

Senate Finance and Public Administration Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Supplementary Budget Estimates 18-22 November 2013

Prime Minister and Cabinet Portfolio

Department/Agency: Department of the Prime Minister and Cabinet

Outcome/Program: 1.1 Prime Minister and Cabinet

Topic: FOI – advice to PM&C Secretary

Senator: Senator the Hon Penny Wong

Question reference number: 78

Type of Question: Written

Date set by the committee for the return of answer: 17 January 2014

Number of pages: 1

Question:

Does the Secretary of PM&C receive a regular update on FOI applications directed to the department and/or the Office of the Prime Minister? If so, (a) on what date/s has the update been provided (b) who prepares the update and (c) what information is included in the update?

Answer:

The Secretary of the Department of the Prime Minister and Cabinet receives a regular update on FOI applications directed to the Department and the Office of the Prime Minister. The update is provided every Friday. The update is prepared by departmental staff. The update includes the following information: file reference number, name of applicant, date request received, subject of the request, current status and due date of the request.