

Senate Standing Committee on Economics

ANSWERS TO QUESTIONS ON NOTICE

Treasury Portfolio

Additional Budget Estimates

26 February 2014

Question: AET 625-629

Topic: Diners club cards - AOFM

Written: 5 March 2014

Senator LUDWIG asked:

625. What is the arrangement with diners club for provision of credit cards for the Whole of Government Travel arrangements?
626. What is the cost of using diners club to the government, listed by government and agency in fees and other charges?
627. What are the criteria for staff receiving credit cards? Does the criteria vary between SES and other levels; do they require pre approval for certain classes of expenses?
628. Please detail the limits of the credit cards issued to departmental staff; the types of cards; the card issuers;
629. Have any credit cards been issued to ministers or ministers staff?

Answer:

625. The AOFM has an arrangement with Diners Club to pay for domestic airfares, domestic accommodation and domestic car hire under the Whole of Government Travel arrangements.
626. There are no direct costs to the AOFM of using the Diner's Club card.
627. An authority to possess a card is provided to the staff member under the AOFM's Delegations Relating to Financial Management, where there is a demonstrated need. Each cardholder is required to sign an Acknowledgement of Use declaration. The AOFM only has one SES officer who is the CEO.
- The pre-approval requirements on expenditure via credit cards are consistent with the requirements contained in the AOFM's financial delegations and Chief Executive Instructions for other methods of expenditure.
628. The AOFM has issued four Australian Government credit cards as per the table below. All cards were issued by ANZ.

Classification	Number of Cards	Credit Limit	Transaction Limit
SES, EL2, EL1	3	\$ 15,000.00	\$ 5,000.00
APS4	1	\$ 10,000.00	\$ 5,000.00

629. No.