

BET No.	No. of questions contained	Senator	Topic/title	Question	Hansard / Written	Hansard Page & Hearing Date OR Date Written Question Received	Agency OR Group
1	1	Mark Bishop	International Unemployment	<p>Senator MARK BISHOP: You can take this on notice. Could you provide us with whether official unemployment numbers in other countries are subject to such significant revisions, if you are aware of it, from our major trading partners? I do not expect you to have that knowledge off the top of your head.</p> <p>Mr Harper: We could certainly provide some information on notice. We are not talking about revisions here. We are talking about volatility in month-to-month movements. We, for the most part, do not revise the original labour force estimates. But seasonally adjusted estimates and trend estimates get revised as additional information becomes more available. But we can provide information about that on notice. One feature of the Australian Labour Force Survey is that it is quite a large survey. It has, by international standards, a very high response rate. So our survey stacks up pretty well when we compare it to what we see in comparable countries overseas.</p>	Hansard	pg 95, 3 June 2014	ABS
2	1	Dastyari	National Broadband Network - Public Non-financial Corporation Status	<p>Senator DASTYARI: Minister, do you believe NBN Co should be given PNFC status?</p> <p>Senator Cormann: The advice that I have been given by my department is that there was absolutely no case for a change in budget treatment, and we have acted consistently with that advice—</p> <p>Senator DASTYARI: Is that advice you are prepared to make public?</p> <p>Senator Cormann: on the basis, as I have indicated previously, that, compared to the mess we have inherited from the previous government, which classified it as an investment, we have now put it onto a much sounder footing. If anything, we have improved the quality of the investment, while there is still a long way to go.</p> <p>Senator DASTYARI: Is that advice public or private? Are you prepared to make that public?</p> <p>Senator Cormann: I am just telling you—</p> <p>Senator DASTYARI: I know, but can you take it on notice?</p> <p>Senator Cormann: I am happy to take it on notice but, consistent with the approach taken by previous governments, including your previous government, we do not usually release that sort of advice.</p> <p>Senator DASTYARI: But you used to sit here and rail against it.</p> <p>Senator Cormann: Indeed. I think, intuitively, everybody will be very clear about the very fact that the NBN, the way we inherited it, was a complete mess.</p> <p>Senator DASTYARI: Some of us disagree with that. But that is a point of policy.</p>	Hansard	pg 100, 3 June 2014	MG
3	1	Mark Bishop	Deregulation Working Groups	<p>Mr Laughlin: There are many working groups. Within each industry we have gone through the industry associations.</p> <p>Senator MARK BISHOP: If you could take on notice how many working groups have been established, the composition in terms of personnel of those working groups, the task of each working group, the reporting time lines of each working group and when APRA will deliver a considered response in terms of that multigroup investigation, that would be useful.</p> <p>Mr Laughlin: That is fine. There are at least six.</p> <p>Senator MARK BISHOP: I think that taking it on notice would be better.</p> <p>Dr Laker: We have taken the government's approach very seriously.</p>	Hansard	pg 107, 3 June 2014	APRA
4	1	Xenophon	Deposit Guarantee Scheme Cap	<p>at risk in the event of a failure, isn't there?</p> <p>Dr Laker: Yes, it has a cap of \$250,000.</p> <p>Senator XENOPHON: Overall, what sum has been allowed in the budget papers? Is there a limit to taxpayer funds that are at risk by virtue of this scheme?</p> <p>Dr Laker: If I remember correctly, there has been a standing of appropriation of \$20 billion. But I can take that on notice.</p> <p>Senator XENOPHON: That is all right. Take that on notice. I will move on. Residential investor lending makes up a substantial amount of DSIB's asset base. Is that a fair assumption?</p> <p>Dr Laker: Residential mortgage lending?</p> <p>Senator XENOPHON: Yes.</p> <p>Dr Laker: Yes, it does—the majority.</p>	Hansard	pg 108, 3 June 2014	APRA

5	1	Whish-Wilson	Basell III	<p>can answer the question on behalf of Minister Billson. Being the small-business minister is it his concern that small businesses are going to miss out on loans now?</p> <p>Senator Cormann: I might just make a couple of general comments. Obviously, I cannot talk about what is in Minister Billson's mind, but I am happy to take it on notice to see whether I can assist you any further. A couple of points, though: APRA does a very important job, obviously, in the prudential regulation space and APRA does that job independently and the government respects APRA's independence. From the government's point of view, we are of course very focused on ensuring that, as part of our focus on building a stronger, more prosperous economy, we improve our international competitiveness, and an important part of that is to have a close eye on those drivers of the cost of doing business. Part of that is, of course, making sure that we have the balance right when it comes to our regulatory arrangements in a general sense. As Dr Laker has already indicated as well, you always want to be mindful of the cost-benefit of any particular regulatory arrangement. Nothing is static. You always want to ensure that you have things appropriately safe, while being mindful, ultimately, of the marginal cost of further—</p>	Hansard	pg 110, 3 June 2014	MG
6	1	Gallacher	Superannuation Fund Actions	<p>cent—that is your remit—how many actions in which sector, like industry, retail and the public sector, have been undertaken by APRA to conclusion?</p> <p>Dr Laker: When you say 'actions', you mean—</p> <p>Senator GALLACHER: RSE holders, fit and proper policy—how many actions have actually been followed through by APRA?</p> <p>Dr Laker: We might need to take that on notice, because that is our day job as the supervisor interacting with trustee boards over a range of issues and we do not definitely think of it in terms of a discrete action.</p> <p>CHAIR: Senator Gallacher, maybe you could refine your question and submit it as a written question on notice within the time line.</p> <p>Senator GALLACHER: I can do that, but when I say 'action' I mean, 'Take 'em to court.'</p> <p>CHAIR: Breaches.</p> <p>Senator GALLACHER: Breaches.</p> <p>Dr Laker: Enforcement actions—we can give you that.</p> <p>Senator GALLACHER: And the \$520 billion in self-managed super funds is outside your remit.</p> <p>Dr Laker: Yes.</p> <p>Senator GALLACHER: But there is a SAF.</p> <p>Dr Laker: Small APRA fund.</p> <p>Senator GALLACHER: Bankrupts, people who move overseas for income tax purposes or those who cannot manage their own self-managed fund for whatever reason: has there been an increase in those SAFs? I would just like to see the stats on it. I mean, the growing pool of super is in self-managed super funds – and, ironically, a bankrupt cannot be a self-managed fund trustee but can be a trustee of a SAF. I am happy for you to take this on notice. I want to know if money is coming back out of that pool into a regulatory framework.</p> <p>Dr Laker: I can only give you the most recent 12-month period that we have published. The small APRA funds between 2012 and 2013 fell from 3,201 to 2,950 – they are falling.</p> <p>Senator GALLACHER: So that is not great.</p> <p>Dr Laker: But we would have to give you a longer run. We publish that data on a regular basis. We can give you an update and we can give you a trend on that.</p>	Hansard	pg 112-113, 3 June 2014	APRA
7	1	Bishop	Commonwealth Bank - Licence Agreement	<p>Senator MARK BISHOP: I understand, thank you for that. In the chairman's introductory remarks, he said, on page 6: 'We have sought to remedy this for the customers involved to the fullest extent possible through the licence conditions.' 'Through the licence conditions' is the operative phrase. What does that mean?</p> <p>Mr Kirk: That means that the licence conditions, and they are currently being drafted, will require the bank to go back in relation to these two licensees—the conditions will be on the individual planning licences of the two licensees, Financial Wisdom and Commonwealth Financial Planning. Those conditions will require them to go back and take the steps that have not been taken to date, the two that the chairman mentioned: the up-front communication with anyone who did not get it and the offer of the \$5,000 to whoever did not get it. Within that, all those people affected will be entitled to reopen the question of compensation, have their file re-reviewed and, if the review is not satisfactory from their point of view, take the matter on to the Financial Ombudsman Service. All of that will be provided for in the details of the licence conditions—that that has to be done.</p> <p>Senator MARK BISHOP: Would you provide on notice to the committee a copy of that licence agreement or arrangement you enter into with Commonwealth Bank, in due course when it is concluded?</p> <p>Mr Kirk: Yes, and I would note that that will be a public document in any event.</p> <p>Senator MARK BISHOP: If you could make it available to the committee, that would be appreciated.</p>	Hansard	pg 10, 4 June 2014	ASIC

8	1	Bishop	Action against Banks	<p>Senator MARK BISHOP: I understand that, but my question wasn't, 'What were the problems and what was the cultural focus of the bank?' My problem is that, when all of the sins have been disclosed, identified, reviewed and assessed by ASIC and correspondence sent to them identifying these 38 miscreants, they only revoke the authorisation of 12. My question is: why were the other 26 still flogging financial products? What is the answer?</p> <p>Mr Kirk: The bank had not revoked their authorisations.</p> <p>Senator MARK BISHOP: Thank you, I understand that.</p> <p>Mr Medcraft: I might take that on notice, because on that one I would like for us to come back you.</p> <p>Senator MARK BISHOP: Make it pretty quick, if you don't mind—I do not mean that rudely.</p> <p>Mr Medcraft: I personally would like to get a clear answer.</p> <p>Senator MARK BISHOP: The next question then, is: you said to a three interesting things this morning, Mr Kirk. You said that the Commonwealth Bank's processes prior to 2006-07 were pretty bad, you did your surveillance, you did your investigation, you had negotiations, you imposed conditions, they accepted them and then it got to the stage that, notwithstanding their undertakings and the trust that ASIC had given to them, new licence conditions had to be imposed. You now tell me that 26 did not have their authorisations revoked because the Commonwealth Bank chose not to. Why did not ASIC sometime in 2010, 2011 or 2012 just go in there, kick the doors down, and tell them at a minimum that those 26 you forgot to revoke, we are now telling you to revoke them? Why didn't you do that?</p> <p>Mr Kirk: Again, without going back and looking at each of the individual advisers, it may well be that, whilst they were rated as critical, that within the bank system that did not justify revocation; it was something that could be managed by means other than revocation, like very close management or taking the more front-line advice and putting them in another role. We would have to go back and look at each individual one. Similarly, in terms of anything that ASIC could do, in terms of banning individuals, whether for any of them there was enough evidence of wrongdoing to ban them, I cannot tell you.</p> <p>Mr Medcraft: Again, Senator, we will come back with a fuller response.</p> <p>CHAIR: I will allow a couple of minutes just to wrap up. We will move to some other senators. If we have got time, will come back.</p>	Hansard	pg 13-14, 4 June 2014	ASIC
9	1	Bishop	Project Harnett	<p>read it through on Monday or Tuesday, and that identifies the entire process of remediation and compensation, and it says who got what. It is clear, unless I have misunderstood that material, that it applied only to clients of Mr Nguyen and to the other fellow. My question still is: why then did it not at least extend to all the clients of those 50 advisers who had been classified as 'critical', and secondly, when the new licence conditions are being issued, why is it not applied to a much broader class of persons?</p> <p>Mr Medcraft: Just to give fair response to your question, I think we should take it on notice.</p> <p>Mr Kirk: It is the case. There may be some confusion—there was an initial compensation process called Project Harnett, which occurred before the enforceable undertaking. So it occurred through 2010 and into 2011, and the enforceable undertaking was entered into in November 2011. The Harnett process applied to clients of Mr Nguyen and Mr Orca. Then there was further remediation under the enforceable undertaking that was extended to a wider range of advisers within CFPL under the enforceable undertaking. In addition to that an undertaking was provided by the bank that was separate from the enforceable undertaking that was provided in October 2011. They undertook by letter that they would roll out the learnings and approaches from the enforceable undertaking within their business, as appropriate. One of the things they did roll out was that broader remediation policy, albeit reduced by the removal of the two items we have already talked about.</p> <p>Senator MARK BISHOP: We will examine your response, Mr Kirk. All I can say to you—and I have no reason at all to suggest that it is not 100 per cent correct—is that the correspondence we received in response to questions we put to both the Commonwealth Bank and to ASIC arising out of Mr Medcraft's decision two Fridays ago, does not seem to me to be anywhere near as wide as you now suggest. It seems to be limited to the project Harnett and the identified people. So we will check that.</p> <p>Mr Medcraft: I think what we should do is see that correspondence.</p> <p>Mr Kirk: We certainly have not seen anything that the Commonwealth Bank has provided to you.</p> <p>Mr Medcraft: Can we get a copy of that correspondence, and let's reconcile the two?</p> <p>Senator MARK BISHOP: It is currently under the classification of 'confidential', and the committee is going to have a discussion about that in due course.</p> <p>Mr Medcraft: I think it would be easier if we can see it.</p> <p>Senator MARK BISHOP: But Mr Medcraft—this is really a question for the boss—why in the new licence conditions has it not been extended either to all of those 50 people and their clients, or to all clients as I identified related to the sections</p>	Hansard	pg 14-15, 4 June 2014	ASIC
10	1	Whish-Wilson	Commonwealth Bank Inquiry	<p>Senator WHISH-WILSON: Thank you. In relation to the earlier questions from Senator Bishop and Senator Williams, I focus on what we have been looking at with Commonwealth Bank. Can you give us a rough estimate of what sort of resources and staff you have had to throw at this issue since it has come to public and community attention?</p> <p>Mr Medcraft: I think we estimated that we have spent about \$1 million in resources. We will take it on notice, but I think last time we discussed it it was roughly \$1 million in resource cost. We will come back on it, but it has been substantial.</p>	Hansard	pg 19, 4 June 2014	ASIC

11	1	Bishop	Licence Conditions	<p>Senator MARK BISHOP: Mr Medcraft, I want you to take this question on notice and give me a considered response. I know you appreciate the time. I have done hundreds of inquiries in my almost 20 years in this place. I did numerous inquiries for outside organisations before coming here on issues for which they wanted independent review and advice. I have never been in an inquiry, at the end, where I did not have the most clear view of the outcome. This is the only time it has ever happened in my time in public life.</p> <p>I continue to be much troubled by this inquiry, because I am unclear as to what has occurred. I have noted Mr Kirk's comments today, going back to 2007 through to 2009 and 2010, where you had to constantly readdress the same issues. I have noted your comments about the lack of trust and how the lesson you have learnt is that you need to be much tougher and more proactive, for the benefit of clients in this industry. I continue to be troubled by the responses we have received from the Commonwealth Bank and others.</p> <p>I would ask you to give me a considered, thoughtful response on why the new licence conditions you are about to impose cannot impose the following conditions: firstly, why the entire file history on all the clients of advisers who worked with, under or above those two characters—Mr Nguyen and the other man—cannot be reviewed and recommendations made by an independent expert, appointed by yourself; secondly, why all clients of advisers at any time classified as high risk or critical risk, by the Commonwealth Bank or other organisations, cannot have their entire file system similarly reviewed so that at least the people who have lobbied to have this inquiry can see that public justice has been delivered.</p> <p>Mr Medcraft: I will come back to you.</p> <p>Senator MARK BISHOP: Thank you, Mr Medcraft. Thank you, Chair, for that indulgence.</p> <p>CHAIR: A three-minute question on notice! Thank you.</p>	Hansard	pg 20-21, 4 June 2014	ASIC
12	1	Bushby	Insider Trading	<p>CHAIR: On a broadly similar matter, I asked some questions of the ABS last night about an insider trading matter. Can ASIC briefly set out the time line regarding this matter, how it became aware of it and the actions that were taken?</p> <p>Mr Medcraft: We will ask Mr Savundra to answer, as he was very close to the case.</p> <p>Mr Savundra: ASIC first became aware of this matter through a tip-off from a market participant late on 18 February.</p> <p>CHAIR: Is it true that the market participant became aware through social media?</p> <p>Mr Savundra: That is unclear, Senator. There has been a lot of misreporting in the media around who discovered it and the timing of the report to ASIC. I think there was a suggestion in the media that we were advised as early as September. I can confirm that the first we were advised of it was late on Tuesday, 18 February by a market participant. They were not the only market participant who provided us with a tip-off. There was more than one. We issued notices on that market participant on the 19th, and then on the morning of 20 February we involved the AFP. Again, the media seems to report that we referred the participant to the AFP. It was us who engaged the AFP, given it involved a Commonwealth officer. It was a slightly over 24 hours from when we received the report of misconduct, issued notices and involved the AFP.</p> <p>CHAIR: The media reports suggested that, when the stockbroker who wished to report the suspect trades contacted ASIC, they were told by an ASIC official that he would need to ring another agency. That is incorrect?</p> <p>Mr Savundra: That is incorrect. I have also spoken to that individual, the market participant, and he says that his view aligns with what I have just outlined to you, and also reports that he has been misreported.</p> <p>CHAIR: It is important to correct the record on that.</p> <p>Mr Medcraft: It is extremely important, actually.</p> <p>CHAIR: Yes. Prior to this incident, has ASIC ever engaged with ABS to discuss the possibility of such an incident occurring?</p> <p>Mr Savundra: Not that I am aware. I will take that on notice and just confirm that.</p>	Hansard	pg 23, 4 June 2014	ASIC
13	1	Gallacher	Self-managed Super Funds	<p>Senator GALLACHER: What other activities does ASIC undertake in relation to self-managed super funds, given their exponential growth?</p> <p>Mr Tanzer: There are a range of activities. I will touch on a couple. Perhaps the commissioner—</p> <p>Senator GALLACHER: You could take that on notice. Send me the complete list but touch on a few of the important ones now.</p> <p>Mr Tanzer: One of the key things we have been focused on is advertising, particularly advertising of the benefits or otherwise of SMSFs. Anything that exaggerates the benefits or understates the benefits of an SMSF, in particular the cost, we have been very active around. Together with the very serious compliance obligations that someone takes on when deciding to manage their own superannuation, we have been active in ensuring, to the extent that we can, that advisers who are advising that a person move from the regulated super fund sector into an SMSF give a very explicit warning that in doing so a person may lose the benefit of a backstop compensation scheme in the event of fraud or theft by the trustee. That is something we have been active about. The third area that we are particularly focusing on is property investment and potential one-stop shops where you may have an adviser or an accountant together with a link to perhaps a property developer providing advice for a person to set up a self-managed super fund and then invest those funds in the property.</p>	Hansard	pg 28, 4 June 2014	ASIC

14	1	Ruston OBO Eggleston	AET 29 - Commonwealth Bank takeover of Bankwest	<p>Senator RUSTON: I would like to ask some questions on behalf of Senator Eggleston, who is not able to be here because he is chairing another committee. Senator Eggleston asked me to ask these questions, so forgive me if I do not understand all of the detail. He wanted to raise a question in relation to questions at the estimates in February—in particular, question No. 29 in relation to the Commonwealth Bank takeover of Bankwest. Apparently, the response to his question took six weeks longer than the deadline by which answers to questions on notice were due. He asked a question about whether there had been an ASIC review of the Commonwealth Bank takeover, and the written answer he got was basically no. He is wondering why it took so long to say no.</p> <p>Mr Day: I can take that on notice. In terms of the answer no, if you want me to revisit the substantive question I am happy to do that.</p> <p>Senator RUSTON: Thank you. I have got an article from The Australian on 6 August 2013. Senator Eggleston noted that this article, 'ASIC review CBA resort dispute', states that 'the corporate watchdog is making inquiries into property developer Rory O'Brien's \$512 million unconscionable conduct claim against the Commonwealth Bank'. It goes on to quote Mr O'Brien as saying, 'I was contacted by an ASIC officer who said he wanted to review my evidence and the spokesperson confirmed that ASIC had obtained the affidavit but said at this stage there was no formal investigation because the commission was only reviewing the case'. Senator Eggleston drew the parallel between that and his question on notice—if there was no review, why are you referring to a review in a newspaper article?</p> <p>Mr Day: We are happy to revisit the question and consider that article and whether there are any inconsistencies there and, if so, explain those.</p>	Hansard	pg 29, 4 June 2014	ASIC
15	1	Ruston OBO Eggleston	ASIC Regulatory Investigation	<p>Senator RUSTON: You have just said there was insufficient basis to warrant an ASIC regulatory investigation. In reaching that conclusion did you seek any evidence or request anything from Bankwest or the Commonwealth Bank?</p> <p>Mr Day: I would have to take that on notice.</p> <p>Senator RUSTON: Did ASIC seek evidence relating to the relevant basal ratios and provisions for the Commonwealth Bank and Bankwest during the takeover?</p> <p>Mr Day: My understanding is no; we did not see that as necessary.</p> <p>Senator RUSTON: I will put the rest of Senator Eggleston's questions on notice.</p>	Hansard	pg 30, 4 June 2014	ASIC
16-18	3	Conroy	Telstra	<p>undertaking it cannot be withdrawn. Is that correct?</p> <p>Mr Sims: That is a very good question. The NBN one can. I do not know about the SSU one. <b>I would have to take that on notice.</b> I usually think that most of these things can be withdrawn by mutual agreement, but I would have to take that on notice.</p> <p>Senator CONROY: Just to be clear, you have accepted the SSU?</p> <p>Mr Sims: Yes, we have.</p> <p>Senator CONROY: That was one of the conditions precedent of the definitive agreements.</p> <p>Mr Sims: Correct.</p> <p>Senator CONROY: As you know, we went considerable lengths and spent time on it. Mr Cosgrove had black hair at the beginning of it! Initially, Telstra was given a choice to voluntarily structurally separate or undergo functional separation. Just to confirm, under existing legislative arrangements—now that the SSU has been accepted—Telstra is no longer in a position to go down the functional separation path, is it?</p> <p>Mr Sims: <b>I would have to take that on notice as well.</b> My understanding is that it is going down the path of the SSU. I have not heard anything to the contrary, but I would have to take that on notice.</p> <p>Senator CONROY: Just to come back, you have indicated that you will probably take this on notice. Under what circumstances can the SSU be modified? Can the SSU be modified such that Telstra will not undergo structural separation under current legislation?</p> <p>Mr Sims: <b>I would have to take that on notice as well.</b> Normally, with undertakings—now I am speaking more broadly across the organisation—companies can apply to change things and we can look at them. If there is agreement, they can be. But I would have to check in this particular case.</p> <p>Senator CONROY: In terms of where Telstra are at, NBN seem to have a choice with Telstra. They can either purchase the copper sub-loop from Telstra—which then carries the remediation bill, ongoing maintenance costs, asbestos risks and legacy IT—or the legislation is amended. I am being very simplistic. I appreciate that you have taken it on notice. They seem to be the two choices faced by NBN Co and Telstra.</p> <p>Mr Sims: These things are also all part of the discussions that are continuing between the government, NBN Co and Telstra.</p>	Hansard	pg 36, 4 June 2014	ACCC

19	1	Conroy	NBN Speed	<p>Senator CONROY: Putting to one side for the moment the decisions made by the RSP, including back-haul, contention ratios and CVC, and any speed limits imposed by the RSP itself, such as shaping, is it correct that on the fibre network the RSP will know the capability of the wholesale product being delivered by NBN Co from the POI to the premises?</p> <p>Mr Sims: Sorry—that they will know the speed?</p> <p>Senator CONROY: They will.</p> <p>Mr Sims: I will take that on notice.</p> <p>Senator CONROY: It is a piece of fibre that goes from there to there.</p> <p>Mr Sims: I understand the question, but it has a technical element to it and I do not want to mislead you.</p> <p>Senator CONROY: What will the RSP know about performance in an FTTN environment? I imagine this would be very similar to your 2007 ADSL paper. The speed attainable will be dependent on the length of the loop, the condition of the copper et cetera, but what will the RSP know about the capability of the wholesale product being delivered by NBN Co from the POI to the premises over FTTN?</p> <p>Mr Sims: I will take it on notice, thank you. But I point out that, as I say, there are a lot of factors at work to know—</p> <p>Senator CONROY: But I am being very specific. I am isolating factors that—</p> <p>Mr Sims: And that is why I will take it on notice.</p>	Hansard	pg 37, 4 June 2014	ACCC
20	1	Conroy	FTTN/B product consultation paper from NBN Co	<p>Senator CONROY: So you will have seen the recent FTTN/B product consultation paper from NBN Co—I am not sure if you personally have.</p> <p>Mr Sims: The ACCC has, but I have not.</p> <p>Senator CONROY: I am sure Mr Cosgrove is poring over this as we speak.</p> <p>Mr Sims: He has it under his pillow, I am sure.</p> <p>Senator CONROY: In this paper, NBN Co states that it proposes to retain the existing fibre AVC tiers on FTTN, with the exception that speed tiers above 25/5 will be 'up to' speed tiers. The paper states: Selecting the correct speed tier will be the responsibility of the end user and the provider. For example, NBN Co does not intend to prevent end users and/or providers from ordering the up to 100 Mbps speed tier for a service that would typically experience speeds of less than 50 Mbps.</p> <p>This is NBN Co, in writing, saying, 'We don't mind if you defraud Australian consumers.'</p> <p>Mr Sims: As I say, I have not looked at that, but we have warned the sector as a whole with this issue that we will be watching speed claims, because it is going to be more fraught for consumers.</p> <p>Senator CONROY: But this is the NBN Co itself stating that it does not mind—</p> <p>Mr Sims: I have not seen the paper.</p> <p>Senator CONROY: selling a service of up to 100 megs when it knows that the typical experience is of speeds less than 50 megs. That is just fraud.</p> <p>Mr Sims: I will take it on notice. Under our terms it is proceeding.</p> <p>Senator CONROY: It is in black and white. This is misleading, isn't it?</p>	Hansard	pg 38, 4 June 2014	ACCC
21	1	Conroy	FTTN Technology	<p>Senator CONROY: So the ACCC has now published information papers on speed plans for ADSL, mobile broadband, HFC and FTTP. Do you anticipate that you will release an information paper on FTTN style access technologies or do you think that the ADSL paper stands—the principles behind that?</p> <p>Mr Sims: Again, I would have to take that on notice. What I will say is that we will keep—just as you kindly point out—we have got a lot of material out there. We shall keep this as a focus. Whenever you have transformative technology—</p> <p>Senator CONROY: This is an old technology.</p> <p>Mr Sims: But there are a few changes going on.</p> <p>Senator CONROY: This is not remotely a new technology—it has been around for 20 years.</p> <p>Mr Sims: I understand what you are saying.</p>	Hansard	pg 38, 4 June 2014	ACCC

22	1	Madigan	Formaldehyde Regulations	<p>Senator XENOPHON: Can you clarify, the new... I would like an action as to who enforces compliance with the regulations where, for instance, if we have a composite board that is being used for the fabrication of, say, a vanity unit. I know of a case in Melbourne, not far from Senator Ryan's electorate office, where a product has been used which has formaldehyde in it. I know that many people working on that site are bleeding from the nose. These people want to know who it is that they go to see to get this situation dealt with because every time they go to get something done, everybody passes the buck. Some people say it is the ACCC. Some people say it is somebody else. These people go on this bloody merry-go-round and people's health is being unaffected.</p> <p>CHAIR: Order. I understand your passion but—</p> <p>Senator XENOPHON: 'Bloody' is all right, Chair!</p> <p>CHAIR: Not in here, it's not.</p> <p>Unidentified speaker: It's not the Queen's English, is it, Chair?</p> <p>Senator MADIGAN: Well, they have got a bloody nose.</p> <p>Mr Ridgway: If I could try to assist. In looking at the regulatory framework in relation to building and construction products, my team has identified that there is, of course, a role carried by state regulators; there is also a role, in some circumstances, carried by local government in its certification regime. Further to that, in the regime that responds to the building code of Australia's framework, there are some private certifiers who have a role as well.</p> <p>Unidentified speaker: I think that is probably making your point.</p> <p>Mr Gregson: If I could clarify something: earlier you referred to matters that had come to the attention of the ACCC in relation to formply. They were considered by the ACCC in the context of representations made, and whether those representations about compliance with various standards was misleading. The more recent one of those that you have referred to in that question on notice was considered by the ACCC. There were changes made and indeed any residual issues were addressed, at least in some part, by communications from the trader to customers, but also a referral from the ACCC to the relevant state worksafe authority. I would have thought one of the worksafe authorities could well have a strong interest if there are risks in a workplace.</p> <p>Senator Ryan: Senator Madigan, I appreciate this is no longer my portfolio, but were you referring to staff or customers in an area when you mentioned that people were ill? Was that workers on a site, for example?</p> <p>Senator MADIGAN: Yes, tradesmen dealing with these products. It is not one instance but multiple instances of people bleeding from the nose because of exposure.</p> <p>Senator Ryan: Just to clarify: this was product being used and sold business to business for use in construction and staff</p>	Hansard	pg 41-42, 4 June 2014	ACCC
23	1	Xenophon	Honey Industry	<p>Senator XENOPHON: My terseness is a function of time, not temperament. Firstly, in relation to the complaint about honey, where there is a map of Australia behind it and it is 100 per cent imported, on notice can you advise whether the ACCC will set out protocols or guidelines to fast-track these complaints about what most consumers would see as completely misleading behaviour? The honey producers who contacted me felt frustrated by the process. Can you take that on notice?</p> <p>Mr Sims: I am happy to take that on notice.</p> <p>Senator XENOPHON: It is an important issue.</p> <p>Mr Sims: It is an important issue.</p>	Hansard	pg 44, 4 June 2014	ACCC

24	1	Xenophon	Misleading Apps	<p>Senator XENOPHON: Again, if I can direct you to what the UK Office of the Fair Trading said about making use of information websites and phone apps that can save money. My final question in respect of this is: what is the ACCC doing to crack down on misleading apps that are out there, which appear with poor or no data, that could be seen to be a rip-off of motorists? In other words, has the ACCC received complaints about such apps? I understand that there are some apps out there that are misleading. I would like to know whether you have received any complaints and whether you will be investigating those complaints about those apps that purport to give information to consumers but in fact—colloquially—rip them off.</p> <p>Mr Sims: I am not aware that we have had complaints—</p> <p>Senator XENOPHON: You could take that on notice.</p> <p>Mr Sims: I am happy to take it on notice. We do crack down on services that give information to consumers that is misleading. We have done that with energy websites where people go to see where the cheapest price is but are redirected to the company that is paying for that website. So we will look out for that but, again, our concern with information-sharing as it goes on at the moment is that is information being shared only amongst competitors.</p> <p>Senator XENOPHON: Can you on notice respond to the concerns I have raised in terms of what Dr Michael Noel, David Byrne, Gordon Leslie and Roger Ware have said in their research—the UK Office of Fair Trading? It seems that this is one area where the ACCC's position—and I am not being critical—is at odds with what economists and consumer bodies are saying.</p> <p>Mr Sims: We will take it on notice. I will just say that we have no problem with consumers getting access to information. That is not what this investigation is about; it is about information-sharing amongst competitors. The information is not going to consumers, except with a lag twice a day. The information we are worried about is going to competitors.</p> <p>Senator XENOPHON: If there was full disclosure to consumers at the same time, would that go a long way in allaying your concerns?</p> <p>Mr Sims: Our concern is with information-sharing amongst competitors. I would imagine we would probably still have that concern—just as the Germans have made sure the information does not go to the competitors. Our concern is the real-time information to competitors, where I can see immediately whether you are following the price I just put up and so forth. As I say, what goes on in Australia would be illegal in most jurisdictions in the world.</p> <p>Senator XENOPHON: If you can take those questions on notice, that would be great.</p> <p>Mr Sims: We will certainly look at that and get back to you. It is a very important issue and we take it very seriously.</p>	Hansard	45-46, 4 June 2014	ACCC
25	1	Xenophon	Automotive Transformation Scheme	<p>Senator XENOPHON: How about I put it in neutral terms to Mr Harris. The budget made some changes to the Automotive Transformation Scheme, I think, and there is no dispute about that.</p> <p>Mr Harris: That is correct, Senator.</p> <p>Senator XENOPHON: So as a result of those changes you are saying that, because the commission provided its report to the government on 31 March, you have no discretion or ability to provide a supplementary report without fresh terms of reference from the Treasurer.</p> <p>Mr Harris: That is the normal practice.</p> <p>Senator XENOPHON: We live in unusual times, abnormal times. In terms of that being the normal practice, does the commission have any scope to send a note or a supplementary report to the government saying, 'Given what has occurred in the budget we would like to amend, alter or add to our report provided to you on 31 March 2014'?</p> <p>Mr Harris: I do not think so.</p> <p>Senator XENOPHON: Can you take that on notice as to whether you do have those powers to do so?</p> <p>Mr Harris: I could examine the matter for you and advise you further.</p>	Hansard	pg 54-55, 4 June 2014	PC



26	1	Bushby	Redundancy Funding	<p>...of Mr Senator Bushby asked a few of the questions that I was going to ask and the percentages and things and did a good job of getting some of the facts of that out. I will, instead, ask some questions about redundancy funding. I understand your agency sought to apply for redundancy funding. Is that correct?</p> <p>Mr Harris: 'Sought to apply'; we certainly have received some support.</p> <p>Mr Quinlivan: Yes, Senator, we received \$2 million to be used against redundancies.</p> <p>CHAIR: That was to address budgetary pressures, I assume? There is quite clear criteria.</p> <p>Mr Quinlivan: It was to address budget issues associated, specifically, with redundancies in this financial year.</p> <p>CHAIR: That was what the redundancy funding was for. What was the need for the redundancies?</p> <p>Mr Quinlivan: Reducing appropriations over time and, principally for this year, preparations for appropriations in following years.</p> <p>CHAIR: My understanding is that the redundancy funds are Finance provided. That was in MYEFO. Is that correct?</p> <p>Mr Quinlivan: That is right.</p> <p>CHAIR: They were intended to facilitate savings decisions affecting government agencies—which would include you—operations made by the previous government. It was quite specific that the money provided for redundancies was only available to assist and facilitate decisions consequent of the previous government.</p> <p>Mr Quinlivan: I would have to take that precise detail on notice. I do not have the documentation here with me. There was a cumulative impact of a range of decisions made some time ago, and some made more recently. Precisely where they fell as against the previous and new government, I am not sure.</p> <p>CHAIR: As I say, my understanding from reading MYEFO is that the money for redundancy funding was only available for job losses arising from Labor savings measures. To what extent did your agency meet the relevant criteria for applying for that funding? I understand it included criteria such as facing risk of operating loss, threat to core functions and/or capacity to finance up-front redundancy payouts.</p> <p>Mr Quinlivan: We were certainly budgeting for an operating loss this year mainly because of the additional redundancy expense.</p> <p>CHAIR: This was of the time of MYEFO?</p> <p>Mr Quinlivan: That is right.</p> <p>CHAIR: They were intended to facilitate savings decisions affecting government agencies—which would include you—operations made by the previous government. It was quite specific that the money provided for redundancies was only available to assist and facilitate decisions consequent of the previous government.</p>	Hansard	pg 56, 4 June 2014	PC
27	1	Ruston	Investments under construction	<p>Senator RUSTON: How many of the current investments that are on your books had already been built or were already under construction or at least had development approval before you invested in them?</p> <p>Mr Yates: A lot of transactions obviously have development approval because development approval can take a long period of time.</p> <p>Senator RUSTON: Okay, tick that one.</p> <p>Mr Yates: In fact, there are very few transactions that are actually refinancings. Most of them are new transactions which will be going into construction. In fact, a lot of them are in the process of just starting construction now because, whilst you may agree to a financing, you still have to go through an enormous amount of work before they actually begin turning dirt and going into construction.</p> <p>Senator RUSTON: Back to the original question, how many—even if it is just a percentage or a rough idea—had either been built or were already under construction—not the NBN under construction definition but really under construction?</p> <p>Mr Yates: I can take the question formally on notice but I would suggest, for your benefit, that it was probably less than 10 per cent by transaction number.</p>	Hansard	pg 59, 4 June 2014	CEFC
28	1	Ruston	Wind Technology	<p>Senator RUSTON: What is the value of wind investment? This is already a commercialised technology. How much of your budget has been invested in this as opposed to invested into experimental technologies?</p> <p>Mr Yates: That is an interesting question. We are not in the business of necessarily lending against experimental technologies. We have an obligation to ensure that our transactions deliver back for the taxpayer their return and their principal. Carnegie is a good example of a transaction which is at the earlier stage, which is wave technology. Wind technology is obviously more mature but even that is also going through some transition because there are some very large turbines coming through. The Taralga wind farm was the first application of a much larger bladed turbine. In different sectors there are different technologies that are coming through but we do not necessarily look at which is the newest technology. We are looking at the reason why the transaction is not being financed and can we, as a participant, encourage the other banks to join us to see that transaction get financed and get concluded.</p> <p>Senator RUSTON: I get that but I still would be interested to know how much has been invested into wind technology? How much has been invested in any other technologies that you would consider have been largely proven as opposed to investing in technologies other than wind?</p> <p>Mr Yates: I am happy to take that on notice.</p>	Hansard	pg 59, 4 June 2014	CEFC

29	1	Bishop	CEFC Investment	<p>Senator MARK BISHOP: So that has gone from \$590 million up to \$700 million and \$2.4 billion has gone up to \$2.5 billion? Who else has invested along with the CEFC or with CEFC backing?</p> <p>Mr Yates: We have provided an answer to that question because we received it last time. It was a question on notice. We provided a list of the types of financial institutions.</p> <p>Senator MARK BISHOP: Okay, we have that. It has not been made available. You might take on notice if there are additions or deletions. If you could update that and provide that to us on notice. At the last hearing, you said you were funding 35 projects.</p>	Hansard	pg 60-61, 4 June 2014	CEFC
30	1	Bishop	CEFC Transitional Arrangements	<p>Senator MARK BISHOP: I do not know who this question is for. Does the act that abolishes the CEFC—</p> <p>Senator Cormann: The bill.</p> <p>Senator MARK BISHOP: Yes, bill, sorry. Does the bill contain detail of guidance as to how Treasury is to protect the assets or is that—</p> <p>Senator Cormann: It deals with transitional arrangements. Maybe Mr Ray can go through it.</p> <p>Mr Ray: The short answer is no.</p> <p>Senator MARK BISHOP: So it does not deal with transitional arrangements?</p> <p>Senator Cormann: It does deal with transitional arrangements.</p> <p>Mr Ray: It deals with transitional arrangements and gives us 28 days to put those in place. It does not give us guidance, as you put it, on what to do with the assets and liabilities once we have them.</p> <p>Senator MARK BISHOP: If the bill goes through and is proclaimed, you have 28 days to do the job and your team then goes to implementation stage.</p> <p>Mr Ray: That is right.</p> <p>Senator MARK BISHOP: Then, what mechanism will there be going forward for reporting on the financial outcomes of the holdings that have been transferred over?</p> <p>Mr Ray: The assets and liabilities will be part of the Treasury's accounts.</p> <p>Senator MARK BISHOP: Do you propose to identify them separately in the accounts—under a heading: 'Former CEFC assets and liabilities'?</p> <p>Mr Ray: I would need to take that on notice and consult our CFO, but the general point is that we would apply the accounting standards.</p> <p>Senator MARK BISHOP: Of course you would apply the accounting standards; it never occurred to me otherwise. Could you take on notice, Mr Ray, how you propose to identify those assets and liabilities, where they will be housed, what the returns are and where persons like me, or anyone for that matter, will be able to go in either the PBS, or the annual accounts of Treasury, or the budget statements to find the information, more than just that we hold \$2.8 million in assets?</p> <p>Mr Ray: Sure. This is not the first time this has happened. We had in our accounts things to do with HIH Insurance.</p>	Hansard	pg 62, 4 June 2014	FG
31	1	Miine	Tasmania Projects	<p>Senator MILNE: In terms of the cheapest abatement, we cannot go much further than that. There is no other way that I can see that is cheaper than that. I want to go now to the issue of the pipeline. I know you are going to provide us with the overall, but can you tell us how many projects are in your pipeline and the value of those projects? I think at the last estimates it was around \$10.8 billion. What is it currently?</p> <p>Mr Yates: There are approximately 150 projects, which is what we indicated in March. Some will come in and some will go out. Those projects are seeking finance of about \$4 billion, but they involved \$11 billion worth of transactions. We co-finance transactions. We typically do not lend by ourselves. We try and attract another lender to sit alongside us, because that is how we encourage the banks and other participants to come into the market. We are expecting there to be about \$11 billion of transactions for potentially maybe seeking \$4 billion from the CEFC.</p> <p>Senator MILNE: Are you able to expand for me on the nature of the two projects in the pipeline for Tasmania? I understand that they are valued at something like \$295 million.</p> <p>Mr Yates: I actually do not have the details of those with me, but I will take that question on notice.</p> <p>Senator MILNE: And the timeframes around those too. I would be interested in the details.</p> <p>Mr Yates: Yes.</p>	Hansard	pg 64, 4 June 2014	CEFC

32	1	Wong	CEFC Budget	<p>Senator WONG: Perhaps someone could explain: on the balance sheet page 243, your cash and equivalent financial assets are \$401 million in the first line of the first column, which is then nil in 2014-15. Can you explain to me what has happened there?</p> <p>Mr Ray: The assumption is that upon the CEFC being abolished on 1 July, any access cash is immediately returned to the special account that is held by Treasury, so cash held by the corporation goes to zero.</p> <p>Senator WONG: But that is your estimated actual for 2013-14, correct?</p> <p>Mr Ray: That is correct.</p> <p>Senator WONG: So is that the best estimate at this point of how much you have currently got?</p> <p>Mr Powell: The best estimate of what we will have available to the corporation at the end of 2013-14 is that first line, the \$400 million.</p> <p>Senator WONG: So is there any assumption in the budget bottom line about what happens to that \$401 million for the 2013-14 year?</p> <p>Mr Ray: I would need to take this on notice. The short answer would be that the cash would then be managed as part of the government's general cash. At the moment, it is sitting in, effectively, a special appropriation that would cease were the bill to pass. Any cash that was sitting there would effectively be swept back into the government's cash holdings and would be managed by the AOFM. If you would like me to take it on notice, as to how that flows into the balance sheet, I am happy to.</p> <p>Senator WONG: That would be useful. Thank you.</p>	Hansard	pg 70-71, 4 June 2014	FG
33	1	Wong	Indexation of Schools and Hospitals	<p>Senator WONG: Sorry, yes—you and Mr Tune. Firstly, the reduction in the indexation to schools and hospitals is the centrepiece, really, of this budget. When did you become aware of that decision?</p> <p>Dr Parkinson: Mr Ray is here.</p> <p>Senator WONG: I am asking you personally.</p> <p>Dr Parkinson: I cannot tell you what the date was, but it was during a process when ERC were considering a set of policy proposals being put to them. On what specific date it was—I am not dissembling, I cannot actually tell you.</p> <p>Senator WONG: That is fair enough. If you cannot give us an approximation obviously you are entitled to take it on notice.</p> <p>Dr Parkinson: I am happy to take it on notice.</p>	Hansard	pg 76, 4 June 2014	FG
34	1	Heffernan	US budget deficit position	<p>Senator HEFFERNAN: Mr Secretary, are you aware of the US budget deficit position?</p> <p>Dr Parkinson: Yes, I am.</p> <p>Senator HEFFERNAN: What is it?</p> <p>Dr Parkinson: It has come down from—a very significant—close to 10 per cent of GDP to around three—</p> <p>Senator HEFFERNAN: Can you give me a dollar figure as of June last year?</p> <p>Dr Parkinson: I can take that on notice.</p> <p>Senator HEFFERNAN: Could you have a rough crack at it?</p> <p>Dr Parkinson: No.</p>	Hansard	pg 81, 4 June 2014	MEG
35	1	Wong	Iron Ore	<p>Senator WONG: That is public; what I am asking is the difference. You made the statement, which is that it has fallen by more than you would anticipate. I am just trying to get some metrics around it. Perhaps tell me in the way you think you can, without us getting into a long argument, some metrics around that proposition—by what proportion? By what percentage? Is it lower than you anticipated?</p> <p>Dr Gruen: To give you a proper answer, I would need to take it on notice. But it is certainly the case that it has fallen—Mr Allford, do you have the order of magnitude that it has fallen since the budget?</p> <p>Mr Allford: I do not know the exact numbers, but we can get them for you. I think the order of magnitude is more than 10 per cent below what our forecast had it at now.</p> <p>Senator WONG: Where the spot price is now?</p> <p>Mr Allford: Yes.</p> <p>Senator WONG: Taking into account all the variability matters that Dr Gruen raised?</p> <p>Mr Allford: Yes.</p>	Hansard	pg 88, 4 June 2014	MEG

36	1	Wong	Commission of Audit - Annex B modelling assumptions	<p>Senator WONG: Okay. In the Commission of Audit report—I have only got a reference to Annex B modelling assumptions; I was a little confused, and maybe you can explain it to me—they assumed an unemployment rate of around six percent beyond 2014-15 But they also, at the same time, said that the budget aggregate projections are based on projections from the 2013-14 MYEFO. Are they in fact using a different unemployment assumption than the one you have just outlined?</p> <p>Dr Parkinson: We would have to have a look.</p> <p>Senator WONG: Could you look at that?</p> <p>Dr Parkinson: Sure.</p> <p>Senator WONG: I understood the position to be broadly as you outlined. I was not sure when it got back down to the NAIRU, but I did not understand why the Commission of Audit was saying what they said, and not just that they had assumed a six per cent but they had in fact done that because that was what was in MYEFO.</p> <p>Dr Gruen: In MYEFO, the unemployment rate stays the same for the first two years of the projection period.</p> <p>Senator WONG: But not beyond the forwards?</p> <p>Dr Gruen: No, beyond the forwards it comes down. I can read that to you, it is here on page 21.</p> <p>Senator WONG: That is fine, I do not need to read. In Annex B there is a discussion about the methodology of budget aggregate projections, there is a discussion about unemployment rate—six percent beyond 2014-15—but there is an assertion at the front of that appendix that the methodology is identical to MYEFO. It does not appear to me that that is correct given what you have said. Maybe on notice someone could clarify that. Is that possible?</p> <p>Dr Gruen: Yes.</p>	Hansard	pg 89-90, 4 June 2014	MEG
37	1	Wong	International Monetary Fund	<p>Senator WONG: I had some household consumption questions, but I will try to put most of those on notice. I did want to ask this, though. Dr Gruen, I think in response to Senator Whish-Wilson, you did make the point that consumer sentiment does not feed through—I am paraphrasing—in a linear way to household consumption et cetera. I would ask you to respond to some of the market commentary around the speed with which there has been a decline in consumer sentiment, the levels at which it currently is—I think there was a small up-tick in another survey today or yesterday—but the index that you tend to look at has obviously shown a pretty substantial decline in a short space of time. There has been some commentary in the markets about this being the worst, fastest decline, or amongst the worst since the global financial crisis. That is obviously a cause for concern. I am giving you the opportunity to respond to that.</p> <p>Dr Gruen: If you look at the chart that I handed out, you will see there was a very large decline at the onset of the global financial crisis. There is another substantial decline. I cannot date it exactly but it has to be later in 2010. You can see that. It is a fairly volatile series. I am going to agree with you that the decline over the past few months has been significant. It is. But it is certainly much smaller in magnitude than the decline that occurred at the time of the global financial crisis.</p> <p>Senator WONG: We are not in a GFC.</p> <p>Dr Gruen: No, indeed. I am just making the point that this does tend to be fairly volatile. The point I made was that I expect it to be ephemeral provided that the economy still keeps performing well, with good economic growth like we saw with the release of the national accounts in March, which, I agree, predates this. Also to the extent that we continue to see good employment growth, I would expect this to be ephemeral. The data does attract quite a lot of attention if you focus on the underlying determinants of consumption. Taking those into account, you get very little extra explanatory power from consumer sentiment in trying to explain consumption. What that means is, provided the economy continues to perform well, I would expect this to bounce back and there to be very little implication for household consumption over the coming months.</p> <p>Senator WONG: Can you give me on notice the date or dates on which the Treasurer or his office met with IMF team?</p> <p>Dr Parkinson: Yes.</p>	Hansard	pg 95, 4 June 2014	MEG

38	1	Wong	Medicare Co-payment	<p>Senator WONG: You were very upfront about that before the election too! I want to clarify a couple of things with Mr Ray on this point. I am not asking what the conclusions were or what the data said, but did Treasury conduct an assessment of the demand impact of a co-payment? Is that the term I should use?</p> <p>Mr Ray: Yes, I know what you mean. The response or the elasticity. The Department of Health and the Department of Finance agreed to that in the costing process.</p> <p>Senator WONG: Was that based on Treasury data?</p> <p>Mr Ray: No, it would have been based on health data.</p> <p>Senator WONG: Are you aware of what was agreed in the costing process?</p> <p>Mr Ray: Yes, I think that has already been asked. I think finance answered that.</p> <p>Senator WONG: I might have been out of the room.</p> <p>Mr Ray: It was one per cent.</p> <p>Senator WONG: Did you undertake what I think is called a distribution analysis? So how the co-payment might effect different cohorts, different demographics, different income groups and different family types?</p> <p>Mr Ray: That is going to advice to government.</p> <p>Senator WONG: I am not asking what the analysis showed. I am asking if you undertook it.</p> <p>Mr Ray: Not in the way that you might think about distribution analysis in terms of direct payments to households, such as transfer payments or taxes. That is, direct payments from households to government. That sort of distribution analysis is undertaken not of a co-payment, per se, but of all services provided by government. It is undertaken by the ABS on an periodic basis and with a long lag.</p> <p>Senator WONG: That was a nice diversion, Mr Ray. But I am asking what you did.</p> <p>Mr Ray: As you know, we do not normally discuss what we may or what we may not have done in the advice that we provided to the government.</p> <p>Senator WONG: I am not asking you what was contained in the advice.</p> <p>Mr Ray: I know.</p> <p>Senator WONG: The Senate is very clear about the scope of its inquiry. I am simply asking what assessment, in terms of impact, did Treasury undertake in relation to the co-payment?</p> <p>Mr Ray: I understand what you are asking. I am happy to take it on notice and check.</p>	Hansard	pg 104-105, 4 June 2014	FG
39	1	Wong	Economic Parameters - AET3015	<p>Senator WONG: Okay. You gave an answer in response to me—see on the second page, the last paragraph—where I asked you to talk about the parameter variations, which I think total \$54.4 billion over the forward estimates, and I asked you to break it down. You say in this you decline to provide it to the Senate on the basis 'it would require significant resources to undertake this work'. That is not a basis on which the Senate agrees answers cannot be provided. I am happy to be helpful; if there is a way in which we can construct the question such that it matches better with how you construct the aggregate, I am happy to do that. But I do want to do that, so how would you like us to proceed?</p> <p>Mr Ray: I will be very honest and say it is the first time I have seen that.</p> <p>Senator WONG: You construct the aggregates. You have the 54.4. You are affirming it to major variations on page 38-39. The context of this discussion is what the changes in economic parameters do. Do you want to have a look at it?</p> <p>Mr Ray: We can have a look at that, yes. You are not worried about \$1 million here in a particular program?</p> <p>Senator WONG: No. If that is the bit that means there is all this work we are going to have a huge fight about—</p> <p>Mr Ray: That would take us through thousands of entries.</p> <p>Senator WONG: Yes. I want to get some sense of what is driving the 54.4. Then I will ask the same question in relation to this budget as well.</p> <p>Mr Ray: What you are asking is for us to split out to the extent we can what the economic parameters are doing rather than other variations.</p> <p>Senator WONG: And are you able to give me the top 10 variations?</p> <p>Mr Ray: The top 10 variations are probably already in the budget papers.</p> <p>Senator WONG: I do not know if that is right, but perhaps we should go to that. You do not do that strictly by quantum. Page 326?</p> <p>Mr Ray: It is done by quantum in the size of the first year—in this case the budget year—rather than the quantum across the four years.</p> <p>Senator WONG: I want more detail of the 3.25 and 3.26, particularly on the economic program changes.</p> <p>Mr Ray: Yes, I understand where you are going. Why don't we take that on notice and see what we can provide?</p>	Hansard	pg 111-112 4 June 2014	FG

40	1	Wong	Budget Overview - Cumulative Savings	<p>Senator WONG: When did you first start working on that—before or after—was the inclusion decision when you made the billion of cumulative savings made?</p> <p>Mr Ray: That goes to cabinet processes.</p> <p>Senator WONG: I am not asking—actually I did not know that. But when was the decision made?</p> <p>Mr Ray: That is a question about a cabinet process.</p> <p>Senator WONG: You have been around a long time and you know decisions about timing have been asked and answered.</p> <p>Senator Cormann: We might have to take that on notice.</p> <p>Senator WONG: Then I will ask you. When was the decision made: before or after that?</p> <p>Senator Cormann: I cannot recall. We made about 500 decisions just in relation to individual measures in the budget. There were obviously lots of decisions on all sorts of different aspects of the budget. In relation to that specific issue, I take that question on notice.</p> <p>Mr Ray: I think that, when it goes to matters about cabinet, we would normally if not refer the question to PM&amp;C at least consult with PM&amp;C.</p> <p>Senator WONG: Apparently this government likes to waive cabinet confidentiality anyway.</p> <p>Senator Cormann: I do not want to provide a misleading answer, which is why I have taken the question on notice.</p> <p>Senator WONG: Can you remind me when Easter was?</p> <p>Mr Ray: Good Friday was 18 April.</p> <p>Senator WONG: I assume there is an iterative process, changes proposed et cetera</p> <p>Mr Ray: Yes.</p> <p>Senator WONG: Was the \$80 billion in the original Treasury draft?</p> <p>Mr Ray: I think that goes to the same question.</p> <p>Senator WONG: Probably.</p> <p>Mr Ray: We have taken that question on notice.</p> <p>...</p> <p>Senator WONG: Mr Ray, I am asking a timing decision and I am not asking a cabinet decision on timing. I would say to you what the Clerk's advice would be: quite clearly, timing of cabinet decisions is within the purview of the Senate's inquiry. I am asking a question about your work. When did you first start working on calculating the difference that is explicated at page 7?</p> <p>Mr Ray: When did we first start working on this particular calculation?</p>	Hansard	pg 112-115, 4 June 2014	FG
41	1	Wong	Budget Overview	<p>profile—in other words, extrapolating the two graphs into numbers?</p> <p>Mr Ray: Are you asking for the plot graph?</p> <p>Senator WONG: Sorry? You do not like anyone using the word 'modelling'.</p> <p>Mr Ray: No, no.</p> <p>Senator Cormann: Let me just clarify your question—</p> <p>Senator WONG: It would be much better if you would stop interrupting. It really would help everybody, because people do not want to hear your lecture endlessly.</p> <p>Senator Cormann: Senator Wong, on behalf of the government—</p> <p>Senator WONG: I am about to explain, as a matter of courtesy for Mr Ray, what I meant. Maybe if you could just do with the courtesy of letting me finish, please. What I am trying to get out, Mr Ray, is if you look at the two grafts I am trying to get in each year the quantum of the gap between what is described as old spending and new spending in each of the graphs.</p> <p>Senator Cormann: I just want to make sure the that we get your question absolutely right. So what you want to know is what for every year the difference is between the unfunded pie-in-the-sky spending promises that you made in the out years beyond the forward estimates, without explaining where the money was coming from; and the more realistic funding growth trajectory that we have put into the budget as a result of the decisions that we have made, which is reflected by the continuous blue line. Is that the question that you are asking us, Senator Wong?</p> <p>Senator WONG: There is nothing there I need to respond to. Mr Ray, are you clear what I am asking?</p> <p>Senator Cormann: We will not be able to assist you if you are not going to be able to clarify.</p> <p>Senator WONG: There is nothing in that that I need to respond to. Mr Ray, are you clear about the question I have just placed on notice?</p> <p>Senator Cormann: We are taking a question on notice.</p> <p>Senator WONG: He is taking it on notice. I am just asking him if it is clear about my question. Is there anything we need to clarify?</p> <p>Mr Ray: No, I think I am clear on your question.</p> <p>Senator WONG: And this decision is essentially the termination of a number of national partnership agreements and other agreements between the Commonwealth and the states and territories? Correct?</p> <p>Mr Ray: I think there were a number of different decisions taken.</p>	hansard	pg 115, 4 June 2014	FG

42	1	Wong	Distributional analyses of budget measures	<p>Senator WONG: What are the distributional analyses in the 2008-09 budget—and you would know that, Mr Ray, so I will just ask you to it for completeness—included single people on three different percentages of the average wage, sole parents, single income couples, dual income couples, single income couples with children, dual income couples with children, single pensioners and pensioner couples. Did you undertake any distributional analyses of budget measures or a subset of budget measures for that range of family type?</p> <p>Mr Ray: I think that is going where we have been on a number of things. Clearly, that sort of analysis has not been published—</p> <p>Senator WONG: No, but you are likely to get a Senate committee asking for it, so maybe we should start talking about whether you have in fact done it.</p> <p>Senator Cormann: I would just like to make the obvious point that, whether it is through FOI or through the established processes of the Senate, documents and advice on this part of cabinet deliberations are obviously exempt from the sort of proposition that you have just put forward. Let me also make the very important point that the government made judgements—and takes responsibility for the judgements we have made—about what was the most appropriate information to provide in the context of this budget. Our judgement is that the most appropriate information in all of the circumstances is to ensure that everybody is very clear on how much they are getting in government payments, how much they are getting in welfare support payments for various income brackets and various family types and how much various families or individuals have to pay in income tax, depending on their particular income bracket. That is the information we have published in great detail in the relevant pages—I think it is from page 22 onwards—of this particular budget related publication which, as Mr Ray said, has been put together with the support of the Treasury. You might disagree with the judgements that we made, but they are the judgements that we have made and we take full responsibility for them. Your government made a similar judgement when you put together the 2008-09 budget—and I have got here the budget overview of 13 May 2008, exactly six years before our first budget was delivered.</p> <p>Senator WONG: Mr Ray, could you answer my question?</p> <p>Senator Cormann: I have answered it on behalf of the government.</p> <p>Senator WONG: I am repeating it because—</p> <p>Senator Cormann: We will take it on notice.</p> <p>Mr Ray: I will take it on notice.</p> <p>Senator WONG: On what basis, Mr Ray?</p> <p>Senator Cormann: We have got to consider to what extent we can assist you in relation to information that is part of the</p>	Hansard	pg 119-120, 4 June 2014	FG
43	1	Bushby	International economic growth	<p>CHAIR: Since the GFC, there have been a number of approaches taken by other countries to their fiscal situation. Have spending cuts been damaging to long-term economic growth and prospects like in countries such as Canada and Sweden in the 1990s, and now Britain and US this decade, following the GFC?</p> <p>Mr Ray: In the 1990s, Sweden was forced into it because of the financial crisis in Scandinavia. To give you a considered response, I think we need to take it on notice. But my recollection was that that was quite damaging for some time.</p>	Hansard	pg 121, 4 June 2014	MEG
44	1	Wong	Emissions Reduction Target	<p>CHAIR: I did not have any economic growth and prospects. In the budget you see a state deficit in 2007, so the reduction have in my budget paper is \$3.8 billion, so it is a jump in excess of \$7 billion in one year, which is obviously reflected on the bottom line.</p> <p>Mr Ray: It is offset on the bottom line.</p> <p>Senator WONG: Reflected.</p> <p>Mr Ray: It is offset.</p> <p>Senator WONG: Yes, fully offset, but it goes to growth in payments.</p> <p>Mr Ray: It does go to growth in payments.</p> <p>Senator WONG: You do not do growth in payments on a net basis.</p> <p>Mr Ray: No. We are not experts on this.</p> <p>Senator WONG: You are an expert on everything, Mr Ray, in my experience.</p> <p>Mr Ray: I do not think that is true at all.</p> <p>Senator WONG: I am not generally prone to giving compliments, either.</p> <p>Mr Ray: I have teenage children who will tell you that I am not expert on most things.</p> <p>Senator WONG: I have a 2½-year-old who is engaged in a war with us, so if you have any advice let us know.</p> <p>Mr Ray: It does not get any better.</p> <p>Senator WONG: How was it accounted for in the previous budget? The state payments were not recognised at all?</p> <p>Mr Ray: No, at that stage they did not flow through our GGS.</p> <p>Senator WONG: Does that new accounting transaction, for want of a better term, reflect in net debt calculations?</p> <p>Mr Ray: It should not make any difference.</p> <p>Senator WONG: Perhaps on notice—</p> <p>Mr Ray: The reason it should not is that there is revenue and revenue expense at the same time.</p> <p>Senator WONG: One would think so. What happens to the non-tax receipts which are the contributions from the states in this transaction? Have they just come into the GGS and come out again?</p> <p>Mr Ray: They come into the GGS and then they go out.</p> <p>Senator WONG: Regarding the statement of risks, the contingent liability in relation to the Kyoto protocol emissions reduction target has, I think, been removed. Can you explain to me why?</p> <p>Mr Ray: That would be a question for our Finance colleagues, but I can—</p> <p>Senator WONG: Do your best.</p>	Hansard	pg 126, 4 June 2014	FG

45	1	Wong	The Australian - distributional analysis	<p>page, I think, of The Australian asserted that there was Treasury modelling which refuted NATSEM modelling which had been put into the public arena. Do you recall the media report to which I am referring?</p> <p>Mr Ray: I do, and I also recall that there was a correction to that media report published, I think, on the Monday and maybe online earlier.</p> <p>Senator WONG: Why was the correction required?</p> <p>Mr Ray: Because what was used in that media report was not Treasury analysis.</p> <p>Senator WONG: Do we know where that analysis came from?</p> <p>Mr Ray: This is a comment column from Mr Crowe, in The Australian of 26 May, which I think was the following Monday. It includes the following:</p> <p>... to clarify an important point, this journalist made a mistake in The Weekend Australian by describing the government's work on household impact as Treasury modelling, when the figures used there and here come from calculations by government advisers based on the Treasury assumptions.</p> <p>Senator WONG: So they were done in the Treasurer's office?</p> <p>Senator Cormann: That is exactly what is very openly and transparently stated in the article.</p> <p>Senator WONG: Before the Treasurer's office provided those numbers, that data, to The Australian, and asserted they were from the Treasury—</p> <p>Senator Cormann: No, we did not assert, and it does not say that in the article. The journalist is taking responsibility himself for having made an error, which the government corrected after that error was reported.</p> <p>Senator WONG: So he just assumed it was a Treasury figure?</p> <p>Senator Cormann: As Mr Ray has just read out, he made an erroneous assumption, clearly.</p> <p>Senator WONG: Is your evidence, as the minister representing, that Mr Crowe from The Australian wrote that these were Treasury figures, and he did so off his own bat and not because anyone in the Treasurer's office told him they were Treasury figures. Is that your evidence?</p> <p>Senator Cormann: I am going to take on notice what the Treasurer's office may or may not have said—</p> <p>Senator WONG: Thank you.</p> <p>Senator Cormann: But my evidence very clearly is, as Mr Ray has just read out from the article by a journalist with The Australian, Mr Crowe, a highly regarded and well-respected journalist, that the journalist himself takes responsibility for having made an error. I can only point you to what Mr Crowe himself is saying. It is not unusual for advisers in</p>	Hansard	pg 127-128, 4 June 2014	FG
46	1	Wong	University Students - Low Income Households	<p>undertake analysis on the effect of this package on low-income households or the population of university students—in other words whether or not there would be a change in terms of how many young people from lower-income families as opposed to high-income.</p> <p>Mr Ray: I think I need to be quite careful; not of the sort of analysis that I think you are pointing to. Did we when we were providing advice to government consider those questions? Yes, of course we did. But did we actually provide hard detailed modelling? No.</p> <p>Senator WONG: Thank you.</p> <p>Mr Ray: The reason that you went to analysis rather than—</p> <p>Senator Cormann: The reason for that is what I have just explained before.</p> <p>Senator WONG: Chair, seriously?</p> <p>Senator Cormann: Senator Wong, you can have this confected outrage as much as you like, but I am the minister at the table. I am entitled to answer questions the way I see fit.</p> <p>Senator WONG: And everyone knows that, and you are very important.</p> <p>Senator Cormann: That has got nothing to do with importance.</p> <p>Senator WONG: We all know how important you are, Mathias, but I am just here to ask questions.</p> <p>Senator Cormann: But I can tell you know I never treated you with this sort of discourtesy.</p> <p>CHAIR: Senator Wong, do you have any further questions?</p> <p>Senator WONG: Yes, I do. Mr Ray, I think you pointed to the word I used, analysis, and I just wondered is there a more value-neutral word?</p> <p>Mr Ray: No, analysis is fine, but I would take that to be a broader concept than modelling. I don't think I am giving anything away to say that, in order to give advice to the Treasurer and to give advice more broadly to government on this package, we would have done analysis of the sorts of questions that you asked but we did not do hard modelling.</p> <p>Senator WONG: But, that data or that analysis, government has chosen not to make that public?</p> <p>Mr Ray: That is a bit tricky because—I am sorry, I do not mean that you are being tricky—</p> <p>Senator WONG: I try not to be!</p> <p>Mr Ray: This is an analysis that is input into our advice to government. That is quite different from when we do a revenue forecast and a number gets published.</p> <p>Senator WONG: I assume I have not missed, anywhere in the budget papers or in anything that Minister Pyne has</p>	Hansard	pg 130-131, 4 June 2014	FG



47	1	Wong	Pension Budget Parameters	<p>Senator WONG: Sure. Are you able to tell me the difference in outlays in 2017-18 as between the government policy position and the current indexation arrangements applying the budget parameters?</p> <p>Senator Cormann: That is a savings number that is in the measure. If you go to page 203 in Budget Paper No.2, it will actually give you exactly that information.</p> <p>Mr Ray: It is not split between pension type—</p> <p>Senator WONG: No.</p> <p>Mr Ray: But the cost is there. You would need to ask the Department of Social Services.</p> <p>Senator WONG: Because \$300 million in that year aggregates a number of different payments.</p> <p>Senator Cormann: Sure, but it is across pensions here.</p> <p>Mr Ray: Yes, across pensions.</p> <p>Senator WONG: So you want me to go to DSS or can I put it on notice?</p> <p>Mr Ray: You can put it on notice.</p> <p>Senator WONG: I would like to disaggregate the 331.</p> <p>Mr Ray: We will go to DSS for you.</p> <p>Senator WONG: Thank you.</p> <p>...</p> <p>CHAIR: Senator Wong, you have a couple of questions you would like to put on notice?</p> <p>Senator WONG: Yes. I just wanted to make sure—because we spent a lot of time on schools, as Senator Wright has just</p>	Hansard	pg 134 & 136, 4 June 2014	FG
48	1	Wright	Hospital and School Funding	<p>hospitals and schools funding flagged in the budget papers, which relates to school funding. What proportion of that figure will come from schools?</p> <p>Mr Ray: Earlier we took a question on notice which would go to the precise numbers. Senator Wong asked us, effectively, to provide the detail of the gap between the two lines in the chart and we took that on notice.</p> <p>Senator Cormann: We will provide that on notice.</p> <p>Mr Ray: But I did say earlier that the schools number is something less than \$30 billion, and something more than 50 is the hospitals.</p> <p>Senator WRIGHT: Thank you. I realise that maybe these questions have been asked before but I am asking them just for the sake of completeness. Perhaps if I could just ask you, you could indicate if they are going to be answered on notice anyway.</p> <p>I am interested in knowing—and I presume that this is what you are going to do—the reduction for schools for each year over the period from 2018 to 2024-25, year by year.</p> <p>Senator Cormann: Sorry, I have to correct that—when you say 'reduction'. There is an artificial line, which is a dollar line, in the budget overview which presents an unfunded trajectory and then there is our funding growth trajectory.</p> <p>Senator WRIGHT: All right. I would like to know what the difference is between those two lines—</p> <p>Senator Cormann: And we have taken that on notice.</p> <p>Senator WRIGHT: because Senator Wong said that the projections, while outside the forward estimates, were based—</p> <p>Senator Cormann: It is what was promised, yes.</p> <p>Senator WRIGHT: on public agreements that had been reached and were on the public record.</p> <p>Senator Cormann: But we have taken that on notice.</p> <p>Senator WRIGHT: So there are—</p> <p>Senator WONG: When you said 'unity ticket' it was on the public record.</p> <p>Senator Cormann: For the first four years. For the period of the forward estimates.</p> <p>Senator WRIGHT: There was the little—</p> <p>Senator WONG: A unity ticket on Gonski—</p> <p>Senator Cormann: Over the forward estimates. In fact I—</p> <p>Senator WRIGHT: Chair, I have waited—</p> <p>Senator WONG: I am sorry—</p>	Hansard	pg 134-135, 4 June 2014	FG
49	1	Wright	School Funding	<p>Mr Ray: I think it is the same answer. The splits of school funding out to 2017-18 are provided in Budget Paper No. 3, and beyond that there are no splits. It is not available because the negotiations with the states and territories have not even begun, get alone finished.</p> <p>Senator WRIGHT: All right. Can you tell me, based on what was published in the budget papers last year, whether or not it is possible—I understand that I am asking for the difference between the two lines, essentially—to ascertain what the figure would have been on the higher line, and how that would have been disaggregated between states and territories on that line?</p> <p>Mr Ray: I do not think any of us got have last year's budget papers—</p> <p>Senator WRIGHT: I do not mean here; I am asking you to take it on notice.</p> <p>Mr Ray: I do not think that it would be possible to get that information out of those budget papers because I do not think that that sort of information would have been published out beyond 2017. We do not think it was published but we will check.</p> <p>Senator WRIGHT: Okay. You will look into it, though?</p> <p>Mr Ray: We can check.</p>	Hansard	pg 135, 4 June 2014	FG

50	1	Wong	Medical Research Future Fund	<p>Mr Ray: The Medical Research Future Fund is an endowment fund. The earnings are being directed to medical research and the forward estimates, so it is not about the earnings it is about the portfolio assets that the fund is holding.</p> <p>Senator WONG: You said that was the primary driver. Are you able to give me some metrics around that?</p> <p>Mr Ray: If you actually want numbers, we would need to take it on notice.</p> <p>Senator WONG: If you could, to the extent you can to disaggregate that line in that table, I would appreciate it. But broadly, holding that fund on the balance sheet, in the way the government has determined, has a beneficial impact on net debt? It is a question.</p> <p>Mr Ray: Broadly, the impact on net debt of establishing the endowment fund, assuming that the assets of the fund are principally debt-like instruments, will be neutral. Because alternatively that cash could have been used to pay down—</p> <p>Senator WONG: But that does not explain your point about asset movements.</p> <p>Mr Ray: What has happened is that in the financing requirement we do not—</p> <p>Senator WONG: There is an offsetting shift—</p> <p>Mr Ray: Yes, that is right.</p> <p>Senator WONG: Perhaps the disaggregation may help and maybe we need to reference the preceding funds which are included in the BAF and the EIF, but isn't the MRFF \$11 billion?</p> <p>Mr Ray: No, it is \$20 billion outside the forward estimates.</p> <p>Senator WONG: Yes, but this is out to 2017, whereas the figure in table 4 is \$21 billion. I am just trying to understand the other \$10 billion.</p> <p>Mr Ray: I think the safest thing is to take it on notice. It is \$12 billion—you are right.</p> <p>Senator WONG: So you will explain how that works in that line.</p> <p>Mr Ray: To the best of our ability.</p>	Hansard	pg 138, 4 June 2014	FG
51-55	5	Bishop	Financial System Inquiry	<p>operation and financial flexibility have eroded its independence. As a consequence, Australia falls short of global standards in this area.”</p> <p>Could you please elaborate on what you mean here?</p> <p>2. In what areas do you believe APRA's powers could be strengthened to better assist it to do its job?</p> <p>3. What is APRA's view on directed investment by superannuation funds, for example, on infrastructure projects?</p> <p>4. Do you believe the existing covenants in the SIS Act are sufficient guidance for investment decisions?</p> <p>5. Could you explain what Eligible Rollover Funds do?</p> <p>a) Why they are exiting the super industry and why you suggest consideration be given to the ATO being a central collection point?</p> <p>b) Would there be further industry efficiencies and fee reductions as a result of reform in this area?</p>	Written	5-Jun-14	APRA
56-59	4	Bishop	Regulatory Guide 146, Licencing: Training of financial product advisers	<p>1. In June 2013 ASIC released a consultation paper in regards to training standards in RG 146 to apply to financial product advisers. Can you provide an update of where this process is up to please?</p> <p>2. The consultation process timeline had as Stage 3, the release of the new Regulatory guide by the end of April 2014. As this hasn't happened as yet, is there a revised release date or are ASIC waiting for guidance from the Government?</p> <p>3. I'm interested to know how might the revised RG 146 apply to non-financial product providers such as the timeshare industry for instance, as they don't sell financial products like a financial adviser might sell a managed fund product?</p> <p>4. From my understating, the timeshare industry sell a lifestyle product as opposed to a financial product and that was the reason they got a regulatory carve out from the original FOFA reforms in 2012 in regards to conflicted remuneration from then Minister Shorten.</p> <p>I would assume ASIC would take the same approach in regards to the application of any new or revised training regime?</p>	Written	5-Jun-14	ASIC

60-101	42	Lundy/ Ludwig	Staffing - Transfers, Redundancies, Extensions	<p>1. How many people does your department/agency currently employ? Please provide a breakdown of this figure based on the following:</p> <ol style="list-style-type: none"> <li>State and Territory.</li> <li>Age.</li> <li>Gender.</li> <li>APS level classification.</li> <li>Contract type (ongoing or non-ongoing).</li> </ol> <p>2. How many people did your department/agency employ as of 30 June 2013? Please provide a breakdown of this figure based on the following variables:</p> <ol style="list-style-type: none"> <li>State and Territory.</li> <li>Age.</li> <li>Gender.</li> <li>APS level classification.</li> <li>Contract type (ongoing or non-ongoing).</li> </ol> <p>3. How many people did your department/agency employ as of 18 September 2013? Please provide a breakdown of this figure based on the following:</p> <ol style="list-style-type: none"> <li>State and Territory.</li> <li>Age.</li> <li>Gender.</li> <li>APS level classification.</li> <li>Contract type (ongoing or non-ongoing).</li> </ol> <p>4. Since 18 September 2013, what department/agency functions have been transferred from one state or territory to another?</p> <p>5. For all functions transferred, can you please provide figures for the following:</p> <ol style="list-style-type: none"> <li>Number of staff employed before and after the transfer,</li> <li>Where the function was based before and after the transfer.</li> </ol> <p>6. For each employee transferred please provide the followings:</p> <ol style="list-style-type: none"> <li>Their age.</li> </ol>	Written	5-Jun-14	CSSG
102-143	42	Lundy/ Ludwig	Staffing - Transfers, Redundancies, Extensions	<p>1. How many people does your department/agency currently employ? Please provide a breakdown of this figure based on the following:</p> <ol style="list-style-type: none"> <li>State and Territory.</li> <li>Age.</li> <li>Gender.</li> <li>APS level classification.</li> <li>Contract type (ongoing or non-ongoing).</li> </ol> <p>2. How many people did your department/agency employ as of 30 June 2013? Please provide a breakdown of this figure based on the following variables:</p> <ol style="list-style-type: none"> <li>State and Territory.</li> <li>Age.</li> <li>Gender.</li> <li>APS level classification.</li> <li>Contract type (ongoing or non-ongoing).</li> </ol> <p>3. How many people did your department/agency employ as of 18 September 2013? Please provide a breakdown of this figure based on the following:</p> <ol style="list-style-type: none"> <li>State and Territory.</li> <li>Age.</li> <li>Gender.</li> <li>APS level classification.</li> <li>Contract type (ongoing or non-ongoing).</li> </ol> <p>4. Since 18 September 2013, what department/agency functions have been transferred from one state or territory to another?</p> <p>5. For all functions transferred, can you please provide figures for the following:</p> <ol style="list-style-type: none"> <li>Number of staff employed before and after the transfer,</li> <li>Where the function was based before and after the transfer.</li> </ol> <p>6. For each employee transferred please provide the followings:</p> <ol style="list-style-type: none"> <li>Their age.</li> </ol>	Written	5-Jun-14	ABS

144-185	42	Lundy/ Ludwig	Staffing - Transfers, Redundancies, Extensions	<p>1. How many people does your department/agency currently employ? Please provide a breakdown of this figure based on the following:</p> <ol style="list-style-type: none"> <li>State and Territory.</li> <li>Age.</li> <li>Gender.</li> <li>APS level classification.</li> <li>Contract type (ongoing or non-ongoing).</li> </ol> <p>2. How many people did your department/agency employ as of 30 June 2013? Please provide a breakdown of this figure based on the following variables:</p> <ol style="list-style-type: none"> <li>State and Territory.</li> <li>Age.</li> <li>Gender.</li> <li>APS level classification.</li> <li>Contract type (ongoing or non-ongoing).</li> </ol> <p>3. How many people did your department/agency employ as of 18 September 2013? Please provide a breakdown of this figure based on the following:</p> <ol style="list-style-type: none"> <li>State and Territory.</li> <li>Age.</li> <li>Gender.</li> <li>APS level classification.</li> <li>Contract type (ongoing or non-ongoing).</li> </ol> <p>4. Since 18 September 2013, what department/agency functions have been transferred from one state or territory to another?</p> <p>5. For all functions transferred, can you please provide figures for the following:</p> <ol style="list-style-type: none"> <li>Number of staff employed before and after the transfer,</li> <li>Where the function was based before and after the transfer.</li> </ol> <p>6. For each employee transferred please provide the followings:</p> <ol style="list-style-type: none"> <li>Their age.</li> </ol>	Written	5-Jun-14	ACCC
186-227	42	Lundy/ Ludwig	Staffing - Transfers, Redundancies, Extensions	<p>1. How many people does your department/agency currently employ? Please provide a breakdown of this figure based on the following:</p> <ol style="list-style-type: none"> <li>State and Territory.</li> <li>Age.</li> <li>Gender.</li> <li>APS level classification.</li> <li>Contract type (ongoing or non-ongoing).</li> </ol> <p>2. How many people did your department/agency employ as of 30 June 2013? Please provide a breakdown of this figure based on the following variables:</p> <ol style="list-style-type: none"> <li>State and Territory.</li> <li>Age.</li> <li>Gender.</li> <li>APS level classification.</li> <li>Contract type (ongoing or non-ongoing).</li> </ol> <p>3. How many people did your department/agency employ as of 18 September 2013? Please provide a breakdown of this figure based on the following:</p> <ol style="list-style-type: none"> <li>State and Territory.</li> <li>Age.</li> <li>Gender.</li> <li>APS level classification.</li> <li>Contract type (ongoing or non-ongoing).</li> </ol> <p>4. Since 18 September 2013, what department/agency functions have been transferred from one state or territory to another?</p> <p>5. For all functions transferred, can you please provide figures for the following:</p> <ol style="list-style-type: none"> <li>Number of staff employed before and after the transfer,</li> <li>Where the function was based before and after the transfer.</li> </ol> <p>6. For each employee transferred please provide the followings:</p> <ol style="list-style-type: none"> <li>Their age.</li> </ol>	Written	5-Jun-14	ASIC

228-269	42	Lundy/ Ludwig	Staffing - Transfers, Redundancies, Extensions	<p>1. How many people does your department/agency currently employ? Please provide a breakdown of this figure based on the following:</p> <ol style="list-style-type: none"> <li>State and Territory.</li> <li>Age.</li> <li>Gender.</li> <li>APS level classification.</li> <li>Contract type (ongoing or non-ongoing).</li> </ol> <p>2. How many people did your department/agency employ as of 30 June 2013? Please provide a breakdown of this figure based on the following variables:</p> <ol style="list-style-type: none"> <li>State and Territory.</li> <li>Age.</li> <li>Gender.</li> <li>APS level classification.</li> <li>Contract type (ongoing or non-ongoing).</li> </ol> <p>3. How many people did your department/agency employ as of 18 September 2013? Please provide a breakdown of this figure based on the following:</p> <ol style="list-style-type: none"> <li>State and Territory.</li> <li>Age.</li> <li>Gender.</li> <li>APS level classification.</li> <li>Contract type (ongoing or non-ongoing).</li> </ol> <p>4. Since 18 September 2013, what department/agency functions have been transferred from one state or territory to another?</p> <p>5. For all functions transferred, can you please provide figures for the following:</p> <ol style="list-style-type: none"> <li>Number of staff employed before and after the transfer,</li> <li>Where the function was based before and after the transfer.</li> </ol> <p>6. For each employee transferred please provide the followings:</p> <ol style="list-style-type: none"> <li>Their age.</li> </ol>	Written	5-Jun-14	APRA
270-311	42	Lundy/ Ludwig	Staffing - Transfers, Redundancies, Extensions	<p>1. How many people does your department/agency currently employ? Please provide a breakdown of this figure based on the following:</p> <ol style="list-style-type: none"> <li>State and Territory.</li> <li>Age.</li> <li>Gender.</li> <li>APS level classification.</li> <li>Contract type (ongoing or non-ongoing).</li> </ol> <p>2. How many people did your department/agency employ as of 30 June 2013? Please provide a breakdown of this figure based on the following variables:</p> <ol style="list-style-type: none"> <li>State and Territory.</li> <li>Age.</li> <li>Gender.</li> <li>APS level classification.</li> <li>Contract type (ongoing or non-ongoing).</li> </ol> <p>3. How many people did your department/agency employ as of 18 September 2013? Please provide a breakdown of this figure based on the following:</p> <ol style="list-style-type: none"> <li>State and Territory.</li> <li>Age.</li> <li>Gender.</li> <li>APS level classification.</li> <li>Contract type (ongoing or non-ongoing).</li> </ol> <p>4. Since 18 September 2013, what department/agency functions have been transferred from one state or territory to another?</p> <p>5. For all functions transferred, can you please provide figures for the following:</p> <ol style="list-style-type: none"> <li>Number of staff employed before and after the transfer,</li> <li>Where the function was based before and after the transfer.</li> </ol> <p>6. For each employee transferred please provide the followings:</p> <ol style="list-style-type: none"> <li>Their age.</li> </ol>	Written	5-Jun-14	AOFM

312-353	42	Lundy/ Ludwig	Staffing - Transfers, Redundancies, Extensions	<p>1. How many people does your department/agency currently employ? Please provide a breakdown of this figure based on the following:</p> <ol style="list-style-type: none"> <li>State and Territory.</li> <li>Age.</li> <li>Gender.</li> <li>APS level classification.</li> <li>Contract type (ongoing or non-ongoing).</li> </ol> <p>2. How many people did your department/agency employ as of 30 June 2013? Please provide a breakdown of this figure based on the following variables:</p> <ol style="list-style-type: none"> <li>State and Territory.</li> <li>Age.</li> <li>Gender.</li> <li>APS level classification.</li> <li>Contract type (ongoing or non-ongoing).</li> </ol> <p>3. How many people did your department/agency employ as of 18 September 2013? Please provide a breakdown of this figure based on the following:</p> <ol style="list-style-type: none"> <li>State and Territory.</li> <li>Age.</li> <li>Gender.</li> <li>APS level classification.</li> <li>Contract type (ongoing or non-ongoing).</li> </ol> <p>4. Since 18 September 2013, what department/agency functions have been transferred from one state or territory to another?</p> <p>5. For all functions transferred, can you please provide figures for the following:</p> <ol style="list-style-type: none"> <li>Number of staff employed before and after the transfer,</li> <li>Where the function was based before and after the transfer.</li> </ol> <p>6. For each employee transferred please provide the followings:</p> <ol style="list-style-type: none"> <li>Their age.</li> </ol>	Written	5-Jun-14	ATO
354-395	42	Lundy/ Ludwig	Staffing - Transfers, Redundancies, Extensions	<p>1. How many people does your department/agency currently employ? Please provide a breakdown of this figure based on the following:</p> <ol style="list-style-type: none"> <li>State and Territory.</li> <li>Age.</li> <li>Gender.</li> <li>APS level classification.</li> <li>Contract type (ongoing or non-ongoing).</li> </ol> <p>2. How many people did your department/agency employ as of 30 June 2013? Please provide a breakdown of this figure based on the following variables:</p> <ol style="list-style-type: none"> <li>State and Territory.</li> <li>Age.</li> <li>Gender.</li> <li>APS level classification.</li> <li>Contract type (ongoing or non-ongoing).</li> </ol> <p>3. How many people did your department/agency employ as of 18 September 2013? Please provide a breakdown of this figure based on the following:</p> <ol style="list-style-type: none"> <li>State and Territory.</li> <li>Age.</li> <li>Gender.</li> <li>APS level classification.</li> <li>Contract type (ongoing or non-ongoing).</li> </ol> <p>4. Since 18 September 2013, what department/agency functions have been transferred from one state or territory to another?</p> <p>5. For all functions transferred, can you please provide figures for the following:</p> <ol style="list-style-type: none"> <li>Number of staff employed before and after the transfer,</li> <li>Where the function was based before and after the transfer.</li> </ol> <p>6. For each employee transferred please provide the followings:</p> <ol style="list-style-type: none"> <li>Their age.</li> </ol>	Written	5-Jun-14	PC

396-437	42	Lundy/ Ludwig	Staffing - Transfers, Redundancies, Extensions	<p>1. How many people does your department/agency currently employ? Please provide a breakdown of this figure based on the following:</p> <ol style="list-style-type: none"> <li>State and Territory.</li> <li>Age.</li> <li>Gender.</li> <li>APS level classification.</li> <li>Contract type (ongoing or non-ongoing).</li> </ol> <p>2. How many people did your department/agency employ as of 30 June 2013? Please provide a breakdown of this figure based on the following variables:</p> <ol style="list-style-type: none"> <li>State and Territory.</li> <li>Age.</li> <li>Gender.</li> <li>APS level classification.</li> <li>Contract type (ongoing or non-ongoing).</li> </ol> <p>3. How many people did your department/agency employ as of 18 September 2013? Please provide a breakdown of this figure based on the following:</p> <ol style="list-style-type: none"> <li>State and Territory.</li> <li>Age.</li> <li>Gender.</li> <li>APS level classification.</li> <li>Contract type (ongoing or non-ongoing).</li> </ol> <p>4. Since 18 September 2013, what department/agency functions have been transferred from one state or territory to another?</p> <p>5. For all functions transferred, can you please provide figures for the following:</p> <ol style="list-style-type: none"> <li>Number of staff employed before and after the transfer,</li> <li>Where the function was based before and after the transfer.</li> </ol> <p>6. For each employee transferred please provide the followings:</p> <ol style="list-style-type: none"> <li>Their age.</li> </ol>	Written	5-Jun-14	IGT
438-479	42	Lundy/ Ludwig	Staffing - Transfers, Redundancies, Extensions	<p>1. How many people does your department/agency currently employ? Please provide a breakdown of this figure based on the following:</p> <ol style="list-style-type: none"> <li>State and Territory.</li> <li>Age.</li> <li>Gender.</li> <li>APS level classification.</li> <li>Contract type (ongoing or non-ongoing).</li> </ol> <p>2. How many people did your department/agency employ as of 30 June 2013? Please provide a breakdown of this figure based on the following variables:</p> <ol style="list-style-type: none"> <li>State and Territory.</li> <li>Age.</li> <li>Gender.</li> <li>APS level classification.</li> <li>Contract type (ongoing or non-ongoing).</li> </ol> <p>3. How many people did your department/agency employ as of 18 September 2013? Please provide a breakdown of this figure based on the following:</p> <ol style="list-style-type: none"> <li>State and Territory.</li> <li>Age.</li> <li>Gender.</li> <li>APS level classification.</li> <li>Contract type (ongoing or non-ongoing).</li> </ol> <p>4. Since 18 September 2013, what department/agency functions have been transferred from one state or territory to another?</p> <p>5. For all functions transferred, can you please provide figures for the following:</p> <ol style="list-style-type: none"> <li>Number of staff employed before and after the transfer,</li> <li>Where the function was based before and after the transfer.</li> </ol> <p>6. For each employee transferred please provide the followings:</p> <ol style="list-style-type: none"> <li>Their age.</li> </ol>	Written	5-Jun-14	CGC

480-521	42	Lundy/ Ludwig	Staffing - Transfers, Redundancies, Extensions	<p>1. How many people does your department/agency currently employ? Please provide a breakdown of this figure based on the following:</p> <ol style="list-style-type: none"> <li>State and Territory.</li> <li>Age.</li> <li>Gender.</li> <li>APS level classification.</li> <li>Contract type (ongoing or non-ongoing).</li> </ol> <p>2. How many people did your department/agency employ as of 30 June 2013? Please provide a breakdown of this figure based on the following variables:</p> <ol style="list-style-type: none"> <li>State and Territory.</li> <li>Age.</li> <li>Gender.</li> <li>APS level classification.</li> <li>Contract type (ongoing or non-ongoing).</li> </ol> <p>3. How many people did your department/agency employ as of 18 September 2013? Please provide a breakdown of this figure based on the following:</p> <ol style="list-style-type: none"> <li>State and Territory.</li> <li>Age.</li> <li>Gender.</li> <li>APS level classification.</li> <li>Contract type (ongoing or non-ongoing).</li> </ol> <p>4. Since 18 September 2013, what department/agency functions have been transferred from one state or territory to another?</p> <p>5. For all functions transferred, can you please provide figures for the following:</p> <ol style="list-style-type: none"> <li>Number of staff employed before and after the transfer,</li> <li>Where the function was based before and after the transfer.</li> </ol> <p>6. For each employee transferred please provide the followings:</p> <ol style="list-style-type: none"> <li>Their age.</li> </ol>	Written	5-Jun-14	ACNC
522-563	42	Lundy/ Ludwig	Staffing - Transfers, Redundancies, Extensions	<p>1. How many people does your department/agency currently employ? Please provide a breakdown of this figure based on the following:</p> <ol style="list-style-type: none"> <li>State and Territory.</li> <li>Age.</li> <li>Gender.</li> <li>APS level classification.</li> <li>Contract type (ongoing or non-ongoing).</li> </ol> <p>2. How many people did your department/agency employ as of 30 June 2013? Please provide a breakdown of this figure based on the following variables:</p> <ol style="list-style-type: none"> <li>State and Territory.</li> <li>Age.</li> <li>Gender.</li> <li>APS level classification.</li> <li>Contract type (ongoing or non-ongoing).</li> </ol> <p>3. How many people did your department/agency employ as of 18 September 2013? Please provide a breakdown of this figure based on the following:</p> <ol style="list-style-type: none"> <li>State and Territory.</li> <li>Age.</li> <li>Gender.</li> <li>APS level classification.</li> <li>Contract type (ongoing or non-ongoing).</li> </ol> <p>4. Since 18 September 2013, what department/agency functions have been transferred from one state or territory to another?</p> <p>5. For all functions transferred, can you please provide figures for the following:</p> <ol style="list-style-type: none"> <li>Number of staff employed before and after the transfer,</li> <li>Where the function was based before and after the transfer.</li> </ol> <p>6. For each employee transferred please provide the followings:</p> <ol style="list-style-type: none"> <li>Their age.</li> </ol>	Written	5-Jun-14	RAM



