

Due with Corporate Support Group: Input requested from Portfolio bodies due cob 5 March 2013
QoN No: 284 - Information requested from Portfolio bodies to cover period 1 July 2012 to 31 January 2013
QoN: Please provide a list of all office locations for all departments and agencies within the portfolio by: a. Department/Agency; b. Location; c. Leased or Owned; d. Size; e. Number of Staff at each location and classification; f. If rented, the amount and breakdown of rent per square metre; g. If owned, the value of the building; h. Depreciation of buildings that are owned; i. Type of functions and work undertaken.

Portfolio Bodies

(a) the department or agency	(b) location			c) Leased or Owned	(d) Size	(e) the number of staff at each location and their classification			(f) if the office location is rented, the amount and breakdown of rent paid per square metre		(g) if the location is owned by the department or agency, the value of the building, and (h) depreciation, of buildings;		(i) the type of functions and work undertaken
Aboriginal Hostels Limited	NT	Alice Springs	15 Leichardt St Alice Springs NT 0870	Leased	217	APS2-EL1	5		42,290	195			Regional Office provision of managerial support to the hostels in the region
	QLD	Brisbane	231 North Quay Brisbane Qld 4000	Leased	150	APS2-EL1	4		96,655	644			
	QLD	Cairns	110 McLeod St Cairns Qld 4870	Leased	253	APS3-APS6	5		81,299	321			
	NT	Darwin	59 Smith St Darwin NT 0800	Leased	167	APS3-EL1	6		52,197	313			
	VIC	Melbourne	167-169 Queen St Melbourne Vic 3000.	Leased	158	Vacant pending subletting	0		62,239	394			
	WA	Perth	2/47 Cedric St Stirling WA 6021	Leased	150	APS2-EL1	4		59,055	394			
	NSW	Sydney	128-134 Chalmers St Surrey Hills NSW	Leased	227	APS3-EL1	3		110,672	488			
	ACT	Canberra	2-6 Shea St Phillip ACT 2606	Leased	1,575	APS1-SESB2	64		504,000	320			National Office – Provision of Corporate Services, Admin support and Senior Management
Anindilyakwa Land Council	NT	Alyangula	Head Office 30 Bougainvillea St Alyangula, Groote Eylandt	Leased	150M2	APS 4 – EL2	20		\$2750	18.33 per M2			Corporate Services, Project Officers.
			Rangers Pole 13 Rowel Highway	Owned	1000M2		21			\$1.6 million	\$32,000	Natural Resource Management	
			Anthropologist Lot 371 Angurugu	Owned	100M2		2			\$500,000	\$10,000	Anthropology	

(a) the department or agency	(b) location			c) Leased or Owned	(d) Size	(e) the number of staff at each location and their classification			(f) if the office location is rented, the amount and breakdown of rent paid per square metre		(g) if the location is owned by the department or agency, the value of the building, and (h) depreciation, of buildings;		(i) the type of functions and work undertaken
Australian Institute of Family Studies	Vic	Melbourne	Lvl 20, 485 La Trobe Street	Leased	1534.2	APS 1 - APS 2 - APS 3 - APS 4 - APS 5 - APS 6 - EL1 - EL2 - SES - Director Total	0 3 7 11 10 25 19 11 2 1 89	N/A	\$552,231 annualised	\$360	N/A	N/A	The Institute conducts research and communicates findings to policy-makers, service providers, and the broader community.

N.B. The rent to 31 January 2013 was \$322,135. This was annualised for 12 months in the above table.

Central Land Council	NT	Alice Springs	27 Stuart Highway	Owned	3,135	ASO2 - SES2	165				12,000,000	252,024	Head office
	NT	Alice Springs	6 Kennett Court Ciccone	Owned	1,330	ASO5 - SOGB	9				500,000	11,511	Aboriginal Corporation administration
	NT	Alice Springs	71 Bath Street	Owned	244	Nil	Nil				650,000	2,125	Vacant - to be leased
	NT	Alice Springs	Cameron St	Owned	7,720	Renovations being completed for 2013 occupancy					1,630,000	10,095	Ranger 'hub' (training etc)
	NT	Mutitjulu	Lot 35	Owned	67	ASO 5 - ASO 6	2				242,500	11,920	Regional office
	NT	Docker River	Lot 109	Owned	166	ASO 2 - ASO 6	7				35,000	875	Ranger office
	NT	Lajamanu	Lot 234	Owned	113	ASO 2 - ASO 6	11				340,000	11,657	Regional office
	NT	Yuendumu	Yuendumu	Owned	236	ASO 2 - ASO 6	6				570,000	27,263	Regional office
	NT	Papunya	Papunya	Owned	78	ASO 4 - ASO 6	6	1			120,000	5,684	Regional office
	NT	Kalkaringi	Kalkaringi	Owned	191	ASO 2 - ASO 6	7				530,000	14,094	Regional office
	NT	Harts Range	Lot 112	Owned	234	ASO5 - ASO 6	2				550,000	20,985	Regional office
	NT	Utopia	Lot 23	Owned	218	ASO 4	1				240,000	6,528	Regional office
	NT	Ti-Tree	Ti-Tree	Owned	44	ASO 2 - ASO6	8				118,000	3,773	Ranger office
	NT	Hermannsburg	Tjuwanpa Outstation Resource Centre	To be leased	To be agreed	ASO 2 - ASO6	10	1	Rental under negotiation				
NT	Tennant Creek	63 Patterson St	Owned	411	ASO 2 - SOGC	16				515,000	11,312	Regional office	

