

Senate Economics Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Treasury Portfolio

Additional Estimates

2015 - 2016

Department/Agency: TREASURY
Question: AET 3637-3643
Topic: Ministerial Functions
Reference: written - 19 February 2016
Senator: Ludwig, Joe

Question:

In relation to any functions or official receptions hosted by Ministers or Assistant Ministers/Parliamentary Secretaries in the portfolio since 20 October 2015, can the following please be provided:

3637. List of functions;

3638. List of attendees including departmental officials and members of the Minister's family or personal staff;

3639. Function venue;

3640. Itemised list of costs;

3641. Details of any food served;

3642. Details of any wines or champagnes served including brand and vintage; and

3643. Details of any entertainment provided.

Answer:

3637-3643

Minister	Purpose	Amount (excluding GST)	Venue	Attendees
Treasurer	Treasurer's dinner meeting with New Zealand Deputy PM and Minister of Finance (21 October 2015)	\$876	Le Sands Pavilion – Signature Brassiere	5 Non APS Staff



REQUEST FOR OFFICIAL HOSPITALITY

For an event to qualify as Official Hospitality, the following minimum criteria must be met

- 1) There must be a sufficient number of "outsiders" (i.e. non officials) in attendance.– usually more "outsiders" than officials; and.
- 2) The event must support Australian Government business (i.e. the event must be work related; furthering the interest of the Treasury)

The Delegation Instrument identifies officials able to approve Official Hospitality. If there is alcohol, it can be approved by a Deputy Secretary, the Senior Executive Assistant, the General Manager CSSG or the CFO.

Further qualifying information is contained in Operational Guideline 2.3 (Official Hospitality).

PART A			
Description and Reason for function	Treasurer's dinner meeting New Zealand Deputy PM and Minister of Finance		
Date	21/10/2015	Venue	Le Sands Pavilion- Signature Brasserie The Grand Parade
Type of Hospitality	<input type="checkbox"/> Cold / Hand Foods <input checked="" type="checkbox"/> Hot Food <input checked="" type="checkbox"/> Alcohol** <input type="checkbox"/> Other – please describe ** Deputy Secretary, Senior Executive Assistant, General Manager CSSG or CFO approval required		
Expected No. of Guests	0 Treasury Officials	0 Other APS	5 Non APS
Supplier 1	Le Sands Pavilion		Estimated Cost \$876.00 (incl GST)
Supplier 2	Estimated Cost \$..... (incl GST)		
Cost Centre	MO407	Internal order	
REQUESTED BY		DECISION	APPROVED / NOT APPROVED <i>(Section 23(3) of the Public Governance, Performance and Accountability Act 2013)</i>
Requestor's Name		Delegate's Name	Phillip Gaetjens
Requestor's Signature	:	Delegate's Signature	See attached email
Title		Title	Mr
Date	21/10/2015	Date	21/10/2015

When Part A has been completed, please forward a copy to the Financial Administration Support Team.

PART B (to be completed after the event)			
Actual Cost	\$ 876.00 (incl GST)		
Actual No. of Guests (see over)	0 Treasury Officials	0 Other APS	5 Non APS
SIGNED BY			
Name		Title	
Signature		Date	



ATTACHMENT – List of <u>Actual</u> Attendees	
Name	Category of Attendee: Treasury Official, Other APS Staff, Non-APS Individuals.
1. The Hon Bill English MP	NZ Deputy PM and Minister of Finance Non-APS
2. The Hon Scott Morrison	Non-APS
3. Philip Gaetjens	Non-APS
4. His Excellency Mr Chris Seed	NZ High Commissioner to Australia Non-APS
5. Cameron Burrows	Non-APS
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When Part B has been completed, please forward to the Financial Administration Support Team, with relevant supporting documentation, for payment. A copy should be sent to the relevant DSO.

Senior, Andrew

From:
Sent: Thursday, 22 October 2015 1:19 PM
To: Senior, Andrew
Cc: Giles, Kim
Subject: RE: Treasurer's dinner meeting New Zealand Deputy PM and Minister of Finance [DLM=For-Official-Use-Only]

Hi Andrew

I can confirm the attendees were:

1. The Hon Bill English MP (NZ Deputy PM and Minister of Finance)
2. The Hon Scott Morrison MP
3. Philip Gaetjens (Chief of Staff)
4. His Excellency Mr Chris Seed (NZ High Commissioner to Australia)
5. Cameron Burrows, Senior Adviser to Minister English

Thanks

Treasury
p: 6277 7004 | m: 0466 391 440 |

From: Senior, Andrew
Sent: Thursday, 22 October 2015 8:20 AM
To:
Cc: Giles, Kim
Subject: RE: Treasurer's dinner meeting New Zealand Deputy PM and Minister of Finance [DLM=For-Official-Use-Only]

Hi :

Thanks for that. Could you please confirm who attended the event?