564-605	42	Lundy/ Ludwig	Staffing - Transfers, Redundancies, Extensions	<p>1. How many people does your department/agency currently employ? Please provide a breakdown of this figure based on the following:</p> <ol style="list-style-type: none"> <li>State and Territory.</li> <li>Age.</li> <li>Gender.</li> <li>APS level classification.</li> <li>Contract type (ongoing or non-ongoing).</li> </ol> <p>2. How many people did your department/agency employ as of 30 June 2013? Please provide a breakdown of this figure based on the following variables:</p> <ol style="list-style-type: none"> <li>State and Territory.</li> <li>Age.</li> <li>Gender.</li> <li>APS level classification.</li> <li>Contract type (ongoing or non-ongoing).</li> </ol> <p>3. How many people did your department/agency employ as of 18 September 2013? Please provide a breakdown of this figure based on the following:</p> <ol style="list-style-type: none"> <li>State and Territory.</li> <li>Age.</li> <li>Gender.</li> <li>APS level classification.</li> <li>Contract type (ongoing or non-ongoing).</li> </ol> <p>4. Since 18 September 2013, what department/agency functions have been transferred from one state or territory to another?</p> <p>5. For all functions transferred, can you please provide figures for the following:</p> <ol style="list-style-type: none"> <li>Number of staff employed before and after the transfer,</li> <li>Where the function was based before and after the transfer.</li> </ol> <p>6. For each employee transferred please provide the followings:</p> <ol style="list-style-type: none"> <li>Their age.</li> </ol>	Written	5-Jun-14	NCC
606-647	42	Lundy/ Ludwig	Staffing - Transfers, Redundancies, Extensions	<p>1. How many people does your department/agency currently employ? Please provide a breakdown of this figure based on the following:</p> <ol style="list-style-type: none"> <li>State and Territory.</li> <li>Age.</li> <li>Gender.</li> <li>APS level classification.</li> <li>Contract type (ongoing or non-ongoing).</li> </ol> <p>2. How many people did your department/agency employ as of 30 June 2013? Please provide a breakdown of this figure based on the following variables:</p> <ol style="list-style-type: none"> <li>State and Territory.</li> <li>Age.</li> <li>Gender.</li> <li>APS level classification.</li> <li>Contract type (ongoing or non-ongoing).</li> </ol> <p>3. How many people did your department/agency employ as of 18 September 2013? Please provide a breakdown of this figure based on the following:</p> <ol style="list-style-type: none"> <li>State and Territory.</li> <li>Age.</li> <li>Gender.</li> <li>APS level classification.</li> <li>Contract type (ongoing or non-ongoing).</li> </ol> <p>4. Since 18 September 2013, what department/agency functions have been transferred from one state or territory to another?</p> <p>5. For all functions transferred, can you please provide figures for the following:</p> <ol style="list-style-type: none"> <li>Number of staff employed before and after the transfer,</li> <li>Where the function was based before and after the transfer.</li> </ol> <p>6. For each employee transferred please provide the followings:</p> <ol style="list-style-type: none"> <li>Their age.</li> </ol>	Written	5-Jun-14	CEFC

648-689	42	Lundy/ Ludwig	Staffing - Transfers, Redundancies, Extensions	<p>1. How many people does your department/agency currently employ? Please provide a breakdown of this figure based on the following:</p> <ol style="list-style-type: none"> <li>State and Territory.</li> <li>Age.</li> <li>Gender.</li> <li>APS level classification.</li> <li>Contract type (ongoing or non-ongoing).</li> </ol> <p>2. How many people did your department/agency employ as of 30 June 2013? Please provide a breakdown of this figure based on the following variables:</p> <ol style="list-style-type: none"> <li>State and Territory.</li> <li>Age.</li> <li>Gender.</li> <li>APS level classification.</li> <li>Contract type (ongoing or non-ongoing).</li> </ol> <p>3. How many people did your department/agency employ as of 18 September 2013? Please provide a breakdown of this figure based on the following:</p> <ol style="list-style-type: none"> <li>State and Territory.</li> <li>Age.</li> <li>Gender.</li> <li>APS level classification.</li> <li>Contract type (ongoing or non-ongoing).</li> </ol> <p>4. Since 18 September 2013, what department/agency functions have been transferred from one state or territory to another?</p> <p>5. For all functions transferred, can you please provide figures for the following:</p> <ol style="list-style-type: none"> <li>Number of staff employed before and after the transfer,</li> <li>Where the function was based before and after the transfer.</li> </ol> <p>6. For each employee transferred please provide the followings:</p> <ol style="list-style-type: none"> <li>Their age.</li> </ol>	Written	5-Jun-14	AASB/AUASB
690-699	10	Eggleston	Commonwealth Bank takeover of Bankwest	<p>document. I'd like to read a brief excerpt:</p> <p>"The corporate watchdog is making inquiries into property developer Rory O'Brien's \$512 million unconscionable conduct claim against Commonwealth Bank."</p> <p>The article quotes Mr O'Brien as saying "I was contacted by an ASIC officer who said he wanted to review my evidence" and goes on to say "A spokesman confirmed ASIC had obtained the affidavit bus said at this stage there was no formal investigation because the commission was only reviewing the case".</p> <p>How does ASIC reconcile the answer to the question on notice that no, it did not conduct a review of the Commonwealth Bank takeover of Bankwest yet the article in The Australian specifically refers to a review?</p> <p>2. Part of your response to the question on notice stated that ASIC found there was "insufficient basis to warrant ASIC's regulatory intervention" into allegations of misconduct by the Commonwealth Bank and Bankwest. In reaching this conclusion, what evidence did ASIC request from the Commonwealth Bank and Bankwest, if any?</p> <p>3. Did ASIC seek evidence relating to the relevant Basel ratios and provisions for the Commonwealth Bank and Bankwest during the takeover? If not, why not?</p> <p>4. Putting aside for a moment the questions from Senator Eggleston and your answer, what was the outcome of the "review" ASIC was conducting that was referenced in The Australian news article?</p> <p>5. I also refer to an email at 11.51am on 24 May 2013 from Mr Patrick Foran at ASIC's misconduct and breach reporting division to an aggrieved customer (subject line: COMMONWEALTH BANK OF AUSTRALIA, BANK OF WESTERN AUSTRALIA LTD [SEC=IN-CONFIDENCE]; ASIC reference 56799/12). In that email Mr Foran states ". . . ASIC is considering all the material that has been provided in relation to the alleged conduct of Bankwest and/or the CBA". Mr Foran goes on to refer to the "potential significance of the alleged issues" and that "a number of reports have been received". What was the outcome of Mr Foran's investigation? Did ASIC find any evidence of misconduct or impropriety by directors or employees of either the Commonwealth Bank or Bankwest, or its agents, as part of the former's takeover of the latter?</p> <p>6. Does ASIC have a process for recording complaints made?</p> <p>7. How are complaints assessed to determine whether further ASIC action is required?</p> <p>8. How does ASIC use these complaint records and assessments to determine whether enforcement or compliance action is warranted?</p> <p>9. Was this process followed in the complaints made by Bankwest clients?</p> <p>10. Where are these complaints records and assessments?</p>	Written	10/06/2014	ASIC

700	1	Williams	Bankruptcy	<p>1. For the 2011-12 and 2012-13 financial years, please provide the following—</p> <p>a) the number of bankruptcy notices (and total count for all of Australia by all persons if known)</p> <p>b) Number of creditor petitions</p> <p>c) Median recovery in % terms of each bankruptcy, (that is ATO dollar claim versus dividends received)</p> <p>d) Number of statutory demands</p> <p>e) Number of wind-up applications (and total count for all of Australia by all persons if known)</p> <p>f) Number of garnishee notices</p>	Written	11/06/2014	ATO
701	1	Wong	Fringe Benefits Tax	<p>magnitude, you are talking of around about \$400 million which is forgone as a result of the differential starting date in the 2014-15 year? I am just eyeballing this, in terms of looking at the growth of the—</p> <p>Senator Cormann: While officials are looking for this, the general point that I would make is that whatever interaction you are trying to get to between the temporary budget repair levy and the fringe benefits tax is, of course, the exact same interaction as there was with your flood levy, for example.</p> <p>Senator WONG: I am sorry; Mr Brake, are you able to help me? Do you know what I am asking for? This is a net position in the 2014-15 year, and I am just trying to work out how much the later start date of the fringe benefits tax change means in terms of forgone revenue.</p> <p>Mr Brake: On page 518 of budget paper 1—</p> <p>Senator WONG: Is this one of those graphs where I am supposed to eyeball it and work out what it is?</p> <p>Mr Brake: No. The increase notice is—</p> <p>Senator WONG: Thank you. I much prefer tables; tables are better.</p> <p>Mr Brake: You will see that, in footnote C, right down the bottom—</p> <p>Senator WONG: It is 680.</p> <p>Mr Brake: I am sorry; 518.</p> <p>Senator WONG: Hang on; I am lost then.</p> <p>Mr Brake: I am sorry; 518.</p> <p>Senator WONG: Yes. I am sorry; is it the footnote with C, where it says \$680 million?</p> <p>Mr Brake: Yes.</p> <p>Senator WONG: That is not my question. My question is: in the 2014-15 year—do you understand what I was asking or do I need to repeat it?</p> <p>Mr Brake: Yes. There would be a number of factors as to why the 2014-15 figure is lower than the 2015-16 figure. One would be the FBT difference in the start date and there would be some other differences as well.</p> <p>Senator WONG: Okay. Can I repeat the question? I want to understand how much revenue forgone as a result of the FBT start date there is in the 2014-15 year.</p> <p>Mr Heferen: I think we would be able to say unequivocally that the vast bulk of that would be as a result of FBT.</p> <p>Senator WONG: The vast bulk of what?</p> <p>Mr Heferen: Of that difference. If you take in BP2, the 600 to the 1.15, there will be some variances, but if that—</p>	Hansard	pg 7-8, 5 June 2014	RG

702	1	Wong	Fringe Benefits Tax - Public Benevolent Institutions	<p>that is, how much revenue is forgone—is that the appropriate way to articulate it—as a result of the different end dates for the increase in the FBT rate compared with the top marginal tax rate?</p> <p>Mr Brake: Yes.</p> <p>Mr Heferen: Again, we will have to take that on notice.</p> <p>Senator WONG: Yes, I understand. Regarding the treatment of PBIs and health promotion charities, hospitals and so forth that is referenced in the measure, are you able to give me some sense of the cost of that? It is at the bottom of page 15.</p> <p>Mr Heferen: I understand the issue. We will need to take that on notice. Again, this is something that relates to the salary packaging strategy for a number of PBI and health promotion charities. We are talking about people on certainly not the top marginal rate but lower marginal rates.</p> <p>Senator WONG: I know the policy issue. I am just trying to get a sense of the coverage and the cost of the coverage. So the first question is: on notice, can you tell me what is the cost of that—shall we call it—broad exemption or protection?</p> <p>Mr Heferen: Yes.</p> <p>Senator WONG: Secondly, are you able to tell me approximately how many taxpayers you are assuming would fall into that category?</p> <p>Mr Heferen: In the category of the PBI?</p> <p>Senator WONG: Who are covered by that sentence: 'Cash value of benefits received by employees of PBIs, health promotion charities, public and not-for-profit hospitals, public ambulance services and several other tax exempt entities will be protected by increasing the annual FBT caps.' So presumably you must have costed that in order to get your net position in the measure. I am trying to get two aspects of that information: (a) what is the cost of it; and (b) approximately how many taxpayers are covered by that?</p> <p>Mr Heferen: Yes. We will take that on notice.</p> <p>Mr Brake: I do have some information on the number of people who may benefit from the PBI treatment. In 2011-12, around 500,000 employees of public or not-for-profit hospitals, PBIs et cetera utilised the FBT exemption and around two-thirds of those individuals were very close to or breaching the current caps on exempt benefits. They may otherwise have been affected by an erosion in value of the concessions, if the cap had not been lifted. But we can look into getting more precise information.</p> <p>Senator WONG: What about those taxpayers earning less than \$180,000 who receive fringe benefits but are not in a concessional industry? They are in a position, are they not, where there is a tax disincentive to salary package; correct?</p>	Hansard	pg9-10, 5 June 2014	RG
703	1	Wong	Company Tax and Superannuation	<p>Senator WONG: Are you able to give me on notice some indication of those two components of behavioural change—company tax and super? How do you calculate it? How much income is shifted to the company tax so that revenue—</p> <p>Mr Heferen: I certainly would not like to understate the level of rigour and detail we have put into this, but I also would not like to overstate it.</p> <p>Senator WONG: As I said to Mr Brake, I do not want to ask a question and have the answer that comes back saying, 'This is too much work.' So I am happy to phrase my question in such a way that it aligns with the work that you have already done.</p> <p>Mr Heferen: I understand the question and we will take that on notice.</p> <p>Senator WONG: I do not need how many people, if that is too hard, but I would not mind understanding how much you have reduced—I guess it is—this revenue line to factor it in.</p> <p>Mr Heferen: We probably would use an elasticity point too. With respect to what makes that up, we will provide the answer on notice.</p> <p>Senator WONG: With lots of references to elasticity in the answer, I would say. The non-economists—</p> <p>Mr Heferen: We will detail what is meant by that curious term</p>	Hansard	pg 11, 5 June 2014	RG

704	1	Wong	Cascading Tax	<p>government individuals or representatives and Treasury officers in relation to this since the change of government, if any. Mr Heferen: We will take that on notice.</p> <p>Senator WONG: Can I also ask: on the issues you raise, which include the issue of cascading, as I think you described it, the costings that the then opposition prepared did not make any adjustment to ensure that it did not cascade; is that correct?</p> <p>Mr Heferen: There were some issues of design that were visited. It is all provision, so there is no measure yet. There were some issues of design from the pre-election announcement that we are working through to clarify.</p> <p>Senator WONG: I am asking about what underpinned the costing. I think it is correct to say, is it not, that the costing that the coalition prepared in opposition did not address this design issue and therefore assumed that the non-frankability would cascade through the system in the scenario you are talking about?</p> <p>Senator Cormann: Mr Heferen cannot actually answer that.</p> <p>Senator WONG: Yes, he can.</p> <p>Senator Cormann: He was not actually involved in the costing of the coalition's pre-election policy out of opposition. What Mr Heferen has very accurately and transparently put to you is that the government is working through a series of technical design issues, including in relation to the interaction between paid parental leave schemes in the states and a new federal scheme, as well as the interaction between the company tax cut and the paid parental levy. We have made provision for the cost and the value of the company tax cuts and the expected revenue from the paid parental leave levy in the appropriate way in the budget. The specifics will be announced when we are in a position to provide the final detail, in the context of either legislation or a future budget update.</p> <p>Senator WONG: Mr Heferen, I assume Treasury, the fine institution that it is, would have looked at all government policy, including the costed policy, as part of the transition to government; correct?</p> <p>Mr Heferen: That is correct.</p> <p>Senator WONG: So you would be familiar with the costing assumptions—or someone in your team would be—for key areas of government policy?</p> <p>Mr Heferen: That is correct.</p> <p>Senator WONG: I am asking the question about the cascading issue, and whether or not that was taken account of in the original costing of the policy.</p> <p>Mr Heferen: When the measure is finally settled, that is probably the time—because, as you know, there is no measure in</p>	Hansard	pg 21-22, 5 June 2014	RG
705	1	Lines	Work for the Dole	<p>1. The term 'job broker' appears in the budget papers, yet the department insists the term is 'Work for the Dole Co-ordinator'.</p> <p>a. Why does the term 'job broker' appear in the budget papers as released?</p> <p>b. When was information given to change the terminology from 'job broker' to 'Work for the Dole Co-ordinator'?</p> <p>c. Who gave this direction?</p>	Written	5/06/2014	FG
706	1	Collins	Deductible Gift Recipient Status	<p>we have the relevant officers for that?</p> <p>Mr Heferen: We can find them, depending on what the question is, Senator.</p> <p>Senator JACINTA COLLINS: I would like to note comments by the education minister that the government is considering DGR status for the Australian Schools Plus fund, which was in the Fin Review on 24 May.</p> <p>Mr Heferen: Whether or not the minister is proposing that someone be granted deductible gift recipient status: is that the proposition?</p> <p>Senator JACINTA COLLINS: The article implies that DGR status for school contributions is not already included in the budget; is that correct?</p> <p>Mr Heferen: You will have to be a little more specific. Are you talking about a policy change or deductions—</p> <p>Senator JACINTA COLLINS: Well, there may or may not be a policy change; that is what I am seeking to understand.</p> <p>Mr Heferen: If there was—</p> <p>Senator JACINTA COLLINS: Let me finish the sentence. In the 23rd economic statement there was a decision recorded on page 55, and I am not sure if you have the economic statement there, which talks about—</p> <p>Senator Cormann: Which one is the 23rd economic statement? Is that your economic statement before the election?</p> <p>Senator JACINTA COLLINS: Yes.</p> <p>Senator Cormann: The 2013 one?</p> <p>Senator JACINTA COLLINS: Yes. We are seeking to understand where a particular decision is at.</p> <p>Mr Heferen: Yes, I understand.</p> <p>Senator JACINTA COLLINS: On page 55 of the economic statement there are a range of organisations, including the schools philanthropy fund, for which provision for these DGRs was included as a decision taken but not yet announced in the 2013-14 budget, and which included a cost to revenue of \$10.2 million over the forward estimates period. I am attempting to understand, firstly, whether that provision has prevailed and, secondly, the status of the minister's report that DGR status for this organisation was under consideration.</p> <p>Mr Thompson: I am aware of the decision in the context of the economic statement. I do not think a decision has been made. That is a decision of the former government that would require a decision of the current government as to whether or not to proceed with that. I do not think that has been made. I would like to check that. I can either take it on notice or I may be able to get you the answer very shortly.</p> <p>Senator JACINTA COLLINS: On the basis of what you are saying, I would be correct in assuming that the current budget</p>	Hansard	pg 27, 5 June 2014	RG

707	1	Bushby	Superannuation Early Withdrawal	<p>CHAIR: I might ask a few questions. These are probably directed more to the ATO but revenue may be able to assist. Do we have any information on trends in terms of the number of people who are making applications to withdraw superannuation early?</p> <p>Mr Olesen: Our experts on superannuation are not here this morning. They will be this afternoon. I do not have the data with me that gives that information.</p>	Hansard	pg 27, 5 June 2014	ATO
708-710	3	Bushby	Mining Tax	<p>the way it has been set up. I will hold those over until then. I will ask some other questions. How much does the mining tax cost to administer on an annual basis?</p> <p>Mr Olesen: I would have to take that on notice, Senator.</p> <p>CHAIR: Are you able to tell me how much in refunds of the mining tax has been paid since 1 July last year?</p> <p>Mr Olesen: No, I am not. I could take that on notice, unless my friends in Treasury have some information with them. We do not have that information here.</p> <p>CHAIR: I ask you to take that on notice.</p> <p>CHAIR:...Can you tell me how much mining tax was collected in 2012-13?</p> <p>Mr Heferen: We can assist with that, I am fairly sure.</p> <p>Senator Cormann: What was collected is probably not as relevant as what was refunded after it was collected.</p> <p>CHAIR: That is why my previous question was: how much was refunded?</p> <p>Mr Heferen: On page 5-16 of Budget Paper No. 1, there is a box that deals with the MRRT. There is a graphic that goes into how much was anticipated to be collected and how much was actually collected. The final budget outcome for 2012-13 noted that the MRRT raised \$200 million and in 2013-14 we expect that to be \$100 million. Some of these are tricky because there will be payment instalments that may subsequently be refunded.</p> <p>CHAIR: That is a gross figure prior to the refunds occurring?</p> <p>Mr Heferen: No. The 2013-14 figure will be net receipts. We anticipate that to be \$100 million.</p> <p>CHAIR: But the \$200 million—</p> <p>Senator Cormann: Can I explain the concepts. When we talk about net MRRT, as per the budget papers, what we are talking about is netted out for the company tax effect. MRRT is a tax deduction for company tax purposes. A proportion of the amount raised through MRRT would have been raised through company tax anyway. So the estimates that have been published at various times in the budget papers were net revenue estimates.</p> <p>The original announcement, when the MRRT was announced, provided for revenue in 2012-13 of \$4 billion and in 2013-14 of \$6½ billion. Of course, we know that even the pre-instalment revenue, the revenue from payments by mining tax companies based on what they thought their liability would be on a quarterly basis, was about \$200 million. I have actually made some public statements in relation to this. Since I have become the Acting Assistant Treasurer, I have been receiving advice that the ATO, for example, just in March 2014 refunded \$175 million in previously overpaid minerals resource rent tax instalments. Since then a further \$10.6 million in MRRT pre-payments has been refunded in April 2014.</p>	Hansard	pg 27-28, 5 June 2014	ATO
711	1	Whish-Wilson	Fuel Tax Credits Scheme	<p>Senator WHISH-WILSON: Thank you. I have a few questions on the fuel tax credits. What is the total value of the forgone revenue if the carbon charge, which reduces the value of the fuel tax credits by, I understand, around 6c a litre, is repealed through the carbon price legislation?</p> <p>Mr Heferen: Sorry, Senator. We do not have that to hand. We will take that on notice.</p> <p>Senator WHISH-WILSON: Could you also perhaps take on notice, or answer now, what proportion of that rebate goes to mining companies?</p> <p>Mr Heferen: We will have to take that on notice.</p> <p>Senator WHISH-WILSON: On what dates did mining representatives from BHP and other mining companies meet with the Treasurer, the member for Curtin, Julie Bishop, and other senior government and departmental members to discuss abandoning any changes to the fuel tax credit?</p> <p>Senator Cormann: Can you just say that a bit more slowly and so I can hear?</p> <p>Senator WHISH-WILSON: Could you give us the dates that you met with BHP and the other mining companies—</p> <p>Senator Cormann: Who?</p> <p>Senator WHISH-WILSON: to begin discussions—with stakeholders; let us say with stakeholders.</p>	Hansard	pg 29-30, 5 June 2014	RG
712	1	Whish-Wilson	Fuel Tax Credits Scheme	<p>Senator WHISH-WILSON: Could I get an idea from the Treasury officials what number of agricultural entities claim more than \$100,000 a year in credits currently?</p> <p>Mr Heferen: I am sorry; what—</p> <p>Senator WHISH-WILSON: What number of agricultural entities claim more than \$100,000 in credits a year under the scheme?</p> <p>Mr Heferen: We will have to take it on notice.</p>	Hansard	pg 29, 5 June 2014	ATO

713-714	2	Whish-Wilson	Tax Amnesty - offshore voluntary disclosure	<p>Senator WHISH-WILSON: Can you give us an idea of how many entities have come forward so far claiming an amnesty?</p> <p>Mr Olesen: There has been a bit of interest. Just give me a second.</p> <p>Senator WHISH-WILSON: Also if I could ask, and take it on notice—I know Senator Heffernan would certainly like to know—whether there are any mining companies that have claimed an amnesty around offshore tax avoidance.</p> <p>Mr Olesen: On your first question, I think there has been in the order of 100 people who have in fact come forward at this stage. There have been a large number of expressions of interest in addition to those. It will take people some time working with their advisers to get the necessary information and come forward. We are not surprised we do not have a large number at this stage. I think, Senator, you are conflating it, though, with the mining industry question. This is not really an initiative directed at—</p> <p>Senator WHISH-WILSON: It is at individuals—</p> <p>Mr Olesen: Mostly; that is right.</p> <p>Senator WHISH-WILSON: rather than corporations?</p> <p>Mr Olesen: Correct.</p> <p>Senator WHISH-WILSON: How many times have amnesties been issued in the last 20 years, just as a matter of interest? Is</p>	Hansard	pg 31-32, 5 June 2014	ATO
715	1	Wong	Company Tax Cuts	<p>Senator WONG: Can I go back to the company tax cut? You will probably say that you cannot give it to me, but, firstly, how much is that measure going to cost?</p> <p>Senator Cormann: That has not been disclosed and—</p> <p>Senator WONG: But I am still asking for it.</p> <p>Senator Cormann: Sure.</p> <p>Mr Heferen: We can take that on notice.</p> <p>Senator WONG: Thank you—on your current calculations. Secondly, how many taxpaying entities do you assume it will affect?</p> <p>Mr Heferen: That would be the number of companies.</p> <p>Senator WONG: I assume so; which is?</p> <p>Mr Pearl: The best estimate we have is that around 800,000 companies will potentially benefit from the company tax cut, but around 3,000 larger companies will pay the PPL levy.</p> <p>Senator WONG: Three thousand approximately?</p> <p>Mr Pearl: Yes.</p> <p>Senator WONG: That was my next question. Can you tell me how much revenue the levy is expected to raise? Will you take that on notice?</p> <p>Mr Heferen: We will take that on notice.</p>	Hansard	pg 38, 5 June 2014	RG
716	1	Wong	ERC meeting in Perth	<p>Senator WONG: Can I place on record that I would like to know, on notice, how many officials from Treasury travelled to Perth for the purpose of the meeting and the total cost of airfares, accommodation and other costs. I also want to confirm that notice to Treasury of the date of the meeting was as per the Finance answer, which is that the departments were only advised of the meeting the day before. So they were advised on 31 March of the meeting, which was held from 1 to 3 April.</p> <p>Senator Cormann: I might quite genuinely be able to assist with some context here. The cabinet had a scheduled meeting in Perth earlier in that week. You might remember that at that stage we also had—</p> <p>Senator WONG: There was a Senate campaign on and you took the cabinet and the ERC over.</p> <p>Senator Cormann: At that stage there was the issue in relation to the lost plane out of Malaysia, and what happened is that the Malaysian Prime Minister, with a large delegation from Malaysia, was to be visiting Perth later that week. Instead of proceeding with the scheduled ERC meeting in Canberra in the middle of the week, given that everybody was in Perth, and given the Prime Minister was required to stay in Perth to meet with the Malaysian Prime Minister, it was felt that the most practical way to ensure that the important work of the ERC could be continued as efficiently and as productively as possible was to conduct the ERC meeting, which was scheduled for Canberra, in Perth. The alternative would have been for everyone to travel from Perth to Canberra and then back from Canberra to Perth, so we decided to do it the other way: to have both meetings in Perth, which was on balance the most efficient way to proceed.</p> <p>Senator WONG: So you are saying—</p> <p>Senator Cormann: So the shortness of the notice, just to finish, was related to the shortness of the notice that we had of the visit of the Malaysian Prime Minister to Perth.</p> <p>Senator WONG: So the Prime Minister attended the ERC meeting, did he?</p> <p>Senator Cormann: The Prime Minister chairs the ERC meetings.</p> <p>Senator WONG: I know he formally chairs it, but he attended that meeting, did he?</p> <p>Senator Cormann: Yes, he did.</p>	Hansard	pg 40-41, 5 June 2014	FG

717	1	Wong	Superannuation and the Preservation Age	<p>through some of the implications of the difference between the superannuation preservation age and the age pension, and then I will have some further questions after you have done that.</p> <p>Mr Heferen: The pension age is the age at which someone is entitled to receive the age pension. The preservation age is the age at which people are entitled to access their superannuation. The preservation age is currently in the process of moving from 55 to 60. It gets to 60 on 1 July 2024—I think that is correct. So at the moment when one reaches 55, 56 or 57—whatever it is in that stepped progress to 60—they can access their superannuation. Of course, at age 60, they can access superannuation free of income tax. If they access superannuation at the preservation age, which at the moment is still under 60, it would be subject to tax as ordinary income. When they get to 60 they can access it tax free and that will be the preservation age. The age pension age, as you are aware, in the current law is 67 and the proposal is to move that to 70. There is a lot of commentary and discussion about the appropriate difference between the preservation age and the age pension age and, I guess, legitimately contested views. One point of difference is that the age pension age is the age at which a person can receive money from other taxpayers; the preservation age is the age at which they get their own money back.</p> <p>Senator WONG: I am interested in how the interaction between those two and any change in the difference between them does or does not impact on the budget. I want to know whether your costing, for example, or your assessment of the benefit to the budget of an increase in the age at which people can access their pension is altered at all by any change to the preservation age or what the interaction is between them.</p> <p>Mr Heferen: If the preservation age is pushed out, people will still be making contributions until that age.</p> <p>Senator WONG: That is obvious—sorry, I should explain. It is about the effect that the preservation age has on your assessment or your costing of the fiscal benefit of extending the age pension age. Is there any effect?</p> <p>Mr Heferen: I do not think so.</p> <p>Senator Cormann: We might want to take that on notice just to think that one through.</p> <p>Mr Heferen: I will take that on notice.</p> <p>Senator WONG: The movement in the preservation age has obvious fiscal effects. People potentially work longer and pay tax longer if you raise it—correct? Is that what you were referring to previously?</p> <p>Mr Heferen: I was going more to the preservation age in the sense that that is pushed out. With superannuation, because on average over time there would be a reduction in what a person would otherwise be paid, if they are paid it they will be taxed at the marginal rates. To the extent money is taken out and put into super, there is a negative effect on personal</p>	Hansard	pg 41-42, 45 June 2014	RG
718	1	Wong	Age Pension	<p>Senator WONG: The Henry review spoke of a consideration in 2020 of any extension of the Age Pension age beyond 67, which was the previous government policy. Was such a review done internally by the government prior to the budget? The Henry review contemplates a review some years ahead of moving from 67 upwards of the Age Pension. Was any review such as the one contemplated by Dr Henry undertaken prior to the budget decision?</p> <p>Mr Heferen: That is not a revenue issue. I am not aware of—</p> <p>Senator WONG: You were not involved in anything?</p> <p>Mr Heferen: No.</p> <p>Senator WONG: Where would responsibility for that be?</p> <p>Mr Heferen: The Department of Social Services.</p> <p>Senator WONG: So Treasury was not asked to engage in anything?</p> <p>Mr Heferen: I do not know.</p> <p>Senator WONG: Or you were not.</p> <p>Mr Heferen: I was not. I am sure those matters may have been canvassed last night at Fiscal Group.</p> <p>Senator Cormann: What we might do is take on notice the appropriate area in Treasury to confirm one way or the other for you.</p> <p>Senator WONG: Which group at Treasury provides advice to government in relation to the Age Pension?</p> <p>Mr Heferen: The Social Policy Division in Fiscal Group.</p> <p>Senator WONG: What is your role?</p>	Hansard	pg 42, 5 June 2014	FG



719	1	Wong	Distributional Analysis	<p>Mr Heferen: Yes.</p> <p>Senator WONG: I do not know if this has been asked by Senator Collins while I have been out, but Mr Pyne—</p> <p>Mr Heferen: That was asked.</p> <p>Senator WONG: Can you tell me what the answer to that was?</p> <p>Mr Heferen: We had to take that on notice.</p> <p>Senator WONG: In the interim, has anyone worked it out?</p> <p>Mr Heferen: We have done preliminary research. We think that is an issue still before the government.</p> <p>Senator WONG: So DGR status is a decision of the Treasurer, is it?</p> <p>Mr Heferen: A policy decision like that would be a decision for the Prime Minister.</p> <p>Senator WONG: Did you undertake any distributional analysis of the changes to fuel indexation?</p> <p>Mr Heferen: Not that I am aware of.</p> <p>Senator WONG: Was there any assessment of the differential impact depending on income or geographical location?</p> <p>Mr Heferen: I am not aware of any. There may have been something done in preparation for the legislation, so I will take that on notice.</p> <p>Senator WONG: Sure. I asked some questions last night about distributional analysis. Would you engaged in any of the distributional analysis that was the subject of Mr Ray's evidence last night?</p> <p>Mr Heferen: No, I was not.</p> <p>Senator WONG: When those sorts of analyses have been provided previously—I think in 2013-14 they were simply called Helping Households with Cost of Living—would Revenue Group usually be involved in that?</p> <p>Mr Heferen: Tax Analysis Division would often assist in preparing them.</p> <p>Senator WONG: That is in your group?</p> <p>Mr Heferen: That is in my group, of which Mr Brake is the head. The policy parameters would typically be matters for other departments or sometimes Fiscal Group—in those cases, Social Policy Division—and we would assist them with calculating the possible effects.</p> <p>Senator WONG: Did you provide that advice? Were you asked to engage in that work in relation to this budget?</p> <p>Mr Heferen: Yes.</p> <p>Senator WONG: And that advice was provided?</p> <p>Mr Brake: The distributional analysis work that was produced in the budget documents came from my division, yes.</p>	Hansard	pg 42-43, 5 June 2014	RG
720	1	Edwards	Wine Equalisation	<p>Senator EDWARDS: I would probably have to take that on notice. It could be close. We would probably be waiting for the quarterly BAS at the end of the year. That is due in October. So it may not be.</p> <p>Senator EDWARDS: It may not be?</p> <p>Mr Olesen: It may not be.</p>	Hansard	pg 52, 5 June 2014	ATO
721-723	3	Madigan	Copy Paper	<p>Senator MADIGAN: My issue goes to the issue of ATO procurement. Is there somebody there that can deal with that?</p> <p>Mr Leeper: Our Chief Financial Officer, Ms Cawthra.</p> <p>Senator MADIGAN: Can you confirm what a Senate inquiry has recently heard, that the copy paper used by the ATO is sourced from an Indonesian mill?</p> <p>Ms Cawthra: I am sorry, I would have to take that on notice. I do not have that with me.</p> <p>Senator MADIGAN: Fair enough.</p> <p>Mr Jordan: Is that the photocopy paper?</p> <p>Ms Cawthra: Yes.</p> <p>Senator MADIGAN: On what basis was the value for money decision made to purchase this paper instead of Australian paper and was it just because it was nominally cheaper? Have you been made aware of any concerns about the paper not meeting the mandatory requirements of the ICT sustainability plan, such as concerns that the virgin fibre does not come from a forest managed to internationally recognised forest management standards and that there is some ambiguity there in what is claimed for this paper?</p> <p>Mr Leeper: We would need to take that on notice.</p> <p>Senator MADIGAN: Yes, fair enough. Are you aware that in addition all copy papers need to comply with the mandatory requirements to the ICT sustainability plan, which are the conditions of participation in that plan and the claims that they make?</p> <p>Ms Cawthra: Yes.</p>	Hansard	pg 54-55, 5 June 2014	ATO

724	1	Bishop	Indexation Arrangements and Eligibility for Pensions	<p>Senator MARK BISHOP: Got that. A limited role. Okay. I presume the government's new indexation arrangements and eligibility changes will be put to the parliament via proposed legislation? It is not just a policy change?</p> <p>Senator Cormann: It would require legislation to give effect to it, but I would also just point out that, consistent with the measure that is in the budget, the changes to indexation that you are talking about are not due to take effect until 2017.</p> <p>Senator MARK BISHOP: Yes. So, I take it that it is not on the urgent list?</p> <p>Senator Cormann: You could take it that we would prioritise our effort in terms of bringing legislation to the parliament and that we will start with the most urgent measures that take effect on 1 July 2014.</p> <p>Senator MARK BISHOP: Fair enough. Have you made a decision when that bill will come forward to the parliament yet?</p> <p>Senator Cormann: That is not a matter for me, but I am happy to take it on notice and see how we can assist you through government.</p> <p>Senator MARK BISHOP: So, I think the question is: has the government made a decision as to when the amending bill will be introduced?</p> <p>Senator Cormann: All I can say, Senator Bishop, is—</p> <p>Senator MARK BISHOP: No, that was the question on notice.</p> <p>Senator Cormann: That is fine.</p>	Hansard	pg 55, 5 June 2014	RG
725	1	Bishop	Pension Indexation Arrangements and the Pension Age	<p>Senator MARK BISHOP: The Treasurer's age pension pathway, 70 by 2035; is that quicker or slower than the recommended pathway from the Commission of Audit?</p> <p>Mr Heferen: I am not aware.</p> <p>Senator Cormann: I think it is quicker, but it is essentially the same as the speed that the previous government adopted in terms of getting to 67 by 2023. It is another 12 years from 2023 to 2035 before we would reach the old pension age of 70. From memory, I cannot remember the exact date, but the Commission of Audit recommended a later year.</p> <p>Senator MARK BISHOP: Later than 2035?</p> <p>Senator Cormann: Yes. If you want me to track it down, I will.</p> <p>Senator MARK BISHOP: If you could take it on notice, yes. We were 67 by 2023. The government's position is 70 by 2035.</p> <p>Senator Cormann: Yes, so we are keeping your trajectory to 2023, to take it to 67. We are not making any change to that, and then we are continuing on that trajectory, on that reform path, by taking the age to 70 by 2035.</p> <p>Senator MARK BISHOP: So the question is, is that as recommended by the Commission of Audit or did they have a different recommendation? Take that on notice, if you do not mind. Thank you. Government policy, Minister, is to change the pension indexation as of 1 January 2019; is that right?</p> <p>Senator Cormann: What did you say?</p> <p>Senator MARK BISHOP: The government policy is to change the pension indexation arrangements as of 1 January 2019.</p> <p>Senator Cormann: No, I do not think that is right.</p> <p>Senator MARK BISHOP: You said 2017 earlier.</p> <p>Senator Cormann: Yes, 2017, not 2019. If I can refer you to Budget Paper No. 2, page 203, where it talks specifically about this measure. What it says is that this measure will commence on 1 July 2014 for parenting payment, single recipients, and from 1 September 2017 for bereavement allowances and pension payments such as age pension, disability support pension, carer payment and veterans' affairs pensions. Effectively, because you have got twice-yearly indexation, the effective start date in terms of the age pension, which is what you were asking, would be 1 September 2017, which is after the next election. The other point I would make is that—</p> <p>Senator MARK BISHOP: Just to interrupt you, what page were you on?</p> <p>Senator Cormann: Page 203, Budget Paper No. 2. The other related point that I would make is that right now CPI is actually higher than my total average weekly earnings, and obviously that is also a relevant consideration in relation to this. The indexation arrangement that we are proposing is to just use CPI. I just thought I would make that point.</p>	Hansard	pg 56, 5 June 2014	RG

726-727	2	Heffernan/ Xenophon	Base erosion and profit shifting	<p>Senator HEFFERNAN: You referred to the nine countries that have zero percentage.</p> <p>CHAIR: Order!</p> <p>Senator HEFFERNAN: This is just to clarify that, and I am sure that Senator Xenophon does not mind.</p> <p>Senator XENOPHON: Anything for my mentor, Chair.</p> <p>Senator HEFFERNAN: There are nine countries in the world that have zero corporate tax rates. Are you saying that they do not want their business there to be secret?</p> <p>Mr Konza: I am not aware of nine countries—</p> <p>Senator HEFFERNAN: Do you want me to read them out to you?</p> <p>Mr Konza: That is not relevant, because the countries that I am talking about do not have zero rates. It is not the same subset of countries.</p> <p>Senator XENOPHON: In relation to those countries that Senator Heffernan has referred to, this is not where the hubs are occurring? Are we talking about situations where they set up another company or they set up a related company and they provide services at an inflated rate? Senator Heffernan is referring to what? Can you just clarify?</p> <p>Senator HEFFERNAN: I could take you through the list; I have got them in my head.</p> <p>CHAIR: Senator Xenophon has the call.</p> <p>Senator XENOPHON: On notice, given that Senator Heffernan has referred to a different but related issue, if you could perhaps expand on that, because I am concerned about the time constraints?</p> <p>Mr Konza: Expand on the question of whether we get—</p> <p>Senator XENOPHON: In terms of the distinction between the Cayman Islands situation or the zero tax rates and the matters that you were referring to in the Financial Review on 21 May.</p>	Hansard	pg 63-64, 5 June 2014	ATO
728	1	Bushby	Enterprise Bargaining	<p>their log of claims?</p> <p>Ms Curtis: They have been in discussions with us for quite some time now about the types of issues that they want to raise, but until we actually start bargaining we will not know the detail of their claims.</p> <p>CHAIR: Are you able to outline any of the wage bargaining options that the ASU has raised with you at this point?</p> <p>Ms Curtis: They obviously have put forward the extent of the remuneration that they are looking for. I do not have the detail of that with me, so I would have to take that on notice if you wanted that detail. At the moment we are still in very early days and they have not been specific about any of their claims.</p> <p>Mr Leeper: There is another union as well. It is not just the Administrative Services Union. There is the CPSU as well. We are dealing with two primary unions in this enterprise agreement.</p> <p>CHAIR: Are they both working together for the one agreement?</p> <p>Mr Leeper: They both have members in the tax office, yes.</p> <p>CHAIR: So, will there be two separate agreements that come out of that or will it be one?</p> <p>Ms Curtis: No. It will be one agreement.</p> <p>CHAIR: Given what you have just said, Ms Curtis, you may not be able to answer some of these other questions. I have heard that the ASU is pushing to increase superannuation contributions for staff in the accumulation fund.</p> <p>Ms Curtis: I would not be able to answer that, because that is not something that I am aware of at the moment.</p> <p>CHAIR: You took on notice the level of the annual wage increases they were looking for?</p> <p>Ms Curtis: We have an idea of the type and the nature and extent of the wage increases that the unions are looking for, but there is no specific detail that we have as yet, because we have not commenced bargaining. We think we will be doing that towards the end of this month.</p> <p>CHAIR: From what you are saying, they have not presented any indication? There is no formal log of claims. The negotiations have not really got to the stage where you could start talking about the types of things—</p> <p>Mr Leeper: We have issued the notice of employee representation rights. What that means is we have told our staff that they have the ability to either rely on the union to represent them, to appoint a bargaining agent to act on their behalf or to represent themselves. That process runs for a couple of weeks. It is in our minds to seek to commence the negotiations with unions later in June.</p> <p>CHAIR: It had been suggested that they were looking at introducing a personal leave pool and also having the ATO cease using merit based redundancy selection processes. Does the same apply for both of those?</p>	Hansard	pg 69, 5 June 2014	ATO
729-731	3	Bushby	ANAO report on HWI	<p>CHAIR: I want to read one of the things. On page 19 of the summary the ANAO found:</p> <p>There is no systematic, quantitative analysis of the outcomes of the compliance activities to assess if the compliance cases selected through the RDF process are the highest risk cases.</p> <p>Is there a systemic analysis of whether cases selected through the RDF process are the highest risk cases? Is that a fair comment?</p> <p>Mr Olesen: As I said earlier in the proceedings today, the key challenge in some of these areas is doing a good risk assessment to identify the right cases to audit, particularly in an environment where there is very little information on the public record, as is the case with the kinds of taxpayers that we are talking about. Yes, there is a systematic approach to risk assessment. Yes, there is plenty that we can do to continue to improve that and refine that.</p> <p>CHAIR: I presume you have a dedicated area or areas in the private groups and high wealth individuals area working on data collection and analysis?</p> <p>Mr Olesen: We have dedicated officers that do this work; that is right. As I said, a key issue in this space is the lack of publically available information. There is often a lot of data to just collect apart from going to the taxpayer entities themselves directly to get the information.</p>	Hansard	pg 70, 5 June 2014	ATO

732	1	Bishop	Trans-Pacific Partnerships	<p>Senator MARK BISHOP: Can you advise us how many individual low-income super contribution payments have been made to date and their total value?</p> <p>Mr Jordan: Yes. Again I will ask Ms Lendon. I think I saw a report that goes up to parliament disclosing these figures recently.</p> <p>Ms Lendon: As at the end of March this year, 2.55 million payments totalling \$683 million have been processed by the ATO.</p> <p>Senator MARK BISHOP: Had you noticed a trend pick-up in the aggregate of the contributions and the number of contributors over time?</p> <p>Ms Lendon: No, I have not noticed that. I could have a look and see if there is.</p> <p>Senator MARK BISHOP: Have the figures jumped out at you yet?</p> <p>Ms Lendon: No.</p>	Hansard	pg 77, 5 June 2014	ATO
733	1	Heffernan	foreign sovereign investor status	<p>Senator HEFFERNAN: Has the tax office taken advice on the negotiations for the Trans-Pacific Partnership and any tax implications in the negotiations?</p> <p>Mr Jordan: The Trans-Pacific Partnership.</p> <p>Senator HEFFERNAN: Much like transfer pricing challenges sovereignty, it is very secretive and I wondered if you blokes were across any tax implications.</p> <p>Mr Heferen: To the extent that there are any tax implications in negotiating a treaty like that, I suspect that would come through us. I am not aware of it.</p> <p>Mr Jordan: I am not aware of it.</p> <p>Mr Heferen: We can take it on notice.</p> <p>Senator HEFFERNAN: You most definitely need to have a look. Thank you very much for that. As you know, I chaired the FIRB inquiry and the Foreign Acquisitions and Takeovers Act was recommended to be revamped. In that inquiry, we looked at the foreign sovereign investor status and the declaration for humanitarian purposes production, which gives them charitable status. Have you blokes had a look at that? It needs to be re-written. If a sovereign foreign investor comes into Australia with the right paperwork—we took this evidence and the tax office agreed with us—and declares the production for a humanitarian purpose, they bypass our revenue base. Are we going to allow that to continue?</p> <p>Mr Heferen: Sorry, I am not sure—</p>	Hansard	pg 77-78, 5 June 2014	RG
734	1	Heffernan	ATO Accommodation	<p>Senator HEFFERNAN: . I notice the tax office has moved buildings over there in Civic. Is that your office, the tax office?</p> <p>Mr Jordan: There are two buildings and we have fortunately been able to come to an arrangement with the Department of Veterans' Affairs to take most of one of those buildings from 2016, I think it is.</p> <p>Senator HEFFERNAN: The one that is in Commonwealth or whatever avenue it is there?</p> <p>Mr Jordan: Constitution Avenue?</p> <p>Senator HEFFERNAN: Constitution Avenue—</p> <p>Mr Jordan: That moved a long time ago.</p> <p>Senator HEFFERNAN: When you moved—this is a drop-dead question because I am chasing the—</p> <p>CHAIR: Get to the point.</p> <p>Senator HEFFERNAN: Can you tell me what it cost per square metre to refurbish the building you moved to from there?</p> <p>You can take it on notice.</p> <p>Mr Jordan: Yes.</p> <p>Senator HEFFERNAN: Thank you for that.</p>	Hansard	pg 78, 5 June 2014	ATO
735	1	Heffernan	Grain Inquiry	<p>Senator HEFFERNAN: There is just one final thing on tax, which was the—</p> <p>CHAIR: You can put it on notice.</p> <p>Senator HEFFERNAN: —in our inquiry into a certain grain entity, we discovered a \$700 million fining by the US court against a particular company in South America who used a derivative swap for the tax dodge. Are you familiar with that?</p> <p>Mr Jordan: No, but we will certainly take it on notice.</p> <p>Senator HEFFERNAN: Take it on notice.</p> <p>Mr Jordan: I know derivative swaps are very complex instruments.</p> <p>Senator HEFFERNAN: They are. There are not many that can—</p> <p>Mr Jordan: We will certainly take that on notice.</p> <p>CHAIR: Thank you again Commissioner.</p>	Hansard	pg 78-79, 5 June 2014	ATO

736	1	Whish-Wilson	Future of Financial Advice	<p>FoFA that you are going through a consultation process at the moment looking at the wording of the FoFA reforms, which I think Senator Cormann just spoke about. Can you indicate the names of organisations that Treasury has met with to discuss those potential changes to the wording of the reforms?</p> <p>Ms Quinn: I will ask my colleague, Mr Fraser, to answer that.</p> <p>Mr Fraser: As the minister indicated earlier, Treasury has been engaged in some targeted consultation. We have met with the Council of the Ageing. We have met with Seniors Australia, Choice, Industry Super Australia, as well as a number of industry bodies. We have also met with the Financial Planners Association, the Association of Financial Advisers, the Financial Services Council and the Australian Bankers Association.</p> <p>Senator WHISH-WILSON: Can I get an idea of when you have had discussions with them about changes to FoFA? Can you take on notice to give us dates of those meetings?</p> <p>Mr Fraser: Yes.</p>	Hansard	pg 89, 5 June 2014	MG
737	1	Whish-Wilson	Future of Financial Advice - Reforms	<p>Bankers Association, said that they had an expectation because they had bipartisan support prior to the last election that things would happen for them in relation to their concerns around the FoFA reforms. Now, I understand that can mean that they met with Senator Cormann's predecessor or perhaps Senator Bishop—I am not really sure—but were there meetings with Treasury where you are aware that the bankers association were given consideration, if not guarantees, that there would be changes in the future on legislation?</p> <p>Mr Fraser: I wonder if that is something that I can take on notice?</p> <p>Senator WHISH-WILSON: Yes, if you could. I think I might have asked you on notice before at the inquiry if you were aware of any guarantees that were provided to the ABA around changes.</p> <p>Ms Harris: By whom?</p> <p>Senator WHISH-WILSON: This is why I am asking the question.</p> <p>Senator Cormann: That is a very grey question.</p>	Hansard	pg 91, 5 June 2014	MG
738-741	4	McLucas	Insurance Proposals	<p>consultation and discussion paper that was released on 9 May. How many submissions have been received to that call for submissions to the discussion paper?</p> <p>Ms Quinn: Submissions formally closed on 2 June and as of today we have 23 submissions. However, we have had some people ask if they can put a submission in slightly past the date and we have allowed that, so we are not quite sure how many will eventually get in.</p> <p>Senator McLUCAS: Do you have a breakdown of who the submissions are coming from? Are they from individuals. Are they from insurance providers?</p> <p>Ms Quinn: Most of them are from the insurance side of the industry. I can take on notice the precise people. These are public submissions and the intention is that these would be released publicly once we get the full set in.</p> <p>Senator McLUCAS: So they have not been published yet?</p> <p>Ms Quinn: They have not been published yet. There is a process to get them all in. As we have given some people an</p>	Hansard	pg 91-92, 5 June 2014	MG
742-744	3	McLucas	Insurance inquiry - fund allocation	<p>there was about \$90 million remaining of that \$100 million fund from the last budget. Where did the excess monies from the previous measure from our government go?</p> <p>Ms Quinn: There was \$100 million over two years announced in February 2013. Of that, \$17 million has been allocated to a flood levee in Roma and to flood defences in Ipswich, so that is \$17 million in total. It was also announced in the additional estimates that some portion of funds from the National Insurance Affordability Initiative would go to supporting the creation of the secretariat support for the financial system inquiry and the competition policy review. I do not have the direct numbers in front of me on that. The remainder was allocated to the possibility of an insurance aggregator and the possibility of engineering assessments or other activities that came out of the discussion paper, and the rest was returned to budget.</p> <p>Senator McLUCAS: The rest was?</p> <p>Ms Quinn: Returned to budget.</p>	Hansard	pg 95-96, 5 June 2014	MG
745-759	15	Bushby	G20 Spending	<p>May 2014 in Tokyo, Japan. Here is a link to the event: <a href="http://www.treasury.gov.au/Policy-Topics/Economy/G20/Events">http://www.treasury.gov.au/Policy-Topics/Economy/G20/Events</a></p> <ol style="list-style-type: none"> <li>1. Who was involved in the decision to have a tax symposium and when was the decision made?</li> <li>2. Why was Tokyo chosen as a venue rather than Australia (e.g. why not Perth or Hobart)?</li> <li>3. Why did Treasury decide to seek private sponsorship just for this G20 event?</li> <li>4. What did sponsors receive for their money?</li> <li>5. Were speakers chosen on merit?</li> <li>6. Were representatives from the 4 sponsors (PWC, KPMG, Deloitte and the Institute of Chartered Accountants) given speaking roles at the symposium as part of their sponsorship.</li> <li>7. Were there any speaking roles given to individuals from any other accounting firms, e.g. Ernst Young or any law firms?</li> <li>8. Have you received any questions, concerns or complaints about sponsors being able to buy speaking roles because of</li> </ol>	Written	12/06/2014	MEG

760-763	4	Bushby	Commission of Audit	<p>2. Do you have any views on issues in the report that are relevant to productivity?</p> <p>3. If government programmes are not better targeted and public resources used more efficiently, how could further fiscal deterioration impact on financial markets, interest rates, businesses and consumers?</p> <p>4. How will economic efficiency or social outcomes likely be affected by the Government's B2014-15 Budget initiatives that would enhance productivity, including the areas of:</p> <ul style="list-style-type: none"> <li>- Government bodies – their rationalisation of the number of bodies and developing new guidelines for establishing new bodies?</li> <li>- Industry assistance – including the wind back of different subsidies and grants?</li> <li>- Health – eg. Co-payments and better price signals in the health industry?</li> <li>- Education – reforms to the higher education market and HECS/HELP in particular?</li> </ul>	Written	12/06/2014	PC
764-767	4	Bishop	Broadband	<p>possible fixed-line broadband performance monitoring and reporting program in Australia. This paper represents the conclusion to a consultation process commenced in late 2013 and specifies the key attributes that any program the ACCC ultimately implemented would need to have. No decision on whether to proceed with a monitoring and reporting program has been made at this time.”</p> <p>At the estimates hearing on 4 June 2014, Mr Sims said that, in relation to broadband speed claims, “it is going to be more fraught for consumers.”</p> <ol style="list-style-type: none"> <li>1. When does the ACCC intend to make a decision about implementing a broadband monitoring program?</li> <li>2. At the estimates hearing on 4 June 2014, Mr Sims said that the implementation of the broadband monitoring program “is subject to funding.” Does the ACCC intend to put a request to Government for funding to implement the broadband monitoring program and if so, when?</li> <li>3. What form will this request take?</li> </ol>	Written	12/06/2014	ACCC
768-781	14	Williams	2011-13 Financial Data	<ol style="list-style-type: none"> <li>1. The amount of money received in creditor dividends (as opposed to the amount claimed as creditor) for all corporations wound up by the ATO</li> <li>2. The total transaction costs (itemising fees and disbursements) of liquidators in dollar terms relative to the realised estate assets size in creditors report in dollar terms and ATO creditor dividend received in dollar terms</li> <li>3. The transaction costs of trustees in bankruptcy or official trustee in dollar terms (itemising fees and disbursements) relative to the realised estate assets size in dollar terms and ATO creditor dividend in dollar terms</li> <li>4. Median, mean and high and low amounts in dollar terms claimed in winding up corporations, and total count of all company wind up applications nationally, itemising State and Federal Court filings, , itemised further by income tax and GST</li> <li>5. Median, mean and high and low amounts in dollar terms amount claimed in bankruptcy notices, and total count nationally, itemised further by income tax and GST</li> <li>6. Median, mean and high and low amounts in dollar terms claimed in garnishee notices (or equivalent) under the Tax Act and total count of notices nationally</li> <li>7. Median, mean and high and low amounts in dollar terms claimed in garnishee notices (or equivalent) under the Tax Act counted by per taxpayer entity</li> <li>8. Median, mean and high and low amounts in dollar terms amount claimed in creditor petitions, and total count nationally, itemising Circuit Court and Main Court count (this is separate to money claims in the Federal Court)</li> <li>9. Count of money claims instituted in the Federal Court other than creditor petitions and wind ups) and median, mean and high and low amounts in dollar terms nationally, and itemised further into GST and income tax</li> <li>10. Count of money claims instituted in inferior courts nationally &amp; median, mean and high and low amounts of claims nationally, and itemised further into GST and income tax</li> <li>11. Count of money claims instituted in State superior courts (other than creditor petitions and wind ups) and median, mean and high and low amounts in dollar terms nationally, and itemised further into GST and income tax</li> <li>12. Total matter count and total payments made to external legal firms by the ATO for the above, excluding barristers by direct brief. Please itemise disbursements for barristers paid by the external legal firms and fees to the external legal firms, including median, mean and high and low amount of hourly fees.</li> <li>13. Total matter count and total payments made to barristers by direct brief (rather than by interposed law firms) from the ATO for the above including median, mean and high and low amount of hourly fees.</li> </ol>	Written	12/06/2014	ATO
782-786	5	Whish-Wilson	Basel III	<ol style="list-style-type: none"> <li>1. Which Ministers has APRA meet with since the election?</li> <li>2. How many meetings have there been with each Minister?</li> <li>3. Have you briefed the Treasurer on your implementation of Basel III?</li> <li>4. Since the election how many meetings has APRA had with Australian Banks at which Basel III was discussed?</li> <li>5. Which banks have provided APRA with information about the financial costs of meeting the Basel III requirements? <ol style="list-style-type: none"> <li>a. When were they provided?</li> </ol> </li> </ol>	Written	12/06/2014	APRA

787-790	4	Whish-Wilson	Future of Financial Advice Reforms	<p>1. Which organisations has Treasury has meet with to discuss the Future of Financial Advice reforms during the term of the current Government and during the term of the previous Government?</p> <p>2. Are you able to provide a list of these meetings, which organisations were involved and when did they meet Treasury officials to discuss FoFA?</p> <p>3. Following the introduction of the previous Government's reforms when did Treasury start consulting with the financial sector about any changes?</p> <p>4. Which organisations have the following Ministers or their offices meet with to discuss the Future of Financial Advice Reforms</p> <p>a. Mr Hockey</p>	Written	12/06/2014	MG
791-801	11	Whish-Wilson	Secondments	<p>1. Can you confirm how many Treasury staff are seconded out and to which organisations or companies they are seconded out to?</p> <p>2. Are you able to provide what level they are and which divisions in Treasury they come from and how long the secondments last for?</p> <p>3. How many staff are currently seconded into Treasury from outside and which organisations are they from?</p> <p>4. How do you choose which organisations you approach to send staff to?</p> <p>5. Do you approach organisations to bring their staff into the Department or do they approach the Treasury?</p> <p>6. Who pays the salaries of the Treasury officers when they are working outside the department?</p> <p>7. Who pays the salaries of the secondees when they come to work in the Department?</p> <p>8. How do you address the possibilities of conflict of interest, for example do secondees work on policy or legislative issues that directly affect the organisations or companies they work for?</p> <p>9. How are the potential conflict of interest of Treasury officers who return to the Department managed ?</p> <p>10. Have you considered sending secondees to the not for profit or community sector?</p> <p>11. How does Treasury consult with the not for profit sector?</p> <p><i>Further reference - Hansard page 86, 4 June 2014</i></p>	Written	12/06/2014	CSSG
802	1	Xenophon	Virgin Australia	<p>1. In relation to the restructure of Virgin Australia in 2012, did the Department of Infrastructure and Regional Development consult with Treasury before approving the restructure in relation to any taxation or other issues that might arise from the restructure?</p> <p>a. If so, when did this happen and what issues were discussed?</p> <p>b. If not, did Treasury consider the restructure in any other way? In what context?</p>	Written	12/06/2014	FG
803-810	8	Xenophon	Virgin Australia	<p>The Virgin Australia restructure in 2012 allowed the airline to create a separate, non-listed private company as a 'placeholder' for its international business. By doing so, it can use the benefits of being an Australian airline while circumventing the Australian ownership requirements that would usually apply. The Australian arm of the company has its own Board of Directors, but shares its management and all resources with the foreign-owned arm of the company.</p> <p>1. What implications does this arrangement have for Australian taxation laws?</p> <p>2. Has the ATO consulted with Virgin Australia in relation to these arrangements to ensure appropriate tax requirements are met?</p> <p>3. Did the Department of Infrastructure and Regional Development consult with the ATO before approving the restructure?</p> <p>4. If so, when? What was the ATO's advice?</p> <p>5. If not, was there any requirement or need for them to do so?</p> <p>6. Did Virgin Australia inform the ATO of its intentions prior to the public announcement?</p> <p>7. If so, when? What information did Virgin Australia provide?</p> <p>8. If not, is there any requirement for Virgin Australia to do so?</p>	Written	12/06/2014	ATO
811-815	5	Xenophon	Virgin Australia	<p>The Virgin Australia restructure in 2012 allowed the airline to create a separate, non-listed private company as a 'placeholder' for its international business. By doing so, it can use the benefits of being an Australian airline while circumventing the Australian ownership requirements that would usually apply. The Australian arm of the company has its own Board of Directors, but shares its management and all resources with the foreign-owned arm of the company.</p> <p>1. What implications does this arrangement have for ASIC's oversight of the company?</p> <p>2. Did Virgin Australia require approval from ASIC to restructure?</p> <p>a. If so, when did this occur?</p> <p>b. Was this approval conducted as part of the approval required from the Department of Infrastructure and Regional Development, or was it separate?</p> <p>c. If not, why not? When did ASIC become aware of the restructure?</p> <p>3. Did the Department of Infrastructure and Regional Development consult with the ASIC before approving the restructure?</p> <p>4. If so, when? What was ASIC's advice?</p> <p>5. If not, was there any requirement or need for them to do so?</p>	Written	12/06/2014	ASIC

816-817	2	Xenophon	Medical Device Sponsors	<p>1. Does ASIC have any specific monitoring process in relation to medical device sponsors – that is, companies that import medical devices but do not necessarily manufacture them?</p> <p>2. In 2012, the Senate Community Affairs committee conducted an inquiry into the recall of PIP breast implants. The implant sponsor was Medical Vision Australia Pty Ltd, based in Adelaide. As ASIC may be aware, following the withdrawal of the devices from the Australian market, Medical Vision Australia Pty Ltd went into administration and split its business into two arms, Medical Vision Australia Cardiology &amp; Thoracic Pty Ltd, and Medical Vision Australia Plastic &amp; Cosmetic Pty Ltd. These companies are . The manufacturer of the device has also been arrested in France. Subsequent legal action on behalf of women who had received the PIP implants found that Medical Vision Australia did not carry product liability insurance. This, coupled with the company’s decision to enter into administration, meant they could not receive compensation from the company.</p> <p>I understand the company’s liquidator reported them to ASIC and requested an investigation to determine if there had been any breaches of the Corporations Act.</p> <p>a. Did ASIC investigate and what stage is the investigation at?</p> <p>b. If a breach of law were found, would ASIC discuss the matter with the TGA in relation to the company’s suitability to be a device sponsor?</p> <p>c. Are there any specific consumer protection or similar provisions that would allow ASIC to take a harder line against a</p>	Written	12/06/2014	ASIC
818-823	6	Xenophon	Copy Paper	<p>With reference to the copy paper used by Australian Taxation Office:</p> <p>1. Can you confirm what a Senate Inquiry into Commonwealth Procurement Procedures has recently heard, that the copy paper used by the ATO is sourced from an Indonesian Mill?</p> <p>2. On what basis was the ‘value for money’ decision made to purchase this paper instead of Australian made paper?</p> <p>3. Have you been made aware of any concerns about the paper not meeting the mandatory requirements of the ICT Sustainability Plans, such as concerns that the virgin fiber does not come from a forest managed to internationally recognised forest management standards?</p> <p>4. Has the Department been made aware of concerns that the recycled fiber is not wholly comprised from post-consumer waste?</p> <p>5. I understand examples of percentage allocations for overall environmental criteria (product &amp; supplier) are recommended at 20%-40% for copy contracts. If so, how was this weighting for overall environmental criteria taken into account in the decision to procure the copy paper from an Indonesian Mill instead of an Australian made Paper?</p> <p>6. Evidence provided in the Senate Inquiry into Commonwealth Procurement Procedures states in March the company “illegally broke off collective bargaining talks and called in the local army and police to intimidate workers against supporting the union”. How does this impact the Department’s decision to procure the copy paper from this supplier?</p>	Written	12/06/2014	ATO
824-826	3	Xenophon	Assetless Administration Fund	<p>I am aware of an Assetless Administration Fund (AA Fund)[1] that may be made available to registered liquidators appointed under Chapter 5 of the Corporations Act 2001 (Corporations Act) as a liquidator in a creditors’ voluntary winding up, or a court-ordered winding up, of a company.</p> <p>I understand that the AA Fund finances investigations and reports by liquidators into the failure of companies with few or no assets, where it appears to ASIC that enforcement action may result from the investigation and report.</p> <p>I am interested in how the fund works, including the criteria that must be met before funding of liquidator investigations, reports and actions from the Assetless Administration Fund may be made available to a liquidator.</p> <p>1. Would you please advise me regarding the amount of funding that is currently contained in this fund, and how much of that amount may be granted to a liquidator if the liquidator identifies an area of concern that ASIC may be interested in having investigated or reported on further, where the company is assetless?</p> <p>2. Is there any limit to the amount of funding that may be made available?</p> <p>3. Can you also please advise me regarding the number of requests that ASIC has received over the past three years for access to the fund, and how many of those requests were granted?</p>	Written	12/06/2014	ASIC
827-831	5	Xenophon	Australian Companies	<p>1. For companies listed on the ASX that have been taken over by overseas businesses, can the ATO provide a table detailing:</p> <p>a. The number and category of companies by activity.</p> <p>b. Annual turnover for those companies for the 10 years prior to takeover and the 10 years after takeover.</p> <p>c. Annual company tax paid for the companies for the 10 years after takeover</p> <p>d. Annual intellectual property payments paid offshore for the 10 years prior to the takeover and then 10 years after takeover to double tax agreement countries Australia has agreements with</p> <p>2. Can the ATO provide detail on the annual overseas management payments paid offshore for the 10 years prior to the takeover and then 10 years after takeover to double tax agreement countries Australia has agreements with?</p> <p>3. In general terms is it correct to say that when an Australian company makes intellectual property payments to an offshore entity that has a double tax agreement with Australia of 100 units of money that only 10 units of money are subject to tax and at the corporate rate of 30% and the Australian company is responsible for remitting that payment to the ATO? Further, in general terms if an Australian company has an IP bill of \$100, is it correct to state that the ATO will obtain \$3 tax?</p> <p>a. If not, what is the position?</p> <p>b. Is it correct to state if that same company was to make \$100 profit in Australia, \$30 tax would be paid to the ATO?</p>	Written	12/06/2014	ATO



832-836	5	Xenophon	Australian Charities and Not-for-profits Commission	<p>1. How many organisations have now registered with the ACNC?</p> <p>a. What has the feedback from the industry been in terms of this process?</p> <p>b. Has the ACNC received any feedback from the public? What has this been?</p> <p>2. Has the ACNC investigated any cases of non-compliance or similar concerns?</p> <p>a. How many?</p> <p>b. What were the outcomes?</p> <p>3. There have been significant past reviews, including the Henry Tax Review, that have recommended Australia establish an entity like the ACNC to regulate the NFP sector. If the ACNC were to be abolished, would any other existing organisation be able to fill that role?</p> <p>4. The 2010 Economics Committee inquiry report into the Tax Laws Amendment (Public Benefit Test) Bill stated that: "The Committee notes the previous inquiries conducted by parliamentary committees, the Productivity Commission and the recent Henry Review. Notwithstanding their work, there remains a serious lack of information in relation to the not-for-profit sector; for example, estimates of the value of tax concessions range from \$1 billion to \$8 billion."</p> <p>a. Is this consistent with what the ACNC is discovering as it begins to regulate the sector?</p> <p>5. Is the ACNC familiar with the Government's rationale on why the ACNC should be abolished? What is the ACNC's response to this?</p>	Written	12/06/2014	ACNC
837	1	Xenophon	wine retailing	<p>1. What market share of wine retailing is controlled by Woolworths and Coles (Wesfarmers)?</p>	Written	12/06/2014	ACCC
838	1	Xenophon	WET Rebate	<p>1. What is the median size (in turnover or area under cultivation) of vineyard businesses that claim the Wine equalisation tax (WET) Rebate?</p>	Written	12/06/2014	ATO
839-841	3	Carr	Second-hand Motor Vehicles	<p>1. Can Treasury confirm if it has undertaken any modelling on the impact of a relaxation of import restrictions on second-hand (including near-new or parallel) motor vehicles on taxation revenue? If so, can the Treasury advise of that impact.</p> <p>2. Can Treasury confirm if it has undertaken an assessment of the economic and social impact in New Zealand concerning the relaxation of import restrictions on second-hand motor vehicles? If so, can the Treasury advise of that impact.</p> <p>3. Can Treasury confirm if it has undertaken as part of any assessment of the impact of a relaxation of import restrictions on second-hand (including near-new or parallel) motor vehicles the impact on economic activity arising from fewer cars being sold through dealerships, and the flow-on impact through regional communities across Australia? If not, why not?</p>	Written	12/06/2014	RG
842-843	2	Wong	Client Confidentiality	<p>With reference to Senator Ronaldson's statement "it has come to my attention that there are a variety of ASIC searches being undertaken at the moment in relation to coalition staff" (FPA committee, proof Hansard, 29 May, pg.85):</p> <p>1. Has ASIC been requested to disclose details of ASIC searches to Ministers?</p> <p>2. If disclosure does occur - how does disclosure of individuals undertaking ASIC searches comply with ASIC's privacy policy outlined on its website?</p>	Written	12/06/2014	ASIC
844-875	32	Wong	Australian Competition and Consumer Commission	<p>time staff, can you anticipate the size of your agency by the end of the 2014-15 period?</p> <p>2. Have previous reductions on your staff had an impact on your output?</p> <p>3. Have you ever requested more staff from the government in order to increase ACCC output?</p> <p>4. Which APS levels will redundancies over 2014-15 be drawn from?</p> <p>5. What is the saving?</p> <p>6. What would be the typical roles these staff members would have played?</p> <p>7. Can you elaborate on other financial management and governance reforms that will assist in meeting the agreed budget for 2014-15?</p> <p>8. If the government succeeds in repealing the carbon price, the job of monitoring the knock-on effects in the marketplace will fall to the ACCC at a time when staff levels are the lowest they have been in a number of years. Are you concerned that the agency's work on other fronts will suffer?</p> <p>9. Would you say the efficacy of the ACCC is in direct proportion to the size of its staff?</p> <p>10. If not, what other facets of the agency's activity ensure Australian consumers and businesses interact in a fair marketplace?</p> <p>11. Does the component of your funding that's specifically for monitoring the repeal of the carbon price include a set amount for employing staff?</p> <p>12. If so, how much is that component?</p> <p>13. How many APS employees and at what levels would this be intended to fund?</p> <p>14. Is the ACCC preparing strategies to monitor the prospective repeal of the carbon price?</p>	Written	12/06/2014	ACCC
877-880	4	Wong	Fringe Benefits Tax	<p>1. Why is there an increase in the FBT rate as part of the income tax increase?</p> <p>2. Isn't FBT paid by companies? Why does it need to go up if this is an income tax increase on individuals?</p> <p>3. What would happen if you raised the income tax rate but didn't raise the rate of FBT?</p> <p>4. In the explanatory memorandum for this measure, Treasury outlines concerns that without a raise in the rate of FBT people would be able to avoid paying the levy. How would this work?</p>	Written	12/06/2014	RG

881-885	5	Wong	Staff and Compliance	<ol style="list-style-type: none"> <li>1. Do you model the relationship between the number of compliance staff working at the ATO and the amount of revenue that is raised?</li> <li>2. If not: <ol style="list-style-type: none"> <li>a. how have the ATO justified increases in staff in the past?</li> <li>b. How do you know whether there are sufficient staff at the ATO?</li> </ol> </li> <li>3. If so, what is the relationship between increases in staff and increases in revenue?</li> <li>4. Is this consistent with the Government's 'budget emergency' rhetoric?</li> <li>5. How much the differential start date for FBT around deficit levy in the 2014-15 year costs in terms of revenue forgone.</li> </ol>	Written	12/06/2014	ATO
886-891	6	Wong	Australian Charities and Not-for-profits Commission	<ol style="list-style-type: none"> <li>1. What has been the rate of staff attrition over the past six months?</li> <li>2. Has the introduction of legislation to abolish the ACNC decreased staff morale and made it more difficult to retain staff?</li> <li>3. Has the ACNC planned for the contingency that the Government is not able to legislate for the abolition of the ACNC?</li> <li>4. What feedback is the ACNC receiving from the sector regarding the abolition of the commission?</li> <li>5. Has the ACNC received questions from charities asking whether they still need to comply with legal requirements given the proposed abolition of the commission?</li> <li>6. Is the ACNC aware of any advice given to charities to the effect that charities need not comply with legislative requirements to report as the commission will soon be abolished</li> </ol>	Written	12/06/2014	ACNC
892-913	22	Wong	Small business assistance	<p>Programme.</p> <ul style="list-style-type: none"> <li>• Australian Industry Participation;</li> <li>• Commercialisation Australia;</li> <li>• Enterprise Solutions;</li> <li>• Innovation Investment Fund;</li> <li>• Industry Innovation Councils;</li> <li>• Enterprise Connect;</li> <li>• Industry Innovation Precincts; and</li> <li>• Textile, Clothing and Footwear Small Business and Building Innovative Capability.</li> </ul> <ol style="list-style-type: none"> <li>1. What consultation with business took place before the axing of the above programs?</li> <li>2. What will the new Entrepreneur's Infrastructure Programme do. What are its objectives and guidelines.</li> <li>3. What industry consultation took place in devising its purpose and guidelines</li> <li>4. How and when will businesses be able to apply?</li> <li>5. Are you aware of any gaps for SB between what the previous grants covered and the Government's new approach of funding the Entrepreneurs' Infrastructure Programme?</li> <li>6. Do you yet have an idea of what SB could previously seek assistance that no longer can under the new Entrepreneurs' Infrastructure Programme?</li> <li>7. What research and consultation has been done with the Small Business Community to ensure the Entrepreneurs' Infrastructure Programme is needed, wanted and delivered effectively?</li> <li>8. Could you please list the ways the new Entrepreneurs' Infrastructure Programme is better at assisting SB than the 8 programs that were cut that we were discussing earlier?</li> <li>9. Does the Department have any concerns with the new program?</li> <li>10. What aspects of SB were considered when your department gave advice on the Entrepreneurs' Infrastructure Programme?</li> <li>11. Has an economic analysis been done on the effects of the cuts to these grants on SB?</li> <li>12. Has a regulatory impact statement been done?</li> <li>13. How developed is the Entrepreneurs' Infrastructure Programme? When will it be fully operational?</li> <li>14. How much guidance has the Department provided with regard to the creation of the Entrepreneurs' Infrastructure</li> </ol>	Written	12/06/2014	MG
915-918	4	Wong	Small Business and Family Enterprise Ombudsman	<ol style="list-style-type: none"> <li>1. What new powers will this Ombudsman have?</li> <li>2. With almost every single industry program cut, just where will the Ombudsman refer SB as part of its concierge duties?</li> <li>3. In what areas do we expect the Small Business Commissioner to deliver results that the current Commissioner has failed to achieve?</li> <li>4. How will the new Ombudsman be better equipped over the previous Commissioner?</li> </ol>	Written	12/06/2014	MG
919-920	2	Wong	R&D Tax Incentive	<ol style="list-style-type: none"> <li>1. Was small business consulted on the cut to R&amp;D funding?</li> <li>2. Has any modelling been done to show what sort of effect this will have on small business?</li> </ol>	Written	12/06/2014	RG
921	1	Wong	Tax Laws Amendment Bill	<ol style="list-style-type: none"> <li>1. In relation to the Tax Laws Amendment (R&amp;D) Bill 2013 – is the Department aware of any concerns around the definition of 'annual Australian assessable income' and if so, how are these concerns being addressed?</li> </ol>	Written	12/06/2014	RG

922-926	5	Ludwig	Appointments	<p>1. Please detail any board appointments made from Additional Estimates in February, 2014 to date.</p> <p>2. What is the gender ratio on each board and across the portfolio?</p> <p>3. Does the department have a gender ratio target and/or any other policy intended to increase the participation rate of women on boards? If yes, please specify what the target and policy is for each board.</p> <p>4. Please specify when these gender ratio or participation policies were put in place.</p> <p>5. Has there been any change to this ratio or policy since September 7, 2013? If yes, please detail</p>	Written	12/06/2014	CSSG
927-928	2	Ludwig	Advertising	<p>1. How much has the Department/Agency spent on Advertising since Additional Estimates in February, 2014? Including through the use of agencies.</p> <p>2. Please detail each advertising campaign including it's cost, where the advertising appeared, production costs, who approved, ministerial or ministerial staff involvement in commissioning</p>	Written	12/06/2014	CSSG
929-931	3	Ludwig	Enterprise Bargaining Agreements	<p>1. Please list all related EBAs with coverage of the department.</p> <p>2. Please list their starting and expiration dates.</p> <p>3. What is the current status of negotiations for the next agreement/s? Please detail.</p>	Written	12/06/2014	CSSG
932-936	5	Ludwig	Existing Resources Program	<p>1. Since 7 September how many major projects, work, programs or other tasks has the department started as a consequence of government policies or priorities that are required to be funded 'within existing resources'?</p> <p>2. List each project or piece of work</p> <p>3. List the staffing assigned to each task</p> <p>4. What is the nominal total salary cost of the officers assigned to the project?</p> <p>5. What resources or equipment has been assigned to the project?</p>	Written	12/06/2014	CSSG
937-945	9	Ludwig	Conditions of Government Contracts and Agreements	<p>Since 7 September 2013;</p> <p>1. Do any contracts managed by the Department/Agency contain any limitations or restrictions on advocacy or criticising Government policy? If so, please name each contact. When was it formed or created?</p> <p>2. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction?</p> <p>3. Do any agreements managed by the Department/Agency contain any limitations on restrictions on advocacy or criticisms of Government policy? If so, please name each agreement. When was it formed or created?</p> <p>4. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction?</p> <p>5. For each of the contracts and agreements, are there any particular reason, such as genuine commercial in confidence information, for this restriction?</p> <p>6. Have any changes to financial or resource support to services which advocate on behalf of groups or individuals in Australian society been made? If so, which groups? What was the change?</p> <p>7. Has any consultation occurred between the Department/Agency and any individuals and/or community groups about these changes? If so, what consultation process was used? Was it public? If not, why not? Are public submissions available on a website?</p> <p>8. If no consultation has occurred, why not?</p> <p>9. Did the Minister/Parliamentary Secretary meet with any stakeholders about changes to advocacy in their contracts and/or agreements? If so, when? Who did he/she meet with?</p>	Written	12/06/2014	CSSG

946-953	8	Ludwig	Reviews	<p>1. Since Additional Estimates in February, 2014, how many new reviews (defined as review, inter-departmental group, inquiry, internal review or similar activity) have been commenced? Please list them including:</p> <ol style="list-style-type: none"> <li>the date they were ordered</li> <li>the date they commenced</li> <li>the minister responsible</li> <li>the department responsible</li> <li>the nature of the review</li> <li>their terms of reference</li> <li>the scope of the review</li> <li>Whom is conducting the review</li> <li>the number of officers, and their classification level, involved in conducting the review</li> <li>the expected report date</li> <li>the budgeted, projected or expected costs</li> <li>If the report will be tabled in parliament or made public</li> </ol> <p>2. For any review commenced or ordered since Additional Estimates in February, 2014, have any external people, companies or contractors being engaged to assist or conduct the review?</p> <ol style="list-style-type: none"> <li>If so, please list them, including their name and/or trading name/s and any known alias or other trading names</li> <li>If so, please list their managing director and the board of directors or equivalent</li> <li>If yes, for each is the cost associated with their involvement, including a break down for each cost item</li> <li>If yes, for each, what is the nature of their involvement</li> <li>If yes, for each, are they on the lobbyist register, provide details.</li> <li>If yes, for each, what contact has the Minister or their office had with them</li> <li>If yes, for each, who selected them</li> <li>If yes, for each, did the minister or their office have any involvement in selecting them,</li> <li>If yes, please detail what involvement it was</li> <li>If yes, did they see or provided input to a short list</li> <li>If yes, on what dates did this involvement occur</li> <li>If yes, did this involve any verbal discussions with the department</li> <li>If yes, on what dates did this involvement occur</li> </ol>	Written	12/06/2014	CSSG
954	1	Ludwig	Legal Costs	<p>1. List all legal costs incurred by the department or agency since Additional Estimates in February, 2014</p> <ol style="list-style-type: none"> <li>List the total cost for these items, broken down by source of legal advice, hours retained or taken to prepare the advice and the level of counsel used in preparing the advice, whether the advice was internal or external</li> <li>List cost spend briefing Counsel, broken down by hours spend briefing, whether it was direct or indirect briefing, the gender ratio of Counsel, how each Counsel was engaged (departmental, ministerial)</li> <li>How was each piece of advice procured? Detail the method of identifying legal advice</li> </ol>	Written	12/06/2014	CSSG
955	1	Ludwig	Briefings for other parties	<p>1. Since Additional Estimates in February, 2014 have any briefings and/or provision of information been provided to Non-Government parties other than the Australian Labor Party? If yes, please include:</p> <ol style="list-style-type: none"> <li>How are briefings requests commissioned?</li> <li>What briefings have been undertaken? Provide details and a copy of each briefing.</li> <li>Provide details of what information has been provided and a copy of the information.</li> <li>Have any briefings request been unable to proceed? If yes, provide details of what the requests were and why it could not proceed.</li> <li>How long is spent preparing and undertaking briefings/information requests for the Independents? How many staff are involved and how many hours? Provide a breakdown for each employment classification.</li> <li>Which Non-Government Parties or Independents, excluding the Australian Labor Party have requested briefings and/or information?</li> </ol>	Written	12/06/2014	CSSG
956	1	Ludwig	Vending Machines	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased or taken under contract any vending machine facilities?</p> <ol style="list-style-type: none"> <li>If so, list these</li> <li>If so, list the total cost for these items</li> <li>If so, list the itemised cost for each item of expenditure</li> <li>If so, where were these purchased</li> <li>If so, list the process for identifying how they would be purchased</li> <li>If so, what is the current location for these items?</li> <li>If so, what is the current usage for each of these items?</li> </ol>	Written	12/06/2014	CSSG
957-958	2	Ludwig	Stationery Requirements	<p>1. How much was spent by each department and agency on the government (Ministers / Parliamentary Secretaries) stationery requirements in your portfolio from Additional Estimates in February, 2014 to date?</p> <ol style="list-style-type: none"> <li>Detail the items provided to the minister's office</li> </ol> <p>2. How much was spent on departmental stationery requirements from the Additional Estimates in February 2014 to date.</p>	Written	12/06/2014	CSSG

959	1	Ludwig	Electronic Equipment	<p>1. Other than phones, ipads or computers – please list the electronic equipment provided to the Minister's office since Additional Estimates in February, 2014.</p> <p>a. List the items</p> <p>b. List the items location or normal location</p> <p>c. List if the item is in the possession of the office or an individual staff member of minister, if with an individual list their employment classification level</p> <p>d. List the total cost of the items</p> <p>e. List an itemised cost breakdown of these items</p> <p>f. List the date they were provided to the office</p> <p>g. Note if the items were requested by the office or proactively provided by the department</p>	Written	12/06/2014	CSSG
960-963	4	Ludwig	Media Subscriptions	<p>1. What pay TV subscriptions does your department/agency have?</p> <p>a) Please provide a list of what channels and the reason for each channel.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p> <p>2. What newspaper subscriptions does your department/agency have?</p> <p>a) Please provide a list of newspaper subscriptions and the reason for each.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p> <p>3. What magazine subscriptions does your department/agency have?</p> <p>a) Please provide a list of magazine subscriptions and the reason for each.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p> <p>4. What publications does your department/agency purchase?</p> <p>a) Please provide a list of publications purchased by the department and the reason for each.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p>	Written	12/06/2014	CSSG
964-965	2	Ludwig	Media Monitoring	<p>1. What is the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the Minister's office from Additional Estimates in February, 2014 to date?</p> <p>a) Which agency or agencies provided these services?</p> <p>b) What has been spent providing these services from Additional Estimates in February, 2014 to date?</p> <p>c) Itemise these expenses.</p> <p>2. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the department/agency from Additional Estimates in February, 2014 to date?</p> <p>a) Which agency or agencies provided these services?</p> <p>b) What has been spent providing these services from Additional Estimates in February, 2014 to date?</p> <p>c) Itemise these expenses</p>	Written	12/06/2014	CSSG
966	1	Ludwig	Report Printing	<p>1. Have any reports, budget papers, statements, white papers or report-like documents printed for or by the department been pulped, put in storage, shredded or disposed of? A. If so please give details; name of report, number of copies, cost of printing, who order the disposal, reason for disposal</p>	Written	12/06/2014	CSSG
967	1	Ludwig	Communications Staff	<p>1. For all departments and agencies, please provide – in relation to all public relations, communications and media staff – the following:</p> <p>a) How many ongoing staff, the classification, the type of work they undertake and their location.</p> <p>b) How many non-ongoing staff, their classification, type of work they undertake and their location</p> <p>c) How many contractors, their classification, type of work they undertake and their location</p> <p>d) How many are graphic designers?</p> <p>e) How many are media managers?</p> <p>f) How many organise events?</p>	Written	12/06/2014	CSSG
968-970	3	Ludwig	Commissioned Reports	<p>1. Since Additional Estimates in February, 2014, how many Reports (including paid external advice) have been commissioned by the Minister, department or agency? Please provide details of each report including date commissioned, date report handed to Government, date of public release, Terms of Reference and Committee members.</p> <p>2. How much did each report cost/or is estimated to cost? How many departmental or external staff were involved in each report and at what level?</p> <p>3. What is the current status of each report? When is the Government intending to respond to these reports?</p>	Written	12/06/2014	CSSG

971-973	3	Ludwig	FOI Requests	<p>Since September 7, 2013:</p> <ol style="list-style-type: none"> <li>1. How many requests for documents under the FOI Act have been received?</li> <li>2. Of these, how many documents have been determined to be deliberative documents?</li> <li>3. Of those assessed as deliberative documents: <ol style="list-style-type: none"> <li>a. For how many has access to the document been refused on the basis that it would be contrary to the public interest?</li> <li>b. For how many has a redacted document been provided?</li> </ol> </li> </ol>	Written	12/06/2014	CSSG
974	1	Ludwig	Ministerial motor vehicle	<ol style="list-style-type: none"> <li>1. Has the minister been provided with a motor vehicle since Additional Estimates in February, 2014? If so: <ol style="list-style-type: none"> <li>a) What is the make and model?</li> <li>b) How much did it cost?</li> <li>c) When was it provided?</li> <li>d) Was the entire cost met by the department? If not, how was the cost met?</li> <li>e) What, if any, have been the ongoing costs associated with this motor vehicle? Please include costs such as maintenance and fuel.</li> <li>f) Are these costs met by the department? If not, how are these costs met?</li> <li>g) Please provide a copy of the guidelines that determine if a minister is entitled to a motor vehicle.</li> <li>h) Have these guidelines changed since Additional Estimates in February, 2014? If so, please detail.</li> <li>i) Please provide a copy of the guidelines that determine how a minister is to use a motor vehicle they have been provided with. Please include details such as whether the motor vehicle can be used for personal uses.</li> <li>j) Have these guidelines changed since Additional Estimates in February, 2014? If so, please detail.</li> </ol> </li> </ol>	Written	12/06/2014	CSSG
975	1	Ludwig	Ministerial staff vehicles (non-MoPs)	<ol style="list-style-type: none"> <li>1. Outside of MoPS Act entitlements, have any of the Minister's staff been provided with a motor vehicle since Additional Estimates in February, 2014? If so: <ol style="list-style-type: none"> <li>a) What is the make and model?</li> <li>b) How much did it cost?</li> <li>c) When was it provided?</li> <li>d) Was the entire cost met by the department? If not, how was the cost met?</li> <li>e) What, if any, have been the ongoing costs associated with this motor vehicle? Please include costs such as maintenance and fuel.</li> <li>f) Are these costs met by the department? If not, how are these costs met?</li> <li>g) Please provide a copy of the guidelines that determine this entitlement to a motor vehicle.</li> <li>h) Have these guidelines changed since Additional Estimates in February, 2014? If so, please detail.</li> <li>i) Please provide a copy of the guidelines that determine how a motor vehicle is to be used that they have been provided with. Please include details such as whether the motor vehicle can be used for personal uses.</li> <li>j) Have these guidelines changed since Additional Estimates in February, 2014? If so, please detail.</li> </ol> </li> </ol>	Written	12/06/2014	CSSG

976-980	5	Ludwig	Building Lease Costs	<p>1. What has been the total cost of building leases for the agency / department since Additional Estimates in February, 2014?</p> <p>2. Please provide a detailed list of each building that is currently leased. Please detail by:</p> <p>a) Date the lease agreement is active from.</p> <p>b) Date the lease agreement ends.</p> <p>c) Is the lease expected to be renewed? If not, why not?</p> <p>d) Location of the building (City and state).</p> <p>e) Cost of the lease.</p> <p>f) Why the building is necessary for the operations of the agency / department.</p> <p>3. Please provide a detailed list of each building that had a lease that was not renewed since Additional Estimates in February, 2014. Please detail by:</p> <p>a) Date from which the lease agreement was active.</p> <p>b) Date the lease agreement ended.</p> <p>c) Why was the lease not renewed?</p> <p>d) Location of the building (City and state).</p> <p>e) Cost of the lease.</p> <p>f) Why the building was necessary for the operations of the agency / department.</p> <p>4. Please provide a detailed list of each building that is expected to be leased in the next 12 months. Please detail by:</p> <p>a) Date the lease agreement is expected to become active.</p> <p>b) Date the lease agreement is expected to end.</p> <p>c) Expected location of the building (City and state).</p> <p>d) Expected cost of the lease.</p> <p>i. Has this cost been allocated into the budget?</p> <p>e) Why the building is necessary for the operations of the agency / department.</p> <p>5. For each building owned or leased by the department:</p> <p>a) What is the current occupancy rate for the building?</p> <p>b) If the rate is less than 100%, detail what the remaining being used for.</p>	Written	12/06/2014	CSSG
981-982	2	Ludwig	Government Advertising	<p>1. How much has been spent on government advertising (including job ads) since Additional Estimates in February, 2014?</p> <p>a) List each item of expenditure and cost</p> <p>b) List the approving officer for each item</p> <p>c) Detail the outlets that were paid for the advertising</p> <p>2. What government advertising is planned for the rest of the financial year?</p> <p>a) List the total expected cost</p> <p>b) List each item of expenditure and cost</p> <p>c) List the approving officer for each item</p> <p>d) Detail the outlets that have been or will be paid for the advertising</p>	Written	12/06/2014	CSSG
983-984	2	Ludwig	Lobbyist Register Meetings	<p>1. List all interactions between the department/agency with any representative listed on the lobbyist register since Additional Estimates in February, 2014. List the participants in the meeting, the topic of the discussion, who arranged or requested the meeting, the location of the meeting</p> <p>2. List all interactions between the Minister/parliamentary Secretary and/or their offices with any representative listed on the lobbyist register since Additional Estimates in February, 2014. List the participants in the meeting, the topic of the discussion, who arranged or requested the meeting, the location of the meeting</p>	Written	12/06/2014	CSSG
985-987	3	Ludwig	Ministerial Website	<p>1. How much has been spent on the Minister's website since Additional Estimates in February, 2014?</p> <p>a) List each item of expenditure and cost</p> <p>2. Who is responsible for uploading information to the Minister's website?</p> <p>3. Are any departmental staff required to work outside regular hours to maintain the Minister's website?</p>	Written	12/06/2014	CSSG
988-989	2	Ludwig	Provision of Equipment - Ministerial and Department	<p>1. For departments/agencies that provide mobile phones to Ministers and/or Parliamentary Secretaries and/or their offices, what type of mobile phone is provided and the costs (since Additional Estimates in February 2014)?</p> <p>a. Itemise equipment and cost broken down by staff or minister classification</p> <p>2. Is electronic equipment (such as ipad, laptop, wireless card, vasco token, blackberry, mobile phone (list type if relevant), thumb drive, video cameras) provided to department/agency staff? If yes provide a list of what is provided across the department of agency, the purchase cost, the ongoing cost and a breakdown of what staff and staff classification receives each item (since Additional Estimates in February 2014).</p>	Written	12/06/2014	CSSG
990	1	Ludwig	Multiple tenders	<p>1. List any tenders that were re-issued or issued multiple times since Additional Estimates in February, 2014:</p> <p>a) Why were they re-issued or issued multiple times?</p> <p>b) Were any applicants received for the tenders before they were re-issued or repeatedly issued?</p> <p>c) Were those applicants asked to resubmit their tender proposal?</p>	Written	12/06/2014	CSSG

