



Ms Ann Palmer  
Committee Secretary  
Senate Finance and Public Administration Legislation Committee  
Parliament House  
CANBERRA ACT 2600

Dear Ms Palmer

**Correction to Question on Notice No. 46 Budget Estimates May 2017**

I wish to correct the answer to Question on Notice No. 46 from the 2017–18 Budget Estimates hearing in May regarding DPS Committees.

DPS' response to this question contained a typographical error in relation to the meeting dates for the Parliamentary Information and Communication Technology Advisory Board (PICTAB) for 2016 and 2017 (until June 2017). The response included a meeting date for this committee of 25 February 2017; the correct date of this meeting was 15 February 2017.

I have attached an amended response to Question on Notice No. 46. I would be grateful if you could draw this to the Committee's attention.

Yours sincerely

Myra Croke  
Acting Secretary

12 July 2017

# Senate Finance and Public Administration Legislation Committee — Budget Estimates Hearing—May 2017

## Answers to Questions on Notice

### Parliamentary departments, Department of Parliamentary Services

Topic: **DPS Committees**

Question: **46**

Written: **Senator Kitching**

**Date set by the committee for the return of answer: 7 July 2017**

Provide meeting dates for the 2016 and 2017 (to date) calendar years and details of agenda items for:

- (a) Security Management Board;
- (b) Parliamentary Information and Communication Technology Advisory Board;
- (c) Art Advisory Committee;
- (d) Audit Committee; and
- (e) DPS Work Health and Safety Committee.

#### **Answer**

(a) Security Management Board (SMB)

Meeting dates for 2016 and 2017 (until 20 June 2017)

- 14 January 2016
- 17 February 2016
- 14 April 2016
- 1 June 2016
- 21 July 2016
- 21 September 2016
- 14 November 2016
- 1 February 2017
- 12 April 2017

The SMB agenda includes consideration of security policy and the management of security measures both in physical security and cyber security for Parliament House.

(b) Parliamentary Information and Communication Technology Advisory Board (PICTAB)

Meeting dates for 2016 and 2017 (until 20 June 2017)

- 15 February 2017
- 14 June 2017

While PICTAB did not meet in 2016, in part due to the election and subsequent nomination and selection of new members, an update was sent to members out of session after the meeting scheduled for 26 April 2016 was cancelled.

The PICTAB agenda engages parliamentarians as a representative and consultative body to gather their viewpoint on a range of ICT issues and topics, this includes consideration of the Parliament of Australia ICT Strategic Plan, the annual ICT work program and other operational aspects.

(c) Art Advisory Committee

Meeting dates for 2016 and 2017 (until 20 June 2017)

- 29 February 2016
- 10 October 2016
- 27 March 2017

The Art Advisory Committee agenda includes consideration of acquisition proposals, gifts for endorsement and other items of interest related to the collection.

(d) Audit Committee

Meeting dates for 2016 and 2017 (until 20 June 2017)

- 1 April 2016
- 3 June 2016
- 19 August 2016
- 7 October 2016
- 9 December 2016
- 24 March 2017
- 26 May 2017

The Audit Committee agenda includes consideration of DPS' financial and performance reporting, systems of risk oversight and systems of internal control and compliance.

(e) DPS Work Health and Safety Committee.

Meeting dates for 2016 and 2017 (until 20 June 2017)

- 28 April 2016
- 20 September 2016
- 7 December 2016
- 23 February 2017
- 18 May 2017

The DPS Work Health and Safety Committee agenda includes consideration of changes to WHS legislation or policy, WHS reporting and matters arising from branch WHS committee meetings.