1. The Hon Bill English MP (NZ Deputy PM and Minister of Finance)
2. The Hon Scott Morrison MP
3. Philip Gaetjens (Chief of Staff)
4. His Excellency Mr Chris Seed (NZ High Commissioner to Australia)
5. Cameron Burrows, Senior Adviser to Minister English

Regards



Andrew Senior
Business Services Division
The Treasury, Langton Crescent, Parkes ACT 2600
P:(02) 6263 3257 E: andrew.senior@treasury.gov.au

From:
Sent: Thursday, 22 October 2015 7:44 AM
To: Senior, Andrew
Cc: Wenlock, Latisha; Giles, Kim
Subject: RE: Treasurer's dinner meeting New Zealand Deputy PM and Minister of Finance [DLM=For-Official-Use-Only]

Hi Andrew

Please find attached the receipt from the Treasurer's dinner last night.

Treasury
p: 6277 7004 | m: 0466 391 440 |

From: Senior, Andrew
Sent: Wednesday 21 October 2015 3:47 PM
To: , Wenlock, Latisha
Cc: .
Subject: RE: Treasurer's dinner meeting New Zealand Deputy PM and Minister of Finance [DLM=For-Official-Use-Only]

Thanks

Latisha –my mobile number is 0418299173, please contact me if there are any issues with payment.

Regards



Andrew Senior
Business Services Division
The Treasury, Langton Crescent, Parkes ACT 2600
P:(02) 6263 3257 E: andrew.senior@treasury.gov.au

From:
Sent: Wednesday, 21 October 2015 3:18 PM
To: Senior, Andrew
Cc: Wenlock, Latisha
Subject: Treasurer's dinner meeting New Zealand Deputy PM and Minister of Finance [DLM=For-Official-Use-Only]

Hi Andrew

Treasurer's dinner meeting New Zealand Deputy PM and Minister of Finance, the contact is Kayla at Le Sands Pavillion - Signature Brasserie, The Grand Parade, Brighton Le Sands

Contact: 02 9599 4949 or 0405 594 335

Could you please reply to Latisha with the best contact numbers for tonight, just in case there are any issues?

Thanks

Treasury

p: 6277 7004 | m: 0466 391 440 | e:

PETA AT BRIGHTON PTY LTD
www.lesands.com.au
THE GRAND PARADE
BRIGHTON NSW 2216
P:9599 4949

Table #220

Trans#: 65932 Serv: Kayla
21/10/2015 8:52 PM # Cust:5

Quan	Descript	Cost
1	Coopers Pale Ale	\$8.50
2	James Boags Prem Lager	\$16.00
1	Crown Lager	\$8.00
1	Pindarie Riesling Gls	\$9.00
4	Smidge Houdini Sauv/Bla	\$272.00
3	Mariner Pinot Noir gls	\$27.00
1	Long Black	\$4.00
2	Garlic Bread	\$16.00
2	Balmain Bugs	\$44.00
2	BBQ Prawns	\$44.00
2	Harvey Bay Scallops	\$48.00
1	S & P Mud Crab	\$100.00
2	Pork Belly	\$32.00
1	Paella Risotto	\$33.00
2	John Dory	\$76.00
1	Barramundi fillet	\$35.00
1	Steamed Veg	\$12.00
1	Greek Salad	\$14.00
1	Beer Battered Chips	\$10.00
2	Mars Cheesecake	\$27.00
1	Tiramisu	\$13.50
1	Pannacotta	\$13.50
1	Creme Brulee	\$13.50

TOTAL: \$876.00
Amount Due: \$876.00

TAX INVOICE

ABN 92168220531
Total includes GST

Senior, Andrew

From: Gaetjens, Philip
Sent: Wednesday, 21 October 2015 3:23 PM
To: Senior, Andrew; Giles, Kim
Subject: Treasurer's dinner with his NZ counterpart [SEC=UNCLASSIFIED]

Kim and Andrew

Regarding tonight's meeting (21 October 2015) with The Hon Bill English MP and His Excellency Chris Seed, please find the below details for payment purposes.

Description of meeting:

Meeting with the New Zealand Deputy PM and Minister of Finance, New Zealand High Commissioner to Australia

Attendees:

- The Hon Bill English MP (NZ Deputy PM and Minister of Finance)
- The Hon Scott Morrison MP
- Philip Gaetjens (Chief of Staff)
- His Excellency Mr Chris Seed (NZ High Commissioner to Australia)
- Cameron Burrows, Senior Adviser to Minister English

Venue:

Le Sands Pavillion - Signature Brasserie, The Grand Parade, Brighton Le Sands

Thanks

Philip Gaetjens

Chief of Staff

The Hon Scott Morrison MP

Treasurer

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E | philip.gaetjens@treasury.gov.au