(a) the department or agency	(b) location			c) Leased or Owned	(d) Size	(e) the number of staff at each location and their classification			(f) if the office location is rented, the amount and breakdown of rent paid per square metre	(g) if the location is owned by the department or agency, the value of the building, and (h) depreciation, of buildings;		(i) the type of functions and work undertaken	
Agency Name	State	City	Street Address	Leased/Owned	Area (m2)	Classification	No	Other Agency Staff	Annual Rent Ex GST \$	Rent per M ²	Value \$	Depreciation \$	Type of functions and work
Equal Opportunity for Women in the Workplace Agency *	NSW	North Sydney	Level 7, 111 Pacific Hwy	Leased	481 m sq	APS3-EL2 PEO	38 1	Nil	\$208,523.12	\$433.52 net	n/a	n/a	Administration of the Equal Opportunity for Women in the Workplace Act 1999
Workplace Gender Equality Agency **	NSW	Sydney	Level 7, 309 Kent Street	Leased	1055 m sq	APS3-EL2 PEO	38 1	Nil	\$336,939.48	\$319.37 net	n/a	n/a	Administration of the Workplace Gender Equality Act 2013

* The Agency was in North Sydney from July 2012 until 7th December 2012 with lease payment continuing to be paid until February 28th 2013.

** The Agency moved to the City from 7th December 2012 with rent commencing in the new premises from 1 January 2013.

Indigenous Business Australia	SA	Adelaide	Lvl 7, 44 Waymouth St.	Leased	285 M2	Cadet – APS6	7		\$104,025	\$365			Financial services and support to Indigenous Australians, including: <ul style="list-style-type: none"> • Home and Business lending • Business support Equity and joint ventures
	QLD	Brisbane	Lvl 13, Edward St.	Leased	495 M2	APS1 – EL2	29		\$383,693	\$775			
	QLD	Cairns	59 McLeod St.	Leased	349 m2	APS4 – APS6	6		\$103,244	\$296			
	NSW	Grafton	Shop 9, 22 King St.	Leased	85 m2	APS4 – APS6	3		\$22,940	\$270			
	TAS	Hobart	Lvl 3, 85 Macquarie St.	Leased	40 m2	APS4 – APS5	2		\$25,944	\$649			
	VIC	Melbourne	Lvl 10, 460 Bourke St.	Leased	204 m2	APS4 – APS6	5		\$58,344	\$286			
	WA	Perth	Lvl 7, 140 St George Tce	Leased	500 m2	APS5 – EL2	7		\$310,191	\$620			
	NSW	Sydney	Lvl 9, 300 Elizabeth St.	Leased	612.70 m2	APS1 – SES	20		\$260,142	\$425			
	NSW	Wagga	70 Baylis St.	Leased	190 m2	APS4 – APS6	5		\$72,372	\$381			
	ACT	Canberra	5-7 Neptune St.	Leased	2481.3 m2	APS1 – PEO	111		\$720,360	\$290			

