

Senate Standing Committee on Education and Employment

**QUESTIONS ON NOTICE
Budget Estimates 2014-2015**

Cross Portfolio

Department of Employment Question No. EM0544_15

Senator Ludwig provided in writing.

Question

Printing

1. How many documents (include the amount of copies) have been printed from Supplementary Budget Estimates in November 2013 to date? How many of these printed documents were also published online?
2. Did the Department/agency use external printing services for any print jobs since 7 September 2013?
 - a. If so, what companies were used?
 - b. How were they selected?
 - c. What was the total cost of this printing?

Answer

1. For the purposes of part 1 of this question, documents are defined as reports, booklets, fact sheets, brochures, fliers and posters for external use. The response covers printing managed by the department's design team. This represents the majority of printing by the department and is the only centralised record kept.

Refer to Question No. EM0302_14 for information about the period from Supplementary Budget Estimates in November 2013 until 27 February 2014.

For the period from 28 February until 3 June 2014 the department printed ten documents. The total number of copies was 32,160. Of these six were also published online.

For the same period, the Shared Services Centre (a joint initiative with the Department of Education) printed no external documents.

2. Part 2 of this question refers to all external print jobs managed by the department's design team. This represents the majority of printing by the department and is the only centralised record kept.

The department use the services of Bluestar Print Group for the majority of general printing, Bytes 'n Colours for quick-print services and the Exhibition Centre for the printing of pull-up banners. The three companies were selected via a tender process by the Department of Human Services with which the Department of Employment has an MOU regarding suppliers.

Refer to Question No. EM0302_14 for information about the period from 7 September 2013 until 27 February 2014.

For the period from 28 February 2014 to 3 June 2014, the cost of printing by the department was \$28,841.31 (excluding GST).

In addition, for the same period, the cost of printing undertaken by the Shared Services Centre was \$3,119.06 (excluding GST).