

Guidelines on free entitlements to parliamentary publications

In force until 31 December 2005

(Contained in the 1977 report of the Joint Committee on Publications at pp. 18-19, as amended by the 1986 and 1997 reports and as agreed to at the relevant times by the Presiding Officers)¹

52. The Committee recommends that the free distribution list for the principal Parliamentary publications (excluding *Hansard*) be as follows:

(a) that libraries of States, State parliaments, municipalities, tertiary education institutions, and Commonwealth departments (or in absence, the Secretary); and foreign embassies, political parties which are registered under the *Commonwealth Electoral Act 1918*, the main national or parliamentary library of a country which has an exchange arrangement with the National Library of Australia, and appropriate addressees as determined by the Presiding Offices which are consistent with the terms of this recommendation, be entitled to be supplied with one free copy of each of the undermentioned publications, on request:

Parliamentary Papers and *Standing Orders* of both Houses and the *Short Description of business and Procedures of the House of Representatives*;

(b) that trade, business, employer, employee, professional, commercial and similar organisations including members of the Parliamentary Press Gallery and newspapers, be not entitled to receive free distribution of the above;

(c) that, unless the Presiding Officers otherwise determine, all State, State Parliamentary, Commonwealth departmental (excluding statutory authority), university, colleges of advanced education and municipal libraries and appropriate overseas addressees, as determined by the Presiding Officers, be eligible to receive one free set of ~~bound~~ volumes of Parliamentary Papers, *Journals of the Senate*, and *Votes and Proceedings* on request;

(d) that the Presiding officers advise current recipients on the free distribution list when the revised distribution scheme becomes operative, and instigate checks, from time to time as they consider necessary, to ascertain whether recipients desire to continue to receive their entitlement;

(e) that the free and advance order lists be rationalised and maintained so that persons and organisations eligible for free receipt are not included on the paying lists; and

(f) that the distribution arrangements for single copies of *Journals of the Senate*, *Votes and Proceedings*, Notice Papers, Bills and Tariff Proposals be the same as those referred to in (a) to (e) above, except that the maximum number of free copies be increased from one to five.

¹ *Statement by President: Inquiry into the purpose, scope and distribution of the Parliamentary Papers series: Report from Joint Committee on Publications, 24 November 1978, PP 2616, 3pp + 4 pp attachments, Canberra*

Guidelines on free entitlements to Parliamentary Papers series

Commencing 1 January 2005

The Presiding Officers have determined that the following guidelines apply for the provision of the Parliamentary Papers Series:

(a) that libraries of States, State parliaments, tertiary education institutions, the main national or parliamentary library of a country which has an exchange arrangement with the National Library of Australia, and appropriate addressees as determined by the Presiding Offices, be entitled to be supplied with one free copy of each the Parliamentary Papers Series, on request.

(b) that trade, business, employer, employee, professional, commercial and similar organisations including members of the Parliamentary Press Gallery and newspapers, be not entitled to receive free distribution of the above;

(c) that the Presiding officers advise current recipients on the free distribution list when the revised distribution scheme becomes operative, and instigate checks, from time to time as they consider necessary, to ascertain whether recipients desire to continue to receive their entitlement.