(a) the department or agency	(b) location			c) Leased or Owned	(d) Size	(e) the number of staff at each location and their classification			(f) if the office location is rented, the amount and breakdown of rent paid per square metre		(g) if the location is owned by the department or agency, the value of the building, and (h) depreciation, of buildings;		(i) the type of functions and work undertaken
Indigenous Land Corporation	SA	Adelaide	Level 7, 121 King William St	Leased	1050	ILC Upper (APS 2) to SES	55	NA	\$482,051	\$469.10	NA		Program delivery and corporate administration in accordance with statutory functions
	QLD	Brisbane	Level 2, 67 Astor Tce. Spring Hill	Leased	427	ILC Lower (APS 1) to SES	23	NA	\$172,894	\$371.16	NA		Program delivery and corporate administration in accordance with statutory functions
	WA	Perth	Level 12, 207 Murray St Perth	Leased	447	ILC Lower (APS 1) to SES	18	NA	\$230,116 ¹	\$514.80	NA		Program delivery and corporate administration in accordance with statutory functions
	ACT	Canberra	Level 1, 3-5 Phipps Close. Deakin	Leased	298	ILC 3 Upper (APS 6) to SES	7	1 Seconded from DEEWR	\$112,606 ²	\$377.87	NA		Program delivery and corporate administration in accordance with statutory functions
	SA	Adelaide	Ground floor, 47 Waymouth St	Leased	164	ILC 2 Upper (APS4) to SES	6	NA	\$24,600	\$150	NA		Program delivery and corporate administration (ISC) in accordance with statutory functions
¹ Variance is annual rent increase – Indigenous Land Corporation													
² Variance is annual rent increase – Indigenous Land Corporation													
Northern Land Council Please note: The total area of leased and owned property is not currently available for this financial year. Neither is the value and depreciation of owned properties.	NT	Darwin	45 Mitchell St.	Leased	NA	ASO3 - Negotiated	88	NA	\$910,309.92 ⁱ	NA	NA	NA	-Secretariat -Policy -Legal Branch -Anthropology -Corporate Services -Project Management -Community liaison
	NT	Darwin	60 Smith St.	Leased	NA	ASO4 - Negotiated	48	NA	\$294,912.00 ⁱⁱ	NA	NA	NA	-Land and Sea Management -Mining -Commercial Projects
	NT	Darwin	Units 2- 4 Coonawarra Rd.	Leased	NA	ASO4 - SOGC	2	NA	\$58,908.24 ⁱⁱⁱ	NA	NA	NA	-Property and Fleet Management
	NT	Palmerston	1/17 Georgina Crescent	Leased	NA	ASO3 – ASO6	4	NA	\$48,437.04 ^{iv}	NA	NA	NA	-Project Management -Permits -Shopfront services -Community liaison
	NT	Nhulunbuy	Shop 4 Arnhem House	Leased	NA	ASO3 - SOGB	4	NA	\$48,226.92 ^v	NA	NA	NA	-Project Management -Permits -Shopfront services -Community liaison
	NT	Katherine	5/29 Katherine Terrace	Leased	NA	ASO3 - SOGB	8	NA	\$105,130.00 ^{vi}	NA	NA	NA	-Regional Coordination -Project Management -Permits -Shopfront services -Community liaison

(a) the department or agency	(b) location			c) Leased or Owned	(d) Size	(e) the number of staff at each location and their classification			(f) if the office location is rented, the amount and breakdown of rent paid per square metre		(g) if the location is owned by the department or agency, the value of the building, and (h) depreciation, of buildings;		(i) the type of functions and work undertaken
	NT	Jabiru	Shop 3 Government Building, Flinders St.	Leased	NA	ASO2 -SOGC	4	NA	\$14,853.84 ^{vii}	NA	NA	NA	-Project Management -Permits -Shopfront services -Community liaison
	NT	Timber Creek	43 Wilson St	Owned	NA	ASO6 – PO2	3	NA	NA	NA	NA	NA	-Project Management -Permits -Shopfront services -Community liaison
	NT	Tennant Creek	178 Patterson St.	Owned	NA	ASO6	1	NA	\$18,199.92 ^{vii}	NA	NA	NA	-Project Management -Permits -Shopfront services -Community liaison
ⁱ Projected Annual rent calculated on monthly rent as at February 2013 ⁱⁱ Projected Annual rent calculated on monthly rent as at February 2013 ⁱⁱⁱ Projected Annual rent calculated on monthly rent as at February 2013 ^{iv} Projected Annual rent calculated on quarterly rent as at September 2012 ^v Projected Annual rent calculated on monthly rent as at February 2013 ^{vi} Projected Annual rent calculated on monthly rent as at February 2013 ^{vii} Projected Annual rent calculated on monthly rent as at January 2013 ^{viii} Projected Annual rent calculated on weekly rent as at March 2012													
Outback Stores	NT	Berrimah	67 Pruen Road	Leased	720m2 (total building area)			45	\$163,018	\$226	N/A	N/A	Darwin Administrative Support Office
	NT	Alice Springs	4/9 Ghan Road	Leased	78m2 (total building area)			3	\$20,000	\$256	N/A	N/A	Alice Springs Administrative Support Office
Social Security Appeals Tribunal	SA	Adelaide	L12, 45 Grenfell Street	Leased	505.7	APS1-EL1	8	Full-time member 1	185,996	367.80			To perform SSAT's statutory objective. Floor space includes hearing rooms.
	QLD	Brisbane	L26, 215 Adelaide Street	Leased	952	APS1-EL1	12	FT members 3	529,692	556.40			
	ACT	Canberra	L5, 71 Northbourne Avenue	Leased	212.5		0		84,540	397.83			
	TAS	Hobart	L8, 188 Collins Street	Leased	322	APS4	2		98,530	306.00			
	VIC	Melbourne	L11, 565 Bourke Street	Leased	1,001	APS1-EL1	16	FT members 4	280,895	280.61			
	VIC	Melbourne	L24, 500 Collins Street	Leased	922	APS2-EL2	26	FT members 1	433,340	470.00			

