

**Senate Standing Committee on Environment and Communications**

**Answers to Senate Estimates Questions on Notice**

**Supplementary Budget Estimates Hearings November 2014**

**Communications Portfolio**

**NBN Co Limited**

**Question No: 146**

**Program No. NBN Co**

**Hansard Ref: In Writing**

**Topic: Credit Cards**

**Senator Ludwig asked:**

Since Budget Estimates in June, 2014:

1. Provide a breakdown for each employment classification that has a corporate credit card.
2. Have there been any changes to action taken in the event that the corporate credit card is misused?
3. Have there been any changes to how corporate credit card use is monitored?
4. Have any instances of corporate credit card misuse have been discovered during the specified period? If so:
5. Please list staff classification and what the misuse was, and the action taken.
6. Have there been any changes to what action is taken to prevent corporate credit card misuse?
7. How many credit cards available to the Minister or their office? If so, please list by classification. Have there been any misuses of credit cards by the Minister or their office? Has any action been taken against the Minister or their office for credit card misuse? If so, list each occurrence, including the cost of the misuse.

**Answer:**

1. Currently NBN Co has 162 active corporate card holders. Employees across all business functions based on their work requirements or where divisional General Manager approval has been given may be issued with a Corporate Amex card (covering all their travel related expenses). The obligation for settling NBN Co credit cards rests with the individual (i.e. the employee pays the credit card directly, not NBN Co). The employee must adhere to NBN Co's Travel and Expense Reimbursement policy, the NBN Co Buying Guide and NBN Co's Credit Card policy.
2. No
3. No
4. No
5. Not applicable.
6. No
7. NBN Co does not issue any credit cards to its Shareholder Ministers or their offices.