991	1	Ludwig	Market Research	<p>1. List any market research conducted by the department/agency since Additional Estimates in February, 2014:</p> <p>a) List the total cost of this research</p> <p>b) List each item of expenditure and cost, broken down by division and program</p> <p>c) Who conducted the research?</p> <p>d) How were they identified?</p> <p>e) Where was the research conducted?</p> <p>f) In what way was the research conducted?</p> <p>g) Were focus groups, round tables or other forms of research tools used?</p> <p>h) How were participants for these focus groups et al selected?</p>	Written	12/06/2014	CSSG
992	1	Ludwig	Departmental upgrades	<p>1. Since Additional Estimates in February, 2014 has the department/agency engaged in any new refurbishments, upgrades or changes to their building or facilities?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these changes</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, who conducted the works?</p> <p>e) If so, list the process for identifying who would conduct these works</p> <p>f) If so, when are the works expected to be completed?</p>	Written	12/06/2014	CSSG
993	1	Ludwig	Wine coolers / Fridges	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased any new wine coolers, or wine fridges or other devices for the purpose of housing alcohol beverages, including Eskies?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these items</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, where were these purchased</p> <p>e) If so, list the process for identifying how they would be purchased</p> <p>f) If so, what is the current location for these items?</p> <p>g) If so, what is the current stocking level for each of these items?</p>	Written	12/06/2014	CSSG
994	1	Ludwig	Office Plants	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased any new office plants?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these items</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, where were these purchased</p> <p>e) If so, list the process for identifying how they would be purchased</p> <p>f) If so, what is the current location for these items?</p>	Written	12/06/2014	CSSG
995	1	Ludwig	Office recreation facilities	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased or constructed any office recreation facilities, activities or games (including but not limited to pool tables, table tennis tables or others)?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these items</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, where were these purchased</p> <p>e) If so, list the process for identifying how they would be purchased</p> <p>f) If so, what is the current location for these items?</p> <p>g) If so, what is the current usage for each of these items?</p>	Written	12/06/2014	CSSG
996-998	3	Ludwig	Workplace assessments	<p>1. How much has been spent on workplace ergonomic assessments since 7 September 2013?</p> <p>a) List each item of expenditure and cost</p> <p>2. Have any assessments, not related to an existing disability, resulted in changes to workplace equipment or set up?</p> <p>3. If so, list each item of expenditure and cost related to those changes</p>	Written	12/06/2014	CSSG



999-1005	7	Ludwig	Ministerial Staff Code	<p>1. Have there been any identified breaches of the Ministerial Staff Code of Conduct by the Minister, their office or the department? * If so, list the breaches identified, broken by staffing classification level * If so, what remedy was put in place to manage the breach? If no remedy has been put in place, why not? * If so, when was the breach identified? By whom? When was the Minister made aware?</p> <p>2. Can the Minister confirm that all ministerial and electorate officers in their office comply fully with the ministerial staff code of conduct? * If not, how many staff don't comply, broken down by classification level? * How long have they worked for the Minister?</p> <p>3. Can you confirm they all complied with the code on the date of their employment? * If not, on what date did they comply?</p> <p>4. Can you confirm that all disclosures as required by the code were made to the government staffing committee? * If so, on what date were those disclosure made?</p> <p>5. By position title list the date each staff member was approved by government staff committee</p> <p>6. Can you confirm all staff have divested themselves of any and all relevant shares as of the date of their appointment</p> <p>7. Can you list by number if any staff have been granted exception by the SMOS to remain a director of a company as allowed by the Ministerial Staff Code of Conduct, break down by position level</p>	Written	12/06/2014	CSSG
1006-1007	2	Ludwig	Credit Cards	<p>1. Provide a breakdown for each employment classification that has a corporate credit card.</p> <p>2. Please update details of the following?</p> <p>a) What action is taken if the corporate credit card is misused?</p> <p>b) How is corporate credit card use monitored?</p> <p>c) What happens if misuse of a corporate credit card is discovered?</p> <p>d) Have any instances of corporate credit card misuse have been discovered since Additional Estimates in February, 2014? List staff classification and what the misuse was, and the action taken.</p> <p>e) What action is taken to prevent corporate credit card misuse?</p>	Written	12/06/2014	CSSG
1008-1010	3	Ludwig	Media Training	<p>1. In relation to media training services purchased by each department/agency, please provide the following information from Additional Estimates in February, 2014 to date:</p> <p>a) Total spending on these services</p> <p>b) an itemised cost breakdown of these services</p> <p>c) The number of employees offered these services and their employment classification</p> <p>d) The number of employees who have utilised these services and their employment classification</p> <p>e) The names of all service providers engaged</p> <p>f) the location that this training was provided</p> <p>2. For each service purchased from a provider listed under (1), please provide:</p> <p>a) The name and nature of the service purchased</p> <p>b) Whether the service is one-on-one or group based</p> <p>c) The number of employees who received the service and their employment classification (provide a breakdown for each employment classification)</p> <p>d) The total number of hours involved for all employees (provide a breakdown for each employment classification)</p> <p>e) The total amount spent on the service</p> <p>f) A description of the fees charged (i.e. per hour, complete package)</p> <p>3. Where a service was provided at any location other than the department or agency's own premises, please provide:</p> <p>a) The location used</p> <p>b) The number of employees who took part on each occasion</p> <p>c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification)</p> <p>d) Any costs the department or agency's incurred to use the location</p>	Written	12/06/2014	CSSG
1011-1015	5	Ludwig	Question Time	<p>1) How many officers are responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of Question Time?</p> <p>2) How many officer hours are spent each sitting day on preparing that information? a. Please break down the hours by officer APS classification</p> <p>3) Are drafts shown to the Minister or their office before Question Time? a. If so, when does this occur? b. How many versions of this information are shown to the minister or their office?</p> <p>4) Does the minister or their office make any contributions, edits or suggestions for departmental changes to this information?</p> <p>a. If so, when does this occur?</p> <p>b. What officer hours were spent on making these edits? Please break down the hours by officer APS classification.</p> <p>5) Provide each of the contents page of the Minister and representing Minister's Question Time folder prepared by the department for the week of 13 May 2014 (first day of winter sittings).</p>	Written	12/06/2014	CSSG

1016-1024	9	Ludwig	Freedom of Information - Consultation with other Departments, Agencies and Minister, Staffing Resources, FOI Disclosure Log, FOI Requests	<p>The following questions relate to requests made pursuant to the Freedom of Information Act (the Act):</p> <p><b>Consultations with other Departments, Agencies and the Minister</b></p> <p>1. Other than for the purpose of discussing a transfer under section 16 of the Act, does the Department consult or inform other Departments or Agencies when it receives Freedom of Information requests?</p> <p>2. If so, for each instance provide a table setting out the following information:</p> <p>a) The Department or Agency which was consulted;</p> <p>b) The document;</p> <p>c) The purpose of the consultation;</p> <p>d) Whether an extension of time was sought from the applicant to allow time for the consultation, including whether it was granted and the length of the extension;</p> <p>e) Whether an extension of time was sought from the Information Commissioner to allow time for the consultation, including whether it was granted and the length of the extension</p> <p>3. Other than for the purposes of discussing a transfer under section 16 of the Act, has the Department consulted or informed the Minister's office about Freedom of Information requests it has received?</p> <p>4. If yes, provide a table setting out the following information:</p> <p>a) The requests with respect to which the Minister or Ministerial office was consulted;</p> <p>b) The Minister or Ministerial office which was consulted;</p> <p>c) The purpose of the consultation;</p> <p>d) Whether an extension of time was sought from the applicant to allow time for the consultation, including whether it was granted and the length of the extension;</p> <p>e) Whether an extension of time was sought from the Information Commissioner to allow time for the consultation, including whether it was granted and the length of the extension</p> <p>f) Whether any briefings (including formal briefs, email briefings and verbal briefings) were provided to the Minister's office</p> <p><b>Staffing resources</b></p> <p>The following questions relate to the period from 18 September 2013:</p> <p>5. For the period of time from 18 September 2013, what was the average FTE allocated to processing FOI requests?</p> <p><b>FOI Disclosure Log</b></p> <p>6. For the purposes of meeting its obligations under 11C of the Act, does the Department or Agency:</p>	Written	12/06/2014	CSSG
1025-1026	2	Ludwig	Functions	<p>1) Provide a list of all formal functions or forms of hospitality conducted for the Minister since Additional Estimates in February, 2014. Include:</p> <p>a) The guest list of each function</p> <p>b) The party or individual who initiated the request for the function</p> <p>c) The menu, program or list of proceedings of the function</p> <p>d) A list of drinks consumed at the function</p> <p>2) Provide a list of the current wine, beer or other alcoholic beverages in stock or on order in the Minister's office</p>	Written	12/06/2014	CSSG
1027-1035	9	Ludwig	Red tape reduction	<p>1. Please detail what structures, officials, offices, units, taskforce or other processes has the department dedicated to meeting the government's red tape reduction targets?</p> <p>a) What is the progress of that red tape reduction target</p> <p>2. How many officers have been placed in those units and at what level?</p> <p>3. How have they been recruited?</p> <p>4. What process was used for their appointment?</p> <p>5. What is the total cost of this unit?</p> <p>6. What is the estimated total salary cost of the officers assigned to the unit.</p> <p>7. Do members of the unit have access to cabinet documents?</p> <p>8. Please list the security classification and date the classification was issued for each officer, broken down by APS or SES level, in the red tape reduction unit or similar body.</p> <p>9. What is the formal name given to this unit/taskforce/team/workgroup or agency within the department?</p>	Written	12/06/2014	MG

1036-1041	6	Ludwig	Land Costs	<p>How much land (if any) does the Department or agencies or authorities or Government corporation within each portfolio own or lease?</p> <p>2. Please list by each individual land holding, the size of the piece of land, the location of that piece of land and the latest valuation of that piece of land, where that land is owned or leased by the Department, or agency or authority or Government Corporation within that portfolio? (In regards to this question please ignore land upon which Australian Defence force bases are located. Non Defence Force base land is to be included)</p> <p>3. List the current assets, items or purse (buildings, facilities or other) on the land identified above.</p> <p>a. What is the current occupancy level and occupant of the items identified in (3)?</p> <p>b. What is the value of the items identified in (3)?</p> <p>c. What contractual or other arrangements are in place for the items identified in (3)?</p> <p>4. How many buildings (if any) does the Department or agencies or authorities or Government Corporation within each portfolio own or lease?</p> <p>5. Please list by each building owned, its name, the size of the building in terms of square metres, the location of that of that building and the latest valuation of that building, where that building is owned by the Department, or agency or authority or Government corporation within that portfolio? (In regards to this question please ignore buildings that are situated on Australian Defence force bases. Non Defence Force base buildings are to be included).</p> <p>6. In regards to any building identified in Q4, please also detail, the occupancy rate as expressed as a percentage of the building size. If occupancy is identified as less than 100%, for what is the remaining space used?</p>	Written	12/06/2014	CSSG
1042	1	Ludwig	Hire Cars	<p>1. How much did each department/agency spend on hire cars from Additional Estimates in February, 2014 to date? Provide a breakdown of each business group in each department/agency.</p> <p>a) What are the reasons for hire car costs?</p>	Written	12/06/2014	CSSG
1043	1	Ludwig	Boards (for departments or agencies with boards)	<p>1. Since September Additional Estimates in February, 2014;</p> <p>a. how often has each board met, break down by board name;</p> <p>b. what travel expenses are provided;</p> <p>c. what is the average attendance at board meetings;</p> <p>d. how does the board deal with conflict of interest;</p> <p>e. what conflicts of interest have been registered;</p> <p>f. what remuneration is provided to board members;</p> <p>g. how does the board dismiss board members who do not meet attendance standards?</p> <p>h. Have any requests been made to ministers to dismiss board members since Additional Estimates in February, 2014?</p> <p>i. Please list board members who have attended less than 51% of meetings</p> <p>j. what have catering costs been for the board meetings held this year; is alcohol served;</p>	Written	12/06/2014	CSSG
1044-1046	3	Ludwig	Shared resources following MOG changes	<p>1. Following the Machinery of Government changes does the department share any goods/services/accommodation with other departments?</p> <p>2. What resources/services does the department share with other departments; are there plans to cease sharing the sharing of these resources/services?</p> <p>3. What were the costs to the department prior to the Machinery of Government changes for these shared resources? What are the estimated costs after the ceasing of shared resource arrangements?</p>	Written	12/06/2014	CSSG
1047	1	Ludwig	Departmental Rebranding	<p>1. Has the department/Agency undergone a name change or any other form of rebranding since Additional Estimates in February, 2014? If so:</p> <p>a. Please detail why this name change / rebrand were considered necessary and a justified use of departmental funds?</p> <p>i. Please provide a copy of any reports that were commissioned to study the benefits and costs associated with the rebranding.</p> <p>b. Please provide the total cost associated with this rebrand and then break down by amount spent replacing:</p> <p>i. Signage.</p> <p>ii. Stationery (please include details of existing stationery and how it was disposed of).</p> <p>iii. Logos</p> <p>iv. Consultancy</p> <p>v. Any relevant IT changes.</p> <p>vi. Office reconfiguration.</p> <p>c. How was the decision reached to rename and/or rebrand the department?</p> <p>i. Who was involved in reaching this decision? ii. Please provide a copy of any communication (including but not limited to emails, letters, memos, notes etc) from within the department, or between the department and the government regarding the rename/rebranding.</p>	Written	12/06/2014	CSSG
1048	1	Ludwig	Contracts under \$10,000	<p>1. Please provide a detailed list of all contracts entered into worth between \$4,000 and \$10,000 since September 7th, 2013.</p>	Written	12/06/2014	CSSG

1049-1055	7	Ludwig	Contracts for temporary staff	<ol style="list-style-type: none"> <li>1. How much did the department/agency spend on temporary or contract staff since September 7th 2013?</li> <li>2. How many temporary or contract staff were employed since September 7th 2013?</li> <li>3. How many temporary or contract staff are currently employed?</li> <li>4. How much was paid for agencies/companies to find temporary/contract staff?</li> <li>5. How much is budgeted in the 2014/15 year for contract staff?</li> <li>6. What policies/criteria govern the appointment of Contract staff?</li> <li>7. How is the use of contract staff consistent with a professional, independent public service?</li> </ol>	Written	12/06/2014	CSSG
1056-1062	7	Ludwig	Prequalified, Multi-use list tenders	<ol style="list-style-type: none"> <li>1. Does the Department/Agency have existing Prequalified or Multi-use list panels for tenders?</li> <li>2. Please list all Prequalified or Multi-use list panels, and the firms on them, compiled or used by the department/agency?</li> <li>3. Do any of your EL or higher staff have interest- financial or otherwise - in any of the firms on your panels?</li> <li>4. Do any Ministerial staff have directorships in any of the firms on your panels?</li> <li>5. Do any Ministerial staff have interest- financial or otherwise- in any of the firms on your panel</li> <li>6. Have the minister or ministerial staff made representations concerning the panels</li> <li>7. Is Australian Public Affairs on any of your panels?</li> </ol>	Written	12/06/2014	CSSG
1063-1064	2	Ludwig	Unallocated equipment	<ol style="list-style-type: none"> <li>1. Please detail how much electrical equipment, phones and computers the department/agency has in storage or unallocated to staff</li> <li>2. Please detail the purchase, storage and ongoing costs associated with equipment, phones and computers in storage or unallocated.</li> </ol>	Written	12/06/2014	CSSG
1065-1066	2	Ludwig	Official Residences	<ol style="list-style-type: none"> <li>1) Provide a list of all formal functions conducted at any of the Official Residences, or for the Prime Minister's office or Prime Minister's Dining Room where it has been used in place of the official residences since Additional Estimates in February, 2014. Include: <ol style="list-style-type: none"> <li>a. The guest list of each function, including if any ministerial staff attended</li> <li>b. The party or individual who initiated the request for the function</li> <li>c. The menu, program or list of proceedings of the function</li> <li>d. A list of drinks consumed at the function</li> </ol> </li> <li>2) Provide a list of the current wine, beer or other alcoholic beverages in stock or on order at any of the official residences, or venues or offices acting as official residences.</li> </ol>	Written	12/06/2014	MEG
1067-1074	8	Ludwig	Hospitality and Entertainment	<ol style="list-style-type: none"> <li>1. What is the Department/Agency's hospitality spend from Additional Estimates in February, 2014 to date including any catering and drinks costs.</li> <li>2. For each Minister and Parliamentary Secretary office, please detail total hospitality spend from Supplementary Budget Estimates in November 2013 to date. Detail date, location, purpose and cost of all events including any catering and drinks costs.</li> <li>3. What is the Department/Agency's entertainment spend from Additional Estimates in February, 2014 to date? Detail date, location, purpose and cost of all events including any catering and drinks costs.</li> <li>4. For each Minister and Parliamentary Secretary office, please detail total entertainment spend from Additional Estimates in February, 2014 to date. Detail date, location, purpose and cost of all events including any catering and drinks costs.</li> <li>5. What hospitality spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.</li> <li>6. For each Minister and Parliamentary Secretary office, what hospitality spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs.</li> <li>7. What entertainment spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.</li> <li>8. For each Minister and Parliamentary Secretary office, what entertainment spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs.</li> <li>8. Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved?</li> </ol>	Written	12/06/2014	CSSG
1075-1077	3	Ludwig	Computers	<ol style="list-style-type: none"> <li>1. List the current inventory of computers owned, leased, stored, or able to be accessed by the Ministers office as provided by the department, listing the equipment cost and location and employment classification of the staff member that is allocated the equipment, or if the equipment is currently not being used</li> <li>2. List the current inventory of computers owned, leased, stored, or able to be accessed by the department, listing the equipment cost and location</li> <li>3. Please detail the operating systems used by the departments computers, the contractual arrangements for operating software and the on-going costs</li> </ol>	Written	12/06/2014	CSSG

1078-1080	3	Ludwig	Travel Costs - Department	<p>1. Since Additional Estimates in February, 2014, detail all travel for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals).</p> <p>2. Since Additional Estimates in February, 2014, detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel.</p> <p>3. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.</p>	Written	12/06/2014	CSSG
1081-1082	2	Ludwig	Travel Costs - Ministerial	<p>1. From Additional Estimates in February, 2014, detail all travel conducted by the Minister/parliamentary secretary</p> <p>a) List each location, method of travel, itinerary and purpose of trip;</p> <p>b) List the total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals), and;</p> <p>c) List the number of staff that accompanied the Minister/parliamentary secretary, listing the total costs per staff member, the class of airplane travelled, the classification of staff accompanying the Minister/parliamentary secretary.</p> <p>2. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.</p>	Written	12/06/2014	MEG
1083-1084	2	Ludwig	Grants	<p>1. Provide a list of all grants, including ad hoc and one-off grants from the Additional Estimates in February, 2014 to date. Provide the recipients, amount, intended use of the grants, what locations have benefited from the grants and the electorate and state of those locations.</p> <p>2. Update the status of each grant that was approved prior to Additional Estimates in February, 2014, but did not have financial contracts in place at that time. Provide details of the recipients, the amount, the intended use of the grants, what locations have benefited from the grants and the electorate and state of those grants.</p>	Written	12/06/2014	CSSG
1085	1	Ludwig	Government payments of accounts	<p>1. From Additional Estimates in February, 2014 to date, what has been the average time period for the department/agency paid its accounts to contractors, consultants or others?</p> <p>a) How many payments owed (as a number and as a percentage of the total) have been paid in under 30 days?</p> <p>b) How many payments owed (as a number and as a percentage of the total) have been paid in between 30 and 60 days?</p> <p>c) How many payments owed (as a number and as a percentage of the total) have been paid in between 60 and 90 days?</p> <p>d) How many payments owed (as a number and as a percentage of the total) have been paid in between 90 and 120 days?</p> <p>e) How many payments owed (as a number and as a percentage of the total) have been paid in over 120 days?</p> <p>f) For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the portfolio/department agency since Additional Estimates in February, 2014?</p> <p>g) Where interest is being paid, what rate of interest is being paid and how is this rate determined?</p>	Written	12/06/2014	CSSG
1086-1090	5	Ludwig	Senate Estimates Briefing	<p>1) How many officers were responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of senate estimates?</p> <p>2) How many officer hours were spent on preparing that information? a. Please break down the hours by officer APS classification</p> <p>3) Were drafts shown to the Minister or their office before senate estimates? a. If so, when did this occur? b. How many versions of this information were shown to the minister or their office?</p> <p>4) Did the minister or their office make any contributions, edits or suggestions for departmental changes to this information?</p> <p>a. If so, when did this occur?</p> <p>b. What officer hours were spent on making these edits? Please break down the hours by officer APS classification.</p> <p>c. When were the changes made?</p> <p>5) Provide each of the contents page of the Department/Minister/representing Minister's Senate Estimates folder prepared by the department for the Budget Estimates hearings in February 2014.</p>	Written	12/06/2014	CSSG

1091-1094	4	Ludwig	Meeting Costs	<p>1) What is the Department/Agency's meeting spend from Additional Estimates in February, 2014 to date? Detail date, location, purpose and cost of all events, including any catering and drinks costs.</p> <p>2) For each Minister and Parliamentary Secretary office, please detail total meeting spend from Additional Estimates in February, 2014 to date. Detail date, location, purpose and cost of each event including any catering and drinks costs.</p> <p>3) What meeting spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.</p> <p>4) For each Minister and Parliamentary Secretary office, what meeting spend is currently being planned for? Detail date, location, purpose and cost of each event including any catering and drinks costs.</p>	Written	12/06/2014	CSSG
1095	1	Ludwig	Taxi Costs	<p>1) How much did each department/agency spend on taxis from Additional Estimates in February, 2014 to date?</p> <p>a) Provide a breakdown for each business group in each department/agency.</p> <p>b) What are the reasons for taxi costs?</p>	Written	12/06/2014	CSSG
1096-1100	5	Ludwig	Executive Coaching and Leadership Training	<p>1. In relation to executive coaching and/or other leadership training services purchased by each department/agency, please provide the following information from Additional Estimates in February, 2014 to date:</p> <p>a. Total spending on these services</p> <p>b. The number of employees offered these services and their employment classification</p> <p>c. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification)</p> <p>d. The names of all service providers engaged</p> <p>2. For each service purchased from a provider listed under (1d), please provide:</p> <p>a) The name and nature of the service purchased</p> <p>b) Whether the service is one-on-one or group based</p> <p>c) The number of employees who received the service and their employment classification</p> <p>d) The total number of hours involved for all employees (provide a breakdown for each employment classification)</p> <p>e) The total amount spent on the service</p> <p>f) A description of the fees charged (i.e. per hour, complete package)</p> <p>3. Where a service was provided at any location other than the department or agency's own premises, please provide:</p> <p>a) The location used</p> <p>b) The number of employees who took part on each occasion (provide a breakdown for each employment classification)</p> <p>c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification)</p> <p>d) Any costs the department or agency's incurred to use the location</p> <p>4. In relation to education/executive coaching and/or other leadership training services paid for by the department what agreements are made with employees in regards to continuing employment after training has been completed?</p> <p>5. For graduate or post graduate study, please breakdown each approved study leave by staffing allocation and degree or program title.</p>	Written	12/06/2014	CSSG
1101-1102	2	Ludwig	Staffing Profile	<p>1. What is the current staffing profile of the department/agency?</p> <p>2. Provide a list of staffing numbers, broken down by classification level, division, home base location (including town/city and state)</p>	Written	12/06/2014	CSSG
1103-1110	8	Ludwig	Staffing Reductions	<p>1) How many staff reductions/voluntary redundancies have occurred from Additional Estimates in February, 2014 to date?</p> <p>a) What was the reason for these reductions?</p> <p>b) Were any of these reductions involuntary redundancies? If yes, provide details.</p> <p>2) Are there any plans for further staff reductions/voluntary redundancies? If so, please advise details including if there is a reduction target, how this will be achieved, and if any services/programs will be cut.</p> <p>a) If there are plans for staff reductions, please give the reason why these are happening.</p> <p>3) Are there any plans for involuntary redundancies? If yes, provide details.</p> <p>4) How many ongoing staff left the department/agency from Additional Estimates in February, 2014 to date? What classification were these staff?</p> <p>5) How many non-ongoing staff left department/agency from Additional Estimates in February, 2014 to date? What classification were these staff?</p> <p>6. What are the voluntary redundancy packages offered? Please detail for each staff level and position</p> <p>7. How do the packages differ from the default public service package?</p> <p>8. How is the department/agency funding the packages?</p>	Written	12/06/2014	CSSG

1111-1113	3	Ludwig	Staffing recruitment	<p>1) How many ongoing staff were recruited from Additional Estimates in February, 2014 to date? What classification are these staff?</p> <p>2) How many non-ongoing positions exist or have been created from Additional Estimates in February, 2014 to date? What classification are these staff?</p> <p>3) From Additional Estimates in February, 2014 to date, how many employees have been employed on contract and what is the average length of their employment period?</p>	Written	12/06/2014	CSSG
1114-1115	2	Ludwig	Coffee Machines	<p>1. Has the department/agency purchased coffee machines for staff usage since Additional Estimates in February, 2014?</p> <p>a) If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased?</p> <p>b) Why were coffee machines purchased?</p> <p>c) Has there been a noticeable difference in staff productivity since coffee machines were purchased? Are staff leaving the office premises less during business hours as a result?</p> <p>d) Where did the funding for the coffee machines come from?</p> <p>e) Who has access?</p> <p>f) Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance from Additional Estimates in February, 2014 to date, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from?</p> <p>g) What are the ongoing costs of the coffee machine, such as the cost of coffee?</p> <p>2. Since Additional Estimates in February, 2014, has the department/agency rented or leased any coffee machines for staff usage?</p> <p>a) If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased.</p> <p>b) Why are coffee machines rented?</p> <p>c) Has there been a noticeable difference in staff productivity since coffee machines were rented? Are staff leaving the office premises less during business hours as a result?</p> <p>d) Where does the funding for the coffee machines come from?</p> <p>e) Who has access?</p> <p>f) Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance from Additional Estimates in February, 2014 to date, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from?</p> <p>g) What are the ongoing costs of the coffee machine, such as the cost of coffee?</p>	Written	12/06/2014	CSSG
1116-1117	2	Ludwig	Printing	<p>1. How many documents (include the amount of copies) have been printed since Additional Estimates in February 2014 to date? How many of these printed documents were also published online?</p> <p>2. Did the Department/agency use external printing services for any print jobs since Additional Estimates in February 2014 ?</p> <p>a. If so, what companies were used?</p> <p>b. How were they selected?</p> <p>c. What was the total cost of this printing?</p>	Written	12/06/2014	CSSG
1118-1119	2	Ludwig	Corporate Cars	<p>1. How many cars are owned by each department/agency?</p> <p>a) Where is the car/s located?</p> <p>b) What is the car/s used for?</p> <p>c) What is the cost of each car from Additional Estimates in February, 2014 to date?</p> <p>d) How far did each car travel from Additional Estimates in February, 2014 to date?</p> <p>2. How many cars are leased by each department/agency?</p> <p>a) Where are the cars located?</p> <p>b) What are the cars used for?</p> <p>c) What is the cost of each car from Additional Estimates in February, 2014 to date?</p> <p>d) How far did each car travel from Additional Estimates in February, 2014 to date?</p>	Written	12/06/2014	CSSG
1120-1122	3	Ludwig	Consultancies	<p>1) How many consultancies have been undertaken from Additional Estimates in February, 2014 to date? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (ie. open tender, direct source, etc). Also include total value for all consultancies.</p> <p>2) How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known.</p> <p>3) Have any consultancies not gone out for tender?</p> <p>a. If so, which ones and why?</p>	Written	12/06/2014	CSSG

1123-1124	2	Ludwig	Advertising	<p>1. How much has the Department/Agency spent on Advertising since Additional Estimates in February, 2014? Including through the use of agencies.</p> <p>2. Please detail each advertising campaign including it's cost, where the advertising appeared, production costs, who approved, ministerial or ministerial staff involvement in commissioning</p>	Written	12/06/2014	ABS
1125-1127	3	Ludwig	Enterprise Bargaining Agreements	<p>1. Please list all related EBAs with coverage of the department.</p> <p>2. Please list their starting and expiration dates.</p> <p>3. What is the current status of negotiations for the next agreement/s? Please detail.</p>	Written	12/06/2014	ABS
1128-1132	5	Ludwig	Existing Resources Program	<p>1. Since 7 September how many major projects, work, programs or other tasks has the department started as a consequence of government policies or priorities that are required to be funded 'within existing resources'?</p> <p>2. List each project or piece of work</p> <p>3. List the staffing assigned to each task</p> <p>4. What is the nominal total salary cost of the officers assigned to the project?</p> <p>5. What resources or equipment has been assigned to the project?</p>	Written	12/06/2014	ABS
1133-1141	9	Ludwig	Conditions of Government Contacts and Agreements	<p>Since 7 September 2013;</p> <p>1. Do any contracts managed by the Department/Agency contain any limitations or restrictions on advocacy or criticising Government policy? If so, please name each contact. When was it formed or created?</p> <p>2. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction?</p> <p>3. Do any agreements managed by the Department/Agency contain any limitations on restrictions on advocacy or criticisms of Government policy? If so, please name each agreement. When was it formed or created?</p> <p>4. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction?</p> <p>5. For each of the contracts and agreements, are there any particular reason, such as genuine commercial in confidence information, for this restriction?</p> <p>6. Have any changes to financial or resource support to services which advocate on behalf of groups or individuals in Australian society been made? If so, which groups? What was the change?</p> <p>7. Has any consultation occurred between the Department/Agency and any individuals and/or community groups about these changes? If so, what consultation process was used? Was it public? If not, why not? Are public submissions available on a website?</p> <p>8. If no consultation has occurred, why not?</p> <p>9. Did the Minister/Parliamentary Secretary meet with any stakeholders about changes to advocacy in their contracts and/or agreements? If so, when? Who did he/she meet with?</p>	Written	12/06/2014	ABS
1142-1149	8	Ludwig	Reviews	<p>1. Since Additional Estimates in February 2014, how many new reviews (ordered or reviewed, ministerial departmental group, inquiry, internal review or similar activity) have been commenced? Please list them including:</p> <ol style="list-style-type: none"> <li>the date they were ordered</li> <li>the date they commenced</li> <li>the minister responsible</li> <li>the department responsible</li> <li>the nature of the review</li> <li>their terms of reference</li> <li>the scope of the review</li> <li>Whom is conducting the review</li> <li>the number of officers, and their classification level, involved in conducting the review</li> <li>the expected report date</li> <li>the budgeted, projected or expected costs</li> <li>If the report will be tabled in parliament or made public</li> </ol> <p>2. For any review commenced or ordered since Additional Estimates in February, 2014, have any external people, companies or contractors being engaged to assist or conduct the review?</p> <ol style="list-style-type: none"> <li>If so, please list them, including their name and/or trading name/s and any known alias or other trading names</li> <li>If so, please list their managing director and the board of directors or equivalent</li> <li>If yes, for each is the cost associated with their involvement, including a break down for each cost item</li> <li>If yes, for each, what is the nature of their involvement</li> <li>If yes, for each, are they on the lobbyist register, provide details.</li> <li>If yes, for each, what contact has the Minister or their office had with them</li> <li>If yes, for each, who selected them</li> <li>If yes, for each, did the minister or their office have any involvement in selecting them,</li> <li>If yes, please detail what involvement it was</li> <li>If yes, did they see or provided input to a short list</li> <li>If yes, on what dates did this involvement occur</li> <li>If yes, did this involve any verbal discussions with the department</li> <li>If yes, on what dates did this involvement occur</li> </ol>	Written	12/06/2014	ABS



1150	1	Ludwig	Legal Costs	<p>1. List all legal costs incurred by the department or agency since Additional Estimates in February, 2014</p> <p>a) List the total cost for these items, broken down by source of legal advice, hours retained or taken to prepare the advice and the level of counsel used in preparing the advice, whether the advice was internal or external</p> <p>b) List cost spend briefing Counsel, broken down by hours spend briefing, whether it was direct or indirect briefing, the gender ratio of Counsel, how each Counsel was engaged (departmental, ministerial)</p> <p>c) How was each piece of advice procured? Detail the method of identifying legal advice</p>	Written	12/06/2014	ABS
1151	1	Ludwig	Vending Machines	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased or taken under contract any vending machine facilities?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these items</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, where were these purchased</p> <p>e) If so, list the process for identifying how they would be purchased</p> <p>f) If so, what is the current location for these items?</p> <p>g) If so, what is the current usage for each of these items?</p>	Written	12/06/2014	ABS
1152-1153	2	Ludwig	Stationery Requirements	<p>1. How much was spent by each department and agency on the government (Ministers / Parliamentary Secretaries) stationery requirements in your portfolio from Additional Estimates in February, 2014 to date?</p> <p>a. Detail the items provided to the minister's office</p> <p>2. How much was spent on departmental stationary requirements from the Additional Estimates in February 2014 to date.</p>	Written	12/06/2014	ABS
1154	1	Ludwig	Electronic Equipment	<p>1. Other than phones, ipads or computers – please list the electronic equipment provided to the Minister's office since Additional Estimates in February, 2014.</p> <p>a. List the items</p> <p>b. List the items location or normal location</p> <p>c. List if the item is in the possession of the office or an individual staff member of minister, if with an individual list their employment classification level</p> <p>d. List the total cost of the items</p> <p>e. List an itemised cost breakdown of these items</p> <p>f. List the date they were provided to the office</p> <p>g. Note if the items were requested by the office or proactively provided by the department</p>	Written	12/06/2014	ABS
1155-1158	4	Ludwig	Media Subscriptions	<p>1. What pay TV subscriptions does your department/agency have?</p> <p>a) Please provide a list of what channels and the reason for each channel.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p> <p>2. What newspaper subscriptions does your department/agency have?</p> <p>a) Please provide a list of newspaper subscriptions and the reason for each.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p> <p>3. What magazine subscriptions does your department/agency have?</p> <p>a) Please provide a list of magazine subscriptions and the reason for each.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p> <p>4. What publications does your department/agency purchase?</p> <p>a) Please provide a list of publications purchased by the department and the reason for each.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p>	Written	12/06/2014	ABS

1159-1160	2	Ludwig	Media Monitoring	<p>1. What is the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the Minister's office from Additional Estimates in February, 2014 to date?</p> <p>a) Which agency or agencies provided these services?</p> <p>b) What has been spent providing these services from Additional Estimates in February, 2014 to date?</p> <p>c) Itemise these expenses.</p> <p>2. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the department/agency from Additional Estimates in February, 2014 to date?</p> <p>a) Which agency or agencies provided these services?</p> <p>b) What has been spent providing these services from Additional Estimates in February, 2014 to date?</p> <p>c) Itemise these expenses</p>	Written	12/06/2014	ABS
1161	1	Ludwig	Report Printing	<p>1. Have any reports, budget papers, statements, white papers or report-like documents printed for or by the department been pulped, put in storage, shredded or disposed of? A. If so please give details; name of report, number of copies, cost of printing, who order the disposal, reason for disposal</p>	Written	12/06/2014	ABS
1162	1	Ludwig	Communications Staff	<p>1. For all departments and agencies, please provide – in relation to all public relations, communications and media staff – the following:</p> <p>a) How many ongoing staff, the classification, the type of work they undertake and their location.</p> <p>b) How many non-ongoing staff, their classification, type of work they undertake and their location</p> <p>c) How many contractors, their classification, type of work they undertake and their location</p> <p>d) How many are graphic designers?</p> <p>e) How many are media managers?</p> <p>f) How many organise events?</p>	Written	12/06/2014	ABS
1163-1165	3	Ludwig	Commissioned Reports	<p>1. Since Additional Estimates in February, 2014, how many Reports (including paid external advice) have been commissioned by the Minister, department or agency? Please provide details of each report including date commissioned, date report handed to Government, date of public release, Terms of Reference and Committee members.</p> <p>2. How much did each report cost/or is estimated to cost? How many departmental or external staff were involved in each report and at what level?</p> <p>3. What is the current status of each report? When is the Government intending to respond to these reports?</p>	Written	12/06/2014	ABS
1166-1168	3	Ludwig	FOI Requests	<p>Since September 7, 2013:</p> <p>1. How many requests for documents under the FOI Act have been received?</p> <p>2. Of these, how many documents have been determined to be deliberative documents?</p> <p>3. Of those assessed as deliberative documents:</p> <p>a. For how many has access to the document been refused on the basis that it would be contrary to the public interest?</p> <p>b. For how many has a redacted document been provided?</p>	Written	12/06/2014	ABS

1169-1173	5	Ludwig	Building Lease Costs	<p>1. What has been the total cost of building leases for the agency / department since Additional Estimates in February, 2014?</p> <p>2. Please provide a detailed list of each building that is currently leased. Please detail by:</p> <p>a) Date the lease agreement is active from.</p> <p>b) Date the lease agreement ends.</p> <p>c) Is the lease expected to be renewed? If not, why not?</p> <p>d) Location of the building (City and state).</p> <p>e) Cost of the lease.</p> <p>f) Why the building is necessary for the operations of the agency / department.</p> <p>3. Please provide a detailed list of each building that had a lease that was not renewed since Additional Estimates in February, 2014. Please detail by:</p> <p>a) Date from which the lease agreement was active.</p> <p>b) Date the lease agreement ended.</p> <p>c) Why was the lease not renewed?</p> <p>d) Location of the building (City and state).</p> <p>e) Cost of the lease.</p> <p>f) Why the building was necessary for the operations of the agency / department.</p> <p>4. Please provide a detailed list of each building that is expected to be leased in the next 12 months. Please detail by:</p> <p>a) Date the lease agreement is expected to become active.</p> <p>b) Date the lease agreement is expected to end.</p> <p>c) Expected location of the building (City and state).</p> <p>d) Expected cost of the lease.</p> <p>i. Has this cost been allocated into the budget?</p> <p>e) Why the building is necessary for the operations of the agency / department.</p> <p>5. For each building owned or leased by the department:</p> <p>a) What is the current occupancy rate for the building?</p> <p>b) If the rate is less than 100%, detail what the remaining being used for.</p>	Written	12/06/2014	ABS
1174-1175	2	Ludwig	Government Advertising	<p>1. How much has been spent on government advertising (including job ads) since Additional Estimates in February, 2014?</p> <p>a) List each item of expenditure and cost</p> <p>b) List the approving officer for each item</p> <p>c) Detail the outlets that were paid for the advertising</p> <p>2. What government advertising is planned for the rest of the financial year?</p> <p>a) List the total expected cost</p> <p>b) List each item of expenditure and cost</p> <p>c) List the approving officer for each item</p> <p>d) Detail the outlets that have been or will be paid for the advertising</p>	Written	12/06/2014	ABS
1176-1177	2	Ludwig	Provision of Equipment - Ministerial and Department	<p>1. For departments/agencies that provide mobile phones to Ministers and/or Parliamentary Secretaries and/or their offices, what type of mobile phone is provided and the costs (since Additional Estimates in February 2014)?</p> <p>a. Itemise equipment and cost broken down by staff or minister classification</p> <p>2. Is electronic equipment (such as ipad, laptop, wireless card, vasco token, blackberry, mobile phone (list type if relevant), thumb drive, video cameras) provided to department/agency staff? If yes provide a list of what is provided across the department of agency, the purchase cost, the ongoing cost and a breakdown of what staff and staff classification receives each item (since Additional Estimates in February 2014).</p>	Written	12/06/2014	ABS
1178	1	Ludwig	Multiple tenders	<p>1. List any tenders that were re-issued or issued multiple times since Additional Estimates in February, 2014:</p> <p>a) Why were they re-issued or issued multiple times?</p> <p>b) Were any applicants received for the tenders before they were re-issued or repeatedly issued?</p> <p>c) Were those applicants asked to resubmit their tender proposal?</p>	Written	12/06/2014	ABS
1179	1	Ludwig	Market Research	<p>1. List any market research conducted by the department/agency since Additional Estimates in February, 2014:</p> <p>a) List the total cost of this research</p> <p>b) List each item of expenditure and cost, broken down by division and program</p> <p>c) Who conducted the research?</p> <p>d) How were they identified?</p> <p>e) Where was the research conducted?</p> <p>f) In what way was the research conducted?</p> <p>g) Were focus groups, round tables or other forms of research tools used?</p> <p>h) How were participants for these focus groups et al selected?</p>	Written	12/06/2014	ABS

1180	1	Ludwig	Departmental upgrades	<p>1. Since Additional Estimates in February, 2014 has the department/agency engaged in any new refurbishments, upgrades or changes to their building or facilities?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these changes</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, who conducted the works?</p> <p>e) If so, list the process for identifying who would conduct these works</p> <p>f) If so, when are the works expected to be completed?</p>	Written	12/06/2014	ABS
1181	1	Ludwig	Wine coolers / Fridges	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased any new wine coolers, or wine fridges or other devices for the purpose of housing alcohol beverages, including Eskies?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these items</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, where were these purchased</p> <p>e) If so, list the process for identifying how they would be purchased</p> <p>f) If so, what is the current location for these items?</p> <p>g) If so, what is the current stocking level for each of these items?</p>	Written	12/06/2014	ABS
1182	1	Ludwig	Office Plants	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased any new office plants?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these items</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, where were these purchased</p> <p>e) If so, list the process for identifying how they would be purchased</p> <p>f) If so, what is the current location for these items?</p>	Written	12/06/2014	ABS
1183	1	Ludwig	Office recreation facilities	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased or constructed any office recreation facilities, activities or games (including but not limited to pool tables, table tennis tables or others)?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these items</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, where were these purchased</p> <p>e) If so, list the process for identifying how they would be purchased</p> <p>f) If so, what is the current location for these items?</p> <p>g) If so, what is the current usage for each of these items?</p>	Written	12/06/2014	ABS
1184-1186	3	Ludwig	Workplace assessments	<p>1. How much has been spent on workplace ergonomic assessments since 7 September 2013?</p> <p>a) List each item of expenditure and cost</p> <p>2. Have any assessments, not related to an existing disability, resulted in changes to workplace equipment or set up?</p> <p>3. If so, list each item of expenditure and cost related to those changes</p>	Written	12/06/2014	ABS

1187-1189	3	Ludwig	Media Training	<p>1. In relation to media training services purchased by each department/agency, please provide the following information from Additional Estimates in February, 2014 to date:</p> <p>a) Total spending on these services  b) an itemised cost breakdown of these services  c) The number of employees offered these services and their employment classification  d) The number of employees who have utilised these services and their employment classification  e) The names of all service providers engaged  f) the location that this training was provided</p> <p>2. For each service purchased from a provider listed under (1), please provide:</p> <p>a) The name and nature of the service purchased  b) Whether the service is one-on-one or group based  c) The number of employees who received the service and their employment classification (provide a breakdown for each employment classification)  d) The total number of hours involved for all employees (provide a breakdown for each employment classification)  e) The total amount spent on the service  f) A description of the fees charged (i.e. per hour, complete package)</p> <p>3. Where a service was provided at any location other than the department or agency's own premises, please provide:</p> <p>a) The location used  b) The number of employees who took part on each occasion  c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification)  d) Any costs the department or agency's incurred to use the location</p>	Written	12/06/2014	ABS
1190-1194	5	Ludwig	Question Time	<p>1) How many officers are responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of Question Time?</p> <p>2) How many officer hours are spent each sitting day on preparing that information? a. Please break down the hours by officer APS classification</p> <p>3) Are drafts shown to the Minister or their office before Question Time? a. If so, when does this occur? b. How many versions of this information are shown to the minister or their office?</p> <p>4) Does the minister or their office make any contributions, edits or suggestions for departmental changes to this information?  a. If so, when does this occur?  b. What officer hours were spent on making these edits? Please break down the hours by officer APS classification.</p> <p>5) Provide each of the contents page of the Minister and representing Minister's Question Time folder prepared by the department for the week of 13 May 2014 (first day of winter sittings).</p>	Written	12/06/2014	ABS

1195-1203	9	Ludwig	Freedom of Information - Consultation with other Departments, Agencies and Minister, Staffing Resources, FOI Disclosure Log, FOI Requests	<p>The following questions relate to requests made pursuant to the Freedom of Information Act (the Act).</p> <p><b>Consultations with other Departments, Agencies and the Minister</b></p> <p>1. Other than for the purpose of discussing a transfer under section 16 of the Act, does the Department consult or inform other Departments or Agencies when it receives Freedom of Information requests?</p> <p>2. If so, for each instance provide a table setting out the following information:</p> <p>a) The Department or Agency which was consulted;</p> <p>b) The document;</p> <p>c) The purpose of the consultation;</p> <p>d) Whether an extension of time was sought from the applicant to allow time for the consultation, including whether it was granted and the length of the extension;</p> <p>e) Whether an extension of time was sought from the Information Commissioner to allow time for the consultation, including whether it was granted and the length of the extension</p> <p>3. Other than for the purposes of discussing a transfer under section 16 of the Act, has the Department consulted or informed the Minister's office about Freedom of Information requests it has received?</p> <p>4. If yes, provide a table setting out the following information:</p> <p>a) The requests with respect to which the Minister or Ministerial office was consulted;</p> <p>b) The Minister or Ministerial office which was consulted;</p> <p>c) The purpose of the consultation;</p> <p>d) Whether an extension of time was sought from the applicant to allow time for the consultation, including whether it was granted and the length of the extension;</p> <p>e) Whether an extension of time was sought from the Information Commissioner to allow time for the consultation, including whether it was granted and the length of the extension</p> <p>f) Whether any briefings (including formal briefs, email briefings and verbal briefings) were provided to the Minister's office</p> <p><b>Staffing resources</b></p> <p>The following questions relate to the period from 18 September 2013:</p> <p>5. For the period of time from 18 September 2013, what was the average FTE allocated to processing FOI requests?</p> <p><b>FOI Disclosure Log</b></p> <p>6. For the purposes of meeting its obligations under 11C of the Act, does the Department or Agency:</p>	Written	12/06/2014	ABS
1204-1212	9	Ludwig	Red tape reduction	<p>1. Please detail what structures, officials, offices, units, taskforce or other processes has the department dedicated to meeting the government's red tape reduction targets?</p> <p>a) What is the progress of that red tape reduction target</p> <p>2. How many officers have been placed in those units and at what level?</p> <p>3. How have they been recruited?</p> <p>4. What process was used for their appointment?</p> <p>5. What is the total cost of this unit?</p> <p>6. What is the estimated total salary cost of the officers assigned to the unit.</p> <p>7. Do members of the unit have access to cabinet documents?</p> <p>8. Lease list the security classification and date the classification was issued for each officer, broken down by APS or SES level, in the red tape reduction unit or similar body.</p> <p>9. What is the formal name given to this unit/taskforce/team/workgroup or agency within the department?</p>	Written	12/06/2014	ABS
1213-1218	6	Ludwig	Land Costs	<p>How much land (if any) does the Department or agencies or authorities or Government corporation within each portfolio own or lease?</p> <p>2. Please list by each individual land holding, the size of the piece of land, the location of that piece of land and the latest valuation of that piece of land, where that land is owned or leased by the Department, or agency or authority or Government Corporation within that portfolio? (In regards to this question please ignore land upon which Australian Defence force bases are located. Non Defence Force base land is to be included)</p> <p>3. List the current assets, items or purse (buildings, facilities or other) on the land identified above.</p> <p>a. What is the current occupancy level and occupant of the items identified in (3)?</p> <p>b. What is the value of the items identified in (3)?</p> <p>c. What contractual or other arrangements are in place for the items identified in (3)?</p> <p>4. How many buildings (if any) does the Department or agencies or authorities or Government Corporation within each portfolio own or lease?</p> <p>5. Please list by each building owned, its name, the size of the building in terms of square metres, the location of that of that building and the latest valuation of that building, where that building is owned by the Department, or agency or authority or Government corporation within that portfolio? (In regards to this question please ignore buildings that are situated on Australian Defence force bases. Non Defence Force base buildings are to be included).</p> <p>6. In regards to any building identified in Q4, please also detail, the occupancy rate as expressed as a percentage of the building size. If occupancy is identified as less than 100%, for what is the remaining space used?</p>	Written	12/06/2014	ABS

1219	1	Ludwig	Hire Cars	<p>1. How much did each department/agency spend on hire cars from Additional Estimates in February, 2014 to date? Provide a breakdown of each business group in each department/agency.</p> <p>a) What are the reasons for hire car costs?</p>	Written	12/06/2014	ABS
1220-1222	3	Ludwig	Shared resources following MOG changes	<p>1. Following the Machinery of Government changes does the department share any goods/services/accommodation with other departments?</p> <p>2. What resources/services does the department share with other departments; are there plans to cease sharing the sharing of these resources/services?</p> <p>3. What were the costs to the department prior to the Machinery of Government changes for these shared resources? What are the estimated costs after the ceasing of shared resource arrangements?</p>	Written	12/06/2014	ABS
1223	1	Ludwig	Departmental Rebranding	<p>1. Has the department/Agency undergone a name change or any other form of rebranding since Additional Estimates in February, 2014? If so:</p> <p>a. Please detail why this name change / rebrand were considered necessary and a justified use of departmental funds?</p> <p>i. Please provide a copy of any reports that were commissioned to study the benefits and costs associated with the rebranding.</p> <p>b. Please provide the total cost associated with this rebrand and then break down by amount spent replacing:</p> <p>i. Signage.</p> <p>ii. Stationery (please include details of existing stationery and how it was disposed of).</p> <p>iii. Logos</p> <p>iv. Consultancy</p> <p>v. Any relevant IT changes.</p> <p>vi. Office reconfiguration.</p> <p>c. How was the decision reached to rename and/or rebrand the department?</p> <p>i. Who was involved in reaching this decision? ii. Please provide a copy of any communication (including but not limited to emails, letters, memos, notes etc) from within the department, or between the department and the government regarding the rename/rebranding.</p>	Written	12/06/2014	ABS
1224	1	Ludwig	Contracts under \$10,000	<p>1. Please provide a detailed list of all contracts entered into worth between \$4,000 and \$10,000 since September 7th, 2013.</p>	Written	12/06/2014	ABS
1225-1231	7	Ludwig	Contracts for temporary staff	<p>1. How much did the department/agency spend on temporary or contract staff since September 7th 2013?</p> <p>2. How many temporary or contract staff were employed since September 7th 2013?</p> <p>3. How many temporary or contract staff are currently employed?</p> <p>4. How much was paid for agencies/companies to find temporary/contract staff?</p> <p>5. How much is budgeted in the 2014/15 year for contract staff?</p> <p>6. What policies/criteria govern the appointment of Contract staff?</p> <p>7. How is the use of contract staff consistent with a professional, independent public service?</p>	Written	12/06/2014	ABS
1232-1238	7	Ludwig	Prequalified, Multi-use list tenders	<p>1. Does the Department/Agency have existing Prequalified or Multi-use list panels for tenders?</p> <p>2. Please list all Prequalified or Multi-use list panels, and the firms on them, compiled or used by the department/agency?</p> <p>3. Do any of your EL or higher staff have interest- financial or otherwise - in any of the firms on your panels?</p> <p>4. Do any Ministerial staff have directorships in any of the firms on your panels?</p> <p>5. Do any Ministerial staff have interest- financial or otherwise- in any of the firms on your panel</p> <p>6. Have the minister or ministerial staff made representations concerning the panels</p> <p>7. Is Australian Public Affairs on any of your panels?</p>	Written	12/06/2014	ABS
1239-1240	2	Ludwig	Unallocated equipment	<p>1. Please detail how much electrical equipment, phones and computers the department/agency has in storage or unallocated to staff</p> <p>2. Please detail the purchase, storage and ongoing costs associated with equipment, phones and computers in storage or unallocated.</p>	Written	12/06/2014	ABS
1241-1244	4	Ludwig	Hospitality and Entertainment	<p>1. What is the Department/Agency's hospitality spend from Additional Estimates in February, 2014 to date including any catering and drinks costs.</p> <p>2. What hospitality spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.</p> <p>3. What entertainment spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.</p> <p>4. Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved?</p>	Written	12/06/2014	ABS

1245-1247	3	Ludwig	Computers	<p>1. List the current inventory of computers owned, leased, stored, or able to be accessed by the Ministers office as provided by the department, listing the equipment cost and location and employment classification of the staff member that is allocated the equipment, or if the equipment is currently not being used</p> <p>2. List the current inventory of computers owned, leased, stored, or able to be accessed by the department, listing the equipment cost and location</p> <p>3. Please detail the operating systems used by the departments computers, the contractual arrangements for operating software and the on-going costs</p>	Written	12/06/2014	ABS
1248-1250	3	Ludwig	Travel Costs - Department	<p>1. Since Additional Estimates in February, 2014, detail all travel for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals).</p> <p>2. Since Additional Estimates in February, 2014, detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel.</p> <p>3. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.</p>	Written	12/06/2014	ABS
1251-1252	2	Ludwig	Grants	<p>1. Provide a list of all grants, including ad hoc and one-off grants from the Additional Estimates in February, 2014 to date. Provide the recipients, amount, intended use of the grants, what locations have benefited from the grants and the electorate and state of those locations.</p> <p>2. Update the status of each grant that was approved prior to Additional Estimates in February, 2014, but did not have financial contracts in place at that time. Provide details of the recipients, the amount, the intended use of the grants, what locations have benefited from the grants and the electorate and state of those grants.</p>	Written	12/06/2014	ABS
1253	1	Ludwig	Government payments of accounts	<p>1. From Additional Estimates in February, 2014 to date, what has been the average time period for the department/agency paid its accounts to contractors, consultants or others?</p> <p>a) How many payments owed (as a number and as a percentage of the total) have been paid in under 30 days?</p> <p>b) How many payments owed (as a number and as a percentage of the total) have been paid in between 30 and 60 days?</p> <p>c) How many payments owed (as a number and as a percentage of the total) have been paid in between 60 and 90 days?</p> <p>d) How many payments owed (as a number and as a percentage of the total) have been paid in between 90 and 120 days?</p> <p>e) How many payments owed (as a number and as a percentage of the total) have been paid in over 120 days?</p> <p>f) For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the portfolio/department agency since Additional Estimates in February, 2014?</p> <p>g) Where interest is being paid, what rate of interest is being paid and how is this rate determined?</p>	Written	12/06/2014	ABS
1254-1258	5	Ludwig	Senate Estimates Briefing	<p>1) How many officers were responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of senate estimates?</p> <p>2) How many officer hours were spent on preparing that information? a. Please break down the hours by officer APS classification</p> <p>3) Were drafts shown to the Minister or their office before senate estimates? a. If so, when did this occur? b. How many versions of this information were shown to the minister or their office?</p> <p>4) Did the minister or their office make any contributions, edits or suggestions for departmental changes to this information?</p> <p>a. If so, when did this occur?</p> <p>b. What officer hours were spent on making these edits? Please break down the hours by officer APS classification.</p> <p>c. When were the changes made?</p> <p>5) Provide each of the contents page of the Department/Minister/representing Minister's Senate Estimates folder prepared by the department for the Budget Estimates hearings in February 2014.</p>	Written	12/06/2014	ABS
1259-1260	2	Ludwig	Meeting Costs	<p>1) What is the Department/Agency's meeting spend from Additional Estimates in February, 2014 to date? Detail date, location, purpose and cost of all events, including any catering and drinks costs.</p> <p>2) What meeting spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.</p>	Written	12/06/2014	ABS
1261	1	Ludwig	Taxi Costs	<p>1) How much did each department/agency spend on taxis from Additional Estimates in February, 2014 to date?</p> <p>a) Provide a breakdown for each business group in each department/agency.</p> <p>b) What are the reasons for taxi costs?</p>	Written	12/06/2014	ABS



1262-1266	5	Ludwig	Executive Coaching and Leadership Training	<p>1. In relation to executive coaching and/or other leadership training services purchased by each department/agency, please provide the following information from Additional Estimates in February, 2014 to date:</p> <p>a. Total spending on these services</p> <p>b. The number of employees offered these services and their employment classification</p> <p>c. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification)</p> <p>d. The names of all service providers engaged</p> <p>2. For each service purchased from a provider listed under (1d), please provide:</p> <p>a) The name and nature of the service purchased</p> <p>b) Whether the service is one-on-one or group based</p> <p>c) The number of employees who received the service and their employment classification</p> <p>d) The total number of hours involved for all employees (provide a breakdown for each employment classification)</p> <p>e) The total amount spent on the service</p> <p>f) A description of the fees charged (i.e. per hour, complete package)</p> <p>3. Where a service was provided at any location other than the department or agency's own premises, please provide:</p> <p>a) The location used</p> <p>b) The number of employees who took part on each occasion (provide a breakdown for each employment classification)</p> <p>c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification)</p> <p>d) Any costs the department or agency's incurred to use the location</p> <p>4. In relation to education/executive coaching and/or other leadership training services paid for by the department what agreements are made with employees in regards to continuing employment after training has been completed?</p> <p>5. For graduate or post graduate study, please breakdown each approved study leave by staffing allocation and degree or program title.</p>	Written	12/06/2014	ABS
1267-1268	2	Ludwig	Staffing Profile	<p>1. What is the current staffing profile of the department/agency?</p> <p>2. Provide a list of staffing numbers, broken down by classification level, division, home base location (including town/city and state)</p>	Written	12/06/2014	ABS
1269-1276	8	Ludwig	Staffing Reductions	<p>1) How many staff reductions/voluntary redundancies have occurred from Additional Estimates in February, 2014 to date?</p> <p>a) What was the reason for these reductions?</p> <p>b) Were any of these reductions involuntary redundancies? If yes, provide details.</p> <p>2) Are there any plans for further staff reductions/voluntary redundancies? If so, please advise details including if there is a reduction target, how this will be achieved, and if any services/programs will be cut.</p> <p>a) If there are plans for staff reductions, please give the reason why these are happening.</p> <p>3) Are there any plans for involuntary redundancies? If yes, provide details.</p> <p>4) How many ongoing staff left the department/agency from Additional Estimates in February, 2014 to date? What classification were these staff?</p> <p>5) How many non-ongoing staff left department/agency from Additional Estimates in February, 2014 to date? What classification were these staff?</p> <p>6. What are the voluntary redundancy packages offered? Please detail for each staff level and position</p> <p>7. How do the packages differ from the default public service package?</p> <p>8. How is the department/agency funding the packages?</p>	Written	12/06/2014	ABS
1277-1279	3	Ludwig	Staffing recruitment	<p>1) How many ongoing staff were recruited from Additional Estimates in February, 2014 to date? What classification are these staff?</p> <p>2) How many non-ongoing positions exist or have been created from Additional Estimates in February, 2014 to date? What classification are these staff?</p> <p>3) From Additional Estimates in February, 2014 to date, how many employees have been employed on contract and what is the average length of their employment period?</p>	Written	12/06/2014	ABS

1280-1281	2	Ludwig	Coffee Machines	<p>1. Has the department/agency purchased coffee machines for staff usage since Additional Estimates in February, 2014?</p> <p>a) If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased?</p> <p>b) Why were coffee machines purchased?</p> <p>c) Has there been a noticeable difference in staff productivity since coffee machines were purchased? Are staff leaving the office premises less during business hours as a result?</p> <p>d) Where did the funding for the coffee machines come from?</p> <p>e) Who has access?</p> <p>f) Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance from Additional Estimates in February, 2014 to date, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from?</p> <p>g) What are the ongoing costs of the coffee machine, such as the cost of coffee?</p> <p>2. Since Additional Estimates in February, 2014, has the department/agency rented or leased any coffee machines for staff usage?</p> <p>a) If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased.</p> <p>b) Why are coffee machines rented?</p> <p>c) Has there been a noticeable difference in staff productivity since coffee machines were rented? Are staff leaving the office premises less during business hours as a result?</p> <p>d) Where does the funding for the coffee machines come from?</p> <p>e) Who has access?</p> <p>f) Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance from Additional Estimates in February, 2014 to date, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from?</p> <p>g) What are the ongoing costs of the coffee machine, such as the cost of coffee?</p>	Written	12/06/2014	ABS
1282-1283	2	Ludwig	Printing	<p>1. How many documents (include the amount of copies) have been printed since Additional Estimates in February 2014 to date? How many of these printed documents were also published online?</p> <p>2. Did the Department/agency use external printing services for any print jobs since Additional Estimates in February 2014 ?</p> <p>a. If so, what companies were used?</p> <p>b. How were they selected?</p> <p>c. What was the total cost of this printing?</p>	Written	12/06/2014	ABS
1284-1285	2	Ludwig	Corporate Cars	<p>1. How many cars are owned by each department/agency?</p> <p>a) Where is the car/s located?</p> <p>b) What is the car/s used for?</p> <p>c) What is the cost of each car from Additional Estimates in February, 2014 to date?</p> <p>d) How far did each car travel from Additional Estimates in February, 2014 to date?</p> <p>2. How many cars are leased by each department/agency?</p> <p>a) Where are the cars located?</p> <p>b) What are the cars used for?</p> <p>c) What is the cost of each car from Additional Estimates in February, 2014 to date?</p> <p>d) How far did each car travel from Additional Estimates in February, 2014 to date?</p>	Written	12/06/2014	ABS
1286-1288	3	Ludwig	Consultancies	<p>1) How many consultancies have been undertaken from Additional Estimates in February, 2014 to date? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (ie. open tender, direct source, etc). Also include total value for all consultancies.</p> <p>2) How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known.</p> <p>3) Have any consultancies not gone out for tender?</p> <p>a. If so, which ones and why?</p>	Written	12/06/2014	ABS
1289-1290	2	Ludwig	Advertising	<p>1. How much has the Department/Agency spent on Advertising since Additional Estimates in February, 2014? Including through the use of agencies.</p> <p>2. Please detail each advertising campaign including it's cost, where the advertising appeared, production costs, who approved, ministerial or ministerial staff involvement in commissioning</p>	Written	12/06/2014	ACCC

1291-1293	3	Ludwig	Enterprise Bargaining Agreements	<p>1. Please list all related EBAs with coverage of the department.</p> <p>2. Please list their starting and expiration dates.</p> <p>3. What is the current status of negotiations for the next agreement/s? Please detail.</p>	Written	12/06/2014	ACCC
1294-1298	5	Ludwig	Existing Resources Program	<p>1. Since 7 September how many major projects, work, programs or other tasks has the department started as a consequence of government policies or priorities that are required to be funded 'within existing resources'?</p> <p>2. List each project or piece of work</p> <p>3. List the staffing assigned to each task</p> <p>4. What is the nominal total salary cost of the officers assigned to the project?</p> <p>5. What resources or equipment has been assigned to the project?</p>	Written	12/06/2014	ACCC
1299-1307	9	Ludwig	Conditions of Government Contacts and Agreements	<p>Since 7 September 2013;</p> <p>1. Do any contracts managed by the Department/Agency contain any limitations or restrictions on advocacy or criticising Government policy? If so, please name each contact. When was it formed or created?</p> <p>2. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction?</p> <p>3. Do any agreements managed by the Department/Agency contain any limitations on restrictions on advocacy or criticisms of Government policy? If so, please name each agreement. When was it formed or created?</p> <p>4. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction?</p> <p>5. For each of the contracts and agreements, are there any particular reason, such as genuine commercial in confidence information, for this restriction?</p> <p>6. Have any changes to financial or resource support to services which advocate on behalf of groups or individuals in Australian society been made? If so, which groups? What was the change?</p> <p>7. Has any consultation occurred between the Department/Agency and any individuals and/or community groups about these changes? If so, what consultation process was used? Was it public? If not, why not? Are public submissions available on a website?</p> <p>8. If no consultation has occurred, why not?</p> <p>9. Did the Minister/Parliamentary Secretary meet with any stakeholders about changes to advocacy in their contracts and/or agreements? If so, when? Who did he/she meet with?</p>	Written	12/06/2014	ACCC
1308-1315	8	Ludwig	Reviews	<p>inquiry, internal review or similar activity) have been commenced? Please list them including:</p> <p>a) the date they were ordered</p> <p>b) the date they commenced</p> <p>c) the minister responsible</p> <p>d) the department responsible</p> <p>e) the nature of the review</p> <p>f) their terms of reference</p> <p>g) the scope of the review</p> <p>h) Whom is conducting the review</p> <p>i) the number of officers, and their classification level, involved in conducting the review</p> <p>j) the expected report date</p> <p>k) the budgeted, projected or expected costs</p> <p>l) If the report will be tabled in parliament or made public</p> <p>2. For any review commenced or ordered since Additional Estimates in February, 2014, have any external people, companies or contractors being engaged to assist or conduct the review?</p> <p>a) If so, please list them, including their name and/or trading name/s and any known alias or other trading names</p> <p>b) If so, please list their managing director and the board of directors or equivalent</p> <p>c) If yes, for each is the cost associated with their involvement, including a break down for each cost item</p> <p>d) If yes, for each, what is the nature of their involvement</p> <p>e) If yes, for each, are they on the lobbyist register, provide details.</p> <p>f) If yes, for each, what contact has the Minister or their office had with them</p> <p>g) If yes, for each, who selected them</p> <p>h) If yes, for each, did the minister or their office have any involvement in selecting them,</p> <p>i. If yes, please detail what involvement it was</p> <p>ii. If yes, did they see or provided input to a short list</p> <p>iii. If yes, on what dates did this involvement occur</p> <p>iv. If yes, did this involve any verbal discussions with the department</p> <p>v. If yes, on what dates did this involvement occur</p>	Written	12/06/2014	ACCC

1316	1	Ludwig	Legal Costs	<p>1. List all legal costs incurred by the department or agency since Additional Estimates in February, 2014</p> <p>a) List the total cost for these items, broken down by source of legal advice, hours retained or taken to prepare the advice and the level of counsel used in preparing the advice, whether the advice was internal or external</p> <p>b) List cost spend briefing Counsel, broken down by hours spend briefing, whether it was direct or indirect briefing, the gender ratio of Counsel, how each Counsel was engaged (departmental, ministerial)</p> <p>c) How was each piece of advice procured? Detail the method of identifying legal advice</p>	Written	12/06/2014	ACCC
1317	1	Ludwig	Vending Machines	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased or taken under contract any vending machine facilities?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these items</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, where were these purchased</p> <p>e) If so, list the process for identifying how they would be purchased</p> <p>f) If so, what is the current location for these items?</p> <p>g) If so, what is the current usage for each of these items?</p>	Written	12/06/2014	ACCC
1318-1319	2	Ludwig	Stationery Requirements	<p>1. How much was spent by each department and agency on the government (Ministers / Parliamentary Secretaries) stationery requirements in your portfolio from Additional Estimates in February, 2014 to date?</p> <p>a. Detail the items provided to the minister's office</p> <p>2. How much was spent on departmental stationery requirements from the Additional Estimates in February 2014 to date.</p>	Written	12/06/2014	ACCC
1320	1	Ludwig	Electronic Equipment	<p>1. Other than phones, ipads or computers – please list the electronic equipment provided to the Minister's office since Additional Estimates in February, 2014.</p> <p>a. List the items</p> <p>b. List the items location or normal location</p> <p>c. List if the item is in the possession of the office or an individual staff member of minister, if with an individual list their employment classification level</p> <p>d. List the total cost of the items</p> <p>e. List an itemised cost breakdown of these items</p> <p>f. List the date they were provided to the office</p> <p>g. Note if the items were requested by the office or proactively provided by the department</p>	Written	12/06/2014	ACCC
1321-1324	4	Ludwig	Media Subscriptions	<p>1. What pay TV subscriptions does your department/agency have?</p> <p>a) Please provide a list of what channels and the reason for each channel.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p> <p>2. What newspaper subscriptions does your department/agency have?</p> <p>a) Please provide a list of newspaper subscriptions and the reason for each.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p> <p>3. What magazine subscriptions does your department/agency have?</p> <p>a) Please provide a list of magazine subscriptions and the reason for each.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p> <p>4. What publications does your department/agency purchase?</p> <p>a) Please provide a list of publications purchased by the department and the reason for each.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p>	Written	12/06/2014	ACCC

1325-1326	2	Ludwig	Media Monitoring	<p>1. What is the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the Minister's office from Additional Estimates in February, 2014 to date?</p> <p>a) Which agency or agencies provided these services?</p> <p>b) What has been spent providing these services from Additional Estimates in February, 2014 to date?</p> <p>c) Itemise these expenses.</p> <p>2. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the department/agency from Additional Estimates in February, 2014 to date?</p> <p>a) Which agency or agencies provided these services?</p> <p>b) What has been spent providing these services from Additional Estimates in February, 2014 to date?</p> <p>c) Itemise these expenses</p>	Written	12/06/2014	ACCC
1327	1	Ludwig	Report Printing	<p>1. Have any reports, budget papers, statements, white papers or report-like documents printed for or by the department been pulped, put in storage, shredded or disposed of? A. If so please give details; name of report, number of copies, cost of printing, who order the disposal, reason for disposal</p>	Written	12/06/2014	ACCC
1328	1	Ludwig	Communications Staff	<p>1. For all departments and agencies, please provide – in relation to all public relations, communications and media staff – the following:</p> <p>a) How many ongoing staff, the classification, the type of work they undertake and their location.</p> <p>b) How many non-ongoing staff, their classification, type of work they undertake and their location</p> <p>c) How many contractors, their classification, type of work they undertake and their location</p> <p>d) How many are graphic designers?</p> <p>e) How many are media managers?</p> <p>f) How many organise events?</p>	Written	12/06/2014	ACCC
1329-1331	3	Ludwig	Commissioned Reports	<p>1. Since Additional Estimates in February, 2014, how many Reports (including paid external advice) have been commissioned by the Minister, department or agency? Please provide details of each report including date commissioned, date report handed to Government, date of public release, Terms of Reference and Committee members.</p> <p>2. How much did each report cost/or is estimated to cost? How many departmental or external staff were involved in each report and at what level?</p> <p>3. What is the current status of each report? When is the Government intending to respond to these reports?</p>	Written	12/06/2014	ACCC
1332-1334	3	Ludwig	FOI Requests	<p>Since September 7, 2013:</p> <p>1. How many requests for documents under the FOI Act have been received?</p> <p>2. Of these, how many documents have been determined to be deliberative documents?</p> <p>3. Of those assessed as deliberative documents:</p> <p>a. For how many has access to the document been refused on the basis that it would be contrary to the public interest?</p> <p>b. For how many has a redacted document been provided?</p>	Written	12/06/2014	ACCC

1335-1339	5	Ludwig	Building Lease Costs	<p>1. What has been the total cost of building leases for the agency / department since Additional Estimates in February, 2014?</p> <p>2. Please provide a detailed list of each building that is currently leased. Please detail by:</p> <p>a) Date the lease agreement is active from.</p> <p>b) Date the lease agreement ends.</p> <p>c) Is the lease expected to be renewed? If not, why not?</p> <p>d) Location of the building (City and state).</p> <p>e) Cost of the lease.</p> <p>f) Why the building is necessary for the operations of the agency / department.</p> <p>3. Please provide a detailed list of each building that had a lease that was not renewed since Additional Estimates in February, 2014. Please detail by:</p> <p>a) Date from which the lease agreement was active.</p> <p>b) Date the lease agreement ended.</p> <p>c) Why was the lease not renewed?</p> <p>d) Location of the building (City and state).</p> <p>e) Cost of the lease.</p> <p>f) Why the building was necessary for the operations of the agency / department.</p> <p>4. Please provide a detailed list of each building that is expected to be leased in the next 12 months. Please detail by:</p> <p>a) Date the lease agreement is expected to become active.</p> <p>b) Date the lease agreement is expected to end.</p> <p>c) Expected location of the building (City and state).</p> <p>d) Expected cost of the lease.</p> <p>i. Has this cost been allocated into the budget?</p> <p>e) Why the building is necessary for the operations of the agency / department.</p> <p>5. For each building owned or leased by the department:</p> <p>a) What is the current occupancy rate for the building?</p> <p>b) If the rate is less than 100%, detail what the remaining being used for.</p>	Written	12/06/2014	ACCC
1340-1341	2	Ludwig	Government Advertising	<p>1. How much has been spent on government advertising (including job ads) since Additional Estimates in February, 2014?</p> <p>a) List each item of expenditure and cost</p> <p>b) List the approving officer for each item</p> <p>c) Detail the outlets that were paid for the advertising</p> <p>2. What government advertising is planned for the rest of the financial year?</p> <p>a) List the total expected cost</p> <p>b) List each item of expenditure and cost</p> <p>c) List the approving officer for each item</p> <p>d) Detail the outlets that have been or will be paid for the advertising</p>	Written	12/06/2014	ACCC
1342-1343	2	Ludwig	Provision of Equipment - Ministerial and Department	<p>1. For departments/agencies that provide mobile phones to Ministers and/or Parliamentary Secretaries and/or their offices, what type of mobile phone is provided and the costs (since Additional Estimates in February 2014)?</p> <p>a. Itemise equipment and cost broken down by staff or minister classification</p> <p>2. Is electronic equipment (such as ipad, laptop, wireless card, vasco token, blackberry, mobile phone (list type if relevant), thumb drive, video cameras) provided to department/agency staff? If yes provide a list of what is provided across the department of agency, the purchase cost, the ongoing cost and a breakdown of what staff and staff classification receives each item (since Additional Estimates in February 2014).</p>	Written	12/06/2014	ACCC
1344	1	Ludwig	Multiple tenders	<p>1. List any tenders that were re-issued or issued multiple times since Additional Estimates in February, 2014:</p> <p>a) Why were they re-issued or issued multiple times?</p> <p>b) Were any applicants received for the tenders before they were re-issued or repeatedly issued?</p> <p>c) Were those applicants asked to resubmit their tender proposal?</p>	Written	12/06/2014	ACCC
1345	1	Ludwig	Market Research	<p>1. List any market research conducted by the department/agency since Additional Estimates in February, 2014:</p> <p>a) List the total cost of this research</p> <p>b) List each item of expenditure and cost, broken down by division and program</p> <p>c) Who conducted the research?</p> <p>d) How were they identified?</p> <p>e) Where was the research conducted?</p> <p>f) In what way was the research conducted?</p> <p>g) Were focus groups, round tables or other forms of research tools used?</p> <p>h) How were participants for these focus groups et al selected?</p>	Written	12/06/2014	ACCC

1346	1	Ludwig	Departmental upgrades	<p>1. Since Additional Estimates in February, 2014 has the department/agency engaged in any new refurbishments, upgrades or changes to their building or facilities?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these changes</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, who conducted the works?</p> <p>e) If so, list the process for identifying who would conduct these works</p> <p>f) If so, when are the works expected to be completed?</p>	Written	12/06/2014	ACCC
1347	1	Ludwig	Wine coolers / Fridges	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased any new wine coolers, or wine fridges or other devices for the purpose of housing alcohol beverages, including Eskies?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these items</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, where were these purchased</p> <p>e) If so, list the process for identifying how they would be purchased</p> <p>f) If so, what is the current location for these items?</p> <p>g) If so, what is the current stocking level for each of these items?</p>	Written	12/06/2014	ACCC
1348	1	Ludwig	Office Plants	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased any new office plants?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these items</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, where were these purchased</p> <p>e) If so, list the process for identifying how they would be purchased</p> <p>f) If so, what is the current location for these items?</p>	Written	12/06/2014	ACCC
1349	1	Ludwig	Office recreation facilities	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased or constructed any office recreation facilities, activities or games (including but not limited to pool tables, table tennis tables or others)?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these items</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, where were these purchased</p> <p>e) If so, list the process for identifying how they would be purchased</p> <p>f) If so, what is the current location for these items?</p> <p>g) If so, what is the current usage for each of these items?</p>	Written	12/06/2014	ACCC
1350-1352	3	Ludwig	Workplace assessments	<p>1. How much has been spent on workplace ergonomic assessments since 7 September 2013?</p> <p>a) List each item of expenditure and cost</p> <p>2. Have any assessments, not related to an existing disability, resulted in changes to workplace equipment or set up?</p> <p>3. If so, list each item of expenditure and cost related to those changes</p>	Written	12/06/2014	ACCC

1353-1355	3	Ludwig	<p>Media Training</p> <p>1. In relation to media training services purchased by each department/agency, please provide the following information from Additional Estimates in February, 2014 to date:</p> <ol style="list-style-type: none"> <li>Total spending on these services</li> <li>an itemised cost breakdown of these services</li> <li>The number of employees offered these services and their employment classification</li> <li>The number of employees who have utilised these services and their employment classification</li> <li>The names of all service providers engaged</li> <li>the location that this training was provided</li> </ol> <p>2. For each service purchased from a provider listed under (1), please provide:</p> <ol style="list-style-type: none"> <li>The name and nature of the service purchased</li> <li>Whether the service is one-on-one or group based</li> <li>The number of employees who received the service and their employment classification (provide a breakdown for each employment classification)</li> <li>The total number of hours involved for all employees (provide a breakdown for each employment classification)</li> <li>The total amount spent on the service</li> <li>A description of the fees charged (i.e. per hour, complete package)</li> </ol> <p>3. Where a service was provided at any location other than the department or agency's own premises, please provide:</p> <ol style="list-style-type: none"> <li>The location used</li> <li>The number of employees who took part on each occasion</li> <li>The total number of hours involved for all employees who took part (provide a breakdown for each employment classification)</li> <li>Any costs the department or agency's incurred to use the location</li> </ol>	Written	12/06/2014	ACCC
1356-1360	5	Ludwig	<p>Question Time</p> <ol style="list-style-type: none"> <li>How many officers are responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of Question Time?</li> <li>How many officer hours are spent each sitting day on preparing that information? a. Please break down the hours by officer APS classification</li> <li>Are drafts shown to the Minister or their office before Question Time? a. If so, when does this occur? b. How many versions of this information are shown to the minister or their office?</li> <li>Does the minister or their office make any contributions, edits or suggestions for departmental changes to this information? <ol style="list-style-type: none"> <li>If so, when does this occur?</li> <li>What officer hours were spent on making these edits? Please break down the hours by officer APS classification.</li> </ol> </li> <li>Provide each of the contents page of the Minister and representing Minister's Question Time folder prepared by the department for the week of 13 May 2014 (first day of winter sittings).</li> </ol>	Written	12/06/2014	ACCC



1361-1369	9	Ludwig	Freedom of Information - Consultation with other Departments, Agencies and Minister, Staffing Resources, FOI Disclosure Log, FOI Requests	<p>The following questions relate to requests made pursuant to the Freedom of Information Act (the Act).</p> <p><b>Consultations with other Departments, Agencies and the Minister</b></p> <p>1. Other than for the purpose of discussing a transfer under section 16 of the Act, does the Department consult or inform other Departments or Agencies when it receives Freedom of Information requests?</p> <p>2. If so, for each instance provide a table setting out the following information:</p> <p>a) The Department or Agency which was consulted;</p> <p>b) The document;</p> <p>c) The purpose of the consultation;</p> <p>d) Whether an extension of time was sought from the applicant to allow time for the consultation, including whether it was granted and the length of the extension;</p> <p>e) Whether an extension of time was sought from the Information Commissioner to allow time for the consultation, including whether it was granted and the length of the extension</p> <p>3. Other than for the purposes of discussing a transfer under section 16 of the Act, has the Department consulted or informed the Minister's office about Freedom of Information requests it has received?</p> <p>4. If yes, provide a table setting out the following information:</p> <p>a) The requests with respect to which the Minister or Ministerial office was consulted;</p> <p>b) The Minister or Ministerial office which was consulted;</p> <p>c) The purpose of the consultation;</p> <p>d) Whether an extension of time was sought from the applicant to allow time for the consultation, including whether it was granted and the length of the extension;</p> <p>e) Whether an extension of time was sought from the Information Commissioner to allow time for the consultation, including whether it was granted and the length of the extension</p> <p>f) Whether any briefings (including formal briefs, email briefings and verbal briefings) were provided to the Minister's office</p> <p><b>Staffing resources</b></p> <p>The following questions relate to the period from 18 September 2013:</p> <p>5. For the period of time from 18 September 2013, what was the average FTE allocated to processing FOI requests?</p> <p><b>FOI Disclosure Log</b></p> <p>6. For the purposes of meeting its obligations under 11C of the Act, does the Department or Agency:</p>	Written	12/06/2014	ACCC
1370-1378	9	Ludwig	Red tape reduction	<p>1. Please detail what structures, officials, offices, units, taskforce or other processes has the department dedicated to meeting the government's red tape reduction targets?</p> <p>a) What is the progress of that red tape reduction target</p> <p>2. How many officers have been placed in those units and at what level?</p> <p>3. How have they been recruited?</p> <p>4. What process was used for their appointment?</p> <p>5. What is the total cost of this unit?</p> <p>6. What is the estimated total salary cost of the officers assigned to the unit.</p> <p>7. Do members of the unit have access to cabinet documents?</p> <p>8. Lease list the security classification and date the classification was issued for each officer, broken down by APS or SES level, in the red tape reduction unit or similar body.</p> <p>9. What is the formal name given to this unit/taskforce/team/workgroup or agency within the department?</p>	Written	12/06/2014	ACCC
1379-1384	6	Ludwig	Land Costs	<p>How much land (if any) does the Department or agencies or authorities or Government corporation within each portfolio own or lease?</p> <p>2. Please list by each individual land holding, the size of the piece of land, the location of that piece of land and the latest valuation of that piece of land, where that land is owned or leased by the Department, or agency or authority or Government Corporation within that portfolio? (In regards to this question please ignore land upon which Australian Defence force bases are located. Non Defence Force base land is to be included)</p> <p>3. List the current assets, items or purse (buildings, facilities or other) on the land identified above.</p> <p>a. What is the current occupancy level and occupant of the items identified in (3)?</p> <p>b. What is the value of the items identified in (3)?</p> <p>c. What contractual or other arrangements are in place for the items identified in (3)?</p> <p>4. How many buildings (if any) does the Department or agencies or authorities or Government Corporation within each portfolio own or lease?</p> <p>5. Please list by each building owned, its name, the size of the building in terms of square metres, the location of that of that building and the latest valuation of that building, where that building is owned by the Department, or agency or authority or Government corporation within that portfolio? (In regards to this question please ignore buildings that are situated on Australian Defence force bases. Non Defence Force base buildings are to be included).</p> <p>6. In regards to any building identified in Q4, please also detail, the occupancy rate as expressed as a percentage of the building size. If occupancy is identified as less than 100%, for what is the remaining space used?</p>	Written	12/06/2014	ACCC

1385	1	Ludwig	Hire Cars	<p>1. How much did each department/agency spend on hire cars from Additional Estimates in February, 2014 to date? Provide a breakdown of each business group in each department/agency.</p> <p>a) What are the reasons for hire car costs?</p>	Written	12/06/2014	ACCC
1386-1388	3	Ludwig	Shared resources following MOG changes	<p>1. Following the Machinery of Government changes does the department share any goods/services/accommodation with other departments?</p> <p>2. What resources/services does the department share with other departments; are there plans to cease sharing the sharing of these resources/services?</p> <p>3. What were the costs to the department prior to the Machinery of Government changes for these shared resources? What are the estimated costs after the ceasing of shared resource arrangements?</p>	Written	12/06/2014	ACCC
1389	1	Ludwig	Departmental Rebranding	<p>1. Has the department/Agency undergone a name change or any other form of rebranding since Additional Estimates in February, 2014? If so:</p> <p>a. Please detail why this name change / rebrand were considered necessary and a justified use of departmental funds?</p> <p>i. Please provide a copy of any reports that were commissioned to study the benefits and costs associated with the rebranding.</p> <p>b. Please provide the total cost associated with this rebrand and then break down by amount spent replacing:</p> <p>i. Signage.</p> <p>ii. Stationery (please include details of existing stationery and how it was disposed of).</p> <p>iii. Logos</p> <p>iv. Consultancy</p> <p>v. Any relevant IT changes.</p> <p>vi. Office reconfiguration.</p> <p>c. How was the decision reached to rename and/or rebrand the department?</p> <p>i. Who was involved in reaching this decision? ii. Please provide a copy of any communication (including but not limited to emails, letters, memos, notes etc) from within the department, or between the department and the government regarding the rename/rebranding.</p>	Written	12/06/2014	ACCC
1390	1	Ludwig	Contracts under \$10,000	<p>1. Please provide a detailed list of all contracts entered into worth between \$4,000 and \$10,000 since September 7th, 2013.</p>	Written	12/06/2014	ACCC
1391-1397	7	Ludwig	Contracts for temporary staff	<p>1. How much did the department/agency spend on temporary or contract staff since September 7th 2013?</p> <p>2. How many temporary or contract staff were employed since September 7th 2013?</p> <p>3. How many temporary or contract staff are currently employed?</p> <p>4. How much was paid for agencies/companies to find temporary/contract staff?</p> <p>5. How much is budgeted in the 2014/15 year for contract staff?</p> <p>6. What policies/criteria govern the appointment of Contract staff?</p> <p>7. How is the use of contract staff consistent with a professional, independent public service?</p>	Written	12/06/2014	ACCC
1398-1404	7	Ludwig	Prequalified, Multi-use list tenders	<p>1. Does the Department/Agency have existing Prequalified or Multi-use list panels for tenders?</p> <p>2. Please list all Prequalified or Multi-use list panels, and the firms on them, compiled or used by the department/agency?</p> <p>3. Do any of your EL or higher staff have interest- financial or otherwise - in any of the firms on your panels?</p> <p>4. Do any Ministerial staff have directorships in any of the firms on your panels?</p> <p>5. Do any Ministerial staff have interest- financial or otherwise- in any of the firms on your panel</p> <p>6. Have the minister or ministerial staff made representations concerning the panels</p> <p>7. Is Australian Public Affairs on any of your panels?</p>	Written	12/06/2014	ACCC
1405-1406	2	Ludwig	Unallocated equipment	<p>1. Please detail how much electrical equipment, phones and computers the department/agency has in storage or unallocated to staff</p> <p>2. Please detail the purchase, storage and ongoing costs associated with equipment, phones and computers in storage or unallocated.</p>	Written	12/06/2014	ACCC
1407-1410	4	Ludwig	Hospitality and Entertainment	<p>1. What is the Department/Agency's hospitality spend from Additional Estimates in February, 2014 to date including any catering and drinks costs.</p> <p>2. What hospitality spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.</p> <p>3. What entertainment spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.</p> <p>4. Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved?</p>	Written	12/06/2014	ACCC

1411-1413	3	Ludwig	Computers	<p>1. List the current inventory of computers owned, leased, stored, or able to be accessed by the Ministers office as provided by the department, listing the equipment cost and location and employment classification of the staff member that is allocated the equipment, or if the equipment is currently not being used</p> <p>2. List the current inventory of computers owned, leased, stored, or able to be accessed by the department, listing the equipment cost and location</p> <p>3. Please detail the operating systems used by the departments computers, the contractual arrangements for operating software and the on-going costs</p>	Written	12/06/2014	ACCC
1414-1416	3	Ludwig	Travel Costs - Department	<p>1. Since Additional Estimates in February, 2014, detail all travel for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals).</p> <p>2. Since Additional Estimates in February, 2014, detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel.</p> <p>3. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.</p>	Written	12/06/2014	ACCC
1417-1418	2	Ludwig	Grants	<p>1. Provide a list of all grants, including ad hoc and one-off grants from the Additional Estimates in February, 2014 to date. Provide the recipients, amount, intended use of the grants, what locations have benefited from the grants and the electorate and state of those locations.</p> <p>2. Update the status of each grant that was approved prior to Additional Estimates in February, 2014, but did not have financial contracts in place at that time. Provide details of the recipients, the amount, the intended use of the grants, what locations have benefited from the grants and the electorate and state of those grants.</p>	Written	12/06/2014	ACCC
1419	1	Ludwig	Government payments of accounts	<p>1. From Additional Estimates in February, 2014 to date, what has been the average time period for the department/agency paid its accounts to contractors, consultants or others?</p> <p>a) How many payments owed (as a number and as a percentage of the total) have been paid in under 30 days?</p> <p>b) How many payments owed (as a number and as a percentage of the total) have been paid in between 30 and 60 days?</p> <p>c) How many payments owed (as a number and as a percentage of the total) have been paid in between 60 and 90 days?</p> <p>d) How many payments owed (as a number and as a percentage of the total) have been paid in between 90 and 120 days?</p> <p>e) How many payments owed (as a number and as a percentage of the total) have been paid in over 120 days?</p> <p>f) For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the portfolio/department agency since Additional Estimates in February, 2014?</p> <p>g) Where interest is being paid, what rate of interest is being paid and how is this rate determined?</p>	Written	12/06/2014	ACCC
1420-1424	5	Ludwig	Senate Estimates Briefing	<p>1) How many officers were responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of senate estimates?</p> <p>2) How many officer hours were spent on preparing that information? a. Please break down the hours by officer APS classification</p> <p>3) Were drafts shown to the Minister or their office before senate estimates? a. If so, when did this occur? b. How many versions of this information were shown to the minister or their office?</p> <p>4) Did the minister or their office make any contributions, edits or suggestions for departmental changes to this information? a. If so, when did this occur? b. What officer hours were spent on making these edits? Please break down the hours by officer APS classification. c. When were the changes made?</p> <p>5) Provide each of the contents page of the Department/Minister/representing Minister's Senate Estimates folder prepared by the department for the Budget Estimates hearings in February 2014.</p>	Written	12/06/2014	ACCC
1425-1426	2	Ludwig	Meeting Costs	<p>1) What is the Department/Agency's meeting spend from Additional Estimates in February, 2014 to date? Detail date, location, purpose and cost of all events, including any catering and drinks costs.</p> <p>2) What meeting spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.</p>	Written	12/06/2014	ACCC
1427	1	Ludwig	Taxi Costs	<p>1) How much did each department/agency spend on taxis from Additional Estimates in February, 2014 to date?</p> <p>a) Provide a breakdown for each business group in each department/agency.</p> <p>b) What are the reasons for taxi costs?</p>	Written	12/06/2014	ACCC

1428-1432	5	Ludwig	Executive Coaching and Leadership Training	<p>1. In relation to executive coaching and/or other leadership training services purchased by each department/agency, please provide the following information from Additional Estimates in February, 2014 to date:</p> <p>a. Total spending on these services</p> <p>b. The number of employees offered these services and their employment classification</p> <p>c. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification)</p> <p>d. The names of all service providers engaged</p> <p>2. For each service purchased from a provider listed under (1d), please provide:</p> <p>a) The name and nature of the service purchased</p> <p>b) Whether the service is one-on-one or group based</p> <p>c) The number of employees who received the service and their employment classification</p> <p>d) The total number of hours involved for all employees (provide a breakdown for each employment classification)</p> <p>e) The total amount spent on the service</p> <p>f) A description of the fees charged (i.e. per hour, complete package)</p> <p>3. Where a service was provided at any location other than the department or agency's own premises, please provide:</p> <p>a) The location used</p> <p>b) The number of employees who took part on each occasion (provide a breakdown for each employment classification)</p> <p>c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification)</p> <p>d) Any costs the department or agency's incurred to use the location</p> <p>4. In relation to education/executive coaching and/or other leadership training services paid for by the department what agreements are made with employees in regards to continuing employment after training has been completed?</p> <p>5. For graduate or post graduate study, please breakdown each approved study leave by staffing allocation and degree or program title.</p>	Written	12/06/2014	ACCC
1433-1434	2	Ludwig	Staffing Profile	<p>1. What is the current staffing profile of the department/agency?</p> <p>2. Provide a list of staffing numbers, broken down by classification level, division, home base location (including town/city and state)</p>	Written	12/06/2014	ACCC
1435-1442	8	Ludwig	Staffing Reductions	<p>1) How many staff reductions/voluntary redundancies have occurred from Additional Estimates in February, 2014 to date?</p> <p>a) What was the reason for these reductions?</p> <p>b) Were any of these reductions involuntary redundancies? If yes, provide details.</p> <p>2) Are there any plans for further staff reductions/voluntary redundancies? If so, please advise details including if there is a reduction target, how this will be achieved, and if any services/programs will be cut.</p> <p>a) If there are plans for staff reductions, please give the reason why these are happening.</p> <p>3) Are there any plans for involuntary redundancies? If yes, provide details.</p> <p>4) How many ongoing staff left the department/agency from Additional Estimates in February, 2014 to date? What classification were these staff?</p> <p>5) How many non-ongoing staff left department/agency from Additional Estimates in February, 2014 to date? What classification were these staff?</p> <p>6. What are the voluntary redundancy packages offered? Please detail for each staff level and position</p> <p>7. How do the packages differ from the default public service package?</p> <p>8. How is the department/agency funding the packages?</p>	Written	12/06/2014	ACCC
1443-1445	3	Ludwig	Staffing recruitment	<p>1) How many ongoing staff were recruited from Additional Estimates in February, 2014 to date? What classification are these staff?</p> <p>2) How many non-ongoing positions exist or have been created from Additional Estimates in February, 2014 to date? What classification are these staff?</p> <p>3) From Additional Estimates in February, 2014 to date, how many employees have been employed on contract and what is the average length of their employment period?</p>	Written	12/06/2014	ACCC

