

**Senate Standing Committee on Environment and Communications**  
**Legislation Committee**  
Answers to questions on notice  
**Environment portfolio**

**Question No:** 185  
**Hearing:** Budget Estimates  
**Outcome:** Corporate  
**Programme:** Corporate Strategies Division (CSD)  
**Topic:** PORTFOLIO WIDE - REPORT PRINTING  
**Hansard Page:** N/A  
**Question Date:** 11 June 2014  
**Question Type:** Written

**Senator Ludwig asked:**

Have any reports, budget papers, statements, white papers or report-like documents printed for or by the department been pulped, put in storage, shredded or disposed of? A. If so please give details; name of report, number of copies, cost of printing, who order the disposal, reason for disposal

**Answer:**

**Department of the Environment (including the Supervising Scientist and Australian Antarctic Divisions)**

The Department of the Environment engages an in-house print manager and a publications warehousing and distribution contractor, to maintain responsible and accountable publication management. The Department's *Publications Management Guidelines* state that printed publications are to be produced in conjunction with the print manager and distributed by the warehousing and distribution contractor.

The Department did not authorise the department's warehousing and distribution contractor to dispose of any printed publications during the period 1 February 2014 to 30 April 2014.

**Portfolio Agencies**

All portfolio agencies advised that they did not dispose of any reports in the period 1 February 2014 to 30 April 2014 with the following exception:

The Great Barrier Reef Marine Park Authority disposed of six publications during the period 1 February 2014 to 30 April 2014.

Due to the age of two of the publications, *Great Barrier Reef: A 25 Year Strategic Plan for the Great Barrier Reef World Heritage Area 1994 - 2019* (Published May 1994) and *Review of the Great Barrier Reef Marine Park Act 1975 - Review Panel Report* (Published April 2006), the Agency has insufficient time and resources to investigate the printing costs.

Publications are disposed of because they are outdated or there is excess stock. Approval for the disposal of printed publications is granted by the Directors of the line areas responsible for those materials or, for corporate materials relevant to the agency as a whole (such as annual reports), by the Communications Director.

<b>Name of Report</b>	<b>Original print run</b>	<b>Total printing cost (GST inclusive)</b>	<b>Number of copies disposed of</b>
Great Barrier Reef: A 25 Year Strategic Plan for the Great Barrier Reef World Heritage Area 1994 - 2019 (Published May 1994)	Not available	Not available	64
Review of the Great Barrier Reef Marine Park Act 1975 - Review Panel Report (Published April 2006)	Not available	Not available	8
Great Barrier Reef Marine Park Authority Annual Report 2008-09	550	\$5,731	5
Great Barrier Reef Marine Park Authority Annual Report 2009-10	650	\$5,687	131
Great Barrier Reef Marine Park Authority Annual Report 2010-11	570	\$5,962	93
Great Barrier Reef Marine Park Authority Annual Report 2011-12	500	\$6,248	33