

Senate Standing Committee on Education and Employment

QUESTIONS ON NOTICE Budget Estimates 2014-2015

Agency - Workplace Gender Equality Agency

Department of Employment Question No. EM0495_15

Senator Ludwig provided in writing.

Question

WGEA - Meeting costs

- a. What is the Department/Agency's meeting spend from Additional Estimates in February, 2014 to date? Detail date, location, purpose and cost of all events, including any catering and drinks costs
- b. What meeting spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.

Answer

- a) The Workplace Gender Equality Agency's (WGEA) meeting spend from Additional Estimates in February to 31 May 2014 is outlined below.

Purpose	Date	Location	Spend	Spend Detail
Networking meeting	21.02.2014	Noble Canteen, Sydney	\$65.46	The cost covered food and beverages for the networking meeting
Networking meeting	27.02.2014	Nevcom, Sydney	\$24.09	The cost covered food and beverages for the networking meeting
Meeting with external stakeholder	03.03.2014	The Westin, Sydney	\$32.73	The cost covered beverages for the external meeting
Public Affairs team meeting	04.03.2014	Lucetta Pizzeria, Sydney	\$74.09	The cost covered food and beverages for the team meeting
Public Affairs team meeting	04.03.2014	WGEA office	\$17.91	The cost covered beverages for the team meeting
Operations team meeting	05.03.2014	Case di Nico, Sydney	\$223.90	The cost covered food and beverages for the team meeting
Management Meeting	05.03.2014	WGEA office	\$133.73	The cost covered food for the meeting

Operations team meeting	06.04.2014	King Pin Bowling, Sydney	\$199.99	The cost covered team building activity
Education team meeting	06.04.2014	Espresso on Sussex, Sydney	\$37.00	The cost covered beverages for the team meeting
Education team meeting	06.04.2014	Intermezzo, Sydney	\$27.55	The cost covered food for the meeting
Education team meeting	06.04.2014	Café Capriccio	\$19.64	The cost covered beverages for the meeting
Network meeting	17.04.2014	Caffe Venti, Sydney	\$11.20	The cost covered beverages for the meeting
Education team meeting	05.05.2014	WGEA premises	\$44.12	The cost covered food for the team meeting
Executive team meeting	07.05.2014	WGEA premises	\$54.09	The cost covered food for the meeting
Internal meeting	07.05.2014	WGEA premises	\$85.46	The cost covered food for the meeting
Management team meeting	08.05.2014	WGEA premises	\$7.72	The cost covered food for the meeting
Project Activate launch meeting	08.05.2014	WGEA premises	\$2.73	The cost covered beverages for the meeting
Total spend \$1061.41				

b) The WGEA plans to spend the following on meetings up until the end of the 2013-14 Financial Year.

Purpose	Date	Location	Spend	Spend Detail
All staff meeting	25.06.2014	WGEA premises	\$275.00	The cost will cover food and beverages for the meeting