

**Senate Standing Committee on Education and Employment**

**QUESTIONS ON NOTICE  
Supplementary Budget Estimates 2014-2015**

**Agency - Safe Work Australia**

**Department of Employment Question No. EM1166\_15**

**Senator Ludwig provided in writing.**

**Question**

**SWA - FOI Disclosure log**

The following questions relate to requests made pursuant to the Freedom of Information Act (the Act): The following questions relate to the period from 18 September 2013: 1. For the purposes of meeting its obligations under 11C of the Act, does the Department or Agency: a. Maintain a webpage allowing download of documents released under section 11A (direct download)? b. Require individuals to contact the Department or Agency to ask for the provision of those documents (request for provision)? c. Facilitate to those documents in a different manner (if so, specify). 2. If the Department or Agency has moved from a system of meetings its 11C obligations by direct download, to a system of meeting those obligations by request for provision, provide the following information: a. The dates for which documents were made available for direct download, and the dates for which documents were made available through request for provision; b. The total number of direct downloads of documents released under 11A the Departmental or Agency website; c. The total number of requests for provision to documents that had been directly received, and how many had been processed by [date]? d. What was the average FTE allocated to monitoring incoming email, collating and forwarding documents providing under a request for provision? e. What was the approximate cost for salaries for the FTE staff allocated to this task? 3. Has the Department or Agency charged any for access to a document under section 11C(4)? 4. If so, please provide the following information in a table: a. On how many occasions charges have been imposed; b. The amount charged for each document c. The total amount charged; d. What is the highest charge that has been imposed.

**Answer**

- 1) In accordance with section 11C of the Freedom of Information Act, the Agency lists documents released under section 11A on the Safe Work Australia website, and provides contact details for persons to request copies of the relevant documents.
- 2) The Agency has not moved from a system of 'direct download'. It uses the method described above.
- 3) No.
- 4) Not applicable.