

Senate Standing Committee on Environment and Communications
Legislation Committee
Answers to questions on notice
Environment portfolio

Question No: 183
Hearing: Additional Estimates
Outcome: Corporate
Programme: Policy Analysis and Implementation (PAAI)
Topic: Boards
Hansard Page: N/A
Question Date: 19 February 2016
Question Type: Written

Senator Ludwig asked:

Since the change of Prime Minister on 14 September, 2015:

1. How often has each board met, break down by board name;
2. What travel expenses have been incurred;
3. What has been the average attendance at board meetings;
4. List each member's attendance at meetings;
5. How does the board deal with conflict of interest;
6. What conflicts of interest have been registered;
7. What remuneration has been provided to board members;
8. How does the board dismiss board members who do not meet attendance standards?
9. Have any requests been made to ministers to dismiss board members?
10. Please list board members who have attended less than 51% of meetings
11. What have been the catering costs for the board meetings held during this period?
Please break down the cost list.

Answer:

Please refer to **Attachment A** indicating the Environment portfolio boards that met between 14 September 2016 and 8 February 2016.

Response to Question on Notice 189 - Boards

For the period 14 September 2015 – 8 February 2016 the below listed Environment boards met during this period.

Board Name	a) How often has each Board met?	b) What travel expenses have been incurred? GST inclusive	c) What has been the average attendance at board meetings?	d) List each member's attendance at meetings	e) How does the board deal with conflict of interest?	f) What conflicts of interest have been registered?	g) What remuneration has been provided to board members?	h) How does the board dismiss board members who do not meet attendance standards?	i) Have any requests been made to ministers to dismiss board members?	j) Please list board members who have attended less than 51% of meetings	k) What have catering costs been for the board meetings held during this period? GST inclusive
Alligator Rivers Region Technical Committee	2	24 September 2015 (workshop) \$4,012.71 23-26 November 2015 (meeting 35) \$24,595.52	85%	24 September 2015 (workshop) Present Simon Barry Jane Coram David Mulligan Andrew Johnson Tim Eckersley Jenny Stauber Philip Hausler Absent Paul Boon Gavin Mudd Adam Thompson* Diana Wright* Anna Morgan* Justin O'Brien* *represented by proxy. 23-26 November 2015 Meeting 35 Present Simon Barry Jane Coram Jenny Stauber Paul Boon David Mulligan Tim Eckersley Andrew Johnson Gavin Mudd Adam Thompson Diana Wright Absent Phil Hausler* Justin O'Brien* Anna Morgan* *represented by proxy.	Members sign Terms of Engagement which require perceived/actual conflicts of interest to be disclosed at each meeting. Where a conflict of interest is identified, members are required to act in accordance with any directions from the Chair to resolve the conflict of interest. This may include removing themselves from the meeting while the relevant matter is being considered.	No conflicts of interest have been registered to date.	Independent scientific members are remunerated in accordance with Remuneration Tribunal Determination: 2015-20: Principal Determination - Remuneration and Allowances for Holders of Part-Time Public Office. Other stakeholder members are not remunerated.	Following consultation with the Department, the Chair would write to the Minister for the Environment requesting the member's appointment be terminated on the grounds of failure to meet attendance standards.	No	Nil	24 September 2015 \$768.10 23-26 November 2015 \$2,259.69
Australian Heritage Council	2	AHC85 15 September 2015 \$9,450.97 AHC86 30 November – 1 December 2015 \$9,053.51 (Travel and Travel Allowance remuneration)	95%	AHC85 Present Professor Carmen Lawrence Dr Jane Harrington Dr Don Garden Dr David Kemp Dr Jennie Whinam Lyndon Ormond-Parker Rachel Perkins	Members are to declare interests prior to or during the meeting as required to the Chair. It is noted formally at the meeting, the issue is discussed, and appropriate action is taken. On determination of a conflict of interest that member may either be asked to leave the room while that item of business is discussed or not partake in discussions or voting on that item of business.	Nil	As per Remuneration Tribunal Determination 2014/20: Remuneration and Allowances for Holders of Part-time Public Office (Table A).	Under Section 13 of the <i>Australian Heritage Council Act 2003</i> , the Minister may terminate a member's appointment.	No	Nil	AHC85 – 14 September \$353.00 AHC86 – 30 November - 1 December \$613.78

