

Senate Economics Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Treasury Portfolio

Supplementary Budget Estimates

2016 - 2017

Division/Agency: National Competition Council

Question No: 349

Topic: Credit Cards

Reference: Written

Senator: Ketter, Chris

Question:

How many staff have departmental / agency credit cards? What are their classification levels? What rules exist for the issue and use of credit cards within the department / agency?

Answer:

The National Competition Council has retained one virtual credit card (no card in hand) which is operated by a staff member of the ACCC under the NCC-ACCC Memorandum of Understanding. The ACCC staff member is at an APS6 classification.

The issue and use of credit cards within the Council is in accordance with the Council's Accountable Authorities Instructions and Fraud Control Plan. Official credit cards can only be used for official business and exclude access to cash advances. Card statements are verified by the cardholder and endorsed by the Executive Director prior to processing.