1446-1447	2	Ludwig	Coffee Machines	<p>1. Has the department/agency purchased coffee machines for staff usage since Additional Estimates in February, 2014?</p> <p>a) If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased?</p> <p>b) Why were coffee machines purchased?</p> <p>c) Has there been a noticeable difference in staff productivity since coffee machines were purchased? Are staff leaving the office premises less during business hours as a result?</p> <p>d) Where did the funding for the coffee machines come from?</p> <p>e) Who has access?</p> <p>f) Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance from Additional Estimates in February, 2014 to date, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from?</p> <p>g) What are the ongoing costs of the coffee machine, such as the cost of coffee?</p> <p>2. Since Additional Estimates in February, 2014, has the department/agency rented or leased any coffee machines for staff usage?</p> <p>a) If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased.</p> <p>b) Why are coffee machines rented?</p> <p>c) Has there been a noticeable difference in staff productivity since coffee machines were rented? Are staff leaving the office premises less during business hours as a result?</p> <p>d) Where does the funding for the coffee machines come from?</p> <p>e) Who has access?</p> <p>f) Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance from Additional Estimates in February, 2014 to date, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from?</p> <p>g) What are the ongoing costs of the coffee machine, such as the cost of coffee?</p>	Written	12/06/2014	ACCC
1448-1449	2	Ludwig	Printing	<p>1. How many documents (include the amount of copies) have been printed since Additional Estimates in February 2014 to date? How many of these printed documents were also published online?</p> <p>2. Did the Department/agency use external printing services for any print jobs since Additional Estimates in February 2014 ?</p> <p>a. If so, what companies were used?</p> <p>b. How were they selected?</p> <p>c. What was the total cost of this printing?</p>	Written	12/06/2014	ACCC
1450-1451	2	Ludwig	Corporate Cars	<p>1. How many cars are owned by each department/agency?</p> <p>a) Where is the car/s located?</p> <p>b) What is the car/s used for?</p> <p>c) What is the cost of each car from Additional Estimates in February, 2014 to date?</p> <p>d) How far did each car travel from Additional Estimates in February, 2014 to date?</p> <p>2. How many cars are leased by each department/agency?</p> <p>a) Where are the cars located?</p> <p>b) What are the cars used for?</p> <p>c) What is the cost of each car from Additional Estimates in February, 2014 to date?</p> <p>d) How far did each car travel from Additional Estimates in February, 2014 to date?</p>	Written	12/06/2014	ACCC
1452-1454	3	Ludwig	Consultancies	<p>1) How many consultancies have been undertaken from Additional Estimates in February, 2014 to date? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (ie. open tender, direct source, etc). Also include total value for all consultancies.</p> <p>2) How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known.</p> <p>3) Have any consultancies not gone out for tender?</p> <p>a. If so, which ones and why?</p>	Written	12/06/2014	ACCC
1455-1456	2	Ludwig	Advertising	<p>1. How much has the Department/Agency spent on Advertising since Additional Estimates in February, 2014? Including through the use of agencies.</p> <p>2. Please detail each advertising campaign including it's cost, where the advertising appeared, production costs, who approved, ministerial or ministerial staff involvement in commissioning</p>	Written	12/06/2014	AOFM

1457-1459	3	Ludwig	Enterprise Bargaining Agreements	<p>1. Please list all related EBAs with coverage of the department.</p> <p>2. Please list their starting and expiration dates.</p> <p>3. What is the current status of negotiations for the next agreement/s? Please detail.</p>	Written	12/06/2014	AOFM
1460-1464	5	Ludwig	Existing Resources Program	<p>1. Since 7 September how many major projects, work, programs or other tasks has the department started as a consequence of government policies or priorities that are required to be funded 'within existing resources'?</p> <p>2. List each project or piece of work</p> <p>3. List the staffing assigned to each task</p> <p>4. What is the nominal total salary cost of the officers assigned to the project?</p> <p>5. What resources or equipment has been assigned to the project?</p>	Written	12/06/2014	AOFM
1465-1473	9	Ludwig	Conditions of Government Contacts and Agreements	<p>Since 7 September 2013;</p> <p>1. Do any contracts managed by the Department/Agency contain any limitations or restrictions on advocacy or criticising Government policy? If so, please name each contact. When was it formed or created?</p> <p>2. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction?</p> <p>3. Do any agreements managed by the Department/Agency contain any limitations on restrictions on advocacy or criticisms of Government policy? If so, please name each agreement. When was it formed or created?</p> <p>4. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction?</p> <p>5. For each of the contracts and agreements, are there any particular reason, such as genuine commercial in confidence information, for this restriction?</p> <p>6. Have any changes to financial or resource support to services which advocate on behalf of groups or individuals in Australian society been made? If so, which groups? What was the change?</p> <p>7. Has any consultation occurred between the Department/Agency and any individuals and/or community groups about these changes? If so, what consultation process was used? Was it public? If not, why not? Are public submissions available on a website?</p> <p>8. If no consultation has occurred, why not?</p> <p>9. Did the Minister/Parliamentary Secretary meet with any stakeholders about changes to advocacy in their contracts and/or agreements? If so, when? Who did he/she meet with?</p>	Written	12/06/2014	AOFM
1474-1481	8	Ludwig	Reviews	<p>inquiry, internal review or similar activity) have been commenced? Please list them including:</p> <p>a) the date they were ordered</p> <p>b) the date they commenced</p> <p>c) the minister responsible</p> <p>d) the department responsible</p> <p>e) the nature of the review</p> <p>f) their terms of reference</p> <p>g) the scope of the review</p> <p>h) Whom is conducting the review</p> <p>i) the number of officers, and their classification level, involved in conducting the review</p> <p>j) the expected report date</p> <p>k) the budgeted, projected or expected costs</p> <p>l) If the report will be tabled in parliament or made public</p> <p>2. For any review commenced or ordered since Additional Estimates in February, 2014, have any external people, companies or contractors being engaged to assist or conduct the review?</p> <p>a) If so, please list them, including their name and/or trading name/s and any known alias or other trading names</p> <p>b) If so, please list their managing director and the board of directors or equivalent</p> <p>c) If yes, for each is the cost associated with their involvement, including a break down for each cost item</p> <p>d) If yes, for each, what is the nature of their involvement</p> <p>e) If yes, for each, are they on the lobbyist register, provide details.</p> <p>f) If yes, for each, what contact has the Minister or their office had with them</p> <p>g) If yes, for each, who selected them</p> <p>h) If yes, for each, did the minister or their office have any involvement in selecting them,</p> <p>i. If yes, please detail what involvement it was</p> <p>ii. If yes, did they see or provided input to a short list</p> <p>iii. If yes, on what dates did this involvement occur</p> <p>iv. If yes, did this involve any verbal discussions with the department</p> <p>v. If yes, on what dates did this involvement occur</p>	Written	12/06/2014	AOFM

1482	1	Ludwig	Legal Costs	<p>1. List all legal costs incurred by the department or agency since Additional Estimates in February, 2014</p> <p>a) List the total cost for these items, broken down by source of legal advice, hours retained or taken to prepare the advice and the level of counsel used in preparing the advice, whether the advice was internal or external</p> <p>b) List cost spend briefing Counsel, broken down by hours spend briefing, whether it was direct or indirect briefing, the gender ratio of Counsel, how each Counsel was engaged (departmental, ministerial)</p> <p>c) How was each piece of advice procured? Detail the method of identifying legal advice</p>	Written	12/06/2014	AOFM
1483	1	Ludwig	Vending Machines	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased or taken under contract any vending machine facilities?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these items</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, where were these purchased</p> <p>e) If so, list the process for identifying how they would be purchased</p> <p>f) If so, what is the current location for these items?</p> <p>g) If so, what is the current usage for each of these items?</p>	Written	12/06/2014	AOFM
1484-1485	2	Ludwig	Stationery Requirements	<p>1. How much was spent by each department and agency on the government (Ministers / Parliamentary Secretaries) stationery requirements in your portfolio from Additional Estimates in February, 2014 to date?</p> <p>a. Detail the items provided to the minister's office</p> <p>2. How much was spent on departmental stationary requirements from the Additional Estimates in February 2014 to date.</p>	Written	12/06/2014	AOFM
1486	1	Ludwig	Electronic Equipment	<p>1. Other than phones, ipads or computers – please list the electronic equipment provided to the Minister's office since Additional Estimates in February, 2014.</p> <p>a. List the items</p> <p>b. List the items location or normal location</p> <p>c. List if the item is in the possession of the office or an individual staff member of minister, if with an individual list their employment classification level</p> <p>d. List the total cost of the items</p> <p>e. List an itemised cost breakdown of these items</p> <p>f. List the date they were provided to the office</p> <p>g. Note if the items were requested by the office or proactively provided by the department</p>	Written	12/06/2014	AOFM
1487-1490	4	Ludwig	Media Subscriptions	<p>1. What pay TV subscriptions does your department/agency have?</p> <p>a) Please provide a list of what channels and the reason for each channel.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p> <p>2. What newspaper subscriptions does your department/agency have?</p> <p>a) Please provide a list of newspaper subscriptions and the reason for each.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p> <p>3. What magazine subscriptions does your department/agency have?</p> <p>a) Please provide a list of magazine subscriptions and the reason for each.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p> <p>4. What publications does your department/agency purchase?</p> <p>a) Please provide a list of publications purchased by the department and the reason for each.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p>	Written	12/06/2014	AOFM

1491-1492	2	Ludwig	Media Monitoring	<p>1. What is the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the Minister's office from Additional Estimates in February, 2014 to date?</p> <p>a) Which agency or agencies provided these services?</p> <p>b) What has been spent providing these services from Additional Estimates in February, 2014 to date?</p> <p>c) Itemise these expenses.</p> <p>2. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the department/agency from Additional Estimates in February, 2014 to date?</p> <p>a) Which agency or agencies provided these services?</p> <p>b) What has been spent providing these services from Additional Estimates in February, 2014 to date?</p> <p>c) Itemise these expenses</p>	Written	12/06/2014	AOFM
1493	1	Ludwig	Report Printing	<p>1. Have any reports, budget papers, statements, white papers or report-like documents printed for or by the department been pulped, put in storage, shredded or disposed of? A. If so please give details; name of report, number of copies, cost of printing, who order the disposal, reason for disposal</p>	Written	12/06/2014	AOFM
1494	1	Ludwig	Communications Staff	<p>1. For all departments and agencies, please provide – in relation to all public relations, communications and media staff – the following:</p> <p>a) How many ongoing staff, the classification, the type of work they undertake and their location.</p> <p>b) How many non-ongoing staff, their classification, type of work they undertake and their location</p> <p>c) How many contractors, their classification, type of work they undertake and their location</p> <p>d) How many are graphic designers?</p> <p>e) How many are media managers?</p> <p>f) How many organise events?</p>	Written	12/06/2014	AOFM
1495-1497	3	Ludwig	Commissioned Reports	<p>1. Since Additional Estimates in February, 2014, how many Reports (including paid external advice) have been commissioned by the Minister, department or agency? Please provide details of each report including date commissioned, date report handed to Government, date of public release, Terms of Reference and Committee members.</p> <p>2. How much did each report cost/or is estimated to cost? How many departmental or external staff were involved in each report and at what level?</p> <p>3. What is the current status of each report? When is the Government intending to respond to these reports?</p>	Written	12/06/2014	AOFM
1498-1500	3	Ludwig	FOI Requests	<p>Since September 7, 2013:</p> <p>1. How many requests for documents under the FOI Act have been received?</p> <p>2. Of these, how many documents have been determined to be deliberative documents?</p> <p>3. Of those assessed as deliberative documents:</p> <p>a. For how many has access to the document been refused on the basis that it would be contrary to the public interest?</p> <p>b. For how many has a redacted document been provided?</p>	Written	12/06/2014	AOFM



1501-1505	5	Ludwig	Building Lease Costs	<p>1. What has been the total cost of building leases for the agency / department since Additional Estimates in February, 2014?</p> <p>2. Please provide a detailed list of each building that is currently leased. Please detail by:</p> <p>a) Date the lease agreement is active from.</p> <p>b) Date the lease agreement ends.</p> <p>c) Is the lease expected to be renewed? If not, why not?</p> <p>d) Location of the building (City and state).</p> <p>e) Cost of the lease.</p> <p>f) Why the building is necessary for the operations of the agency / department.</p> <p>3. Please provide a detailed list of each building that had a lease that was not renewed since Additional Estimates in February, 2014. Please detail by:</p> <p>a) Date from which the lease agreement was active.</p> <p>b) Date the lease agreement ended.</p> <p>c) Why was the lease not renewed?</p> <p>d) Location of the building (City and state).</p> <p>e) Cost of the lease.</p> <p>f) Why the building was necessary for the operations of the agency / department.</p> <p>4. Please provide a detailed list of each building that is expected to be leased in the next 12 months. Please detail by:</p> <p>a) Date the lease agreement is expected to become active.</p> <p>b) Date the lease agreement is expected to end.</p> <p>c) Expected location of the building (City and state).</p> <p>d) Expected cost of the lease.</p> <p>i. Has this cost been allocated into the budget?</p> <p>e) Why the building is necessary for the operations of the agency / department.</p> <p>5. For each building owned or leased by the department:</p> <p>a) What is the current occupancy rate for the building?</p> <p>b) If the rate is less than 100%, detail what the remaining being used for.</p>	Written	12/06/2014	AOFM
1506-1507	2	Ludwig	Government Advertising	<p>1. How much has been spent on government advertising (including job ads) since Additional Estimates in February, 2014?</p> <p>a) List each item of expenditure and cost</p> <p>b) List the approving officer for each item</p> <p>c) Detail the outlets that were paid for the advertising</p> <p>2. What government advertising is planned for the rest of the financial year?</p> <p>a) List the total expected cost</p> <p>b) List each item of expenditure and cost</p> <p>c) List the approving officer for each item</p> <p>d) Detail the outlets that have been or will be paid for the advertising</p>	Written	12/06/2014	AOFM
1508-1509	2	Ludwig	Provision of Equipment - Ministerial and Department	<p>1. For departments/agencies that provide mobile phones to Ministers and/or Parliamentary Secretaries and/or their offices, what type of mobile phone is provided and the costs (since Additional Estimates in February 2014)?</p> <p>a. Itemise equipment and cost broken down by staff or minister classification</p> <p>2. Is electronic equipment (such as ipad, laptop, wireless card, vasco token, blackberry, mobile phone (list type if relevant), thumb drive, video cameras) provided to department/agency staff? If yes provide a list of what is provided across the department of agency, the purchase cost, the ongoing cost and a breakdown of what staff and staff classification receives each item (since Additional Estimates in February 2014).</p>	Written	12/06/2014	AOFM
1510	1	Ludwig	Multiple tenders	<p>1. List any tenders that were re-issued or issued multiple times since Additional Estimates in February, 2014:</p> <p>a) Why were they re-issued or issued multiple times?</p> <p>b) Were any applicants received for the tenders before they were re-issued or repeatedly issued?</p> <p>c) Were those applicants asked to resubmit their tender proposal?</p>	Written	12/06/2014	AOFM
1511	1	Ludwig	Market Research	<p>1. List any market research conducted by the department/agency since Additional Estimates in February, 2014:</p> <p>a) List the total cost of this research</p> <p>b) List each item of expenditure and cost, broken down by division and program</p> <p>c) Who conducted the research?</p> <p>d) How were they identified?</p> <p>e) Where was the research conducted?</p> <p>f) In what way was the research conducted?</p> <p>g) Were focus groups, round tables or other forms of research tools used?</p> <p>h) How were participants for these focus groups et al selected?</p>	Written	12/06/2014	AOFM

1512	1	Ludwig	Departmental upgrades	<p>1. Since Additional Estimates in February, 2014 has the department/agency engaged in any new refurbishments, upgrades or changes to their building or facilities?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these changes</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, who conducted the works?</p> <p>e) If so, list the process for identifying who would conduct these works</p> <p>f) If so, when are the works expected to be completed?</p>	Written	12/06/2014	AOFM
1513	1	Ludwig	Wine coolers / Fridges	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased any new wine coolers, or wine fridges or other devices for the purpose of housing alcohol beverages, including Eskies?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these items</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, where were these purchased</p> <p>e) If so, list the process for identifying how they would be purchased</p> <p>f) If so, what is the current location for these items?</p> <p>g) If so, what is the current stocking level for each of these items?</p>	Written	12/06/2014	AOFM
1514	1	Ludwig	Office Plants	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased any new office plants?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these items</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, where were these purchased</p> <p>e) If so, list the process for identifying how they would be purchased</p> <p>f) If so, what is the current location for these items?</p>	Written	12/06/2014	AOFM
1515	1	Ludwig	Office recreation facilities	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased or constructed any office recreation facilities, activities or games (including but not limited to pool tables, table tennis tables or others)?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these items</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, where were these purchased</p> <p>e) If so, list the process for identifying how they would be purchased</p> <p>f) If so, what is the current location for these items?</p> <p>g) If so, what is the current usage for each of these items?</p>	Written	12/06/2014	AOFM
1516-1518	3	Ludwig	Workplace assessments	<p>1. How much has been spent on workplace ergonomic assessments since 7 September 2013?</p> <p>a) List each item of expenditure and cost</p> <p>2. Have any assessments, not related to an existing disability, resulted in changes to workplace equipment or set up?</p> <p>3. If so, list each item of expenditure and cost related to those changes</p>	Written	12/06/2014	AOFM

1519-1521	3	Ludwig	Media Training	<p>1. In relation to media training services purchased by each department/agency, please provide the following information from Additional Estimates in February, 2014 to date:</p> <p>a) Total spending on these services  b) an itemised cost breakdown of these services  c) The number of employees offered these services and their employment classification  d) The number of employees who have utilised these services and their employment classification  e) The names of all service providers engaged  f) the location that this training was provided</p> <p>2. For each service purchased from a provider listed under (1), please provide:</p> <p>a) The name and nature of the service purchased  b) Whether the service is one-on-one or group based  c) The number of employees who received the service and their employment classification (provide a breakdown for each employment classification)  d) The total number of hours involved for all employees (provide a breakdown for each employment classification)  e) The total amount spent on the service  f) A description of the fees charged (i.e. per hour, complete package)</p> <p>3. Where a service was provided at any location other than the department or agency's own premises, please provide:</p> <p>a) The location used  b) The number of employees who took part on each occasion  c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification)  d) Any costs the department or agency's incurred to use the location</p>	Written	12/06/2014	AOFM
1522-1526	5	Ludwig	Question Time	<p>1) How many officers are responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of Question Time?</p> <p>2) How many officer hours are spent each sitting day on preparing that information? a. Please break down the hours by officer APS classification</p> <p>3) Are drafts shown to the Minister or their office before Question Time? a. If so, when does this occur? b. How many versions of this information are shown to the minister or their office?</p> <p>4) Does the minister or their office make any contributions, edits or suggestions for departmental changes to this information?  a. If so, when does this occur?  b. What officer hours were spent on making these edits? Please break down the hours by officer APS classification.</p> <p>5) Provide each of the contents page of the Minister and representing Minister's Question Time folder prepared by the department for the week of 13 May 2014 (first day of winter sittings).</p>	Written	12/06/2014	AOFM

1527-1535	9	Ludwig	Freedom of Information - Consultation with other Departments, Agencies and Minister, Staffing Resources, FOI Disclosure Log, FOI Requests	<p>The following questions relate to requests made pursuant to the Freedom of Information Act (the Act).</p> <p><b>Consultations with other Departments, Agencies and the Minister</b></p> <p>1. Other than for the purpose of discussing a transfer under section 16 of the Act, does the Department consult or inform other Departments or Agencies when it receives Freedom of Information requests?</p> <p>2. If so, for each instance provide a table setting out the following information:</p> <p>a) The Department or Agency which was consulted;</p> <p>b) The document;</p> <p>c) The purpose of the consultation;</p> <p>d) Whether an extension of time was sought from the applicant to allow time for the consultation, including whether it was granted and the length of the extension;</p> <p>e) Whether an extension of time was sought from the Information Commissioner to allow time for the consultation, including whether it was granted and the length of the extension</p> <p>3. Other than for the purposes of discussing a transfer under section 16 of the Act, has the Department consulted or informed the Minister's office about Freedom of Information requests it has received?</p> <p>4. If yes, provide a table setting out the following information:</p> <p>a) The requests with respect to which the Minister or Ministerial office was consulted;</p> <p>b) The Minister or Ministerial office which was consulted;</p> <p>c) The purpose of the consultation;</p> <p>d) Whether an extension of time was sought from the applicant to allow time for the consultation, including whether it was granted and the length of the extension;</p> <p>e) Whether an extension of time was sought from the Information Commissioner to allow time for the consultation, including whether it was granted and the length of the extension</p> <p>f) Whether any briefings (including formal briefs, email briefings and verbal briefings) were provided to the Minister's office</p> <p><b>Staffing resources</b></p> <p>The following questions relate to the period from 18 September 2013:</p> <p>5. For the period of time from 18 September 2013, what was the average FTE allocated to processing FOI requests?</p> <p><b>FOI Disclosure Log</b></p> <p>6. For the purposes of meeting its obligations under 11C of the Act, does the Department or Agency:</p>	Written	12/06/2014	AOFM
1536-1544	9	Ludwig	Red tape reduction	<p>1. Please detail what structures, officials, offices, units, taskforce or other processes has the department dedicated to meeting the government's red tape reduction targets?</p> <p>a) What is the progress of that red tape reduction target</p> <p>2. How many officers have been placed in those units and at what level?</p> <p>3. How have they been recruited?</p> <p>4. What process was used for their appointment?</p> <p>5. What is the total cost of this unit?</p> <p>6. What is the estimated total salary cost of the officers assigned to the unit.</p> <p>7. Do members of the unit have access to cabinet documents?</p> <p>8. Lease list the security classification and date the classification was issued for each officer, broken down by APS or SES level, in the red tape reduction unit or similar body.</p> <p>9. What is the formal name given to this unit/taskforce/team/workgroup or agency within the department?</p>	Written	12/06/2014	AOFM
1545-1550	6	Ludwig	Land Costs	<p>How much land (if any) does the Department or agencies or authorities or Government corporation within each portfolio own or lease?</p> <p>2. Please list by each individual land holding, the size of the piece of land, the location of that piece of land and the latest valuation of that piece of land, where that land is owned or leased by the Department, or agency or authority or Government Corporation within that portfolio? (In regards to this question please ignore land upon which Australian Defence force bases are located. Non Defence Force base land is to be included)</p> <p>3. List the current assets, items or purse (buildings, facilities or other) on the land identified above.</p> <p>a. What is the current occupancy level and occupant of the items identified in (3)?</p> <p>b. What is the value of the items identified in (3)?</p> <p>c. What contractual or other arrangements are in place for the items identified in (3)?</p> <p>4. How many buildings (if any) does the Department or agencies or authorities or Government Corporation within each portfolio own or lease?</p> <p>5. Please list by each building owned, its name, the size of the building in terms of square metres, the location of that of that building and the latest valuation of that building, where that building is owned by the Department, or agency or authority or Government corporation within that portfolio? (In regards to this question please ignore buildings that are situated on Australian Defence force bases. Non Defence Force base buildings are to be included).</p> <p>6. In regards to any building identified in Q4, please also detail, the occupancy rate as expressed as a percentage of the building size. If occupancy is identified as less than 100%, for what is the remaining space used?</p>	Written	12/06/2014	AOFM

1551	1	Ludwig	Hire Cars	<p>1. How much did each department/agency spend on hire cars from Additional Estimates in February, 2014 to date? Provide a breakdown of each business group in each department/agency.</p> <p>a) What are the reasons for hire car costs?</p>	Written	12/06/2014	AOFM
1552-1554	3	Ludwig	Shared resources following MOG changes	<p>1. Following the Machinery of Government changes does the department share any goods/services/accommodation with other departments?</p> <p>2. What resources/services does the department share with other departments; are there plans to cease sharing the sharing of these resources/services?</p> <p>3. What were the costs to the department prior to the Machinery of Government changes for these shared resources? What are the estimated costs after the ceasing of shared resource arrangements?</p>	Written	12/06/2014	AOFM
1555	1	Ludwig	Departmental Rebranding	<p>1. Has the department/Agency undergone a name change or any other form of rebranding since Additional Estimates in February, 2014? If so:</p> <p>a. Please detail why this name change / rebrand were considered necessary and a justified use of departmental funds?</p> <p>i. Please provide a copy of any reports that were commissioned to study the benefits and costs associated with the rebranding.</p> <p>b. Please provide the total cost associated with this rebrand and then break down by amount spent replacing:</p> <p>i. Signage.</p> <p>ii. Stationery (please include details of existing stationery and how it was disposed of).</p> <p>iii. Logos</p> <p>iv. Consultancy</p> <p>v. Any relevant IT changes.</p> <p>vi. Office reconfiguration.</p> <p>c. How was the decision reached to rename and/or rebrand the department?</p> <p>i. Who was involved in reaching this decision? ii. Please provide a copy of any communication (including but not limited to emails, letters, memos, notes etc) from within the department, or between the department and the government regarding the rename/rebranding.</p>	Written	12/06/2014	AOFM
1556	1	Ludwig	Contracts under \$10,000	<p>1. Please provide a detailed list of all contracts entered into worth between \$4,000 and \$10,000 since September 7th, 2013.</p>	Written	12/06/2014	AOFM
1557-1563	7	Ludwig	Contracts for temporary staff	<p>1. How much did the department/agency spend on temporary or contract staff since September 7th 2013?</p> <p>2. How many temporary or contract staff were employed since September 7th 2013?</p> <p>3. How many temporary or contract staff are currently employed?</p> <p>4. How much was paid for agencies/companies to find temporary/contract staff?</p> <p>5. How much is budgeted in the 2014/15 year for contract staff?</p> <p>6. What policies/criteria govern the appointment of Contract staff?</p> <p>7. How is the use of contract staff consistent with a professional, independent public service?</p>	Written	12/06/2014	AOFM
1564-1570	7	Ludwig	Prequalified, Multi-use list tenders	<p>1. Does the Department/Agency have existing Prequalified or Multi-use list panels for tenders?</p> <p>2. Please list all Prequalified or Multi-use list panels, and the firms on them, compiled or used by the department/agency?</p> <p>3. Do any of your EL or higher staff have interest- financial or otherwise - in any of the firms on your panels?</p> <p>4. Do any Ministerial staff have directorships in any of the firms on your panels?</p> <p>5. Do any Ministerial staff have interest- financial or otherwise- in any of the firms on your panel</p> <p>6. Have the minister or ministerial staff made representations concerning the panels</p> <p>7. Is Australian Public Affairs on any of your panels?</p>	Written	12/06/2014	AOFM
1571-1572	2	Ludwig	Unallocated equipment	<p>1. Please detail how much electrical equipment, phones and computers the department/agency has in storage or unallocated to staff</p> <p>2. Please detail the purchase, storage and ongoing costs associated with equipment, phones and computers in storage or unallocated.</p>	Written	12/06/2014	AOFM
1573-1576	4	Ludwig	Hospitality and Entertainment	<p>1. What is the Department/Agency's hospitality spend from Additional Estimates in February, 2014 to date including any catering and drinks costs.</p> <p>2. What hospitality spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.</p> <p>3. What entertainment spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.</p> <p>4. Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved?</p>	Written	12/06/2014	AOFM

1577-1579	3	Ludwig	Computers	<p>1. List the current inventory of computers owned, leased, stored, or able to be accessed by the Ministers office as provided by the department, listing the equipment cost and location and employment classification of the staff member that is allocated the equipment, or if the equipment is currently not being used</p> <p>2. List the current inventory of computers owned, leased, stored, or able to be accessed by the department, listing the equipment cost and location</p> <p>3. Please detail the operating systems used by the departments computers, the contractual arrangements for operating software and the on-going costs</p>	Written	12/06/2014	AOFM
1580-1582	3	Ludwig	Travel Costs - Department	<p>1. Since Additional Estimates in February, 2014, detail all travel for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals).</p> <p>2. Since Additional Estimates in February, 2014, detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel.</p> <p>3. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.</p>	Written	12/06/2014	AOFM
1583-1584	2	Ludwig	Grants	<p>1. Provide a list of all grants, including ad hoc and one-off grants from the Additional Estimates in February, 2014 to date. Provide the recipients, amount, intended use of the grants, what locations have benefited from the grants and the electorate and state of those locations.</p> <p>2. Update the status of each grant that was approved prior to Additional Estimates in February, 2014, but did not have financial contracts in place at that time. Provide details of the recipients, the amount, the intended use of the grants, what locations have benefited from the grants and the electorate and state of those grants.</p>	Written	12/06/2014	AOFM
1585	1	Ludwig	Government payments of accounts	<p>1. From Additional Estimates in February, 2014 to date, what has been the average time period for the department/agency paid its accounts to contractors, consultants or others?</p> <p>a) How many payments owed (as a number and as a percentage of the total) have been paid in under 30 days?</p> <p>b) How many payments owed (as a number and as a percentage of the total) have been paid in between 30 and 60 days?</p> <p>c) How many payments owed (as a number and as a percentage of the total) have been paid in between 60 and 90 days?</p> <p>d) How many payments owed (as a number and as a percentage of the total) have been paid in between 90 and 120 days?</p> <p>e) How many payments owed (as a number and as a percentage of the total) have been paid in over 120 days?</p> <p>f) For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the portfolio/department agency since Additional Estimates in February, 2014?</p> <p>g) Where interest is being paid, what rate of interest is being paid and how is this rate determined?</p>	Written	12/06/2014	AOFM
1586-1590	5	Ludwig	Senate Estimates Briefing	<p>1) How many officers were responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of senate estimates?</p> <p>2) How many officer hours were spent on preparing that information? a. Please break down the hours by officer APS classification</p> <p>3) Were drafts shown to the Minister or their office before senate estimates? a. If so, when did this occur? b. How many versions of this information were shown to the minister or their office?</p> <p>4) Did the minister or their office make any contributions, edits or suggestions for departmental changes to this information? a. If so, when did this occur? b. What officer hours were spent on making these edits? Please break down the hours by officer APS classification. c. When were the changes made?</p> <p>5) Provide each of the contents page of the Department/Minister/representing Minister's Senate Estimates folder prepared by the department for the Budget Estimates hearings in February 2014.</p>	Written	12/06/2014	AOFM
1591-1592	2	Ludwig	Meeting Costs	<p>1) What is the Department/Agency's meeting spend from Additional Estimates in February, 2014 to date? Detail date, location, purpose and cost of all events, including any catering and drinks costs.</p> <p>2) What meeting spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.</p>	Written	12/06/2014	AOFM
1593	1	Ludwig	Taxi Costs	<p>1) How much did each department/agency spend on taxis from Additional Estimates in February, 2014 to date?</p> <p>a) Provide a breakdown for each business group in each department/agency.</p> <p>b) What are the reasons for taxi costs?</p>	Written	12/06/2014	AOFM

1594-1598	5	Ludwig	Executive Coaching and Leadership Training	<p>1. In relation to executive coaching and/or other leadership training services purchased by each department/agency, please provide the following information from Additional Estimates in February, 2014 to date:</p> <p>a. Total spending on these services</p> <p>b. The number of employees offered these services and their employment classification</p> <p>c. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification)</p> <p>d. The names of all service providers engaged</p> <p>2. For each service purchased from a provider listed under (1d), please provide:</p> <p>a) The name and nature of the service purchased</p> <p>b) Whether the service is one-on-one or group based</p> <p>c) The number of employees who received the service and their employment classification</p> <p>d) The total number of hours involved for all employees (provide a breakdown for each employment classification)</p> <p>e) The total amount spent on the service</p> <p>f) A description of the fees charged (i.e. per hour, complete package)</p> <p>3. Where a service was provided at any location other than the department or agency's own premises, please provide:</p> <p>a) The location used</p> <p>b) The number of employees who took part on each occasion (provide a breakdown for each employment classification)</p> <p>c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification)</p> <p>d) Any costs the department or agency's incurred to use the location</p> <p>4. In relation to education/executive coaching and/or other leadership training services paid for by the department what agreements are made with employees in regards to continuing employment after training has been completed?</p> <p>5. For graduate or post graduate study, please breakdown each approved study leave by staffing allocation and degree or program title.</p>	Written	12/06/2014	AOFM
1599-1600	2	Ludwig	Staffing Profile	<p>1. What is the current staffing profile of the department/agency?</p> <p>2. Provide a list of staffing numbers, broken down by classification level, division, home base location (including town/city and state)</p>	Written	12/06/2014	AOFM
1601-1608	8	Ludwig	Staffing Reductions	<p>1) How many staff reductions/voluntary redundancies have occurred from Additional Estimates in February, 2014 to date?</p> <p>a) What was the reason for these reductions?</p> <p>b) Were any of these reductions involuntary redundancies? If yes, provide details.</p> <p>2) Are there any plans for further staff reductions/voluntary redundancies? If so, please advise details including if there is a reduction target, how this will be achieved, and if any services/programs will be cut.</p> <p>a) If there are plans for staff reductions, please give the reason why these are happening.</p> <p>3) Are there any plans for involuntary redundancies? If yes, provide details.</p> <p>4) How many ongoing staff left the department/agency from Additional Estimates in February, 2014 to date? What classification were these staff?</p> <p>5) How many non-ongoing staff left department/agency from Additional Estimates in February, 2014 to date? What classification were these staff?</p> <p>6. What are the voluntary redundancy packages offered? Please detail for each staff level and position</p> <p>7. How do the packages differ from the default public service package?</p> <p>8. How is the department/agency funding the packages?</p>	Written	12/06/2014	AOFM
1609-1611	3	Ludwig	Staffing recruitment	<p>1) How many ongoing staff were recruited from Additional Estimates in February, 2014 to date? What classification are these staff?</p> <p>2) How many non-ongoing positions exist or have been created from Additional Estimates in February, 2014 to date? What classification are these staff?</p> <p>3) From Additional Estimates in February, 2014 to date, how many employees have been employed on contract and what is the average length of their employment period?</p>	Written	12/06/2014	AOFM

1612-1613	2	Ludwig	Coffee Machines	<p>1. Has the department/agency purchased coffee machines for staff usage since Additional Estimates in February, 2014?</p> <p>a) If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased?</p> <p>b) Why were coffee machines purchased?</p> <p>c) Has there been a noticeable difference in staff productivity since coffee machines were purchased? Are staff leaving the office premises less during business hours as a result?</p> <p>d) Where did the funding for the coffee machines come from?</p> <p>e) Who has access?</p> <p>f) Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance from Additional Estimates in February, 2014 to date, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from?</p> <p>g) What are the ongoing costs of the coffee machine, such as the cost of coffee?</p> <p>2. Since Additional Estimates in February, 2014, has the department/agency rented or leased any coffee machines for staff usage?</p> <p>a) If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased.</p> <p>b) Why are coffee machines rented?</p> <p>c) Has there been a noticeable difference in staff productivity since coffee machines were rented? Are staff leaving the office premises less during business hours as a result?</p> <p>d) Where does the funding for the coffee machines come from?</p> <p>e) Who has access?</p> <p>f) Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance from Additional Estimates in February, 2014 to date, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from?</p> <p>g) What are the ongoing costs of the coffee machine, such as the cost of coffee?</p>	Written	12/06/2014	AOFM
1614-1615	2	Ludwig	Printing	<p>1. How many documents (include the amount of copies) have been printed since Additional Estimates in February 2014 to date? How many of these printed documents were also published online?</p> <p>2. Did the Department/agency use external printing services for any print jobs since Additional Estimates in February 2014 ?</p> <p>a. If so, what companies were used?</p> <p>b. How were they selected?</p> <p>c. What was the total cost of this printing?</p>	Written	12/06/2014	AOFM
1616-1617	2	Ludwig	Corporate Cars	<p>1. How many cars are owned by each department/agency?</p> <p>a) Where is the car/s located?</p> <p>b) What is the car/s used for?</p> <p>c) What is the cost of each car from Additional Estimates in February, 2014 to date?</p> <p>d) How far did each car travel from Additional Estimates in February, 2014 to date?</p> <p>2. How many cars are leased by each department/agency?</p> <p>a) Where are the cars located?</p> <p>b) What are the cars used for?</p> <p>c) What is the cost of each car from Additional Estimates in February, 2014 to date?</p> <p>d) How far did each car travel from Additional Estimates in February, 2014 to date?</p>	Written	12/06/2014	AOFM
1618-1620	3	Ludwig	Consultancies	<p>1) How many consultancies have been undertaken from Additional Estimates in February, 2014 to date? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (ie. open tender, direct source, etc). Also include total value for all consultancies.</p> <p>2) How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known.</p> <p>3) Have any consultancies not gone out for tender?</p> <p>a. If so, which ones and why?</p>	Written	12/06/2014	AOFM
1621-1622	2	Ludwig	Advertising	<p>1. How much has the Department/Agency spent on Advertising since Additional Estimates in February, 2014? Including through the use of agencies.</p> <p>2. Please detail each advertising campaign including it's cost, where the advertising appeared, production costs, who approved, ministerial or ministerial staff involvement in commissioning</p>	Written	12/06/2014	APRA



1623-1625	3	Ludwig	Enterprise Bargaining Agreements	<p>1. Please list all related EBAs with coverage of the department.</p> <p>2. Please list their starting and expiration dates.</p> <p>3. What is the current status of negotiations for the next agreement/s? Please detail.</p>	Written	12/06/2014	APRA
1626-1630	5	Ludwig	Existing Resources Program	<p>1. Since 7 September how many major projects, work, programs or other tasks has the department started as a consequence of government policies or priorities that are required to be funded 'within existing resources'?</p> <p>2. List each project or piece of work</p> <p>3. List the staffing assigned to each task</p> <p>4. What is the nominal total salary cost of the officers assigned to the project?</p> <p>5. What resources or equipment has been assigned to the project?</p>	Written	12/06/2014	APRA
1631-1639	9	Ludwig	Conditions of Government Contacts and Agreements	<p>Since 7 September 2013;</p> <p>1. Do any contracts managed by the Department/Agency contain any limitations or restrictions on advocacy or criticising Government policy? If so, please name each contract. When was it formed or created?</p> <p>2. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction?</p> <p>3. Do any agreements managed by the Department/Agency contain any limitations on restrictions on advocacy or criticisms of Government policy? If so, please name each agreement. When was it formed or created?</p> <p>4. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction?</p> <p>5. For each of the contracts and agreements, are there any particular reason, such as genuine commercial in confidence information, for this restriction?</p> <p>6. Have any changes to financial or resource support to services which advocate on behalf of groups or individuals in Australian society been made? If so, which groups? What was the change?</p> <p>7. Has any consultation occurred between the Department/Agency and any individuals and/or community groups about these changes? If so, what consultation process was used? Was it public? If not, why not? Are public submissions available on a website?</p> <p>8. If no consultation has occurred, why not?</p> <p>9. Did the Minister/Parliamentary Secretary meet with any stakeholders about changes to advocacy in their contracts and/or agreements? If so, when? Who did he/she meet with?</p>	Written	12/06/2014	APRA
1640-1647	8	Ludwig	Reviews	<p>inquiry, internal review or similar activity) have been commenced? Please list them including:</p> <p>a) the date they were ordered</p> <p>b) the date they commenced</p> <p>c) the minister responsible</p> <p>d) the department responsible</p> <p>e) the nature of the review</p> <p>f) their terms of reference</p> <p>g) the scope of the review</p> <p>h) Whom is conducting the review</p> <p>i) the number of officers, and their classification level, involved in conducting the review</p> <p>j) the expected report date</p> <p>k) the budgeted, projected or expected costs</p> <p>l) If the report will be tabled in parliament or made public</p> <p>2. For any review commenced or ordered since Additional Estimates in February, 2014, have any external people, companies or contractors being engaged to assist or conduct the review?</p> <p>a) If so, please list them, including their name and/or trading name/s and any known alias or other trading names</p> <p>b) If so, please list their managing director and the board of directors or equivalent</p> <p>c) If yes, for each is the cost associated with their involvement, including a break down for each cost item</p> <p>d) If yes, for each, what is the nature of their involvement</p> <p>e) If yes, for each, are they on the lobbyist register, provide details.</p> <p>f) If yes, for each, what contact has the Minister or their office had with them</p> <p>g) If yes, for each, who selected them</p> <p>h) If yes, for each, did the minister or their office have any involvement in selecting them,</p> <p>i. If yes, please detail what involvement it was</p> <p>ii. If yes, did they see or provided input to a short list</p> <p>iii. If yes, on what dates did this involvement occur</p> <p>iv. If yes, did this involve any verbal discussions with the department</p> <p>v. If yes, on what dates did this involvement occur</p>	Written	12/06/2014	APRA

1648	1	Ludwig	Legal Costs	<p>1. List all legal costs incurred by the department or agency since Additional Estimates in February, 2014</p> <p>a) List the total cost for these items, broken down by source of legal advice, hours retained or taken to prepare the advice and the level of counsel used in preparing the advice, whether the advice was internal or external</p> <p>b) List cost spend briefing Counsel, broken down by hours spend briefing, whether it was direct or indirect briefing, the gender ratio of Counsel, how each Counsel was engaged (departmental, ministerial)</p> <p>c) How was each piece of advice procured? Detail the method of identifying legal advice</p>	Written	12/06/2014	APRA
1649	1	Ludwig	Vending Machines	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased or taken under contract any vending machine facilities?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these items</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, where were these purchased</p> <p>e) If so, list the process for identifying how they would be purchased</p> <p>f) If so, what is the current location for these items?</p> <p>g) If so, what is the current usage for each of these items?</p>	Written	12/06/2014	APRA
1650-1651	2	Ludwig	Stationery Requirements	<p>1. How much was spent by each department and agency on the government (Ministers / Parliamentary Secretaries) stationery requirements in your portfolio from Additional Estimates in February, 2014 to date?</p> <p>a. Detail the items provided to the minister's office</p> <p>2. How much was spent on departmental stationery requirements from the Additional Estimates in February 2014 to date.</p>	Written	12/06/2014	APRA
1652	1	Ludwig	Electronic Equipment	<p>1. Other than phones, ipads or computers – please list the electronic equipment provided to the Minister's office since Additional Estimates in February, 2014.</p> <p>a. List the items</p> <p>b. List the items location or normal location</p> <p>c. List if the item is in the possession of the office or an individual staff member of minister, if with an individual list their employment classification level</p> <p>d. List the total cost of the items</p> <p>e. List an itemised cost breakdown of these items</p> <p>f. List the date they were provided to the office</p> <p>g. Note if the items were requested by the office or proactively provided by the department</p>	Written	12/06/2014	APRA
1653-1656	4	Ludwig	Media Subscriptions	<p>1. What pay TV subscriptions does your department/agency have?</p> <p>a) Please provide a list of what channels and the reason for each channel.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p> <p>2. What newspaper subscriptions does your department/agency have?</p> <p>a) Please provide a list of newspaper subscriptions and the reason for each.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p> <p>3. What magazine subscriptions does your department/agency have?</p> <p>a) Please provide a list of magazine subscriptions and the reason for each.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p> <p>4. What publications does your department/agency purchase?</p> <p>a) Please provide a list of publications purchased by the department and the reason for each.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p>	Written	12/06/2014	APRA

1657-1658	2	Ludwig	Media Monitoring	<p>1. What is the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the Minister's office from Additional Estimates in February, 2014 to date?</p> <p>a) Which agency or agencies provided these services?</p> <p>b) What has been spent providing these services from Additional Estimates in February, 2014 to date?</p> <p>c) Itemise these expenses.</p> <p>2. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the department/agency from Additional Estimates in February, 2014 to date?</p> <p>a) Which agency or agencies provided these services?</p> <p>b) What has been spent providing these services from Additional Estimates in February, 2014 to date?</p> <p>c) Itemise these expenses</p>	Written	12/06/2014	APRA
1659	1	Ludwig	Report Printing	<p>1. Have any reports, budget papers, statements, white papers or report-like documents printed for or by the department been pulped, put in storage, shredded or disposed of? A. If so please give details; name of report, number of copies, cost of printing, who order the disposal, reason for disposal</p>	Written	12/06/2014	APRA
1660	1	Ludwig	Communications Staff	<p>1. For all departments and agencies, please provide – in relation to all public relations, communications and media staff – the following:</p> <p>a) How many ongoing staff, the classification, the type of work they undertake and their location.</p> <p>b) How many non-ongoing staff, their classification, type of work they undertake and their location</p> <p>c) How many contractors, their classification, type of work they undertake and their location</p> <p>d) How many are graphic designers?</p> <p>e) How many are media managers?</p> <p>f) How many organise events?</p>	Written	12/06/2014	APRA
1661-1663	3	Ludwig	Commissioned Reports	<p>1. Since Additional Estimates in February, 2014, how many Reports (including paid external advice) have been commissioned by the Minister, department or agency? Please provide details of each report including date commissioned, date report handed to Government, date of public release, Terms of Reference and Committee members.</p> <p>2. How much did each report cost/or is estimated to cost? How many departmental or external staff were involved in each report and at what level?</p> <p>3. What is the current status of each report? When is the Government intending to respond to these reports?</p>	Written	12/06/2014	APRA
1664-1666	3	Ludwig	FOI Requests	<p>Since September 7, 2013:</p> <p>1. How many requests for documents under the FOI Act have been received?</p> <p>2. Of these, how many documents have been determined to be deliberative documents?</p> <p>3. Of those assessed as deliberative documents:</p> <p>a. For how many has access to the document been refused on the basis that it would be contrary to the public interest?</p> <p>b. For how many has a redacted document been provided?</p>	Written	12/06/2014	APRA

1667-1671	5	Ludwig	Building Lease Costs	<p>1. What has been the total cost of building leases for the agency / department since Additional Estimates in February, 2014?</p> <p>2. Please provide a detailed list of each building that is currently leased. Please detail by:</p> <p>a) Date the lease agreement is active from.</p> <p>b) Date the lease agreement ends.</p> <p>c) Is the lease expected to be renewed? If not, why not?</p> <p>d) Location of the building (City and state).</p> <p>e) Cost of the lease.</p> <p>f) Why the building is necessary for the operations of the agency / department.</p> <p>3. Please provide a detailed list of each building that had a lease that was not renewed since Additional Estimates in February, 2014. Please detail by:</p> <p>a) Date from which the lease agreement was active.</p> <p>b) Date the lease agreement ended.</p> <p>c) Why was the lease not renewed?</p> <p>d) Location of the building (City and state).</p> <p>e) Cost of the lease.</p> <p>f) Why the building was necessary for the operations of the agency / department.</p> <p>4. Please provide a detailed list of each building that is expected to be leased in the next 12 months. Please detail by:</p> <p>a) Date the lease agreement is expected to become active.</p> <p>b) Date the lease agreement is expected to end.</p> <p>c) Expected location of the building (City and state).</p> <p>d) Expected cost of the lease.</p> <p>i. Has this cost been allocated into the budget?</p> <p>e) Why the building is necessary for the operations of the agency / department.</p> <p>5. For each building owned or leased by the department:</p> <p>a) What is the current occupancy rate for the building?</p> <p>b) If the rate is less than 100%, detail what the remaining being used for.</p>	Written	12/06/2014	APRA
1672-1673	2	Ludwig	Government Advertising	<p>1. How much has been spent on government advertising (including job ads) since Additional Estimates in February, 2014?</p> <p>a) List each item of expenditure and cost</p> <p>b) List the approving officer for each item</p> <p>c) Detail the outlets that were paid for the advertising</p> <p>2. What government advertising is planned for the rest of the financial year?</p> <p>a) List the total expected cost</p> <p>b) List each item of expenditure and cost</p> <p>c) List the approving officer for each item</p> <p>d) Detail the outlets that have been or will be paid for the advertising</p>	Written	12/06/2014	APRA
1674-1675	2	Ludwig	Provision of Equipment - Ministerial and Department	<p>1. For departments/agencies that provide mobile phones to Ministers and/or Parliamentary Secretaries and/or their offices, what type of mobile phone is provided and the costs (since Additional Estimates in February 2014)?</p> <p>a. Itemise equipment and cost broken down by staff or minister classification</p> <p>2. Is electronic equipment (such as ipad, laptop, wireless card, vasco token, blackberry, mobile phone (list type if relevant), thumb drive, video cameras) provided to department/agency staff? If yes provide a list of what is provided across the department of agency, the purchase cost, the ongoing cost and a breakdown of what staff and staff classification receives each item (since Additional Estimates in February 2014).</p>	Written	12/06/2014	APRA
1676	1	Ludwig	Multiple tenders	<p>1. List any tenders that were re-issued or issued multiple times since Additional Estimates in February, 2014:</p> <p>a) Why were they re-issued or issued multiple times?</p> <p>b) Were any applicants received for the tenders before they were re-issued or repeatedly issued?</p> <p>c) Were those applicants asked to resubmit their tender proposal?</p>	Written	12/06/2014	APRA
1677	1	Ludwig	Market Research	<p>1. List any market research conducted by the department/agency since Additional Estimates in February, 2014:</p> <p>a) List the total cost of this research</p> <p>b) List each item of expenditure and cost, broken down by division and program</p> <p>c) Who conducted the research?</p> <p>d) How were they identified?</p> <p>e) Where was the research conducted?</p> <p>f) In what way was the research conducted?</p> <p>g) Were focus groups, round tables or other forms of research tools used?</p> <p>h) How were participants for these focus groups et al selected?</p>	Written	12/06/2014	APRA

1678	1	Ludwig	Departmental upgrades	<p>1. Since Additional Estimates in February, 2014 has the department/agency engaged in any new refurbishments, upgrades or changes to their building or facilities?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these changes</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, who conducted the works?</p> <p>e) If so, list the process for identifying who would conduct these works</p> <p>f) If so, when are the works expected to be completed?</p>	Written	12/06/2014	APRA
1679	1	Ludwig	Wine coolers / Fridges	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased any new wine coolers, or wine fridges or other devices for the purpose of housing alcohol beverages, including Eskies?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these items</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, where were these purchased</p> <p>e) If so, list the process for identifying how they would be purchased</p> <p>f) If so, what is the current location for these items?</p> <p>g) If so, what is the current stocking level for each of these items?</p>	Written	12/06/2014	APRA
1680	1	Ludwig	Office Plants	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased any new office plants?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these items</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, where were these purchased</p> <p>e) If so, list the process for identifying how they would be purchased</p> <p>f) If so, what is the current location for these items?</p>	Written	12/06/2014	APRA
1681	1	Ludwig	Office recreation facilities	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased or constructed any office recreation facilities, activities or games (including but not limited to pool tables, table tennis tables or others)?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these items</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, where were these purchased</p> <p>e) If so, list the process for identifying how they would be purchased</p> <p>f) If so, what is the current location for these items?</p> <p>g) If so, what is the current usage for each of these items?</p>	Written	12/06/2014	APRA
1682-1684	3	Ludwig	Workplace assessments	<p>1. How much has been spent on workplace ergonomic assessments since 7 September 2013?</p> <p>a) List each item of expenditure and cost</p> <p>2. Have any assessments, not related to an existing disability, resulted in changes to workplace equipment or set up?</p> <p>3. If so, list each item of expenditure and cost related to those changes</p>	Written	12/06/2014	APRA

1685-1687	3	Ludwig	<p>Media Training</p> <p>1. In relation to media training services purchased by each department/agency, please provide the following information from Additional Estimates in February, 2014 to date:</p> <ol style="list-style-type: none"> <li>Total spending on these services</li> <li>an itemised cost breakdown of these services</li> <li>The number of employees offered these services and their employment classification</li> <li>The number of employees who have utilised these services and their employment classification</li> <li>The names of all service providers engaged</li> <li>the location that this training was provided</li> </ol> <p>2. For each service purchased from a provider listed under (1), please provide:</p> <ol style="list-style-type: none"> <li>The name and nature of the service purchased</li> <li>Whether the service is one-on-one or group based</li> <li>The number of employees who received the service and their employment classification (provide a breakdown for each employment classification)</li> <li>The total number of hours involved for all employees (provide a breakdown for each employment classification)</li> <li>The total amount spent on the service</li> <li>A description of the fees charged (i.e. per hour, complete package)</li> </ol> <p>3. Where a service was provided at any location other than the department or agency's own premises, please provide:</p> <ol style="list-style-type: none"> <li>The location used</li> <li>The number of employees who took part on each occasion</li> <li>The total number of hours involved for all employees who took part (provide a breakdown for each employment classification)</li> <li>Any costs the department or agency's incurred to use the location</li> </ol>	Written	12/06/2014	APRA
1688-1692	5	Ludwig	<p>Question Time</p> <ol style="list-style-type: none"> <li>How many officers are responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of Question Time?</li> <li>How many officer hours are spent each sitting day on preparing that information? a. Please break down the hours by officer APS classification</li> <li>Are drafts shown to the Minister or their office before Question Time? a. If so, when does this occur? b. How many versions of this information are shown to the minister or their office?</li> <li>Does the minister or their office make any contributions, edits or suggestions for departmental changes to this information? <ol style="list-style-type: none"> <li>If so, when does this occur?</li> <li>What officer hours were spent on making these edits? Please break down the hours by officer APS classification.</li> </ol> </li> <li>Provide each of the contents page of the Minister and representing Minister's Question Time folder prepared by the department for the week of 13 May 2014 (first day of winter sittings).</li> </ol>	Written	12/06/2014	APRA

1693-1701	9	Ludwig	Freedom of Information - Consultation with other Departments, Agencies and Minister, Staffing Resources, FOI Disclosure Log, FOI Requests	<p>The following questions relate to requests made pursuant to the Freedom of Information Act (the Act).</p> <p><b>Consultations with other Departments, Agencies and the Minister</b></p> <p>1. Other than for the purpose of discussing a transfer under section 16 of the Act, does the Department consult or inform other Departments or Agencies when it receives Freedom of Information requests?</p> <p>2. If so, for each instance provide a table setting out the following information:</p> <p>a) The Department or Agency which was consulted;</p> <p>b) The document;</p> <p>c) The purpose of the consultation;</p> <p>d) Whether an extension of time was sought from the applicant to allow time for the consultation, including whether it was granted and the length of the extension;</p> <p>e) Whether an extension of time was sought from the Information Commissioner to allow time for the consultation, including whether it was granted and the length of the extension</p> <p>3. Other than for the purposes of discussing a transfer under section 16 of the Act, has the Department consulted or informed the Minister's office about Freedom of Information requests it has received?</p> <p>4. If yes, provide a table setting out the following information:</p> <p>a) The requests with respect to which the Minister or Ministerial office was consulted;</p> <p>b) The Minister or Ministerial office which was consulted;</p> <p>c) The purpose of the consultation;</p> <p>d) Whether an extension of time was sought from the applicant to allow time for the consultation, including whether it was granted and the length of the extension;</p> <p>e) Whether an extension of time was sought from the Information Commissioner to allow time for the consultation, including whether it was granted and the length of the extension</p> <p>f) Whether any briefings (including formal briefs, email briefings and verbal briefings) were provided to the Minister's office</p> <p><b>Staffing resources</b></p> <p>The following questions relate to the period from 18 September 2013:</p> <p>5. For the period of time from 18 September 2013, what was the average FTE allocated to processing FOI requests?</p> <p><b>FOI Disclosure Log</b></p> <p>6. For the purposes of meeting its obligations under 11C of the Act, does the Department or Agency:</p>	Written	12/06/2014	APRA
1702-1710	9	Ludwig	Red tape reduction	<p>1. Please detail what structures, officials, offices, units, taskforce or other processes has the department dedicated to meeting the government's red tape reduction targets?</p> <p>a) What is the progress of that red tape reduction target</p> <p>2. How many officers have been placed in those units and at what level?</p> <p>3. How have they been recruited?</p> <p>4. What process was used for their appointment?</p> <p>5. What is the total cost of this unit?</p> <p>6. What is the estimated total salary cost of the officers assigned to the unit.</p> <p>7. Do members of the unit have access to cabinet documents?</p> <p>8. Lease list the security classification and date the classification was issued for each officer, broken down by APS or SES level, in the red tape reduction unit or similar body.</p> <p>9. What is the formal name given to this unit/taskforce/team/workgroup or agency within the department?</p>	Written	12/06/2014	APRA
1711-1716	6	Ludwig	Land Costs	<p>How much land (if any) does the Department or agencies or authorities or Government corporation within each portfolio own or lease?</p> <p>2. Please list by each individual land holding, the size of the piece of land, the location of that piece of land and the latest valuation of that piece of land, where that land is owned or leased by the Department, or agency or authority or Government Corporation within that portfolio? (In regards to this question please ignore land upon which Australian Defence force bases are located. Non Defence Force base land is to be included)</p> <p>3. List the current assets, items or purse (buildings, facilities or other) on the land identified above.</p> <p>a. What is the current occupancy level and occupant of the items identified in (3)?</p> <p>b. What is the value of the items identified in (3)?</p> <p>c. What contractual or other arrangements are in place for the items identified in (3)?</p> <p>4. How many buildings (if any) does the Department or agencies or authorities or Government Corporation within each portfolio own or lease?</p> <p>5. Please list by each building owned, its name, the size of the building in terms of square metres, the location of that of that building and the latest valuation of that building, where that building is owned by the Department, or agency or authority or Government corporation within that portfolio? (In regards to this question please ignore buildings that are situated on Australian Defence force bases. Non Defence Force base buildings are to be included).</p> <p>6. In regards to any building identified in Q4, please also detail, the occupancy rate as expressed as a percentage of the building size. If occupancy is identified as less than 100%, for what is the remaining space used?</p>	Written	12/06/2014	APRA

1717	1	Ludwig	Hire Cars	<p>1. How much did each department/agency spend on hire cars from Additional Estimates in February, 2014 to date? Provide a breakdown of each business group in each department/agency.</p> <p>a) What are the reasons for hire car costs?</p>	Written	12/06/2014	APRA
1718-1720	3	Ludwig	Shared resources following MOG changes	<p>1. Following the Machinery of Government changes does the department share any goods/services/accommodation with other departments?</p> <p>2. What resources/services does the department share with other departments; are there plans to cease sharing the sharing of these resources/services?</p> <p>3. What were the costs to the department prior to the Machinery of Government changes for these shared resources? What are the estimated costs after the ceasing of shared resource arrangements?</p>	Written	12/06/2014	APRA
1721	1	Ludwig	Departmental Rebranding	<p>1. Has the department/Agency undergone a name change or any other form of rebranding since Additional Estimates in February, 2014? If so:</p> <p>a. Please detail why this name change / rebrand were considered necessary and a justified use of departmental funds?</p> <p>i. Please provide a copy of any reports that were commissioned to study the benefits and costs associated with the rebranding.</p> <p>b. Please provide the total cost associated with this rebrand and then break down by amount spent replacing:</p> <p>i. Signage.</p> <p>ii. Stationery (please include details of existing stationery and how it was disposed of).</p> <p>iii. Logos</p> <p>iv. Consultancy</p> <p>v. Any relevant IT changes.</p> <p>vi. Office reconfiguration.</p> <p>c. How was the decision reached to rename and/or rebrand the department?</p> <p>i. Who was involved in reaching this decision? ii. Please provide a copy of any communication (including but not limited to emails, letters, memos, notes etc) from within the department, or between the department and the government regarding the rename/rebranding.</p>	Written	12/06/2014	APRA
1722	1	Ludwig	Contracts under \$10,000	<p>1. Please provide a detailed list of all contracts entered into worth between \$4,000 and \$10,000 since September 7th, 2013.</p>	Written	12/06/2014	APRA
1723-1729	7	Ludwig	Contracts for temporary staff	<p>1. How much did the department/agency spend on temporary or contract staff since September 7th 2013?</p> <p>2. How many temporary or contract staff were employed since September 7th 2013?</p> <p>3. How many temporary or contract staff are currently employed?</p> <p>4. How much was paid for agencies/companies to find temporary/contract staff?</p> <p>5. How much is budgeted in the 2014/15 year for contract staff?</p> <p>6. What policies/criteria govern the appointment of Contract staff?</p> <p>7. How is the use of contract staff consistent with a professional, independent public service?</p>	Written	12/06/2014	APRA
1730-1736	7	Ludwig	Prequalified, Multi-use list tenders	<p>1. Does the Department/Agency have existing Prequalified or Multi-use list panels for tenders?</p> <p>2. Please list all Prequalified or Multi-use list panels, and the firms on them, compiled or used by the department/agency?</p> <p>3. Do any of your EL or higher staff have interest- financial or otherwise - in any of the firms on your panels?</p> <p>4. Do any Ministerial staff have directorships in any of the firms on your panels?</p> <p>5. Do any Ministerial staff have interest- financial or otherwise- in any of the firms on your panel</p> <p>6. Have the minister or ministerial staff made representations concerning the panels</p> <p>7. Is Australian Public Affairs on any of your panels?</p>	Written	12/06/2014	APRA
1737-1738	2	Ludwig	Unallocated equipment	<p>1. Please detail how much electrical equipment, phones and computers the department/agency has in storage or unallocated to staff</p> <p>2. Please detail the purchase, storage and ongoing costs associated with equipment, phones and computers in storage or unallocated.</p>	Written	12/06/2014	APRA
1739-1742	4	Ludwig	Hospitality and Entertainment	<p>1. What is the Department/Agency's hospitality spend from Additional Estimates in February, 2014 to date including any catering and drinks costs.</p> <p>2. What hospitality spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.</p> <p>3. What entertainment spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.</p> <p>4. Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved?</p>	Written	12/06/2014	APRA



1743-1745	3	Ludwig	Computers	<p>1. List the current inventory of computers owned, leased, stored, or able to be accessed by the Ministers office as provided by the department, listing the equipment cost and location and employment classification of the staff member that is allocated the equipment, or if the equipment is currently not being used</p> <p>2. List the current inventory of computers owned, leased, stored, or able to be accessed by the department, listing the equipment cost and location</p> <p>3. Please detail the operating systems used by the departments computers, the contractual arrangements for operating software and the on-going costs</p>	Written	12/06/2014	APRA
1746-1748	3	Ludwig	Travel Costs - Department	<p>1. Since Additional Estimates in February, 2014, detail all travel for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals).</p> <p>2. Since Additional Estimates in February, 2014, detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel.</p> <p>3. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.</p>	Written	12/06/2014	APRA
1749-1750	2	Ludwig	Grants	<p>1. Provide a list of all grants, including ad hoc and one-off grants from the Additional Estimates in February, 2014 to date. Provide the recipients, amount, intended use of the grants, what locations have benefited from the grants and the electorate and state of those locations.</p> <p>2. Update the status of each grant that was approved prior to Additional Estimates in February, 2014, but did not have financial contracts in place at that time. Provide details of the recipients, the amount, the intended use of the grants, what locations have benefited from the grants and the electorate and state of those grants.</p>	Written	12/06/2014	APRA
1751	1	Ludwig	Government payments of accounts	<p>1. From Additional Estimates in February, 2014 to date, what has been the average time period for the department/agency paid its accounts to contractors, consultants or others?</p> <p>a) How many payments owed (as a number and as a percentage of the total) have been paid in under 30 days?</p> <p>b) How many payments owed (as a number and as a percentage of the total) have been paid in between 30 and 60 days?</p> <p>c) How many payments owed (as a number and as a percentage of the total) have been paid in between 60 and 90 days?</p> <p>d) How many payments owed (as a number and as a percentage of the total) have been paid in between 90 and 120 days?</p> <p>e) How many payments owed (as a number and as a percentage of the total) have been paid in over 120 days?</p> <p>f) For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the portfolio/department agency since Additional Estimates in February, 2014?</p> <p>g) Where interest is being paid, what rate of interest is being paid and how is this rate determined?</p>	Written	12/06/2014	APRA
1752-1756	5	Ludwig	Senate Estimates Briefing	<p>1) How many officers were responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of senate estimates?</p> <p>2) How many officer hours were spent on preparing that information? a. Please break down the hours by officer APS classification</p> <p>3) Were drafts shown to the Minister or their office before senate estimates? a. If so, when did this occur? b. How many versions of this information were shown to the minister or their office?</p> <p>4) Did the minister or their office make any contributions, edits or suggestions for departmental changes to this information? a. If so, when did this occur? b. What officer hours were spent on making these edits? Please break down the hours by officer APS classification. c. When were the changes made?</p> <p>5) Provide each of the contents page of the Department/Minister/representing Minister's Senate Estimates folder prepared by the department for the Budget Estimates hearings in February 2014.</p>	Written	12/06/2014	APRA
1757-1758	2	Ludwig	Meeting Costs	<p>1) What is the Department/Agency's meeting spend from Additional Estimates in February, 2014 to date? Detail date, location, purpose and cost of all events, including any catering and drinks costs.</p> <p>2) What meeting spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.</p>	Written	12/06/2014	APRA
1759	1	Ludwig	Taxi Costs	<p>1) How much did each department/agency spend on taxis from Additional Estimates in February, 2014 to date?</p> <p>a) Provide a breakdown for each business group in each department/agency.</p> <p>b) What are the reasons for taxi costs?</p>	Written	12/06/2014	APRA

1760-1764	5	Ludwig	Executive Coaching and Leadership Training	<p>1. In relation to executive coaching and/or other leadership training services purchased by each department/agency, please provide the following information from Additional Estimates in February, 2014 to date:</p> <p>a. Total spending on these services</p> <p>b. The number of employees offered these services and their employment classification</p> <p>c. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification)</p> <p>d. The names of all service providers engaged</p> <p>2. For each service purchased from a provider listed under (1d), please provide:</p> <p>a) The name and nature of the service purchased</p> <p>b) Whether the service is one-on-one or group based</p> <p>c) The number of employees who received the service and their employment classification</p> <p>d) The total number of hours involved for all employees (provide a breakdown for each employment classification)</p> <p>e) The total amount spent on the service</p> <p>f) A description of the fees charged (i.e. per hour, complete package)</p> <p>3. Where a service was provided at any location other than the department or agency's own premises, please provide:</p> <p>a) The location used</p> <p>b) The number of employees who took part on each occasion (provide a breakdown for each employment classification)</p> <p>c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification)</p> <p>d) Any costs the department or agency's incurred to use the location</p> <p>4. In relation to education/executive coaching and/or other leadership training services paid for by the department what agreements are made with employees in regards to continuing employment after training has been completed?</p> <p>5. For graduate or post graduate study, please breakdown each approved study leave by staffing allocation and degree or program title.</p>	Written	12/06/2014	APRA
1765-1766	2	Ludwig	Staffing Profile	<p>1. What is the current staffing profile of the department/agency?</p> <p>2. Provide a list of staffing numbers, broken down by classification level, division, home base location (including town/city and state)</p>	Written	12/06/2014	APRA
1767-1774	8	Ludwig	Staffing Reductions	<p>1) How many staff reductions/voluntary redundancies have occurred from Additional Estimates in February, 2014 to date?</p> <p>a) What was the reason for these reductions?</p> <p>b) Were any of these reductions involuntary redundancies? If yes, provide details.</p> <p>2) Are there any plans for further staff reductions/voluntary redundancies? If so, please advise details including if there is a reduction target, how this will be achieved, and if any services/programs will be cut.</p> <p>a) If there are plans for staff reductions, please give the reason why these are happening.</p> <p>3) Are there any plans for involuntary redundancies? If yes, provide details.</p> <p>4) How many ongoing staff left the department/agency from Additional Estimates in February, 2014 to date? What classification were these staff?</p> <p>5) How many non-ongoing staff left department/agency from Additional Estimates in February, 2014 to date? What classification were these staff?</p> <p>6. What are the voluntary redundancy packages offered? Please detail for each staff level and position</p> <p>7. How do the packages differ from the default public service package?</p> <p>8. How is the department/agency funding the packages?</p>	Written	12/06/2014	APRA
1775-1777	3	Ludwig	Staffing recruitment	<p>1) How many ongoing staff were recruited from Additional Estimates in February, 2014 to date? What classification are these staff?</p> <p>2) How many non-ongoing positions exist or have been created from Additional Estimates in February, 2014 to date? What classification are these staff?</p> <p>3) From Additional Estimates in February, 2014 to date, how many employees have been employed on contract and what is the average length of their employment period?</p>	Written	12/06/2014	APRA

1778-1779	2	Ludwig	Coffee Machines	<p>1. Has the department/agency purchased coffee machines for staff usage since Additional Estimates in February, 2014?</p> <p>a) If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased?</p> <p>b) Why were coffee machines purchased?</p> <p>c) Has there been a noticeable difference in staff productivity since coffee machines were purchased? Are staff leaving the office premises less during business hours as a result?</p> <p>d) Where did the funding for the coffee machines come from?</p> <p>e) Who has access?</p> <p>f) Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance from Additional Estimates in February, 2014 to date, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from?</p> <p>g) What are the ongoing costs of the coffee machine, such as the cost of coffee?</p> <p>2. Since Additional Estimates in February, 2014, has the department/agency rented or leased any coffee machines for staff usage?</p> <p>a) If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased.</p> <p>b) Why are coffee machines rented?</p> <p>c) Has there been a noticeable difference in staff productivity since coffee machines were rented? Are staff leaving the office premises less during business hours as a result?</p> <p>d) Where does the funding for the coffee machines come from?</p> <p>e) Who has access?</p> <p>f) Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance from Additional Estimates in February, 2014 to date, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from?</p> <p>g) What are the ongoing costs of the coffee machine, such as the cost of coffee?</p>	Written	12/06/2014	APRA
1780-1781	2	Ludwig	Printing	<p>1. How many documents (include the amount of copies) have been printed since Additional Estimates in February 2014 to date? How many of these printed documents were also published online?</p> <p>2. Did the Department/agency use external printing services for any print jobs since Additional Estimates in February 2014 ?</p> <p>a. If so, what companies were used?</p> <p>b. How were they selected?</p> <p>c. What was the total cost of this printing?</p>	Written	12/06/2014	APRA
1782-1783	2	Ludwig	Corporate Cars	<p>1. How many cars are owned by each department/agency?</p> <p>a) Where is the car/s located?</p> <p>b) What is the car/s used for?</p> <p>c) What is the cost of each car from Additional Estimates in February, 2014 to date?</p> <p>d) How far did each car travel from Additional Estimates in February, 2014 to date?</p> <p>2. How many cars are leased by each department/agency?</p> <p>a) Where are the cars located?</p> <p>b) What are the cars used for?</p> <p>c) What is the cost of each car from Additional Estimates in February, 2014 to date?</p> <p>d) How far did each car travel from Additional Estimates in February, 2014 to date?</p>	Written	12/06/2014	APRA
1784-1786	3	Ludwig	Consultancies	<p>1) How many consultancies have been undertaken from Additional Estimates in February, 2014 to date? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (ie. open tender, direct source, etc). Also include total value for all consultancies.</p> <p>2) How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known.</p> <p>3) Have any consultancies not gone out for tender?</p> <p>a. If so, which ones and why?</p>	Written	12/06/2014	APRA
1787-1788	2	Ludwig	Advertising	<p>1. How much has the Department/Agency spent on Advertising since Additional Estimates in February, 2014? Including through the use of agencies.</p> <p>2. Please detail each advertising campaign including it's cost, where the advertising appeared, production costs, who approved, ministerial or ministerial staff involvement in commissioning</p>	Written	12/06/2014	ASIC

1789-1791	3	Ludwig	Enterprise Bargaining Agreements	<p>1. Please list all related EBAs with coverage of the department.</p> <p>2. Please list their starting and expiration dates.</p> <p>3. What is the current status of negotiations for the next agreement/s? Please detail.</p>	Written	12/06/2014	ASIC
1792-1796	5	Ludwig	Existing Resources Program	<p>1. Since 7 September how many major projects, work, programs or other tasks has the department started as a consequence of government policies or priorities that are required to be funded 'within existing resources'?</p> <p>2. List each project or piece of work</p> <p>3. List the staffing assigned to each task</p> <p>4. What is the nominal total salary cost of the officers assigned to the project?</p> <p>5. What resources or equipment has been assigned to the project?</p>	Written	12/06/2014	ASIC
1797-1805	9	Ludwig	Conditions of Government Contacts and Agreements	<p>Since 7 September 2013;</p> <p>1. Do any contracts managed by the Department/Agency contain any limitations or restrictions on advocacy or criticising Government policy? If so, please name each contact. When was it formed or created?</p> <p>2. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction?</p> <p>3. Do any agreements managed by the Department/Agency contain any limitations on restrictions on advocacy or criticisms of Government policy? If so, please name each agreement. When was it formed or created?</p> <p>4. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction?</p> <p>5. For each of the contracts and agreements, are there any particular reason, such as genuine commercial in confidence information, for this restriction?</p> <p>6. Have any changes to financial or resource support to services which advocate on behalf of groups or individuals in Australian society been made? If so, which groups? What was the change?</p> <p>7. Has any consultation occurred between the Department/Agency and any individuals and/or community groups about these changes? If so, what consultation process was used? Was it public? If not, why not? Are public submissions available on a website?</p> <p>8. If no consultation has occurred, why not?</p> <p>9. Did the Minister/Parliamentary Secretary meet with any stakeholders about changes to advocacy in their contracts and/or agreements? If so, when? Who did he/she meet with?</p>	Written	12/06/2014	ASIC
1806-1813	8	Ludwig	Reviews	<p>inquiry, internal review or similar activity) have been commenced? Please list them including:</p> <p>a) the date they were ordered</p> <p>b) the date they commenced</p> <p>c) the minister responsible</p> <p>d) the department responsible</p> <p>e) the nature of the review</p> <p>f) their terms of reference</p> <p>g) the scope of the review</p> <p>h) Whom is conducting the review</p> <p>i) the number of officers, and their classification level, involved in conducting the review</p> <p>j) the expected report date</p> <p>k) the budgeted, projected or expected costs</p> <p>l) If the report will be tabled in parliament or made public</p> <p>2. For any review commenced or ordered since Additional Estimates in February, 2014, have any external people, companies or contractors being engaged to assist or conduct the review?</p> <p>a) If so, please list them, including their name and/or trading name/s and any known alias or other trading names</p> <p>b) If so, please list their managing director and the board of directors or equivalent</p> <p>c) If yes, for each is the cost associated with their involvement, including a break down for each cost item</p> <p>d) If yes, for each, what is the nature of their involvement</p> <p>e) If yes, for each, are they on the lobbyist register, provide details.</p> <p>f) If yes, for each, what contact has the Minister or their office had with them</p> <p>g) If yes, for each, who selected them</p> <p>h) If yes, for each, did the minister or their office have any involvement in selecting them,</p> <p>i. If yes, please detail what involvement it was</p> <p>ii. If yes, did they see or provided input to a short list</p> <p>iii. If yes, on what dates did this involvement occur</p> <p>iv. If yes, did this involve any verbal discussions with the department</p> <p>v. If yes, on what dates did this involvement occur</p>	Written	12/06/2014	ASIC

1814	1	Ludwig	Legal Costs	<p>1. List all legal costs incurred by the department or agency since Additional Estimates in February, 2014</p> <p>a) List the total cost for these items, broken down by source of legal advice, hours retained or taken to prepare the advice and the level of counsel used in preparing the advice, whether the advice was internal or external</p> <p>b) List cost spend briefing Counsel, broken down by hours spend briefing, whether it was direct or indirect briefing, the gender ratio of Counsel, how each Counsel was engaged (departmental, ministerial)</p> <p>c) How was each piece of advice procured? Detail the method of identifying legal advice</p>	Written	12/06/2014	ASIC
1815	1	Ludwig	Vending Machines	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased or taken under contract any vending machine facilities?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these items</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, where were these purchased</p> <p>e) If so, list the process for identifying how they would be purchased</p> <p>f) If so, what is the current location for these items?</p> <p>g) If so, what is the current usage for each of these items?</p>	Written	12/06/2014	ASIC
1816-1817	2	Ludwig	Stationery Requirements	<p>1. How much was spent by each department and agency on the government (Ministers / Parliamentary Secretaries) stationery requirements in your portfolio from Additional Estimates in February, 2014 to date?</p> <p>a. Detail the items provided to the minister's office</p> <p>2. How much was spent on departmental stationary requirements from the Additional Estimates in February 2014 to date.</p>	Written	12/06/2014	ASIC
1818	1	Ludwig	Electronic Equipment	<p>1. Other than phones, ipads or computers – please list the electronic equipment provided to the Minister's office since Additional Estimates in February, 2014.</p> <p>a. List the items</p> <p>b. List the items location or normal location</p> <p>c. List if the item is in the possession of the office or an individual staff member of minister, if with an individual list their employment classification level</p> <p>d. List the total cost of the items</p> <p>e. List an itemised cost breakdown of these items</p> <p>f. List the date they were provided to the office</p> <p>g. Note if the items were requested by the office or proactively provided by the department</p>	Written	12/06/2014	ASIC
1819-1822	4	Ludwig	Media Subscriptions	<p>1. What pay TV subscriptions does your department/agency have?</p> <p>a) Please provide a list of what channels and the reason for each channel.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p> <p>2. What newspaper subscriptions does your department/agency have?</p> <p>a) Please provide a list of newspaper subscriptions and the reason for each.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p> <p>3. What magazine subscriptions does your department/agency have?</p> <p>a) Please provide a list of magazine subscriptions and the reason for each.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p> <p>4. What publications does your department/agency purchase?</p> <p>a) Please provide a list of publications purchased by the department and the reason for each.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p>	Written	12/06/2014	ASIC

1823-1824	2	Ludwig	Media Monitoring	<p>1. What is the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the Minister's office from Additional Estimates in February, 2014 to date?</p> <p>a) Which agency or agencies provided these services?</p> <p>b) What has been spent providing these services from Additional Estimates in February, 2014 to date?</p> <p>c) Itemise these expenses.</p> <p>2. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the department/agency from Additional Estimates in February, 2014 to date?</p> <p>a) Which agency or agencies provided these services?</p> <p>b) What has been spent providing these services from Additional Estimates in February, 2014 to date?</p> <p>c) Itemise these expenses</p>	Written	12/06/2014	ASIC
1825	1	Ludwig	Report Printing	<p>1. Have any reports, budget papers, statements, white papers or report-like documents printed for or by the department been pulped, put in storage, shredded or disposed of? A. If so please give details; name of report, number of copies, cost of printing, who order the disposal, reason for disposal</p>	Written	12/06/2014	ASIC
1826	1	Ludwig	Communications Staff	<p>1. For all departments and agencies, please provide – in relation to all public relations, communications and media staff – the following:</p> <p>a) How many ongoing staff, the classification, the type of work they undertake and their location.</p> <p>b) How many non-ongoing staff, their classification, type of work they undertake and their location</p> <p>c) How many contractors, their classification, type of work they undertake and their location</p> <p>d) How many are graphic designers?</p> <p>e) How many are media managers?</p> <p>f) How many organise events?</p>	Written	12/06/2014	ASIC
1827-1829	3	Ludwig	Commissioned Reports	<p>1. Since Additional Estimates in February, 2014, how many Reports (including paid external advice) have been commissioned by the Minister, department or agency? Please provide details of each report including date commissioned, date report handed to Government, date of public release, Terms of Reference and Committee members.</p> <p>2. How much did each report cost/or is estimated to cost? How many departmental or external staff were involved in each report and at what level?</p> <p>3. What is the current status of each report? When is the Government intending to respond to these reports?</p>	Written	12/06/2014	ASIC
1830-1832	3	Ludwig	FOI Requests	<p>Since September 7, 2013:</p> <p>1. How many requests for documents under the FOI Act have been received?</p> <p>2. Of these, how many documents have been determined to be deliberative documents?</p> <p>3. Of those assessed as deliberative documents:</p> <p>a. For how many has access to the document been refused on the basis that it would be contrary to the public interest?</p> <p>b. For how many has a redacted document been provided?</p>	Written	12/06/2014	ASIC

1833-1837	5	Ludwig	Building Lease Costs	<p>1. What has been the total cost of building leases for the agency / department since Additional Estimates in February, 2014?</p> <p>2. Please provide a detailed list of each building that is currently leased. Please detail by:</p> <p>a) Date the lease agreement is active from.</p> <p>b) Date the lease agreement ends.</p> <p>c) Is the lease expected to be renewed? If not, why not?</p> <p>d) Location of the building (City and state).</p> <p>e) Cost of the lease.</p> <p>f) Why the building is necessary for the operations of the agency / department.</p> <p>3. Please provide a detailed list of each building that had a lease that was not renewed since Additional Estimates in February, 2014. Please detail by:</p> <p>a) Date from which the lease agreement was active.</p> <p>b) Date the lease agreement ended.</p> <p>c) Why was the lease not renewed?</p> <p>d) Location of the building (City and state).</p> <p>e) Cost of the lease.</p> <p>f) Why the building was necessary for the operations of the agency / department.</p> <p>4. Please provide a detailed list of each building that is expected to be leased in the next 12 months. Please detail by:</p> <p>a) Date the lease agreement is expected to become active.</p> <p>b) Date the lease agreement is expected to end.</p> <p>c) Expected location of the building (City and state).</p> <p>d) Expected cost of the lease.</p> <p>i. Has this cost been allocated into the budget?</p> <p>e) Why the building is necessary for the operations of the agency / department.</p> <p>5. For each building owned or leased by the department:</p> <p>a) What is the current occupancy rate for the building?</p> <p>b) If the rate is less than 100%, detail what the remaining being used for.</p>	Written	12/06/2014	ASIC
1838-1839	2	Ludwig	Government Advertising	<p>1. How much has been spent on government advertising (including job ads) since Additional Estimates in February, 2014?</p> <p>a) List each item of expenditure and cost</p> <p>b) List the approving officer for each item</p> <p>c) Detail the outlets that were paid for the advertising</p> <p>2. What government advertising is planned for the rest of the financial year?</p> <p>a) List the total expected cost</p> <p>b) List each item of expenditure and cost</p> <p>c) List the approving officer for each item</p> <p>d) Detail the outlets that have been or will be paid for the advertising</p>	Written	12/06/2014	ASIC
1840-1841	2	Ludwig	Provision of Equipment - Ministerial and Department	<p>1. For departments/agencies that provide mobile phones to Ministers and/or Parliamentary Secretaries and/or their offices, what type of mobile phone is provided and the costs (since Additional Estimates in February 2014)?</p> <p>a. Itemise equipment and cost broken down by staff or minister classification</p> <p>2. Is electronic equipment (such as ipad, laptop, wireless card, vasco token, blackberry, mobile phone (list type if relevant), thumb drive, video cameras) provided to department/agency staff? If yes provide a list of what is provided across the department of agency, the purchase cost, the ongoing cost and a breakdown of what staff and staff classification receives each item (since Additional Estimates in February 2014).</p>	Written	12/06/2014	ASIC
1842	1	Ludwig	Multiple tenders	<p>1. List any tenders that were re-issued or issued multiple times since Additional Estimates in February, 2014:</p> <p>a) Why were they re-issued or issued multiple times?</p> <p>b) Were any applicants received for the tenders before they were re-issued or repeatedly issued?</p> <p>c) Were those applicants asked to resubmit their tender proposal?</p>	Written	12/06/2014	ASIC
1843	1	Ludwig	Market Research	<p>1. List any market research conducted by the department/agency since Additional Estimates in February, 2014:</p> <p>a) List the total cost of this research</p> <p>b) List each item of expenditure and cost, broken down by division and program</p> <p>c) Who conducted the research?</p> <p>d) How were they identified?</p> <p>e) Where was the research conducted?</p> <p>f) In what way was the research conducted?</p> <p>g) Were focus groups, round tables or other forms of research tools used?</p> <p>h) How were participants for these focus groups et al selected?</p>	Written	12/06/2014	ASIC

1844	1	Ludwig	Departmental upgrades	<p>1. Since Additional Estimates in February, 2014 has the department/agency engaged in any new refurbishments, upgrades or changes to their building or facilities?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these changes</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, who conducted the works?</p> <p>e) If so, list the process for identifying who would conduct these works</p> <p>f) If so, when are the works expected to be completed?</p>	Written	12/06/2014	ASIC
1845	1	Ludwig	Wine coolers / Fridges	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased any new wine coolers, or wine fridges or other devices for the purpose of housing alcohol beverages, including Eskies?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these items</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, where were these purchased</p> <p>e) If so, list the process for identifying how they would be purchased</p> <p>f) If so, what is the current location for these items?</p> <p>g) If so, what is the current stocking level for each of these items?</p>	Written	12/06/2014	ASIC
1846	1	Ludwig	Office Plants	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased any new office plants?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these items</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, where were these purchased</p> <p>e) If so, list the process for identifying how they would be purchased</p> <p>f) If so, what is the current location for these items?</p>	Written	12/06/2014	ASIC
1847	1	Ludwig	Office recreation facilities	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased or constructed any office recreation facilities, activities or games (including but not limited to pool tables, table tennis tables or others)?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these items</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, where were these purchased</p> <p>e) If so, list the process for identifying how they would be purchased</p> <p>f) If so, what is the current location for these items?</p> <p>g) If so, what is the current usage for each of these items?</p>	Written	12/06/2014	ASIC
1848-1850	3	Ludwig	Workplace assessments	<p>1. How much has been spent on workplace ergonomic assessments since 7 September 2013?</p> <p>a) List each item of expenditure and cost</p> <p>2. Have any assessments, not related to an existing disability, resulted in changes to workplace equipment or set up?</p> <p>3. If so, list each item of expenditure and cost related to those changes</p>	Written	12/06/2014	ASIC



1851-1853	3	Ludwig	Media Training	<p>1. In relation to media training services purchased by each department/agency, please provide the following information from Additional Estimates in February, 2014 to date:</p> <p>a) Total spending on these services  b) an itemised cost breakdown of these services  c) The number of employees offered these services and their employment classification  d) The number of employees who have utilised these services and their employment classification  e) The names of all service providers engaged  f) the location that this training was provided</p> <p>2. For each service purchased from a provider listed under (1), please provide:</p> <p>a) The name and nature of the service purchased  b) Whether the service is one-on-one or group based  c) The number of employees who received the service and their employment classification (provide a breakdown for each employment classification)  d) The total number of hours involved for all employees (provide a breakdown for each employment classification)  e) The total amount spent on the service  f) A description of the fees charged (i.e. per hour, complete package)</p> <p>3. Where a service was provided at any location other than the department or agency's own premises, please provide:</p> <p>a) The location used  b) The number of employees who took part on each occasion  c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification)  d) Any costs the department or agency's incurred to use the location</p>	Written	12/06/2014	ASIC
1854-1858	5	Ludwig	Question Time	<p>1) How many officers are responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of Question Time?</p> <p>2) How many officer hours are spent each sitting day on preparing that information? a. Please break down the hours by officer APS classification</p> <p>3) Are drafts shown to the Minister or their office before Question Time? a. If so, when does this occur? b. How many versions of this information are shown to the minister or their office?</p> <p>4) Does the minister or their office make any contributions, edits or suggestions for departmental changes to this information?  a. If so, when does this occur?  b. What officer hours were spent on making these edits? Please break down the hours by officer APS classification.</p> <p>5) Provide each of the contents page of the Minister and representing Minister's Question Time folder prepared by the department for the week of 13 May 2014 (first day of winter sittings).</p>	Written	12/06/2014	ASIC

1859-1867	9	Ludwig	Freedom of Information - Consultation with other Departments, Agencies and Minister, Staffing Resources, FOI Disclosure Log, FOI Requests	<p>The following questions relate to requests made pursuant to the Freedom of Information Act (the Act).</p> <p><b>Consultations with other Departments, Agencies and the Minister</b></p> <p>1. Other than for the purpose of discussing a transfer under section 16 of the Act, does the Department consult or inform other Departments or Agencies when it receives Freedom of Information requests?</p> <p>2. If so, for each instance provide a table setting out the following information:</p> <p>a) The Department or Agency which was consulted;</p> <p>b) The document;</p> <p>c) The purpose of the consultation;</p> <p>d) Whether an extension of time was sought from the applicant to allow time for the consultation, including whether it was granted and the length of the extension;</p> <p>e) Whether an extension of time was sought from the Information Commissioner to allow time for the consultation, including whether it was granted and the length of the extension</p> <p>3. Other than for the purposes of discussing a transfer under section 16 of the Act, has the Department consulted or informed the Minister's office about Freedom of Information requests it has received?</p> <p>4. If yes, provide a table setting out the following information:</p> <p>a) The requests with respect to which the Minister or Ministerial office was consulted;</p> <p>b) The Minister or Ministerial office which was consulted;</p> <p>c) The purpose of the consultation;</p> <p>d) Whether an extension of time was sought from the applicant to allow time for the consultation, including whether it was granted and the length of the extension;</p> <p>e) Whether an extension of time was sought from the Information Commissioner to allow time for the consultation, including whether it was granted and the length of the extension</p> <p>f) Whether any briefings (including formal briefs, email briefings and verbal briefings) were provided to the Minister's office</p> <p><b>Staffing resources</b></p> <p>The following questions relate to the period from 18 September 2013:</p> <p>5. For the period of time from 18 September 2013, what was the average FTE allocated to processing FOI requests?</p> <p><b>FOI Disclosure Log</b></p> <p>6. For the purposes of meeting its obligations under 11C of the Act, does the Department or Agency:</p>	Written	12/06/2014	ASIC
1868-1876	9	Ludwig	Red tape reduction	<p>1. Please detail what structures, officials, offices, units, taskforce or other processes has the department dedicated to meeting the government's red tape reduction targets?</p> <p>a) What is the progress of that red tape reduction target</p> <p>2. How many officers have been placed in those units and at what level?</p> <p>3. How have they been recruited?</p> <p>4. What process was used for their appointment?</p> <p>5. What is the total cost of this unit?</p> <p>6. What is the estimated total salary cost of the officers assigned to the unit.</p> <p>7. Do members of the unit have access to cabinet documents?</p> <p>8. Lease list the security classification and date the classification was issued for each officer, broken down by APS or SES level, in the red tape reduction unit or similar body.</p> <p>9. What is the formal name given to this unit/taskforce/team/workgroup or agency within the department?</p>	Written	12/06/2014	ASIC
1877-1882	6	Ludwig	Land Costs	<p>How much land (if any) does the Department or agencies or authorities or Government corporation within each portfolio own or lease?</p> <p>2. Please list by each individual land holding, the size of the piece of land, the location of that piece of land and the latest valuation of that piece of land, where that land is owned or leased by the Department, or agency or authority or Government Corporation within that portfolio? (In regards to this question please ignore land upon which Australian Defence force bases are located. Non Defence Force base land is to be included)</p> <p>3. List the current assets, items or purse (buildings, facilities or other) on the land identified above.</p> <p>a. What is the current occupancy level and occupant of the items identified in (3)?</p> <p>b. What is the value of the items identified in (3)?</p> <p>c. What contractual or other arrangements are in place for the items identified in (3)?</p> <p>4. How many buildings (if any) does the Department or agencies or authorities or Government Corporation within each portfolio own or lease?</p> <p>5. Please list by each building owned, its name, the size of the building in terms of square metres, the location of that of that building and the latest valuation of that building, where that building is owned by the Department, or agency or authority or Government corporation within that portfolio? (In regards to this question please ignore buildings that are situated on Australian Defence force bases. Non Defence Force base buildings are to be included).</p> <p>6. In regards to any building identified in Q4, please also detail, the occupancy rate as expressed as a percentage of the building size. If occupancy is identified as less than 100%, for what is the remaining space used?</p>	Written	12/06/2014	ASIC