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				<p>AHC86 Present Professor Carmen Lawrence Dr Jane Harrington Dr Don Garden Dr David Kemp Dr Jennie Whinam Lyndon Ormond-Parker</p> <p>Absent Rachel Perkins</p>							
Australian Renewable Energy Agency	4	<p>23 September 2015 \$1,443.24</p> <p>5 November 2015 \$1,334.00</p> <p>3 December 2015 \$1,251.99</p>	94%	<p>23 September 2015 Present: Mr Greg Bourne, Chair Ms Judith Smith Dr Gordon de Brouwer (ex-officio)</p> <p>5 November 2015 Present: Mr Greg Bourne, Chair Ms Judith Smith Mr Danny Broad Dr Rhondda Dickson (ex-officio)</p> <p>3 December 2015 Present: Mr Greg Bourne, Chair Ms Judith Smith Mr Danny Broad Dr Rhondda Dickson (ex-officio)</p> <p>29 January 2016 Present: Dr Rhondda Dickson (ex-officio)</p>	<p>Section 36 of the <i>Australian Renewable Energy Agency Act 2011</i> sets out the process for disclosure of interests by Board Members to the Minister.</p> <p>Procedures are in place to identify and manage any conflicts of interest (actual, perceived or potential), including annual declarations of interest and a standing agenda item for meetings for 'Conflict of Interest Declarations'.</p>	<p>3 December 2015 Danny Broad declared he had worked for 2nd Road several years ago. 2nd Road submitted a tender for ARENA's A-Lab procurement. The Chair determined the conflict to be immaterial.</p>	<p>As per Remuneration Determination 2015/20: Remuneration and Allowances for Holders of Part-Time Public Office.</p>	<p>Section 38 of the <i>Australian Renewable Energy Agency Act 2011</i> outlines the Minister's ability to terminate the appointment of a Member if the Member is absent, except on leave of absence, from three consecutive meetings of the Board.</p>	No	Nil	<p>23 September 2015 \$310.00</p> <p>5 November 2015 \$340.40</p> <p>3 December 2015 \$367.00</p>

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Clean Energy Regulator	4	Travel expenses for members of the Clean Energy Regulator are provided in accordance with Determination 2015/11: Official Travel by Officer Holders, published by the Remuneration Tribunal. For the period 14 September 2015 to 1 March 2016, travel expenses totalled \$3,984.98	100%	<p>All Members were in attendance at all meetings during this period.</p> <p>13 October 2015 Present: Ms Chloe Munro Ms Anne Brown Ms Virginia Malley Mr Michael D'Ascenzo Dr Michael Sargent</p> <p>Absent: Nil</p> <p>17 November 2015 Present: Ms Chloe Munro Ms Anne Brown Ms Virginia Malley Mr Michael D'Ascenzo Dr Michael Sargent</p> <p>Absent: Nil</p> <p>15 December 2015 Present: Ms Chloe Munro Ms Anne Brown Ms Virginia Malley Mr Michael D'Ascenzo Dr Michael Sargent</p> <p>Absent: Nil</p> <p>2 February 2016 Present: Ms Chloe Munro Ms Anne Brown Ms Virginia Malley Mr Michael D'Ascenzo Dr Peter Davis</p> <p>Absent: Nil</p>	<p>The Regulator has robust procedures in place for managing conflicts of interest. These processes have regard to <i>Clean Energy Regulator Act 2011</i> and the <i>Public Governance, Performance and Accountability Act 2013</i>.</p> <p>The Regulator's procedures for managing conflicts of interest are set out in its terms of reference. The procedures ensure that the nature and extent of material personal interests held by Members are fully disclosed and that a Member's participation in consideration or voting on a matter in which they have an interest is limited where appropriate. In cases of a real or potential material conflict of interest, arrangements are in place for papers to be withheld and for a Member to leave the meeting room for the duration of discussion and decision.</p> <p>The Chair of the Clean Energy Regulator takes an active role in the identification and management of material personal interests held by Members.</p>	Nil	<p>Chair: As per Remuneration Tribunal Determination 2014/12: Remuneration and Allowances for Holders of Full-time Public Office (Table 2A).</p> <p>Members: As per Remuneration Tribunal Determination 2014/20: Remuneration and Allowances for Holders of Part-time Public Office (Table D).</p>	Section 27 of the <i>Clean Energy Regulator Act 2011</i> outlines the Minister's ability to terminate the appointment of a Member if the Member is absent, except on leave, from three consecutive meetings of the Regulator.	No	Nil	<p>The total cost of catering for this period is \$1,541.19</p> <p>The breakdown of costs:</p> <p>13 October 2015 \$341.38</p> <p>17 November 2015 \$364.10</p> <p>15 Decemberr 2015 \$453.93</p> <p>2 February 2016 \$381.78</p>

