

Senate Standing Committee on Education and Employment

**QUESTIONS ON NOTICE
Budget Estimates 2014-2015**

Agency - Comcare

Department of Employment Question No. EM0340_15

Senator Ludwig provided in writing.

Question

Comcare - FOI Disclosure log

The following questions relate to requests made pursuant to the Freedom of Information Act (the Act):

The following questions relate to the period from 18 September 2013:

1. For the purposes of meeting its obligations under 11C of the Act, does the Department or Agency: a. Maintain a webpage allowing download of documents released under section 11A (direct download)? b. Require individuals to contact the Department or Agency to ask for the provision of those documents (request for provision)? c. Facilitate to those documents in a different manner (if so, specify). 2. If the Department or Agency has moved from a system of meetings its 11C obligations by direct download, to a system of meeting those obligations by request for provision, provide the following information: a. The dates for which documents were made available for direct download, and the dates for which documents were made available through request for provision; b. The total number of direct downloads of documents released under 11A the Departmental or Agency website; c. The total number of requests for provision to documents that had been directly received, and how many had been processed by [date]? d. What was the average FTE allocated to monitoring incoming email, collating and forwarding documents providing under a request for provision? 1. What was the approximate cost for salaries for the FTE staff allocated to this task? 3. Has the Department or Agency charged any for access to a document under section 11C(4)? 4. If so, please provide the following information in a table: a. On how many occasions charges have been imposed; b. The amount charged for each document c. The total amount charged; d. What is the highest charge that has been imposed.

Answer

1(a) Yes.

1(b) Yes.

1(c) No.

- 2(a) From 1 May 2011 until 16 December 2013 documents were available for direct download from Comcare's FOI Disclosure Log. Since 17 December 2013 until present, individuals have been required to request provision of documents listed on Comcare's FOI Disclosure Log.
- 2(b) The Comcare web analytics application does not currently have the ability to retrospectively measure the number of direct downloads from the Comcare Disclosure Log web pages. To create this ability would be an unreasonable diversion of resources and difficult to implement retrospectively.
- 2(c) Between 16 December 2013 and 17 June 2014, Comcare has received 10 requests and has processed 10 requests.
- 2(d) 0.1 FTE (APS6).
- 2(e) \$9,980.
- 3 No.
- 4 Not applicable.