(a) the department or agency	(b) location			c) Leased or Owned	(d) Size	(e) the number of staff at each location and their classification			(f) if the office location is rented, the amount and breakdown of rent paid per square metre		(g) if the location is owned by the department or agency, the value of the building, and (h) depreciation, of buildings;		(i) the type of functions and work undertaken
	NSW	Sydney	L20, 580 George Street	Leased	1,296.40	APS2-EL1	22	FT members 7	808,744	623.83			
	WA	Perth	L3, 109 St Georges Terrace	Leased	539.50	APS2-EL1	8	FT members 2	117,755	218.26			
Tiwi Land Council	NT	Darwin	5 Benson Court Knuckeys Lagoon		~200	CEO	1		\$33,800	\$169			Secretariat
	NT	Melville Island,	Pickertaramoor, Melville Island		~200	Operations HQ	3	NA	NIL	NIL	\$500,000	NA	Headquarters office, meeting hall and ceremonial grounds at Pickataramoor adjacent to the Tiwi College. This facility is the centre for most meetings of the Land Council and the Executive and is so situated to draw upon students from the College, including members of the Junior Land Council, to participate at meetings and develop an understanding of the leadership challenges facing Tiwi society.
	NT	Melville Island	Pirlangimpi		~40	Office	0	NA	NIL	NIL	\$100,000	NA	Offices at all three Townships where Managers and members of the Executive also reside.
	NT	Melville Island	Milikapiti		~40	Office	0	NA	NIL	NIL	\$100,000	NA	Offices at all three Townships where Managers and members of the Executive also reside.
	NT	Melville Island	Wurrumiyanga		~40	Office	0		NIL	NIL	\$100,000	NA	Offices at all three Townships where Managers and members of the Executive also reside.
Torres Strait Regional Authority	QLD	Thursday Island	46 Victoria Parade	Owned	933	APS1-FTO	53	0	\$0	\$0	\$2,330,330	\$54,899	Main Office-Corporate Administration, Board Room and Program delivery
	QLD	Thursday Island	Cnr Victoria Parade & Blackall St	Owned	573	Casual – EL1	15	0	\$0	\$0	\$3,150,000	\$54,570	Cultural Centre, Art Gallery, Program delivery and administration
	QLD	Thursday Island	56 Douglas Street	Owned	413	APS2-EL2	27	0	\$0	\$0	\$771,00	\$22,708	Program delivery, Native Title Office and administration
	QLD	Cairns	Lvl 4 46-48 Sheridan St	Leased	88	APS5-EL1	4	0	\$30,900	\$351.14			Mainland meeting room and Program delivery

(a) the department or agency	(b) location			c) Leased or Owned	(d) Size	(e) the number of staff at each location and their classification			(f) if the office location is rented, the amount and breakdown of rent paid per square metre		(g) if the location is owned by the department or agency, the value of the building, and (h) depreciation, of buildings;		(i) the type of functions and work undertaken	
														Agency Name
Wreck Bay Aboriginal Community Council	NSW	Wreck Bay	Wreck Bay Village	Owned	300 approx.		3					\$600,000		Council Administration Office
	NSW	Wreck Bay		Owned	300 approx.		8					\$1,500,000		Day Care Centre – day care facilities for pre-school children
	NSW	Wreck Bay		Owned	200 approx.		0					\$225,000		Community Hall – community gatherings for conducting meetings
	NSW	Wreck Bay		Owned	200 approx.		2					\$650,000		Clinic/Health Care Centre – medical checks and facilities for visiting nurses/doctors for community members
	NSW	Wreck Bay		Owned	175 approx.		0					\$278,600		Community Centre. Functions: Occasional use for community gatherings.
	NSW	Jervis Bay	Jervis Bay Village (total 3 buildings)	Leased	1000 (approx. total)		20			\$1.00			N/A	Administration Centre for road and cleaning gang, Accounts section, Horticultural and Building gang.