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Clean Energy Finance Corporation Board	6	\$8,874.00 (Please note this figure includes costs for three Board Committee meetings in this period. The CEFC's financial accounts do not differentiate travel by Board members as to whether they were for Board meetings or Board committee meetings)	88% for Board meetings	<p>Ms Jillian Broadbent AO No. Eligible to attend: 6 Attended: 6</p> <p>Mr Paul Binsted No. Eligible to attend: 6 Attended: 6</p> <p>*Mr Michael Carapiet No. Eligible to attend: 6 Attended: 0</p> <p>Mr Ian Moore No. Eligible to attend: 6 Attended: 6</p> <p>Ms Anna Skarbek No. Eligible to attend: 6 Attended: 6</p> <p>Mr Andrew Stock No. Eligible to attend: 6 Attended: 5</p> <p>Mr Martijn Wilder AM No. Eligible to attend: 6 Attended: 6</p> <p>*Mr Michael Carapiet was on authorised leave of absence from 21 September 2015 to 18 December 2015. Mr Carapiet resigned his position effective 18 December 2015.</p>	<p>Conflicts of interest are managed in accordance with the CEFC's Code of Conduct and Ethics, the Conflicting Personal Interests Policy, and the Board Charter, which all deal with when and how interests must be declared and dealt with by Board members and staff.</p> <p>In terms of the Board, there is not a "register" of conflict per se but instead the Board members are required to submit standing notices of material interest held by the member to the Board at the commencement of the member's term and to update those standing notices to reflect any changes in interests held (including any new interests). Conflicts of interest are included as an agenda item at each Board meeting to enable Board members to declare any conflict of interest that may arise as a result of matters to be dealt with by the Board.</p> <p>When a conflict of interest is declared by a Board member the conflict is dealt with in accordance with the procedure of the relevant specific provisions of the <i>Public Governance and Accountability Act 2013</i> and of Chapter 2, Part 2-2 Division 2 of the Public Governance and Accountability Rule 2014. Related party transactions are approved by the Board only after consideration by the Audit and Risk Committee.</p> <p>In terms of the Board's supervision of the CEO and employees, any conflicts of interest held by staff must be declared and are recorded in a managed register which is regularly reviewed by the Board's Audit & Risk Committee. This process is consistent with (and in fact exceeds) the requirements of the relevant specific provisions of the <i>Public Governance and Accountability Act 2013</i> and of Chapter 2, Part 2-2 Division 2 of the Public Governance and Accountability Rule 2014.</p>	Refer to column (e)	As per Remuneration Tribunal Determination 2015/20 - Remuneration and Allowances for Holders of Part-Time Public Office and Remuneration Tribunal Determination 2015/11 - Official Travel by Office Holders	The Board does not dismiss Board members. The responsible Minister may terminate the appointment of a Board member if the member is absent from three consecutive meetings without leave of absence (<i>Clean Energy Finance Corporation Act 2012</i> , section 23(d)).	No	Nil	\$1,709.00 (Please note this figure includes costs for three Board Committee meetings in this period. The CEFC's financial accounts do not differentiate travel by Board members as to whether they were for Board meetings or Board committee meetings)

