

**Senate Standing Committee on Education and Employment**

**QUESTIONS ON NOTICE  
Supplementary Budget Estimates 2014-2015**

**Agency - Fair Work Commission**

**Department of Employment Question No. EM1292\_15**

**Senator Ludwig provided in writing.**

**Question**

**FWC - Documents provided to Minister**

1. Excluding policy or correspondence briefs, how many documents are provided to the Minister's office on a regular and scheduled basis? Including documents that are not briefs to the minister and do not require ministerial signature.
2. List those documents, their schedule and their purpose (broken down by ministerial signature and office for noting documents)
3. How are they transmitted to the office?
4. What mode of delivery is used (hardcopy, email) for those documents?
5. What level officer are they provided to in the minister's office?

**Answer**

The President of the Fair Work Commission is required under s.654 of the *Fair Work Act 2009* to provide certain information to the Minister for Employment. A quarterly report is provided to the Minister in accordance with requirements detailed in Schedule 5.2 of the *Fair Work Regulations 2009* and posted to the Commission's website.