

Senate Finance and Public Administration Legislation Committee — Budget Estimates Hearing—May 2017

Answers to Questions on Notice

Parliamentary departments, Department of Parliamentary Services

Topic: **Mandatory Training Tracking**

Question: **106**

Written: **Senator Kitching**

Date set by the committee for the return of answer: 7 July 2017

Describe audit compliance procedures with respect to mandatory training and development for all department staff.

Answer

The HR Services and Strategy section monitor and report attendances and completion against mandatory training using the department's Learning Management System (LMS). Line managers are responsible for ensuring staff complete relevant mandatory training.