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Climate Change Authority	4	<p>22 October 2015 \$3,733.35</p> <p>4 November 2015 \$5,155.28</p> <p>23 November 2015 \$3,984.51</p> <p>8 December 2015 \$2,571.27</p>	80%	<p>22 October 2015 Present: Mr Stuart Allinson Mr Danny Price The Hon. John Sharp Ms Kate Carnell AM Professor John Quiggin Professor Clive Hamilton</p> <p>Absent: Dr Wendy Craik AM Professor David Karoly Professor Ian Chubb</p> <p>4 November 2015 Present: Mr Stuart Allinson Dr Wendy Craik AM Professor David Karoly Mr Danny Price The Hon John Sharp Assoc Prof Andrew Macintosh Ms Kate Carnell AM Professor John Quiggin</p> <p>Absent: Professor Ian Chubb Professor Clive Hamilton</p> <p>23 November 2015 Present: Mr Stuart Allinson Dr Wendy Craik AM Professor David Karoly Mr Danny Price The Hon John Sharp Assoc Prof Andrew Macintosh Ms Kate Carnell AM Professor John Quiggin</p> <p>Absent: Professor Ian Chubb Professor Clive Hamilton</p> <p>8 December 2015 Present: Mr Stuart Allinson Ms Kate Carnell AM Professor David Karoly Mr Danny Price The Hon John Sharp Assoc Prof Andrew Macintosh Professor John Quiggin</p> <p>Absent: Professor Ian Chubb Dr Wendy Craik AM Professor Clive Hamilton</p>	<p>Members signed declarations of personal interest prior to their appointment which are updated at regular intervals.</p> <p>At each Authority meeting, verbal confirmation of any conflicts of interest are noted and actioned if required at the direction of the Authority Chair and CEO.</p>	Nil	As per Remuneration Tribunal Determination 2015/20: Remuneration and Allowances for Holders of Part-time Public Office.	The Minister for the Environment may terminate the appointment of an Authority member or associate member if the member is absent, except on leave of absence, from three consecutive meetings of the Authority.	No	Professor Clive Hamilton and Professor Ian Chubb	<p>22 October 2015 \$197.50</p> <p>4 November 2015 \$262.50</p> <p>23 November 2015 \$289.07</p> <p>8 December 2015 \$303.86</p>

