

## Senate Economics Legislation Committee

### ANSWERS TO QUESTIONS ON NOTICE

#### Treasury Portfolio

Supplementary Budget Estimates

2016 - 2017

**Division/Agency:** Australian Accounting Standards Board / Auditing and Assurance Standards Board

**Question No:** 8

**Topic:** Credit Cards

**Reference:** Written

**Senator:** Ketter, Chris

#### Question:

How many staff have departmental / agency credit cards? What are their classification levels? What rules exist for the issue and use of credit cards within the department / agency?

#### Answer:

##### AASB

- Number: 6 agency staff have agency credit cards.
- Classification:

Chair	N/A
National Director	N/A
Director	SES1 Equivalent
Assistant Director	E1 Equivalent
2X Executive Assistants.	N/A
- Rules: Offices of the AASB credit cards are to be used solely for the purpose of Office of the AASB-related expenses and purchases. No private or personal expenses are to be incurred on any Office of the AASB credit card. Where possible expenses should be invoiced and paid through the accounts payable system rather than being paid by credit card as the transaction is more easily traced through the accounting system.

##### AUASB

- Number: 1 staff member has an agency credit card.
- Classification :

Chair	N/A
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- Rules: Offices of the AUASB credit cards are to be used solely for the purpose of Office of the AUASB-related expenses and purchases. No private or personal expenses are to be incurred on any Office of the AUASB credit card. Where possible expenses should be invoiced and paid through the accounts payable system rather than being paid by credit card as the transaction is more easily traced through the accounting system.