

**Senate Economics Legislation Committee**

**ANSWERS TO QUESTIONS ON NOTICE**

**Treasury Portfolio**

Additional Estimates

2015 - 2016

**Department/Agency: Australian Taxation Office**

**Question: AET 3048-3052**

**Topic: Documents provided to minister**

**Reference: written - 19 February 2016**

**Senator: Ludwig, Joe**

**Question:**

3048. Excluding policy or correspondence briefs, how many documents are provided to the Minister's office on a regular and scheduled basis? Including documents that are not briefs to the minister and do not require ministerial signature.

3049. List those documents, their schedule and their purpose (broken down by ministerial signature and office for noting documents)

3050. How are they transmitted to the office?

3051. What mode of delivery is used (hardcopy, email) for those documents?

3052. What level officer are they provided to in the minister's office?

**Answer:**

3048 - 3049.

<b>Document</b>	<b>Schedule</b>	<b>Purpose</b>
Briefings on Public Rulings	As required	Information Only
Briefings on ATO response to Inspector General of Taxation Reviews	As required	Information Only
Briefings on ANAO Performance Audits of ATO	As required	Information Only
Briefings on Notice of Data Matching Program	As required	Information Only
Briefings on Taxpayer Alerts	As required	Information Only
Energy Performance Report	Annual (January)	Information Only
Indexation of Tobacco Excise and Customs Rates of Duty	Half-yearly (February and August)	Information Only
Indexation of Alcohol Excise and Customs Rates of Duty	Half-yearly (January and July)	Information Only
Briefing on GST Administration Performance Report	Half-yearly (April and November)	Information Only
Report of the Australian Business Registrar	Annual	Information Only
MPs Tax Time Information Kit	Annual (June)	Information Only
Publication of Self-Managed Superannuation Funds Statistics	Quarterly and Annual	Information Only

<b>Document</b>	<b>Schedule</b>	<b>Purpose</b>
Publication of Taxation Statistics	Annual (April)	Information Only
Superannuation Co-Contributions Report	Quarterly and Annual	Minister's signature
Commissioner of Taxation Annual Report	Annual (October)	Minister's signature
Low Income Superannuation Contributions Report	Quarterly and Annual	Minister's signature
Indexed Lists of Departmental and Agency Files Pursuant to the Senate Procedural Orders of Continuing Effect No. 12	Half-yearly (March and September)	Minister's signature

3050. All documents are both emailed and delivered in hardcopy.

3051. Refer to 3050.

3052. Documents are provided to the ATO's Departmental Liaison Officer, Acting APS 6.