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Commonwealth Marine Reserves Review – Expert Scientific Panel	1	18 September 2015 \$7,588.38	100%	Present Bob Beeton Peter Cochrane Colin Buxton Sabine Dittmann Julian Pepperell Absent: Nil	All Panel members provided private interest declarations prior to being appointed to the panels. During the Review, procedures are in place to capture and manage any Panel Member's actual, perceived or potential conflicts of interest.	Nil	As per Ministerially agreed remuneration detailed in terms and conditions of appointment (guided by Remuneration Tribunal Determination 2015/20): Remuneration and Allowances for Holders of Part-time Public Office.	The Minister can terminate Panel appointments. Grounds for termination would include non compliance with the terms and conditions of their appointment. Terms and conditions include attendance at meetings.	No	Nil	18 September 2015 \$113.00
Emissions Reduction Assurance Committee (ERAC)	4	Department of the Environment arranges airfares for all non-Canberra based members and accommodation as required. Average travel expenses for each meeting total: \$9,090.00	92%	25 September 2015 Present: Andrew Macintosh Tom Davison Rod Leonard Richard Harper Andrew Lloyd Mick Keogh David Hemming Brian Keating Hilton Taylor Absent: Nil 29 October 2015 Present: Andrew Macintosh Tom Davison Rod Leonard Richard Harper Andrew Lloyd David Hemming Brian Keating Hilton Taylor Absent: Mick Keogh 1-2 December 2015 Present: Andrew Macintosh Tom Davison Rod Leonard Andrew Lloyd David Hemming Hilton Taylor Helen Wilson Absent: Richard Harper Mick Keogh	The ERAC has an agreed conflict of interest policy which is set out in their Standard Operating Procedures. The ERAC Secretariat maintains a Conflict of Interest Register. The Committee considers any new conflict of interest issues at the commencement of each meeting and prior to their consideration of any agenda items.	Two conflicts of interest have been registered by ERAC members in relation to specific Emissions Reduction Fund method proposals being considered by the ERAC. These members have absented themselves from discussion on these matters, and have not taken part in decision-making for these items.	As per Remuneration Tribunal Determination 2014/20: Remuneration and Allowances for Holders of Part-time Public Office: Chair = \$521.00 per diem Member = \$384.00 per diem The Department of the Environment Representative and CSIRO Representative are not remunerated.	Under the <i>Carbon Credits (Carbon Farming Initiative) Act 2011</i> the Minister may terminate the appointment of any member who is absent at three consecutive meetings of the ERAC.	No	Nil	Catering costs over the four meetings totalled \$3,909.20.

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				<p>4 February 2016 Present: Andrew Macintosh Tom Davison Rod Leonard Richard Harper Andrew Lloyd Mick Keogh David Hemming Paul Graham Helen Wilson</p> <p>Absent: Brian Keating</p>							
Great Barrier Reef Marine Park Authority (GBRMPA)	1	\$2,277.92	80%	<p>Present Russell Reichelt Melissa George Margie McKenzie Tony Mooney AM</p> <p>Absent Dave Stewart</p>	Members are to declare interests prior to or during the meeting. It is noted formally at the meeting and minuted, and appropriate action is taken. On determination of a conflict of interest that member must not take part in any relevant deliberations or decisions of the Authority.	Shareholdings and positions with other committees, boards and organisations	The Chairperson is a full time employee of GBRMPA. Members are paid as per Remuneration Tribunal Determination: Remuneration and Allowances for Holders of Part-time Public Office (Table A). This period Determinations 2015/08 and 2015/20 applied. The Queensland Government representative has nominated not to receive remuneration.	Under the <i>Great Barrier Reef Marine Park Act 1975</i> , the Governor-General may terminate the appointment of: <ul style="list-style-type: none"> the Chairperson if absent from duty, except on leave of absence, for 14 consecutive days or 28 days in any 12 months a member if absent from three consecutive meetings without permission from the Minister. 	No	Nil	\$150.00
Independent Expert Scientific Committee on Coal Seam Gas and Large Coal Mining Development	3	<p>7-8 October 2015 Travel \$12,517.60 Taxis/Parking \$381.61</p> <p>12-13 November 2015 Travel \$9,903.08 Taxis/Parking \$364.11</p> <p>8-9 December 2015 Travel \$5,914.46 Taxis/Parking \$317.84</p>	90%	<p>7-8 October 2015 Present Andrew Johnson Andrew Boulton Craig Simmons Jane Coram Jenny Stauber Peter Flood Tom Hatton</p> <p>Absent: Nil</p>	Interests are declared upon appointment and every six months. Interests are also declared at the commencement of each meeting (in recognition of the agenda) and reviewed by the Chair. If the Chair determines that a Conflict of Interest exists, a decision is then made by the Chair to: - exclude the member from consideration/decision from the meeting or the particular agenda item; or - limit participation of the member to advice/discussion/consideration only.	<p>7-8 October 2015 Craig Simmons Possible conflict of interest in relation to Agenda Item 4 arising from NCGRT as a potential/current provider of research.</p> <p>12-13 November 2015 Craig Simmons Possible conflict of interest in relation to Agenda Item 4 arising from NCGRT as a potential/current provider of research.</p> <p>Jane Coram Possible conflict of</p>	As per Remuneration Tribunal Determination 2015/20: Remuneration and Allowances for Holders of Part-time Public Office (Table C2).	The Minister for the Environment may dismiss members for failure to meet attendance standard <i>EPBC Act 1999</i> Division 3— Members and procedures of Committees, 509 Termination of appointments of Committee members.	No	Nil	<p>7-8 October 2015 \$1,556.70</p> <p>12-13 November 2015 \$1,501.79</p> <p>8-9 December 2015 \$3,096.15</p>

