

Senate Standing Committee on Education and Employment

**QUESTIONS ON NOTICE
Budget Estimates 2014-2015**

Agency - Comcare

Department of Employment Question No. EM0708_15

Senator Lundy provided in writing.

Question

Comcare - New non-ongoing contracts

1. Since 18 September 2013, how many new employees have been engaged on non-ongoing contracts without the approval of the Public Service Commission? 2. For every unapproved new engagement of a non-ongoing employee please provide the following details: a. Their age. b. Their gender. c. A description of their position. d. Their wage. e. Where their position is located. f. Their position's APS level classification. g. The length of their non-ongoing contract. h. Whether their position was advertised externally. i. The reason for engaging this new employee. j. The reason for engaging this employee without the APSC's approval. k. Please provide all relevant dates.

Answer

1. *Since 18 September 2013, how many new employees have been engaged on non-ongoing contracts without the approval of the Public Service Commission?*

Twenty new employees have been engaged on non-ongoing contracts since 18 September 2013, without the approval of the Australian Public Service Commission (APSC).

2. *For every unapproved new engagement of a non-ongoing employee please provide the following details: a. Their age. b. Their gender. c. A description of their position. d. Their wage. e. Where their position is located. f. Their position's APS level classification. g. The length of their non-ongoing contract. h. Whether their position was advertised externally. i. The reason for engaging this new employee. j. The reason for engaging this employee without the APSC's approval. k. Please provide all relevant dates?*

Details on each engagement are provided in the table below. Approval from the APSC is not required to appoint a non-ongoing employee for a contract of less than 12 months.

Age	Gender	Position Full Title	Salary	Location	Level	Length of contract (days)	Advertised externally	Reason for engagement	Contract start date	Contract end date
21	Female	Workers' compensation claims administration and processing	\$55,952.00	ACT	APS-3	129	No	Workers' compensation claims management is a critical business function.	23-Sep-13	30-Jan-14
23	Female	File Review Officer	\$49,023.00	ACT	APS-2	84	No	Necessary to complete file review project within specified timeframe, aiming to implement efficiencies in records management and scanning. Project roles are temporary.	1-Oct-13	24-Dec-13

Age	Gender	Position Full Title	Salary	Location	Level	Length of contract (days)	Advertised externally	Reason for engagement	Contract start date	Contract end date
42	Female	File Review Officer	\$49,023.00	ACT	APS-2	84	No	Necessary to complete file review project within specified timeframe, aiming to implement efficiencies in records management and scanning. Project roles are temporary.	1-Oct-13	24-Dec-13
44	Female	Workers' compensation claims administration and processing	\$68,193.00	VIC	APS-4	87	No	Workers' compensation claims management is a critical business function.	8-Oct-13	3-Jan-14
24	Female	Executive Assistant to the DCEO	\$62,353.00	ACT	APS-4	31	No	To provide immediate administrative support to the Deputy CEO, prior to advertising.	10-Oct-13	10-Nov-13

Age	Gender	Position Full Title	Salary	Location	Level	Length of contract (days)	Advertised externally	Reason for engagement	Contract start date	Contract end date
27	Female	Workers' compensation claims administration and processing	\$55,952.00	VIC	APS-3	195	No	Workers' compensation claims management is a critical business function.	14-Oct-13	27-Apr-14
52	Male	Senior WHS Inspector	\$86,959.00	QLD	APS-6	67	No	WHS regulation and inspection are critical business functions for Comcare the Regulator. This contract was pending advertising.	14-Oct-13	20-Dec-13
47	Female	Workers' compensation claims administration and processing	\$58,835.00	VIC	APS-3	136	No	Workers' compensation claims management is a critical business function.	14-Oct-13	27-Feb-14
66	Male	SRC Act review Project Manager	\$126,705.00	ACT	EL-2	27	No	Temporary project role and temporary requirement for specific skills and experience.	14-Oct-13	10-Nov-13

Age	Gender	Position Full Title	Salary	Location	Level	Length of contract (days)	Advertised externally	Reason for engagement	Contract start date	Contract end date
38	Female	Learning and Development Coordinator	\$87,232.69	ACT	APS-6	191	No	Specific skills and experience required temporarily pending review of Corporate Services structure.	21-Oct-13	30-Apr-14
41	Male	Workers' compensation claims Team Leader	\$86,959.00	VIC	APS-6	187	No	Workers' compensation claims management is a critical business function.	22-Oct-13	27-Apr-14
24	Female	Administration support	\$55,952.00	QLD	APS-3	57	No	To provide regional administration support pending advertising.	28-Oct-13	24-Dec-13

Age	Gender	Position Full Title	Salary	Location	Level	Length of contract (days)	Advertised externally	Reason for engagement	Contract start date	Contract end date
26	Male	File Review Officer	\$49,022.00	ACT	APS-2	90	No	Necessary to complete file review project within specified timeframe, aiming to implement efficiencies in records management and scanning. Project roles are temporary.	4-Nov-13	2-Feb-14
49	Female	Records Officer processing claims correspondence	\$49,023.00	ACT	APS-2	49	No	Role processes claims correspondence and is critical to the efficient administration of workers' compensation claims.	5-Nov-13	24-Dec-13

Age	Gender	Position Full Title	Salary	Location	Level	Length of contract (days)	Advertised externally	Reason for engagement	Contract start date	Contract end date
38	Female	Program Manager - Health Benefits of Work program	\$126,705.00	VIC	EL-2	236	No	Employment advertised and offered prior to the implementation of the interim recruitment arrangements. Specific skills required for temporary project role.	6-Nov-13	30-Jun-14
46	Female	Executive Assistant to the General Counsel	\$33,259.20	VIC	APS-4	76	No	Provide continuing executive support to the General Counsel following break in contract due to General Counsel annual leave.	18-Nov-13	2-Feb-14

Age	Gender	Position Full Title	Salary	Location	Level	Length of contract (days)	Advertised externally	Reason for engagement	Contract start date	Contract end date
63	Male	Senior WHS Inspector	\$78,366.00	NSW	APS-6	84	No	Temporary NPP funded positions to support Comcare's asbestos verification as part of the Telstra and NBN Co remediation works.	7-Apr-14	30-Jun-14
54	Male	Senior WHS Inspector	\$78,366.00	VIC	APS-6	84	No	Temporary NPP funded positions to support Comcare's asbestos verification as part of the Telstra and NBN Co remediation works.	7-Apr-14	30-Jun-14

Age	Gender	Position Full Title	Salary	Location	Level	Length of contract (days)	Advertised externally	Reason for engagement	Contract start date	Contract end date
48	Male	Senior WHS Inspector	\$78,366.00	ACT	APS-6	84	No	Temporary NPP funded positions to support Comcare's asbestos verification as part of the Telstra and NBN Co remediation works.	7-Apr-14	30-Jun-14
35	Female	Change manager to implement a new claims service delivery model	\$115,488.00	VIC	EL-1	203	No	Temporary specific change management skills required to implement new service delivery model for more efficient claims management.	4-Jun-14	24-Dec-14