1883	1	Ludwig	Hire Cars	<p>1. How much did each department/agency spend on hire cars from Additional Estimates in February, 2014 to date? Provide a breakdown of each business group in each department/agency.</p> <p>a) What are the reasons for hire car costs?</p>	Written	12/06/2014	ASIC
1884-1886	3	Ludwig	Shared resources following MOG changes	<p>1. Following the Machinery of Government changes does the department share any goods/services/accommodation with other departments?</p> <p>2. What resources/services does the department share with other departments; are there plans to cease sharing the sharing of these resources/services?</p> <p>3. What were the costs to the department prior to the Machinery of Government changes for these shared resources? What are the estimated costs after the ceasing of shared resource arrangements?</p>	Written	12/06/2014	ASIC
1887	1	Ludwig	Departmental Rebranding	<p>1. Has the department/Agency undergone a name change or any other form of rebranding since Additional Estimates in February, 2014? If so:</p> <p>a. Please detail why this name change / rebrand were considered necessary and a justified use of departmental funds?</p> <p>i. Please provide a copy of any reports that were commissioned to study the benefits and costs associated with the rebranding.</p> <p>b. Please provide the total cost associated with this rebrand and then break down by amount spent replacing:</p> <p>i. Signage.</p> <p>ii. Stationery (please include details of existing stationery and how it was disposed of).</p> <p>iii. Logos</p> <p>iv. Consultancy</p> <p>v. Any relevant IT changes.</p> <p>vi. Office reconfiguration.</p> <p>c. How was the decision reached to rename and/or rebrand the department?</p> <p>i. Who was involved in reaching this decision? ii. Please provide a copy of any communication (including but not limited to emails, letters, memos, notes etc) from within the department, or between the department and the government regarding the rename/rebranding.</p>	Written	12/06/2014	ASIC
1888	1	Ludwig	Contracts under \$10,000	<p>1. Please provide a detailed list of all contracts entered into worth between \$4,000 and \$10,000 since September 7th, 2013.</p>	Written	12/06/2014	ASIC
1889-1895	7	Ludwig	Contracts for temporary staff	<p>1. How much did the department/agency spend on temporary or contract staff since September 7th 2013?</p> <p>2. How many temporary or contract staff were employed since September 7th 2013?</p> <p>3. How many temporary or contract staff are currently employed?</p> <p>4. How much was paid for agencies/companies to find temporary/contract staff?</p> <p>5. How much is budgeted in the 2014/15 year for contract staff?</p> <p>6. What policies/criteria govern the appointment of Contract staff?</p> <p>7. How is the use of contract staff consistent with a professional, independent public service?</p>	Written	12/06/2014	ASIC
1896-1902	7	Ludwig	Prequalified, Multi-use list tenders	<p>1. Does the Department/Agency have existing Prequalified or Multi-use list panels for tenders?</p> <p>2. Please list all Prequalified or Multi-use list panels, and the firms on them, compiled or used by the department/agency?</p> <p>3. Do any of your EL or higher staff have interest- financial or otherwise - in any of the firms on your panels?</p> <p>4. Do any Ministerial staff have directorships in any of the firms on your panels?</p> <p>5. Do any Ministerial staff have interest- financial or otherwise- in any of the firms on your panel</p> <p>6. Have the minister or ministerial staff made representations concerning the panels</p> <p>7. Is Australian Public Affairs on any of your panels?</p>	Written	12/06/2014	ASIC
1903-1904	2	Ludwig	Unallocated equipment	<p>1. Please detail how much electrical equipment, phones and computers the department/agency has in storage or unallocated to staff</p> <p>2. Please detail the purchase, storage and ongoing costs associated with equipment, phones and computers in storage or unallocated.</p>	Written	12/06/2014	ASIC
1905-1908	4	Ludwig	Hospitality and Entertainment	<p>1. What is the Department/Agency's hospitality spend from Additional Estimates in February, 2014 to date including any catering and drinks costs.</p> <p>2. What hospitality spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.</p> <p>3. What entertainment spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.</p> <p>4. Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved?</p>	Written	12/06/2014	ASIC

1909-1911	3	Ludwig	Computers	<p>1. List the current inventory of computers owned, leased, stored, or able to be accessed by the Ministers office as provided by the department, listing the equipment cost and location and employment classification of the staff member that is allocated the equipment, or if the equipment is currently not being used</p> <p>2. List the current inventory of computers owned, leased, stored, or able to be accessed by the department, listing the equipment cost and location</p> <p>3. Please detail the operating systems used by the departments computers, the contractual arrangements for operating software and the on-going costs</p>	Written	12/06/2014	ASIC
1912-1914	3	Ludwig	Travel Costs - Department	<p>1. Since Additional Estimates in February, 2014, detail all travel for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals).</p> <p>2. Since Additional Estimates in February, 2014, detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel.</p> <p>3. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.</p>	Written	12/06/2014	ASIC
1915-1916	2	Ludwig	Grants	<p>1. Provide a list of all grants, including ad hoc and one-off grants from the Additional Estimates in February, 2014 to date. Provide the recipients, amount, intended use of the grants, what locations have benefited from the grants and the electorate and state of those locations.</p> <p>2. Update the status of each grant that was approved prior to Additional Estimates in February, 2014, but did not have financial contracts in place at that time. Provide details of the recipients, the amount, the intended use of the grants, what locations have benefited from the grants and the electorate and state of those grants.</p>	Written	12/06/2014	ASIC
1917	1	Ludwig	Government payments of accounts	<p>1. From Additional Estimates in February, 2014 to date, what has been the average time period for the department/agency paid its accounts to contractors, consultants or others?</p> <p>a) How many payments owed (as a number and as a percentage of the total) have been paid in under 30 days?</p> <p>b) How many payments owed (as a number and as a percentage of the total) have been paid in between 30 and 60 days?</p> <p>c) How many payments owed (as a number and as a percentage of the total) have been paid in between 60 and 90 days?</p> <p>d) How many payments owed (as a number and as a percentage of the total) have been paid in between 90 and 120 days?</p> <p>e) How many payments owed (as a number and as a percentage of the total) have been paid in over 120 days?</p> <p>f) For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the portfolio/department agency since Additional Estimates in February, 2014?</p> <p>g) Where interest is being paid, what rate of interest is being paid and how is this rate determined?</p>	Written	12/06/2014	ASIC
1918-1922	5	Ludwig	Senate Estimates Briefing	<p>1) How many officers were responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of senate estimates?</p> <p>2) How many officer hours were spent on preparing that information? a. Please break down the hours by officer APS classification</p> <p>3) Were drafts shown to the Minister or their office before senate estimates? a. If so, when did this occur? b. How many versions of this information were shown to the minister or their office?</p> <p>4) Did the minister or their office make any contributions, edits or suggestions for departmental changes to this information? a. If so, when did this occur? b. What officer hours were spent on making these edits? Please break down the hours by officer APS classification. c. When were the changes made?</p> <p>5) Provide each of the contents page of the Department/Minister/representing Minister's Senate Estimates folder prepared by the department for the Budget Estimates hearings in February 2014.</p>	Written	12/06/2014	ASIC
1923-1924	2	Ludwig	Meeting Costs	<p>1) What is the Department/Agency's meeting spend from Additional Estimates in February, 2014 to date? Detail date, location, purpose and cost of all events, including any catering and drinks costs.</p> <p>2) What meeting spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.</p>	Written	12/06/2014	ASIC
1925	1	Ludwig	Taxi Costs	<p>1) How much did each department/agency spend on taxis from Additional Estimates in February, 2014 to date?</p> <p>a) Provide a breakdown for each business group in each department/agency.</p> <p>b) What are the reasons for taxi costs?</p>	Written	12/06/2014	ASIC

1926-1930	5	Ludwig	Executive Coaching and Leadership Training	<p>1. In relation to executive coaching and/or other leadership training services purchased by each department/agency, please provide the following information from Additional Estimates in February, 2014 to date:</p> <p>a. Total spending on these services</p> <p>b. The number of employees offered these services and their employment classification</p> <p>c. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification)</p> <p>d. The names of all service providers engaged</p> <p>2. For each service purchased from a provider listed under (1d), please provide:</p> <p>a) The name and nature of the service purchased</p> <p>b) Whether the service is one-on-one or group based</p> <p>c) The number of employees who received the service and their employment classification</p> <p>d) The total number of hours involved for all employees (provide a breakdown for each employment classification)</p> <p>e) The total amount spent on the service</p> <p>f) A description of the fees charged (i.e. per hour, complete package)</p> <p>3. Where a service was provided at any location other than the department or agency's own premises, please provide:</p> <p>a) The location used</p> <p>b) The number of employees who took part on each occasion (provide a breakdown for each employment classification)</p> <p>c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification)</p> <p>d) Any costs the department or agency's incurred to use the location</p> <p>4. In relation to education/executive coaching and/or other leadership training services paid for by the department what agreements are made with employees in regards to continuing employment after training has been completed?</p> <p>5. For graduate or post graduate study, please breakdown each approved study leave by staffing allocation and degree or program title.</p>	Written	12/06/2014	ASIC
1931-1932	2	Ludwig	Staffing Profile	<p>1. What is the current staffing profile of the department/agency?</p> <p>2. Provide a list of staffing numbers, broken down by classification level, division, home base location (including town/city and state)</p>	Written	12/06/2014	ASIC
1933-1940	8	Ludwig	Staffing Reductions	<p>1) How many staff reductions/voluntary redundancies have occurred from Additional Estimates in February, 2014 to date?</p> <p>a) What was the reason for these reductions?</p> <p>b) Were any of these reductions involuntary redundancies? If yes, provide details.</p> <p>2) Are there any plans for further staff reductions/voluntary redundancies? If so, please advise details including if there is a reduction target, how this will be achieved, and if any services/programs will be cut.</p> <p>a) If there are plans for staff reductions, please give the reason why these are happening.</p> <p>3) Are there any plans for involuntary redundancies? If yes, provide details.</p> <p>4) How many ongoing staff left the department/agency from Additional Estimates in February, 2014 to date? What classification were these staff?</p> <p>5) How many non-ongoing staff left department/agency from Additional Estimates in February, 2014 to date? What classification were these staff?</p> <p>6. What are the voluntary redundancy packages offered? Please detail for each staff level and position</p> <p>7. How do the packages differ from the default public service package?</p> <p>8. How is the department/agency funding the packages?</p>	Written	12/06/2014	ASIC
1941-1943	3	Ludwig	Staffing recruitment	<p>1) How many ongoing staff were recruited from Additional Estimates in February, 2014 to date? What classification are these staff?</p> <p>2) How many non-ongoing positions exist or have been created from Additional Estimates in February, 2014 to date? What classification are these staff?</p> <p>3) From Additional Estimates in February, 2014 to date, how many employees have been employed on contract and what is the average length of their employment period?</p>	Written	12/06/2014	ASIC

1944-1945	2	Ludwig	Coffee Machines	<p>1. Has the department/agency purchased coffee machines for staff usage since Additional Estimates in February, 2014?</p> <p>a) If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased?</p> <p>b) Why were coffee machines purchased?</p> <p>c) Has there been a noticeable difference in staff productivity since coffee machines were purchased? Are staff leaving the office premises less during business hours as a result?</p> <p>d) Where did the funding for the coffee machines come from?</p> <p>e) Who has access?</p> <p>f) Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance from Additional Estimates in February, 2014 to date, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from?</p> <p>g) What are the ongoing costs of the coffee machine, such as the cost of coffee?</p> <p>2. Since Additional Estimates in February, 2014, has the department/agency rented or leased any coffee machines for staff usage?</p> <p>a) If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased.</p> <p>b) Why are coffee machines rented?</p> <p>c) Has there been a noticeable difference in staff productivity since coffee machines were rented? Are staff leaving the office premises less during business hours as a result?</p> <p>d) Where does the funding for the coffee machines come from?</p> <p>e) Who has access?</p> <p>f) Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance from Additional Estimates in February, 2014 to date, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from?</p> <p>g) What are the ongoing costs of the coffee machine, such as the cost of coffee?</p>	Written	12/06/2014	ASIC
1946-1947	2	Ludwig	Printing	<p>1. How many documents (include the amount of copies) have been printed since Additional Estimates in February 2014 to date? How many of these printed documents were also published online?</p> <p>2. Did the Department/agency use external printing services for any print jobs since Additional Estimates in February 2014 ?</p> <p>a. If so, what companies were used?</p> <p>b. How were they selected?</p> <p>c. What was the total cost of this printing?</p>	Written	12/06/2014	ASIC
1948-1949	2	Ludwig	Corporate Cars	<p>1. How many cars are owned by each department/agency?</p> <p>a) Where is the car/s located?</p> <p>b) What is the car/s used for?</p> <p>c) What is the cost of each car from Additional Estimates in February, 2014 to date?</p> <p>d) How far did each car travel from Additional Estimates in February, 2014 to date?</p> <p>2. How many cars are leased by each department/agency?</p> <p>a) Where are the cars located?</p> <p>b) What are the cars used for?</p> <p>c) What is the cost of each car from Additional Estimates in February, 2014 to date?</p> <p>d) How far did each car travel from Additional Estimates in February, 2014 to date?</p>	Written	12/06/2014	ASIC
1950-1952	3	Ludwig	Consultancies	<p>1) How many consultancies have been undertaken from Additional Estimates in February, 2014 to date? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (ie. open tender, direct source, etc). Also include total value for all consultancies.</p> <p>2) How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known.</p> <p>3) Have any consultancies not gone out for tender?</p> <p>a. If so, which ones and why?</p>	Written	12/06/2014	ASIC
1953-1954	2	Ludwig	Advertising	<p>1. How much has the Department/Agency spent on Advertising since Additional Estimates in February, 2014? Including through the use of agencies.</p> <p>2. Please detail each advertising campaign including it's cost, where the advertising appeared, production costs, who approved, ministerial or ministerial staff involvement in commissioning</p>	Written	12/06/2014	ATO

1955-1957	3	Ludwig	Enterprise Bargaining Agreements	<p>1. Please list all related EBAs with coverage of the department.</p> <p>2. Please list their starting and expiration dates.</p> <p>3. What is the current status of negotiations for the next agreement/s? Please detail.</p>	Written	12/06/2014	ATO
1958-1962	5	Ludwig	Existing Resources Program	<p>1. Since 7 September how many major projects, work, programs or other tasks has the department started as a consequence of government policies or priorities that are required to be funded 'within existing resources'?</p> <p>2. List each project or piece of work</p> <p>3. List the staffing assigned to each task</p> <p>4. What is the nominal total salary cost of the officers assigned to the project?</p> <p>5. What resources or equipment has been assigned to the project?</p>	Written	12/06/2014	ATO
1963-1971	9	Ludwig	Conditions of Government Contacts and Agreements	<p>Since 7 September 2013;</p> <p>1. Do any contracts managed by the Department/Agency contain any limitations or restrictions on advocacy or criticising Government policy? If so, please name each contact. When was it formed or created?</p> <p>2. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction?</p> <p>3. Do any agreements managed by the Department/Agency contain any limitations on restrictions on advocacy or criticisms of Government policy? If so, please name each agreement. When was it formed or created?</p> <p>4. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction?</p> <p>5. For each of the contracts and agreements, are there any particular reason, such as genuine commercial in confidence information, for this restriction?</p> <p>6. Have any changes to financial or resource support to services which advocate on behalf of groups or individuals in Australian society been made? If so, which groups? What was the change?</p> <p>7. Has any consultation occurred between the Department/Agency and any individuals and/or community groups about these changes? If so, what consultation process was used? Was it public? If not, why not? Are public submissions available on a website?</p> <p>8. If no consultation has occurred, why not?</p> <p>9. Did the Minister/Parliamentary Secretary meet with any stakeholders about changes to advocacy in their contracts and/or agreements? If so, when? Who did he/she meet with?</p>	Written	12/06/2014	ATO
1972-1979	8	Ludwig	Reviews	<p>inquiry, internal review or similar activity) have been commenced? Please list them including:</p> <p>a) the date they were ordered</p> <p>b) the date they commenced</p> <p>c) the minister responsible</p> <p>d) the department responsible</p> <p>e) the nature of the review</p> <p>f) their terms of reference</p> <p>g) the scope of the review</p> <p>h) Whom is conducting the review</p> <p>i) the number of officers, and their classification level, involved in conducting the review</p> <p>j) the expected report date</p> <p>k) the budgeted, projected or expected costs</p> <p>l) If the report will be tabled in parliament or made public</p> <p>2. For any review commenced or ordered since Additional Estimates in February, 2014, have any external people, companies or contractors being engaged to assist or conduct the review?</p> <p>a) If so, please list them, including their name and/or trading name/s and any known alias or other trading names</p> <p>b) If so, please list their managing director and the board of directors or equivalent</p> <p>c) If yes, for each is the cost associated with their involvement, including a break down for each cost item</p> <p>d) If yes, for each, what is the nature of their involvement</p> <p>e) If yes, for each, are they on the lobbyist register, provide details.</p> <p>f) If yes, for each, what contact has the Minister or their office had with them</p> <p>g) If yes, for each, who selected them</p> <p>h) If yes, for each, did the minister or their office have any involvement in selecting them,</p> <p>i. If yes, please detail what involvement it was</p> <p>ii. If yes, did they see or provided input to a short list</p> <p>iii. If yes, on what dates did this involvement occur</p> <p>iv. If yes, did this involve any verbal discussions with the department</p> <p>v. If yes, on what dates did this involvement occur</p>	Written	12/06/2014	ATO

1980	1	Ludwig	Legal Costs	<p>1. List all legal costs incurred by the department or agency since Additional Estimates in February, 2014</p> <p>a) List the total cost for these items, broken down by source of legal advice, hours retained or taken to prepare the advice and the level of counsel used in preparing the advice, whether the advice was internal or external</p> <p>b) List cost spend briefing Counsel, broken down by hours spend briefing, whether it was direct or indirect briefing, the gender ratio of Counsel, how each Counsel was engaged (departmental, ministerial)</p> <p>c) How was each piece of advice procured? Detail the method of identifying legal advice</p>	Written	12/06/2014	ATO
1981	1	Ludwig	Vending Machines	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased or taken under contract any vending machine facilities?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these items</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, where were these purchased</p> <p>e) If so, list the process for identifying how they would be purchased</p> <p>f) If so, what is the current location for these items?</p> <p>g) If so, what is the current usage for each of these items?</p>	Written	12/06/2014	ATO
1982-1983	2	Ludwig	Stationery Requirements	<p>1. How much was spent by each department and agency on the government (Ministers / Parliamentary Secretaries) stationery requirements in your portfolio from Additional Estimates in February, 2014 to date?</p> <p>a. Detail the items provided to the minister's office</p> <p>2. How much was spent on departmental stationery requirements from the Additional Estimates in February 2014 to date.</p>	Written	12/06/2014	ATO
1984	1	Ludwig	Electronic Equipment	<p>1. Other than phones, ipads or computers – please list the electronic equipment provided to the Minister's office since Additional Estimates in February, 2014.</p> <p>a. List the items</p> <p>b. List the items location or normal location</p> <p>c. List if the item is in the possession of the office or an individual staff member of minister, if with an individual list their employment classification level</p> <p>d. List the total cost of the items</p> <p>e. List an itemised cost breakdown of these items</p> <p>f. List the date they were provided to the office</p> <p>g. Note if the items were requested by the office or proactively provided by the department</p>	Written	12/06/2014	ATO
1985-1988	4	Ludwig	Media Subscriptions	<p>1. What pay TV subscriptions does your department/agency have?</p> <p>a) Please provide a list of what channels and the reason for each channel.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p> <p>2. What newspaper subscriptions does your department/agency have?</p> <p>a) Please provide a list of newspaper subscriptions and the reason for each.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p> <p>3. What magazine subscriptions does your department/agency have?</p> <p>a) Please provide a list of magazine subscriptions and the reason for each.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p> <p>4. What publications does your department/agency purchase?</p> <p>a) Please provide a list of publications purchased by the department and the reason for each.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p>	Written	12/06/2014	ATO



1989-1990	2	Ludwig	Media Monitoring	<p>1. What is the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the Minister's office from Additional Estimates in February, 2014 to date?</p> <p>a) Which agency or agencies provided these services?</p> <p>b) What has been spent providing these services from Additional Estimates in February, 2014 to date?</p> <p>c) Itemise these expenses.</p> <p>2. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the department/agency from Additional Estimates in February, 2014 to date?</p> <p>a) Which agency or agencies provided these services?</p> <p>b) What has been spent providing these services from Additional Estimates in February, 2014 to date?</p> <p>c) Itemise these expenses</p>	Written	12/06/2014	ATO
1991	1	Ludwig	Report Printing	<p>1. Have any reports, budget papers, statements, white papers or report-like documents printed for or by the department been pulped, put in storage, shredded or disposed of? A. If so please give details; name of report, number of copies, cost of printing, who order the disposal, reason for disposal</p>	Written	12/06/2014	ATO
1992	1	Ludwig	Communications Staff	<p>1. For all departments and agencies, please provide – in relation to all public relations, communications and media staff – the following:</p> <p>a) How many ongoing staff, the classification, the type of work they undertake and their location.</p> <p>b) How many non-ongoing staff, their classification, type of work they undertake and their location</p> <p>c) How many contractors, their classification, type of work they undertake and their location</p> <p>d) How many are graphic designers?</p> <p>e) How many are media managers?</p> <p>f) How many organise events?</p>	Written	12/06/2014	ATO
1993-1995	3	Ludwig	Commissioned Reports	<p>1. Since Additional Estimates in February, 2014, how many Reports (including paid external advice) have been commissioned by the Minister, department or agency? Please provide details of each report including date commissioned, date report handed to Government, date of public release, Terms of Reference and Committee members.</p> <p>2. How much did each report cost/or is estimated to cost? How many departmental or external staff were involved in each report and at what level?</p> <p>3. What is the current status of each report? When is the Government intending to respond to these reports?</p>	Written	12/06/2014	ATO
1996-1998	3	Ludwig	FOI Requests	<p>Since September 7, 2013:</p> <p>1. How many requests for documents under the FOI Act have been received?</p> <p>2. Of these, how many documents have been determined to be deliberative documents?</p> <p>3. Of those assessed as deliberative documents:</p> <p>a. For how many has access to the document been refused on the basis that it would be contrary to the public interest?</p> <p>b. For how many has a redacted document been provided?</p>	Written	12/06/2014	ATO

1999-2003	5	Ludwig	Building Lease Costs	<p>1. What has been the total cost of building leases for the agency / department since Additional Estimates in February, 2014?</p> <p>2. Please provide a detailed list of each building that is currently leased. Please detail by:</p> <p>a) Date the lease agreement is active from.</p> <p>b) Date the lease agreement ends.</p> <p>c) Is the lease expected to be renewed? If not, why not?</p> <p>d) Location of the building (City and state).</p> <p>e) Cost of the lease.</p> <p>f) Why the building is necessary for the operations of the agency / department.</p> <p>3. Please provide a detailed list of each building that had a lease that was not renewed since Additional Estimates in February, 2014. Please detail by:</p> <p>a) Date from which the lease agreement was active.</p> <p>b) Date the lease agreement ended.</p> <p>c) Why was the lease not renewed?</p> <p>d) Location of the building (City and state).</p> <p>e) Cost of the lease.</p> <p>f) Why the building was necessary for the operations of the agency / department.</p> <p>4. Please provide a detailed list of each building that is expected to be leased in the next 12 months. Please detail by:</p> <p>a) Date the lease agreement is expected to become active.</p> <p>b) Date the lease agreement is expected to end.</p> <p>c) Expected location of the building (City and state).</p> <p>d) Expected cost of the lease.</p> <p>i. Has this cost been allocated into the budget?</p> <p>e) Why the building is necessary for the operations of the agency / department.</p> <p>5. For each building owned or leased by the department:</p> <p>a) What is the current occupancy rate for the building?</p> <p>b) If the rate is less than 100%, detail what the remaining being used for.</p>	Written	12/06/2014	ATO
2004-2005	2	Ludwig	Government Advertising	<p>1. How much has been spent on government advertising (including job ads) since Additional Estimates in February, 2014?</p> <p>a) List each item of expenditure and cost</p> <p>b) List the approving officer for each item</p> <p>c) Detail the outlets that were paid for the advertising</p> <p>2. What government advertising is planned for the rest of the financial year?</p> <p>a) List the total expected cost</p> <p>b) List each item of expenditure and cost</p> <p>c) List the approving officer for each item</p> <p>d) Detail the outlets that have been or will be paid for the advertising</p>	Written	12/06/2014	ATO
2006-2007	2	Ludwig	Provision of Equipment - Ministerial and Department	<p>1. For departments/agencies that provide mobile phones to Ministers and/or Parliamentary Secretaries and/or their offices, what type of mobile phone is provided and the costs (since Additional Estimates in February 2014)?</p> <p>a. Itemise equipment and cost broken down by staff or minister classification</p> <p>2. Is electronic equipment (such as ipad, laptop, wireless card, vasco token, blackberry, mobile phone (list type if relevant), thumb drive, video cameras) provided to department/agency staff? If yes provide a list of what is provided across the department of agency, the purchase cost, the ongoing cost and a breakdown of what staff and staff classification receives each item (since Additional Estimates in February 2014).</p>	Written	12/06/2014	ATO
2008	1	Ludwig	Multiple tenders	<p>1. List any tenders that were re-issued or issued multiple times since Additional Estimates in February, 2014:</p> <p>a) Why were they re-issued or issued multiple times?</p> <p>b) Were any applicants received for the tenders before they were re-issued or repeatedly issued?</p> <p>c) Were those applicants asked to resubmit their tender proposal?</p>	Written	12/06/2014	ATO
2009	1	Ludwig	Market Research	<p>1. List any market research conducted by the department/agency since Additional Estimates in February, 2014:</p> <p>a) List the total cost of this research</p> <p>b) List each item of expenditure and cost, broken down by division and program</p> <p>c) Who conducted the research?</p> <p>d) How were they identified?</p> <p>e) Where was the research conducted?</p> <p>f) In what way was the research conducted?</p> <p>g) Were focus groups, round tables or other forms of research tools used?</p> <p>h) How were participants for these focus groups et al selected?</p>	Written	12/06/2014	ATO

2010	1	Ludwig	Departmental upgrades	<p>1. Since Additional Estimates in February, 2014 has the department/agency engaged in any new refurbishments, upgrades or changes to their building or facilities?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these changes</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, who conducted the works?</p> <p>e) If so, list the process for identifying who would conduct these works</p> <p>f) If so, when are the works expected to be completed?</p>	Written	12/06/2014	ATO
2011	1	Ludwig	Wine coolers / Fridges	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased any new wine coolers, or wine fridges or other devices for the purpose of housing alcohol beverages, including Eskies?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these items</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, where were these purchased</p> <p>e) If so, list the process for identifying how they would be purchased</p> <p>f) If so, what is the current location for these items?</p> <p>g) If so, what is the current stocking level for each of these items?</p>	Written	12/06/2014	ATO
2012	1	Ludwig	Office Plants	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased any new office plants?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these items</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, where were these purchased</p> <p>e) If so, list the process for identifying how they would be purchased</p> <p>f) If so, what is the current location for these items?</p>	Written	12/06/2014	ATO
2013	1	Ludwig	Office recreation facilities	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased or constructed any office recreation facilities, activities or games (including but not limited to pool tables, table tennis tables or others)?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these items</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, where were these purchased</p> <p>e) If so, list the process for identifying how they would be purchased</p> <p>f) If so, what is the current location for these items?</p> <p>g) If so, what is the current usage for each of these items?</p>	Written	12/06/2014	ATO
2014-2016	3	Ludwig	Workplace assessments	<p>1. How much has been spent on workplace ergonomic assessments since 7 September 2013?</p> <p>a) List each item of expenditure and cost</p> <p>2. Have any assessments, not related to an existing disability, resulted in changes to workplace equipment or set up?</p> <p>3. If so, list each item of expenditure and cost related to those changes</p>	Written	12/06/2014	ATO

2017-2019	3	Ludwig	<p>Media Training</p> <p>1. In relation to media training services purchased by each department/agency, please provide the following information from Additional Estimates in February, 2014 to date:</p> <ol style="list-style-type: none"> <li>Total spending on these services</li> <li>an itemised cost breakdown of these services</li> <li>The number of employees offered these services and their employment classification</li> <li>The number of employees who have utilised these services and their employment classification</li> <li>The names of all service providers engaged</li> <li>the location that this training was provided</li> </ol> <p>2. For each service purchased from a provider listed under (1), please provide:</p> <ol style="list-style-type: none"> <li>The name and nature of the service purchased</li> <li>Whether the service is one-on-one or group based</li> <li>The number of employees who received the service and their employment classification (provide a breakdown for each employment classification)</li> <li>The total number of hours involved for all employees (provide a breakdown for each employment classification)</li> <li>The total amount spent on the service</li> <li>A description of the fees charged (i.e. per hour, complete package)</li> </ol> <p>3. Where a service was provided at any location other than the department or agency's own premises, please provide:</p> <ol style="list-style-type: none"> <li>The location used</li> <li>The number of employees who took part on each occasion</li> <li>The total number of hours involved for all employees who took part (provide a breakdown for each employment classification)</li> <li>Any costs the department or agency's incurred to use the location</li> </ol>	Written	12/06/2014	ATO
2020-2024	5	Ludwig	<p>Question Time</p> <ol style="list-style-type: none"> <li>How many officers are responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of Question Time?</li> <li>How many officer hours are spent each sitting day on preparing that information? a. Please break down the hours by officer APS classification</li> <li>Are drafts shown to the Minister or their office before Question Time? a. If so, when does this occur? b. How many versions of this information are shown to the minister or their office?</li> <li>Does the minister or their office make any contributions, edits or suggestions for departmental changes to this information? <ol style="list-style-type: none"> <li>If so, when does this occur?</li> <li>What officer hours were spent on making these edits? Please break down the hours by officer APS classification.</li> </ol> </li> <li>Provide each of the contents page of the Minister and representing Minister's Question Time folder prepared by the department for the week of 13 May 2014 (first day of winter sittings).</li> </ol>	Written	12/06/2014	ATO

2025-2033	9	Ludwig	Freedom of Information - Consultation with other Departments, Agencies and Minister, Staffing Resources, FOI Disclosure Log, FOI Requests	<p>The following questions relate to requests made pursuant to the Freedom of Information Act (the Act).</p> <p><b>Consultations with other Departments, Agencies and the Minister</b></p> <p>1. Other than for the purpose of discussing a transfer under section 16 of the Act, does the Department consult or inform other Departments or Agencies when it receives Freedom of Information requests?</p> <p>2. If so, for each instance provide a table setting out the following information:</p> <p>a) The Department or Agency which was consulted;</p> <p>b) The document;</p> <p>c) The purpose of the consultation;</p> <p>d) Whether an extension of time was sought from the applicant to allow time for the consultation, including whether it was granted and the length of the extension;</p> <p>e) Whether an extension of time was sought from the Information Commissioner to allow time for the consultation, including whether it was granted and the length of the extension</p> <p>3. Other than for the purposes of discussing a transfer under section 16 of the Act, has the Department consulted or informed the Minister's office about Freedom of Information requests it has received?</p> <p>4. If yes, provide a table setting out the following information:</p> <p>a) The requests with respect to which the Minister or Ministerial office was consulted;</p> <p>b) The Minister or Ministerial office which was consulted;</p> <p>c) The purpose of the consultation;</p> <p>d) Whether an extension of time was sought from the applicant to allow time for the consultation, including whether it was granted and the length of the extension;</p> <p>e) Whether an extension of time was sought from the Information Commissioner to allow time for the consultation, including whether it was granted and the length of the extension</p> <p>f) Whether any briefings (including formal briefs, email briefings and verbal briefings) were provided to the Minister's office</p> <p><b>Staffing resources</b></p> <p>The following questions relate to the period from 18 September 2013:</p> <p>5. For the period of time from 18 September 2013, what was the average FTE allocated to processing FOI requests?</p> <p><b>FOI Disclosure Log</b></p> <p>6. For the purposes of meeting its obligations under 11C of the Act, does the Department or Agency:</p>	Written	12/06/2014	ATO
2034-2042	9	Ludwig	Red tape reduction	<p>1. Please detail what structures, officials, offices, units, taskforce or other processes has the department dedicated to meeting the government's red tape reduction targets?</p> <p>a) What is the progress of that red tape reduction target</p> <p>2. How many officers have been placed in those units and at what level?</p> <p>3. How have they been recruited?</p> <p>4. What process was used for their appointment?</p> <p>5. What is the total cost of this unit?</p> <p>6. What is the estimated total salary cost of the officers assigned to the unit.</p> <p>7. Do members of the unit have access to cabinet documents?</p> <p>8. Lease list the security classification and date the classification was issued for each officer, broken down by APS or SES level, in the red tape reduction unit or similar body.</p> <p>9. What is the formal name given to this unit/taskforce/team/workgroup or agency within the department?</p>	Written	12/06/2014	ATO
2043-2048	6	Ludwig	Land Costs	<p>How much land (if any) does the Department or agencies or authorities or Government corporation within each portfolio own or lease?</p> <p>2. Please list by each individual land holding, the size of the piece of land, the location of that piece of land and the latest valuation of that piece of land, where that land is owned or leased by the Department, or agency or authority or Government Corporation within that portfolio? (In regards to this question please ignore land upon which Australian Defence force bases are located. Non Defence Force base land is to be included)</p> <p>3. List the current assets, items or purse (buildings, facilities or other) on the land identified above.</p> <p>a. What is the current occupancy level and occupant of the items identified in (3)?</p> <p>b. What is the value of the items identified in (3)?</p> <p>c. What contractual or other arrangements are in place for the items identified in (3)?</p> <p>4. How many buildings (if any) does the Department or agencies or authorities or Government Corporation within each portfolio own or lease?</p> <p>5. Please list by each building owned, its name, the size of the building in terms of square metres, the location of that of that building and the latest valuation of that building, where that building is owned by the Department, or agency or authority or Government corporation within that portfolio? (In regards to this question please ignore buildings that are situated on Australian Defence force bases. Non Defence Force base buildings are to be included).</p> <p>6. In regards to any building identified in Q4, please also detail, the occupancy rate as expressed as a percentage of the building size. If occupancy is identified as less than 100%, for what is the remaining space used?</p>	Written	12/06/2014	ATO

2049	1	Ludwig	Hire Cars	<p>1. How much did each department/agency spend on hire cars from Additional Estimates in February, 2014 to date? Provide a breakdown of each business group in each department/agency.</p> <p>a) What are the reasons for hire car costs?</p>	Written	12/06/2014	ATO
2050-2052	3	Ludwig	Shared resources following MOG changes	<p>1. Following the Machinery of Government changes does the department share any goods/services/accommodation with other departments?</p> <p>2. What resources/services does the department share with other departments; are there plans to cease sharing the sharing of these resources/services?</p> <p>3. What were the costs to the department prior to the Machinery of Government changes for these shared resources? What are the estimated costs after the ceasing of shared resource arrangements?</p>	Written	12/06/2014	ATO
2053	1	Ludwig	Departmental Rebranding	<p>1. Has the department/Agency undergone a name change or any other form of rebranding since Additional Estimates in February, 2014? If so:</p> <p>a. Please detail why this name change / rebrand were considered necessary and a justified use of departmental funds?</p> <p>i. Please provide a copy of any reports that were commissioned to study the benefits and costs associated with the rebranding.</p> <p>b. Please provide the total cost associated with this rebrand and then break down by amount spent replacing:</p> <p>i. Signage.</p> <p>ii. Stationery (please include details of existing stationery and how it was disposed of).</p> <p>iii. Logos</p> <p>iv. Consultancy</p> <p>v. Any relevant IT changes.</p> <p>vi. Office reconfiguration.</p> <p>c. How was the decision reached to rename and/or rebrand the department?</p> <p>i. Who was involved in reaching this decision? ii. Please provide a copy of any communication (including but not limited to emails, letters, memos, notes etc) from within the department, or between the department and the government regarding the rename/rebranding.</p>	Written	12/06/2014	ATO
2054	1	Ludwig	Contracts under \$10,000	<p>1. Please provide a detailed list of all contracts entered into worth between \$4,000 and \$10,000 since September 7th, 2013.</p>	Written	12/06/2014	ATO
2055-2061	7	Ludwig	Contracts for temporary staff	<p>1. How much did the department/agency spend on temporary or contract staff since September 7th 2013?</p> <p>2. How many temporary or contract staff were employed since September 7th 2013?</p> <p>3. How many temporary or contract staff are currently employed?</p> <p>4. How much was paid for agencies/companies to find temporary/contract staff?</p> <p>5. How much is budgeted in the 2014/15 year for contract staff?</p> <p>6. What policies/criteria govern the appointment of Contract staff?</p> <p>7. How is the use of contract staff consistent with a professional, independent public service?</p>	Written	12/06/2014	ATO
2062-2068	7	Ludwig	Prequalified, Multi-use list tenders	<p>1. Does the Department/Agency have existing Prequalified or Multi-use list panels for tenders?</p> <p>2. Please list all Prequalified or Multi-use list panels, and the firms on them, compiled or used by the department/agency?</p> <p>3. Do any of your EL or higher staff have interest- financial or otherwise - in any of the firms on your panels?</p> <p>4. Do any Ministerial staff have directorships in any of the firms on your panels?</p> <p>5. Do any Ministerial staff have interest- financial or otherwise- in any of the firms on your panel</p> <p>6. Have the minister or ministerial staff made representations concerning the panels</p> <p>7. Is Australian Public Affairs on any of your panels?</p>	Written	12/06/2014	ATO
2069-2070	2	Ludwig	Unallocated equipment	<p>1. Please detail how much electrical equipment, phones and computers the department/agency has in storage or unallocated to staff</p> <p>2. Please detail the purchase, storage and ongoing costs associated with equipment, phones and computers in storage or unallocated.</p>	Written	12/06/2014	ATO
2071-2074	4	Ludwig	Hospitality and Entertainment	<p>1. What is the Department/Agency's hospitality spend from Additional Estimates in February, 2014 to date including any catering and drinks costs.</p> <p>2. What hospitality spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.</p> <p>3. What entertainment spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.</p> <p>4. Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved?</p>	Written	12/06/2014	ATO

2075-2077	3	Ludwig	Computers	<p>1. List the current inventory of computers owned, leased, stored, or able to be accessed by the Ministers office as provided by the department, listing the equipment cost and location and employment classification of the staff member that is allocated the equipment, or if the equipment is currently not being used</p> <p>2. List the current inventory of computers owned, leased, stored, or able to be accessed by the department, listing the equipment cost and location</p> <p>3. Please detail the operating systems used by the departments computers, the contractual arrangements for operating software and the on-going costs</p>	Written	12/06/2014	ATO
2078-2080	3	Ludwig	Travel Costs - Department	<p>1. Since Additional Estimates in February, 2014, detail all travel for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals).</p> <p>2. Since Additional Estimates in February, 2014, detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel.</p> <p>3. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.</p>	Written	12/06/2014	ATO
2081-2082	2	Ludwig	Grants	<p>1. Provide a list of all grants, including ad hoc and one-off grants from the Additional Estimates in February, 2014 to date. Provide the recipients, amount, intended use of the grants, what locations have benefited from the grants and the electorate and state of those locations.</p> <p>2. Update the status of each grant that was approved prior to Additional Estimates in February, 2014, but did not have financial contracts in place at that time. Provide details of the recipients, the amount, the intended use of the grants, what locations have benefited from the grants and the electorate and state of those grants.</p>	Written	12/06/2014	ATO
2083	1	Ludwig	Government payments of accounts	<p>1. From Additional Estimates in February, 2014 to date, what has been the average time period for the department/agency paid its accounts to contractors, consultants or others?</p> <p>a) How many payments owed (as a number and as a percentage of the total) have been paid in under 30 days?</p> <p>b) How many payments owed (as a number and as a percentage of the total) have been paid in between 30 and 60 days?</p> <p>c) How many payments owed (as a number and as a percentage of the total) have been paid in between 60 and 90 days?</p> <p>d) How many payments owed (as a number and as a percentage of the total) have been paid in between 90 and 120 days?</p> <p>e) How many payments owed (as a number and as a percentage of the total) have been paid in over 120 days?</p> <p>f) For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the portfolio/department agency since Additional Estimates in February, 2014?</p> <p>g) Where interest is being paid, what rate of interest is being paid and how is this rate determined?</p>	Written	12/06/2014	ATO
2084-2088	5	Ludwig	Senate Estimates Briefing	<p>1) How many officers were responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of senate estimates?</p> <p>2) How many officer hours were spent on preparing that information? a. Please break down the hours by officer APS classification</p> <p>3) Were drafts shown to the Minister or their office before senate estimates? a. If so, when did this occur? b. How many versions of this information were shown to the minister or their office?</p> <p>4) Did the minister or their office make any contributions, edits or suggestions for departmental changes to this information?</p> <p>a. If so, when did this occur?</p> <p>b. What officer hours were spent on making these edits? Please break down the hours by officer APS classification.</p> <p>c. When were the changes made?</p> <p>5) Provide each of the contents page of the Department/Minister/representing Minister's Senate Estimates folder prepared by the department for the Budget Estimates hearings in February 2014.</p>	Written	12/06/2014	ATO
2089-2090	2	Ludwig	Meeting Costs	<p>1) What is the Department/Agency's meeting spend from Additional Estimates in February, 2014 to date? Detail date, location, purpose and cost of all events, including any catering and drinks costs.</p> <p>2) What meeting spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.</p>	Written	12/06/2014	ATO
2091	1	Ludwig	Taxi Costs	<p>1) How much did each department/agency spend on taxis from Additional Estimates in February, 2014 to date?</p> <p>a) Provide a breakdown for each business group in each department/agency.</p> <p>b) What are the reasons for taxi costs?</p>	Written	12/06/2014	ATO

2092-2096	5	Ludwig	Executive Coaching and Leadership Training	<p>1. In relation to executive coaching and/or other leadership training services purchased by each department/agency, please provide the following information from Additional Estimates in February, 2014 to date:</p> <p>a. Total spending on these services</p> <p>b. The number of employees offered these services and their employment classification</p> <p>c. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification)</p> <p>d. The names of all service providers engaged</p> <p>2. For each service purchased from a provider listed under (1d), please provide:</p> <p>a) The name and nature of the service purchased</p> <p>b) Whether the service is one-on-one or group based</p> <p>c) The number of employees who received the service and their employment classification</p> <p>d) The total number of hours involved for all employees (provide a breakdown for each employment classification)</p> <p>e) The total amount spent on the service</p> <p>f) A description of the fees charged (i.e. per hour, complete package)</p> <p>3. Where a service was provided at any location other than the department or agency's own premises, please provide:</p> <p>a) The location used</p> <p>b) The number of employees who took part on each occasion (provide a breakdown for each employment classification)</p> <p>c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification)</p> <p>d) Any costs the department or agency's incurred to use the location</p> <p>4. In relation to education/executive coaching and/or other leadership training services paid for by the department what agreements are made with employees in regards to continuing employment after training has been completed?</p> <p>5. For graduate or post graduate study, please breakdown each approved study leave by staffing allocation and degree or program title.</p>	Written	12/06/2014	ATO
2097-2098	2	Ludwig	Staffing Profile	<p>1. What is the current staffing profile of the department/agency?</p> <p>2. Provide a list of staffing numbers, broken down by classification level, division, home base location (including town/city and state)</p>	Written	12/06/2014	ATO
2099-2106	8	Ludwig	Staffing Reductions	<p>1) How many staff reductions/voluntary redundancies have occurred from Additional Estimates in February, 2014 to date?</p> <p>a) What was the reason for these reductions?</p> <p>b) Were any of these reductions involuntary redundancies? If yes, provide details.</p> <p>2) Are there any plans for further staff reductions/voluntary redundancies? If so, please advise details including if there is a reduction target, how this will be achieved, and if any services/programs will be cut.</p> <p>a) If there are plans for staff reductions, please give the reason why these are happening.</p> <p>3) Are there any plans for involuntary redundancies? If yes, provide details.</p> <p>4) How many ongoing staff left the department/agency from Additional Estimates in February, 2014 to date? What classification were these staff?</p> <p>5) How many non-ongoing staff left department/agency from Additional Estimates in February, 2014 to date? What classification were these staff?</p> <p>6. What are the voluntary redundancy packages offered? Please detail for each staff level and position</p> <p>7. How do the packages differ from the default public service package?</p> <p>8. How is the department/agency funding the packages?</p>	Written	12/06/2014	ATO
2107-2109	3	Ludwig	Staffing recruitment	<p>1) How many ongoing staff were recruited from Additional Estimates in February, 2014 to date? What classification are these staff?</p> <p>2) How many non-ongoing positions exist or have been created from Additional Estimates in February, 2014 to date? What classification are these staff?</p> <p>3) From Additional Estimates in February, 2014 to date, how many employees have been employed on contract and what is the average length of their employment period?</p>	Written	12/06/2014	ATO



2110-2111	2	Ludwig	Coffee Machines	<p>1. Has the department/agency purchased coffee machines for staff usage since Additional Estimates in February, 2014?</p> <p>a) If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased?</p> <p>b) Why were coffee machines purchased?</p> <p>c) Has there been a noticeable difference in staff productivity since coffee machines were purchased? Are staff leaving the office premises less during business hours as a result?</p> <p>d) Where did the funding for the coffee machines come from?</p> <p>e) Who has access?</p> <p>f) Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance from Additional Estimates in February, 2014 to date, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from?</p> <p>g) What are the ongoing costs of the coffee machine, such as the cost of coffee?</p> <p>2. Since Additional Estimates in February, 2014, has the department/agency rented or leased any coffee machines for staff usage?</p> <p>a) If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased.</p> <p>b) Why are coffee machines rented?</p> <p>c) Has there been a noticeable difference in staff productivity since coffee machines were rented? Are staff leaving the office premises less during business hours as a result?</p> <p>d) Where does the funding for the coffee machines come from?</p> <p>e) Who has access?</p> <p>f) Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance from Additional Estimates in February, 2014 to date, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from?</p> <p>g) What are the ongoing costs of the coffee machine, such as the cost of coffee?</p>	Written	12/06/2014	ATO
2112-2113	2	Ludwig	Printing	<p>1. How many documents (include the amount of copies) have been printed since Additional Estimates in February 2014 to date? How many of these printed documents were also published online?</p> <p>2. Did the Department/agency use external printing services for any print jobs since Additional Estimates in February 2014 ?</p> <p>a. If so, what companies were used?</p> <p>b. How were they selected?</p> <p>c. What was the total cost of this printing?</p>	Written	12/06/2014	ATO
2114-2115	2	Ludwig	Corporate Cars	<p>1. How many cars are owned by each department/agency?</p> <p>a) Where is the car/s located?</p> <p>b) What is the car/s used for?</p> <p>c) What is the cost of each car from Additional Estimates in February, 2014 to date?</p> <p>d) How far did each car travel from Additional Estimates in February, 2014 to date?</p> <p>2. How many cars are leased by each department/agency?</p> <p>a) Where are the cars located?</p> <p>b) What are the cars used for?</p> <p>c) What is the cost of each car from Additional Estimates in February, 2014 to date?</p> <p>d) How far did each car travel from Additional Estimates in February, 2014 to date?</p>	Written	12/06/2014	ATO
2116-2118	3	Ludwig	Consultancies	<p>1) How many consultancies have been undertaken from Additional Estimates in February, 2014 to date? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (ie. open tender, direct source, etc). Also include total value for all consultancies.</p> <p>2) How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known.</p> <p>3) Have any consultancies not gone out for tender?</p> <p>a. If so, which ones and why?</p>	Written	12/06/2014	ATO
2119-2120	2	Ludwig	Advertising	<p>1. How much has the Department/Agency spent on Advertising since Additional Estimates in February, 2014? Including through the use of agencies.</p> <p>2. Please detail each advertising campaign including it's cost, where the advertising appeared, production costs, who approved, ministerial or ministerial staff involvement in commissioning</p>	Written	12/06/2014	CEFC

2121-2123	3	Ludwig	Enterprise Bargaining Agreements	<p>1. Please list all related EBAs with coverage of the department.</p> <p>2. Please list their starting and expiration dates.</p> <p>3. What is the current status of negotiations for the next agreement/s? Please detail.</p>	Written	12/06/2014	CEFC
2124-2128	5	Ludwig	Existing Resources Program	<p>1. Since 7 September how many major projects, work, programs or other tasks has the department started as a consequence of government policies or priorities that are required to be funded 'within existing resources'?</p> <p>2. List each project or piece of work</p> <p>3. List the staffing assigned to each task</p> <p>4. What is the nominal total salary cost of the officers assigned to the project?</p> <p>5. What resources or equipment has been assigned to the project?</p>	Written	12/06/2014	CEFC
2129-2137	9	Ludwig	Conditions of Government Contacts and Agreements	<p>Since 7 September 2013;</p> <p>1. Do any contracts managed by the Department/Agency contain any limitations or restrictions on advocacy or criticising Government policy? If so, please name each contact. When was it formed or created?</p> <p>2. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction?</p> <p>3. Do any agreements managed by the Department/Agency contain any limitations on restrictions on advocacy or criticisms of Government policy? If so, please name each agreement. When was it formed or created?</p> <p>4. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction?</p> <p>5. For each of the contracts and agreements, are there any particular reason, such as genuine commercial in confidence information, for this restriction?</p> <p>6. Have any changes to financial or resource support to services which advocate on behalf of groups or individuals in Australian society been made? If so, which groups? What was the change?</p> <p>7. Has any consultation occurred between the Department/Agency and any individuals and/or community groups about these changes? If so, what consultation process was used? Was it public? If not, why not? Are public submissions available on a website?</p> <p>8. If no consultation has occurred, why not?</p> <p>9. Did the Minister/Parliamentary Secretary meet with any stakeholders about changes to advocacy in their contracts and/or agreements? If so, when? Who did he/she meet with?</p>	Written	12/06/2014	CEFC
2138-2145	8	Ludwig	Reviews	<p>inquiry, internal review or similar activity) have been commenced? Please list them including:</p> <p>a) the date they were ordered</p> <p>b) the date they commenced</p> <p>c) the minister responsible</p> <p>d) the department responsible</p> <p>e) the nature of the review</p> <p>f) their terms of reference</p> <p>g) the scope of the review</p> <p>h) Whom is conducting the review</p> <p>i) the number of officers, and their classification level, involved in conducting the review</p> <p>j) the expected report date</p> <p>k) the budgeted, projected or expected costs</p> <p>l) If the report will be tabled in parliament or made public</p> <p>2. For any review commenced or ordered since Additional Estimates in February, 2014, have any external people, companies or contractors being engaged to assist or conduct the review?</p> <p>a) If so, please list them, including their name and/or trading name/s and any known alias or other trading names</p> <p>b) If so, please list their managing director and the board of directors or equivalent</p> <p>c) If yes, for each is the cost associated with their involvement, including a break down for each cost item</p> <p>d) If yes, for each, what is the nature of their involvement</p> <p>e) If yes, for each, are they on the lobbyist register, provide details.</p> <p>f) If yes, for each, what contact has the Minister or their office had with them</p> <p>g) If yes, for each, who selected them</p> <p>h) If yes, for each, did the minister or their office have any involvement in selecting them,</p> <p>i. If yes, please detail what involvement it was</p> <p>ii. If yes, did they see or provided input to a short list</p> <p>iii. If yes, on what dates did this involvement occur</p> <p>iv. If yes, did this involve any verbal discussions with the department</p> <p>v. If yes, on what dates did this involvement occur</p>	Written	12/06/2014	CEFC

2146	1	Ludwig	Legal Costs	<p>1. List all legal costs incurred by the department or agency since Additional Estimates in February, 2014</p> <p>a) List the total cost for these items, broken down by source of legal advice, hours retained or taken to prepare the advice and the level of counsel used in preparing the advice, whether the advice was internal or external</p> <p>b) List cost spend briefing Counsel, broken down by hours spend briefing, whether it was direct or indirect briefing, the gender ratio of Counsel, how each Counsel was engaged (departmental, ministerial)</p> <p>c) How was each piece of advice procured? Detail the method of identifying legal advice</p>	Written	12/06/2014	CEFC
2147	1	Ludwig	Vending Machines	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased or taken under contract any vending machine facilities?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these items</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, where were these purchased</p> <p>e) If so, list the process for identifying how they would be purchased</p> <p>f) If so, what is the current location for these items?</p> <p>g) If so, what is the current usage for each of these items?</p>	Written	12/06/2014	CEFC
2148-2149	2	Ludwig	Stationery Requirements	<p>1. How much was spent by each department and agency on the government (Ministers / Parliamentary Secretaries) stationery requirements in your portfolio from Additional Estimates in February, 2014 to date?</p> <p>a. Detail the items provided to the minister's office</p> <p>2. How much was spent on departmental stationary requirements from the Additional Estimates in February 2014 to date.</p>	Written	12/06/2014	CEFC
2150	1	Ludwig	Electronic Equipment	<p>1. Other than phones, ipads or computers – please list the electronic equipment provided to the Minister's office since Additional Estimates in February, 2014.</p> <p>a. List the items</p> <p>b. List the items location or normal location</p> <p>c. List if the item is in the possession of the office or an individual staff member of minister, if with an individual list their employment classification level</p> <p>d. List the total cost of the items</p> <p>e. List an itemised cost breakdown of these items</p> <p>f. List the date they were provided to the office</p> <p>g. Note if the items were requested by the office or proactively provided by the department</p>	Written	12/06/2014	CEFC
2151-2154	4	Ludwig	Media Subscriptions	<p>1. What pay TV subscriptions does your department/agency have?</p> <p>a) Please provide a list of what channels and the reason for each channel.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p> <p>2. What newspaper subscriptions does your department/agency have?</p> <p>a) Please provide a list of newspaper subscriptions and the reason for each.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p> <p>3. What magazine subscriptions does your department/agency have?</p> <p>a) Please provide a list of magazine subscriptions and the reason for each.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p> <p>4. What publications does your department/agency purchase?</p> <p>a) Please provide a list of publications purchased by the department and the reason for each.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p>	Written	12/06/2014	CEFC

2155-2156	2	Ludwig	Media Monitoring	<p>1. What is the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the Minister's office from Additional Estimates in February, 2014 to date?</p> <p>a) Which agency or agencies provided these services?</p> <p>b) What has been spent providing these services from Additional Estimates in February, 2014 to date?</p> <p>c) Itemise these expenses.</p> <p>2. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the department/agency from Additional Estimates in February, 2014 to date?</p> <p>a) Which agency or agencies provided these services?</p> <p>b) What has been spent providing these services from Additional Estimates in February, 2014 to date?</p> <p>c) Itemise these expenses</p>	Written	12/06/2014	CEFC
2157	1	Ludwig	Report Printing	<p>1. Have any reports, budget papers, statements, white papers or report-like documents printed for or by the department been pulped, put in storage, shredded or disposed of? A. If so please give details; name of report, number of copies, cost of printing, who order the disposal, reason for disposal</p>	Written	12/06/2014	CEFC
2158	1	Ludwig	Communications Staff	<p>1. For all departments and agencies, please provide – in relation to all public relations, communications and media staff – the following:</p> <p>a) How many ongoing staff, the classification, the type of work they undertake and their location.</p> <p>b) How many non-ongoing staff, their classification, type of work they undertake and their location</p> <p>c) How many contractors, their classification, type of work they undertake and their location</p> <p>d) How many are graphic designers?</p> <p>e) How many are media managers?</p> <p>f) How many organise events?</p>	Written	12/06/2014	CEFC
2159-2161	3	Ludwig	Commissioned Reports	<p>1. Since Additional Estimates in February, 2014, how many Reports (including paid external advice) have been commissioned by the Minister, department or agency? Please provide details of each report including date commissioned, date report handed to Government, date of public release, Terms of Reference and Committee members.</p> <p>2. How much did each report cost/or is estimated to cost? How many departmental or external staff were involved in each report and at what level?</p> <p>3. What is the current status of each report? When is the Government intending to respond to these reports?</p>	Written	12/06/2014	CEFC
2162-2164	3	Ludwig	FOI Requests	<p>Since September 7, 2013:</p> <p>1. How many requests for documents under the FOI Act have been received?</p> <p>2. Of these, how many documents have been determined to be deliberative documents?</p> <p>3. Of those assessed as deliberative documents:</p> <p>a. For how many has access to the document been refused on the basis that it would be contrary to the public interest?</p> <p>b. For how many has a redacted document been provided?</p>	Written	12/06/2014	CEFC

2165-2169	5	Ludwig	Building Lease Costs	<p>1. What has been the total cost of building leases for the agency / department since Additional Estimates in February, 2014?</p> <p>2. Please provide a detailed list of each building that is currently leased. Please detail by:</p> <p>a) Date the lease agreement is active from.</p> <p>b) Date the lease agreement ends.</p> <p>c) Is the lease expected to be renewed? If not, why not?</p> <p>d) Location of the building (City and state).</p> <p>e) Cost of the lease.</p> <p>f) Why the building is necessary for the operations of the agency / department.</p> <p>3. Please provide a detailed list of each building that had a lease that was not renewed since Additional Estimates in February, 2014. Please detail by:</p> <p>a) Date from which the lease agreement was active.</p> <p>b) Date the lease agreement ended.</p> <p>c) Why was the lease not renewed?</p> <p>d) Location of the building (City and state).</p> <p>e) Cost of the lease.</p> <p>f) Why the building was necessary for the operations of the agency / department.</p> <p>4. Please provide a detailed list of each building that is expected to be leased in the next 12 months. Please detail by:</p> <p>a) Date the lease agreement is expected to become active.</p> <p>b) Date the lease agreement is expected to end.</p> <p>c) Expected location of the building (City and state).</p> <p>d) Expected cost of the lease.</p> <p>i. Has this cost been allocated into the budget?</p> <p>e) Why the building is necessary for the operations of the agency / department.</p> <p>5. For each building owned or leased by the department:</p> <p>a) What is the current occupancy rate for the building?</p> <p>b) If the rate is less than 100%, detail what the remaining being used for.</p>	Written	12/06/2014	CEFC
2170-2171	2	Ludwig	Government Advertising	<p>1. How much has been spent on government advertising (including job ads) since Additional Estimates in February, 2014?</p> <p>a) List each item of expenditure and cost</p> <p>b) List the approving officer for each item</p> <p>c) Detail the outlets that were paid for the advertising</p> <p>2. What government advertising is planned for the rest of the financial year?</p> <p>a) List the total expected cost</p> <p>b) List each item of expenditure and cost</p> <p>c) List the approving officer for each item</p> <p>d) Detail the outlets that have been or will be paid for the advertising</p>	Written	12/06/2014	CEFC
2172-2173	2	Ludwig	Provision of Equipment - Ministerial and Department	<p>1. For departments/agencies that provide mobile phones to Ministers and/or Parliamentary Secretaries and/or their offices, what type of mobile phone is provided and the costs (since Additional Estimates in February 2014)?</p> <p>a. Itemise equipment and cost broken down by staff or minister classification</p> <p>2. Is electronic equipment (such as ipad, laptop, wireless card, vasco token, blackberry, mobile phone (list type if relevant), thumb drive, video cameras) provided to department/agency staff? If yes provide a list of what is provided across the department of agency, the purchase cost, the ongoing cost and a breakdown of what staff and staff classification receives each item (since Additional Estimates in February 2014).</p>	Written	12/06/2014	CEFC
2174	1	Ludwig	Multiple tenders	<p>1. List any tenders that were re-issued or issued multiple times since Additional Estimates in February, 2014:</p> <p>a) Why were they re-issued or issued multiple times?</p> <p>b) Were any applicants received for the tenders before they were re-issued or repeatedly issued?</p> <p>c) Were those applicants asked to resubmit their tender proposal?</p>	Written	12/06/2014	CEFC
2175	1	Ludwig	Market Research	<p>1. List any market research conducted by the department/agency since Additional Estimates in February, 2014:</p> <p>a) List the total cost of this research</p> <p>b) List each item of expenditure and cost, broken down by division and program</p> <p>c) Who conducted the research?</p> <p>d) How were they identified?</p> <p>e) Where was the research conducted?</p> <p>f) In what way was the research conducted?</p> <p>g) Were focus groups, round tables or other forms of research tools used?</p> <p>h) How were participants for these focus groups et al selected?</p>	Written	12/06/2014	CEFC

2176	1	Ludwig	Departmental upgrades	<p>1. Since Additional Estimates in February, 2014 has the department/agency engaged in any new refurbishments, upgrades or changes to their building or facilities?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these changes</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, who conducted the works?</p> <p>e) If so, list the process for identifying who would conduct these works</p> <p>f) If so, when are the works expected to be completed?</p>	Written	12/06/2014	CEFC
2177	1	Ludwig	Wine coolers / Fridges	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased any new wine coolers, or wine fridges or other devices for the purpose of housing alcohol beverages, including Eskies?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these items</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, where were these purchased</p> <p>e) If so, list the process for identifying how they would be purchased</p> <p>f) If so, what is the current location for these items?</p> <p>g) If so, what is the current stocking level for each of these items?</p>	Written	12/06/2014	CEFC
2178	1	Ludwig	Office Plants	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased any new office plants?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these items</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, where were these purchased</p> <p>e) If so, list the process for identifying how they would be purchased</p> <p>f) If so, what is the current location for these items?</p>	Written	12/06/2014	CEFC
2179	1	Ludwig	Office recreation facilities	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased or constructed any office recreation facilities, activities or games (including but not limited to pool tables, table tennis tables or others)?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these items</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, where were these purchased</p> <p>e) If so, list the process for identifying how they would be purchased</p> <p>f) If so, what is the current location for these items?</p> <p>g) If so, what is the current usage for each of these items?</p>	Written	12/06/2014	CEFC
2180-2182	3	Ludwig	Workplace assessments	<p>1. How much has been spent on workplace ergonomic assessments since 7 September 2013?</p> <p>a) List each item of expenditure and cost</p> <p>2. Have any assessments, not related to an existing disability, resulted in changes to workplace equipment or set up?</p> <p>3. If so, list each item of expenditure and cost related to those changes</p>	Written	12/06/2014	CEFC

2183-2185	3	Ludwig	Media Training	<p>1. In relation to media training services purchased by each department/agency, please provide the following information from Additional Estimates in February, 2014 to date:</p> <p>a) Total spending on these services  b) an itemised cost breakdown of these services  c) The number of employees offered these services and their employment classification  d) The number of employees who have utilised these services and their employment classification  e) The names of all service providers engaged  f) the location that this training was provided</p> <p>2. For each service purchased from a provider listed under (1), please provide:</p> <p>a) The name and nature of the service purchased  b) Whether the service is one-on-one or group based  c) The number of employees who received the service and their employment classification (provide a breakdown for each employment classification)  d) The total number of hours involved for all employees (provide a breakdown for each employment classification)  e) The total amount spent on the service  f) A description of the fees charged (i.e. per hour, complete package)</p> <p>3. Where a service was provided at any location other than the department or agency's own premises, please provide:</p> <p>a) The location used  b) The number of employees who took part on each occasion  c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification)  d) Any costs the department or agency's incurred to use the location</p>	Written	12/06/2014	CEFC
2186-2190	5	Ludwig	Question Time	<p>1) How many officers are responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of Question Time?</p> <p>2) How many officer hours are spent each sitting day on preparing that information? a. Please break down the hours by officer APS classification</p> <p>3) Are drafts shown to the Minister or their office before Question Time? a. If so, when does this occur? b. How many versions of this information are shown to the minister or their office?</p> <p>4) Does the minister or their office make any contributions, edits or suggestions for departmental changes to this information?  a. If so, when does this occur?  b. What officer hours were spent on making these edits? Please break down the hours by officer APS classification.</p> <p>5) Provide each of the contents page of the Minister and representing Minister's Question Time folder prepared by the department for the week of 13 May 2014 (first day of winter sittings).</p>	Written	12/06/2014	CEFC

2191-2199	9	Ludwig	Freedom of Information - Consultation with other Departments, Agencies and Minister, Staffing Resources, FOI Disclosure Log, FOI Requests	<p>The following questions relate to requests made pursuant to the Freedom of Information Act (the Act).</p> <p><b>Consultations with other Departments, Agencies and the Minister</b></p> <p>1. Other than for the purpose of discussing a transfer under section 16 of the Act, does the Department consult or inform other Departments or Agencies when it receives Freedom of Information requests?</p> <p>2. If so, for each instance provide a table setting out the following information:</p> <p>a) The Department or Agency which was consulted;</p> <p>b) The document;</p> <p>c) The purpose of the consultation;</p> <p>d) Whether an extension of time was sought from the applicant to allow time for the consultation, including whether it was granted and the length of the extension;</p> <p>e) Whether an extension of time was sought from the Information Commissioner to allow time for the consultation, including whether it was granted and the length of the extension</p> <p>3. Other than for the purposes of discussing a transfer under section 16 of the Act, has the Department consulted or informed the Minister's office about Freedom of Information requests it has received?</p> <p>4. If yes, provide a table setting out the following information:</p> <p>a) The requests with respect to which the Minister or Ministerial office was consulted;</p> <p>b) The Minister or Ministerial office which was consulted;</p> <p>c) The purpose of the consultation;</p> <p>d) Whether an extension of time was sought from the applicant to allow time for the consultation, including whether it was granted and the length of the extension;</p> <p>e) Whether an extension of time was sought from the Information Commissioner to allow time for the consultation, including whether it was granted and the length of the extension</p> <p>f) Whether any briefings (including formal briefs, email briefings and verbal briefings) were provided to the Minister's office</p> <p><b>Staffing resources</b></p> <p>The following questions relate to the period from 18 September 2013:</p> <p>5. For the period of time from 18 September 2013, what was the average FTE allocated to processing FOI requests?</p> <p><b>FOI Disclosure Log</b></p> <p>6. For the purposes of meeting its obligations under 11C of the Act, does the Department or Agency:</p>	Written	12/06/2014	CEFC
2200-2208	9	Ludwig	Red tape reduction	<p>1. Please detail what structures, officials, offices, units, taskforce or other processes has the department dedicated to meeting the government's red tape reduction targets?</p> <p>a) What is the progress of that red tape reduction target</p> <p>2. How many officers have been placed in those units and at what level?</p> <p>3. How have they been recruited?</p> <p>4. What process was used for their appointment?</p> <p>5. What is the total cost of this unit?</p> <p>6. What is the estimated total salary cost of the officers assigned to the unit.</p> <p>7. Do members of the unit have access to cabinet documents?</p> <p>8. Please list the security classification and date the classification was issued for each officer, broken down by APS or SES level, in the red tape reduction unit or similar body.</p> <p>9. What is the formal name given to this unit/taskforce/team/workgroup or agency within the department?</p>	Written	12/06/2014	CEFC
2209-2214	6	Ludwig	Land Costs	<p>How much land (if any) does the Department or agencies or authorities or Government corporation within each portfolio own or lease?</p> <p>2. Please list by each individual land holding, the size of the piece of land, the location of that piece of land and the latest valuation of that piece of land, where that land is owned or leased by the Department, or agency or authority or Government Corporation within that portfolio? (In regards to this question please ignore land upon which Australian Defence force bases are located. Non Defence Force base land is to be included)</p> <p>3. List the current assets, items or purse (buildings, facilities or other) on the land identified above.</p> <p>a. What is the current occupancy level and occupant of the items identified in (3)?</p> <p>b. What is the value of the items identified in (3)?</p> <p>c. What contractual or other arrangements are in place for the items identified in (3)?</p> <p>4. How many buildings (if any) does the Department or agencies or authorities or Government Corporation within each portfolio own or lease?</p> <p>5. Please list by each building owned, its name, the size of the building in terms of square metres, the location of that of that building and the latest valuation of that building, where that building is owned by the Department, or agency or authority or Government corporation within that portfolio? (In regards to this question please ignore buildings that are situated on Australian Defence force bases. Non Defence Force base buildings are to be included).</p> <p>6. In regards to any building identified in Q4, please also detail, the occupancy rate as expressed as a percentage of the building size. If occupancy is identified as less than 100%, for what is the remaining space used?</p>	Written	12/06/2014	CEFC



2215	1	Ludwig	Hire Cars	<p>1. How much did each department/agency spend on hire cars from Additional Estimates in February, 2014 to date? Provide a breakdown of each business group in each department/agency.</p> <p>a) What are the reasons for hire car costs?</p>	Written	12/06/2014	CEFC
2216-2218	3	Ludwig	Shared resources following MOG changes	<p>1. Following the Machinery of Government changes does the department share any goods/services/accommodation with other departments?</p> <p>2. What resources/services does the department share with other departments; are there plans to cease sharing the sharing of these resources/services?</p> <p>3. What were the costs to the department prior to the Machinery of Government changes for these shared resources? What are the estimated costs after the ceasing of shared resource arrangements?</p>	Written	12/06/2014	CEFC
2219	1	Ludwig	Departmental Rebranding	<p>1. Has the department/Agency undergone a name change or any other form of rebranding since Additional Estimates in February, 2014? If so:</p> <p>a. Please detail why this name change / rebrand were considered necessary and a justified use of departmental funds?</p> <p>i. Please provide a copy of any reports that were commissioned to study the benefits and costs associated with the rebranding.</p> <p>b. Please provide the total cost associated with this rebrand and then break down by amount spent replacing:</p> <p>i. Signage.</p> <p>ii. Stationery (please include details of existing stationery and how it was disposed of).</p> <p>iii. Logos</p> <p>iv. Consultancy</p> <p>v. Any relevant IT changes.</p> <p>vi. Office reconfiguration.</p> <p>c. How was the decision reached to rename and/or rebrand the department?</p> <p>i. Who was involved in reaching this decision? ii. Please provide a copy of any communication (including but not limited to emails, letters, memos, notes etc) from within the department, or between the department and the government regarding the rename/rebranding.</p>	Written	12/06/2014	CEFC
2220	1	Ludwig	Contracts under \$10,000	<p>1. Please provide a detailed list of all contracts entered into worth between \$4,000 and \$10,000 since September 7th, 2013.</p>	Written	12/06/2014	CEFC
2221-2227	7	Ludwig	Contracts for temporary staff	<p>1. How much did the department/agency spend on temporary or contract staff since September 7th 2013?</p> <p>2. How many temporary or contract staff were employed since September 7th 2013?</p> <p>3. How many temporary or contract staff are currently employed?</p> <p>4. How much was paid for agencies/companies to find temporary/contract staff?</p> <p>5. How much is budgeted in the 2014/15 year for contract staff?</p> <p>6. What policies/criteria govern the appointment of Contract staff?</p> <p>7. How is the use of contract staff consistent with a professional, independent public service?</p>	Written	12/06/2014	CEFC
2228-2234	7	Ludwig	Prequalified, Multi-use list tenders	<p>1. Does the Department/Agency have existing Prequalified or Multi-use list panels for tenders?</p> <p>2. Please list all Prequalified or Multi-use list panels, and the firms on them, compiled or used by the department/agency?</p> <p>3. Do any of your EL or higher staff have interest- financial or otherwise - in any of the firms on your panels?</p> <p>4. Do any Ministerial staff have directorships in any of the firms on your panels?</p> <p>5. Do any Ministerial staff have interest- financial or otherwise- in any of the firms on your panel</p> <p>6. Have the minister or ministerial staff made representations concerning the panels</p> <p>7. Is Australian Public Affairs on any of your panels?</p>	Written	12/06/2014	CEFC
2235-2236	2	Ludwig	Unallocated equipment	<p>1. Please detail how much electrical equipment, phones and computers the department/agency has in storage or unallocated to staff</p> <p>2. Please detail the purchase, storage and ongoing costs associated with equipment, phones and computers in storage or unallocated.</p>	Written	12/06/2014	CEFC
2237-2240	4	Ludwig	Hospitality and Entertainment	<p>1. What is the Department/Agency's hospitality spend from Additional Estimates in February, 2014 to date including any catering and drinks costs.</p> <p>2. What hospitality spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.</p> <p>3. What entertainment spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.</p> <p>4. Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved?</p>	Written	12/06/2014	CEFC

2241-2243	3	Ludwig	Computers	<p>1. List the current inventory of computers owned, leased, stored, or able to be accessed by the Ministers office as provided by the department, listing the equipment cost and location and employment classification of the staff member that is allocated the equipment, or if the equipment is currently not being used</p> <p>2. List the current inventory of computers owned, leased, stored, or able to be accessed by the department, listing the equipment cost and location</p> <p>3. Please detail the operating systems used by the departments computers, the contractual arrangements for operating software and the on-going costs</p>	Written	12/06/2014	CEFC
2244-2246	3	Ludwig	Travel Costs - Department	<p>1. Since Additional Estimates in February, 2014, detail all travel for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals).</p> <p>2. Since Additional Estimates in February, 2014, detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel.</p> <p>3. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.</p>	Written	12/06/2014	CEFC
2247-2248	2	Ludwig	Grants	<p>1. Provide a list of all grants, including ad hoc and one-off grants from the Additional Estimates in February, 2014 to date. Provide the recipients, amount, intended use of the grants, what locations have benefited from the grants and the electorate and state of those locations.</p> <p>2. Update the status of each grant that was approved prior to Additional Estimates in February, 2014, but did not have financial contracts in place at that time. Provide details of the recipients, the amount, the intended use of the grants, what locations have benefited from the grants and the electorate and state of those grants.</p>	Written	12/06/2014	CEFC
2249	1	Ludwig	Government payments of accounts	<p>1. From Additional Estimates in February, 2014 to date, what has been the average time period for the department/agency paid its accounts to contractors, consultants or others?</p> <p>a) How many payments owed (as a number and as a percentage of the total) have been paid in under 30 days?</p> <p>b) How many payments owed (as a number and as a percentage of the total) have been paid in between 30 and 60 days?</p> <p>c) How many payments owed (as a number and as a percentage of the total) have been paid in between 60 and 90 days?</p> <p>d) How many payments owed (as a number and as a percentage of the total) have been paid in between 90 and 120 days?</p> <p>e) How many payments owed (as a number and as a percentage of the total) have been paid in over 120 days?</p> <p>f) For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the portfolio/department agency since Additional Estimates in February, 2014?</p> <p>g) Where interest is being paid, what rate of interest is being paid and how is this rate determined?</p>	Written	12/06/2014	CEFC
2250-2254	5	Ludwig	Senate Estimates Briefing	<p>1) How many officers were responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of senate estimates?</p> <p>2) How many officer hours were spent on preparing that information? a. Please break down the hours by officer APS classification</p> <p>3) Were drafts shown to the Minister or their office before senate estimates? a. If so, when did this occur? b. How many versions of this information were shown to the minister or their office?</p> <p>4) Did the minister or their office make any contributions, edits or suggestions for departmental changes to this information? a. If so, when did this occur? b. What officer hours were spent on making these edits? Please break down the hours by officer APS classification. c. When were the changes made?</p> <p>5) Provide each of the contents page of the Department/Minister/representing Minister's Senate Estimates folder prepared by the department for the Budget Estimates hearings in February 2014.</p>	Written	12/06/2014	CEFC
2255-2256	2	Ludwig	Meeting Costs	<p>1) What is the Department/Agency's meeting spend from Additional Estimates in February, 2014 to date? Detail date, location, purpose and cost of all events, including any catering and drinks costs.</p> <p>2) What meeting spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.</p>	Written	12/06/2014	CEFC
2257	1	Ludwig	Taxi Costs	<p>1) How much did each department/agency spend on taxis from Additional Estimates in February, 2014 to date?</p> <p>a) Provide a breakdown for each business group in each department/agency.</p> <p>b) What are the reasons for taxi costs?</p>	Written	12/06/2014	CEFC

2258-2262	5	Ludwig	Executive Coaching and Leadership Training	<p>1. In relation to executive coaching and/or other leadership training services purchased by each department/agency, please provide the following information from Additional Estimates in February, 2014 to date:</p> <p>a. Total spending on these services</p> <p>b. The number of employees offered these services and their employment classification</p> <p>c. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification)</p> <p>d. The names of all service providers engaged</p> <p>2. For each service purchased from a provider listed under (1d), please provide:</p> <p>a) The name and nature of the service purchased</p> <p>b) Whether the service is one-on-one or group based</p> <p>c) The number of employees who received the service and their employment classification</p> <p>d) The total number of hours involved for all employees (provide a breakdown for each employment classification)</p> <p>e) The total amount spent on the service</p> <p>f) A description of the fees charged (i.e. per hour, complete package)</p> <p>3. Where a service was provided at any location other than the department or agency's own premises, please provide:</p> <p>a) The location used</p> <p>b) The number of employees who took part on each occasion (provide a breakdown for each employment classification)</p> <p>c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification)</p> <p>d) Any costs the department or agency's incurred to use the location</p> <p>4. In relation to education/executive coaching and/or other leadership training services paid for by the department what agreements are made with employees in regards to continuing employment after training has been completed?</p> <p>5. For graduate or post graduate study, please breakdown each approved study leave by staffing allocation and degree or program title.</p>	Written	12/06/2014	CEFC
2263-2264	2	Ludwig	Staffing Profile	<p>1. What is the current staffing profile of the department/agency?</p> <p>2. Provide a list of staffing numbers, broken down by classification level, division, home base location (including town/city and state)</p>	Written	12/06/2014	CEFC
2265-2272	8	Ludwig	Staffing Reductions	<p>1) How many staff reductions/voluntary redundancies have occurred from Additional Estimates in February, 2014 to date?</p> <p>a) What was the reason for these reductions?</p> <p>b) Were any of these reductions involuntary redundancies? If yes, provide details.</p> <p>2) Are there any plans for further staff reductions/voluntary redundancies? If so, please advise details including if there is a reduction target, how this will be achieved, and if any services/programs will be cut.</p> <p>a) If there are plans for staff reductions, please give the reason why these are happening.</p> <p>3) Are there any plans for involuntary redundancies? If yes, provide details.</p> <p>4) How many ongoing staff left the department/agency from Additional Estimates in February, 2014 to date? What classification were these staff?</p> <p>5) How many non-ongoing staff left department/agency from Additional Estimates in February, 2014 to date? What classification were these staff?</p> <p>6. What are the voluntary redundancy packages offered? Please detail for each staff level and position</p> <p>7. How do the packages differ from the default public service package?</p> <p>8. How is the department/agency funding the packages?</p>	Written	12/06/2014	CEFC
2273-2275	3	Ludwig	Staffing recruitment	<p>1) How many ongoing staff were recruited from Additional Estimates in February, 2014 to date? What classification are these staff?</p> <p>2) How many non-ongoing positions exist or have been created from Additional Estimates in February, 2014 to date? What classification are these staff?</p> <p>3) From Additional Estimates in February, 2014 to date, how many employees have been employed on contract and what is the average length of their employment period?</p>	Written	12/06/2014	CEFC

2276-2277	2	Ludwig	Coffee Machines	<p>1. Has the department/agency purchased coffee machines for staff usage since Additional Estimates in February, 2014?</p> <p>a) If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased?</p> <p>b) Why were coffee machines purchased?</p> <p>c) Has there been a noticeable difference in staff productivity since coffee machines were purchased? Are staff leaving the office premises less during business hours as a result?</p> <p>d) Where did the funding for the coffee machines come from?</p> <p>e) Who has access?</p> <p>f) Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance from Additional Estimates in February, 2014 to date, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from?</p> <p>g) What are the ongoing costs of the coffee machine, such as the cost of coffee?</p> <p>2. Since Additional Estimates in February, 2014, has the department/agency rented or leased any coffee machines for staff usage?</p> <p>a) If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased.</p> <p>b) Why are coffee machines rented?</p> <p>c) Has there been a noticeable difference in staff productivity since coffee machines were rented? Are staff leaving the office premises less during business hours as a result?</p> <p>d) Where does the funding for the coffee machines come from?</p> <p>e) Who has access?</p> <p>f) Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance from Additional Estimates in February, 2014 to date, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from?</p> <p>g) What are the ongoing costs of the coffee machine, such as the cost of coffee?</p>	Written	12/06/2014	CEFC
2278-2279	2	Ludwig	Printing	<p>1. How many documents (include the amount of copies) have been printed since Additional Estimates in February 2014 to date? How many of these printed documents were also published online?</p> <p>2. Did the Department/agency use external printing services for any print jobs since Additional Estimates in February 2014 ?</p> <p>a. If so, what companies were used?</p> <p>b. How were they selected?</p> <p>c. What was the total cost of this printing?</p>	Written	12/06/2014	CEFC
2280-2281	2	Ludwig	Corporate Cars	<p>1. How many cars are owned by each department/agency?</p> <p>a) Where is the car/s located?</p> <p>b) What is the car/s used for?</p> <p>c) What is the cost of each car from Additional Estimates in February, 2014 to date?</p> <p>d) How far did each car travel from Additional Estimates in February, 2014 to date?</p> <p>2. How many cars are leased by each department/agency?</p> <p>a) Where are the cars located?</p> <p>b) What are the cars used for?</p> <p>c) What is the cost of each car from Additional Estimates in February, 2014 to date?</p> <p>d) How far did each car travel from Additional Estimates in February, 2014 to date?</p>	Written	12/06/2014	CEFC
2282-2284	3	Ludwig	Consultancies	<p>1) How many consultancies have been undertaken from Additional Estimates in February, 2014 to date? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (ie. open tender, direct source, etc). Also include total value for all consultancies.</p> <p>2) How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known.</p> <p>3) Have any consultancies not gone out for tender?</p> <p>a. If so, which ones and why?</p>	Written	12/06/2014	CEFC
2285-2286	2	Ludwig	Advertising	<p>1. How much has the Department/Agency spent on Advertising since Additional Estimates in February, 2014? Including through the use of agencies.</p> <p>2. Please detail each advertising campaign including it's cost, where the advertising appeared, production costs, who approved, ministerial or ministerial staff involvement in commissioning</p>	Written	12/06/2014	CGC

2287-2289	3	Ludwig	Enterprise Bargaining Agreements	<p>1. Please list all related EBAs with coverage of the department.</p> <p>2. Please list their starting and expiration dates.</p> <p>3. What is the current status of negotiations for the next agreement/s? Please detail.</p>	Written	12/06/2014	CGC
2290-2294	5	Ludwig	Existing Resources Program	<p>1. Since 7 September how many major projects, work, programs or other tasks has the department started as a consequence of government policies or priorities that are required to be funded 'within existing resources'?</p> <p>2. List each project or piece of work</p> <p>3. List the staffing assigned to each task</p> <p>4. What is the nominal total salary cost of the officers assigned to the project?</p> <p>5. What resources or equipment has been assigned to the project?</p>	Written	12/06/2014	CGC
2295-2303	9	Ludwig	Conditions of Government Contacts and Agreements	<p>Since 7 September 2013;</p> <p>1. Do any contracts managed by the Department/Agency contain any limitations or restrictions on advocacy or criticising Government policy? If so, please name each contact. When was it formed or created?</p> <p>2. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction?</p> <p>3. Do any agreements managed by the Department/Agency contain any limitations on restrictions on advocacy or criticisms of Government policy? If so, please name each agreement. When was it formed or created?</p> <p>4. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction?</p> <p>5. For each of the contracts and agreements, are there any particular reason, such as genuine commercial in confidence information, for this restriction?</p> <p>6. Have any changes to financial or resource support to services which advocate on behalf of groups or individuals in Australian society been made? If so, which groups? What was the change?</p> <p>7. Has any consultation occurred between the Department/Agency and any individuals and/or community groups about these changes? If so, what consultation process was used? Was it public? If not, why not? Are public submissions available on a website?</p> <p>8. If no consultation has occurred, why not?</p> <p>9. Did the Minister/Parliamentary Secretary meet with any stakeholders about changes to advocacy in their contracts and/or agreements? If so, when? Who did he/she meet with?</p>	Written	12/06/2014	CGC
2304-2311	8	Ludwig	Reviews	<p>inquiry, internal review or similar activity) have been commenced? Please list them including:</p> <p>a) the date they were ordered</p> <p>b) the date they commenced</p> <p>c) the minister responsible</p> <p>d) the department responsible</p> <p>e) the nature of the review</p> <p>f) their terms of reference</p> <p>g) the scope of the review</p> <p>h) Whom is conducting the review</p> <p>i) the number of officers, and their classification level, involved in conducting the review</p> <p>j) the expected report date</p> <p>k) the budgeted, projected or expected costs</p> <p>l) If the report will be tabled in parliament or made public</p> <p>2. For any review commenced or ordered since Additional Estimates in February, 2014, have any external people, companies or contractors being engaged to assist or conduct the review?</p> <p>a) If so, please list them, including their name and/or trading name/s and any known alias or other trading names</p> <p>b) If so, please list their managing director and the board of directors or equivalent</p> <p>c) If yes, for each is the cost associated with their involvement, including a break down for each cost item</p> <p>d) If yes, for each, what is the nature of their involvement</p> <p>e) If yes, for each, are they on the lobbyist register, provide details.</p> <p>f) If yes, for each, what contact has the Minister or their office had with them</p> <p>g) If yes, for each, who selected them</p> <p>h) If yes, for each, did the minister or their office have any involvement in selecting them,</p> <p>i. If yes, please detail what involvement it was</p> <p>ii. If yes, did they see or provided input to a short list</p> <p>iii. If yes, on what dates did this involvement occur</p> <p>iv. If yes, did this involve any verbal discussions with the department</p> <p>v. If yes, on what dates did this involvement occur</p>	Written	12/06/2014	CGC

2312	1	Ludwig	Legal Costs	<p>1. List all legal costs incurred by the department or agency since Additional Estimates in February, 2014</p> <p>a) List the total cost for these items, broken down by source of legal advice, hours retained or taken to prepare the advice and the level of counsel used in preparing the advice, whether the advice was internal or external</p> <p>b) List cost spend briefing Counsel, broken down by hours spend briefing, whether it was direct or indirect briefing, the gender ratio of Counsel, how each Counsel was engaged (departmental, ministerial)</p> <p>c) How was each piece of advice procured? Detail the method of identifying legal advice</p>	Written	12/06/2014	CGC
2313	1	Ludwig	Vending Machines	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased or taken under contract any vending machine facilities?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these items</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, where were these purchased</p> <p>e) If so, list the process for identifying how they would be purchased</p> <p>f) If so, what is the current location for these items?</p> <p>g) If so, what is the current usage for each of these items?</p>	Written	12/06/2014	CGC
2314-2315	2	Ludwig	Stationery Requirements	<p>1. How much was spent by each department and agency on the government (Ministers / Parliamentary Secretaries) stationery requirements in your portfolio from Additional Estimates in February, 2014 to date?</p> <p>a. Detail the items provided to the minister's office</p> <p>2. How much was spent on departmental stationery requirements from the Additional Estimates in February 2014 to date.</p>	Written	12/06/2014	CGC
2316	1	Ludwig	Electronic Equipment	<p>1. Other than phones, ipads or computers – please list the electronic equipment provided to the Minister's office since Additional Estimates in February, 2014.</p> <p>a. List the items</p> <p>b. List the items location or normal location</p> <p>c. List if the item is in the possession of the office or an individual staff member of minister, if with an individual list their employment classification level</p> <p>d. List the total cost of the items</p> <p>e. List an itemised cost breakdown of these items</p> <p>f. List the date they were provided to the office</p> <p>g. Note if the items were requested by the office or proactively provided by the department</p>	Written	12/06/2014	CGC
2317-2320	4	Ludwig	Media Subscriptions	<p>1. What pay TV subscriptions does your department/agency have?</p> <p>a) Please provide a list of what channels and the reason for each channel.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p> <p>2. What newspaper subscriptions does your department/agency have?</p> <p>a) Please provide a list of newspaper subscriptions and the reason for each.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p> <p>3. What magazine subscriptions does your department/agency have?</p> <p>a) Please provide a list of magazine subscriptions and the reason for each.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p> <p>4. What publications does your department/agency purchase?</p> <p>a) Please provide a list of publications purchased by the department and the reason for each.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p>	Written	12/06/2014	CGC

2321-2322	2	Ludwig	Media Monitoring	<p>1. What is the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the Minister's office from Additional Estimates in February, 2014 to date?</p> <p>a) Which agency or agencies provided these services?</p> <p>b) What has been spent providing these services from Additional Estimates in February, 2014 to date?</p> <p>c) Itemise these expenses.</p> <p>2. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the department/agency from Additional Estimates in February, 2014 to date?</p> <p>a) Which agency or agencies provided these services?</p> <p>b) What has been spent providing these services from Additional Estimates in February, 2014 to date?</p> <p>c) Itemise these expenses</p>	Written	12/06/2014	CGC
2323	1	Ludwig	Report Printing	<p>1. Have any reports, budget papers, statements, white papers or report-like documents printed for or by the department been pulped, put in storage, shredded or disposed of? A. If so please give details; name of report, number of copies, cost of printing, who order the disposal, reason for disposal</p>	Written	12/06/2014	CGC
2324	1	Ludwig	Communications Staff	<p>1. For all departments and agencies, please provide – in relation to all public relations, communications and media staff – the following:</p> <p>a) How many ongoing staff, the classification, the type of work they undertake and their location.</p> <p>b) How many non-ongoing staff, their classification, type of work they undertake and their location</p> <p>c) How many contractors, their classification, type of work they undertake and their location</p> <p>d) How many are graphic designers?</p> <p>e) How many are media managers?</p> <p>f) How many organise events?</p>	Written	12/06/2014	CGC
2325-2327	3	Ludwig	Commissioned Reports	<p>1. Since Additional Estimates in February, 2014, how many Reports (including paid external advice) have been commissioned by the Minister, department or agency? Please provide details of each report including date commissioned, date report handed to Government, date of public release, Terms of Reference and Committee members.</p> <p>2. How much did each report cost/or is estimated to cost? How many departmental or external staff were involved in each report and at what level?</p> <p>3. What is the current status of each report? When is the Government intending to respond to these reports?</p>	Written	12/06/2014	CGC
2328-2330	3	Ludwig	FOI Requests	<p>Since September 7, 2013:</p> <p>1. How many requests for documents under the FOI Act have been received?</p> <p>2. Of these, how many documents have been determined to be deliberative documents?</p> <p>3. Of those assessed as deliberative documents:</p> <p>a. For how many has access to the document been refused on the basis that it would be contrary to the public interest?</p> <p>b. For how many has a redacted document been provided?</p>	Written	12/06/2014	CGC