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				<p>12-13 November 2015 Present Andrew Johnson Andrew Boulton Craig Simmons Jane Coram (Item 5.2) Jenny Stauber Peter Flood</p> <p>Absent Jane Coram</p> <p>8-9 December 2015 Present Andrew Johnson (9 Dec) Andrew Boulton Craig Simmons Jane Coram Jenny Stauber Peter Flood</p> <p>Absent Andrew Johnson (8 Dec)</p>		<p>interest in relation to Agenda Item 5.2 arising from Geoscience Australia involvement in the Bioregional Assessments.</p> <p>8-9 December 2015 Craig Simmons Possible conflict of interest in relation to Agenda Item 4 arising from NCGRT as a potential/current provider of research.</p> <p>Jenny Stauber Possible conflict of interest in relation to Agenda Item 2.1 and 2.3 arising from family investment in shares.</p> <p>Peter Flood Possible conflict of interest in relation to Agenda Item 2.3 arising from family investment in shares.</p>					
Indigenous Advisory Committee	1	As per Remuneration Tribunal Determination: Remuneration and Allowances for Holders of Part-time Public Office \$18,062.58	77%	<p>1-2 December 2015</p> <p>Present Melissa George Bruce Martin Denise Lovett Josie Douglas Robbie Dalton Ricky Archer Teagan Goolmeer</p> <p>Absent Wayne See Kee Joseph Elu</p>	At each meeting members should declare any conflicts of interests, if any, as soon as practicable after the member becomes aware of any real or perceived conflict. This declaration shall be noted in the minutes and the member shall not, unless otherwise determined by the Chair, be present during any discussion with respect to that matter, or contribute to or influence, any advice the Committee may provide on that issue.	Members declare professional and other associations and have absented themselves as appropriate from relevant discussions	As per Remuneration Tribunal Determination 2015/20: Remuneration and Allowances for Holders of Part-time Public Office (Table B3)	The Minister may terminate the appointment of a member of the Committee if the member is absent, except on a leave of absence, from three consecutive meetings of the Committee of which the member has had notice	No	Joseph Elu, Wayne See Kee	Total catering costs for the meeting was \$501.93

