

Senate Community Affairs Legislation Committee

BUDGET ESTIMATES – 4 JUNE 2013 ANSWER TO QUESTION ON NOTICE

Human Services Portfolio

Topic: Provision of Equipment

Question reference number: HS 78

Senator: Smith

Type of question: Written

Date set by the committee for the return of answer: 26 July 2013

Number of pages: 5

Question:

- a) For departments/agencies that provide mobile phones to Ministers and/or Parliamentary Secretaries and/or their offices, what type of mobile phone is provided and the costs.
- b) For departments/agencies that provide electronic equipment to Ministers and/or Parliamentary Secretaries and/or their offices, what are the ongoing costs for this financial year to date? What were the running costs for the financial year to date?
- c) Is electronic equipment (such as ipad, laptop, wireless card, vasco token, blackberry, mobile phone (list type if relevant), thumb drive) provided to department/agency staff? If yes provide details of what is provided, the purchase cost, the ongoing cost and a breakdown of what staff and staff classification receives it.
- d) Does the department/agency provide their Ministers and/or Parliamentary Secretaries and/or their offices with any electronic equipment? If yes, provide details of what is provided, the cost and to whom it is provided.

Answers:

- a) The Department provides a choice of mobile phones to the Minister and their staff. As at 29 March 2013, the inventory of mobile phones on offer to then Minister for Human Services, Senator the Hon Kim Carr, and his staff, and their associated costs was as follows:

	Item	Qty	Unit Cost (Excl. GST)	Ongoing Cost (Incl. GST)
Former Minister	iPhone 4S	1	\$713 (avg)	\$10.00 p/m
	Nokia C5	1	\$164 (avg)	\$5.00 p/m
Staff (12)	iPhone 4S	10	\$713 (avg)	\$10.00 p/m
	Blackberry	3	\$517 (avg)	\$50.00 p/m (avg)
	Samsung S5511T	1	\$164 (avg)	\$5.00 p/m

As at 19 June 2013, the inventory of mobile phones on offer to the Minister for human services, Senator the Hon Jan McLucas, and her staff, and their associated costs, was as follows:

	Item	Qty	Unit Cost (Excl. GST)	Ongoing Cost (Incl. GST)
Minister	iPhone 5	1	\$799 (avg)	\$10.00 p/m
Staff (12)	iPhone 4S	4	\$713 (avg)	\$10.00 p/m
	iPhone 5	5	\$799 (avg)	\$10.00 p/m
	Blackberry	1	\$517 (avg)	\$40.00 p/m (avg)

- b) The tables below details the ‘running’ or ongoing service costs of electronic equipment provided by the Department to the Ministers and their offices in the 2012-13 financial year.

i) Former Minister for Human Services, Senator the Hon Kim Carr - ongoing service costs 2012-13 (until 29 March 2013)

Item	Qty	Ongoing Cost each (Incl. GST)
Tablet Devices	3	\$49.00 p/m
Smartphone (iPhone)	10	\$10.00 p/m
Smartphone (Blackberry)	3	\$50.00 p/m (avg)
Mobile Phone	2	\$5.00 p/m
3G/4G Data Services	11	\$49.00 p/m
ADSL Services	3	\$59.95 p/m (avg)
WAN Link to Melbourne CPO	1	\$2,033.46 p/m

ii) Minister for Human Services, Senator the Hon Jan McLucas - ongoing service costs 2012-13 (from 28 March 2013*)

Item	Qty	Ongoing Cost each (Incl. GST)
Tablet Devices	4	\$49.00 p/m
Smartphone (iPhone)	10	\$10.00 p/m
Smartphone (Blackberry)	1	\$40.00 p/m (avg)
3G/4G Data Services	6	\$49.00 p/m

* The progressive activation and issue of Minister McLucas and her staff’s inventory commenced on 28 March 2013 and was completed by 5 April 2013.

- c) The Department provides staff with a range of electronic equipment depending on level and business need. This may include:
1. Desktop Computer.
 2. Laptop Computer.
 3. Telephone and/or Smartphone.
 4. Wireless 3G/4G modems for remote access.
 5. Personal printing.
 6. Network printing (not broken down by individual).
 7. Assorted minor office equipment.

The matrix below outlines the equipment issue process for the Department:

