

Senate Committee: Education and Employment

**QUESTION ON NOTICE
Additional Estimates 2015 - 2016**

Outcome: Agency: AIATSIS

Department of Education and Training Question No. SQ16-000623

Senator Ludwig, Joe provided in writing

AIATSIS: Staff Awards

Question

Since the change of Prime Minister on 14 September, 2015:

1. Has the Department / Agency given out awards to staff for any reason? If yes:
 - (a) What was the reason for the awards?
 - (b) What was the criteria for the awards?
 - (c) What form did the award take? (e.g. Certificate, gift vouchers etc)
 - (d) How much was spent on the award?
2. How were the awards presented?
3. Who presented the awards?
4. Was there a ceremony or party for the awards? If yes:
 - (a) Where was it held?
 - (b) Was there a fee for the venue? If yes, how much?
 - (c) How much was spent on catering?
 - (d) How many people attended?
 - (e) Did the minister attend?
 - (f) Did the minister's staff attend? If yes, how many?

Answer

The Australian Institute of Aboriginal and Torres Strait Islander Studies (AIATSIS) has provided the following response.

1. Yes, there are two different kinds of staff awards, the "Award for Excellence" and the "Certificate of Achievement".
 - a. These awards are provided to reward and encourage those employees who excel individually or as a team.
 - b.
 - To receive an Award for Excellence a staff member must be employed for at least 10 months, have achieved a high performance assessment rating and have made a significant contribution to the corporate good.
 - The Certificate of Achievement award recognises high quality achievements for specific tasks.
 - c.
 - The Award for Excellence consists of a certificate and cash bonus of \$800 for individuals and a shared bonus of \$1000 for teams.
 - The Certificate of Achievement consists of a certificate only.
 - d.
 - Award for Excellence - \$800 plus a certificate
 - Certificate of Achievement –a certificate.

2. Internal function/ceremony.
3. The AIATSIS Chairperson.
4. Yes.
 - a. On the premises.
 - b. No.
 - c. \$ 774.60
 - d. Approximately 100 people – the awards presentation was one element of a meeting of the AIATSIS Council with AIATSIS staff.
 - e. No
 - f. No