2331-2335	5	Ludwig	Building Lease Costs	<p>1. What has been the total cost of building leases for the agency / department since Additional Estimates in February, 2014?</p> <p>2. Please provide a detailed list of each building that is currently leased. Please detail by:</p> <p>a) Date the lease agreement is active from.</p> <p>b) Date the lease agreement ends.</p> <p>c) Is the lease expected to be renewed? If not, why not?</p> <p>d) Location of the building (City and state).</p> <p>e) Cost of the lease.</p> <p>f) Why the building is necessary for the operations of the agency / department.</p> <p>3. Please provide a detailed list of each building that had a lease that was not renewed since Additional Estimates in February, 2014. Please detail by:</p> <p>a) Date from which the lease agreement was active.</p> <p>b) Date the lease agreement ended.</p> <p>c) Why was the lease not renewed?</p> <p>d) Location of the building (City and state).</p> <p>e) Cost of the lease.</p> <p>f) Why the building was necessary for the operations of the agency / department.</p> <p>4. Please provide a detailed list of each building that is expected to be leased in the next 12 months. Please detail by:</p> <p>a) Date the lease agreement is expected to become active.</p> <p>b) Date the lease agreement is expected to end.</p> <p>c) Expected location of the building (City and state).</p> <p>d) Expected cost of the lease.</p> <p>i. Has this cost been allocated into the budget?</p> <p>e) Why the building is necessary for the operations of the agency / department.</p> <p>5. For each building owned or leased by the department:</p> <p>a) What is the current occupancy rate for the building?</p> <p>b) If the rate is less than 100%, detail what the remaining being used for.</p>	Written	12/06/2014	CGC
2336-2337	2	Ludwig	Government Advertising	<p>1. How much has been spent on government advertising (including job ads) since Additional Estimates in February, 2014?</p> <p>a) List each item of expenditure and cost</p> <p>b) List the approving officer for each item</p> <p>c) Detail the outlets that were paid for the advertising</p> <p>2. What government advertising is planned for the rest of the financial year?</p> <p>a) List the total expected cost</p> <p>b) List each item of expenditure and cost</p> <p>c) List the approving officer for each item</p> <p>d) Detail the outlets that have been or will be paid for the advertising</p>	Written	12/06/2014	CGC
2338-2339	2	Ludwig	Provision of Equipment - Ministerial and Department	<p>1. For departments/agencies that provide mobile phones to Ministers and/or Parliamentary Secretaries and/or their offices, what type of mobile phone is provided and the costs (since Additional Estimates in February 2014)?</p> <p>a. Itemise equipment and cost broken down by staff or minister classification</p> <p>2. Is electronic equipment (such as ipad, laptop, wireless card, vasco token, blackberry, mobile phone (list type if relevant), thumb drive, video cameras) provided to department/agency staff? If yes provide a list of what is provided across the department of agency, the purchase cost, the ongoing cost and a breakdown of what staff and staff classification receives each item (since Additional Estimates in February 2014).</p>	Written	12/06/2014	CGC
2340	1	Ludwig	Multiple tenders	<p>1. List any tenders that were re-issued or issued multiple times since Additional Estimates in February, 2014:</p> <p>a) Why were they re-issued or issued multiple times?</p> <p>b) Were any applicants received for the tenders before they were re-issued or repeatedly issued?</p> <p>c) Were those applicants asked to resubmit their tender proposal?</p>	Written	12/06/2014	CGC
2341	1	Ludwig	Market Research	<p>1. List any market research conducted by the department/agency since Additional Estimates in February, 2014:</p> <p>a) List the total cost of this research</p> <p>b) List each item of expenditure and cost, broken down by division and program</p> <p>c) Who conducted the research?</p> <p>d) How were they identified?</p> <p>e) Where was the research conducted?</p> <p>f) In what way was the research conducted?</p> <p>g) Were focus groups, round tables or other forms of research tools used?</p> <p>h) How were participants for these focus groups et al selected?</p>	Written	12/06/2014	CGC



2342	1	Ludwig	Departmental upgrades	<p>1. Since Additional Estimates in February, 2014 has the department/agency engaged in any new refurbishments, upgrades or changes to their building or facilities?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these changes</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, who conducted the works?</p> <p>e) If so, list the process for identifying who would conduct these works</p> <p>f) If so, when are the works expected to be completed?</p>	Written	12/06/2014	CGC
2343	1	Ludwig	Wine coolers / Fridges	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased any new wine coolers, or wine fridges or other devices for the purpose of housing alcohol beverages, including Eskies?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these items</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, where were these purchased</p> <p>e) If so, list the process for identifying how they would be purchased</p> <p>f) If so, what is the current location for these items?</p> <p>g) If so, what is the current stocking level for each of these items?</p>	Written	12/06/2014	CGC
2344	1	Ludwig	Office Plants	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased any new office plants?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these items</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, where were these purchased</p> <p>e) If so, list the process for identifying how they would be purchased</p> <p>f) If so, what is the current location for these items?</p>	Written	12/06/2014	CGC
2345	1	Ludwig	Office recreation facilities	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased or constructed any office recreation facilities, activities or games (including but not limited to pool tables, table tennis tables or others)?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these items</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, where were these purchased</p> <p>e) If so, list the process for identifying how they would be purchased</p> <p>f) If so, what is the current location for these items?</p> <p>g) If so, what is the current usage for each of these items?</p>	Written	12/06/2014	CGC
2346-2348	3	Ludwig	Workplace assessments	<p>1. How much has been spent on workplace ergonomic assessments since 7 September 2013?</p> <p>a) List each item of expenditure and cost</p> <p>2. Have any assessments, not related to an existing disability, resulted in changes to workplace equipment or set up?</p> <p>3. If so, list each item of expenditure and cost related to those changes</p>	Written	12/06/2014	CGC

2349-2351	3	Ludwig	<p>Media Training</p> <p>1. In relation to media training services purchased by each department/agency, please provide the following information from Additional Estimates in February, 2014 to date:</p> <ol style="list-style-type: none"> <li>Total spending on these services</li> <li>an itemised cost breakdown of these services</li> <li>The number of employees offered these services and their employment classification</li> <li>The number of employees who have utilised these services and their employment classification</li> <li>The names of all service providers engaged</li> <li>the location that this training was provided</li> </ol> <p>2. For each service purchased from a provider listed under (1), please provide:</p> <ol style="list-style-type: none"> <li>The name and nature of the service purchased</li> <li>Whether the service is one-on-one or group based</li> <li>The number of employees who received the service and their employment classification (provide a breakdown for each employment classification)</li> <li>The total number of hours involved for all employees (provide a breakdown for each employment classification)</li> <li>The total amount spent on the service</li> <li>A description of the fees charged (i.e. per hour, complete package)</li> </ol> <p>3. Where a service was provided at any location other than the department or agency's own premises, please provide:</p> <ol style="list-style-type: none"> <li>The location used</li> <li>The number of employees who took part on each occasion</li> <li>The total number of hours involved for all employees who took part (provide a breakdown for each employment classification)</li> <li>Any costs the department or agency's incurred to use the location</li> </ol>	Written	12/06/2014	CGC
2352-2356	5	Ludwig	<p>Question Time</p> <ol style="list-style-type: none"> <li>How many officers are responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of Question Time?</li> <li>How many officer hours are spent each sitting day on preparing that information? a. Please break down the hours by officer APS classification</li> <li>Are drafts shown to the Minister or their office before Question Time? a. If so, when does this occur? b. How many versions of this information are shown to the minister or their office?</li> <li>Does the minister or their office make any contributions, edits or suggestions for departmental changes to this information? <ol style="list-style-type: none"> <li>If so, when does this occur?</li> <li>What officer hours were spent on making these edits? Please break down the hours by officer APS classification.</li> </ol> </li> <li>Provide each of the contents page of the Minister and representing Minister's Question Time folder prepared by the department for the week of 13 May 2014 (first day of winter sittings).</li> </ol>	Written	12/06/2014	CGC

2357-2365	9	Ludwig	Freedom of Information - Consultation with other Departments, Agencies and Minister, Staffing Resources, FOI Disclosure Log, FOI Requests	<p>The following questions relate to requests made pursuant to the Freedom of Information Act (the Act).</p> <p><b>Consultations with other Departments, Agencies and the Minister</b></p> <p>1. Other than for the purpose of discussing a transfer under section 16 of the Act, does the Department consult or inform other Departments or Agencies when it receives Freedom of Information requests?</p> <p>2. If so, for each instance provide a table setting out the following information:</p> <p>a) The Department or Agency which was consulted;</p> <p>b) The document;</p> <p>c) The purpose of the consultation;</p> <p>d) Whether an extension of time was sought from the applicant to allow time for the consultation, including whether it was granted and the length of the extension;</p> <p>e) Whether an extension of time was sought from the Information Commissioner to allow time for the consultation, including whether it was granted and the length of the extension</p> <p>3. Other than for the purposes of discussing a transfer under section 16 of the Act, has the Department consulted or informed the Minister's office about Freedom of Information requests it has received?</p> <p>4. If yes, provide a table setting out the following information:</p> <p>a) The requests with respect to which the Minister or Ministerial office was consulted;</p> <p>b) The Minister or Ministerial office which was consulted;</p> <p>c) The purpose of the consultation;</p> <p>d) Whether an extension of time was sought from the applicant to allow time for the consultation, including whether it was granted and the length of the extension;</p> <p>e) Whether an extension of time was sought from the Information Commissioner to allow time for the consultation, including whether it was granted and the length of the extension</p> <p>f) Whether any briefings (including formal briefs, email briefings and verbal briefings) were provided to the Minister's office</p> <p><b>Staffing resources</b></p> <p>The following questions relate to the period from 18 September 2013:</p> <p>5. For the period of time from 18 September 2013, what was the average FTE allocated to processing FOI requests?</p> <p><b>FOI Disclosure Log</b></p> <p>6. For the purposes of meeting its obligations under 11C of the Act, does the Department or Agency:</p>	Written	12/06/2014	CGC
2366-2374	9	Ludwig	Red tape reduction	<p>1. Please detail what structures, officials, offices, units, taskforce or other processes has the department dedicated to meeting the government's red tape reduction targets?</p> <p>a) What is the progress of that red tape reduction target</p> <p>2. How many officers have been placed in those units and at what level?</p> <p>3. How have they been recruited?</p> <p>4. What process was used for their appointment?</p> <p>5. What is the total cost of this unit?</p> <p>6. What is the estimated total salary cost of the officers assigned to the unit.</p> <p>7. Do members of the unit have access to cabinet documents?</p> <p>8. Lease list the security classification and date the classification was issued for each officer, broken down by APS or SES level, in the red tape reduction unit or similar body.</p> <p>9. What is the formal name given to this unit/taskforce/team/workgroup or agency within the department?</p>	Written	12/06/2014	CGC
2375-2380	6	Ludwig	Land Costs	<p>How much land (if any) does the Department or agencies or authorities or Government corporation within each portfolio own or lease?</p> <p>2. Please list by each individual land holding, the size of the piece of land, the location of that piece of land and the latest valuation of that piece of land, where that land is owned or leased by the Department, or agency or authority or Government Corporation within that portfolio? (In regards to this question please ignore land upon which Australian Defence force bases are located. Non Defence Force base land is to be included)</p> <p>3. List the current assets, items or purse (buildings, facilities or other) on the land identified above.</p> <p>a. What is the current occupancy level and occupant of the items identified in (3)?</p> <p>b. What is the value of the items identified in (3)?</p> <p>c. What contractual or other arrangements are in place for the items identified in (3)?</p> <p>4. How many buildings (if any) does the Department or agencies or authorities or Government Corporation within each portfolio own or lease?</p> <p>5. Please list by each building owned, its name, the size of the building in terms of square metres, the location of that of that building and the latest valuation of that building, where that building is owned by the Department, or agency or authority or Government corporation within that portfolio? (In regards to this question please ignore buildings that are situated on Australian Defence force bases. Non Defence Force base buildings are to be included).</p> <p>6. In regards to any building identified in Q4, please also detail, the occupancy rate as expressed as a percentage of the building size. If occupancy is identified as less than 100%, for what is the remaining space used?</p>	Written	12/06/2014	CGC

2381	1	Ludwig	Hire Cars	<p>1. How much did each department/agency spend on hire cars from Additional Estimates in February, 2014 to date? Provide a breakdown of each business group in each department/agency.</p> <p>a) What are the reasons for hire car costs?</p>	Written	12/06/2014	CGC
2382-2384	3	Ludwig	Shared resources following MOG changes	<p>1. Following the Machinery of Government changes does the department share any goods/services/accommodation with other departments?</p> <p>2. What resources/services does the department share with other departments; are there plans to cease sharing the sharing of these resources/services?</p> <p>3. What were the costs to the department prior to the Machinery of Government changes for these shared resources? What are the estimated costs after the ceasing of shared resource arrangements?</p>	Written	12/06/2014	CGC
2385	1	Ludwig	Departmental Rebranding	<p>1. Has the department/Agency undergone a name change or any other form of rebranding since Additional Estimates in February, 2014? If so:</p> <p>a. Please detail why this name change / rebrand were considered necessary and a justified use of departmental funds?</p> <p>i. Please provide a copy of any reports that were commissioned to study the benefits and costs associated with the rebranding.</p> <p>b. Please provide the total cost associated with this rebrand and then break down by amount spent replacing:</p> <p>i. Signage.</p> <p>ii. Stationery (please include details of existing stationery and how it was disposed of).</p> <p>iii. Logos</p> <p>iv. Consultancy</p> <p>v. Any relevant IT changes.</p> <p>vi. Office reconfiguration.</p> <p>c. How was the decision reached to rename and/or rebrand the department?</p> <p>i. Who was involved in reaching this decision? ii. Please provide a copy of any communication (including but not limited to emails, letters, memos, notes etc) from within the department, or between the department and the government regarding the rename/rebranding.</p>	Written	12/06/2014	CGC
2386	1	Ludwig	Contracts under \$10,000	<p>1. Please provide a detailed list of all contracts entered into worth between \$4,000 and \$10,000 since September 7th, 2013.</p>	Written	12/06/2014	CGC
2387-2393	7	Ludwig	Contracts for temporary staff	<p>1. How much did the department/agency spend on temporary or contract staff since September 7th 2013?</p> <p>2. How many temporary or contract staff were employed since September 7th 2013?</p> <p>3. How many temporary or contract staff are currently employed?</p> <p>4. How much was paid for agencies/companies to find temporary/contract staff?</p> <p>5. How much is budgeted in the 2014/15 year for contract staff?</p> <p>6. What policies/criteria govern the appointment of Contract staff?</p> <p>7. How is the use of contract staff consistent with a professional, independent public service?</p>	Written	12/06/2014	CGC
2394-2400	7	Ludwig	Prequalified, Multi-use list tenders	<p>1. Does the Department/Agency have existing Prequalified or Multi-use list panels for tenders?</p> <p>2. Please list all Prequalified or Multi-use list panels, and the firms on them, compiled or used by the department/agency?</p> <p>3. Do any of your EL or higher staff have interest- financial or otherwise - in any of the firms on your panels?</p> <p>4. Do any Ministerial staff have directorships in any of the firms on your panels?</p> <p>5. Do any Ministerial staff have interest- financial or otherwise- in any of the firms on your panel</p> <p>6. Have the minister or ministerial staff made representations concerning the panels</p> <p>7. Is Australian Public Affairs on any of your panels?</p>	Written	12/06/2014	CGC
2401-2402	2	Ludwig	Unallocated equipment	<p>1. Please detail how much electrical equipment, phones and computers the department/agency has in storage or unallocated to staff</p> <p>2. Please detail the purchase, storage and ongoing costs associated with equipment, phones and computers in storage or unallocated.</p>	Written	12/06/2014	CGC
2403-2406	4	Ludwig	Hospitality and Entertainment	<p>1. What is the Department/Agency's hospitality spend from Additional Estimates in February, 2014 to date including any catering and drinks costs.</p> <p>2. What hospitality spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.</p> <p>3. What entertainment spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.</p> <p>4. Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved?</p>	Written	12/06/2014	CGC

2407-2409	3	Ludwig	Computers	<p>1. List the current inventory of computers owned, leased, stored, or able to be accessed by the Ministers office as provided by the department, listing the equipment cost and location and employment classification of the staff member that is allocated the equipment, or if the equipment is currently not being used</p> <p>2. List the current inventory of computers owned, leased, stored, or able to be accessed by the department, listing the equipment cost and location</p> <p>3. Please detail the operating systems used by the departments computers, the contractual arrangements for operating software and the on-going costs</p>	Written	12/06/2014	CGC
2410-2412	3	Ludwig	Travel Costs - Department	<p>1. Since Additional Estimates in February, 2014, detail all travel for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals).</p> <p>2. Since Additional Estimates in February, 2014, detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel.</p> <p>3. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.</p>	Written	12/06/2014	CGC
2413-2414	2	Ludwig	Grants	<p>1. Provide a list of all grants, including ad hoc and one-off grants from the Additional Estimates in February, 2014 to date. Provide the recipients, amount, intended use of the grants, what locations have benefited from the grants and the electorate and state of those locations.</p> <p>2. Update the status of each grant that was approved prior to Additional Estimates in February, 2014, but did not have financial contracts in place at that time. Provide details of the recipients, the amount, the intended use of the grants, what locations have benefited from the grants and the electorate and state of those grants.</p>	Written	12/06/2014	CGC
2415	1	Ludwig	Government payments of accounts	<p>1. From Additional Estimates in February, 2014 to date, what has been the average time period for the department/agency paid its accounts to contractors, consultants or others?</p> <p>a) How many payments owed (as a number and as a percentage of the total) have been paid in under 30 days?</p> <p>b) How many payments owed (as a number and as a percentage of the total) have been paid in between 30 and 60 days?</p> <p>c) How many payments owed (as a number and as a percentage of the total) have been paid in between 60 and 90 days?</p> <p>d) How many payments owed (as a number and as a percentage of the total) have been paid in between 90 and 120 days?</p> <p>e) How many payments owed (as a number and as a percentage of the total) have been paid in over 120 days?</p> <p>f) For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the portfolio/department agency since Additional Estimates in February, 2014?</p> <p>g) Where interest is being paid, what rate of interest is being paid and how is this rate determined?</p>	Written	12/06/2014	CGC
2416-2420	5	Ludwig	Senate Estimates Briefing	<p>1) How many officers were responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of senate estimates?</p> <p>2) How many officer hours were spent on preparing that information? a. Please break down the hours by officer APS classification</p> <p>3) Were drafts shown to the Minister or their office before senate estimates? a. If so, when did this occur? b. How many versions of this information were shown to the minister or their office?</p> <p>4) Did the minister or their office make any contributions, edits or suggestions for departmental changes to this information? a. If so, when did this occur? b. What officer hours were spent on making these edits? Please break down the hours by officer APS classification. c. When were the changes made?</p> <p>5) Provide each of the contents page of the Department/Minister/representing Minister's Senate Estimates folder prepared by the department for the Budget Estimates hearings in February 2014.</p>	Written	12/06/2014	CGC
2421-2422	2	Ludwig	Meeting Costs	<p>1) What is the Department/Agency's meeting spend from Additional Estimates in February, 2014 to date? Detail date, location, purpose and cost of all events, including any catering and drinks costs.</p> <p>2) What meeting spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.</p>	Written	12/06/2014	CGC
2423	1	Ludwig	Taxi Costs	<p>1) How much did each department/agency spend on taxis from Additional Estimates in February, 2014 to date?</p> <p>a) Provide a breakdown for each business group in each department/agency.</p> <p>b) What are the reasons for taxi costs?</p>	Written	12/06/2014	CGC

2424-2428	5	Ludwig	Executive Coaching and Leadership Training	<p>1. In relation to executive coaching and/or other leadership training services purchased by each department/agency, please provide the following information from Additional Estimates in February, 2014 to date:</p> <p>a. Total spending on these services</p> <p>b. The number of employees offered these services and their employment classification</p> <p>c. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification)</p> <p>d. The names of all service providers engaged</p> <p>2. For each service purchased from a provider listed under (1d), please provide:</p> <p>a) The name and nature of the service purchased</p> <p>b) Whether the service is one-on-one or group based</p> <p>c) The number of employees who received the service and their employment classification</p> <p>d) The total number of hours involved for all employees (provide a breakdown for each employment classification)</p> <p>e) The total amount spent on the service</p> <p>f) A description of the fees charged (i.e. per hour, complete package)</p> <p>3. Where a service was provided at any location other than the department or agency's own premises, please provide:</p> <p>a) The location used</p> <p>b) The number of employees who took part on each occasion (provide a breakdown for each employment classification)</p> <p>c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification)</p> <p>d) Any costs the department or agency's incurred to use the location</p> <p>4. In relation to education/executive coaching and/or other leadership training services paid for by the department what agreements are made with employees in regards to continuing employment after training has been completed?</p> <p>5. For graduate or post graduate study, please breakdown each approved study leave by staffing allocation and degree or program title.</p>	Written	12/06/2014	CGC
2429-2430	2	Ludwig	Staffing Profile	<p>1. What is the current staffing profile of the department/agency?</p> <p>2. Provide a list of staffing numbers, broken down by classification level, division, home base location (including town/city and state)</p>	Written	12/06/2014	CGC
2431-2438	8	Ludwig	Staffing Reductions	<p>1) How many staff reductions/voluntary redundancies have occurred from Additional Estimates in February, 2014 to date?</p> <p>a) What was the reason for these reductions?</p> <p>b) Were any of these reductions involuntary redundancies? If yes, provide details.</p> <p>2) Are there any plans for further staff reductions/voluntary redundancies? If so, please advise details including if there is a reduction target, how this will be achieved, and if any services/programs will be cut.</p> <p>a) If there are plans for staff reductions, please give the reason why these are happening.</p> <p>3) Are there any plans for involuntary redundancies? If yes, provide details.</p> <p>4) How many ongoing staff left the department/agency from Additional Estimates in February, 2014 to date? What classification were these staff?</p> <p>5) How many non-ongoing staff left department/agency from Additional Estimates in February, 2014 to date? What classification were these staff?</p> <p>6. What are the voluntary redundancy packages offered? Please detail for each staff level and position</p> <p>7. How do the packages differ from the default public service package?</p> <p>8. How is the department/agency funding the packages?</p>	Written	12/06/2014	CGC
2439-2441	3	Ludwig	Staffing recruitment	<p>1) How many ongoing staff were recruited from Additional Estimates in February, 2014 to date? What classification are these staff?</p> <p>2) How many non-ongoing positions exist or have been created from Additional Estimates in February, 2014 to date? What classification are these staff?</p> <p>3) From Additional Estimates in February, 2014 to date, how many employees have been employed on contract and what is the average length of their employment period?</p>	Written	12/06/2014	CGC

2442-2443	2	Ludwig	Coffee Machines	<p>1. Has the department/agency purchased coffee machines for staff usage since Additional Estimates in February, 2014?</p> <p>a) If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased?</p> <p>b) Why were coffee machines purchased?</p> <p>c) Has there been a noticeable difference in staff productivity since coffee machines were purchased? Are staff leaving the office premises less during business hours as a result?</p> <p>d) Where did the funding for the coffee machines come from?</p> <p>e) Who has access?</p> <p>f) Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance from Additional Estimates in February, 2014 to date, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from?</p> <p>g) What are the ongoing costs of the coffee machine, such as the cost of coffee?</p> <p>2. Since Additional Estimates in February, 2014, has the department/agency rented or leased any coffee machines for staff usage?</p> <p>a) If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased.</p> <p>b) Why are coffee machines rented?</p> <p>c) Has there been a noticeable difference in staff productivity since coffee machines were rented? Are staff leaving the office premises less during business hours as a result?</p> <p>d) Where does the funding for the coffee machines come from?</p> <p>e) Who has access?</p> <p>f) Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance from Additional Estimates in February, 2014 to date, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from?</p> <p>g) What are the ongoing costs of the coffee machine, such as the cost of coffee?</p>	Written	12/06/2014	CGC
2444-2445	2	Ludwig	Printing	<p>1. How many documents (include the amount of copies) have been printed since Additional Estimates in February 2014 to date? How many of these printed documents were also published online?</p> <p>2. Did the Department/agency use external printing services for any print jobs since Additional Estimates in February 2014 ?</p> <p>a. If so, what companies were used?</p> <p>b. How were they selected?</p> <p>c. What was the total cost of this printing?</p>	Written	12/06/2014	CGC
2446-2447	2	Ludwig	Corporate Cars	<p>1. How many cars are owned by each department/agency?</p> <p>a) Where is the car/s located?</p> <p>b) What is the car/s used for?</p> <p>c) What is the cost of each car from Additional Estimates in February, 2014 to date?</p> <p>d) How far did each car travel from Additional Estimates in February, 2014 to date?</p> <p>2. How many cars are leased by each department/agency?</p> <p>a) Where are the cars located?</p> <p>b) What are the cars used for?</p> <p>c) What is the cost of each car from Additional Estimates in February, 2014 to date?</p> <p>d) How far did each car travel from Additional Estimates in February, 2014 to date?</p>	Written	12/06/2014	CGC
2448-2450	3	Ludwig	Consultancies	<p>1) How many consultancies have been undertaken from Additional Estimates in February, 2014 to date? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (ie. open tender, direct source, etc). Also include total value for all consultancies.</p> <p>2) How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known.</p> <p>3) Have any consultancies not gone out for tender?</p> <p>a. If so, which ones and why?</p>	Written	12/06/2014	CGC
2451-2452	2	Ludwig	Advertising	<p>1. How much has the Department/Agency spent on Advertising since Additional Estimates in February, 2014? Including through the use of agencies.</p> <p>2. Please detail each advertising campaign including it's cost, where the advertising appeared, production costs, who approved, ministerial or ministerial staff involvement in commissioning</p>	Written	12/06/2014	IGT

2453-2455	3	Ludwig	Enterprise Bargaining Agreements	<p>1. Please list all related EBAs with coverage of the department.</p> <p>2. Please list their starting and expiration dates.</p> <p>3. What is the current status of negotiations for the next agreement/s? Please detail.</p>	Written	12/06/2014	IGT
2456-2460	5	Ludwig	Existing Resources Program	<p>1. Since 7 September how many major projects, work, programs or other tasks has the department started as a consequence of government policies or priorities that are required to be funded 'within existing resources'?</p> <p>2. List each project or piece of work</p> <p>3. List the staffing assigned to each task</p> <p>4. What is the nominal total salary cost of the officers assigned to the project?</p> <p>5. What resources or equipment has been assigned to the project?</p>	Written	12/06/2014	IGT
2461-2469	9	Ludwig	Conditions of Government Contacts and Agreements	<p>Since 7 September 2013;</p> <p>1. Do any contracts managed by the Department/Agency contain any limitations or restrictions on advocacy or criticising Government policy? If so, please name each contract. When was it formed or created?</p> <p>2. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction?</p> <p>3. Do any agreements managed by the Department/Agency contain any limitations on restrictions on advocacy or criticisms of Government policy? If so, please name each agreement. When was it formed or created?</p> <p>4. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction?</p> <p>5. For each of the contracts and agreements, are there any particular reason, such as genuine commercial in confidence information, for this restriction?</p> <p>6. Have any changes to financial or resource support to services which advocate on behalf of groups or individuals in Australian society been made? If so, which groups? What was the change?</p> <p>7. Has any consultation occurred between the Department/Agency and any individuals and/or community groups about these changes? If so, what consultation process was used? Was it public? If not, why not? Are public submissions available on a website?</p> <p>8. If no consultation has occurred, why not?</p> <p>9. Did the Minister/Parliamentary Secretary meet with any stakeholders about changes to advocacy in their contracts and/or agreements? If so, when? Who did he/she meet with?</p>	Written	12/06/2014	IGT
2470-2477	8	Ludwig	Reviews	<p>inquiry, internal review or similar activity) have been commenced? Please list them including:</p> <p>a) the date they were ordered</p> <p>b) the date they commenced</p> <p>c) the minister responsible</p> <p>d) the department responsible</p> <p>e) the nature of the review</p> <p>f) their terms of reference</p> <p>g) the scope of the review</p> <p>h) Whom is conducting the review</p> <p>i) the number of officers, and their classification level, involved in conducting the review</p> <p>j) the expected report date</p> <p>k) the budgeted, projected or expected costs</p> <p>l) If the report will be tabled in parliament or made public</p> <p>2. For any review commenced or ordered since Additional Estimates in February, 2014, have any external people, companies or contractors being engaged to assist or conduct the review?</p> <p>a) If so, please list them, including their name and/or trading name/s and any known alias or other trading names</p> <p>b) If so, please list their managing director and the board of directors or equivalent</p> <p>c) If yes, for each is the cost associated with their involvement, including a break down for each cost item</p> <p>d) If yes, for each, what is the nature of their involvement</p> <p>e) If yes, for each, are they on the lobbyist register, provide details.</p> <p>f) If yes, for each, what contact has the Minister or their office had with them</p> <p>g) If yes, for each, who selected them</p> <p>h) If yes, for each, did the minister or their office have any involvement in selecting them,</p> <p>i. If yes, please detail what involvement it was</p> <p>ii. If yes, did they see or provided input to a short list</p> <p>iii. If yes, on what dates did this involvement occur</p> <p>iv. If yes, did this involve any verbal discussions with the department</p> <p>v. If yes, on what dates did this involvement occur</p>	Written	12/06/2014	IGT



2478	1	Ludwig	Legal Costs	<p>1. List all legal costs incurred by the department or agency since Additional Estimates in February, 2014</p> <p>a) List the total cost for these items, broken down by source of legal advice, hours retained or taken to prepare the advice and the level of counsel used in preparing the advice, whether the advice was internal or external</p> <p>b) List cost spend briefing Counsel, broken down by hours spend briefing, whether it was direct or indirect briefing, the gender ratio of Counsel, how each Counsel was engaged (departmental, ministerial)</p> <p>c) How was each piece of advice procured? Detail the method of identifying legal advice</p>	Written	12/06/2014	IGT
2479	1	Ludwig	Vending Machines	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased or taken under contract any vending machine facilities?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these items</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, where were these purchased</p> <p>e) If so, list the process for identifying how they would be purchased</p> <p>f) If so, what is the current location for these items?</p> <p>g) If so, what is the current usage for each of these items?</p>	Written	12/06/2014	IGT
2480-2481	2	Ludwig	Stationery Requirements	<p>1. How much was spent by each department and agency on the government (Ministers / Parliamentary Secretaries) stationery requirements in your portfolio from Additional Estimates in February, 2014 to date?</p> <p>a. Detail the items provided to the minister's office</p> <p>2. How much was spent on departmental stationary requirements from the Additional Estimates in February 2014 to date.</p>	Written	12/06/2014	IGT
2482	1	Ludwig	Electronic Equipment	<p>1. Other than phones, ipads or computers – please list the electronic equipment provided to the Minister's office since Additional Estimates in February, 2014.</p> <p>a. List the items</p> <p>b. List the items location or normal location</p> <p>c. List if the item is in the possession of the office or an individual staff member of minister, if with an individual list their employment classification level</p> <p>d. List the total cost of the items</p> <p>e. List an itemised cost breakdown of these items</p> <p>f. List the date they were provided to the office</p> <p>g. Note if the items were requested by the office or proactively provided by the department</p>	Written	12/06/2014	IGT
2483-2486	4	Ludwig	Media Subscriptions	<p>1. What pay TV subscriptions does your department/agency have?</p> <p>a) Please provide a list of what channels and the reason for each channel.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p> <p>2. What newspaper subscriptions does your department/agency have?</p> <p>a) Please provide a list of newspaper subscriptions and the reason for each.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p> <p>3. What magazine subscriptions does your department/agency have?</p> <p>a) Please provide a list of magazine subscriptions and the reason for each.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p> <p>4. What publications does your department/agency purchase?</p> <p>a) Please provide a list of publications purchased by the department and the reason for each.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p>	Written	12/06/2014	IGT

2487-2488	2	Ludwig	Media Monitoring	<p>1. What is the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the Minister's office from Additional Estimates in February, 2014 to date?</p> <p>a) Which agency or agencies provided these services?</p> <p>b) What has been spent providing these services from Additional Estimates in February, 2014 to date?</p> <p>c) Itemise these expenses.</p> <p>2. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the department/agency from Additional Estimates in February, 2014 to date?</p> <p>a) Which agency or agencies provided these services?</p> <p>b) What has been spent providing these services from Additional Estimates in February, 2014 to date?</p> <p>c) Itemise these expenses</p>	Written	12/06/2014	IGT
2489	1	Ludwig	Report Printing	<p>1. Have any reports, budget papers, statements, white papers or report-like documents printed for or by the department been pulped, put in storage, shredded or disposed of? A. If so please give details; name of report, number of copies, cost of printing, who order the disposal, reason for disposal</p>	Written	12/06/2014	IGT
2490	1	Ludwig	Communications Staff	<p>1. For all departments and agencies, please provide – in relation to all public relations, communications and media staff – the following:</p> <p>a) How many ongoing staff, the classification, the type of work they undertake and their location.</p> <p>b) How many non-ongoing staff, their classification, type of work they undertake and their location</p> <p>c) How many contractors, their classification, type of work they undertake and their location</p> <p>d) How many are graphic designers?</p> <p>e) How many are media managers?</p> <p>f) How many organise events?</p>	Written	12/06/2014	IGT
2491-2493	3	Ludwig	Commissioned Reports	<p>1. Since Additional Estimates in February, 2014, how many Reports (including paid external advice) have been commissioned by the Minister, department or agency? Please provide details of each report including date commissioned, date report handed to Government, date of public release, Terms of Reference and Committee members.</p> <p>2. How much did each report cost/or is estimated to cost? How many departmental or external staff were involved in each report and at what level?</p> <p>3. What is the current status of each report? When is the Government intending to respond to these reports?</p>	Written	12/06/2014	IGT
2494-2496	3	Ludwig	FOI Requests	<p>Since September 7, 2013:</p> <p>1. How many requests for documents under the FOI Act have been received?</p> <p>2. Of these, how many documents have been determined to be deliberative documents?</p> <p>3. Of those assessed as deliberative documents:</p> <p>a. For how many has access to the document been refused on the basis that it would be contrary to the public interest?</p> <p>b. For how many has a redacted document been provided?</p>	Written	12/06/2014	IGT

2497-2501	5	Ludwig	Building Lease Costs	<p>1. What has been the total cost of building leases for the agency / department since Additional Estimates in February, 2014?</p> <p>2. Please provide a detailed list of each building that is currently leased. Please detail by:</p> <p>a) Date the lease agreement is active from.</p> <p>b) Date the lease agreement ends.</p> <p>c) Is the lease expected to be renewed? If not, why not?</p> <p>d) Location of the building (City and state).</p> <p>e) Cost of the lease.</p> <p>f) Why the building is necessary for the operations of the agency / department.</p> <p>3. Please provide a detailed list of each building that had a lease that was not renewed since Additional Estimates in February, 2014. Please detail by:</p> <p>a) Date from which the lease agreement was active.</p> <p>b) Date the lease agreement ended.</p> <p>c) Why was the lease not renewed?</p> <p>d) Location of the building (City and state).</p> <p>e) Cost of the lease.</p> <p>f) Why the building was necessary for the operations of the agency / department.</p> <p>4. Please provide a detailed list of each building that is expected to be leased in the next 12 months. Please detail by:</p> <p>a) Date the lease agreement is expected to become active.</p> <p>b) Date the lease agreement is expected to end.</p> <p>c) Expected location of the building (City and state).</p> <p>d) Expected cost of the lease.</p> <p>i. Has this cost been allocated into the budget?</p> <p>e) Why the building is necessary for the operations of the agency / department.</p> <p>5. For each building owned or leased by the department:</p> <p>a) What is the current occupancy rate for the building?</p> <p>b) If the rate is less than 100%, detail what the remaining being used for.</p>	Written	12/06/2014	IGT
2502-2503	2	Ludwig	Government Advertising	<p>1. How much has been spent on government advertising (including job ads) since Additional Estimates in February, 2014?</p> <p>a) List each item of expenditure and cost</p> <p>b) List the approving officer for each item</p> <p>c) Detail the outlets that were paid for the advertising</p> <p>2. What government advertising is planned for the rest of the financial year?</p> <p>a) List the total expected cost</p> <p>b) List each item of expenditure and cost</p> <p>c) List the approving officer for each item</p> <p>d) Detail the outlets that have been or will be paid for the advertising</p>	Written	12/06/2014	IGT
2504-2505	2	Ludwig	Provision of Equipment - Ministerial and Department	<p>1. For departments/agencies that provide mobile phones to Ministers and/or Parliamentary Secretaries and/or their offices, what type of mobile phone is provided and the costs (since Additional Estimates in February 2014)?</p> <p>a. Itemise equipment and cost broken down by staff or minister classification</p> <p>2. Is electronic equipment (such as ipad, laptop, wireless card, vasco token, blackberry, mobile phone (list type if relevant), thumb drive, video cameras) provided to department/agency staff? If yes provide a list of what is provided across the department of agency, the purchase cost, the ongoing cost and a breakdown of what staff and staff classification receives each item (since Additional Estimates in February 2014).</p>	Written	12/06/2014	IGT
2506	1	Ludwig	Multiple tenders	<p>1. List any tenders that were re-issued or issued multiple times since Additional Estimates in February, 2014:</p> <p>a) Why were they re-issued or issued multiple times?</p> <p>b) Were any applicants received for the tenders before they were re-issued or repeatedly issued?</p> <p>c) Were those applicants asked to resubmit their tender proposal?</p>	Written	12/06/2014	IGT
2507	1	Ludwig	Market Research	<p>1. List any market research conducted by the department/agency since Additional Estimates in February, 2014:</p> <p>a) List the total cost of this research</p> <p>b) List each item of expenditure and cost, broken down by division and program</p> <p>c) Who conducted the research?</p> <p>d) How were they identified?</p> <p>e) Where was the research conducted?</p> <p>f) In what way was the research conducted?</p> <p>g) Were focus groups, round tables or other forms of research tools used?</p> <p>h) How were participants for these focus groups et al selected?</p>	Written	12/06/2014	IGT

2508	1	Ludwig	Departmental upgrades	<p>1. Since Additional Estimates in February, 2014 has the department/agency engaged in any new refurbishments, upgrades or changes to their building or facilities?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these changes</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, who conducted the works?</p> <p>e) If so, list the process for identifying who would conduct these works</p> <p>f) If so, when are the works expected to be completed?</p>	Written	12/06/2014	IGT
2509	1	Ludwig	Wine coolers / Fridges	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased any new wine coolers, or wine fridges or other devices for the purpose of housing alcohol beverages, including Eskies?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these items</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, where were these purchased</p> <p>e) If so, list the process for identifying how they would be purchased</p> <p>f) If so, what is the current location for these items?</p> <p>g) If so, what is the current stocking level for each of these items?</p>	Written	12/06/2014	IGT
2510	1	Ludwig	Office Plants	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased any new office plants?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these items</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, where were these purchased</p> <p>e) If so, list the process for identifying how they would be purchased</p> <p>f) If so, what is the current location for these items?</p>	Written	12/06/2014	IGT
2511	1	Ludwig	Office recreation facilities	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased or constructed any office recreation facilities, activities or games (including but not limited to pool tables, table tennis tables or others)?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these items</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, where were these purchased</p> <p>e) If so, list the process for identifying how they would be purchased</p> <p>f) If so, what is the current location for these items?</p> <p>g) If so, what is the current usage for each of these items?</p>	Written	12/06/2014	IGT
2512-2514	3	Ludwig	Workplace assessments	<p>1. How much has been spent on workplace ergonomic assessments since 7 September 2013?</p> <p>a) List each item of expenditure and cost</p> <p>2. Have any assessments, not related to an existing disability, resulted in changes to workplace equipment or set up?</p> <p>3. If so, list each item of expenditure and cost related to those changes</p>	Written	12/06/2014	IGT

2515-2517	3	Ludwig	Media Training	<p>1. In relation to media training services purchased by each department/agency, please provide the following information from Additional Estimates in February, 2014 to date:</p> <p>a) Total spending on these services  b) an itemised cost breakdown of these services  c) The number of employees offered these services and their employment classification  d) The number of employees who have utilised these services and their employment classification  e) The names of all service providers engaged  f) the location that this training was provided</p> <p>2. For each service purchased from a provider listed under (1), please provide:</p> <p>a) The name and nature of the service purchased  b) Whether the service is one-on-one or group based  c) The number of employees who received the service and their employment classification (provide a breakdown for each employment classification)  d) The total number of hours involved for all employees (provide a breakdown for each employment classification)  e) The total amount spent on the service  f) A description of the fees charged (i.e. per hour, complete package)</p> <p>3. Where a service was provided at any location other than the department or agency's own premises, please provide:</p> <p>a) The location used  b) The number of employees who took part on each occasion  c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification)  d) Any costs the department or agency's incurred to use the location</p>	Written	12/06/2014	IGT
2518-2522	5	Ludwig	Question Time	<p>1) How many officers are responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of Question Time?</p> <p>2) How many officer hours are spent each sitting day on preparing that information? a. Please break down the hours by officer APS classification</p> <p>3) Are drafts shown to the Minister or their office before Question Time? a. If so, when does this occur? b. How many versions of this information are shown to the minister or their office?</p> <p>4) Does the minister or their office make any contributions, edits or suggestions for departmental changes to this information?  a. If so, when does this occur?  b. What officer hours were spent on making these edits? Please break down the hours by officer APS classification.</p> <p>5) Provide each of the contents page of the Minister and representing Minister's Question Time folder prepared by the department for the week of 13 May 2014 (first day of winter sittings).</p>	Written	12/06/2014	IGT

2523-2531	9	Ludwig	Freedom of Information - Consultation with other Departments, Agencies and Minister, Staffing Resources, FOI Disclosure Log, FOI Requests	<p>The following questions relate to requests made pursuant to the Freedom of Information Act (the Act).</p> <p><b>Consultations with other Departments, Agencies and the Minister</b></p> <p>1. Other than for the purpose of discussing a transfer under section 16 of the Act, does the Department consult or inform other Departments or Agencies when it receives Freedom of Information requests?</p> <p>2. If so, for each instance provide a table setting out the following information:</p> <p>a) The Department or Agency which was consulted;</p> <p>b) The document;</p> <p>c) The purpose of the consultation;</p> <p>d) Whether an extension of time was sought from the applicant to allow time for the consultation, including whether it was granted and the length of the extension;</p> <p>e) Whether an extension of time was sought from the Information Commissioner to allow time for the consultation, including whether it was granted and the length of the extension</p> <p>3. Other than for the purposes of discussing a transfer under section 16 of the Act, has the Department consulted or informed the Minister's office about Freedom of Information requests it has received?</p> <p>4. If yes, provide a table setting out the following information:</p> <p>a) The requests with respect to which the Minister or Ministerial office was consulted;</p> <p>b) The Minister or Ministerial office which was consulted;</p> <p>c) The purpose of the consultation;</p> <p>d) Whether an extension of time was sought from the applicant to allow time for the consultation, including whether it was granted and the length of the extension;</p> <p>e) Whether an extension of time was sought from the Information Commissioner to allow time for the consultation, including whether it was granted and the length of the extension</p> <p>f) Whether any briefings (including formal briefs, email briefings and verbal briefings) were provided to the Minister's office</p> <p><b>Staffing resources</b></p> <p>The following questions relate to the period from 18 September 2013:</p> <p>5. For the period of time from 18 September 2013, what was the average FTE allocated to processing FOI requests?</p> <p><b>FOI Disclosure Log</b></p> <p>6. For the purposes of meeting its obligations under 11C of the Act, does the Department or Agency:</p>	Written	12/06/2014	IGT
2532-2540	9	Ludwig	Red tape reduction	<p>1. Please detail what structures, officials, offices, units, taskforce or other processes has the department dedicated to meeting the government's red tape reduction targets?</p> <p>a) What is the progress of that red tape reduction target</p> <p>2. How many officers have been placed in those units and at what level?</p> <p>3. How have they been recruited?</p> <p>4. What process was used for their appointment?</p> <p>5. What is the total cost of this unit?</p> <p>6. What is the estimated total salary cost of the officers assigned to the unit.</p> <p>7. Do members of the unit have access to cabinet documents?</p> <p>8. Lease list the security classification and date the classification was issued for each officer, broken down by APS or SES level, in the red tape reduction unit or similar body.</p> <p>9. What is the formal name given to this unit/taskforce/team/workgroup or agency within the department?</p>	Written	12/06/2014	IGT
2541-2546	6	Ludwig	Land Costs	<p>How much land (if any) does the Department or agencies or authorities or Government corporation within each portfolio own or lease?</p> <p>2. Please list by each individual land holding, the size of the piece of land, the location of that piece of land and the latest valuation of that piece of land, where that land is owned or leased by the Department, or agency or authority or Government Corporation within that portfolio? (In regards to this question please ignore land upon which Australian Defence force bases are located. Non Defence Force base land is to be included)</p> <p>3. List the current assets, items or purse (buildings, facilities or other) on the land identified above.</p> <p>a. What is the current occupancy level and occupant of the items identified in (3)?</p> <p>b. What is the value of the items identified in (3)?</p> <p>c. What contractual or other arrangements are in place for the items identified in (3)?</p> <p>4. How many buildings (if any) does the Department or agencies or authorities or Government Corporation within each portfolio own or lease?</p> <p>5. Please list by each building owned, its name, the size of the building in terms of square metres, the location of that of that building and the latest valuation of that building, where that building is owned by the Department, or agency or authority or Government corporation within that portfolio? (In regards to this question please ignore buildings that are situated on Australian Defence force bases. Non Defence Force base buildings are to be included).</p> <p>6. In regards to any building identified in Q4, please also detail, the occupancy rate as expressed as a percentage of the building size. If occupancy is identified as less than 100%, for what is the remaining space used?</p>	Written	12/06/2014	IGT

2547	1	Ludwig	Hire Cars	<p>1. How much did each department/agency spend on hire cars from Additional Estimates in February, 2014 to date? Provide a breakdown of each business group in each department/agency.</p> <p>a) What are the reasons for hire car costs?</p>	Written	12/06/2014	IGT
2548-2550	3	Ludwig	Shared resources following MOG changes	<p>1. Following the Machinery of Government changes does the department share any goods/services/accommodation with other departments?</p> <p>2. What resources/services does the department share with other departments; are there plans to cease sharing the sharing of these resources/services?</p> <p>3. What were the costs to the department prior to the Machinery of Government changes for these shared resources? What are the estimated costs after the ceasing of shared resource arrangements?</p>	Written	12/06/2014	IGT
2551	1	Ludwig	Departmental Rebranding	<p>1. Has the department/Agency undergone a name change or any other form of rebranding since Additional Estimates in February, 2014? If so:</p> <p>a. Please detail why this name change / rebrand were considered necessary and a justified use of departmental funds?</p> <p>i. Please provide a copy of any reports that were commissioned to study the benefits and costs associated with the rebranding.</p> <p>b. Please provide the total cost associated with this rebrand and then break down by amount spent replacing:</p> <p>i. Signage.</p> <p>ii. Stationery (please include details of existing stationery and how it was disposed of).</p> <p>iii. Logos</p> <p>iv. Consultancy</p> <p>v. Any relevant IT changes.</p> <p>vi. Office reconfiguration.</p> <p>c. How was the decision reached to rename and/or rebrand the department?</p> <p>i. Who was involved in reaching this decision? ii. Please provide a copy of any communication (including but not limited to emails, letters, memos, notes etc) from within the department, or between the department and the government regarding the rename/rebranding.</p>	Written	12/06/2014	IGT
2552	1	Ludwig	Contracts under \$10,000	<p>1. Please provide a detailed list of all contracts entered into worth between \$4,000 and \$10,000 since September 7th, 2013.</p>	Written	12/06/2014	IGT
2553-2559	7	Ludwig	Contracts for temporary staff	<p>1. How much did the department/agency spend on temporary or contract staff since September 7th 2013?</p> <p>2. How many temporary or contract staff were employed since September 7th 2013?</p> <p>3. How many temporary or contract staff are currently employed?</p> <p>4. How much was paid for agencies/companies to find temporary/contract staff?</p> <p>5. How much is budgeted in the 2014/15 year for contract staff?</p> <p>6. What policies/criteria govern the appointment of Contract staff?</p> <p>7. How is the use of contract staff consistent with a professional, independent public service?</p>	Written	12/06/2014	IGT
2560-2566	7	Ludwig	Prequalified, Multi-use list tenders	<p>1. Does the Department/Agency have existing Prequalified or Multi-use list panels for tenders?</p> <p>2. Please list all Prequalified or Multi-use list panels, and the firms on them, compiled or used by the department/agency?</p> <p>3. Do any of your EL or higher staff have interest- financial or otherwise - in any of the firms on your panels?</p> <p>4. Do any Ministerial staff have directorships in any of the firms on your panels?</p> <p>5. Do any Ministerial staff have interest- financial or otherwise- in any of the firms on your panel</p> <p>6. Have the minister or ministerial staff made representations concerning the panels</p> <p>7. Is Australian Public Affairs on any of your panels?</p>	Written	12/06/2014	IGT
2567-2568	2	Ludwig	Unallocated equipment	<p>1. Please detail how much electrical equipment, phones and computers the department/agency has in storage or unallocated to staff</p> <p>2. Please detail the purchase, storage and ongoing costs associated with equipment, phones and computers in storage or unallocated.</p>	Written	12/06/2014	IGT
2569-2572	4	Ludwig	Hospitality and Entertainment	<p>1. What is the Department/Agency's hospitality spend from Additional Estimates in February, 2014 to date including any catering and drinks costs.</p> <p>2. What hospitality spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.</p> <p>3. What entertainment spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.</p> <p>4. Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved?</p>	Written	12/06/2014	IGT

2573-2575	3	Ludwig	Computers	<p>1. List the current inventory of computers owned, leased, stored, or able to be accessed by the Ministers office as provided by the department, listing the equipment cost and location and employment classification of the staff member that is allocated the equipment, or if the equipment is currently not being used</p> <p>2. List the current inventory of computers owned, leased, stored, or able to be accessed by the department, listing the equipment cost and location</p> <p>3. Please detail the operating systems used by the departments computers, the contractual arrangements for operating software and the on-going costs</p>	Written	12/06/2014	IGT
2576-2578	3	Ludwig	Travel Costs - Department	<p>1. Since Additional Estimates in February, 2014, detail all travel for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals).</p> <p>2. Since Additional Estimates in February, 2014, detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel.</p> <p>3. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.</p>	Written	12/06/2014	IGT
2579-2580	2	Ludwig	Grants	<p>1. Provide a list of all grants, including ad hoc and one-off grants from the Additional Estimates in February, 2014 to date. Provide the recipients, amount, intended use of the grants, what locations have benefited from the grants and the electorate and state of those locations.</p> <p>2. Update the status of each grant that was approved prior to Additional Estimates in February, 2014, but did not have financial contracts in place at that time. Provide details of the recipients, the amount, the intended use of the grants, what locations have benefited from the grants and the electorate and state of those grants.</p>	Written	12/06/2014	IGT
2581	1	Ludwig	Government payments of accounts	<p>1. From Additional Estimates in February, 2014 to date, what has been the average time period for the department/agency paid its accounts to contractors, consultants or others?</p> <p>a) How many payments owed (as a number and as a percentage of the total) have been paid in under 30 days?</p> <p>b) How many payments owed (as a number and as a percentage of the total) have been paid in between 30 and 60 days?</p> <p>c) How many payments owed (as a number and as a percentage of the total) have been paid in between 60 and 90 days?</p> <p>d) How many payments owed (as a number and as a percentage of the total) have been paid in between 90 and 120 days?</p> <p>e) How many payments owed (as a number and as a percentage of the total) have been paid in over 120 days?</p> <p>f) For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the portfolio/department agency since Additional Estimates in February, 2014?</p> <p>g) Where interest is being paid, what rate of interest is being paid and how is this rate determined?</p>	Written	12/06/2014	IGT
2582-2586	5	Ludwig	Senate Estimates Briefing	<p>1) How many officers were responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of senate estimates?</p> <p>2) How many officer hours were spent on preparing that information? a. Please break down the hours by officer APS classification</p> <p>3) Were drafts shown to the Minister or their office before senate estimates? a. If so, when did this occur? b. How many versions of this information were shown to the minister or their office?</p> <p>4) Did the minister or their office make any contributions, edits or suggestions for departmental changes to this information? a. If so, when did this occur? b. What officer hours were spent on making these edits? Please break down the hours by officer APS classification. c. When were the changes made?</p> <p>5) Provide each of the contents page of the Department/Minister/representing Minister's Senate Estimates folder prepared by the department for the Budget Estimates hearings in February 2014.</p>	Written	12/06/2014	IGT
2587-2588	2	Ludwig	Meeting Costs	<p>1) What is the Department/Agency's meeting spend from Additional Estimates in February, 2014 to date? Detail date, location, purpose and cost of all events, including any catering and drinks costs.</p> <p>2) What meeting spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.</p>	Written	12/06/2014	IGT
2589	1	Ludwig	Taxi Costs	<p>1) How much did each department/agency spend on taxis from Additional Estimates in February, 2014 to date?</p> <p>a) Provide a breakdown for each business group in each department/agency.</p> <p>b) What are the reasons for taxi costs?</p>	Written	12/06/2014	IGT



2590-2594	5	Ludwig	Executive Coaching and Leadership Training	<p>1. In relation to executive coaching and/or other leadership training services purchased by each department/agency, please provide the following information from Additional Estimates in February, 2014 to date:</p> <p>a. Total spending on these services</p> <p>b. The number of employees offered these services and their employment classification</p> <p>c. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification)</p> <p>d. The names of all service providers engaged</p> <p>2. For each service purchased from a provider listed under (1d), please provide:</p> <p>a) The name and nature of the service purchased</p> <p>b) Whether the service is one-on-one or group based</p> <p>c) The number of employees who received the service and their employment classification</p> <p>d) The total number of hours involved for all employees (provide a breakdown for each employment classification)</p> <p>e) The total amount spent on the service</p> <p>f) A description of the fees charged (i.e. per hour, complete package)</p> <p>3. Where a service was provided at any location other than the department or agency's own premises, please provide:</p> <p>a) The location used</p> <p>b) The number of employees who took part on each occasion (provide a breakdown for each employment classification)</p> <p>c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification)</p> <p>d) Any costs the department or agency's incurred to use the location</p> <p>4. In relation to education/executive coaching and/or other leadership training services paid for by the department what agreements are made with employees in regards to continuing employment after training has been completed?</p> <p>5. For graduate or post graduate study, please breakdown each approved study leave by staffing allocation and degree or program title.</p>	Written	12/06/2014	IGT
2595-2596	2	Ludwig	Staffing Profile	<p>1. What is the current staffing profile of the department/agency?</p> <p>2. Provide a list of staffing numbers, broken down by classification level, division, home base location (including town/city and state)</p>	Written	12/06/2014	IGT
2597-2604	8	Ludwig	Staffing Reductions	<p>1) How many staff reductions/voluntary redundancies have occurred from Additional Estimates in February, 2014 to date?</p> <p>a) What was the reason for these reductions?</p> <p>b) Were any of these reductions involuntary redundancies? If yes, provide details.</p> <p>2) Are there any plans for further staff reductions/voluntary redundancies? If so, please advise details including if there is a reduction target, how this will be achieved, and if any services/programs will be cut.</p> <p>a) If there are plans for staff reductions, please give the reason why these are happening.</p> <p>3) Are there any plans for involuntary redundancies? If yes, provide details.</p> <p>4) How many ongoing staff left the department/agency from Additional Estimates in February, 2014 to date? What classification were these staff?</p> <p>5) How many non-ongoing staff left department/agency from Additional Estimates in February, 2014 to date? What classification were these staff?</p> <p>6. What are the voluntary redundancy packages offered? Please detail for each staff level and position</p> <p>7. How do the packages differ from the default public service package?</p> <p>8. How is the department/agency funding the packages?</p>	Written	12/06/2014	IGT
2605-2607	3	Ludwig	Staffing recruitment	<p>1) How many ongoing staff were recruited from Additional Estimates in February, 2014 to date? What classification are these staff?</p> <p>2) How many non-ongoing positions exist or have been created from Additional Estimates in February, 2014 to date? What classification are these staff?</p> <p>3) From Additional Estimates in February, 2014 to date, how many employees have been employed on contract and what is the average length of their employment period?</p>	Written	12/06/2014	IGT

2608-2609	2	Ludwig	Coffee Machines	<p>1. Has the department/agency purchased coffee machines for staff usage since Additional Estimates in February, 2014?</p> <p>a) If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased?</p> <p>b) Why were coffee machines purchased?</p> <p>c) Has there been a noticeable difference in staff productivity since coffee machines were purchased? Are staff leaving the office premises less during business hours as a result?</p> <p>d) Where did the funding for the coffee machines come from?</p> <p>e) Who has access?</p> <p>f) Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance from Additional Estimates in February, 2014 to date, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from?</p> <p>g) What are the ongoing costs of the coffee machine, such as the cost of coffee?</p> <p>2. Since Additional Estimates in February, 2014, has the department/agency rented or leased any coffee machines for staff usage?</p> <p>a) If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased.</p> <p>b) Why are coffee machines rented?</p> <p>c) Has there been a noticeable difference in staff productivity since coffee machines were rented? Are staff leaving the office premises less during business hours as a result?</p> <p>d) Where does the funding for the coffee machines come from?</p> <p>e) Who has access?</p> <p>f) Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance from Additional Estimates in February, 2014 to date, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from?</p> <p>g) What are the ongoing costs of the coffee machine, such as the cost of coffee?</p>	Written	12/06/2014	IGT
2610-2611	2	Ludwig	Printing	<p>1. How many documents (include the amount of copies) have been printed since Additional Estimates in February 2014 to date? How many of these printed documents were also published online?</p> <p>2. Did the Department/agency use external printing services for any print jobs since Additional Estimates in February 2014 ?</p> <p>a. If so, what companies were used?</p> <p>b. How were they selected?</p> <p>c. What was the total cost of this printing?</p>	Written	12/06/2014	IGT
2612-2613	2	Ludwig	Corporate Cars	<p>1. How many cars are owned by each department/agency?</p> <p>a) Where is the car/s located?</p> <p>b) What is the car/s used for?</p> <p>c) What is the cost of each car from Additional Estimates in February, 2014 to date?</p> <p>d) How far did each car travel from Additional Estimates in February, 2014 to date?</p> <p>2. How many cars are leased by each department/agency?</p> <p>a) Where are the cars located?</p> <p>b) What are the cars used for?</p> <p>c) What is the cost of each car from Additional Estimates in February, 2014 to date?</p> <p>d) How far did each car travel from Additional Estimates in February, 2014 to date?</p>	Written	12/06/2014	IGT
2614-2616	3	Ludwig	Consultancies	<p>1) How many consultancies have been undertaken from Additional Estimates in February, 2014 to date? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (ie. open tender, direct source, etc). Also include total value for all consultancies.</p> <p>2) How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known.</p> <p>3) Have any consultancies not gone out for tender?</p> <p>a. If so, which ones and why?</p>	Written	12/06/2014	IGT
2617-2618	2	Ludwig	Advertising	<p>1. How much has the Department/Agency spent on Advertising since Additional Estimates in February, 2014? Including through the use of agencies.</p> <p>2. Please detail each advertising campaign including it's cost, where the advertising appeared, production costs, who approved, ministerial or ministerial staff involvement in commissioning</p>	Written	12/06/2014	NCC

2619-2621	3	Ludwig	Enterprise Bargaining Agreements	<p>1. Please list all related EBAs with coverage of the department.</p> <p>2. Please list their starting and expiration dates.</p> <p>3. What is the current status of negotiations for the next agreement/s? Please detail.</p>	Written	12/06/2014	NCC
2622-2626	5	Ludwig	Existing Resources Program	<p>1. Since 7 September how many major projects, work, programs or other tasks has the department started as a consequence of government policies or priorities that are required to be funded 'within existing resources'?</p> <p>2. List each project or piece of work</p> <p>3. List the staffing assigned to each task</p> <p>4. What is the nominal total salary cost of the officers assigned to the project?</p> <p>5. What resources or equipment has been assigned to the project?</p>	Written	12/06/2014	NCC
2627-2635	9	Ludwig	Conditions of Government Contacts and Agreements	<p>Since 7 September 2013;</p> <p>1. Do any contracts managed by the Department/Agency contain any limitations or restrictions on advocacy or criticising Government policy? If so, please name each contact. When was it formed or created?</p> <p>2. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction?</p> <p>3. Do any agreements managed by the Department/Agency contain any limitations on restrictions on advocacy or criticisms of Government policy? If so, please name each agreement. When was it formed or created?</p> <p>4. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction?</p> <p>5. For each of the contracts and agreements, are there any particular reason, such as genuine commercial in confidence information, for this restriction?</p> <p>6. Have any changes to financial or resource support to services which advocate on behalf of groups or individuals in Australian society been made? If so, which groups? What was the change?</p> <p>7. Has any consultation occurred between the Department/Agency and any individuals and/or community groups about these changes? If so, what consultation process was used? Was it public? If not, why not? Are public submissions available on a website?</p> <p>8. If no consultation has occurred, why not?</p> <p>9. Did the Minister/Parliamentary Secretary meet with any stakeholders about changes to advocacy in their contracts and/or agreements? If so, when? Who did he/she meet with?</p>	Written	12/06/2014	NCC
2636-2643	8	Ludwig	Reviews	<p>inquiry, internal review or similar activity) have been commenced? Please list them including:</p> <p>a) the date they were ordered</p> <p>b) the date they commenced</p> <p>c) the minister responsible</p> <p>d) the department responsible</p> <p>e) the nature of the review</p> <p>f) their terms of reference</p> <p>g) the scope of the review</p> <p>h) Whom is conducting the review</p> <p>i) the number of officers, and their classification level, involved in conducting the review</p> <p>j) the expected report date</p> <p>k) the budgeted, projected or expected costs</p> <p>l) If the report will be tabled in parliament or made public</p> <p>2. For any review commenced or ordered since Additional Estimates in February, 2014, have any external people, companies or contractors being engaged to assist or conduct the review?</p> <p>a) If so, please list them, including their name and/or trading name/s and any known alias or other trading names</p> <p>b) If so, please list their managing director and the board of directors or equivalent</p> <p>c) If yes, for each is the cost associated with their involvement, including a break down for each cost item</p> <p>d) If yes, for each, what is the nature of their involvement</p> <p>e) If yes, for each, are they on the lobbyist register, provide details.</p> <p>f) If yes, for each, what contact has the Minister or their office had with them</p> <p>g) If yes, for each, who selected them</p> <p>h) If yes, for each, did the minister or their office have any involvement in selecting them,</p> <p>i. If yes, please detail what involvement it was</p> <p>ii. If yes, did they see or provided input to a short list</p> <p>iii. If yes, on what dates did this involvement occur</p> <p>iv. If yes, did this involve any verbal discussions with the department</p> <p>v. If yes, on what dates did this involvement occur</p>	Written	12/06/2014	NCC

2644	1	Ludwig	Legal Costs	<p>1. List all legal costs incurred by the department or agency since Additional Estimates in February, 2014</p> <p>a) List the total cost for these items, broken down by source of legal advice, hours retained or taken to prepare the advice and the level of counsel used in preparing the advice, whether the advice was internal or external</p> <p>b) List cost spend briefing Counsel, broken down by hours spend briefing, whether it was direct or indirect briefing, the gender ratio of Counsel, how each Counsel was engaged (departmental, ministerial)</p> <p>c) How was each piece of advice procured? Detail the method of identifying legal advice</p>	Written	12/06/2014	NCC
2645	1	Ludwig	Vending Machines	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased or taken under contract any vending machine facilities?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these items</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, where were these purchased</p> <p>e) If so, list the process for identifying how they would be purchased</p> <p>f) If so, what is the current location for these items?</p> <p>g) If so, what is the current usage for each of these items?</p>	Written	12/06/2014	NCC
2646-2647	2	Ludwig	Stationery Requirements	<p>1. How much was spent by each department and agency on the government (Ministers / Parliamentary Secretaries) stationery requirements in your portfolio from Additional Estimates in February, 2014 to date?</p> <p>a. Detail the items provided to the minister's office</p> <p>2. How much was spent on departmental stationery requirements from the Additional Estimates in February 2014 to date.</p>	Written	12/06/2014	NCC
2648	1	Ludwig	Electronic Equipment	<p>1. Other than phones, ipads or computers – please list the electronic equipment provided to the Minister's office since Additional Estimates in February, 2014.</p> <p>a. List the items</p> <p>b. List the items location or normal location</p> <p>c. List if the item is in the possession of the office or an individual staff member of minister, if with an individual list their employment classification level</p> <p>d. List the total cost of the items</p> <p>e. List an itemised cost breakdown of these items</p> <p>f. List the date they were provided to the office</p> <p>g. Note if the items were requested by the office or proactively provided by the department</p>	Written	12/06/2014	NCC
2649-2652	4	Ludwig	Media Subscriptions	<p>1. What pay TV subscriptions does your department/agency have?</p> <p>a) Please provide a list of what channels and the reason for each channel.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p> <p>2. What newspaper subscriptions does your department/agency have?</p> <p>a) Please provide a list of newspaper subscriptions and the reason for each.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p> <p>3. What magazine subscriptions does your department/agency have?</p> <p>a) Please provide a list of magazine subscriptions and the reason for each.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p> <p>4. What publications does your department/agency purchase?</p> <p>a) Please provide a list of publications purchased by the department and the reason for each.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p>	Written	12/06/2014	NCC

2653-2654	2	Ludwig	Media Monitoring	<p>1. What is the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the Minister's office from Additional Estimates in February, 2014 to date?</p> <p>a) Which agency or agencies provided these services?</p> <p>b) What has been spent providing these services from Additional Estimates in February, 2014 to date?</p> <p>c) Itemise these expenses.</p> <p>2. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the department/agency from Additional Estimates in February, 2014 to date?</p> <p>a) Which agency or agencies provided these services?</p> <p>b) What has been spent providing these services from Additional Estimates in February, 2014 to date?</p> <p>c) Itemise these expenses</p>	Written	12/06/2014	NCC
2655	1	Ludwig	Report Printing	<p>1. Have any reports, budget papers, statements, white papers or report-like documents printed for or by the department been pulped, put in storage, shredded or disposed of? A. If so please give details; name of report, number of copies, cost of printing, who order the disposal, reason for disposal</p>	Written	12/06/2014	NCC
2656	1	Ludwig	Communications Staff	<p>1. For all departments and agencies, please provide – in relation to all public relations, communications and media staff – the following:</p> <p>a) How many ongoing staff, the classification, the type of work they undertake and their location.</p> <p>b) How many non-ongoing staff, their classification, type of work they undertake and their location</p> <p>c) How many contractors, their classification, type of work they undertake and their location</p> <p>d) How many are graphic designers?</p> <p>e) How many are media managers?</p> <p>f) How many organise events?</p>	Written	12/06/2014	NCC
2657-2659	3	Ludwig	Commissioned Reports	<p>1. Since Additional Estimates in February, 2014, how many Reports (including paid external advice) have been commissioned by the Minister, department or agency? Please provide details of each report including date commissioned, date report handed to Government, date of public release, Terms of Reference and Committee members.</p> <p>2. How much did each report cost/or is estimated to cost? How many departmental or external staff were involved in each report and at what level?</p> <p>3. What is the current status of each report? When is the Government intending to respond to these reports?</p>	Written	12/06/2014	NCC
2660-2662	3	Ludwig	FOI Requests	<p>Since September 7, 2013:</p> <p>1. How many requests for documents under the FOI Act have been received?</p> <p>2. Of these, how many documents have been determined to be deliberative documents?</p> <p>3. Of those assessed as deliberative documents:</p> <p>a. For how many has access to the document been refused on the basis that it would be contrary to the public interest?</p> <p>b. For how many has a redacted document been provided?</p>	Written	12/06/2014	NCC

2663-2667	5	Ludwig	Building Lease Costs	<p>1. What has been the total cost of building leases for the agency / department since Additional Estimates in February, 2014?</p> <p>2. Please provide a detailed list of each building that is currently leased. Please detail by:</p> <p>a) Date the lease agreement is active from.</p> <p>b) Date the lease agreement ends.</p> <p>c) Is the lease expected to be renewed? If not, why not?</p> <p>d) Location of the building (City and state).</p> <p>e) Cost of the lease.</p> <p>f) Why the building is necessary for the operations of the agency / department.</p> <p>3. Please provide a detailed list of each building that had a lease that was not renewed since Additional Estimates in February, 2014. Please detail by:</p> <p>a) Date from which the lease agreement was active.</p> <p>b) Date the lease agreement ended.</p> <p>c) Why was the lease not renewed?</p> <p>d) Location of the building (City and state).</p> <p>e) Cost of the lease.</p> <p>f) Why the building was necessary for the operations of the agency / department.</p> <p>4. Please provide a detailed list of each building that is expected to be leased in the next 12 months. Please detail by:</p> <p>a) Date the lease agreement is expected to become active.</p> <p>b) Date the lease agreement is expected to end.</p> <p>c) Expected location of the building (City and state).</p> <p>d) Expected cost of the lease.</p> <p>i. Has this cost been allocated into the budget?</p> <p>e) Why the building is necessary for the operations of the agency / department.</p> <p>5. For each building owned or leased by the department:</p> <p>a) What is the current occupancy rate for the building?</p> <p>b) If the rate is less than 100%, detail what the remaining being used for.</p>	Written	12/06/2014	NCC
2668-2669	2	Ludwig	Government Advertising	<p>1. How much has been spent on government advertising (including job ads) since Additional Estimates in February, 2014?</p> <p>a) List each item of expenditure and cost</p> <p>b) List the approving officer for each item</p> <p>c) Detail the outlets that were paid for the advertising</p> <p>2. What government advertising is planned for the rest of the financial year?</p> <p>a) List the total expected cost</p> <p>b) List each item of expenditure and cost</p> <p>c) List the approving officer for each item</p> <p>d) Detail the outlets that have been or will be paid for the advertising</p>	Written	12/06/2014	NCC
2670-2671	2	Ludwig	Provision of Equipment - Ministerial and Department	<p>1. For departments/agencies that provide mobile phones to Ministers and/or Parliamentary Secretaries and/or their offices, what type of mobile phone is provided and the costs (since Additional Estimates in February 2014)?</p> <p>a. Itemise equipment and cost broken down by staff or minister classification</p> <p>2. Is electronic equipment (such as ipad, laptop, wireless card, vasco token, blackberry, mobile phone (list type if relevant), thumb drive, video cameras) provided to department/agency staff? If yes provide a list of what is provided across the department of agency, the purchase cost, the ongoing cost and a breakdown of what staff and staff classification receives each item (since Additional Estimates in February 2014).</p>	Written	12/06/2014	NCC
2672	1	Ludwig	Multiple tenders	<p>1. List any tenders that were re-issued or issued multiple times since Additional Estimates in February, 2014:</p> <p>a) Why were they re-issued or issued multiple times?</p> <p>b) Were any applicants received for the tenders before they were re-issued or repeatedly issued?</p> <p>c) Were those applicants asked to resubmit their tender proposal?</p>	Written	12/06/2014	NCC
2673	1	Ludwig	Market Research	<p>1. List any market research conducted by the department/agency since Additional Estimates in February, 2014:</p> <p>a) List the total cost of this research</p> <p>b) List each item of expenditure and cost, broken down by division and program</p> <p>c) Who conducted the research?</p> <p>d) How were they identified?</p> <p>e) Where was the research conducted?</p> <p>f) In what way was the research conducted?</p> <p>g) Were focus groups, round tables or other forms of research tools used?</p> <p>h) How were participants for these focus groups et al selected?</p>	Written	12/06/2014	NCC

2674	1	Ludwig	Departmental upgrades	<p>1. Since Additional Estimates in February, 2014 has the department/agency engaged in any new refurbishments, upgrades or changes to their building or facilities?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these changes</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, who conducted the works?</p> <p>e) If so, list the process for identifying who would conduct these works</p> <p>f) If so, when are the works expected to be completed?</p>	Written	12/06/2014	NCC
2675	1	Ludwig	Wine coolers / Fridges	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased any new wine coolers, or wine fridges or other devices for the purpose of housing alcohol beverages, including Eskies?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these items</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, where were these purchased</p> <p>e) If so, list the process for identifying how they would be purchased</p> <p>f) If so, what is the current location for these items?</p> <p>g) If so, what is the current stocking level for each of these items?</p>	Written	12/06/2014	NCC
2676	1	Ludwig	Office Plants	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased any new office plants?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these items</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, where were these purchased</p> <p>e) If so, list the process for identifying how they would be purchased</p> <p>f) If so, what is the current location for these items?</p>	Written	12/06/2014	NCC
2677	1	Ludwig	Office recreation facilities	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased or constructed any office recreation facilities, activities or games (including but not limited to pool tables, table tennis tables or others)?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these items</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, where were these purchased</p> <p>e) If so, list the process for identifying how they would be purchased</p> <p>f) If so, what is the current location for these items?</p> <p>g) If so, what is the current usage for each of these items?</p>	Written	12/06/2014	NCC
2678-2680	3	Ludwig	Workplace assessments	<p>1. How much has been spent on workplace ergonomic assessments since 7 September 2013?</p> <p>a) List each item of expenditure and cost</p> <p>2. Have any assessments, not related to an existing disability, resulted in changes to workplace equipment or set up?</p> <p>3. If so, list each item of expenditure and cost related to those changes</p>	Written	12/06/2014	NCC

2681-2683	3	Ludwig	<p>Media Training</p> <p>1. In relation to media training services purchased by each department/agency, please provide the following information from Additional Estimates in February, 2014 to date:</p> <ol style="list-style-type: none"> <li>Total spending on these services</li> <li>an itemised cost breakdown of these services</li> <li>The number of employees offered these services and their employment classification</li> <li>The number of employees who have utilised these services and their employment classification</li> <li>The names of all service providers engaged</li> <li>the location that this training was provided</li> </ol> <p>2. For each service purchased from a provider listed under (1), please provide:</p> <ol style="list-style-type: none"> <li>The name and nature of the service purchased</li> <li>Whether the service is one-on-one or group based</li> <li>The number of employees who received the service and their employment classification (provide a breakdown for each employment classification)</li> <li>The total number of hours involved for all employees (provide a breakdown for each employment classification)</li> <li>The total amount spent on the service</li> <li>A description of the fees charged (i.e. per hour, complete package)</li> </ol> <p>3. Where a service was provided at any location other than the department or agency's own premises, please provide:</p> <ol style="list-style-type: none"> <li>The location used</li> <li>The number of employees who took part on each occasion</li> <li>The total number of hours involved for all employees who took part (provide a breakdown for each employment classification)</li> <li>Any costs the department or agency's incurred to use the location</li> </ol>	Written	12/06/2014	NCC
2684-2688	5	Ludwig	<p>Question Time</p> <ol style="list-style-type: none"> <li>How many officers are responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of Question Time?</li> <li>How many officer hours are spent each sitting day on preparing that information? a. Please break down the hours by officer APS classification</li> <li>Are drafts shown to the Minister or their office before Question Time? a. If so, when does this occur? b. How many versions of this information are shown to the minister or their office?</li> <li>Does the minister or their office make any contributions, edits or suggestions for departmental changes to this information? <ol style="list-style-type: none"> <li>If so, when does this occur?</li> <li>What officer hours were spent on making these edits? Please break down the hours by officer APS classification.</li> </ol> </li> <li>Provide each of the contents page of the Minister and representing Minister's Question Time folder prepared by the department for the week of 13 May 2014 (first day of winter sittings).</li> </ol>	Written	12/06/2014	NCC



2689-2697	9	Ludwig	Freedom of Information - Consultation with other Departments, Agencies and Minister, Staffing Resources, FOI Disclosure Log, FOI Requests	<p>The following questions relate to requests made pursuant to the Freedom of Information Act (the Act).</p> <p><b>Consultations with other Departments, Agencies and the Minister</b></p> <p>1. Other than for the purpose of discussing a transfer under section 16 of the Act, does the Department consult or inform other Departments or Agencies when it receives Freedom of Information requests?</p> <p>2. If so, for each instance provide a table setting out the following information:</p> <p>a) The Department or Agency which was consulted;</p> <p>b) The document;</p> <p>c) The purpose of the consultation;</p> <p>d) Whether an extension of time was sought from the applicant to allow time for the consultation, including whether it was granted and the length of the extension;</p> <p>e) Whether an extension of time was sought from the Information Commissioner to allow time for the consultation, including whether it was granted and the length of the extension</p> <p>3. Other than for the purposes of discussing a transfer under section 16 of the Act, has the Department consulted or informed the Minister's office about Freedom of Information requests it has received?</p> <p>4. If yes, provide a table setting out the following information:</p> <p>a) The requests with respect to which the Minister or Ministerial office was consulted;</p> <p>b) The Minister or Ministerial office which was consulted;</p> <p>c) The purpose of the consultation;</p> <p>d) Whether an extension of time was sought from the applicant to allow time for the consultation, including whether it was granted and the length of the extension;</p> <p>e) Whether an extension of time was sought from the Information Commissioner to allow time for the consultation, including whether it was granted and the length of the extension</p> <p>f) Whether any briefings (including formal briefs, email briefings and verbal briefings) were provided to the Minister's office</p> <p><b>Staffing resources</b></p> <p>The following questions relate to the period from 18 September 2013:</p> <p>5. For the period of time from 18 September 2013, what was the average FTE allocated to processing FOI requests?</p> <p><b>FOI Disclosure Log</b></p> <p>6. For the purposes of meeting its obligations under 11C of the Act, does the Department or Agency:</p>	Written	12/06/2014	NCC
2698-2706	9	Ludwig	Red tape reduction	<p>1. Please detail what structures, officials, offices, units, taskforce or other processes has the department dedicated to meeting the government's red tape reduction targets?</p> <p>a) What is the progress of that red tape reduction target</p> <p>2. How many officers have been placed in those units and at what level?</p> <p>3. How have they been recruited?</p> <p>4. What process was used for their appointment?</p> <p>5. What is the total cost of this unit?</p> <p>6. What is the estimated total salary cost of the officers assigned to the unit.</p> <p>7. Do members of the unit have access to cabinet documents?</p> <p>8. Lease list the security classification and date the classification was issued for each officer, broken down by APS or SES level, in the red tape reduction unit or similar body.</p> <p>9. What is the formal name given to this unit/taskforce/team/workgroup or agency within the department?</p>	Written	12/06/2014	NCC
2707-2712	6	Ludwig	Land Costs	<p>How much land (if any) does the Department or agencies or authorities or Government corporation within each portfolio own or lease?</p> <p>2. Please list by each individual land holding, the size of the piece of land, the location of that piece of land and the latest valuation of that piece of land, where that land is owned or leased by the Department, or agency or authority or Government Corporation within that portfolio? (In regards to this question please ignore land upon which Australian Defence force bases are located. Non Defence Force base land is to be included)</p> <p>3. List the current assets, items or purse (buildings, facilities or other) on the land identified above.</p> <p>a. What is the current occupancy level and occupant of the items identified in (3)?</p> <p>b. What is the value of the items identified in (3)?</p> <p>c. What contractual or other arrangements are in place for the items identified in (3)?</p> <p>4. How many buildings (if any) does the Department or agencies or authorities or Government Corporation within each portfolio own or lease?</p> <p>5. Please list by each building owned, its name, the size of the building in terms of square metres, the location of that of that building and the latest valuation of that building, where that building is owned by the Department, or agency or authority or Government corporation within that portfolio? (In regards to this question please ignore buildings that are situated on Australian Defence force bases. Non Defence Force base buildings are to be included).</p> <p>6. In regards to any building identified in Q4, please also detail, the occupancy rate as expressed as a percentage of the building size. If occupancy is identified as less than 100%, for what is the remaining space used?</p>	Written	12/06/2014	NCC

2713	1	Ludwig	Hire Cars	<p>1. How much did each department/agency spend on hire cars from Additional Estimates in February, 2014 to date? Provide a breakdown of each business group in each department/agency.</p> <p>a) What are the reasons for hire car costs?</p>	Written	12/06/2014	NCC
2714-2716	3	Ludwig	Shared resources following MOG changes	<p>1. Following the Machinery of Government changes does the department share any goods/services/accommodation with other departments?</p> <p>2. What resources/services does the department share with other departments; are there plans to cease sharing the sharing of these resources/services?</p> <p>3. What were the costs to the department prior to the Machinery of Government changes for these shared resources? What are the estimated costs after the ceasing of shared resource arrangements?</p>	Written	12/06/2014	NCC
2717	1	Ludwig	Departmental Rebranding	<p>1. Has the department/Agency undergone a name change or any other form of rebranding since Additional Estimates in February, 2014? If so:</p> <p>a. Please detail why this name change / rebrand were considered necessary and a justified use of departmental funds?</p> <p>i. Please provide a copy of any reports that were commissioned to study the benefits and costs associated with the rebranding.</p> <p>b. Please provide the total cost associated with this rebrand and then break down by amount spent replacing:</p> <p>i. Signage.</p> <p>ii. Stationery (please include details of existing stationery and how it was disposed of).</p> <p>iii. Logos</p> <p>iv. Consultancy</p> <p>v. Any relevant IT changes.</p> <p>vi. Office reconfiguration.</p> <p>c. How was the decision reached to rename and/or rebrand the department?</p> <p>i. Who was involved in reaching this decision? ii. Please provide a copy of any communication (including but not limited to emails, letters, memos, notes etc) from within the department, or between the department and the government regarding the rename/rebranding.</p>	Written	12/06/2014	NCC
2718	1	Ludwig	Contracts under \$10,000	<p>1. Please provide a detailed list of all contracts entered into worth between \$4,000 and \$10,000 since September 7th, 2013.</p>	Written	12/06/2014	NCC
2719-2725	7	Ludwig	Contracts for temporary staff	<p>1. How much did the department/agency spend on temporary or contract staff since September 7th 2013?</p> <p>2. How many temporary or contract staff were employed since September 7th 2013?</p> <p>3. How many temporary or contract staff are currently employed?</p> <p>4. How much was paid for agencies/companies to find temporary/contract staff?</p> <p>5. How much is budgeted in the 2014/15 year for contract staff?</p> <p>6. What policies/criteria govern the appointment of Contract staff?</p> <p>7. How is the use of contract staff consistent with a professional, independent public service?</p>	Written	12/06/2014	NCC
2726-2732	7	Ludwig	Prequalified, Multi-use list tenders	<p>1. Does the Department/Agency have existing Prequalified or Multi-use list panels for tenders?</p> <p>2. Please list all Prequalified or Multi-use list panels, and the firms on them, compiled or used by the department/agency?</p> <p>3. Do any of your EL or higher staff have interest- financial or otherwise - in any of the firms on your panels?</p> <p>4. Do any Ministerial staff have directorships in any of the firms on your panels?</p> <p>5. Do any Ministerial staff have interest- financial or otherwise- in any of the firms on your panel</p> <p>6. Have the minister or ministerial staff made representations concerning the panels</p> <p>7. Is Australian Public Affairs on any of your panels?</p>	Written	12/06/2014	NCC
2733-2734	2	Ludwig	Unallocated equipment	<p>1. Please detail how much electrical equipment, phones and computers the department/agency has in storage or unallocated to staff</p> <p>2. Please detail the purchase, storage and ongoing costs associated with equipment, phones and computers in storage or unallocated.</p>	Written	12/06/2014	NCC
2735-2738	4	Ludwig	Hospitality and Entertainment	<p>1. What is the Department/Agency's hospitality spend from Additional Estimates in February, 2014 to date including any catering and drinks costs.</p> <p>2. What hospitality spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.</p> <p>3. What entertainment spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.</p> <p>4. Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved?</p>	Written	12/06/2014	NCC

2739-2741	3	Ludwig	Computers	<p>1. List the current inventory of computers owned, leased, stored, or able to be accessed by the Ministers office as provided by the department, listing the equipment cost and location and employment classification of the staff member that is allocated the equipment, or if the equipment is currently not being used</p> <p>2. List the current inventory of computers owned, leased, stored, or able to be accessed by the department, listing the equipment cost and location</p> <p>3. Please detail the operating systems used by the departments computers, the contractual arrangements for operating software and the on-going costs</p>	Written	12/06/2014	NCC
2742-2744	3	Ludwig	Travel Costs - Department	<p>1. Since Additional Estimates in February, 2014, detail all travel for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals).</p> <p>2. Since Additional Estimates in February, 2014, detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel.</p> <p>3. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.</p>	Written	12/06/2014	NCC
2745-2746	2	Ludwig	Grants	<p>1. Provide a list of all grants, including ad hoc and one-off grants from the Additional Estimates in February, 2014 to date. Provide the recipients, amount, intended use of the grants, what locations have benefited from the grants and the electorate and state of those locations.</p> <p>2. Update the status of each grant that was approved prior to Additional Estimates in February, 2014, but did not have financial contracts in place at that time. Provide details of the recipients, the amount, the intended use of the grants, what locations have benefited from the grants and the electorate and state of those grants.</p>	Written	12/06/2014	NCC
2747	1	Ludwig	Government payments of accounts	<p>1. From Additional Estimates in February, 2014 to date, what has been the average time period for the department/agency paid its accounts to contractors, consultants or others?</p> <p>a) How many payments owed (as a number and as a percentage of the total) have been paid in under 30 days?</p> <p>b) How many payments owed (as a number and as a percentage of the total) have been paid in between 30 and 60 days?</p> <p>c) How many payments owed (as a number and as a percentage of the total) have been paid in between 60 and 90 days?</p> <p>d) How many payments owed (as a number and as a percentage of the total) have been paid in between 90 and 120 days?</p> <p>e) How many payments owed (as a number and as a percentage of the total) have been paid in over 120 days?</p> <p>f) For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the portfolio/department agency since Additional Estimates in February, 2014?</p> <p>g) Where interest is being paid, what rate of interest is being paid and how is this rate determined?</p>	Written	12/06/2014	NCC
2748-2752	5	Ludwig	Senate Estimates Briefing	<p>1) How many officers were responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of senate estimates?</p> <p>2) How many officer hours were spent on preparing that information? a. Please break down the hours by officer APS classification</p> <p>3) Were drafts shown to the Minister or their office before senate estimates? a. If so, when did this occur? b. How many versions of this information were shown to the minister or their office?</p> <p>4) Did the minister or their office make any contributions, edits or suggestions for departmental changes to this information?</p> <p>a. If so, when did this occur?</p> <p>b. What officer hours were spent on making these edits? Please break down the hours by officer APS classification.</p> <p>c. When were the changes made?</p> <p>5) Provide each of the contents page of the Department/Minister/representing Minister's Senate Estimates folder prepared by the department for the Budget Estimates hearings in February 2014.</p>	Written	12/06/2014	NCC
2753-2754	2	Ludwig	Meeting Costs	<p>1) What is the Department/Agency's meeting spend from Additional Estimates in February, 2014 to date? Detail date, location, purpose and cost of all events, including any catering and drinks costs.</p> <p>2) What meeting spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.</p>	Written	12/06/2014	NCC
2755	1	Ludwig	Taxi Costs	<p>1) How much did each department/agency spend on taxis from Additional Estimates in February, 2014 to date?</p> <p>a) Provide a breakdown for each business group in each department/agency.</p> <p>b) What are the reasons for taxi costs?</p>	Written	12/06/2014	NCC

2756-2760	5	Ludwig	Executive Coaching and Leadership Training	<p>1. In relation to executive coaching and/or other leadership training services purchased by each department/agency, please provide the following information from Additional Estimates in February, 2014 to date:</p> <p>a. Total spending on these services</p> <p>b. The number of employees offered these services and their employment classification</p> <p>c. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification)</p> <p>d. The names of all service providers engaged</p> <p>2. For each service purchased from a provider listed under (1d), please provide:</p> <p>a) The name and nature of the service purchased</p> <p>b) Whether the service is one-on-one or group based</p> <p>c) The number of employees who received the service and their employment classification</p> <p>d) The total number of hours involved for all employees (provide a breakdown for each employment classification)</p> <p>e) The total amount spent on the service</p> <p>f) A description of the fees charged (i.e. per hour, complete package)</p> <p>3. Where a service was provided at any location other than the department or agency's own premises, please provide:</p> <p>a) The location used</p> <p>b) The number of employees who took part on each occasion (provide a breakdown for each employment classification)</p> <p>c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification)</p> <p>d) Any costs the department or agency's incurred to use the location</p> <p>4. In relation to education/executive coaching and/or other leadership training services paid for by the department what agreements are made with employees in regards to continuing employment after training has been completed?</p> <p>5. For graduate or post graduate study, please breakdown each approved study leave by staffing allocation and degree or program title.</p>	Written	12/06/2014	NCC
2761-2762	2	Ludwig	Staffing Profile	<p>1. What is the current staffing profile of the department/agency?</p> <p>2. Provide a list of staffing numbers, broken down by classification level, division, home base location (including town/city and state)</p>	Written	12/06/2014	NCC
2763-2770	8	Ludwig	Staffing Reductions	<p>1) How many staff reductions/voluntary redundancies have occurred from Additional Estimates in February, 2014 to date?</p> <p>a) What was the reason for these reductions?</p> <p>b) Were any of these reductions involuntary redundancies? If yes, provide details.</p> <p>2) Are there any plans for further staff reductions/voluntary redundancies? If so, please advise details including if there is a reduction target, how this will be achieved, and if any services/programs will be cut.</p> <p>a) If there are plans for staff reductions, please give the reason why these are happening.</p> <p>3) Are there any plans for involuntary redundancies? If yes, provide details.</p> <p>4) How many ongoing staff left the department/agency from Additional Estimates in February, 2014 to date? What classification were these staff?</p> <p>5) How many non-ongoing staff left department/agency from Additional Estimates in February, 2014 to date? What classification were these staff?</p> <p>6. What are the voluntary redundancy packages offered? Please detail for each staff level and position</p> <p>7. How do the packages differ from the default public service package?</p> <p>8. How is the department/agency funding the packages?</p>	Written	12/06/2014	NCC
2771-2773	3	Ludwig	Staffing recruitment	<p>1) How many ongoing staff were recruited from Additional Estimates in February, 2014 to date? What classification are these staff?</p> <p>2) How many non-ongoing positions exist or have been created from Additional Estimates in February, 2014 to date? What classification are these staff?</p> <p>3) From Additional Estimates in February, 2014 to date, how many employees have been employed on contract and what is the average length of their employment period?</p>	Written	12/06/2014	NCC

2774-2775	2	Ludwig	Coffee Machines	<p>1. Has the department/agency purchased coffee machines for staff usage since Additional Estimates in February, 2014?</p> <p>a) If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased?</p> <p>b) Why were coffee machines purchased?</p> <p>c) Has there been a noticeable difference in staff productivity since coffee machines were purchased? Are staff leaving the office premises less during business hours as a result?</p> <p>d) Where did the funding for the coffee machines come from?</p> <p>e) Who has access?</p> <p>f) Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance from Additional Estimates in February, 2014 to date, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from?</p> <p>g) What are the ongoing costs of the coffee machine, such as the cost of coffee?</p> <p>2. Since Additional Estimates in February, 2014, has the department/agency rented or leased any coffee machines for staff usage?</p> <p>a) If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased.</p> <p>b) Why are coffee machines rented?</p> <p>c) Has there been a noticeable difference in staff productivity since coffee machines were rented? Are staff leaving the office premises less during business hours as a result?</p> <p>d) Where does the funding for the coffee machines come from?</p> <p>e) Who has access?</p> <p>f) Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance from Additional Estimates in February, 2014 to date, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from?</p> <p>g) What are the ongoing costs of the coffee machine, such as the cost of coffee?</p>	Written	12/06/2014	NCC
2776-2777	2	Ludwig	Printing	<p>1. How many documents (include the amount of copies) have been printed since Additional Estimates in February 2014 to date? How many of these printed documents were also published online?</p> <p>2. Did the Department/agency use external printing services for any print jobs since Additional Estimates in February 2014 ?</p> <p>a. If so, what companies were used?</p> <p>b. How were they selected?</p> <p>c. What was the total cost of this printing?</p>	Written	12/06/2014	NCC
2778-2779	2	Ludwig	Corporate Cars	<p>1. How many cars are owned by each department/agency?</p> <p>a) Where is the car/s located?</p> <p>b) What is the car/s used for?</p> <p>c) What is the cost of each car from Additional Estimates in February, 2014 to date?</p> <p>d) How far did each car travel from Additional Estimates in February, 2014 to date?</p> <p>2. How many cars are leased by each department/agency?</p> <p>a) Where are the cars located?</p> <p>b) What are the cars used for?</p> <p>c) What is the cost of each car from Additional Estimates in February, 2014 to date?</p> <p>d) How far did each car travel from Additional Estimates in February, 2014 to date?</p>	Written	12/06/2014	NCC
2780-2782	3	Ludwig	Consultancies	<p>1) How many consultancies have been undertaken from Additional Estimates in February, 2014 to date? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (ie. open tender, direct source, etc). Also include total value for all consultancies.</p> <p>2) How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known.</p> <p>3) Have any consultancies not gone out for tender?</p> <p>a. If so, which ones and why?</p>	Written	12/06/2014	NCC
2783-2784	2	Ludwig	Advertising	<p>1. How much has the Department/Agency spent on Advertising since Additional Estimates in February, 2014? Including through the use of agencies.</p> <p>2. Please detail each advertising campaign including it's cost, where the advertising appeared, production costs, who approved, ministerial or ministerial staff involvement in commissioning</p>	Written	12/06/2014	AASB/AUASB

