

Senate Standing Committee on Education and Employment

**QUESTIONS ON NOTICE
Budget Estimates 2014-2015**

Agency - Comcare

Department of Employment Question No. EM0085_15

Senator Ludwig provided in writing.

Question

Comcare - Non-ongoing contract expirations

"1. How many non-ongoing contracts have expired without extension since the 2013 federal election? 2. For every expired non-ongoing contract please provide the following details: the employee's age, gender, wage, APS level, a description of their job, their length of continuous employment by the APS, the reason why an extension was not sought, as well as all relevant dates. "

Answer

1. *How many non-ongoing contracts have expired without extension since the 2013 federal election?*

Forty-five non-ongoing contracts have ceased without extension since 7 September 2013. Nineteen of these ended when the employee resigned prior to the end of their contract; one employee was terminated for unsatisfactory performance; and the remaining 25 contracts expired without extension.

2. *For every expired non-ongoing contract please provide the following details: the employee's age, gender, wage, APS level, a description of their job, their length of continuous employment by the APS, the reason why an extension was not sought, as well as all relevant dates.*

Of the 25 which expired without extension, the employee's age, gender, salary, APS level, brief job description, length of continuous employment in the APS and reason why extension was not sought are provided in the table below.

*With the introduction of the APS interim recruitment arrangements on 31 October 2013, Comcare took measures to ensure that existing non-ongoing arrangements ceased at the end of their term to support the reduction in APS employment intended by the arrangements.

Number	Age	Gender	Salary per annum	APS level	Description of job	Length of continuous service (years)	Contract start date	Date ceased	Reason for not seeking extension
1	24	F	\$44,761.60	APS-3	Commonwealth Asbestos compensation Claims Services Officer	0	15-Jul-13	4-Oct-13	Employee returned to full-time study
2	61	F	\$48,589.60	APS-3	Payroll Officer	0	2-Sep-13	10-Oct-13	Contract was to cover short term leave arrangements only
3	28	F	\$62,353.00	APS-4	Legal administration support	1	17-Jul-12	29-Nov-13	Introduction of APS interim recruitment arrangements*
4	25	F	\$62,353.00	APS-4	Administration Assistant	1	13-Jun-13	10-Dec-13	Introduction of APS interim recruitment arrangements*
5	52	M	\$86,959.00	APS-6	Senior work health and safety Inspector	0	14-Oct-13	20-Dec-13	Short term contract pending advertising of the role
6	24	F	\$55,952.00	APS-3	Workers' compensation Claims Services Officer	1	19-Nov-12	24-Dec-13	Introduction of APS interim recruitment arrangements*
7	49	F	\$49,023.00	APS-2	Records Officer processing mail and other claims correspondence	0	5-Nov-13	24-Dec-13	Introduction of APS interim recruitment arrangements*
8	28	F	\$49,023.00	APS-2	Records Officer processing mail and other claims correspondence	0	16-Sep-13	24-Dec-13	Introduction of APS interim recruitment arrangements*

Number	Age	Gender	Salary per annum	APS level	Description of job	Length of continuous service (years)	Contract start date	Date ceased	Reason for not seeking extension
9	23	F	\$49,023.00	APS-2	Records Officer processing mail and other claims correspondence	0	1-Oct-13	24-Dec-13	Introduction of APS interim recruitment arrangements*
10	24	F	\$55,952.00	APS-3	Administration Assistant	0	28-Oct-13	24-Dec-13	Introduction of APS interim recruitment arrangements*
11	32	F	\$49,023.00	APS-2	Invoice Processing Officer	0	5-Aug-13	24-Dec-13	Introduction of APS interim recruitment arrangements*
12	29	M	\$49,023.00	APS-2	Records Officer processing mail and other claims correspondence	0	2-Sep-13	24-Dec-13	Introduction of APS interim recruitment arrangements*
13	27	F	\$70,313.00	APS-5	Answering enquiries about work health and safety incidents across the jurisdiction and escalating them for investigation where required	1	27-Mar-13	24-Dec-13	Introduction of APS interim recruitment arrangements*
14	30	F	\$49,023.00	APS-2	Records Officer processing mail and other claims correspondence	1	2-Apr-13	24-Dec-13	Introduction of APS interim recruitment arrangements*
15	24	M	\$62,353.00	APS-4	IT Help Desk	1	7-Jan-13	24-Dec-13	Introduction of APS interim recruitment arrangements*

Number	Age	Gender	Salary per annum	APS level	Description of job	Length of continuous service (years)	Contract start date	Date ceased	Reason for not seeking extension
16	20	F	\$50,299.00	APS-2	Workers' compensation Claims Services Officer	1	30-Jul-12	24-Dec-13	Introduction of APS interim recruitment arrangements*
17	27	F	\$50,299.00	APS-2	Records Officer processing mail and other claims correspondence	2	29-May-12	24-Dec-13	Introduction of APS interim recruitment arrangements*
18	44	F	\$60,737.00	APS-3	Administration Assistant	2	13-Sep-11	24-Dec-13	Introduction of APS interim recruitment arrangements*
19	26	F	\$63,960.00	APS-4	Workers' compensation claims administration	2	7-May-12	3-Jan-14	Introduction of APS interim recruitment arrangements*
20	26	M	\$49,022.00	APS-2	File Review Officer completing project work to review files in the records and mail centre	0	4-Nov-13	7-Feb-14	Introduction of APS interim recruitment arrangements* and availability of funded vacant position.
21	36	M	\$115,488.00	EL-1	Business planning and corporate strategy Assistant Director	1	21-Jan-13	28-Feb-14	Temporary vacancy, substantive occupant of the position returned
22	36	F	\$60,737.00	APS-3	Workers'	4	11-Jan-10	3-Mar-14	Employee diagnosed with health

Number	Age	Gender	Salary per annum	APS level	Description of job	Length of continuous service (years)	Contract start date	Date ceased	Reason for not seeking extension
					compensation Claims Services Officer				condition and left to undergo treatment.
23	52	M	\$110,643.00	EL-1	HR Manager responsible for Comcare's internal work health and safety arrangements	0	29-Jul-13	14-Mar-14	Restructure of Corporate Services Group
24	57	F	\$110,643.00	EL-1	HR Manager of team providing learning and development to Comcare	0	2-Jul-13	30-Apr-14	Restructure of Corporate Services Group
25	38	F	\$55,653.76	APS-6	Internal auditor	2	12-Sep-11	14-May-14	Restructure of Corporate Services Group