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Reef 2050 Plan Independent Expert Panel	1	29 October 2015 \$1,709.54	87%	<p>29 October 2015 Present Prof Ian Chubb Assoc Prof Eva Abal Dr Andrew Ash Prof Mike Bell Dr Damien Burrows Prof Bill Dennison Prof Ove Hoegh-Guldberg Prof Terry Hughes Prof Helene Marsh Dr Russell Reichelt Dr Britta Schaffelke Adj Assoc Prof Stephan Schnierer Dr Roger Shaw Prof Natalie Stoeckl</p> <p>Absent Dr Geoff Garrett Stefan Hajkowicz</p>	Members sign a conflict of interest form which requires them to disclose any perceived/actual conflict of interest at each meeting and to act in accordance with any directions from the Chairperson.	Prof Bell and Prof Stoeckl each registered conflicts of interest relating to the National Environmental Science Programme.	As per Remuneration Tribunal Determination 2015/20: Remuneration and Allowances for Holders of Part-time Public Office - Co-operative Research Centres Committee.	The Chair would liaise with the Department and the Great Barrier Reef Ministerial Forum if this occurred and a Ministerial Forum decision would be made.	No	Dr Geoff Garrett	29 October 2015 \$259.85
Sydney Harbour Federation Trust	3	Nil	94%	<p>16 September 2015 (In private) Present Jean Hay Rohan Jeffs Leo McLeay Paula Braxton-smith Josephine Cashman</p> <p>Absent: Kevin McCann</p> <p>9 December 2015 (In private) Present Jean Hay Rohan Jeffs Leo McLeay Paula Braxton-Smith Josephine Cashman Kevin McCann</p> <p>Absent: Nil</p> <p>9 December 2015 (In Public) Present Jean Hay Rohan Jeffs Leo McLeay Paula Braxton-Smith Josephine Cashman Kevin McCann</p> <p>Absent: Nil</p>	At the start of each meeting, Trustees declare their interest. This document is updated at each meeting. The Minister for the Environment may terminate a member's appointment if the member engages in paid employment that, in the Minister's opinion, conflicts or could conflict with the proper performance of the duties of his or her office; or the member fails, without reasonable excuse, to comply with Section 29 of the PGPA Act. Section 20(2)(c) and (d) of <i>Sydney Harbour Federation Trust Act 2001</i> .	None	As per Remuneration Tribunal Determination 2015/20 and 2016/01 Remuneration and Allowances for Holders of Part-time Public Office (Table A).	The Minister may terminate a member's appointment if the member is absent, except on leave of absence, from three consecutive meetings of the Trust Section 20 (1)(b) of the <i>Sydney Harbour Federation Trust Act 2001</i> .	No	Nil	<p>16 September 2015 \$132.33</p> <p>9 December 2015 \$186.07</p>

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Threatened Species Scientific Committee	1	As per Remuneration Tribunal Determination: Remuneration and Allowances for Holders of Part-time Public Office (Tier 1) TSSC62 9-10 November 2015 Travel Costs: \$12256.20 Travel Allowance: \$10618.00	100%	Present Prof Helene Marsh Dr Sarah Legge Prof Stuart Bunn Prof David Keith Dr Hamish Campbell Assoc Prof Nicola Mitchell Prof Colin Simpfendorfer Prof Kinsley Dickson Dr David Kendal Ms Louise Gilfedder Absent: Nil	As per Environment Protection and Biodiversity Conservation Regulation 15, Members are to declare interests prior to or during the meeting as required to the Chair. It is noted formally at the meeting, the issue is discussed, and appropriate action is taken. On determination of a conflict of interest that member may either be asked to leave the room while that item of business is discussed or not partake in discussions or voting on that item of business.	A range of research collaborations, consultancies and representative roles were declared as potential conflicts of interest, however none were considered directly relevant to the advice provided to the Minister at the November meeting	As per Remuneration Tribunal Determination 2014/20: Remuneration and Allowances for Holders of Part-time Public Office (Table B3).	Termination of appointments covered by s509 of the <i>Environment Protection and Biodiversity Conservation Act 1999</i> .	No	Nil	The catering cost approx \$818.00 over two days.
Uluru-Kata Tjuta Board of Management	1	3-5 November 2015 \$9,056.00	92%	3-5 November 2015 Present Sammy Wilson Harry Wilson Stephen Clyne Daisy Walkabout Rene Kulitja Judy Trigger Kunbry PeiPei Sally Barnes Grant Hunt John King Absent Vincent Nipper	Members identify any possible conflict prior to the matter being addressed. If necessary the member will remove themselves from the meeting while the matter is addressed.	Nil	As per Remuneration Tribunal Determination 2015/20 Remuneration and Allowances for Holders of Part-time Public Office (Table B3).	Members may be dismissed by the Minister if they fail to attend three consecutive meetings without leave	No	Vincent Nipper	3-5 November 2015 \$2,010.00