2785-2787	3	Ludwig	Enterprise Bargaining Agreements	<p>1. Please list all related EBAs with coverage of the department.</p> <p>2. Please list their starting and expiration dates.</p> <p>3. What is the current status of negotiations for the next agreement/s? Please detail.</p>	Written	12/06/2014	AASB/AUASB
2788-2792	5	Ludwig	Existing Resources Program	<p>1. Since 7 September how many major projects, work, programs or other tasks has the department started as a consequence of government policies or priorities that are required to be funded 'within existing resources'?</p> <p>2. List each project or piece of work</p> <p>3. List the staffing assigned to each task</p> <p>4. What is the nominal total salary cost of the officers assigned to the project?</p> <p>5. What resources or equipment has been assigned to the project?</p>	Written	12/06/2014	AASB/AUASB
2793-2801	9	Ludwig	Conditions of Government Contacts and Agreements	<p>Since 7 September 2013;</p> <p>1. Do any contracts managed by the Department/Agency contain any limitations or restrictions on advocacy or criticising Government policy? If so, please name each contract. When was it formed or created?</p> <p>2. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction?</p> <p>3. Do any agreements managed by the Department/Agency contain any limitations on restrictions on advocacy or criticisms of Government policy? If so, please name each agreement. When was it formed or created?</p> <p>4. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction?</p> <p>5. For each of the contracts and agreements, are there any particular reason, such as genuine commercial in confidence information, for this restriction?</p> <p>6. Have any changes to financial or resource support to services which advocate on behalf of groups or individuals in Australian society been made? If so, which groups? What was the change?</p> <p>7. Has any consultation occurred between the Department/Agency and any individuals and/or community groups about these changes? If so, what consultation process was used? Was it public? If not, why not? Are public submissions available on a website?</p> <p>8. If no consultation has occurred, why not?</p> <p>9. Did the Minister/Parliamentary Secretary meet with any stakeholders about changes to advocacy in their contracts and/or agreements? If so, when? Who did he/she meet with?</p>	Written	12/06/2014	AASB/AUASB
2802-2809	8	Ludwig	Reviews	<p>inquiry, internal review or similar activity) have been commenced? Please list them including:</p> <p>a) the date they were ordered</p> <p>b) the date they commenced</p> <p>c) the minister responsible</p> <p>d) the department responsible</p> <p>e) the nature of the review</p> <p>f) their terms of reference</p> <p>g) the scope of the review</p> <p>h) Whom is conducting the review</p> <p>i) the number of officers, and their classification level, involved in conducting the review</p> <p>j) the expected report date</p> <p>k) the budgeted, projected or expected costs</p> <p>l) If the report will be tabled in parliament or made public</p> <p>2. For any review commenced or ordered since Additional Estimates in February, 2014, have any external people, companies or contractors being engaged to assist or conduct the review?</p> <p>a) If so, please list them, including their name and/or trading name/s and any known alias or other trading names</p> <p>b) If so, please list their managing director and the board of directors or equivalent</p> <p>c) If yes, for each is the cost associated with their involvement, including a break down for each cost item</p> <p>d) If yes, for each, what is the nature of their involvement</p> <p>e) If yes, for each, are they on the lobbyist register, provide details.</p> <p>f) If yes, for each, what contact has the Minister or their office had with them</p> <p>g) If yes, for each, who selected them</p> <p>h) If yes, for each, did the minister or their office have any involvement in selecting them,</p> <p>i. If yes, please detail what involvement it was</p> <p>ii. If yes, did they see or provided input to a short list</p> <p>iii. If yes, on what dates did this involvement occur</p> <p>iv. If yes, did this involve any verbal discussions with the department</p> <p>v. If yes, on what dates did this involvement occur</p>	Written	12/06/2014	AASB/AUASB

2810	1	Ludwig	Legal Costs	<p>1. List all legal costs incurred by the department or agency since Additional Estimates in February, 2014</p> <p>a) List the total cost for these items, broken down by source of legal advice, hours retained or taken to prepare the advice and the level of counsel used in preparing the advice, whether the advice was internal or external</p> <p>b) List cost spend briefing Counsel, broken down by hours spend briefing, whether it was direct or indirect briefing, the gender ratio of Counsel, how each Counsel was engaged (departmental, ministerial)</p> <p>c) How was each piece of advice procured? Detail the method of identifying legal advice</p>	Written	12/06/2014	AASB/AUASB
2811	1	Ludwig	Vending Machines	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased or taken under contract any vending machine facilities?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these items</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, where were these purchased</p> <p>e) If so, list the process for identifying how they would be purchased</p> <p>f) If so, what is the current location for these items?</p> <p>g) If so, what is the current usage for each of these items?</p>	Written	12/06/2014	AASB/AUASB
2812-2813	2	Ludwig	Stationery Requirements	<p>1. How much was spent by each department and agency on the government (Ministers / Parliamentary Secretaries) stationery requirements in your portfolio from Additional Estimates in February, 2014 to date?</p> <p>a. Detail the items provided to the minister's office</p> <p>2. How much was spent on departmental stationary requirements from the Additional Estimates in February 2014 to date.</p>	Written	12/06/2014	AASB/AUASB
2814	1	Ludwig	Electronic Equipment	<p>1. Other than phones, ipads or computers – please list the electronic equipment provided to the Minister's office since Additional Estimates in February, 2014.</p> <p>a. List the items</p> <p>b. List the items location or normal location</p> <p>c. List if the item is in the possession of the office or an individual staff member of minister, if with an individual list their employment classification level</p> <p>d. List the total cost of the items</p> <p>e. List an itemised cost breakdown of these items</p> <p>f. List the date they were provided to the office</p> <p>g. Note if the items were requested by the office or proactively provided by the department</p>	Written	12/06/2014	AASB/AUASB
2815-2818	4	Ludwig	Media Subscriptions	<p>1. What pay TV subscriptions does your department/agency have?</p> <p>a) Please provide a list of what channels and the reason for each channel.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p> <p>2. What newspaper subscriptions does your department/agency have?</p> <p>a) Please provide a list of newspaper subscriptions and the reason for each.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p> <p>3. What magazine subscriptions does your department/agency have?</p> <p>a) Please provide a list of magazine subscriptions and the reason for each.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p> <p>4. What publications does your department/agency purchase?</p> <p>a) Please provide a list of publications purchased by the department and the reason for each.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p>	Written	12/06/2014	AASB/AUASB

2819-2820	2	Ludwig	Media Monitoring	<p>1. What is the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the Minister's office from Additional Estimates in February, 2014 to date?</p> <p>a) Which agency or agencies provided these services?</p> <p>b) What has been spent providing these services from Additional Estimates in February, 2014 to date?</p> <p>c) Itemise these expenses.</p> <p>2. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the department/agency from Additional Estimates in February, 2014 to date?</p> <p>a) Which agency or agencies provided these services?</p> <p>b) What has been spent providing these services from Additional Estimates in February, 2014 to date?</p> <p>c) Itemise these expenses</p>	Written	12/06/2014	AASB/AUASB
2821	1	Ludwig	Report Printing	<p>1. Have any reports, budget papers, statements, white papers or report-like documents printed for or by the department been pulped, put in storage, shredded or disposed of? A. If so please give details; name of report, number of copies, cost of printing, who order the disposal, reason for disposal</p>	Written	12/06/2014	AASB/AUASB
2822	1	Ludwig	Communications Staff	<p>1. For all departments and agencies, please provide – in relation to all public relations, communications and media staff – the following:</p> <p>a) How many ongoing staff, the classification, the type of work they undertake and their location.</p> <p>b) How many non-ongoing staff, their classification, type of work they undertake and their location</p> <p>c) How many contractors, their classification, type of work they undertake and their location</p> <p>d) How many are graphic designers?</p> <p>e) How many are media managers?</p> <p>f) How many organise events?</p>	Written	12/06/2014	AASB/AUASB
2823-2825	3	Ludwig	Commissioned Reports	<p>1. Since Additional Estimates in February, 2014, how many Reports (including paid external advice) have been commissioned by the Minister, department or agency? Please provide details of each report including date commissioned, date report handed to Government, date of public release, Terms of Reference and Committee members.</p> <p>2. How much did each report cost/or is estimated to cost? How many departmental or external staff were involved in each report and at what level?</p> <p>3. What is the current status of each report? When is the Government intending to respond to these reports?</p>	Written	12/06/2014	AASB/AUASB
2826-2828	3	Ludwig	FOI Requests	<p>Since September 7, 2013:</p> <p>1. How many requests for documents under the FOI Act have been received?</p> <p>2. Of these, how many documents have been determined to be deliberative documents?</p> <p>3. Of those assessed as deliberative documents:</p> <p>a. For how many has access to the document been refused on the basis that it would be contrary to the public interest?</p> <p>b. For how many has a redacted document been provided?</p>	Written	12/06/2014	AASB/AUASB



2829-2833	5	Ludwig	Building Lease Costs	<p>1. What has been the total cost of building leases for the agency / department since Additional Estimates in February, 2014?</p> <p>2. Please provide a detailed list of each building that is currently leased. Please detail by:</p> <p>a) Date the lease agreement is active from.</p> <p>b) Date the lease agreement ends.</p> <p>c) Is the lease expected to be renewed? If not, why not?</p> <p>d) Location of the building (City and state).</p> <p>e) Cost of the lease.</p> <p>f) Why the building is necessary for the operations of the agency / department.</p> <p>3. Please provide a detailed list of each building that had a lease that was not renewed since Additional Estimates in February, 2014. Please detail by:</p> <p>a) Date from which the lease agreement was active.</p> <p>b) Date the lease agreement ended.</p> <p>c) Why was the lease not renewed?</p> <p>d) Location of the building (City and state).</p> <p>e) Cost of the lease.</p> <p>f) Why the building was necessary for the operations of the agency / department.</p> <p>4. Please provide a detailed list of each building that is expected to be leased in the next 12 months. Please detail by:</p> <p>a) Date the lease agreement is expected to become active.</p> <p>b) Date the lease agreement is expected to end.</p> <p>c) Expected location of the building (City and state).</p> <p>d) Expected cost of the lease.</p> <p>i. Has this cost been allocated into the budget?</p> <p>e) Why the building is necessary for the operations of the agency / department.</p> <p>5. For each building owned or leased by the department:</p> <p>a) What is the current occupancy rate for the building?</p> <p>b) If the rate is less than 100%, detail what the remaining being used for.</p>	Written	12/06/2014	AASB/AUASB
2834-2835	2	Ludwig	Government Advertising	<p>1. How much has been spent on government advertising (including job ads) since Additional Estimates in February, 2014?</p> <p>a) List each item of expenditure and cost</p> <p>b) List the approving officer for each item</p> <p>c) Detail the outlets that were paid for the advertising</p> <p>2. What government advertising is planned for the rest of the financial year?</p> <p>a) List the total expected cost</p> <p>b) List each item of expenditure and cost</p> <p>c) List the approving officer for each item</p> <p>d) Detail the outlets that have been or will be paid for the advertising</p>	Written	12/06/2014	AASB/AUASB
2836-2837	2	Ludwig	Provision of Equipment - Ministerial and Department	<p>1. For departments/agencies that provide mobile phones to Ministers and/or Parliamentary Secretaries and/or their offices, what type of mobile phone is provided and the costs (since Additional Estimates in February 2014)?</p> <p>a. Itemise equipment and cost broken down by staff or minister classification</p> <p>2. Is electronic equipment (such as ipad, laptop, wireless card, vasco token, blackberry, mobile phone (list type if relevant), thumb drive, video cameras) provided to department/agency staff? If yes provide a list of what is provided across the department of agency, the purchase cost, the ongoing cost and a breakdown of what staff and staff classification receives each item (since Additional Estimates in February 2014).</p>	Written	12/06/2014	AASB/AUASB
2838	1	Ludwig	Multiple tenders	<p>1. List any tenders that were re-issued or issued multiple times since Additional Estimates in February, 2014:</p> <p>a) Why were they re-issued or issued multiple times?</p> <p>b) Were any applicants received for the tenders before they were re-issued or repeatedly issued?</p> <p>c) Were those applicants asked to resubmit their tender proposal?</p>	Written	12/06/2014	AASB/AUASB
2839	1	Ludwig	Market Research	<p>1. List any market research conducted by the department/agency since Additional Estimates in February, 2014:</p> <p>a) List the total cost of this research</p> <p>b) List each item of expenditure and cost, broken down by division and program</p> <p>c) Who conducted the research?</p> <p>d) How were they identified?</p> <p>e) Where was the research conducted?</p> <p>f) In what way was the research conducted?</p> <p>g) Were focus groups, round tables or other forms of research tools used?</p> <p>h) How were participants for these focus groups et al selected?</p>	Written	12/06/2014	AASB/AUASB

2840	1	Ludwig	Departmental upgrades	<p>1. Since Additional Estimates in February, 2014 has the department/agency engaged in any new refurbishments, upgrades or changes to their building or facilities?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these changes</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, who conducted the works?</p> <p>e) If so, list the process for identifying who would conduct these works</p> <p>f) If so, when are the works expected to be completed?</p>	Written	12/06/2014	AASB/AUASB
2841	1	Ludwig	Wine coolers / Fridges	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased any new wine coolers, or wine fridges or other devices for the purpose of housing alcohol beverages, including Eskies?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these items</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, where were these purchased</p> <p>e) If so, list the process for identifying how they would be purchased</p> <p>f) If so, what is the current location for these items?</p> <p>g) If so, what is the current stocking level for each of these items?</p>	Written	12/06/2014	AASB/AUASB
2842	1	Ludwig	Office Plants	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased any new office plants?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these items</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, where were these purchased</p> <p>e) If so, list the process for identifying how they would be purchased</p> <p>f) If so, what is the current location for these items?</p>	Written	12/06/2014	AASB/AUASB
2843	1	Ludwig	Office recreation facilities	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased or constructed any office recreation facilities, activities or games (including but not limited to pool tables, table tennis tables or others)?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these items</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, where were these purchased</p> <p>e) If so, list the process for identifying how they would be purchased</p> <p>f) If so, what is the current location for these items?</p> <p>g) If so, what is the current usage for each of these items?</p>	Written	12/06/2014	AASB/AUASB
2844-2846	3	Ludwig	Workplace assessments	<p>1. How much has been spent on workplace ergonomic assessments since 7 September 2013?</p> <p>a) List each item of expenditure and cost</p> <p>2. Have any assessments, not related to an existing disability, resulted in changes to workplace equipment or set up?</p> <p>3. If so, list each item of expenditure and cost related to those changes</p>	Written	12/06/2014	AASB/AUASB

2847-2849	3	Ludwig	Media Training	<p>1. In relation to media training services purchased by each department/agency, please provide the following information from Additional Estimates in February, 2014 to date:</p> <ol style="list-style-type: none"> <li>Total spending on these services</li> <li>an itemised cost breakdown of these services</li> <li>The number of employees offered these services and their employment classification</li> <li>The number of employees who have utilised these services and their employment classification</li> <li>The names of all service providers engaged</li> <li>the location that this training was provided</li> </ol> <p>2. For each service purchased from a provider listed under (1), please provide:</p> <ol style="list-style-type: none"> <li>The name and nature of the service purchased</li> <li>Whether the service is one-on-one or group based</li> <li>The number of employees who received the service and their employment classification (provide a breakdown for each employment classification)</li> <li>The total number of hours involved for all employees (provide a breakdown for each employment classification)</li> <li>The total amount spent on the service</li> <li>A description of the fees charged (i.e. per hour, complete package)</li> </ol> <p>3. Where a service was provided at any location other than the department or agency's own premises, please provide:</p> <ol style="list-style-type: none"> <li>The location used</li> <li>The number of employees who took part on each occasion</li> <li>The total number of hours involved for all employees who took part (provide a breakdown for each employment classification)</li> <li>Any costs the department or agency's incurred to use the location</li> </ol>	Written	12/06/2014	AASB/AUASB
2850-2854	5	Ludwig	Question Time	<ol style="list-style-type: none"> <li>How many officers are responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of Question Time?</li> <li>How many officer hours are spent each sitting day on preparing that information? a. Please break down the hours by officer APS classification</li> <li>Are drafts shown to the Minister or their office before Question Time? a. If so, when does this occur? b. How many versions of this information are shown to the minister or their office?</li> <li>Does the minister or their office make any contributions, edits or suggestions for departmental changes to this information? <ol style="list-style-type: none"> <li>If so, when does this occur?</li> <li>What officer hours were spent on making these edits? Please break down the hours by officer APS classification.</li> </ol> </li> <li>Provide each of the contents page of the Minister and representing Minister's Question Time folder prepared by the department for the week of 13 May 2014 (first day of winter sittings).</li> </ol>	Written	12/06/2014	AASB/AUASB

2855-2863	9	Ludwig	Freedom of Information - Consultation with other Departments, Agencies and Minister, Staffing Resources, FOI Disclosure Log, FOI Requests	<p>The following questions relate to requests made pursuant to the Freedom of Information Act (the Act).</p> <p><b>Consultations with other Departments, Agencies and the Minister</b></p> <p>1. Other than for the purpose of discussing a transfer under section 16 of the Act, does the Department consult or inform other Departments or Agencies when it receives Freedom of Information requests?</p> <p>2. If so, for each instance provide a table setting out the following information:</p> <p>a) The Department or Agency which was consulted;</p> <p>b) The document;</p> <p>c) The purpose of the consultation;</p> <p>d) Whether an extension of time was sought from the applicant to allow time for the consultation, including whether it was granted and the length of the extension;</p> <p>e) Whether an extension of time was sought from the Information Commissioner to allow time for the consultation, including whether it was granted and the length of the extension</p> <p>3. Other than for the purposes of discussing a transfer under section 16 of the Act, has the Department consulted or informed the Minister's office about Freedom of Information requests it has received?</p> <p>4. If yes, provide a table setting out the following information:</p> <p>a) The requests with respect to which the Minister or Ministerial office was consulted;</p> <p>b) The Minister or Ministerial office which was consulted;</p> <p>c) The purpose of the consultation;</p> <p>d) Whether an extension of time was sought from the applicant to allow time for the consultation, including whether it was granted and the length of the extension;</p> <p>e) Whether an extension of time was sought from the Information Commissioner to allow time for the consultation, including whether it was granted and the length of the extension</p> <p>f) Whether any briefings (including formal briefs, email briefings and verbal briefings) were provided to the Minister's office</p> <p><b>Staffing resources</b></p> <p>The following questions relate to the period from 18 September 2013:</p> <p>5. For the period of time from 18 September 2013, what was the average FTE allocated to processing FOI requests?</p> <p><b>FOI Disclosure Log</b></p> <p>6. For the purposes of meeting its obligations under 11C of the Act, does the Department or Agency:</p>	Written	12/06/2014	AASB/AUASB
2864-2872	9	Ludwig	Red tape reduction	<p>1. Please detail what structures, officials, offices, units, taskforce or other processes has the department dedicated to meeting the government's red tape reduction targets?</p> <p>a) What is the progress of that red tape reduction target</p> <p>2. How many officers have been placed in those units and at what level?</p> <p>3. How have they been recruited?</p> <p>4. What process was used for their appointment?</p> <p>5. What is the total cost of this unit?</p> <p>6. What is the estimated total salary cost of the officers assigned to the unit.</p> <p>7. Do members of the unit have access to cabinet documents?</p> <p>8. Lease list the security classification and date the classification was issued for each officer, broken down by APS or SES level, in the red tape reduction unit or similar body.</p> <p>9. What is the formal name given to this unit/taskforce/team/workgroup or agency within the department?</p>	Written	12/06/2014	AASB/AUASB
2873-2878	6	Ludwig	Land Costs	<p>How much land (if any) does the Department or agencies or authorities or Government corporation within each portfolio own or lease?</p> <p>2. Please list by each individual land holding, the size of the piece of land, the location of that piece of land and the latest valuation of that piece of land, where that land is owned or leased by the Department, or agency or authority or Government Corporation within that portfolio? (In regards to this question please ignore land upon which Australian Defence force bases are located. Non Defence Force base land is to be included)</p> <p>3. List the current assets, items or purse (buildings, facilities or other) on the land identified above.</p> <p>a. What is the current occupancy level and occupant of the items identified in (3)?</p> <p>b. What is the value of the items identified in (3)?</p> <p>c. What contractual or other arrangements are in place for the items identified in (3)?</p> <p>4. How many buildings (if any) does the Department or agencies or authorities or Government Corporation within each portfolio own or lease?</p> <p>5. Please list by each building owned, its name, the size of the building in terms of square metres, the location of that of that building and the latest valuation of that building, where that building is owned by the Department, or agency or authority or Government corporation within that portfolio? (In regards to this question please ignore buildings that are situated on Australian Defence force bases. Non Defence Force base buildings are to be included).</p> <p>6. In regards to any building identified in Q4, please also detail, the occupancy rate as expressed as a percentage of the building size. If occupancy is identified as less than 100%, for what is the remaining space used?</p>	Written	12/06/2014	AASB/AUASB

2879	1	Ludwig	Hire Cars	<p>1. How much did each department/agency spend on hire cars from Additional Estimates in February, 2014 to date? Provide a breakdown of each business group in each department/agency.</p> <p>a) What are the reasons for hire car costs?</p>	Written	12/06/2014	AASB/AUASB
2880-2882	3	Ludwig	Shared resources following MOG changes	<p>1. Following the Machinery of Government changes does the department share any goods/services/accommodation with other departments?</p> <p>2. What resources/services does the department share with other departments; are there plans to cease sharing the sharing of these resources/services?</p> <p>3. What were the costs to the department prior to the Machinery of Government changes for these shared resources? What are the estimated costs after the ceasing of shared resource arrangements?</p>	Written	12/06/2014	AASB/AUASB
2883	1	Ludwig	Departmental Rebranding	<p>1. Has the department/Agency undergone a name change or any other form of rebranding since Additional Estimates in February, 2014? If so:</p> <p>a. Please detail why this name change / rebrand were considered necessary and a justified use of departmental funds?</p> <p>i. Please provide a copy of any reports that were commissioned to study the benefits and costs associated with the rebranding.</p> <p>b. Please provide the total cost associated with this rebrand and then break down by amount spent replacing:</p> <p>i. Signage.</p> <p>ii. Stationery (please include details of existing stationery and how it was disposed of).</p> <p>iii. Logos</p> <p>iv. Consultancy</p> <p>v. Any relevant IT changes.</p> <p>vi. Office reconfiguration.</p> <p>c. How was the decision reached to rename and/or rebrand the department?</p> <p>i. Who was involved in reaching this decision? ii. Please provide a copy of any communication (including but not limited to emails, letters, memos, notes etc) from within the department, or between the department and the government regarding the rename/rebranding.</p>	Written	12/06/2014	AASB/AUASB
2884	1	Ludwig	Contracts under \$10,000	<p>1. Please provide a detailed list of all contracts entered into worth between \$4,000 and \$10,000 since September 7th, 2013.</p>	Written	12/06/2014	AASB/AUASB
2885-2891	7	Ludwig	Contracts for temporary staff	<p>1. How much did the department/agency spend on temporary or contract staff since September 7th 2013?</p> <p>2. How many temporary or contract staff were employed since September 7th 2013?</p> <p>3. How many temporary or contract staff are currently employed?</p> <p>4. How much was paid for agencies/companies to find temporary/contract staff?</p> <p>5. How much is budgeted in the 2014/15 year for contract staff?</p> <p>6. What policies/criteria govern the appointment of Contract staff?</p> <p>7. How is the use of contract staff consistent with a professional, independent public service?</p>	Written	12/06/2014	AASB/AUASB
2892-2898	7	Ludwig	Prequalified, Multi-use list tenders	<p>1. Does the Department/Agency have existing Prequalified or Multi-use list panels for tenders?</p> <p>2. Please list all Prequalified or Multi-use list panels, and the firms on them, compiled or used by the department/agency?</p> <p>3. Do any of your EL or higher staff have interest- financial or otherwise - in any of the firms on your panels?</p> <p>4. Do any Ministerial staff have directorships in any of the firms on your panels?</p> <p>5. Do any Ministerial staff have interest- financial or otherwise- in any of the firms on your panel</p> <p>6. Have the minister or ministerial staff made representations concerning the panels</p> <p>7. Is Australian Public Affairs on any of your panels?</p>	Written	12/06/2014	AASB/AUASB
2899-2900	2	Ludwig	Unallocated equipment	<p>1. Please detail how much electrical equipment, phones and computers the department/agency has in storage or unallocated to staff</p> <p>2. Please detail the purchase, storage and ongoing costs associated with equipment, phones and computers in storage or unallocated.</p>	Written	12/06/2014	AASB/AUASB
2901-2904	4	Ludwig	Hospitality and Entertainment	<p>1. What is the Department/Agency's hospitality spend from Additional Estimates in February, 2014 to date including any catering and drinks costs.</p> <p>2. What hospitality spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.</p> <p>3. What entertainment spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.</p> <p>4. Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved?</p>	Written	12/06/2014	AASB/AUASB

2905-2907	3	Ludwig	Computers	<p>1. List the current inventory of computers owned, leased, stored, or able to be accessed by the Ministers office as provided by the department, listing the equipment cost and location and employment classification of the staff member that is allocated the equipment, or if the equipment is currently not being used</p> <p>2. List the current inventory of computers owned, leased, stored, or able to be accessed by the department, listing the equipment cost and location</p> <p>3. Please detail the operating systems used by the departments computers, the contractual arrangements for operating software and the on-going costs</p>	Written	12/06/2014	AASB/AUASB
2908-2910	3	Ludwig	Travel Costs - Department	<p>1. Since Additional Estimates in February, 2014, detail all travel for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals).</p> <p>2. Since Additional Estimates in February, 2014, detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel.</p> <p>3. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.</p>	Written	12/06/2014	AASB/AUASB
2911-2912	2	Ludwig	Grants	<p>1. Provide a list of all grants, including ad hoc and one-off grants from the Additional Estimates in February, 2014 to date. Provide the recipients, amount, intended use of the grants, what locations have benefited from the grants and the electorate and state of those locations.</p> <p>2. Update the status of each grant that was approved prior to Additional Estimates in February, 2014, but did not have financial contracts in place at that time. Provide details of the recipients, the amount, the intended use of the grants, what locations have benefited from the grants and the electorate and state of those grants.</p>	Written	12/06/2014	AASB/AUASB
2913	1	Ludwig	Government payments of accounts	<p>1. From Additional Estimates in February, 2014 to date, what has been the average time period for the department/agency paid its accounts to contractors, consultants or others?</p> <p>a) How many payments owed (as a number and as a percentage of the total) have been paid in under 30 days?</p> <p>b) How many payments owed (as a number and as a percentage of the total) have been paid in between 30 and 60 days?</p> <p>c) How many payments owed (as a number and as a percentage of the total) have been paid in between 60 and 90 days?</p> <p>d) How many payments owed (as a number and as a percentage of the total) have been paid in between 90 and 120 days?</p> <p>e) How many payments owed (as a number and as a percentage of the total) have been paid in over 120 days?</p> <p>f) For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the portfolio/department agency since Additional Estimates in February, 2014?</p> <p>g) Where interest is being paid, what rate of interest is being paid and how is this rate determined?</p>	Written	12/06/2014	AASB/AUASB
2914-2918	5	Ludwig	Senate Estimates Briefing	<p>1) How many officers were responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of senate estimates?</p> <p>2) How many officer hours were spent on preparing that information? a. Please break down the hours by officer APS classification</p> <p>3) Were drafts shown to the Minister or their office before senate estimates? a. If so, when did this occur? b. How many versions of this information were shown to the minister or their office?</p> <p>4) Did the minister or their office make any contributions, edits or suggestions for departmental changes to this information? a. If so, when did this occur? b. What officer hours were spent on making these edits? Please break down the hours by officer APS classification. c. When were the changes made?</p> <p>5) Provide each of the contents page of the Department/Minister/representing Minister's Senate Estimates folder prepared by the department for the Budget Estimates hearings in February 2014.</p>	Written	12/06/2014	AASB/AUASB
2919-2920	2	Ludwig	Meeting Costs	<p>1) What is the Department/Agency's meeting spend from Additional Estimates in February, 2014 to date? Detail date, location, purpose and cost of all events, including any catering and drinks costs.</p> <p>2) What meeting spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.</p>	Written	12/06/2014	AASB/AUASB
2921	1	Ludwig	Taxi Costs	<p>1) How much did each department/agency spend on taxis from Additional Estimates in February, 2014 to date?</p> <p>a) Provide a breakdown for each business group in each department/agency.</p> <p>b) What are the reasons for taxi costs?</p>	Written	12/06/2014	AASB/AUASB

2922-2926	5	Ludwig	Executive Coaching and Leadership Training	<p>1. In relation to executive coaching and/or other leadership training services purchased by each department/agency, please provide the following information from Additional Estimates in February, 2014 to date:</p> <p>a. Total spending on these services</p> <p>b. The number of employees offered these services and their employment classification</p> <p>c. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification)</p> <p>d. The names of all service providers engaged</p> <p>2. For each service purchased from a provider listed under (1d), please provide:</p> <p>a) The name and nature of the service purchased</p> <p>b) Whether the service is one-on-one or group based</p> <p>c) The number of employees who received the service and their employment classification</p> <p>d) The total number of hours involved for all employees (provide a breakdown for each employment classification)</p> <p>e) The total amount spent on the service</p> <p>f) A description of the fees charged (i.e. per hour, complete package)</p> <p>3. Where a service was provided at any location other than the department or agency's own premises, please provide:</p> <p>a) The location used</p> <p>b) The number of employees who took part on each occasion (provide a breakdown for each employment classification)</p> <p>c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification)</p> <p>d) Any costs the department or agency's incurred to use the location</p> <p>4. In relation to education/executive coaching and/or other leadership training services paid for by the department what agreements are made with employees in regards to continuing employment after training has been completed?</p> <p>5. For graduate or post graduate study, please breakdown each approved study leave by staffing allocation and degree or program title.</p>	Written	12/06/2014	AASB/AUASB
2927-2928	2	Ludwig	Staffing Profile	<p>1. What is the current staffing profile of the department/agency?</p> <p>2. Provide a list of staffing numbers, broken down by classification level, division, home base location (including town/city and state)</p>	Written	12/06/2014	AASB/AUASB
2929-2936	8	Ludwig	Staffing Reductions	<p>1) How many staff reductions/voluntary redundancies have occurred from Additional Estimates in February, 2014 to date?</p> <p>a) What was the reason for these reductions?</p> <p>b) Were any of these reductions involuntary redundancies? If yes, provide details.</p> <p>2) Are there any plans for further staff reductions/voluntary redundancies? If so, please advise details including if there is a reduction target, how this will be achieved, and if any services/programs will be cut.</p> <p>a) If there are plans for staff reductions, please give the reason why these are happening.</p> <p>3) Are there any plans for involuntary redundancies? If yes, provide details.</p> <p>4) How many ongoing staff left the department/agency from Additional Estimates in February, 2014 to date? What classification were these staff?</p> <p>5) How many non-ongoing staff left department/agency from Additional Estimates in February, 2014 to date? What classification were these staff?</p> <p>6. What are the voluntary redundancy packages offered? Please detail for each staff level and position</p> <p>7. How do the packages differ from the default public service package?</p> <p>8. How is the department/agency funding the packages?</p>	Written	12/06/2014	AASB/AUASB
2937-2939	3	Ludwig	Staffing recruitment	<p>1) How many ongoing staff were recruited from Additional Estimates in February, 2014 to date? What classification are these staff?</p> <p>2) How many non-ongoing positions exist or have been created from Additional Estimates in February, 2014 to date? What classification are these staff?</p> <p>3) From Additional Estimates in February, 2014 to date, how many employees have been employed on contract and what is the average length of their employment period?</p>	Written	12/06/2014	AASB/AUASB

2940-2941	2	Ludwig	Coffee Machines	<p>1. Has the department/agency purchased coffee machines for staff usage since Additional Estimates in February, 2014?</p> <p>a) If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased?</p> <p>b) Why were coffee machines purchased?</p> <p>c) Has there been a noticeable difference in staff productivity since coffee machines were purchased? Are staff leaving the office premises less during business hours as a result?</p> <p>d) Where did the funding for the coffee machines come from?</p> <p>e) Who has access?</p> <p>f) Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance from Additional Estimates in February, 2014 to date, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from?</p> <p>g) What are the ongoing costs of the coffee machine, such as the cost of coffee?</p> <p>2. Since Additional Estimates in February, 2014, has the department/agency rented or leased any coffee machines for staff usage?</p> <p>a) If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased.</p> <p>b) Why are coffee machines rented?</p> <p>c) Has there been a noticeable difference in staff productivity since coffee machines were rented? Are staff leaving the office premises less during business hours as a result?</p> <p>d) Where does the funding for the coffee machines come from?</p> <p>e) Who has access?</p> <p>f) Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance from Additional Estimates in February, 2014 to date, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from?</p> <p>g) What are the ongoing costs of the coffee machine, such as the cost of coffee?</p>	Written	12/06/2014	AASB/AUASB
2942-2943	2	Ludwig	Printing	<p>1. How many documents (include the amount of copies) have been printed since Additional Estimates in February 2014 to date? How many of these printed documents were also published online?</p> <p>2. Did the Department/agency use external printing services for any print jobs since Additional Estimates in February 2014 ?</p> <p>a. If so, what companies were used?</p> <p>b. How were they selected?</p> <p>c. What was the total cost of this printing?</p>	Written	12/06/2014	AASB/AUASB
2944-2945	2	Ludwig	Corporate Cars	<p>1. How many cars are owned by each department/agency?</p> <p>a) Where is the car/s located?</p> <p>b) What is the car/s used for?</p> <p>c) What is the cost of each car from Additional Estimates in February, 2014 to date?</p> <p>d) How far did each car travel from Additional Estimates in February, 2014 to date?</p> <p>2. How many cars are leased by each department/agency?</p> <p>a) Where are the cars located?</p> <p>b) What are the cars used for?</p> <p>c) What is the cost of each car from Additional Estimates in February, 2014 to date?</p> <p>d) How far did each car travel from Additional Estimates in February, 2014 to date?</p>	Written	12/06/2014	AASB/AUASB
2946-2948	3	Ludwig	Consultancies	<p>1) How many consultancies have been undertaken from Additional Estimates in February, 2014 to date? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (ie. open tender, direct source, etc). Also include total value for all consultancies.</p> <p>2) How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known.</p> <p>3) Have any consultancies not gone out for tender?</p> <p>a. If so, which ones and why?</p>	Written	12/06/2014	AASB/AUASB
2949-2950	2	Ludwig	Advertising	<p>1. How much has the Department/Agency spent on Advertising since Additional Estimates in February, 2014? Including through the use of agencies.</p> <p>2. Please detail each advertising campaign including it's cost, where the advertising appeared, production costs, who approved, ministerial or ministerial staff involvement in commissioning</p>	Written	12/06/2014	PC



2951-2953	3	Ludwig	Enterprise Bargaining Agreements	<p>1. Please list all related EBAs with coverage of the department.</p> <p>2. Please list their starting and expiration dates.</p> <p>3. What is the current status of negotiations for the next agreement/s? Please detail.</p>	Written	12/06/2014	PC
2954-2958	5	Ludwig	Existing Resources Program	<p>1. Since 7 September how many major projects, work, programs or other tasks has the department started as a consequence of government policies or priorities that are required to be funded 'within existing resources'?</p> <p>2. List each project or piece of work</p> <p>3. List the staffing assigned to each task</p> <p>4. What is the nominal total salary cost of the officers assigned to the project?</p> <p>5. What resources or equipment has been assigned to the project?</p>	Written	12/06/2014	PC
2959-2967	9	Ludwig	Conditions of Government Contacts and Agreements	<p>Since 7 September 2013;</p> <p>1. Do any contracts managed by the Department/Agency contain any limitations or restrictions on advocacy or criticising Government policy? If so, please name each contact. When was it formed or created?</p> <p>2. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction?</p> <p>3. Do any agreements managed by the Department/Agency contain any limitations on restrictions on advocacy or criticisms of Government policy? If so, please name each agreement. When was it formed or created?</p> <p>4. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction?</p> <p>5. For each of the contracts and agreements, are there any particular reason, such as genuine commercial in confidence information, for this restriction?</p> <p>6. Have any changes to financial or resource support to services which advocate on behalf of groups or individuals in Australian society been made? If so, which groups? What was the change?</p> <p>7. Has any consultation occurred between the Department/Agency and any individuals and/or community groups about these changes? If so, what consultation process was used? Was it public? If not, why not? Are public submissions available on a website?</p> <p>8. If no consultation has occurred, why not?</p> <p>9. Did the Minister/Parliamentary Secretary meet with any stakeholders about changes to advocacy in their contracts and/or agreements? If so, when? Who did he/she meet with?</p>	Written	12/06/2014	PC
2968-2975	8	Ludwig	Reviews	<p>inquiry, internal review or similar activity) have been commenced? Please list them including:</p> <p>a) the date they were ordered</p> <p>b) the date they commenced</p> <p>c) the minister responsible</p> <p>d) the department responsible</p> <p>e) the nature of the review</p> <p>f) their terms of reference</p> <p>g) the scope of the review</p> <p>h) Whom is conducting the review</p> <p>i) the number of officers, and their classification level, involved in conducting the review</p> <p>j) the expected report date</p> <p>k) the budgeted, projected or expected costs</p> <p>l) If the report will be tabled in parliament or made public</p> <p>2. For any review commenced or ordered since Additional Estimates in February, 2014, have any external people, companies or contractors being engaged to assist or conduct the review?</p> <p>a) If so, please list them, including their name and/or trading name/s and any known alias or other trading names</p> <p>b) If so, please list their managing director and the board of directors or equivalent</p> <p>c) If yes, for each is the cost associated with their involvement, including a break down for each cost item</p> <p>d) If yes, for each, what is the nature of their involvement</p> <p>e) If yes, for each, are they on the lobbyist register, provide details.</p> <p>f) If yes, for each, what contact has the Minister or their office had with them</p> <p>g) If yes, for each, who selected them</p> <p>h) If yes, for each, did the minister or their office have any involvement in selecting them,</p> <p>i. If yes, please detail what involvement it was</p> <p>ii. If yes, did they see or provided input to a short list</p> <p>iii. If yes, on what dates did this involvement occur</p> <p>iv. If yes, did this involve any verbal discussions with the department</p> <p>v. If yes, on what dates did this involvement occur</p>	Written	12/06/2014	PC

2976	1	Ludwig	Legal Costs	<p>1. List all legal costs incurred by the department or agency since Additional Estimates in February, 2014</p> <p>a) List the total cost for these items, broken down by source of legal advice, hours retained or taken to prepare the advice and the level of counsel used in preparing the advice, whether the advice was internal or external</p> <p>b) List cost spend briefing Counsel, broken down by hours spend briefing, whether it was direct or indirect briefing, the gender ratio of Counsel, how each Counsel was engaged (departmental, ministerial)</p> <p>c) How was each piece of advice procured? Detail the method of identifying legal advice</p>	Written	12/06/2014	PC
2977	1	Ludwig	Vending Machines	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased or taken under contract any vending machine facilities?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these items</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, where were these purchased</p> <p>e) If so, list the process for identifying how they would be purchased</p> <p>f) If so, what is the current location for these items?</p> <p>g) If so, what is the current usage for each of these items?</p>	Written	12/06/2014	PC
2978-2979	2	Ludwig	Stationery Requirements	<p>1. How much was spent by each department and agency on the government (Ministers / Parliamentary Secretaries) stationery requirements in your portfolio from Additional Estimates in February, 2014 to date?</p> <p>a. Detail the items provided to the minister's office</p> <p>2. How much was spent on departmental stationary requirements from the Additional Estimates in February 2014 to date.</p>	Written	12/06/2014	PC
2980	1	Ludwig	Electronic Equipment	<p>1. Other than phones, ipads or computers – please list the electronic equipment provided to the Minister's office since Additional Estimates in February, 2014.</p> <p>a. List the items</p> <p>b. List the items location or normal location</p> <p>c. List if the item is in the possession of the office or an individual staff member of minister, if with an individual list their employment classification level</p> <p>d. List the total cost of the items</p> <p>e. List an itemised cost breakdown of these items</p> <p>f. List the date they were provided to the office</p> <p>g. Note if the items were requested by the office or proactively provided by the department</p>	Written	12/06/2014	PC
2981-2984	4	Ludwig	Media Subscriptions	<p>1. What pay TV subscriptions does your department/agency have?</p> <p>a) Please provide a list of what channels and the reason for each channel.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p> <p>2. What newspaper subscriptions does your department/agency have?</p> <p>a) Please provide a list of newspaper subscriptions and the reason for each.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p> <p>3. What magazine subscriptions does your department/agency have?</p> <p>a) Please provide a list of magazine subscriptions and the reason for each.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p> <p>4. What publications does your department/agency purchase?</p> <p>a) Please provide a list of publications purchased by the department and the reason for each.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p>	Written	12/06/2014	PC

2985-2986	2	Ludwig	Media Monitoring	<p>1. What is the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the Minister's office from Additional Estimates in February, 2014 to date?</p> <p>a) Which agency or agencies provided these services?</p> <p>b) What has been spent providing these services from Additional Estimates in February, 2014 to date?</p> <p>c) Itemise these expenses.</p> <p>2. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the department/agency from Additional Estimates in February, 2014 to date?</p> <p>a) Which agency or agencies provided these services?</p> <p>b) What has been spent providing these services from Additional Estimates in February, 2014 to date?</p> <p>c) Itemise these expenses</p>	Written	12/06/2014	PC
2987	1	Ludwig	Report Printing	<p>1. Have any reports, budget papers, statements, white papers or report-like documents printed for or by the department been pulped, put in storage, shredded or disposed of? A. If so please give details; name of report, number of copies, cost of printing, who order the disposal, reason for disposal</p>	Written	12/06/2014	PC
2988	1	Ludwig	Communications Staff	<p>1. For all departments and agencies, please provide – in relation to all public relations, communications and media staff – the following:</p> <p>a) How many ongoing staff, the classification, the type of work they undertake and their location.</p> <p>b) How many non-ongoing staff, their classification, type of work they undertake and their location</p> <p>c) How many contractors, their classification, type of work they undertake and their location</p> <p>d) How many are graphic designers?</p> <p>e) How many are media managers?</p> <p>f) How many organise events?</p>	Written	12/06/2014	PC
2989-2991	3	Ludwig	Commissioned Reports	<p>1. Since Additional Estimates in February, 2014, how many Reports (including paid external advice) have been commissioned by the Minister, department or agency? Please provide details of each report including date commissioned, date report handed to Government, date of public release, Terms of Reference and Committee members.</p> <p>2. How much did each report cost/or is estimated to cost? How many departmental or external staff were involved in each report and at what level?</p> <p>3. What is the current status of each report? When is the Government intending to respond to these reports?</p>	Written	12/06/2014	PC
2992-2994	3	Ludwig	FOI Requests	<p>Since September 7, 2013:</p> <p>1. How many requests for documents under the FOI Act have been received?</p> <p>2. Of these, how many documents have been determined to be deliberative documents?</p> <p>3. Of those assessed as deliberative documents:</p> <p>a. For how many has access to the document been refused on the basis that it would be contrary to the public interest?</p> <p>b. For how many has a redacted document been provided?</p>	Written	12/06/2014	PC

2995-2999	5	Ludwig	Building Lease Costs	<p>1. What has been the total cost of building leases for the agency / department since Additional Estimates in February, 2014?</p> <p>2. Please provide a detailed list of each building that is currently leased. Please detail by:</p> <p>a) Date the lease agreement is active from.</p> <p>b) Date the lease agreement ends.</p> <p>c) Is the lease expected to be renewed? If not, why not?</p> <p>d) Location of the building (City and state).</p> <p>e) Cost of the lease.</p> <p>f) Why the building is necessary for the operations of the agency / department.</p> <p>3. Please provide a detailed list of each building that had a lease that was not renewed since Additional Estimates in February, 2014. Please detail by:</p> <p>a) Date from which the lease agreement was active.</p> <p>b) Date the lease agreement ended.</p> <p>c) Why was the lease not renewed?</p> <p>d) Location of the building (City and state).</p> <p>e) Cost of the lease.</p> <p>f) Why the building was necessary for the operations of the agency / department.</p> <p>4. Please provide a detailed list of each building that is expected to be leased in the next 12 months. Please detail by:</p> <p>a) Date the lease agreement is expected to become active.</p> <p>b) Date the lease agreement is expected to end.</p> <p>c) Expected location of the building (City and state).</p> <p>d) Expected cost of the lease.</p> <p>i. Has this cost been allocated into the budget?</p> <p>e) Why the building is necessary for the operations of the agency / department.</p> <p>5. For each building owned or leased by the department:</p> <p>a) What is the current occupancy rate for the building?</p> <p>b) If the rate is less than 100%, detail what the remaining being used for.</p>	Written	12/06/2014	PC
3000-3001	2	Ludwig	Government Advertising	<p>1. How much has been spent on government advertising (including job ads) since Additional Estimates in February, 2014?</p> <p>a) List each item of expenditure and cost</p> <p>b) List the approving officer for each item</p> <p>c) Detail the outlets that were paid for the advertising</p> <p>2. What government advertising is planned for the rest of the financial year?</p> <p>a) List the total expected cost</p> <p>b) List each item of expenditure and cost</p> <p>c) List the approving officer for each item</p> <p>d) Detail the outlets that have been or will be paid for the advertising</p>	Written	12/06/2014	PC
3002-3003	2	Ludwig	Provision of Equipment - Ministerial and Department	<p>1. For departments/agencies that provide mobile phones to Ministers and/or Parliamentary Secretaries and/or their offices, what type of mobile phone is provided and the costs (since Additional Estimates in February 2014)?</p> <p>a. Itemise equipment and cost broken down by staff or minister classification</p> <p>2. Is electronic equipment (such as ipad, laptop, wireless card, vasco token, blackberry, mobile phone (list type if relevant), thumb drive, video cameras) provided to department/agency staff? If yes provide a list of what is provided across the department of agency, the purchase cost, the ongoing cost and a breakdown of what staff and staff classification receives each item (since Additional Estimates in February 2014).</p>	Written	12/06/2014	PC
3004	1	Ludwig	Multiple tenders	<p>1. List any tenders that were re-issued or issued multiple times since Additional Estimates in February, 2014:</p> <p>a) Why were they re-issued or issued multiple times?</p> <p>b) Were any applicants received for the tenders before they were re-issued or repeatedly issued?</p> <p>c) Were those applicants asked to resubmit their tender proposal?</p>	Written	12/06/2014	PC
3005	1	Ludwig	Market Research	<p>1. List any market research conducted by the department/agency since Additional Estimates in February, 2014:</p> <p>a) List the total cost of this research</p> <p>b) List each item of expenditure and cost, broken down by division and program</p> <p>c) Who conducted the research?</p> <p>d) How were they identified?</p> <p>e) Where was the research conducted?</p> <p>f) In what way was the research conducted?</p> <p>g) Were focus groups, round tables or other forms of research tools used?</p> <p>h) How were participants for these focus groups et al selected?</p>	Written	12/06/2014	PC

3006	1	Ludwig	Departmental upgrades	<p>1. Since Additional Estimates in February, 2014 has the department/agency engaged in any new refurbishments, upgrades or changes to their building or facilities?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these changes</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, who conducted the works?</p> <p>e) If so, list the process for identifying who would conduct these works</p> <p>f) If so, when are the works expected to be completed?</p>	Written	12/06/2014	PC
3007	1	Ludwig	Wine coolers / Fridges	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased any new wine coolers, or wine fridges or other devices for the purpose of housing alcohol beverages, including Eskies?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these items</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, where were these purchased</p> <p>e) If so, list the process for identifying how they would be purchased</p> <p>f) If so, what is the current location for these items?</p> <p>g) If so, what is the current stocking level for each of these items?</p>	Written	12/06/2014	PC
3008	1	Ludwig	Office Plants	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased any new office plants?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these items</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, where were these purchased</p> <p>e) If so, list the process for identifying how they would be purchased</p> <p>f) If so, what is the current location for these items?</p>	Written	12/06/2014	PC
3009	1	Ludwig	Office recreation facilities	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased or constructed any office recreation facilities, activities or games (including but not limited to pool tables, table tennis tables or others)?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these items</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, where were these purchased</p> <p>e) If so, list the process for identifying how they would be purchased</p> <p>f) If so, what is the current location for these items?</p> <p>g) If so, what is the current usage for each of these items?</p>	Written	12/06/2014	PC
3010-3012	3	Ludwig	Workplace assessments	<p>1. How much has been spent on workplace ergonomic assessments since 7 September 2013?</p> <p>a) List each item of expenditure and cost</p> <p>2. Have any assessments, not related to an existing disability, resulted in changes to workplace equipment or set up?</p> <p>3. If so, list each item of expenditure and cost related to those changes</p>	Written	12/06/2014	PC

3013-3015	3	Ludwig	<p>Media Training</p> <p>1. In relation to media training services purchased by each department/agency, please provide the following information from Additional Estimates in February, 2014 to date:</p> <ol style="list-style-type: none"> <li>Total spending on these services</li> <li>an itemised cost breakdown of these services</li> <li>The number of employees offered these services and their employment classification</li> <li>The number of employees who have utilised these services and their employment classification</li> <li>The names of all service providers engaged</li> <li>the location that this training was provided</li> </ol> <p>2. For each service purchased from a provider listed under (1), please provide:</p> <ol style="list-style-type: none"> <li>The name and nature of the service purchased</li> <li>Whether the service is one-on-one or group based</li> <li>The number of employees who received the service and their employment classification (provide a breakdown for each employment classification)</li> <li>The total number of hours involved for all employees (provide a breakdown for each employment classification)</li> <li>The total amount spent on the service</li> <li>A description of the fees charged (i.e. per hour, complete package)</li> </ol> <p>3. Where a service was provided at any location other than the department or agency's own premises, please provide:</p> <ol style="list-style-type: none"> <li>The location used</li> <li>The number of employees who took part on each occasion</li> <li>The total number of hours involved for all employees who took part (provide a breakdown for each employment classification)</li> <li>Any costs the department or agency's incurred to use the location</li> </ol>	Written	12/06/2014	PC
3016-3020	5	Ludwig	<p>Question Time</p> <ol style="list-style-type: none"> <li>How many officers are responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of Question Time?</li> <li>How many officer hours are spent each sitting day on preparing that information? a. Please break down the hours by officer APS classification</li> <li>Are drafts shown to the Minister or their office before Question Time? a. If so, when does this occur? b. How many versions of this information are shown to the minister or their office?</li> <li>Does the minister or their office make any contributions, edits or suggestions for departmental changes to this information? <ol style="list-style-type: none"> <li>If so, when does this occur?</li> <li>What officer hours were spent on making these edits? Please break down the hours by officer APS classification.</li> </ol> </li> <li>Provide each of the contents page of the Minister and representing Minister's Question Time folder prepared by the department for the week of 13 May 2014 (first day of winter sittings).</li> </ol>	Written	12/06/2014	PC

3021-3029	9	Ludwig	Freedom of Information - Consultation with other Departments, Agencies and Minister, Staffing Resources, FOI Disclosure Log, FOI Requests	<p>The following questions relate to requests made pursuant to the Freedom of Information Act (the Act).</p> <p><b>Consultations with other Departments, Agencies and the Minister</b></p> <p>1. Other than for the purpose of discussing a transfer under section 16 of the Act, does the Department consult or inform other Departments or Agencies when it receives Freedom of Information requests?</p> <p>2. If so, for each instance provide a table setting out the following information:</p> <p>a) The Department or Agency which was consulted;</p> <p>b) The document;</p> <p>c) The purpose of the consultation;</p> <p>d) Whether an extension of time was sought from the applicant to allow time for the consultation, including whether it was granted and the length of the extension;</p> <p>e) Whether an extension of time was sought from the Information Commissioner to allow time for the consultation, including whether it was granted and the length of the extension</p> <p>3. Other than for the purposes of discussing a transfer under section 16 of the Act, has the Department consulted or informed the Minister's office about Freedom of Information requests it has received?</p> <p>4. If yes, provide a table setting out the following information:</p> <p>a) The requests with respect to which the Minister or Ministerial office was consulted;</p> <p>b) The Minister or Ministerial office which was consulted;</p> <p>c) The purpose of the consultation;</p> <p>d) Whether an extension of time was sought from the applicant to allow time for the consultation, including whether it was granted and the length of the extension;</p> <p>e) Whether an extension of time was sought from the Information Commissioner to allow time for the consultation, including whether it was granted and the length of the extension</p> <p>f) Whether any briefings (including formal briefs, email briefings and verbal briefings) were provided to the Minister's office</p> <p><b>Staffing resources</b></p> <p>The following questions relate to the period from 18 September 2013:</p> <p>5. For the period of time from 18 September 2013, what was the average FTE allocated to processing FOI requests?</p> <p><b>FOI Disclosure Log</b></p> <p>6. For the purposes of meeting its obligations under 11C of the Act, does the Department or Agency:</p>	Written	12/06/2014	PC
3030-3038	9	Ludwig	Red tape reduction	<p>1. Please detail what structures, officials, offices, units, taskforce or other processes has the department dedicated to meeting the government's red tape reduction targets?</p> <p>a) What is the progress of that red tape reduction target</p> <p>2. How many officers have been placed in those units and at what level?</p> <p>3. How have they been recruited?</p> <p>4. What process was used for their appointment?</p> <p>5. What is the total cost of this unit?</p> <p>6. What is the estimated total salary cost of the officers assigned to the unit.</p> <p>7. Do members of the unit have access to cabinet documents?</p> <p>8. Lease list the security classification and date the classification was issued for each officer, broken down by APS or SES level, in the red tape reduction unit or similar body.</p> <p>9. What is the formal name given to this unit/taskforce/team/workgroup or agency within the department?</p>	Written	12/06/2014	PC
3039-3044	6	Ludwig	Land Costs	<p>How much land (if any) does the Department or agencies or authorities or Government corporation within each portfolio own or lease?</p> <p>2. Please list by each individual land holding, the size of the piece of land, the location of that piece of land and the latest valuation of that piece of land, where that land is owned or leased by the Department, or agency or authority or Government Corporation within that portfolio? (In regards to this question please ignore land upon which Australian Defence force bases are located. Non Defence Force base land is to be included)</p> <p>3. List the current assets, items or purse (buildings, facilities or other) on the land identified above.</p> <p>a. What is the current occupancy level and occupant of the items identified in (3)?</p> <p>b. What is the value of the items identified in (3)?</p> <p>c. What contractual or other arrangements are in place for the items identified in (3)?</p> <p>4. How many buildings (if any) does the Department or agencies or authorities or Government Corporation within each portfolio own or lease?</p> <p>5. Please list by each building owned, its name, the size of the building in terms of square metres, the location of that of that building and the latest valuation of that building, where that building is owned by the Department, or agency or authority or Government corporation within that portfolio? (In regards to this question please ignore buildings that are situated on Australian Defence force bases. Non Defence Force base buildings are to be included).</p> <p>6. In regards to any building identified in Q4, please also detail, the occupancy rate as expressed as a percentage of the building size. If occupancy is identified as less than 100%, for what is the remaining space used?</p>	Written	12/06/2014	PC

3045	1	Ludwig	Hire Cars	<p>1. How much did each department/agency spend on hire cars from Additional Estimates in February, 2014 to date? Provide a breakdown of each business group in each department/agency.</p> <p>a) What are the reasons for hire car costs?</p>	Written	12/06/2014	PC
3046-3048	3	Ludwig	Shared resources following MOG changes	<p>1. Following the Machinery of Government changes does the department share any goods/services/accommodation with other departments?</p> <p>2. What resources/services does the department share with other departments; are there plans to cease sharing the sharing of these resources/services?</p> <p>3. What were the costs to the department prior to the Machinery of Government changes for these shared resources? What are the estimated costs after the ceasing of shared resource arrangements?</p>	Written	12/06/2014	PC
3049	1	Ludwig	Departmental Rebranding	<p>1. Has the department/Agency undergone a name change or any other form of rebranding since Additional Estimates in February, 2014? If so:</p> <p>a. Please detail why this name change / rebrand were considered necessary and a justified use of departmental funds?</p> <p>i. Please provide a copy of any reports that were commissioned to study the benefits and costs associated with the rebranding.</p> <p>b. Please provide the total cost associated with this rebrand and then break down by amount spent replacing:</p> <p>i. Signage.</p> <p>ii. Stationery (please include details of existing stationery and how it was disposed of).</p> <p>iii. Logos</p> <p>iv. Consultancy</p> <p>v. Any relevant IT changes.</p> <p>vi. Office reconfiguration.</p> <p>c. How was the decision reached to rename and/or rebrand the department?</p> <p>i. Who was involved in reaching this decision? ii. Please provide a copy of any communication (including but not limited to emails, letters, memos, notes etc) from within the department, or between the department and the government regarding the rename/rebranding.</p>	Written	12/06/2014	PC
3050	1	Ludwig	Contracts under \$10,000	<p>1. Please provide a detailed list of all contracts entered into worth between \$4,000 and \$10,000 since September 7th, 2013.</p>	Written	12/06/2014	PC
3051-3057	7	Ludwig	Contracts for temporary staff	<p>1. How much did the department/agency spend on temporary or contract staff since September 7th 2013?</p> <p>2. How many temporary or contract staff were employed since September 7th 2013?</p> <p>3. How many temporary or contract staff are currently employed?</p> <p>4. How much was paid for agencies/companies to find temporary/contract staff?</p> <p>5. How much is budgeted in the 2014/15 year for contract staff?</p> <p>6. What policies/criteria govern the appointment of Contract staff?</p> <p>7. How is the use of contract staff consistent with a professional, independent public service?</p>	Written	12/06/2014	PC
3058-3064	7	Ludwig	Prequalified, Multi-use list tenders	<p>1. Does the Department/Agency have existing Prequalified or Multi-use list panels for tenders?</p> <p>2. Please list all Prequalified or Multi-use list panels, and the firms on them, compiled or used by the department/agency?</p> <p>3. Do any of your EL or higher staff have interest- financial or otherwise - in any of the firms on your panels?</p> <p>4. Do any Ministerial staff have directorships in any of the firms on your panels?</p> <p>5. Do any Ministerial staff have interest- financial or otherwise- in any of the firms on your panel</p> <p>6. Have the minister or ministerial staff made representations concerning the panels</p> <p>7. Is Australian Public Affairs on any of your panels?</p>	Written	12/06/2014	PC
3065-3066	2	Ludwig	Unallocated equipment	<p>1. Please detail how much electrical equipment, phones and computers the department/agency has in storage or unallocated to staff</p> <p>2. Please detail the purchase, storage and ongoing costs associated with equipment, phones and computers in storage or unallocated.</p>	Written	12/06/2014	PC
3067-3070	4	Ludwig	Hospitality and Entertainment	<p>1. What is the Department/Agency's hospitality spend from Additional Estimates in February, 2014 to date including any catering and drinks costs.</p> <p>2. What hospitality spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.</p> <p>3. What entertainment spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.</p> <p>4. Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved?</p>	Written	12/06/2014	PC



3071-3073	3	Ludwig	Computers	<p>1. List the current inventory of computers owned, leased, stored, or able to be accessed by the Ministers office as provided by the department, listing the equipment cost and location and employment classification of the staff member that is allocated the equipment, or if the equipment is currently not being used</p> <p>2. List the current inventory of computers owned, leased, stored, or able to be accessed by the department, listing the equipment cost and location</p> <p>3. Please detail the operating systems used by the departments computers, the contractual arrangements for operating software and the on-going costs</p>	Written	12/06/2014	PC
3074-3076	3	Ludwig	Travel Costs - Department	<p>1. Since Additional Estimates in February, 2014, detail all travel for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals).</p> <p>2. Since Additional Estimates in February, 2014, detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel.</p> <p>3. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.</p>	Written	12/06/2014	PC
3077-3078	2	Ludwig	Grants	<p>1. Provide a list of all grants, including ad hoc and one-off grants from the Additional Estimates in February, 2014 to date. Provide the recipients, amount, intended use of the grants, what locations have benefited from the grants and the electorate and state of those locations.</p> <p>2. Update the status of each grant that was approved prior to Additional Estimates in February, 2014, but did not have financial contracts in place at that time. Provide details of the recipients, the amount, the intended use of the grants, what locations have benefited from the grants and the electorate and state of those grants.</p>	Written	12/06/2014	PC
3079	1	Ludwig	Government payments of accounts	<p>1. From Additional Estimates in February, 2014 to date, what has been the average time period for the department/agency paid its accounts to contractors, consultants or others?</p> <p>a) How many payments owed (as a number and as a percentage of the total) have been paid in under 30 days?</p> <p>b) How many payments owed (as a number and as a percentage of the total) have been paid in between 30 and 60 days?</p> <p>c) How many payments owed (as a number and as a percentage of the total) have been paid in between 60 and 90 days?</p> <p>d) How many payments owed (as a number and as a percentage of the total) have been paid in between 90 and 120 days?</p> <p>e) How many payments owed (as a number and as a percentage of the total) have been paid in over 120 days?</p> <p>f) For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the portfolio/department agency since Additional Estimates in February, 2014?</p> <p>g) Where interest is being paid, what rate of interest is being paid and how is this rate determined?</p>	Written	12/06/2014	PC
3080-3084	5	Ludwig	Senate Estimates Briefing	<p>1) How many officers were responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of senate estimates?</p> <p>2) How many officer hours were spent on preparing that information? a. Please break down the hours by officer APS classification</p> <p>3) Were drafts shown to the Minister or their office before senate estimates? a. If so, when did this occur? b. How many versions of this information were shown to the minister or their office?</p> <p>4) Did the minister or their office make any contributions, edits or suggestions for departmental changes to this information? a. If so, when did this occur? b. What officer hours were spent on making these edits? Please break down the hours by officer APS classification. c. When were the changes made?</p> <p>5) Provide each of the contents page of the Department/Minister/representing Minister's Senate Estimates folder prepared by the department for the Budget Estimates hearings in February 2014.</p>	Written	12/06/2014	PC
3085-3086	2	Ludwig	Meeting Costs	<p>1) What is the Department/Agency's meeting spend from Additional Estimates in February, 2014 to date? Detail date, location, purpose and cost of all events, including any catering and drinks costs.</p> <p>2) What meeting spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.</p>	Written	12/06/2014	PC
3087	1	Ludwig	Taxi Costs	<p>1) How much did each department/agency spend on taxis from Additional Estimates in February, 2014 to date?</p> <p>a) Provide a breakdown for each business group in each department/agency.</p> <p>b) What are the reasons for taxi costs?</p>	Written	12/06/2014	PC

3088-3092	5	Ludwig	Executive Coaching and Leadership Training	<p>1. In relation to executive coaching and/or other leadership training services purchased by each department/agency, please provide the following information from Additional Estimates in February, 2014 to date:</p> <p>a. Total spending on these services</p> <p>b. The number of employees offered these services and their employment classification</p> <p>c. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification)</p> <p>d. The names of all service providers engaged</p> <p>2. For each service purchased from a provider listed under (1d), please provide:</p> <p>a) The name and nature of the service purchased</p> <p>b) Whether the service is one-on-one or group based</p> <p>c) The number of employees who received the service and their employment classification</p> <p>d) The total number of hours involved for all employees (provide a breakdown for each employment classification)</p> <p>e) The total amount spent on the service</p> <p>f) A description of the fees charged (i.e. per hour, complete package)</p> <p>3. Where a service was provided at any location other than the department or agency's own premises, please provide:</p> <p>a) The location used</p> <p>b) The number of employees who took part on each occasion (provide a breakdown for each employment classification)</p> <p>c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification)</p> <p>d) Any costs the department or agency's incurred to use the location</p> <p>4. In relation to education/executive coaching and/or other leadership training services paid for by the department what agreements are made with employees in regards to continuing employment after training has been completed?</p> <p>5. For graduate or post graduate study, please breakdown each approved study leave by staffing allocation and degree or program title.</p>	Written	12/06/2014	PC
3093-3094	2	Ludwig	Staffing Profile	<p>1. What is the current staffing profile of the department/agency?</p> <p>2. Provide a list of staffing numbers, broken down by classification level, division, home base location (including town/city and state)</p>	Written	12/06/2014	PC
3095-3102	8	Ludwig	Staffing Reductions	<p>1) How many staff reductions/voluntary redundancies have occurred from Additional Estimates in February, 2014 to date?</p> <p>a) What was the reason for these reductions?</p> <p>b) Were any of these reductions involuntary redundancies? If yes, provide details.</p> <p>2) Are there any plans for further staff reductions/voluntary redundancies? If so, please advise details including if there is a reduction target, how this will be achieved, and if any services/programs will be cut.</p> <p>a) If there are plans for staff reductions, please give the reason why these are happening.</p> <p>3) Are there any plans for involuntary redundancies? If yes, provide details.</p> <p>4) How many ongoing staff left the department/agency from Additional Estimates in February, 2014 to date? What classification were these staff?</p> <p>5) How many non-ongoing staff left department/agency from Additional Estimates in February, 2014 to date? What classification were these staff?</p> <p>6. What are the voluntary redundancy packages offered? Please detail for each staff level and position</p> <p>7. How do the packages differ from the default public service package?</p> <p>8. How is the department/agency funding the packages?</p>	Written	12/06/2014	PC
3103-3105	3	Ludwig	Staffing recruitment	<p>1) How many ongoing staff were recruited from Additional Estimates in February, 2014 to date? What classification are these staff?</p> <p>2) How many non-ongoing positions exist or have been created from Additional Estimates in February, 2014 to date? What classification are these staff?</p> <p>3) From Additional Estimates in February, 2014 to date, how many employees have been employed on contract and what is the average length of their employment period?</p>	Written	12/06/2014	PC

3106-3107	2	Ludwig	Coffee Machines	<p>1. Has the department/agency purchased coffee machines for staff usage since Additional Estimates in February, 2014?</p> <p>a) If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased?</p> <p>b) Why were coffee machines purchased?</p> <p>c) Has there been a noticeable difference in staff productivity since coffee machines were purchased? Are staff leaving the office premises less during business hours as a result?</p> <p>d) Where did the funding for the coffee machines come from?</p> <p>e) Who has access?</p> <p>f) Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance from Additional Estimates in February, 2014 to date, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from?</p> <p>g) What are the ongoing costs of the coffee machine, such as the cost of coffee?</p> <p>2. Since Additional Estimates in February, 2014, has the department/agency rented or leased any coffee machines for staff usage?</p> <p>a) If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased.</p> <p>b) Why are coffee machines rented?</p> <p>c) Has there been a noticeable difference in staff productivity since coffee machines were rented? Are staff leaving the office premises less during business hours as a result?</p> <p>d) Where does the funding for the coffee machines come from?</p> <p>e) Who has access?</p> <p>f) Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance from Additional Estimates in February, 2014 to date, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from?</p> <p>g) What are the ongoing costs of the coffee machine, such as the cost of coffee?</p>	Written	12/06/2014	PC
3108-3109	2	Ludwig	Printing	<p>1. How many documents (include the amount of copies) have been printed since Additional Estimates in February 2014 to date? How many of these printed documents were also published online?</p> <p>2. Did the Department/agency use external printing services for any print jobs since Additional Estimates in February 2014 ?</p> <p>a. If so, what companies were used?</p> <p>b. How were they selected?</p> <p>c. What was the total cost of this printing?</p>	Written	12/06/2014	PC
3110-3111	2	Ludwig	Corporate Cars	<p>1. How many cars are owned by each department/agency?</p> <p>a) Where is the car/s located?</p> <p>b) What is the car/s used for?</p> <p>c) What is the cost of each car from Additional Estimates in February, 2014 to date?</p> <p>d) How far did each car travel from Additional Estimates in February, 2014 to date?</p> <p>2. How many cars are leased by each department/agency?</p> <p>a) Where are the cars located?</p> <p>b) What are the cars used for?</p> <p>c) What is the cost of each car from Additional Estimates in February, 2014 to date?</p> <p>d) How far did each car travel from Additional Estimates in February, 2014 to date?</p>	Written	12/06/2014	PC
3112-3114	3	Ludwig	Consultancies	<p>1) How many consultancies have been undertaken from Additional Estimates in February, 2014 to date? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (ie. open tender, direct source, etc). Also include total value for all consultancies.</p> <p>2) How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known.</p> <p>3) Have any consultancies not gone out for tender?</p> <p>a. If so, which ones and why?</p>	Written	12/06/2014	PC
3115-3116	2	Ludwig	Advertising	<p>1. How much has the Department/Agency spent on Advertising since Additional Estimates in February, 2014? Including through the use of agencies.</p> <p>2. Please detail each advertising campaign including it's cost, where the advertising appeared, production costs, who approved, ministerial or ministerial staff involvement in commissioning</p>	Written	12/06/2014	RAM

3117-3119	3	Ludwig	Enterprise Bargaining Agreements	<p>1. Please list all related EBAs with coverage of the department.</p> <p>2. Please list their starting and expiration dates.</p> <p>3. What is the current status of negotiations for the next agreement/s? Please detail.</p>	Written	12/06/2014	RAM
3120-3124	5	Ludwig	Existing Resources Program	<p>1. Since 7 September how many major projects, work, programs or other tasks has the department started as a consequence of government policies or priorities that are required to be funded 'within existing resources'?</p> <p>2. List each project or piece of work</p> <p>3. List the staffing assigned to each task</p> <p>4. What is the nominal total salary cost of the officers assigned to the project?</p> <p>5. What resources or equipment has been assigned to the project?</p>	Written	12/06/2014	RAM
3125-3133	9	Ludwig	Conditions of Government Contacts and Agreements	<p>Since 7 September 2013;</p> <p>1. Do any contracts managed by the Department/Agency contain any limitations or restrictions on advocacy or criticising Government policy? If so, please name each contact. When was it formed or created?</p> <p>2. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction?</p> <p>3. Do any agreements managed by the Department/Agency contain any limitations on restrictions on advocacy or criticisms of Government policy? If so, please name each agreement. When was it formed or created?</p> <p>4. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction?</p> <p>5. For each of the contracts and agreements, are there any particular reason, such as genuine commercial in confidence information, for this restriction?</p> <p>6. Have any changes to financial or resource support to services which advocate on behalf of groups or individuals in Australian society been made? If so, which groups? What was the change?</p> <p>7. Has any consultation occurred between the Department/Agency and any individuals and/or community groups about these changes? If so, what consultation process was used? Was it public? If not, why not? Are public submissions available on a website?</p> <p>8. If no consultation has occurred, why not?</p> <p>9. Did the Minister/Parliamentary Secretary meet with any stakeholders about changes to advocacy in their contracts and/or agreements? If so, when? Who did he/she meet with?</p>	Written	12/06/2014	RAM
3134-3141	8	Ludwig	Reviews	<p>inquiry, internal review or similar activity) have been commenced? Please list them including:</p> <p>a) the date they were ordered</p> <p>b) the date they commenced</p> <p>c) the minister responsible</p> <p>d) the department responsible</p> <p>e) the nature of the review</p> <p>f) their terms of reference</p> <p>g) the scope of the review</p> <p>h) Whom is conducting the review</p> <p>i) the number of officers, and their classification level, involved in conducting the review</p> <p>j) the expected report date</p> <p>k) the budgeted, projected or expected costs</p> <p>l) If the report will be tabled in parliament or made public</p> <p>2. For any review commenced or ordered since Additional Estimates in February, 2014, have any external people, companies or contractors being engaged to assist or conduct the review?</p> <p>a) If so, please list them, including their name and/or trading name/s and any known alias or other trading names</p> <p>b) If so, please list their managing director and the board of directors or equivalent</p> <p>c) If yes, for each is the cost associated with their involvement, including a break down for each cost item</p> <p>d) If yes, for each, what is the nature of their involvement</p> <p>e) If yes, for each, are they on the lobbyist register, provide details.</p> <p>f) If yes, for each, what contact has the Minister or their office had with them</p> <p>g) If yes, for each, who selected them</p> <p>h) If yes, for each, did the minister or their office have any involvement in selecting them,</p> <p>i. If yes, please detail what involvement it was</p> <p>ii. If yes, did they see or provided input to a short list</p> <p>iii. If yes, on what dates did this involvement occur</p> <p>iv. If yes, did this involve any verbal discussions with the department</p> <p>v. If yes, on what dates did this involvement occur</p>	Written	12/06/2014	RAM

3142	1	Ludwig	Legal Costs	<p>1. List all legal costs incurred by the department or agency since Additional Estimates in February, 2014</p> <p>a) List the total cost for these items, broken down by source of legal advice, hours retained or taken to prepare the advice and the level of counsel used in preparing the advice, whether the advice was internal or external</p> <p>b) List cost spend briefing Counsel, broken down by hours spend briefing, whether it was direct or indirect briefing, the gender ratio of Counsel, how each Counsel was engaged (departmental, ministerial)</p> <p>c) How was each piece of advice procured? Detail the method of identifying legal advice</p>	Written	12/06/2014	RAM
3143	1	Ludwig	Vending Machines	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased or taken under contract any vending machine facilities?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these items</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, where were these purchased</p> <p>e) If so, list the process for identifying how they would be purchased</p> <p>f) If so, what is the current location for these items?</p> <p>g) If so, what is the current usage for each of these items?</p>	Written	12/06/2014	RAM
3144-3145	2	Ludwig	Stationery Requirements	<p>1. How much was spent by each department and agency on the government (Ministers / Parliamentary Secretaries) stationery requirements in your portfolio from Additional Estimates in February, 2014 to date?</p> <p>a. Detail the items provided to the minister's office</p> <p>2. How much was spent on departmental stationary requirements from the Additional Estimates in February 2014 to date.</p>	Written	12/06/2014	RAM
3146	1	Ludwig	Electronic Equipment	<p>1. Other than phones, ipads or computers – please list the electronic equipment provided to the Minister's office since Additional Estimates in February, 2014.</p> <p>a. List the items</p> <p>b. List the items location or normal location</p> <p>c. List if the item is in the possession of the office or an individual staff member of minister, if with an individual list their employment classification level</p> <p>d. List the total cost of the items</p> <p>e. List an itemised cost breakdown of these items</p> <p>f. List the date they were provided to the office</p> <p>g. Note if the items were requested by the office or proactively provided by the department</p>	Written	12/06/2014	RAM
3147-3150	4	Ludwig	Media Subscriptions	<p>1. What pay TV subscriptions does your department/agency have?</p> <p>a) Please provide a list of what channels and the reason for each channel.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p> <p>2. What newspaper subscriptions does your department/agency have?</p> <p>a) Please provide a list of newspaper subscriptions and the reason for each.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p> <p>3. What magazine subscriptions does your department/agency have?</p> <p>a) Please provide a list of magazine subscriptions and the reason for each.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p> <p>4. What publications does your department/agency purchase?</p> <p>a) Please provide a list of publications purchased by the department and the reason for each.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p>	Written	12/06/2014	RAM

3151-3152	2	Ludwig	Media Monitoring	<p>1. What is the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the Minister's office from Additional Estimates in February, 2014 to date?</p> <p>a) Which agency or agencies provided these services?</p> <p>b) What has been spent providing these services from Additional Estimates in February, 2014 to date?</p> <p>c) Itemise these expenses.</p> <p>2. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the department/agency from Additional Estimates in February, 2014 to date?</p> <p>a) Which agency or agencies provided these services?</p> <p>b) What has been spent providing these services from Additional Estimates in February, 2014 to date?</p> <p>c) Itemise these expenses</p>	Written	12/06/2014	RAM
3153	1	Ludwig	Report Printing	<p>1. Have any reports, budget papers, statements, white papers or report-like documents printed for or by the department been pulped, put in storage, shredded or disposed of? A. If so please give details; name of report, number of copies, cost of printing, who order the disposal, reason for disposal</p>	Written	12/06/2014	RAM
3154	1	Ludwig	Communications Staff	<p>1. For all departments and agencies, please provide – in relation to all public relations, communications and media staff – the following:</p> <p>a) How many ongoing staff, the classification, the type of work they undertake and their location.</p> <p>b) How many non-ongoing staff, their classification, type of work they undertake and their location</p> <p>c) How many contractors, their classification, type of work they undertake and their location</p> <p>d) How many are graphic designers?</p> <p>e) How many are media managers?</p> <p>f) How many organise events?</p>	Written	12/06/2014	RAM
3155-3157	3	Ludwig	Commissioned Reports	<p>1. Since Additional Estimates in February, 2014, how many Reports (including paid external advice) have been commissioned by the Minister, department or agency? Please provide details of each report including date commissioned, date report handed to Government, date of public release, Terms of Reference and Committee members.</p> <p>2. How much did each report cost/or is estimated to cost? How many departmental or external staff were involved in each report and at what level?</p> <p>3. What is the current status of each report? When is the Government intending to respond to these reports?</p>	Written	12/06/2014	RAM
3158-3160	3	Ludwig	FOI Requests	<p>Since September 7, 2013:</p> <p>1. How many requests for documents under the FOI Act have been received?</p> <p>2. Of these, how many documents have been determined to be deliberative documents?</p> <p>3. Of those assessed as deliberative documents:</p> <p>a. For how many has access to the document been refused on the basis that it would be contrary to the public interest?</p> <p>b. For how many has a redacted document been provided?</p>	Written	12/06/2014	RAM

3161-3165	5	Ludwig	Building Lease Costs	<p>1. What has been the total cost of building leases for the agency / department since Additional Estimates in February, 2014?</p> <p>2. Please provide a detailed list of each building that is currently leased. Please detail by:</p> <p>a) Date the lease agreement is active from.</p> <p>b) Date the lease agreement ends.</p> <p>c) Is the lease expected to be renewed? If not, why not?</p> <p>d) Location of the building (City and state).</p> <p>e) Cost of the lease.</p> <p>f) Why the building is necessary for the operations of the agency / department.</p> <p>3. Please provide a detailed list of each building that had a lease that was not renewed since Additional Estimates in February, 2014. Please detail by:</p> <p>a) Date from which the lease agreement was active.</p> <p>b) Date the lease agreement ended.</p> <p>c) Why was the lease not renewed?</p> <p>d) Location of the building (City and state).</p> <p>e) Cost of the lease.</p> <p>f) Why the building was necessary for the operations of the agency / department.</p> <p>4. Please provide a detailed list of each building that is expected to be leased in the next 12 months. Please detail by:</p> <p>a) Date the lease agreement is expected to become active.</p> <p>b) Date the lease agreement is expected to end.</p> <p>c) Expected location of the building (City and state).</p> <p>d) Expected cost of the lease.</p> <p>i. Has this cost been allocated into the budget?</p> <p>e) Why the building is necessary for the operations of the agency / department.</p> <p>5. For each building owned or leased by the department:</p> <p>a) What is the current occupancy rate for the building?</p> <p>b) If the rate is less than 100%, detail what the remaining being used for.</p>	Written	12/06/2014	RAM
3166-3167	2	Ludwig	Government Advertising	<p>1. How much has been spent on government advertising (including job ads) since Additional Estimates in February, 2014?</p> <p>a) List each item of expenditure and cost</p> <p>b) List the approving officer for each item</p> <p>c) Detail the outlets that were paid for the advertising</p> <p>2. What government advertising is planned for the rest of the financial year?</p> <p>a) List the total expected cost</p> <p>b) List each item of expenditure and cost</p> <p>c) List the approving officer for each item</p> <p>d) Detail the outlets that have been or will be paid for the advertising</p>	Written	12/06/2014	RAM
3168-3169	2	Ludwig	Provision of Equipment - Ministerial and Department	<p>1. For departments/agencies that provide mobile phones to Ministers and/or Parliamentary Secretaries and/or their offices, what type of mobile phone is provided and the costs (since Additional Estimates in February 2014)?</p> <p>a. Itemise equipment and cost broken down by staff or minister classification</p> <p>2. Is electronic equipment (such as ipad, laptop, wireless card, vasco token, blackberry, mobile phone (list type if relevant), thumb drive, video cameras) provided to department/agency staff? If yes provide a list of what is provided across the department of agency, the purchase cost, the ongoing cost and a breakdown of what staff and staff classification receives each item (since Additional Estimates in February 2014).</p>	Written	12/06/2014	RAM
3170	1	Ludwig	Multiple tenders	<p>1. List any tenders that were re-issued or issued multiple times since Additional Estimates in February, 2014:</p> <p>a) Why were they re-issued or issued multiple times?</p> <p>b) Were any applicants received for the tenders before they were re-issued or repeatedly issued?</p> <p>c) Were those applicants asked to resubmit their tender proposal?</p>	Written	12/06/2014	RAM
3171	1	Ludwig	Market Research	<p>1. List any market research conducted by the department/agency since Additional Estimates in February, 2014:</p> <p>a) List the total cost of this research</p> <p>b) List each item of expenditure and cost, broken down by division and program</p> <p>c) Who conducted the research?</p> <p>d) How were they identified?</p> <p>e) Where was the research conducted?</p> <p>f) In what way was the research conducted?</p> <p>g) Were focus groups, round tables or other forms of research tools used?</p> <p>h) How were participants for these focus groups et al selected?</p>	Written	12/06/2014	RAM

3172	1	Ludwig	Departmental upgrades	<p>1. Since Additional Estimates in February, 2014 has the department/agency engaged in any new refurbishments, upgrades or changes to their building or facilities?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these changes</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, who conducted the works?</p> <p>e) If so, list the process for identifying who would conduct these works</p> <p>f) If so, when are the works expected to be completed?</p>	Written	12/06/2014	RAM
3173	1	Ludwig	Wine coolers / Fridges	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased any new wine coolers, or wine fridges or other devices for the purpose of housing alcohol beverages, including Eskies?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these items</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, where were these purchased</p> <p>e) If so, list the process for identifying how they would be purchased</p> <p>f) If so, what is the current location for these items?</p> <p>g) If so, what is the current stocking level for each of these items?</p>	Written	12/06/2014	RAM
3174	1	Ludwig	Office Plants	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased any new office plants?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these items</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, where were these purchased</p> <p>e) If so, list the process for identifying how they would be purchased</p> <p>f) If so, what is the current location for these items?</p>	Written	12/06/2014	RAM
3175	1	Ludwig	Office recreation facilities	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased or constructed any office recreation facilities, activities or games (including but not limited to pool tables, table tennis tables or others)?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these items</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, where were these purchased</p> <p>e) If so, list the process for identifying how they would be purchased</p> <p>f) If so, what is the current location for these items?</p> <p>g) If so, what is the current usage for each of these items?</p>	Written	12/06/2014	RAM
3176-3178	3	Ludwig	Workplace assessments	<p>1. How much has been spent on workplace ergonomic assessments since 7 September 2013?</p> <p>a) List each item of expenditure and cost</p> <p>2. Have any assessments, not related to an existing disability, resulted in changes to workplace equipment or set up?</p> <p>3. If so, list each item of expenditure and cost related to those changes</p>	Written	12/06/2014	RAM



3179-3181	3	Ludwig	Media Training	<p>1. In relation to media training services purchased by each department/agency, please provide the following information from Additional Estimates in February, 2014 to date:</p> <ol style="list-style-type: none"> <li>Total spending on these services</li> <li>an itemised cost breakdown of these services</li> <li>The number of employees offered these services and their employment classification</li> <li>The number of employees who have utilised these services and their employment classification</li> <li>The names of all service providers engaged</li> <li>the location that this training was provided</li> </ol> <p>2. For each service purchased from a provider listed under (1), please provide:</p> <ol style="list-style-type: none"> <li>The name and nature of the service purchased</li> <li>Whether the service is one-on-one or group based</li> <li>The number of employees who received the service and their employment classification (provide a breakdown for each employment classification)</li> <li>The total number of hours involved for all employees (provide a breakdown for each employment classification)</li> <li>The total amount spent on the service</li> <li>A description of the fees charged (i.e. per hour, complete package)</li> </ol> <p>3. Where a service was provided at any location other than the department or agency's own premises, please provide:</p> <ol style="list-style-type: none"> <li>The location used</li> <li>The number of employees who took part on each occasion</li> <li>The total number of hours involved for all employees who took part (provide a breakdown for each employment classification)</li> <li>Any costs the department or agency's incurred to use the location</li> </ol>	Written	12/06/2014	RAM
3182-3186	5	Ludwig	Question Time	<ol style="list-style-type: none"> <li>How many officers are responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of Question Time?</li> <li>How many officer hours are spent each sitting day on preparing that information? a. Please break down the hours by officer APS classification</li> <li>Are drafts shown to the Minister or their office before Question Time? a. If so, when does this occur? b. How many versions of this information are shown to the minister or their office?</li> <li>Does the minister or their office make any contributions, edits or suggestions for departmental changes to this information? <ol style="list-style-type: none"> <li>If so, when does this occur?</li> <li>What officer hours were spent on making these edits? Please break down the hours by officer APS classification.</li> </ol> </li> <li>Provide each of the contents page of the Minister and representing Minister's Question Time folder prepared by the department for the week of 13 May 2014 (first day of winter sittings).</li> </ol>	Written	12/06/2014	RAM

3187-3195	9	Ludwig	Freedom of Information - Consultation with other Departments, Agencies and Minister, Staffing Resources, FOI Disclosure Log, FOI Requests	<p>The following questions relate to requests made pursuant to the Freedom of Information Act (the Act).</p> <p><b>Consultations with other Departments, Agencies and the Minister</b></p> <p>1. Other than for the purpose of discussing a transfer under section 16 of the Act, does the Department consult or inform other Departments or Agencies when it receives Freedom of Information requests?</p> <p>2. If so, for each instance provide a table setting out the following information:</p> <p>a) The Department or Agency which was consulted;</p> <p>b) The document;</p> <p>c) The purpose of the consultation;</p> <p>d) Whether an extension of time was sought from the applicant to allow time for the consultation, including whether it was granted and the length of the extension;</p> <p>e) Whether an extension of time was sought from the Information Commissioner to allow time for the consultation, including whether it was granted and the length of the extension</p> <p>3. Other than for the purposes of discussing a transfer under section 16 of the Act, has the Department consulted or informed the Minister's office about Freedom of Information requests it has received?</p> <p>4. If yes, provide a table setting out the following information:</p> <p>a) The requests with respect to which the Minister or Ministerial office was consulted;</p> <p>b) The Minister or Ministerial office which was consulted;</p> <p>c) The purpose of the consultation;</p> <p>d) Whether an extension of time was sought from the applicant to allow time for the consultation, including whether it was granted and the length of the extension;</p> <p>e) Whether an extension of time was sought from the Information Commissioner to allow time for the consultation, including whether it was granted and the length of the extension</p> <p>f) Whether any briefings (including formal briefs, email briefings and verbal briefings) were provided to the Minister's office</p> <p><b>Staffing resources</b></p> <p>The following questions relate to the period from 18 September 2013:</p> <p>5. For the period of time from 18 September 2013, what was the average FTE allocated to processing FOI requests?</p> <p><b>FOI Disclosure Log</b></p> <p>6. For the purposes of meeting its obligations under 11C of the Act, does the Department or Agency:</p>	Written	12/06/2014	RAM
3196-3204	9	Ludwig	Red tape reduction	<p>1. Please detail what structures, officials, offices, units, taskforce or other processes has the department dedicated to meeting the government's red tape reduction targets?</p> <p>a) What is the progress of that red tape reduction target</p> <p>2. How many officers have been placed in those units and at what level?</p> <p>3. How have they been recruited?</p> <p>4. What process was used for their appointment?</p> <p>5. What is the total cost of this unit?</p> <p>6. What is the estimated total salary cost of the officers assigned to the unit.</p> <p>7. Do members of the unit have access to cabinet documents?</p> <p>8. Please list the security classification and date the classification was issued for each officer, broken down by APS or SES level, in the red tape reduction unit or similar body.</p> <p>9. What is the formal name given to this unit/taskforce/team/workgroup or agency within the department?</p>	Written	12/06/2014	RAM
3205-3210	6	Ludwig	Land Costs	<p>How much land (if any) does the Department or agencies or authorities or Government corporation within each portfolio own or lease?</p> <p>2. Please list by each individual land holding, the size of the piece of land, the location of that piece of land and the latest valuation of that piece of land, where that land is owned or leased by the Department, or agency or authority or Government Corporation within that portfolio? (In regards to this question please ignore land upon which Australian Defence force bases are located. Non Defence Force base land is to be included)</p> <p>3. List the current assets, items or purse (buildings, facilities or other) on the land identified above.</p> <p>a. What is the current occupancy level and occupant of the items identified in (3)?</p> <p>b. What is the value of the items identified in (3)?</p> <p>c. What contractual or other arrangements are in place for the items identified in (3)?</p> <p>4. How many buildings (if any) does the Department or agencies or authorities or Government Corporation within each portfolio own or lease?</p> <p>5. Please list by each building owned, its name, the size of the building in terms of square metres, the location of that of that building and the latest valuation of that building, where that building is owned by the Department, or agency or authority or Government corporation within that portfolio? (In regards to this question please ignore buildings that are situated on Australian Defence force bases. Non Defence Force base buildings are to be included).</p> <p>6. In regards to any building identified in Q4, please also detail, the occupancy rate as expressed as a percentage of the building size. If occupancy is identified as less than 100%, for what is the remaining space used?</p>	Written	12/06/2014	RAM

3211	1	Ludwig	Hire Cars	<p>1. How much did each department/agency spend on hire cars from Additional Estimates in February, 2014 to date? Provide a breakdown of each business group in each department/agency.</p> <p>a) What are the reasons for hire car costs?</p>	Written	12/06/2014	RAM
3212-3214	3	Ludwig	Shared resources following MOG changes	<p>1. Following the Machinery of Government changes does the department share any goods/services/accommodation with other departments?</p> <p>2. What resources/services does the department share with other departments; are there plans to cease sharing the sharing of these resources/services?</p> <p>3. What were the costs to the department prior to the Machinery of Government changes for these shared resources? What are the estimated costs after the ceasing of shared resource arrangements?</p>	Written	12/06/2014	RAM
3215	1	Ludwig	Departmental Rebranding	<p>1. Has the department/Agency undergone a name change or any other form of rebranding since Additional Estimates in February, 2014? If so:</p> <p>a. Please detail why this name change / rebrand were considered necessary and a justified use of departmental funds?</p> <p>i. Please provide a copy of any reports that were commissioned to study the benefits and costs associated with the rebranding.</p> <p>b. Please provide the total cost associated with this rebrand and then break down by amount spent replacing:</p> <p>i. Signage.</p> <p>ii. Stationery (please include details of existing stationery and how it was disposed of).</p> <p>iii. Logos</p> <p>iv. Consultancy</p> <p>v. Any relevant IT changes.</p> <p>vi. Office reconfiguration.</p> <p>c. How was the decision reached to rename and/or rebrand the department?</p> <p>i. Who was involved in reaching this decision? ii. Please provide a copy of any communication (including but not limited to emails, letters, memos, notes etc) from within the department, or between the department and the government regarding the rename/rebranding.</p>	Written	12/06/2014	RAM
3216	1	Ludwig	Contracts under \$10,000	<p>1. Please provide a detailed list of all contracts entered into worth between \$4,000 and \$10,000 since September 7th, 2013.</p>	Written	12/06/2014	RAM
3217-3223	7	Ludwig	Contracts for temporary staff	<p>1. How much did the department/agency spend on temporary or contract staff since September 7th 2013?</p> <p>2. How many temporary or contract staff were employed since September 7th 2013?</p> <p>3. How many temporary or contract staff are currently employed?</p> <p>4. How much was paid for agencies/companies to find temporary/contract staff?</p> <p>5. How much is budgeted in the 2014/15 year for contract staff?</p> <p>6. What policies/criteria govern the appointment of Contract staff?</p> <p>7. How is the use of contract staff consistent with a professional, independent public service?</p>	Written	12/06/2014	RAM
3224-3230	7	Ludwig	Prequalified, Multi-use list tenders	<p>1. Does the Department/Agency have existing Prequalified or Multi-use list panels for tenders?</p> <p>2. Please list all Prequalified or Multi-use list panels, and the firms on them, compiled or used by the department/agency?</p> <p>3. Do any of your EL or higher staff have interest- financial or otherwise - in any of the firms on your panels?</p> <p>4. Do any Ministerial staff have directorships in any of the firms on your panels?</p> <p>5. Do any Ministerial staff have interest- financial or otherwise- in any of the firms on your panel</p> <p>6. Have the minister or ministerial staff made representations concerning the panels</p> <p>7. Is Australian Public Affairs on any of your panels?</p>	Written	12/06/2014	RAM
3231-3232	2	Ludwig	Unallocated equipment	<p>1. Please detail how much electrical equipment, phones and computers the department/agency has in storage or unallocated to staff</p> <p>2. Please detail the purchase, storage and ongoing costs associated with equipment, phones and computers in storage or unallocated.</p>	Written	12/06/2014	RAM
3233-3236	4	Ludwig	Hospitality and Entertainment	<p>1. What is the Department/Agency's hospitality spend from Additional Estimates in February, 2014 to date including any catering and drinks costs.</p> <p>2. What hospitality spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.</p> <p>3. What entertainment spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.</p> <p>4. Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved?</p>	Written	12/06/2014	RAM

