

Senate Community Affairs Legislation Committee

ADDITIONAL ESTIMATES – 11 FEBRUARY 2016 ANSWER TO QUESTION ON NOTICE

Department of Human Services

Topic: Documents provided to the Minister's office

Question reference number: HS 101

Senator: Ludwig

Type of question: Written

Date set by the committee for the return of answer: 4 April 2016

Number of pages: 1

Question:

- a) Excluding policy or correspondence briefs, how many documents are provided to the Minister's office on a regular and scheduled basis? Including documents that are not briefs to the minister and do not require ministerial signature.
- b) List those documents, their schedule and their purpose (broken down by ministerial signature and office for noting documents)
- c) How are they transmitted to the office?
- d) What mode of delivery is used (hardcopy, email) for those documents?
- e) What level officer are they provided to in the minister's office?

Answer:

There is no central data base of all documents provided to the Minister's office. To attempt to provide this level of detail would involve an unreasonable diversion of departmental resources.