

Senate Standing Committee on Environment and Communications
Answers to Senate Estimates Questions on Notice
Supplementary Budget Estimates Hearings November 2014
Communications Portfolio
Special Broadcasting Service

Question No: 504

Program No. Special Broadcasting Service

Hansard Ref: Hansard In writing

Topic: Credit cards

Senator Ludwig asked:

Since Budget Estimates in June, 2014:

1. Provide a breakdown of any changes to employment classifications that have access to a corporate credit card.
2. Have there been any changes to action taken in the event that the corporate credit card is misused?
3. Have there been any changes to how corporate credit card use is monitored?
4. Have any instances of corporate credit card misuse have been discovered during the specified period? If so:
5. Please list staff classification and what the misuse was, and the action taken.
6. Have there been any changes to what action is taken to prevent corporate credit card misuse?
7. How many credit cards available to the Minister or their office? If so, please list by classification. Have there been any misuse of credit cards by the Minister or their office? Has any action been taken against the Minister or their office for credit card misuse? If so, list each occurrence, including the cost of the misuse.

Answers

1. A total of 58 credit cards have been issued to staff on the basis of business/operational needs as determined by Divisional heads. SBS is not an Australian Public Service agency and does not use the Australian Public Service employment classifications.
2. There have been no changes to action taken as there has been no misuse of a Corporate Credit Card.
3. No change - Credit card statements continue to be acquitted and approved by the relevant financial delegate on a monthly basis.
4. No instances
5. N/A
6. No change - all staff issued with credit cards are required to acknowledge the conditions of use on receipt of the card. Credit card statements are acquitted and approved by the relevant financial delegate on a monthly basis.
7. N/A