1
		Division of La Trobe	APS 3	1
		Division of Lalor	APS 3	-1
		Division of Maribyrnong	APS 6	1
		Division of Melbourne	APS 6	-1
		Division of Melbourne Ports	APS 3	-1
		Ringwood site	APS 4	-1
		Division of Scullin	APS 6	-1
	Seymour	Division of McEwen	APS 2	-1
	Sale	Division of Gippsland	APS 2	-1
WA	Kalgoorlie	Division of O'Connor	APS 2	-1
			APS 6	1
	Geraldton	Division of Durack	APS 2	-1

EC = Electoral Commissioner; SES = Senior Executive Service, EL = Executive Level; APS = Australian Public Service



## Attachment C – Future Fund

**Additions** for the period of 28 May to 31 October 2014

Division							
Classification	Investment	Operations & IT	Finance	Legal	HR	Public Affairs	MD's Office
SES							
EL2	1						
EL1							
APS6	2				2		
APS5	1		1				
APS4			3		2		
APS3							
APS2							
APS1							
<b>Total</b>	<b>4</b>		<b>4</b>		<b>4</b>		

All positions are based in Melbourne, Victoria

**Reductions** for the period of 28 May to 31 October 2014

Division							
Classification	Investment	Operations & IT	Finance	Legal	HR	Public Affairs	MD's Office
SES							
EL2		1					
EL1	1				1		
APS6		1	1		1		
APS5			1	1			
APS4							
APS3							
APS2							
APS1							
<b>Total</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>1</b>	<b>2</b>		

All positions are based in Melbourne, Victoria