

Senate Finance and Public Administration Legislation Committee
ANSWERS TO QUESTIONS ON NOTICE
Additional Estimates 2016 - 2017

Prime Minister and Cabinet Portfolio

Department/Agency: Department of the Prime Minister and Cabinet
Outcome/Program: Outcome 1: Prime Minister and Cabinet
Topic: Budget & Staffing

Senator: McAllister, Jenny

Question reference number: 170

Type of question: Written

Date set by the committee for the return of answer: 13 April 2017

Number of pages: 9

Question:

- 1) At the Senate Estimates it was advised the budget for the Cities Division is \$4.971 million. Could a breakdown of this budget be provided? How much will the Cities Division receive over the forward estimates?
- 2) It was also advised at Senate Estimates that this budget included any type of expertise that might need to be procured. Could a list of all procured expertise since the establishment of the Cities Division be provided, including the costs associated with each.
- 3) Has the Cities Division engaged any contractors since its establishment? If so, for what purpose. Please details all associated costs.
- 4) At the Senate Estimates it was also advised that the Cities Division has nine agencies and 11 staff. Please provide a list of all staff, including those working on cities in PM&C, by role, level, function, section.
- 5) Please provide a list of all staffing changes including overall numbers, date, since the last Estimates.
- 6) Please provide an organisational chart.
- 7) Who is in charge?

Answer:

- 1) The \$4.971m budget consists of:
 - o \$2.515 million in supplier expenses (including secondee payments)
 - o \$2.456 million in employee expenses.Funding for future years will be decided in the Budget process.

- 2) A list of procured expertise since the establishment of the Cities Division within the Department of the Prime Minister and Cabinet is at Attachment A. For the purpose of this question, expertise is defined as consultancy services that have all of the following characteristics.
 - The services involve the development of an intellectual output that assists with agency decision making.
 - The intellectual output reflects the independent views of the service provider as opposed to the agency's views.
 - The intellectual output is the sole or substantial element of the procurement, in terms of relative value and importance.
- 3) A list of contractors engaged since the establishment of the Cities Division within PM&C is at Attachment B. For the purpose of this question, contractors are defined as goods and services acquired for the Commonwealth's own use or for the use of third parties.
- 4) See Attachment C.
- 5) As at the last Senate Estimates hearing on 17 October 2016, the total number of officers in the Cities Division was 24 (includes secondees). As at 10 March 2017, the total number in the Cities Division had increased to 35. A list of positions at each date is provided at Attachment D.
- 6) See Attachment E.
- 7) Dr Steven Kennedy is the responsible Deputy Secretary within PM&C. Ms Mary Wiley-Smith is the First Assistant Secretary of the Cities Division.

Attachment A

Description	Party Name	Effective Date	Total Value*
Research and advice for the National Performance Framework	Queensland University Of Technology	27/06/2016	\$44,931.70
Legal services - MoU	Australian Government Solicitor	12/07/2016	\$3,036.00
Probity advice for the Smart Cities and Suburbs Program	McGrathNicol	30/08/2016	\$70,000.00
Legal advice on Smart Cities and Suburbs Program guidelines	Australian Government Solicitor	23/11/2016	\$20,000.00
National Cities Performance Framework and Dashboard	SGS Economics & Planning	30/11/2016	\$148,500.00
Constitutional Risk Assessment - Smart Cities Data NPP	Australian Government Solicitor	7/02/2017	\$6,000.00
Constitutional Risk Assessment - Cities Agenda Proposal	Australian Government Solicitor	8/02/2017	\$4,000.00
Preliminary legal advice on the Smart Cities and Suburbs Program	Australian Government Solicitor	13/02/2017	\$8,500.00
Legal advice for City Deal matters	Australian Government Solicitor	17/02/2017	\$8,800.00
Legal advice for City Deal matters	Australian Government Solicitor	2/03/2017	\$3,000.00
Legal advice for City Deal matters	Australian Government Solicitor	21/03/2017	\$9,000.00

** Costs are GST inclusive*

Attachment B

Description	Party Name	Effective Date	Total Value*
Editing services	Wilton Hanford Hanover Pty Ltd	18/03/2016	\$2,728.00
Printing services	Bytes In Colour	4/04/2016	\$1,929.19
Development of Cities website	Bang The Table Pty Ltd	11/04/2016	\$21,450.00
Graphic design services	Swell Design Group Pty Ltd	12/05/2016	\$49,719.67
Note Taking & Report Writing	Andrews Group Pty Ltd	18/05/2016	\$7,950.00
Development of Commonwealth maps	Department of the Environment and Energy	22/06/2016	\$35,000.00
Rapporteur services	Andrews Group Pty Ltd	22/06/2016	\$7,950.00
International Cities Expert	The Business Of Cities Ltd	6/07/2016	\$9,259.26
Planning and Strategy Workshop	ThinkPlace	14/10/2016	\$13,565.00
Commonwealth Land mapping support to Cities Division	Department of the Environment and Energy	20/10/2016	\$66,000.00
Graphic Design and Editing of the Smart Cities Plan	Paper Monkey	29/11/2016	\$5,500.00
Smart Cities communications support	Cinden Lester Communications	30/11/2016	\$15,400.00
City Deals promotional materials	Paper Monkey	17/01/2017	\$11,954.80
Editorial services	Cinden Lester Communications	24/02/2017	\$5,000.00
Editorial services for Launceston City Deal	Cinden Lester Communications	9/03/2017	\$10,868.00

