

Senate Standing Committee on Economics

ANSWERS TO QUESTIONS ON NOTICE

Treasury Portfolio

Additional Estimates

26 February 2014

Question: AET 2065 - 2069

Topic: Question time (ACNC)

Written: 5/03/2014

Senator LUDWIG asked:

2065. How many officers are responsible for preparing the department, agency, Minister or representing Minister's briefing pack for the purposes of Question Time?
2066. How many officer hours are spent each sitting day on preparing that information?
- a. Please break down the hours by officer APS classification
2067. Are drafts shown to the Minister or their office before Question Time?
- a. If so, when does this occur?
- b. How many versions of this information are shown to the minister or their office?
2068. Does the minister or their office make any contributions, edits or suggestions for departmental changes to this information?
- a. If so, when does this occur?
- b. What officer hours were spent on making these edits? Please break down the hours by officer APS classification.
2069. Provide each of the contents page of the Minister and representing Minister's Question Time folder prepared by the department for the week of 11 February 2014.

Answer:

2065. One ACNC staff member is responsible for preparing Question Time Briefs.
2066. The ACNC has a designated staff member that liaises with the Australian Taxation Office on each sitting day in case of Question Time Brief requests. This activity takes between 15 and 30 minutes each sitting day (and would be longer if a Question Time Brief is required).
- a. This activity is undertaken by an APS6.
2067. To date (5 March 2014), the ACNC is yet to prepare a Question Time Brief.
2068. The ACNC is yet to prepare a Question Time Brief.
2069. The ACNC is yet to prepare a Question Time Brief.