3237-3239	3	Ludwig	Computers	<p>1. List the current inventory of computers owned, leased, stored, or able to be accessed by the Ministers office as provided by the department, listing the equipment cost and location and employment classification of the staff member that is allocated the equipment, or if the equipment is currently not being used</p> <p>2. List the current inventory of computers owned, leased, stored, or able to be accessed by the department, listing the equipment cost and location</p> <p>3. Please detail the operating systems used by the departments computers, the contractual arrangements for operating software and the on-going costs</p>	Written	12/06/2014	RAM
3240-3242	3	Ludwig	Travel Costs - Department	<p>1. Since Additional Estimates in February, 2014, detail all travel for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals).</p> <p>2. Since Additional Estimates in February, 2014, detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel.</p> <p>3. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.</p>	Written	12/06/2014	RAM
3243-3244	2	Ludwig	Grants	<p>1. Provide a list of all grants, including ad hoc and one-off grants from the Additional Estimates in February, 2014 to date. Provide the recipients, amount, intended use of the grants, what locations have benefited from the grants and the electorate and state of those locations.</p> <p>2. Update the status of each grant that was approved prior to Additional Estimates in February, 2014, but did not have financial contracts in place at that time. Provide details of the recipients, the amount, the intended use of the grants, what locations have benefited from the grants and the electorate and state of those grants.</p>	Written	12/06/2014	RAM
3245	1	Ludwig	Government payments of accounts	<p>1. From Additional Estimates in February, 2014 to date, what has been the average time period for the department/agency paid its accounts to contractors, consultants or others?</p> <p>a) How many payments owed (as a number and as a percentage of the total) have been paid in under 30 days?</p> <p>b) How many payments owed (as a number and as a percentage of the total) have been paid in between 30 and 60 days?</p> <p>c) How many payments owed (as a number and as a percentage of the total) have been paid in between 60 and 90 days?</p> <p>d) How many payments owed (as a number and as a percentage of the total) have been paid in between 90 and 120 days?</p> <p>e) How many payments owed (as a number and as a percentage of the total) have been paid in over 120 days?</p> <p>f) For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the portfolio/department agency since Additional Estimates in February, 2014?</p> <p>g) Where interest is being paid, what rate of interest is being paid and how is this rate determined?</p>	Written	12/06/2014	RAM
3246-3250	5	Ludwig	Senate Estimates Briefing	<p>1) How many officers were responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of senate estimates?</p> <p>2) How many officer hours were spent on preparing that information? a. Please break down the hours by officer APS classification</p> <p>3) Were drafts shown to the Minister or their office before senate estimates? a. If so, when did this occur? b. How many versions of this information were shown to the minister or their office?</p> <p>4) Did the minister or their office make any contributions, edits or suggestions for departmental changes to this information? a. If so, when did this occur? b. What officer hours were spent on making these edits? Please break down the hours by officer APS classification. c. When were the changes made?</p> <p>5) Provide each of the contents page of the Department/Minister/representing Minister's Senate Estimates folder prepared by the department for the Budget Estimates hearings in February 2014.</p>	Written	12/06/2014	RAM
3251-3252	2	Ludwig	Meeting Costs	<p>1) What is the Department/Agency's meeting spend from Additional Estimates in February, 2014 to date? Detail date, location, purpose and cost of all events, including any catering and drinks costs.</p> <p>2) What meeting spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.</p>	Written	12/06/2014	RAM
3253	1	Ludwig	Taxi Costs	<p>1) How much did each department/agency spend on taxis from Additional Estimates in February, 2014 to date? a) Provide a breakdown for each business group in each department/agency. b) What are the reasons for taxi costs?</p>	Written	12/06/2014	RAM

3254-3258	5	Ludwig	Executive Coaching and Leadership Training	<p>1. In relation to executive coaching and/or other leadership training services purchased by each department/agency, please provide the following information from Additional Estimates in February, 2014 to date:</p> <p>a. Total spending on these services</p> <p>b. The number of employees offered these services and their employment classification</p> <p>c. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification)</p> <p>d. The names of all service providers engaged</p> <p>2. For each service purchased from a provider listed under (1d), please provide:</p> <p>a) The name and nature of the service purchased</p> <p>b) Whether the service is one-on-one or group based</p> <p>c) The number of employees who received the service and their employment classification</p> <p>d) The total number of hours involved for all employees (provide a breakdown for each employment classification)</p> <p>e) The total amount spent on the service</p> <p>f) A description of the fees charged (i.e. per hour, complete package)</p> <p>3. Where a service was provided at any location other than the department or agency's own premises, please provide:</p> <p>a) The location used</p> <p>b) The number of employees who took part on each occasion (provide a breakdown for each employment classification)</p> <p>c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification)</p> <p>d) Any costs the department or agency's incurred to use the location</p> <p>4. In relation to education/executive coaching and/or other leadership training services paid for by the department what agreements are made with employees in regards to continuing employment after training has been completed?</p> <p>5. For graduate or post graduate study, please breakdown each approved study leave by staffing allocation and degree or program title.</p>	Written	12/06/2014	RAM
3259-3260	2	Ludwig	Staffing Profile	<p>1. What is the current staffing profile of the department/agency?</p> <p>2. Provide a list of staffing numbers, broken down by classification level, division, home base location (including town/city and state)</p>	Written	12/06/2014	RAM
3261-3268	8	Ludwig	Staffing Reductions	<p>1) How many staff reductions/voluntary redundancies have occurred from Additional Estimates in February, 2014 to date?</p> <p>a) What was the reason for these reductions?</p> <p>b) Were any of these reductions involuntary redundancies? If yes, provide details.</p> <p>2) Are there any plans for further staff reductions/voluntary redundancies? If so, please advise details including if there is a reduction target, how this will be achieved, and if any services/programs will be cut.</p> <p>a) If there are plans for staff reductions, please give the reason why these are happening.</p> <p>3) Are there any plans for involuntary redundancies? If yes, provide details.</p> <p>4) How many ongoing staff left the department/agency from Additional Estimates in February, 2014 to date? What classification were these staff?</p> <p>5) How many non-ongoing staff left department/agency from Additional Estimates in February, 2014 to date? What classification were these staff?</p> <p>6. What are the voluntary redundancy packages offered? Please detail for each staff level and position</p> <p>7. How do the packages differ from the default public service package?</p> <p>8. How is the department/agency funding the packages?</p>	Written	12/06/2014	RAM
3269-3271	3	Ludwig	Staffing recruitment	<p>1) How many ongoing staff were recruited from Additional Estimates in February, 2014 to date? What classification are these staff?</p> <p>2) How many non-ongoing positions exist or have been created from Additional Estimates in February, 2014 to date? What classification are these staff?</p> <p>3) From Additional Estimates in February, 2014 to date, how many employees have been employed on contract and what is the average length of their employment period?</p>	Written	12/06/2014	RAM

3272-3273	2	Ludwig	Coffee Machines	<p>1. Has the department/agency purchased coffee machines for staff usage since Additional Estimates in February, 2014?</p> <p>a) If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased?</p> <p>b) Why were coffee machines purchased?</p> <p>c) Has there been a noticeable difference in staff productivity since coffee machines were purchased? Are staff leaving the office premises less during business hours as a result?</p> <p>d) Where did the funding for the coffee machines come from?</p> <p>e) Who has access?</p> <p>f) Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance from Additional Estimates in February, 2014 to date, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from?</p> <p>g) What are the ongoing costs of the coffee machine, such as the cost of coffee?</p> <p>2. Since Additional Estimates in February, 2014, has the department/agency rented or leased any coffee machines for staff usage?</p> <p>a) If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased.</p> <p>b) Why are coffee machines rented?</p> <p>c) Has there been a noticeable difference in staff productivity since coffee machines were rented? Are staff leaving the office premises less during business hours as a result?</p> <p>d) Where does the funding for the coffee machines come from?</p> <p>e) Who has access?</p> <p>f) Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance from Additional Estimates in February, 2014 to date, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from?</p> <p>g) What are the ongoing costs of the coffee machine, such as the cost of coffee?</p>	Written	12/06/2014	RAM
3274-3275	2	Ludwig	Printing	<p>1. How many documents (include the amount of copies) have been printed since Additional Estimates in February 2014 to date? How many of these printed documents were also published online?</p> <p>2. Did the Department/agency use external printing services for any print jobs since Additional Estimates in February 2014 ?</p> <p>a. If so, what companies were used?</p> <p>b. How were they selected?</p> <p>c. What was the total cost of this printing?</p>	Written	12/06/2014	RAM
3276-3277	2	Ludwig	Corporate Cars	<p>1. How many cars are owned by each department/agency?</p> <p>a) Where is the car/s located?</p> <p>b) What is the car/s used for?</p> <p>c) What is the cost of each car from Additional Estimates in February, 2014 to date?</p> <p>d) How far did each car travel from Additional Estimates in February, 2014 to date?</p> <p>2. How many cars are leased by each department/agency?</p> <p>a) Where are the cars located?</p> <p>b) What are the cars used for?</p> <p>c) What is the cost of each car from Additional Estimates in February, 2014 to date?</p> <p>d) How far did each car travel from Additional Estimates in February, 2014 to date?</p>	Written	12/06/2014	RAM
3278-3280	3	Ludwig	Consultancies	<p>1) How many consultancies have been undertaken from Additional Estimates in February, 2014 to date? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (ie. open tender, direct source, etc). Also include total value for all consultancies.</p> <p>2) How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known.</p> <p>3) Have any consultancies not gone out for tender?</p> <p>a. If so, which ones and why?</p>	Written	12/06/2014	RAM
3281-3282	2	Ludwig	Advertising	<p>1. How much has the Department/Agency spent on Advertising since Additional Estimates in February, 2014? Including through the use of agencies.</p> <p>2. Please detail each advertising campaign including it's cost, where the advertising appeared, production costs, who approved, ministerial or ministerial staff involvement in commissioning</p>	Written	12/06/2014	ACNC

3283-3285	3	Ludwig	Enterprise Bargaining Agreements	<p>1. Please list all related EBAs with coverage of the department.</p> <p>2. Please list their starting and expiration dates.</p> <p>3. What is the current status of negotiations for the next agreement/s? Please detail.</p>	Written	12/06/2014	ACNC
3286-3290	5	Ludwig	Existing Resources Program	<p>1. Since 7 September how many major projects, work, programs or other tasks has the department started as a consequence of government policies or priorities that are required to be funded 'within existing resources'?</p> <p>2. List each project or piece of work</p> <p>3. List the staffing assigned to each task</p> <p>4. What is the nominal total salary cost of the officers assigned to the project?</p> <p>5. What resources or equipment has been assigned to the project?</p>	Written	12/06/2014	ACNC
3291-3299	9	Ludwig	Conditions of Government Contacts and Agreements	<p>Since 7 September 2013;</p> <p>1. Do any contracts managed by the Department/Agency contain any limitations or restrictions on advocacy or criticising Government policy? If so, please name each contract. When was it formed or created?</p> <p>2. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction?</p> <p>3. Do any agreements managed by the Department/Agency contain any limitations on restrictions on advocacy or criticisms of Government policy? If so, please name each agreement. When was it formed or created?</p> <p>4. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction?</p> <p>5. For each of the contracts and agreements, are there any particular reason, such as genuine commercial in confidence information, for this restriction?</p> <p>6. Have any changes to financial or resource support to services which advocate on behalf of groups or individuals in Australian society been made? If so, which groups? What was the change?</p> <p>7. Has any consultation occurred between the Department/Agency and any individuals and/or community groups about these changes? If so, what consultation process was used? Was it public? If not, why not? Are public submissions available on a website?</p> <p>8. If no consultation has occurred, why not?</p> <p>9. Did the Minister/Parliamentary Secretary meet with any stakeholders about changes to advocacy in their contracts and/or agreements? If so, when? Who did he/she meet with?</p>	Written	12/06/2014	ACNC
3300-3307	8	Ludwig	Reviews	<p>inquiry, internal review or similar activity) have been commenced? Please list them including:</p> <p>a) the date they were ordered</p> <p>b) the date they commenced</p> <p>c) the minister responsible</p> <p>d) the department responsible</p> <p>e) the nature of the review</p> <p>f) their terms of reference</p> <p>g) the scope of the review</p> <p>h) Whom is conducting the review</p> <p>i) the number of officers, and their classification level, involved in conducting the review</p> <p>j) the expected report date</p> <p>k) the budgeted, projected or expected costs</p> <p>l) If the report will be tabled in parliament or made public</p> <p>2. For any review commenced or ordered since Additional Estimates in February, 2014, have any external people, companies or contractors being engaged to assist or conduct the review?</p> <p>a) If so, please list them, including their name and/or trading name/s and any known alias or other trading names</p> <p>b) If so, please list their managing director and the board of directors or equivalent</p> <p>c) If yes, for each is the cost associated with their involvement, including a break down for each cost item</p> <p>d) If yes, for each, what is the nature of their involvement</p> <p>e) If yes, for each, are they on the lobbyist register, provide details.</p> <p>f) If yes, for each, what contact has the Minister or their office had with them</p> <p>g) If yes, for each, who selected them</p> <p>h) If yes, for each, did the minister or their office have any involvement in selecting them,</p> <p>i. If yes, please detail what involvement it was</p> <p>ii. If yes, did they see or provided input to a short list</p> <p>iii. If yes, on what dates did this involvement occur</p> <p>iv. If yes, did this involve any verbal discussions with the department</p> <p>v. If yes, on what dates did this involvement occur</p>	Written	12/06/2014	ACNC

3308	1	Ludwig	Legal Costs	<p>1. List all legal costs incurred by the department or agency since Additional Estimates in February, 2014</p> <p>a) List the total cost for these items, broken down by source of legal advice, hours retained or taken to prepare the advice and the level of counsel used in preparing the advice, whether the advice was internal or external</p> <p>b) List cost spend briefing Counsel, broken down by hours spend briefing, whether it was direct or indirect briefing, the gender ratio of Counsel, how each Counsel was engaged (departmental, ministerial)</p> <p>c) How was each piece of advice procured? Detail the method of identifying legal advice</p>	Written	12/06/2014	ACNC
3309	1	Ludwig	Vending Machines	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased or taken under contract any vending machine facilities?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these items</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, where were these purchased</p> <p>e) If so, list the process for identifying how they would be purchased</p> <p>f) If so, what is the current location for these items?</p> <p>g) If so, what is the current usage for each of these items?</p>	Written	12/06/2014	ACNC
3310-3311	2	Ludwig	Stationery Requirements	<p>1. How much was spent by each department and agency on the government (Ministers / Parliamentary Secretaries) stationery requirements in your portfolio from Additional Estimates in February, 2014 to date?</p> <p>a. Detail the items provided to the minister's office</p> <p>2. How much was spent on departmental stationary requirements from the Additional Estimates in February 2014 to date.</p>	Written	12/06/2014	ACNC
3312	1	Ludwig	Electronic Equipment	<p>1. Other than phones, ipads or computers – please list the electronic equipment provided to the Minister's office since Additional Estimates in February, 2014.</p> <p>a. List the items</p> <p>b. List the items location or normal location</p> <p>c. List if the item is in the possession of the office or an individual staff member of minister, if with an individual list their employment classification level</p> <p>d. List the total cost of the items</p> <p>e. List an itemised cost breakdown of these items</p> <p>f. List the date they were provided to the office</p> <p>g. Note if the items were requested by the office or proactively provided by the department</p>	Written	12/06/2014	ACNC
3313-3316	4	Ludwig	Media Subscriptions	<p>1. What pay TV subscriptions does your department/agency have?</p> <p>a) Please provide a list of what channels and the reason for each channel.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p> <p>2. What newspaper subscriptions does your department/agency have?</p> <p>a) Please provide a list of newspaper subscriptions and the reason for each.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p> <p>3. What magazine subscriptions does your department/agency have?</p> <p>a) Please provide a list of magazine subscriptions and the reason for each.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p> <p>4. What publications does your department/agency purchase?</p> <p>a) Please provide a list of publications purchased by the department and the reason for each.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p>	Written	12/06/2014	ACNC



3317-3318	2	Ludwig	Media Monitoring	<p>1. What is the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the Minister's office from Additional Estimates in February, 2014 to date?</p> <p>a) Which agency or agencies provided these services?</p> <p>b) What has been spent providing these services from Additional Estimates in February, 2014 to date?</p> <p>c) Itemise these expenses.</p> <p>2. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the department/agency from Additional Estimates in February, 2014 to date?</p> <p>a) Which agency or agencies provided these services?</p> <p>b) What has been spent providing these services from Additional Estimates in February, 2014 to date?</p> <p>c) Itemise these expenses</p>	Written	12/06/2014	ACNC
3319	1	Ludwig	Report Printing	<p>1. Have any reports, budget papers, statements, white papers or report-like documents printed for or by the department been pulped, put in storage, shredded or disposed of? A. If so please give details; name of report, number of copies, cost of printing, who order the disposal, reason for disposal</p>	Written	12/06/2014	ACNC
3320	1	Ludwig	Communications Staff	<p>1. For all departments and agencies, please provide – in relation to all public relations, communications and media staff – the following:</p> <p>a) How many ongoing staff, the classification, the type of work they undertake and their location.</p> <p>b) How many non-ongoing staff, their classification, type of work they undertake and their location</p> <p>c) How many contractors, their classification, type of work they undertake and their location</p> <p>d) How many are graphic designers?</p> <p>e) How many are media managers?</p> <p>f) How many organise events?</p>	Written	12/06/2014	ACNC
3321-3323	3	Ludwig	Commissioned Reports	<p>1. Since Additional Estimates in February, 2014, how many Reports (including paid external advice) have been commissioned by the Minister, department or agency? Please provide details of each report including date commissioned, date report handed to Government, date of public release, Terms of Reference and Committee members.</p> <p>2. How much did each report cost/or is estimated to cost? How many departmental or external staff were involved in each report and at what level?</p> <p>3. What is the current status of each report? When is the Government intending to respond to these reports?</p>	Written	12/06/2014	ACNC
3324-3326	3	Ludwig	FOI Requests	<p>Since September 7, 2013:</p> <p>1. How many requests for documents under the FOI Act have been received?</p> <p>2. Of these, how many documents have been determined to be deliberative documents?</p> <p>3. Of those assessed as deliberative documents:</p> <p>a. For how many has access to the document been refused on the basis that it would be contrary to the public interest?</p> <p>b. For how many has a redacted document been provided?</p>	Written	12/06/2014	ACNC

3327-3331	5	Ludwig	Building Lease Costs	<p>1. What has been the total cost of building leases for the agency / department since Additional Estimates in February, 2014?</p> <p>2. Please provide a detailed list of each building that is currently leased. Please detail by:</p> <p>a) Date the lease agreement is active from.</p> <p>b) Date the lease agreement ends.</p> <p>c) Is the lease expected to be renewed? If not, why not?</p> <p>d) Location of the building (City and state).</p> <p>e) Cost of the lease.</p> <p>f) Why the building is necessary for the operations of the agency / department.</p> <p>3. Please provide a detailed list of each building that had a lease that was not renewed since Additional Estimates in February, 2014. Please detail by:</p> <p>a) Date from which the lease agreement was active.</p> <p>b) Date the lease agreement ended.</p> <p>c) Why was the lease not renewed?</p> <p>d) Location of the building (City and state).</p> <p>e) Cost of the lease.</p> <p>f) Why the building was necessary for the operations of the agency / department.</p> <p>4. Please provide a detailed list of each building that is expected to be leased in the next 12 months. Please detail by:</p> <p>a) Date the lease agreement is expected to become active.</p> <p>b) Date the lease agreement is expected to end.</p> <p>c) Expected location of the building (City and state).</p> <p>d) Expected cost of the lease.</p> <p>i. Has this cost been allocated into the budget?</p> <p>e) Why the building is necessary for the operations of the agency / department.</p> <p>5. For each building owned or leased by the department:</p> <p>a) What is the current occupancy rate for the building?</p> <p>b) If the rate is less than 100%, detail what the remaining being used for.</p>	Written	12/06/2014	ACNC
3332-3333	2	Ludwig	Government Advertising	<p>1. How much has been spent on government advertising (including job ads) since Additional Estimates in February, 2014?</p> <p>a) List each item of expenditure and cost</p> <p>b) List the approving officer for each item</p> <p>c) Detail the outlets that were paid for the advertising</p> <p>2. What government advertising is planned for the rest of the financial year?</p> <p>a) List the total expected cost</p> <p>b) List each item of expenditure and cost</p> <p>c) List the approving officer for each item</p> <p>d) Detail the outlets that have been or will be paid for the advertising</p>	Written	12/06/2014	ACNC
3334-3335	2	Ludwig	Provision of Equipment - Ministerial and Department	<p>1. For departments/agencies that provide mobile phones to Ministers and/or Parliamentary Secretaries and/or their offices, what type of mobile phone is provided and the costs (since Additional Estimates in February 2014)?</p> <p>a. Itemise equipment and cost broken down by staff or minister classification</p> <p>2. Is electronic equipment (such as ipad, laptop, wireless card, vasco token, blackberry, mobile phone (list type if relevant), thumb drive, video cameras) provided to department/agency staff? If yes provide a list of what is provided across the department of agency, the purchase cost, the ongoing cost and a breakdown of what staff and staff classification receives each item (since Additional Estimates in February 2014).</p>	Written	12/06/2014	ACNC
3336	1	Ludwig	Multiple tenders	<p>1. List any tenders that were re-issued or issued multiple times since Additional Estimates in February, 2014:</p> <p>a) Why were they re-issued or issued multiple times?</p> <p>b) Were any applicants received for the tenders before they were re-issued or repeatedly issued?</p> <p>c) Were those applicants asked to resubmit their tender proposal?</p>	Written	12/06/2014	ACNC
3337	1	Ludwig	Market Research	<p>1. List any market research conducted by the department/agency since Additional Estimates in February, 2014:</p> <p>a) List the total cost of this research</p> <p>b) List each item of expenditure and cost, broken down by division and program</p> <p>c) Who conducted the research?</p> <p>d) How were they identified?</p> <p>e) Where was the research conducted?</p> <p>f) In what way was the research conducted?</p> <p>g) Were focus groups, round tables or other forms of research tools used?</p> <p>h) How were participants for these focus groups et al selected?</p>	Written	12/06/2014	ACNC

3338	1	Ludwig	Departmental upgrades	<p>1. Since Additional Estimates in February, 2014 has the department/agency engaged in any new refurbishments, upgrades or changes to their building or facilities?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these changes</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, who conducted the works?</p> <p>e) If so, list the process for identifying who would conduct these works</p> <p>f) If so, when are the works expected to be completed?</p>	Written	12/06/2014	ACNC
3339	1	Ludwig	Wine coolers / Fridges	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased any new wine coolers, or wine fridges or other devices for the purpose of housing alcohol beverages, including Eskies?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these items</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, where were these purchased</p> <p>e) If so, list the process for identifying how they would be purchased</p> <p>f) If so, what is the current location for these items?</p> <p>g) If so, what is the current stocking level for each of these items?</p>	Written	12/06/2014	ACNC
3340	1	Ludwig	Office Plants	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased any new office plants?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these items</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, where were these purchased</p> <p>e) If so, list the process for identifying how they would be purchased</p> <p>f) If so, what is the current location for these items?</p>	Written	12/06/2014	ACNC
3341	1	Ludwig	Office recreation facilities	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased or constructed any office recreation facilities, activities or games (including but not limited to pool tables, table tennis tables or others)?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these items</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, where were these purchased</p> <p>e) If so, list the process for identifying how they would be purchased</p> <p>f) If so, what is the current location for these items?</p> <p>g) If so, what is the current usage for each of these items?</p>	Written	12/06/2014	ACNC
3342-3344	3	Ludwig	Workplace assessments	<p>1. How much has been spent on workplace ergonomic assessments since 7 September 2013?</p> <p>a) List each item of expenditure and cost</p> <p>2. Have any assessments, not related to an existing disability, resulted in changes to workplace equipment or set up?</p> <p>3. If so, list each item of expenditure and cost related to those changes</p>	Written	12/06/2014	ACNC

3345-3347	3	Ludwig	<p>Media Training</p> <p>1. In relation to media training services purchased by each department/agency, please provide the following information from Additional Estimates in February, 2014 to date:</p> <ol style="list-style-type: none"> <li>Total spending on these services</li> <li>an itemised cost breakdown of these services</li> <li>The number of employees offered these services and their employment classification</li> <li>The number of employees who have utilised these services and their employment classification</li> <li>The names of all service providers engaged</li> <li>the location that this training was provided</li> </ol> <p>2. For each service purchased from a provider listed under (1), please provide:</p> <ol style="list-style-type: none"> <li>The name and nature of the service purchased</li> <li>Whether the service is one-on-one or group based</li> <li>The number of employees who received the service and their employment classification (provide a breakdown for each employment classification)</li> <li>The total number of hours involved for all employees (provide a breakdown for each employment classification)</li> <li>The total amount spent on the service</li> <li>A description of the fees charged (i.e. per hour, complete package)</li> </ol> <p>3. Where a service was provided at any location other than the department or agency's own premises, please provide:</p> <ol style="list-style-type: none"> <li>The location used</li> <li>The number of employees who took part on each occasion</li> <li>The total number of hours involved for all employees who took part (provide a breakdown for each employment classification)</li> <li>Any costs the department or agency's incurred to use the location</li> </ol>	Written	12/06/2014	ACNC
3348-3352	5	Ludwig	<p>Question Time</p> <ol style="list-style-type: none"> <li>How many officers are responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of Question Time?</li> <li>How many officer hours are spent each sitting day on preparing that information? a. Please break down the hours by officer APS classification</li> <li>Are drafts shown to the Minister or their office before Question Time? a. If so, when does this occur? b. How many versions of this information are shown to the minister or their office?</li> <li>Does the minister or their office make any contributions, edits or suggestions for departmental changes to this information? <ol style="list-style-type: none"> <li>If so, when does this occur?</li> <li>What officer hours were spent on making these edits? Please break down the hours by officer APS classification.</li> </ol> </li> <li>Provide each of the contents page of the Minister and representing Minister's Question Time folder prepared by the department for the week of 13 May 2014 (first day of winter sittings).</li> </ol>	Written	12/06/2014	ACNC

3353-3361	9	Ludwig	Freedom of Information - Consultation with other Departments, Agencies and Minister, Staffing Resources, FOI Disclosure Log, FOI Requests	<p>The following questions relate to requests made pursuant to the Freedom of Information Act (the Act).</p> <p><b>Consultations with other Departments, Agencies and the Minister</b></p> <p>1. Other than for the purpose of discussing a transfer under section 16 of the Act, does the Department consult or inform other Departments or Agencies when it receives Freedom of Information requests?</p> <p>2. If so, for each instance provide a table setting out the following information:</p> <p>a) The Department or Agency which was consulted;</p> <p>b) The document;</p> <p>c) The purpose of the consultation;</p> <p>d) Whether an extension of time was sought from the applicant to allow time for the consultation, including whether it was granted and the length of the extension;</p> <p>e) Whether an extension of time was sought from the Information Commissioner to allow time for the consultation, including whether it was granted and the length of the extension</p> <p>3. Other than for the purposes of discussing a transfer under section 16 of the Act, has the Department consulted or informed the Minister's office about Freedom of Information requests it has received?</p> <p>4. If yes, provide a table setting out the following information:</p> <p>a) The requests with respect to which the Minister or Ministerial office was consulted;</p> <p>b) The Minister or Ministerial office which was consulted;</p> <p>c) The purpose of the consultation;</p> <p>d) Whether an extension of time was sought from the applicant to allow time for the consultation, including whether it was granted and the length of the extension;</p> <p>e) Whether an extension of time was sought from the Information Commissioner to allow time for the consultation, including whether it was granted and the length of the extension</p> <p>f) Whether any briefings (including formal briefs, email briefings and verbal briefings) were provided to the Minister's office</p> <p><b>Staffing resources</b></p> <p>The following questions relate to the period from 18 September 2013:</p> <p>5. For the period of time from 18 September 2013, what was the average FTE allocated to processing FOI requests?</p> <p><b>FOI Disclosure Log</b></p> <p>6. For the purposes of meeting its obligations under 11C of the Act, does the Department or Agency:</p>	Written	12/06/2014	ACNC
3362-3370	9	Ludwig	Red tape reduction	<p>1. Please detail what structures, officials, offices, units, taskforce or other processes has the department dedicated to meeting the government's red tape reduction targets?</p> <p>a) What is the progress of that red tape reduction target</p> <p>2. How many officers have been placed in those units and at what level?</p> <p>3. How have they been recruited?</p> <p>4. What process was used for their appointment?</p> <p>5. What is the total cost of this unit?</p> <p>6. What is the estimated total salary cost of the officers assigned to the unit.</p> <p>7. Do members of the unit have access to cabinet documents?</p> <p>8. Lease list the security classification and date the classification was issued for each officer, broken down by APS or SES level, in the red tape reduction unit or similar body.</p> <p>9. What is the formal name given to this unit/taskforce/team/workgroup or agency within the department?</p>	Written	12/06/2014	ACNC
3371-3376	6	Ludwig	Land Costs	<p>How much land (if any) does the Department or agencies or authorities or Government corporation within each portfolio own or lease?</p> <p>2. Please list by each individual land holding, the size of the piece of land, the location of that piece of land and the latest valuation of that piece of land, where that land is owned or leased by the Department, or agency or authority or Government Corporation within that portfolio? (In regards to this question please ignore land upon which Australian Defence force bases are located. Non Defence Force base land is to be included)</p> <p>3. List the current assets, items or purse (buildings, facilities or other) on the land identified above.</p> <p>a. What is the current occupancy level and occupant of the items identified in (3)?</p> <p>b. What is the value of the items identified in (3)?</p> <p>c. What contractual or other arrangements are in place for the items identified in (3)?</p> <p>4. How many buildings (if any) does the Department or agencies or authorities or Government Corporation within each portfolio own or lease?</p> <p>5. Please list by each building owned, its name, the size of the building in terms of square metres, the location of that of that building and the latest valuation of that building, where that building is owned by the Department, or agency or authority or Government corporation within that portfolio? (In regards to this question please ignore buildings that are situated on Australian Defence force bases. Non Defence Force base buildings are to be included).</p> <p>6. In regards to any building identified in Q4, please also detail, the occupancy rate as expressed as a percentage of the building size. If occupancy is identified as less than 100%, for what is the remaining space used?</p>	Written	12/06/2014	ACNC

3377	1	Ludwig	Hire Cars	<p>1. How much did each department/agency spend on hire cars from Additional Estimates in February, 2014 to date? Provide a breakdown of each business group in each department/agency.</p> <p>a) What are the reasons for hire car costs?</p>	Written	12/06/2014	ACNC
3378-3380	3	Ludwig	Shared resources following MOG changes	<p>1. Following the Machinery of Government changes does the department share any goods/services/accommodation with other departments?</p> <p>2. What resources/services does the department share with other departments; are there plans to cease sharing the sharing of these resources/services?</p> <p>3. What were the costs to the department prior to the Machinery of Government changes for these shared resources? What are the estimated costs after the ceasing of shared resource arrangements?</p>	Written	12/06/2014	ACNC
3381	1	Ludwig	Departmental Rebranding	<p>1. Has the department/Agency undergone a name change or any other form of rebranding since Additional Estimates in February, 2014? If so:</p> <p>a. Please detail why this name change / rebrand were considered necessary and a justified use of departmental funds?</p> <p>i. Please provide a copy of any reports that were commissioned to study the benefits and costs associated with the rebranding.</p> <p>b. Please provide the total cost associated with this rebrand and then break down by amount spent replacing:</p> <p>i. Signage.</p> <p>ii. Stationery (please include details of existing stationery and how it was disposed of).</p> <p>iii. Logos</p> <p>iv. Consultancy</p> <p>v. Any relevant IT changes.</p> <p>vi. Office reconfiguration.</p> <p>c. How was the decision reached to rename and/or rebrand the department?</p> <p>i. Who was involved in reaching this decision? ii. Please provide a copy of any communication (including but not limited to emails, letters, memos, notes etc) from within the department, or between the department and the government regarding the rename/rebranding.</p>	Written	12/06/2014	ACNC
3382	1	Ludwig	Contracts under \$10,000	<p>1. Please provide a detailed list of all contracts entered into worth between \$4,000 and \$10,000 since September 7th, 2013.</p>	Written	12/06/2014	ACNC
3383-3389	7	Ludwig	Contracts for temporary staff	<p>1. How much did the department/agency spend on temporary or contract staff since September 7th 2013?</p> <p>2. How many temporary or contract staff were employed since September 7th 2013?</p> <p>3. How many temporary or contract staff are currently employed?</p> <p>4. How much was paid for agencies/companies to find temporary/contract staff?</p> <p>5. How much is budgeted in the 2014/15 year for contract staff?</p> <p>6. What policies/criteria govern the appointment of Contract staff?</p> <p>7. How is the use of contract staff consistent with a professional, independent public service?</p>	Written	12/06/2014	ACNC
3390-3396	7	Ludwig	Prequalified, Multi-use list tenders	<p>1. Does the Department/Agency have existing Prequalified or Multi-use list panels for tenders?</p> <p>2. Please list all Prequalified or Multi-use list panels, and the firms on them, compiled or used by the department/agency?</p> <p>3. Do any of your EL or higher staff have interest- financial or otherwise - in any of the firms on your panels?</p> <p>4. Do any Ministerial staff have directorships in any of the firms on your panels?</p> <p>5. Do any Ministerial staff have interest- financial or otherwise- in any of the firms on your panel</p> <p>6. Have the minister or ministerial staff made representations concerning the panels</p> <p>7. Is Australian Public Affairs on any of your panels?</p>	Written	12/06/2014	ACNC
3397-3398	2	Ludwig	Unallocated equipment	<p>1. Please detail how much electrical equipment, phones and computers the department/agency has in storage or unallocated to staff</p> <p>2. Please detail the purchase, storage and ongoing costs associated with equipment, phones and computers in storage or unallocated.</p>	Written	12/06/2014	ACNC
3399-3402	4	Ludwig	Hospitality and Entertainment	<p>1. What is the Department/Agency's hospitality spend from Additional Estimates in February, 2014 to date including any catering and drinks costs.</p> <p>2. What hospitality spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.</p> <p>3. What entertainment spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.</p> <p>4. Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved?</p>	Written	12/06/2014	ACNC

3403-3405	3	Ludwig	Computers	<p>1. List the current inventory of computers owned, leased, stored, or able to be accessed by the Ministers office as provided by the department, listing the equipment cost and location and employment classification of the staff member that is allocated the equipment, or if the equipment is currently not being used</p> <p>2. List the current inventory of computers owned, leased, stored, or able to be accessed by the department, listing the equipment cost and location</p> <p>3. Please detail the operating systems used by the departments computers, the contractual arrangements for operating software and the on-going costs</p>	Written	12/06/2014	ACNC
3406-3408	3	Ludwig	Travel Costs - Department	<p>1. Since Additional Estimates in February, 2014, detail all travel for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals).</p> <p>2. Since Additional Estimates in February, 2014, detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel.</p> <p>3. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.</p>	Written	12/06/2014	ACNC
3409-3410	2	Ludwig	Grants	<p>1. Provide a list of all grants, including ad hoc and one-off grants from the Additional Estimates in February, 2014 to date. Provide the recipients, amount, intended use of the grants, what locations have benefited from the grants and the electorate and state of those locations.</p> <p>2. Update the status of each grant that was approved prior to Additional Estimates in February, 2014, but did not have financial contracts in place at that time. Provide details of the recipients, the amount, the intended use of the grants, what locations have benefited from the grants and the electorate and state of those grants.</p>	Written	12/06/2014	ACNC
3411	1	Ludwig	Government payments of accounts	<p>1. From Additional Estimates in February, 2014 to date, what has been the average time period for the department/agency paid its accounts to contractors, consultants or others?</p> <p>a) How many payments owed (as a number and as a percentage of the total) have been paid in under 30 days?</p> <p>b) How many payments owed (as a number and as a percentage of the total) have been paid in between 30 and 60 days?</p> <p>c) How many payments owed (as a number and as a percentage of the total) have been paid in between 60 and 90 days?</p> <p>d) How many payments owed (as a number and as a percentage of the total) have been paid in between 90 and 120 days?</p> <p>e) How many payments owed (as a number and as a percentage of the total) have been paid in over 120 days?</p> <p>f) For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the portfolio/department agency since Additional Estimates in February, 2014?</p> <p>g) Where interest is being paid, what rate of interest is being paid and how is this rate determined?</p>	Written	12/06/2014	ACNC
3412-3416	5	Ludwig	Senate Estimates Briefing	<p>1) How many officers were responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of senate estimates?</p> <p>2) How many officer hours were spent on preparing that information? a. Please break down the hours by officer APS classification</p> <p>3) Were drafts shown to the Minister or their office before senate estimates? a. If so, when did this occur? b. How many versions of this information were shown to the minister or their office?</p> <p>4) Did the minister or their office make any contributions, edits or suggestions for departmental changes to this information? a. If so, when did this occur? b. What officer hours were spent on making these edits? Please break down the hours by officer APS classification. c. When were the changes made?</p> <p>5) Provide each of the contents page of the Department/Minister/representing Minister's Senate Estimates folder prepared by the department for the Budget Estimates hearings in February 2014.</p>	Written	12/06/2014	ACNC
3417-3418	2	Ludwig	Meeting Costs	<p>1) What is the Department/Agency's meeting spend from Additional Estimates in February, 2014 to date? Detail date, location, purpose and cost of all events, including any catering and drinks costs.</p> <p>2) What meeting spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.</p>	Written	12/06/2014	ACNC
3419	1	Ludwig	Taxi Costs	<p>1) How much did each department/agency spend on taxis from Additional Estimates in February, 2014 to date?</p> <p>a) Provide a breakdown for each business group in each department/agency.</p> <p>b) What are the reasons for taxi costs?</p>	Written	12/06/2014	ACNC

3420-3424	5	Ludwig	Executive Coaching and Leadership Training	<p>1. In relation to executive coaching and/or other leadership training services purchased by each department/agency, please provide the following information from Additional Estimates in February, 2014 to date:</p> <p>a. Total spending on these services</p> <p>b. The number of employees offered these services and their employment classification</p> <p>c. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification)</p> <p>d. The names of all service providers engaged</p> <p>2. For each service purchased from a provider listed under (1d), please provide:</p> <p>a) The name and nature of the service purchased</p> <p>b) Whether the service is one-on-one or group based</p> <p>c) The number of employees who received the service and their employment classification</p> <p>d) The total number of hours involved for all employees (provide a breakdown for each employment classification)</p> <p>e) The total amount spent on the service</p> <p>f) A description of the fees charged (i.e. per hour, complete package)</p> <p>3. Where a service was provided at any location other than the department or agency's own premises, please provide:</p> <p>a) The location used</p> <p>b) The number of employees who took part on each occasion (provide a breakdown for each employment classification)</p> <p>c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification)</p> <p>d) Any costs the department or agency's incurred to use the location</p> <p>4. In relation to education/executive coaching and/or other leadership training services paid for by the department what agreements are made with employees in regards to continuing employment after training has been completed?</p> <p>5. For graduate or post graduate study, please breakdown each approved study leave by staffing allocation and degree or program title.</p>	Written	12/06/2014	ACNC
3425-3426	2	Ludwig	Staffing Profile	<p>1. What is the current staffing profile of the department/agency?</p> <p>2. Provide a list of staffing numbers, broken down by classification level, division, home base location (including town/city and state)</p>	Written	12/06/2014	ACNC
3427-3434	8	Ludwig	Staffing Reductions	<p>1) How many staff reductions/voluntary redundancies have occurred from Additional Estimates in February, 2014 to date?</p> <p>a) What was the reason for these reductions?</p> <p>b) Were any of these reductions involuntary redundancies? If yes, provide details.</p> <p>2) Are there any plans for further staff reductions/voluntary redundancies? If so, please advise details including if there is a reduction target, how this will be achieved, and if any services/programs will be cut.</p> <p>a) If there are plans for staff reductions, please give the reason why these are happening.</p> <p>3) Are there any plans for involuntary redundancies? If yes, provide details.</p> <p>4) How many ongoing staff left the department/agency from Additional Estimates in February, 2014 to date? What classification were these staff?</p> <p>5) How many non-ongoing staff left department/agency from Additional Estimates in February, 2014 to date? What classification were these staff?</p> <p>6. What are the voluntary redundancy packages offered? Please detail for each staff level and position</p> <p>7. How do the packages differ from the default public service package?</p> <p>8. How is the department/agency funding the packages?</p>	Written	12/06/2014	ACNC
3435-3437	3	Ludwig	Staffing recruitment	<p>1) How many ongoing staff were recruited from Additional Estimates in February, 2014 to date? What classification are these staff?</p> <p>2) How many non-ongoing positions exist or have been created from Additional Estimates in February, 2014 to date? What classification are these staff?</p> <p>3) From Additional Estimates in February, 2014 to date, how many employees have been employed on contract and what is the average length of their employment period?</p>	Written	12/06/2014	ACNC



3438-3439	2	Ludwig	Coffee Machines	<p>1. Has the department/agency purchased coffee machines for staff usage since Additional Estimates in February, 2014?</p> <p>a) If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased?</p> <p>b) Why were coffee machines purchased?</p> <p>c) Has there been a noticeable difference in staff productivity since coffee machines were purchased? Are staff leaving the office premises less during business hours as a result?</p> <p>d) Where did the funding for the coffee machines come from?</p> <p>e) Who has access?</p> <p>f) Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance from Additional Estimates in February, 2014 to date, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from?</p> <p>g) What are the ongoing costs of the coffee machine, such as the cost of coffee?</p> <p>2. Since Additional Estimates in February, 2014, has the department/agency rented or leased any coffee machines for staff usage?</p> <p>a) If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased.</p> <p>b) Why are coffee machines rented?</p> <p>c) Has there been a noticeable difference in staff productivity since coffee machines were rented? Are staff leaving the office premises less during business hours as a result?</p> <p>d) Where does the funding for the coffee machines come from?</p> <p>e) Who has access?</p> <p>f) Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance from Additional Estimates in February, 2014 to date, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from?</p> <p>g) What are the ongoing costs of the coffee machine, such as the cost of coffee?</p>	Written	12/06/2014	ACNC
3440-3441	2	Ludwig	Printing	<p>1. How many documents (include the amount of copies) have been printed since Additional Estimates in February 2014 to date? How many of these printed documents were also published online?</p> <p>2. Did the Department/agency use external printing services for any print jobs since Additional Estimates in February 2014 ?</p> <p>a. If so, what companies were used?</p> <p>b. How were they selected?</p> <p>c. What was the total cost of this printing?</p>	Written	12/06/2014	ACNC
3442-3443	2	Ludwig	Corporate Cars	<p>1. How many cars are owned by each department/agency?</p> <p>a) Where is the car/s located?</p> <p>b) What is the car/s used for?</p> <p>c) What is the cost of each car from Additional Estimates in February, 2014 to date?</p> <p>d) How far did each car travel from Additional Estimates in February, 2014 to date?</p> <p>2. How many cars are leased by each department/agency?</p> <p>a) Where are the cars located?</p> <p>b) What are the cars used for?</p> <p>c) What is the cost of each car from Additional Estimates in February, 2014 to date?</p> <p>d) How far did each car travel from Additional Estimates in February, 2014 to date?</p>	Written	12/06/2014	ACNC
3444-3446	3	Ludwig	Consultancies	<p>1) How many consultancies have been undertaken from Additional Estimates in February, 2014 to date? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (ie. open tender, direct source, etc). Also include total value for all consultancies.</p> <p>2) How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known.</p> <p>3) Have any consultancies not gone out for tender?</p> <p>a. If so, which ones and why?</p>	Written	12/06/2014	ACNC

3447-3488	42	Lundy/ Ludwig	Staffing - Transfers, Redundancies, Extensions	<p>1. How many people does your department/agency currently employ? Please provide a breakdown of this figure based on the following:</p> <ol style="list-style-type: none"> <li>State and Territory.</li> <li>Age.</li> <li>Gender.</li> <li>APS level classification.</li> <li>Contract type (ongoing or non-ongoing).</li> </ol> <p>2. How many people did your department/agency employ as of 30 June 2013? Please provide a breakdown of this figure based on the following variables:</p> <ol style="list-style-type: none"> <li>State and Territory.</li> <li>Age.</li> <li>Gender.</li> <li>APS level classification.</li> <li>Contract type (ongoing or non-ongoing).</li> </ol> <p>3. How many people did your department/agency employ as of 18 September 2013? Please provide a breakdown of this figure based on the following:</p> <ol style="list-style-type: none"> <li>State and Territory.</li> <li>Age.</li> <li>Gender.</li> <li>APS level classification.</li> <li>Contract type (ongoing or non-ongoing).</li> </ol> <p>4. Since 18 September 2013, what department/agency functions have been transferred from one state or territory to another?</p> <p>5. For all functions transferred, can you please provide figures for the following:</p> <ol style="list-style-type: none"> <li>Number of staff employed before and after the transfer,</li> <li>Where the function was based before and after the transfer.</li> </ol> <p>6. For each employee transferred please provide the followings:</p> <ol style="list-style-type: none"> <li>Their age.</li> </ol>	Written	5-Jun-14	CAMAC
3489-3490	2	Ludwig	Advertising	<p>1. How much has the Department/Agency spent on Advertising since Additional Estimates in February, 2014? Including through the use of agencies.</p> <p>2. Please detail each advertising campaign including it's cost, where the advertising appeared, production costs, who approved, ministerial or ministerial staff involvement in commissioning</p>	Written	12/06/2014	CAMAC
3491-3493	3	Ludwig	Enterprise Bargaining Agreements	<p>1. Please list all related EBAs with coverage of the department.</p> <p>2. Please list their starting and expiration dates.</p> <p>3. What is the current status of negotiations for the next agreement/s? Please detail.</p>	Written	12/06/2014	CAMAC
3494-3498	5	Ludwig	Existing Resources Program	<p>1. Since 7 September how many major projects, work, programs or other tasks has the department started as a consequence of government policies or priorities that are required to be funded 'within existing resources'?</p> <p>2. List each project or piece of work</p> <p>3. List the staffing assigned to each task</p> <p>4. What is the nominal total salary cost of the officers assigned to the project?</p> <p>5. What resources or equipment has been assigned to the project?</p>	Written	12/06/2014	CAMAC
3499-3507	9	Ludwig	Conditions of Government Contacts and Agreements	<p>Since 7 September 2013;</p> <p>1. Do any contracts managed by the Department/Agency contain any limitations or restrictions on advocacy or criticising Government policy? If so, please name each contract. When was it formed or created?</p> <p>2. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction?</p> <p>3. Do any agreements managed by the Department/Agency contain any limitations on restrictions on advocacy or criticisms of Government policy? If so, please name each agreement. When was it formed or created?</p> <p>4. What are the specific clauses and/or sections which state this, or in effect, create a limitation or restriction?</p> <p>5. For each of the contracts and agreements, are there any particular reason, such as genuine commercial in confidence information, for this restriction?</p> <p>6. Have any changes to financial or resource support to services which advocate on behalf of groups or individuals in Australian society been made? If so, which groups? What was the change?</p> <p>7. Has any consultation occurred between the Department/Agency and any individuals and/or community groups about these changes? If so, what consultation process was used? Was it public? If not, why not? Are public submissions available on a website?</p> <p>8. If no consultation has occurred, why not?</p> <p>9. Did the Minister/Parliamentary Secretary meet with any stakeholders about changes to advocacy in their contracts and/or agreements? If so, when? Who did he/she meet with?</p>	Written	12/06/2014	CAMAC

3508-3515	8	Ludwig	Reviews	<p>inquiry, internal review or similar activity) have been commenced? Please list them including:</p> <ol style="list-style-type: none"> <li>the date they were ordered</li> <li>the date they commenced</li> <li>the minister responsible</li> <li>the department responsible</li> <li>the nature of the review</li> <li>their terms of reference</li> <li>the scope of the review</li> <li>Whom is conducting the review</li> <li>the number of officers, and their classification level, involved in conducting the review</li> <li>the expected report date</li> <li>the budgeted, projected or expected costs</li> <li>If the report will be tabled in parliament or made public</li> </ol> <p>2. For any review commenced or ordered since Additional Estimates in February, 2014, have any external people, companies or contractors being engaged to assist or conduct the review?</p> <ol style="list-style-type: none"> <li>If so, please list them, including their name and/or trading name/s and any known alias or other trading names</li> <li>If so, please list their managing director and the board of directors or equivalent</li> <li>If yes, for each is the cost associated with their involvement, including a break down for each cost item</li> <li>If yes, for each, what is the nature of their involvement</li> <li>If yes, for each, are they on the lobbyist register, provide details.</li> <li>If yes, for each, what contact has the Minister or their office had with them</li> <li>If yes, for each, who selected them</li> <li>If yes, for each, did the minister or their office have any involvement in selecting them, <ol style="list-style-type: none"> <li>If yes, please detail what involvement it was</li> <li>If yes, did they see or provided input to a short list</li> <li>If yes, on what dates did this involvement occur</li> <li>If yes, did this involve any verbal discussions with the department</li> <li>If yes, on what dates did this involvement occur</li> </ol> </li> </ol>	Written	12/06/2014	CAMAC
3516	1	Ludwig	Legal Costs	<p>1. List all legal costs incurred by the department or agency since Additional Estimates in February, 2014</p> <ol style="list-style-type: none"> <li>List the total cost for these items, broken down by source of legal advice, hours retained or taken to prepare the advice and the level of counsel used in preparing the advice, whether the advice was internal or external</li> <li>List cost spend briefing Counsel, broken down by hours spend briefing, whether it was direct or indirect briefing, the gender ratio of Counsel, how each Counsel was engaged (departmental, ministerial)</li> <li>How was each piece of advice procured? Detail the method of identifying legal advice</li> </ol>	Written	12/06/2014	CAMAC
3517	1	Ludwig	Vending Machines	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased or taken under contract any vending machine facilities?</p> <ol style="list-style-type: none"> <li>If so, list these</li> <li>If so, list the total cost for these items</li> <li>If so, list the itemised cost for each item of expenditure</li> <li>If so, where were these purchased</li> <li>If so, list the process for identifying how they would be purchased</li> <li>If so, what is the current location for these items?</li> <li>If so, what is the current usage for each of these items?</li> </ol>	Written	12/06/2014	CAMAC
3518-3519	2	Ludwig	Stationery Requirements	<p>1. How much was spent by each department and agency on the government (Ministers / Parliamentary Secretaries) stationery requirements in your portfolio from Additional Estimates in February, 2014 to date?</p> <ol style="list-style-type: none"> <li>Detail the items provided to the minister's office</li> </ol> <p>2. How much was spent on departmental stationary requirements from the Additional Estimates in February 2014 to date.</p>	Written	12/06/2014	CAMAC
3520	1	Ludwig	Electronic Equipment	<p>1. Other than phones, ipads or computers – please list the electronic equipment provided to the Minister's office since Additional Estimates in February, 2014.</p> <ol style="list-style-type: none"> <li>List the items</li> <li>List the items location or normal location</li> <li>List if the item is in the possession of the office or an individual staff member of minister, if with an individual list their employment classification level</li> <li>List the total cost of the items</li> <li>List an itemised cost breakdown of these items</li> <li>List the date they were provided to the office</li> <li>Note if the items were requested by the office or proactively provided by the department</li> </ol>	Written	12/06/2014	CAMAC

3521-3524	4	Ludwig	Media Subscriptions	<p>1. What pay TV subscriptions does your department/agency have?</p> <p>a) Please provide a list of what channels and the reason for each channel.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p> <p>2. What newspaper subscriptions does your department/agency have?</p> <p>a) Please provide a list of newspaper subscriptions and the reason for each.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p> <p>3. What magazine subscriptions does your department/agency have?</p> <p>a) Please provide a list of magazine subscriptions and the reason for each.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p> <p>4. What publications does your department/agency purchase?</p> <p>a) Please provide a list of publications purchased by the department and the reason for each.</p> <p>b) What is the cost from Additional Estimates in February, 2014 to date?</p> <p>c) What is provided to the Minister or their office?</p> <p>d) What is the cost for this from Additional Estimates in February, 2014 to date?</p>	Written	12/06/2014	CAMAC
3525-3526	2	Ludwig	Media Monitoring	<p>1. What is the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the Minister's office from Additional Estimates in February, 2014 to date?</p> <p>a) Which agency or agencies provided these services?</p> <p>b) What has been spent providing these services from Additional Estimates in February, 2014 to date?</p> <p>c) Itemise these expenses.</p> <p>2. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the department/agency from Additional Estimates in February, 2014 to date?</p> <p>a) Which agency or agencies provided these services?</p> <p>b) What has been spent providing these services from Additional Estimates in February, 2014 to date?</p> <p>c) Itemise these expenses</p>	Written	12/06/2014	CAMAC
3527	1	Ludwig	Report Printing	<p>1. Have any reports, budget papers, statements, white papers or report-like documents printed for or by the department been pulped, put in storage, shredded or disposed of? A. If so please give details; name of report, number of copies, cost of printing, who order the disposal, reason for disposal</p>	Written	12/06/2014	CAMAC
3528	1	Ludwig	Communications Staff	<p>1. For all departments and agencies, please provide – in relation to all public relations, communications and media staff – the following:</p> <p>a) How many ongoing staff, the classification, the type of work they undertake and their location.</p> <p>b) How many non-ongoing staff, their classification, type of work they undertake and their location</p> <p>c) How many contractors, their classification, type of work they undertake and their location</p> <p>d) How many are graphic designers?</p> <p>e) How many are media managers?</p> <p>f) How many organise events?</p>	Written	12/06/2014	CAMAC
3529-3531	3	Ludwig	Commissioned Reports	<p>1. Since Additional Estimates in February, 2014, how many Reports (including paid external advice) have been commissioned by the Minister, department or agency? Please provide details of each report including date commissioned, date report handed to Government, date of public release, Terms of Reference and Committee members.</p> <p>2. How much did each report cost/or is estimated to cost? How many departmental or external staff were involved in each report and at what level?</p> <p>3. What is the current status of each report? When is the Government intending to respond to these reports?</p>	Written	12/06/2014	CAMAC
3532-3534	3	Ludwig	FOI Requests	<p>Since September 7, 2013:</p> <p>1. How many requests for documents under the FOI Act have been received?</p> <p>2. Of these, how many documents have been determined to be deliberative documents?</p> <p>3. Of those assessed as deliberative documents:</p> <p>a. For how many has access to the document been refused on the basis that it would be contrary to the public interest?</p> <p>b. For how many has a redacted document been provided?</p>	Written	12/06/2014	CAMAC

3535-3539	5	Ludwig	Building Lease Costs	<p>1. What has been the total cost of building leases for the agency / department since Additional Estimates in February, 2014?</p> <p>2. Please provide a detailed list of each building that is currently leased. Please detail by:</p> <p>a) Date the lease agreement is active from.</p> <p>b) Date the lease agreement ends.</p> <p>c) Is the lease expected to be renewed? If not, why not?</p> <p>d) Location of the building (City and state).</p> <p>e) Cost of the lease.</p> <p>f) Why the building is necessary for the operations of the agency / department.</p> <p>3. Please provide a detailed list of each building that had a lease that was not renewed since Additional Estimates in February, 2014. Please detail by:</p> <p>a) Date from which the lease agreement was active.</p> <p>b) Date the lease agreement ended.</p> <p>c) Why was the lease not renewed?</p> <p>d) Location of the building (City and state).</p> <p>e) Cost of the lease.</p> <p>f) Why the building was necessary for the operations of the agency / department.</p> <p>4. Please provide a detailed list of each building that is expected to be leased in the next 12 months. Please detail by:</p> <p>a) Date the lease agreement is expected to become active.</p> <p>b) Date the lease agreement is expected to end.</p> <p>c) Expected location of the building (City and state).</p> <p>d) Expected cost of the lease.</p> <p>i. Has this cost been allocated into the budget?</p> <p>e) Why the building is necessary for the operations of the agency / department.</p> <p>5. For each building owned or leased by the department:</p> <p>a) What is the current occupancy rate for the building?</p> <p>b) If the rate is less than 100%, detail what the remaining being used for.</p>	Written	12/06/2014	CAMAC
3540-3541	2	Ludwig	Government Advertising	<p>1. How much has been spent on government advertising (including job ads) since Additional Estimates in February, 2014?</p> <p>a) List each item of expenditure and cost</p> <p>b) List the approving officer for each item</p> <p>c) Detail the outlets that were paid for the advertising</p> <p>2. What government advertising is planned for the rest of the financial year?</p> <p>a) List the total expected cost</p> <p>b) List each item of expenditure and cost</p> <p>c) List the approving officer for each item</p> <p>d) Detail the outlets that have been or will be paid for the advertising</p>	Written	12/06/2014	CAMAC
3542-3543	2	Ludwig	Provision of Equipment - Ministerial and Department	<p>1. For departments/agencies that provide mobile phones to Ministers and/or Parliamentary Secretaries and/or their offices, what type of mobile phone is provided and the costs (since Additional Estimates in February 2014)?</p> <p>a. Itemise equipment and cost broken down by staff or minister classification</p> <p>2. Is electronic equipment (such as ipad, laptop, wireless card, vasco token, blackberry, mobile phone (list type if relevant), thumb drive, video cameras) provided to department/agency staff? If yes provide a list of what is provided across the department of agency, the purchase cost, the ongoing cost and a breakdown of what staff and staff classification receives each item (since Additional Estimates in February 2014).</p>	Written	12/06/2014	CAMAC
3544	1	Ludwig	Multiple tenders	<p>1. List any tenders that were re-issued or issued multiple times since Additional Estimates in February, 2014:</p> <p>a) Why were they re-issued or issued multiple times?</p> <p>b) Were any applicants received for the tenders before they were re-issued or repeatedly issued?</p> <p>c) Were those applicants asked to resubmit their tender proposal?</p>	Written	12/06/2014	CAMAC
3545	1	Ludwig	Market Research	<p>1. List any market research conducted by the department/agency since Additional Estimates in February, 2014:</p> <p>a) List the total cost of this research</p> <p>b) List each item of expenditure and cost, broken down by division and program</p> <p>c) Who conducted the research?</p> <p>d) How were they identified?</p> <p>e) Where was the research conducted?</p> <p>f) In what way was the research conducted?</p> <p>g) Were focus groups, round tables or other forms of research tools used?</p> <p>h) How were participants for these focus groups et al selected?</p>	Written	12/06/2014	CAMAC

3546	1	Ludwig	Departmental upgrades	<p>1. Since Additional Estimates in February, 2014 has the department/agency engaged in any new refurbishments, upgrades or changes to their building or facilities?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these changes</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, who conducted the works?</p> <p>e) If so, list the process for identifying who would conduct these works</p> <p>f) If so, when are the works expected to be completed?</p>	Written	12/06/2014	CAMAC
3547	1	Ludwig	Wine coolers / Fridges	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased any new wine coolers, or wine fridges or other devices for the purpose of housing alcohol beverages, including Eskies?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these items</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, where were these purchased</p> <p>e) If so, list the process for identifying how they would be purchased</p> <p>f) If so, what is the current location for these items?</p> <p>g) If so, what is the current stocking level for each of these items?</p>	Written	12/06/2014	CAMAC
3548	1	Ludwig	Office Plants	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased any new office plants?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these items</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, where were these purchased</p> <p>e) If so, list the process for identifying how they would be purchased</p> <p>f) If so, what is the current location for these items?</p>	Written	12/06/2014	CAMAC
3549	1	Ludwig	Office recreation facilities	<p>1. Since Additional Estimates in February, 2014 has the department/agency purchased or leased or constructed any office recreation facilities, activities or games (including but not limited to pool tables, table tennis tables or others)?</p> <p>a) If so, list these</p> <p>b) If so, list the total cost for these items</p> <p>c) If so, list the itemised cost for each item of expenditure</p> <p>d) If so, where were these purchased</p> <p>e) If so, list the process for identifying how they would be purchased</p> <p>f) If so, what is the current location for these items?</p> <p>g) If so, what is the current usage for each of these items?</p>	Written	12/06/2014	CAMAC
3550-3552	3	Ludwig	Workplace assessments	<p>1. How much has been spent on workplace ergonomic assessments since 7 September 2013?</p> <p>a) List each item of expenditure and cost</p> <p>2. Have any assessments, not related to an existing disability, resulted in changes to workplace equipment or set up?</p> <p>3. If so, list each item of expenditure and cost related to those changes</p>	Written	12/06/2014	CAMAC

3553-3555	3	Ludwig	<p>Media Training</p> <p>1. In relation to media training services purchased by each department/agency, please provide the following information from Additional Estimates in February, 2014 to date:</p> <ol style="list-style-type: none"> <li>Total spending on these services</li> <li>an itemised cost breakdown of these services</li> <li>The number of employees offered these services and their employment classification</li> <li>The number of employees who have utilised these services and their employment classification</li> <li>The names of all service providers engaged</li> <li>the location that this training was provided</li> </ol> <p>2. For each service purchased from a provider listed under (1), please provide:</p> <ol style="list-style-type: none"> <li>The name and nature of the service purchased</li> <li>Whether the service is one-on-one or group based</li> <li>The number of employees who received the service and their employment classification (provide a breakdown for each employment classification)</li> <li>The total number of hours involved for all employees (provide a breakdown for each employment classification)</li> <li>The total amount spent on the service</li> <li>A description of the fees charged (i.e. per hour, complete package)</li> </ol> <p>3. Where a service was provided at any location other than the department or agency's own premises, please provide:</p> <ol style="list-style-type: none"> <li>The location used</li> <li>The number of employees who took part on each occasion</li> <li>The total number of hours involved for all employees who took part (provide a breakdown for each employment classification)</li> <li>Any costs the department or agency's incurred to use the location</li> </ol>	Written	12/06/2014	CAMAC
3556-3560	5	Ludwig	<p>Question Time</p> <ol style="list-style-type: none"> <li>How many officers are responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of Question Time?</li> <li>How many officer hours are spent each sitting day on preparing that information? a. Please break down the hours by officer APS classification</li> <li>Are drafts shown to the Minister or their office before Question Time? a. If so, when does this occur? b. How many versions of this information are shown to the minister or their office?</li> <li>Does the minister or their office make any contributions, edits or suggestions for departmental changes to this information? <ol style="list-style-type: none"> <li>If so, when does this occur?</li> <li>What officer hours were spent on making these edits? Please break down the hours by officer APS classification.</li> </ol> </li> <li>Provide each of the contents page of the Minister and representing Minister's Question Time folder prepared by the department for the week of 13 May 2014 (first day of winter sittings).</li> </ol>	Written	12/06/2014	CAMAC

3561-3569	9	Ludwig	Freedom of Information - Consultation with other Departments, Agencies and Minister, Staffing Resources, FOI Disclosure Log, FOI Requests	<p>The following questions relate to requests made pursuant to the Freedom of Information Act (the Act).</p> <p><b>Consultations with other Departments, Agencies and the Minister</b></p> <p>1. Other than for the purpose of discussing a transfer under section 16 of the Act, does the Department consult or inform other Departments or Agencies when it receives Freedom of Information requests?</p> <p>2. If so, for each instance provide a table setting out the following information:</p> <p>a) The Department or Agency which was consulted;</p> <p>b) The document;</p> <p>c) The purpose of the consultation;</p> <p>d) Whether an extension of time was sought from the applicant to allow time for the consultation, including whether it was granted and the length of the extension;</p> <p>e) Whether an extension of time was sought from the Information Commissioner to allow time for the consultation, including whether it was granted and the length of the extension</p> <p>3. Other than for the purposes of discussing a transfer under section 16 of the Act, has the Department consulted or informed the Minister's office about Freedom of Information requests it has received?</p> <p>4. If yes, provide a table setting out the following information:</p> <p>a) The requests with respect to which the Minister or Ministerial office was consulted;</p> <p>b) The Minister or Ministerial office which was consulted;</p> <p>c) The purpose of the consultation;</p> <p>d) Whether an extension of time was sought from the applicant to allow time for the consultation, including whether it was granted and the length of the extension;</p> <p>e) Whether an extension of time was sought from the Information Commissioner to allow time for the consultation, including whether it was granted and the length of the extension</p> <p>f) Whether any briefings (including formal briefs, email briefings and verbal briefings) were provided to the Minister's office</p> <p><b>Staffing resources</b></p> <p>The following questions relate to the period from 18 September 2013:</p> <p>5. For the period of time from 18 September 2013, what was the average FTE allocated to processing FOI requests?</p> <p><b>FOI Disclosure Log</b></p> <p>6. For the purposes of meeting its obligations under 11C of the Act, does the Department or Agency:</p>	Written	12/06/2014	CAMAC
3570-3578	9	Ludwig	Red tape reduction	<p>1. Please detail what structures, officials, offices, units, taskforce or other processes has the department dedicated to meeting the government's red tape reduction targets?</p> <p>a) What is the progress of that red tape reduction target</p> <p>2. How many officers have been placed in those units and at what level?</p> <p>3. How have they been recruited?</p> <p>4. What process was used for their appointment?</p> <p>5. What is the total cost of this unit?</p> <p>6. What is the estimated total salary cost of the officers assigned to the unit.</p> <p>7. Do members of the unit have access to cabinet documents?</p> <p>8. Lease list the security classification and date the classification was issued for each officer, broken down by APS or SES level, in the red tape reduction unit or similar body.</p> <p>9. What is the formal name given to this unit/taskforce/team/workgroup or agency within the department?</p>	Written	12/06/2014	CAMAC
3579-3584	6	Ludwig	Land Costs	<p>How much land (if any) does the Department or agencies or authorities or Government corporation within each portfolio own or lease?</p> <p>2. Please list by each individual land holding, the size of the piece of land, the location of that piece of land and the latest valuation of that piece of land, where that land is owned or leased by the Department, or agency or authority or Government Corporation within that portfolio? (In regards to this question please ignore land upon which Australian Defence force bases are located. Non Defence Force base land is to be included)</p> <p>3. List the current assets, items or purse (buildings, facilities or other) on the land identified above.</p> <p>a. What is the current occupancy level and occupant of the items identified in (3)?</p> <p>b. What is the value of the items identified in (3)?</p> <p>c. What contractual or other arrangements are in place for the items identified in (3)?</p> <p>4. How many buildings (if any) does the Department or agencies or authorities or Government Corporation within each portfolio own or lease?</p> <p>5. Please list by each building owned, its name, the size of the building in terms of square metres, the location of that of that building and the latest valuation of that building, where that building is owned by the Department, or agency or authority or Government corporation within that portfolio? (In regards to this question please ignore buildings that are situated on Australian Defence force bases. Non Defence Force base buildings are to be included).</p> <p>6. In regards to any building identified in Q4, please also detail, the occupancy rate as expressed as a percentage of the building size. If occupancy is identified as less than 100%, for what is the remaining space used?</p>	Written	12/06/2014	CAMAC



3585	1	Ludwig	Hire Cars	<p>1. How much did each department/agency spend on hire cars from Additional Estimates in February, 2014 to date? Provide a breakdown of each business group in each department/agency.</p> <p>a) What are the reasons for hire car costs?</p>	Written	12/06/2014	CAMAC
3586-3588	3	Ludwig	Shared resources following MOG changes	<p>1. Following the Machinery of Government changes does the department share any goods/services/accommodation with other departments?</p> <p>2. What resources/services does the department share with other departments; are there plans to cease sharing the sharing of these resources/services?</p> <p>3. What were the costs to the department prior to the Machinery of Government changes for these shared resources? What are the estimated costs after the ceasing of shared resource arrangements?</p>	Written	12/06/2014	CAMAC
3589	1	Ludwig	Departmental Rebranding	<p>1. Has the department/Agency undergone a name change or any other form of rebranding since Additional Estimates in February, 2014? If so:</p> <p>a. Please detail why this name change / rebrand were considered necessary and a justified use of departmental funds?</p> <p>i. Please provide a copy of any reports that were commissioned to study the benefits and costs associated with the rebranding.</p> <p>b. Please provide the total cost associated with this rebrand and then break down by amount spent replacing:</p> <p>i. Signage.</p> <p>ii. Stationery (please include details of existing stationery and how it was disposed of).</p> <p>iii. Logos</p> <p>iv. Consultancy</p> <p>v. Any relevant IT changes.</p> <p>vi. Office reconfiguration.</p> <p>c. How was the decision reached to rename and/or rebrand the department?</p> <p>i. Who was involved in reaching this decision? ii. Please provide a copy of any communication (including but not limited to emails, letters, memos, notes etc) from within the department, or between the department and the government regarding the rename/rebranding.</p>	Written	12/06/2014	CAMAC
3590	1	Ludwig	Contracts under \$10,000	<p>1. Please provide a detailed list of all contracts entered into worth between \$4,000 and \$10,000 since September 7th, 2013.</p>	Written	12/06/2014	CAMAC
3591-3597	7	Ludwig	Contracts for temporary staff	<p>1. How much did the department/agency spend on temporary or contract staff since September 7th 2013?</p> <p>2. How many temporary or contract staff were employed since September 7th 2013?</p> <p>3. How many temporary or contract staff are currently employed?</p> <p>4. How much was paid for agencies/companies to find temporary/contract staff?</p> <p>5. How much is budgeted in the 2014/15 year for contract staff?</p> <p>6. What policies/criteria govern the appointment of Contract staff?</p> <p>7. How is the use of contract staff consistent with a professional, independent public service?</p>	Written	12/06/2014	CAMAC
3598-3604	7	Ludwig	Prequalified, Multi-use list tenders	<p>1. Does the Department/Agency have existing Prequalified or Multi-use list panels for tenders?</p> <p>2. Please list all Prequalified or Multi-use list panels, and the firms on them, compiled or used by the department/agency?</p> <p>3. Do any of your EL or higher staff have interest- financial or otherwise - in any of the firms on your panels?</p> <p>4. Do any Ministerial staff have directorships in any of the firms on your panels?</p> <p>5. Do any Ministerial staff have interest- financial or otherwise- in any of the firms on your panel</p> <p>6. Have the minister or ministerial staff made representations concerning the panels</p> <p>7. Is Australian Public Affairs on any of your panels?</p>	Written	12/06/2014	CAMAC
3605-3606	2	Ludwig	Unallocated equipment	<p>1. Please detail how much electrical equipment, phones and computers the department/agency has in storage or unallocated to staff</p> <p>2. Please detail the purchase, storage and ongoing costs associated with equipment, phones and computers in storage or unallocated.</p>	Written	12/06/2014	CAMAC
3607-3610	4	Ludwig	Hospitality and Entertainment	<p>1. What is the Department/Agency's hospitality spend from Additional Estimates in February, 2014 to date including any catering and drinks costs.</p> <p>2. What hospitality spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.</p> <p>3. What entertainment spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.</p> <p>4. Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved?</p>	Written	12/06/2014	CAMAC

3611-3613	3	Ludwig	Computers	<p>1. List the current inventory of computers owned, leased, stored, or able to be accessed by the Ministers office as provided by the department, listing the equipment cost and location and employment classification of the staff member that is allocated the equipment, or if the equipment is currently not being used</p> <p>2. List the current inventory of computers owned, leased, stored, or able to be accessed by the department, listing the equipment cost and location</p> <p>3. Please detail the operating systems used by the departments computers, the contractual arrangements for operating software and the on-going costs</p>	Written	12/06/2014	CAMAC
3614-3616	3	Ludwig	Travel Costs - Department	<p>1. Since Additional Estimates in February, 2014, detail all travel for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals).</p> <p>2. Since Additional Estimates in February, 2014, detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel.</p> <p>3. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.</p>	Written	12/06/2014	CAMAC
3617-3618	2	Ludwig	Grants	<p>1. Provide a list of all grants, including ad hoc and one-off grants from the Additional Estimates in February, 2014 to date. Provide the recipients, amount, intended use of the grants, what locations have benefited from the grants and the electorate and state of those locations.</p> <p>2. Update the status of each grant that was approved prior to Additional Estimates in February, 2014, but did not have financial contracts in place at that time. Provide details of the recipients, the amount, the intended use of the grants, what locations have benefited from the grants and the electorate and state of those grants.</p>	Written	12/06/2014	CAMAC
3619	1	Ludwig	Government payments of accounts	<p>1. From Additional Estimates in February, 2014 to date, what has been the average time period for the department/agency paid its accounts to contractors, consultants or others?</p> <p>a) How many payments owed (as a number and as a percentage of the total) have been paid in under 30 days?</p> <p>b) How many payments owed (as a number and as a percentage of the total) have been paid in between 30 and 60 days?</p> <p>c) How many payments owed (as a number and as a percentage of the total) have been paid in between 60 and 90 days?</p> <p>d) How many payments owed (as a number and as a percentage of the total) have been paid in between 90 and 120 days?</p> <p>e) How many payments owed (as a number and as a percentage of the total) have been paid in over 120 days?</p> <p>f) For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the portfolio/department agency since Additional Estimates in February, 2014?</p> <p>g) Where interest is being paid, what rate of interest is being paid and how is this rate determined?</p>	Written	12/06/2014	CAMAC
3620-3624	5	Ludwig	Senate Estimates Briefing	<p>1) How many officers were responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of senate estimates?</p> <p>2) How many officer hours were spent on preparing that information? a. Please break down the hours by officer APS classification</p> <p>3) Were drafts shown to the Minister or their office before senate estimates? a. If so, when did this occur? b. How many versions of this information were shown to the minister or their office?</p> <p>4) Did the minister or their office make any contributions, edits or suggestions for departmental changes to this information? a. If so, when did this occur? b. What officer hours were spent on making these edits? Please break down the hours by officer APS classification. c. When were the changes made?</p> <p>5) Provide each of the contents page of the Department/Minister/representing Minister's Senate Estimates folder prepared by the department for the Budget Estimates hearings in February 2014.</p>	Written	12/06/2014	CAMAC
3625-3626	2	Ludwig	Meeting Costs	<p>1) What is the Department/Agency's meeting spend from Additional Estimates in February, 2014 to date? Detail date, location, purpose and cost of all events, including any catering and drinks costs.</p> <p>2) What meeting spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.</p>	Written	12/06/2014	CAMAC
3627	1	Ludwig	Taxi Costs	<p>1) How much did each department/agency spend on taxis from Additional Estimates in February, 2014 to date?</p> <p>a) Provide a breakdown for each business group in each department/agency.</p> <p>b) What are the reasons for taxi costs?</p>	Written	12/06/2014	CAMAC

3628-3632	5	Ludwig	Executive Coaching and Leadership Training	<p>1. In relation to executive coaching and/or other leadership training services purchased by each department/agency, please provide the following information from Additional Estimates in February, 2014 to date:</p> <p>a. Total spending on these services</p> <p>b. The number of employees offered these services and their employment classification</p> <p>c. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification)</p> <p>d. The names of all service providers engaged</p> <p>2. For each service purchased from a provider listed under (1d), please provide:</p> <p>a) The name and nature of the service purchased</p> <p>b) Whether the service is one-on-one or group based</p> <p>c) The number of employees who received the service and their employment classification</p> <p>d) The total number of hours involved for all employees (provide a breakdown for each employment classification)</p> <p>e) The total amount spent on the service</p> <p>f) A description of the fees charged (i.e. per hour, complete package)</p> <p>3. Where a service was provided at any location other than the department or agency's own premises, please provide:</p> <p>a) The location used</p> <p>b) The number of employees who took part on each occasion (provide a breakdown for each employment classification)</p> <p>c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification)</p> <p>d) Any costs the department or agency's incurred to use the location</p> <p>4. In relation to education/executive coaching and/or other leadership training services paid for by the department what agreements are made with employees in regards to continuing employment after training has been completed?</p> <p>5. For graduate or post graduate study, please breakdown each approved study leave by staffing allocation and degree or program title.</p>	Written	12/06/2014	CAMAC
3633-3634	2	Ludwig	Staffing Profile	<p>1. What is the current staffing profile of the department/agency?</p> <p>2. Provide a list of staffing numbers, broken down by classification level, division, home base location (including town/city and state)</p>	Written	12/06/2014	CAMAC
3635-3642	8	Ludwig	Staffing Reductions	<p>1) How many staff reductions/voluntary redundancies have occurred from Additional Estimates in February, 2014 to date?</p> <p>a) What was the reason for these reductions?</p> <p>b) Were any of these reductions involuntary redundancies? If yes, provide details.</p> <p>2) Are there any plans for further staff reductions/voluntary redundancies? If so, please advise details including if there is a reduction target, how this will be achieved, and if any services/programs will be cut.</p> <p>a) If there are plans for staff reductions, please give the reason why these are happening.</p> <p>3) Are there any plans for involuntary redundancies? If yes, provide details.</p> <p>4) How many ongoing staff left the department/agency from Additional Estimates in February, 2014 to date? What classification were these staff?</p> <p>5) How many non-ongoing staff left department/agency from Additional Estimates in February, 2014 to date? What classification were these staff?</p> <p>6. What are the voluntary redundancy packages offered? Please detail for each staff level and position</p> <p>7. How do the packages differ from the default public service package?</p> <p>8. How is the department/agency funding the packages?</p>	Written	12/06/2014	CAMAC
3643-3645	3	Ludwig	Staffing recruitment	<p>1) How many ongoing staff were recruited from Additional Estimates in February, 2014 to date? What classification are these staff?</p> <p>2) How many non-ongoing positions exist or have been created from Additional Estimates in February, 2014 to date? What classification are these staff?</p> <p>3) From Additional Estimates in February, 2014 to date, how many employees have been employed on contract and what is the average length of their employment period?</p>	Written	12/06/2014	CAMAC

3646-3647	2	Ludwig	Coffee Machines	<p>1. Has the department/agency purchased coffee machines for staff usage since Additional Estimates in February, 2014?</p> <p>a) If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased?</p> <p>b) Why were coffee machines purchased?</p> <p>c) Has there been a noticeable difference in staff productivity since coffee machines were purchased? Are staff leaving the office premises less during business hours as a result?</p> <p>d) Where did the funding for the coffee machines come from?</p> <p>e) Who has access?</p> <p>f) Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance from Additional Estimates in February, 2014 to date, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from?</p> <p>g) What are the ongoing costs of the coffee machine, such as the cost of coffee?</p> <p>2. Since Additional Estimates in February, 2014, has the department/agency rented or leased any coffee machines for staff usage?</p> <p>a) If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased.</p> <p>b) Why are coffee machines rented?</p> <p>c) Has there been a noticeable difference in staff productivity since coffee machines were rented? Are staff leaving the office premises less during business hours as a result?</p> <p>d) Where does the funding for the coffee machines come from?</p> <p>e) Who has access?</p> <p>f) Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance from Additional Estimates in February, 2014 to date, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from?</p> <p>g) What are the ongoing costs of the coffee machine, such as the cost of coffee?</p>	Written	12/06/2014	CAMAC
3648-3649	2	Ludwig	Printing	<p>1. How many documents (include the amount of copies) have been printed since Additional Estimates in February 2014 to date? How many of these printed documents were also published online?</p> <p>2. Did the Department/agency use external printing services for any print jobs since Additional Estimates in February 2014 ?</p> <p>a. If so, what companies were used?</p> <p>b. How were they selected?</p> <p>c. What was the total cost of this printing?</p>	Written	12/06/2014	CAMAC
3650-3651	2	Ludwig	Corporate Cars	<p>1. How many cars are owned by each department/agency?</p> <p>a) Where is the car/s located?</p> <p>b) What is the car/s used for?</p> <p>c) What is the cost of each car from Additional Estimates in February, 2014 to date?</p> <p>d) How far did each car travel from Additional Estimates in February, 2014 to date?</p> <p>2. How many cars are leased by each department/agency?</p> <p>a) Where are the cars located?</p> <p>b) What are the cars used for?</p> <p>c) What is the cost of each car from Additional Estimates in February, 2014 to date?</p> <p>d) How far did each car travel from Additional Estimates in February, 2014 to date?</p>	Written	12/06/2014	CAMAC
3652-3654	3	Ludwig	Consultancies	<p>1) How many consultancies have been undertaken from Additional Estimates in February, 2014 to date? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (ie. open tender, direct source, etc). Also include total value for all consultancies.</p> <p>2) How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known.</p> <p>3) Have any consultancies not gone out for tender?</p> <p>a. If so, which ones and why?</p>	Written	12/06/2014	CAMAC
3655-3656	2	Rhiannon	Cigars	<p>1. Were the cigars smoked by Treasurer Joe Hockey and Finance Minister Mathias Cormann in celebration of their recent Budget purchased by Dept Treasury or any other agency?</p> <p>2. Has the Department or any other agency purchased cigars or cigarettes for the use of any Senators, MPs or parliamentary staff?</p> <p>a. If yes, may I please have details of quantities, cost and for whom?</p>	Written	17/06/2014	CSSG

3657 - 3661	5	Rhiannon	Eggs	<p>1. May I please have an update on how many complaints about untruthful labelling of free-range eggs the ACCC has received in the past year?</p> <p>2. How many actions is or has the ACCC taken against such producers? Where is each of them up to, or what were the outcomes?</p> <p>3. The ACCC is currently taking action against the Australian Egg Corporation Limited and two egg producing companies for attempting to induce egg producers to cull hens or dispose of eggs to reduce the amount of eggs available on the market:</p> <p>a. Is the ACCC aware of this being a systemic practice in the past?</p> <p>b. Is this attempted cartel behaviour indicative of more consumers moving away from cruelly produced eggs to free-range eggs, with a resulting oversupply of non free-range eggs?</p> <p>c. Where is this action up to?</p> <p>4. Has the ACCC been approached for advice to inform the recent agreement by state and territory ministers to draft a national standard for free-range eggs? If so, what was the advice given?</p> <p>5. Would the ACCC recommend the minimum 1500 hens per hectare, as widely expected by consumers?</p>	Written	17/06/2014	ACCC
3662	1	Ludwig	Medium term projections	<p>1. Can you provide the dollar value, year by year, for the data presented in Chart 3: Total payments projected to 2024-25 and Chart 4: Tax receipts projected to 2024-25 on page 3-10 of Budget paper No. 1</p>	Transferred from Finance	18/06/2014	FG
3663	1	Ludwig	Net debt movements	<p>1. Can you provide a the underlying data for the 'Asset and other liability movements' line in Table 4 Net Debt – reconciliation from the 2013-14 MYEFO to the 2014-15 Budget, including the itemized impact of the existing and new Funds?</p>	Transferred from Finance	18/06/2014	FG
3664	1	Ludwig	Liabilities	<p>1. Can you provide the underlying data for the graphs on page 7-15 of Budget paper No.1 including:</p> <p>a. All the recurrent payments to the states and territories;</p> <p>b. A list and the value of the all the capital payments and purchases</p> <p>c. A list and the value of all the payments to the states and territories for capital spending</p> <p>d. A list and the value of the other capital purchases</p>	Transferred from Finance	18/06/2014	FG
3665	1	Heffernan	Trans-Pacific Partnership	<p>Senator HEFFERNAN: Has the tax office taken advice on the negotiations for the Trans-Pacific Partnership and any tax implications in the negotiations?</p> <p>Mr Jordan: The Trans-Pacific Partnership.</p> <p>Senator HEFFERNAN: Much like transfer pricing challenges sovereignty, it is very secretive and I wondered if you blokes were across any tax implications.</p> <p>Mr Heferen: To the extent that there are any tax implications in negotiating a treaty like that, I suspect that would come through us. I am not aware of it.</p> <p>Mr Jordan: I am not aware of it.</p> <p>Mr Heferen: We can take it on notice.</p>	Hansard	pg 77, 5 June 2014	RG
3666-3669	4	Collins	Restart Wage Subsidy	<p>I note that the removal of the Mature Age Worker Tax Offset (MAWTA) will save the Government \$750 million. I further note that the Government is providing, in addition to the \$220.7 million over four years previously announced at the Mid-Year Economic and Fiscal Outlook 2013 (which will now be redirected to the Restart programme), \$304.1 million over four years from 2014-15 into Restart.</p> <p>1. Can you confirm then that the total funding for Restart is \$524.8 million, \$225.2 million less than the total saved by scrapping MAWTA?</p> <p>2. Is the Government aware where the \$225.2 million saved from scrapping MAWTA, which won't be allocated to Restart, will be directed?</p> <p>3. Does the Government know why was this money was not allocated to Restart?</p> <p>4. Did the Government consult with/seek advice from, the Department before deciding to scrap MAWTA</p>	Transferred from Education	24/06/2014	RG
3670	1	Siewert	Nano Coating on food contact materials	<p>Is FSANZ (ACCC) aware of the use of nano coatings on a variety of food contact materials in Australia, such as kitchen counters, cutting boards, utensils, plastic food containers and baby bottles?</p>	transferred from Food Standards Australia New Zealand	25/06/2014	ACCC
3671-3679	9	Sterle	National Partnership Agreement on Asset Recycling	<p>With respect to that Agreement:</p> <p>1. How will the Commonwealth determine that a project to be funded "demonstrates a clear net positive benefit" (section 16 (a) of agreement)</p> <p>2. How is "clear net positive benefit" to be defined?</p> <p>3. Will a BCR be required prior to a funding decision?</p> <p>4. Will the Australian taxpayer be provided with a BCR and reasons for a decision to fund (or not fund) a project?</p> <p>5. Will it be transparent?</p> <p>6. How will the Department be involved in deciding projects to be funded?</p> <p>7. How will Infrastructure Australia be involved?</p> <p>8. Is there any guarantee that either the Department or IA will be involved?</p> <p>9. What will be the Department's role?</p>	transferred from Infrastructure	26/06/2014	FG

3680-3687	8	Sterle	Asset Recycling Initiative	<p>1. Can you indicate what role, if any, the Department had in allocating the profile of funding from the Asset Recycling Initiative in the forward estimates?</p> <p>2. Would you agree that the Commonwealth anticipates about \$26 billion in asset sales over the forward estimates (the allocated payments of \$3905M are for the 15% incentive payment – this implies \$26 billion in asset sales by the States in the next four years?)</p> <p>3. What role did the Department play in deriving this figure?</p> <p>4. What role did the Department play in allocating sums across the forward estimates?</p> <p>5. Can you indicate which States and assets were included in forming this assumption?</p> <p>6. How did this assumption come about?</p> <p>7. What evidence was used to back up these estimates?</p> <p>8. In fact, it is possible that this Fund will never be used – it's totally up to the States isn't it?</p>	transferred from Infrastructure	26/06/2014	FG
3688	1	Brown	Family Payment Reform – Better targeting of Family Tax Benefit Part B	How many people or families currently eligible for the Dependent (Invalid and Carer) Tax Offset will be affected?	Transferred from Social Services	1/07/2014	RG
3689	1	Brown	Family Payment Reform – Better targeting of Family Tax Benefit Part B	Please explain how people currently eligible for the Dependent (Invalid and Carer) Tax Offset will be effected?	Transferred from Social Services	1/07/2014	RG
3690	1	Mark Bishop	ABS Organisational Plan	<p>Senator MARK BISHOP: Given the fact that you are going to be losing 116 staff, can you advise us what services, if any, ABS will be cutting back on?</p> <p>Mr Palmer: I can give you a general answer, and that is that we will be making adjustments to our work program. We will be cutting some or reducing some statistical outputs. We will also be making some changes to our levels of corporate services. The final composition of that work program adjustment is just now being finalised, and we anticipate announcing that in the next couple of days.</p> <p>Senator MARK BISHOP: Will you put that on your website, or in a press release to staff?</p> <p>Mr Palmer: We will make a media release shortly after we advise the bulk of our staff, and we will inform key stakeholders who are most affected by the adjustments. We will do them the courtesy of informing them ahead of the media release.</p> <p>Senator MARK BISHOP: But I would assume that if you are going to do that in a couple of days your plan has been pretty well signed off at the most senior levels.</p> <p>Mr Palmer: It is almost fully baked.</p> <p>Senator MARK BISHOP: Can you, then, provide to the committee a document that outlines all of the detail of the changes or cuts that you plan to implement and the time period in which you plan to implement them so that we get a complete picture of the kinds of changes you are going to bring into place? I do not mean in the next 24 hours.</p> <p>Mr Palmer: Thank heavens for that. Yes, certainly after we have announced it we would be very happy to share that.</p> <p>Senator MARK BISHOP: I am not asking you to provide me a copy of the press release. I can get that myself. I am asking you to provide me a copy of the organisational plan that you are going to distribute to your line managers to implement and its impact on services and staffing levels and numbers.</p> <p>Mr Palmer: Yes, we can do that.</p>	Hansard	pg 96, 3 June 2014	ABS
3691	1	Gallacher	Treasury modelling to Commission of Audit	<p>Senator GALLACHER: Was that advice or that modelling provided to the Commission of Audit? I first heard about this Medicare \$7 co-payment through the media and the Commission of Audit. Were those unelected people also privy to this modelling and advice?</p> <p>Mr Ray: They certainly would not have been privy to the advice that we provided to the Treasurer, no.</p> <p>Senator GALLACHER: Unless the Treasurer gave it to them?</p> <p>Mr Ray: Unless the Treasurer gave it to them.</p> <p>Senator GALLACHER: That is exactly right. So we are expected to sit here and accept that the Commission of Audit made a recommendation on the basis of their knowledge and experience in the medical industry without proper due diligence and proper advice from the people who are supposed to do it, which is, I am told, the Fiscal Group?</p> <p>Senator Cormann: I have to make a correction here. I am fairly confident that the Treasurer would not have handed Treasury modelling to the Commission of Audit. That is just not the way that process operated. The other point I thought I would make, which has been made before, is that the Commission of Audit provided a report to government, which was one of the imports into our budget process; it was not a report from government. I am happy to take on notice and check with the Treasurer personally and directly, but I am fairly confident that the Treasurer would not have handed Treasury modelling to the Commission of Audit. The process and the way it operated was that there was a level of appropriate interaction, of course, between the Commission of Audit and all relevant agencies of government. But Mr Ray has answered your question in relation to Treasury.</p>	Hansard	pg 103, 4 June 2014	FG