* *Costs are GST inclusive*

Attachment C

Role	Level	Branch	Section	Home agency
First Assistant Secretary	SES Band 2	N/A	N/A	Department of the Prime Minister and Cabinet
Assistant Secretary	SES Band 1	Cities Economic Policy & Analysis	N/A	Productivity Commission
Assistant Secretary	SES Band 1	Design & Engagement	N/A	Department of the Environment and Energy
Assistant Secretary	SES Band 1	Implementation & Evaluation	N/A	Department of the Prime Minister and Cabinet
Assistant Secretary	SES Band 1	N/A	N/A	Australian Public Service Commission
Senior Adviser	Executive Level 2	Cities Economic Policy & Analysis	Cities Economic Analysis	Department of the Prime Minister and Cabinet (former secondment from Infrastructure and Regional Development)
Senior Adviser	Executive Level 2	Cities Economic Policy & Analysis	Cities Economic Policy	Department of the Prime Minister and Cabinet
Senior Adviser	Executive Level 2	Design & Engagement	Townsville City Deal Section	Department of the Prime Minister and Cabinet
Senior Adviser	Executive Level 2	Design & Engagement	Smart Technology Innovation & Program	Department of Education and Training
Senior Adviser	Executive Level 2	Design & Engagement	Engagement	Department of the Prime Minister and Cabinet
Senior Adviser	Executive Level 2	Implementation & Evaluation	Western Sydney City Deal	Department of the Prime Minister and Cabinet
Senior Adviser	Executive Level 2	Implementation & Evaluation	Launceston City Deal	The Treasury

Senior Adviser	Executive Level 2	Implementation & Evaluation	N/A	Department of Defence
Adviser	Executive Level 1	N/A	N/A	Department of the Environment and Energy
Adviser	Executive Level 1	Cities Economic Policy & Analysis	Cities Economic Analysis	Department of Finance
Adviser	Executive Level 1	Cities Economic Policy & Analysis	Cities Economic Analysis	Department of the Prime Minister and Cabinet
Adviser	Executive Level 1	Cities Economic Policy & Analysis	Cities Economic Analysis	Australian Bureau of Statistics
Adviser	Executive Level 1	Design & Engagement	Townsville City Deal	Department of the Prime Minister and Cabinet
Adviser	Executive Level 1	Design & Engagement	Smart Technology Innovation & Program	Department of the Environment and Energy
Adviser	Executive Level 1	Design & Engagement	Engagement	Department of the Prime Minister and Cabinet
Adviser	Executive Level 1	Design & Engagement	Engagement	Department of Employment
Adviser	Executive Level 1	Implementation & Evaluation	Western Sydney City Deal	Department of the Prime Minister and Cabinet
Adviser	Executive Level 1	Implementation & Evaluation	Western Sydney City Deal	Department of the Prime Minister and Cabinet
Adviser	Executive Level 1	Implementation & Evaluation	Western Sydney City Deal	Department of the Prime Minister and Cabinet
Adviser	Executive Level 1	Implementation & Evaluation	Launceston City Deal	Department of the Prime Minister and Cabinet
Adviser	Executive Level 1	Implementation & Evaluation	Launceston City Deal	The Treasury
Adviser	APS Level 6	Design & Engagement	Townsville City Deal	Department of the Prime Minister and Cabinet
Adviser	APS Level 6	Design & Engagement	Smart Technology Innovation & Program	Department of the Prime Minister and Cabinet

Adviser	APS Level 6	Design & Engagement	Engagement	Department of Industry, Innovation and Science
Adviser	APS Level 6	Implementation & Evaluation	Western Sydney City Deal	Department of the Prime Minister and Cabinet
Adviser	APS Level 5	Implementation & Evaluation	Launceston City Deal	Department of the Prime Minister and Cabinet
Executive Assistant	APS Level 5	N/A	N/A	Department of the Prime Minister and Cabinet
Executive Assistant	APS Level 5	Implementation & Evaluation /	N/A	Department of the Environment and Energy
Executive Assistant	APS Level 4	Cities Economic Policy & Analysis	N/A	Australian Public Service Commission
Graduate	APS Level 3	Cities Economic Policy & Analysis	Cities Economic Analysis	Department of the Prime Minister and Cabinet

Attachment D

As at 17 October 2016	As at 10 March 2017
SES Band 2	SES Band 2
SES Band 1 (seconded)	SES Band 1 (seconded)
SES Band 1	SES Band 1 (seconded)
Executive Level 2 (seconded)	SES Band 1 (seconded)
Executive Level 2 (seconded)	SES Band 1
Executive Level 2 (seconded)	Executive Level 2 (seconded)
Executive Level 2	Executive Level 2 (seconded)
Executive Level 2	Executive Level 2 (seconded)
Executive Level 2	Executive Level 2
Executive Level 1 (seconded)	Executive Level 2
Executive Level 1 (seconded)	Executive Level 2
Executive Level 1 (seconded)	Executive Level 2
Executive Level 1 (seconded)	Executive Level 2
Executive Level 1 (seconded)	Executive Level 1 (temporary transfer)
Executive Level 1 (seconded)	Executive Level 1 (temporary transfer)
Executive Level 1	Executive Level 1 (temporary transfer)
Executive Level 1	Executive Level 1 (seconded)
APS Level 6 (seconded)	Executive Level 1 (seconded)
APS Level 6 (seconded)	Executive Level 1 (seconded)
APS Level 6	Executive Level 1
APS Level 5 (seconded)	Executive Level 1
APS Level 5 (seconded)	Executive Level 1
APS Level 5	Executive Level 1
APS Level 5	Executive Level 1
	Executive Level 1
	Executive Level 1
	APS Level 6 (seconded)
	APS Level 6
	APS Level 6
	APS Level 6
	APS Level 5 (seconded)
	APS Level 5
	APS Level 5
	APS Level 4 (seconded)
	APS Level 3 (graduate)

Attachment E