Equipment item	Issued to all staff	Reason	Purchase Cost (Excl. GST)	Ongoing Cost (Incl. GST)
Desktop PC	Yes	Standard Issue	\$826.00	N/A
Desktop monitor	Yes	Standard Issue	\$210.00	N/A
Laptop	No	<p>Employees who are eligible for access to a mobile computing devices are:</p> <ul style="list-style-type: none"> • SES Band 2 & 3 (SES Band 1 with a business case supported by their General Manager); • Business line leaders and any staff who are or who are likely to be called upon to work at a different site, for example, staff called to work on emergencies; • Drought and Rural buses are equipped with laptops PCs; • EL2 and EL1 employees with business case supported by their National Manager / Zone Service Leader; and • Employees who are regularly required to work in multiple locations will be issued with a laptop. In this instance, regularly means more than once a week on average. 	\$1,225.00	N/A
Remote Access Token	No	As per Laptop reasoning (stated above)	\$25.00	N/A
Tablet device	No	<p>Officers at the Band 2 level are automatically issued a tablet device. For officers at the Band 1 level, written agreement is required from the General Manager and approval is obtained from the General Manager ICT Infrastructure.</p> <p>Tablet devices are provided to staff in DHS Service Centres and are used for the provision of a concierge service.</p>	\$946.48	\$49.00 p/m
Mobile / Smartphone	No	<p>All SES officers are provided with either a mobile or smartphone. Staff at other classification levels are issued mobile / smartphones where a genuine business need exists. The model is based on 'fit for purpose'.</p> <p>Smartphones requiring data connectivity with the DHS environment are only available to employees at the EL 2 level and above unless an SES endorsed business case has been approved in writing</p>	<p>Mobile -\$183.00 iPhone4-\$713.00 iPhone5-\$799.00</p>	<p>Mobile \$5 p/m iPhone \$10 p/m</p>

d) The Department provides the Minister and their staff with a range of electronic equipment which typically includes:

1. Desktop Computer.
2. Laptop Computer.
3. Telephone and/or Smartphone.
4. Wireless 3G/4G modems for remote access.
5. Personal printing.
6. Network printing (not broken down by individual).
7. Assorted minor office equipment.

Between 6 March 2013 (the date of the answer to Senate Additional Estimates Question on Notice HS 66) and 29 March 2013, the former Minister for human services, Senator the Hon Kim Carr's office had the following electronic equipment on issue (across four physical locations).

	Item	Qty	Unit Cost (Excl. GST)	Ongoing Cost (Incl. GST)
Former Minister (Carr)	Laptop	1	\$1,225.00 (avg)	N/A
	Tablet Device	1	\$900.00 (avg)	\$49.00 p/m
	Smartphone (iPhone)	1	\$713.00 (avg)	\$10.00 p/m
	Mobile Phone	1	\$164.00 (avg)	\$5.00 p/m
	Desktop Computer	2	\$826.00 (avg)	N/A
	Desktop Monitor	3	\$210.00 (avg)	N/A
	Wireless modem (4G)	2	\$152.00 (avg)	\$49.00 p/m
	Personal Printer	2	\$350.00 (avg)	Dependent on use
	Remote Access Token	1	\$25.00	N/A
Staff (12)	Laptop	9	\$1,225.00 (avg)	N/A
	Tablet Device	2	\$900.00 (avg)	\$49.00 p/m
	Smartphone (iPhone)	10	\$713.00 (avg)	\$10.00 p/m
	Smartphone (Blackberry)	3	\$517.00 (avg)	\$50.00 p/m (avg)
	Mobile Phone	1	\$164.00 (avg)	\$5.00 p/m
	Desktop Computer	20	\$826.00 (avg)	N/A
	Desktop Monitor	22	\$210.00 (avg)	N/A
	Wireless modem	10	\$152.00 (avg)	\$49.00 p/m
	Personal Printer	3	\$350.00 (avg)	Dependent on use
	Remote Access Token	9	\$25.00	N/A

As at 5 April 2013*, the office of the Minister for Human Services, Senator the Hon Jan McLucas, had the following electronic equipment on issue (across three physical locations).

	Item	Qty	Unit Cost (Excl. GST)	Ongoing Cost (Incl. GST)
Minister (McLucas)	Laptop	1	\$1,225.00 (avg)	N/A
	Tablet Device	1	\$900.00 (avg)	\$49.00 p/m
	Smartphone (iPhone 5)	1	\$799.00 (avg)	\$10.00 p/m
	Desktop Computer	2	\$826.00 (avg)	N/A
	Desktop Monitor	2	\$210.00 (avg)	N/A
	Wireless modem (4G)	1	\$152.00 (avg)	\$49.00 p/m
	Personal Printer	2	\$350.00 (avg)	Dependent on use
	Remote Access Token	1	\$25.00	N/A
Staff (12)	Laptop	6	\$1,225.00 (avg)	N/A
	Tablet Device	3	\$900.00 (avg)	\$49.00 p/m
	Smartphone (iPhone 4)	4	\$713.00 (avg)	\$10.00 p/m
	Smartphone (iPhone 5)	5	\$799.00 (avg)	\$10.00 p/m
	Smartphone (Blackberry)	1	\$517.00 (avg)	\$50.00 p/m (avg)
	Desktop Computer	14	\$826.00 (avg)	N/A
	Desktop Monitor	19	\$210.00 (avg)	N/A
	Wireless modem	6	\$152.00 (avg)	\$49.00 p/m
	Personal Printer	2	\$350.00 (avg)	Dependent on use
	Remote Access Token	10	\$25.00	N/A

* The progressive activation and issue of Minister McLucas and her staff's inventory commenced on 28 March 2013 and was completed by 5 April 2013.

All desktop, laptop and tablet devices are purchased under the Whole of Government Desktop Hardware panel, which was established by the Australian Government Information Management Office to ensure value for money is achieved across government procurement.